

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

May 16, 2017

Board Meeting
6:30 PM

The Regular Meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, May 16, 2017 will be held at the Cook Park Library Meeting Room, 413 N Milwaukee Ave, Libertyville, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Swearing in of Trustees Elect
6. Election of Officers
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
7. Approval of Minutes.
 - a. Minutes of the Regular Meeting of April 18, 2017 3
8. Approval of Bills. 7
9. Report of the Director.
 - a. Statistical Report. 28
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report. 30
10. Report of the President.
11. Reports of the Committees and Representatives.
 - a. Finance and Employee Practices.
 - b. Policy Review.
 - c. Building and Grounds.
 - d. Development.
 - e. Resources, Services, and Long Range Planning.

- f. Village of Libertyville Parking Commission Representative.
 - g. Friends' Representative.
 - h. RAILS Representative.
 - i. Historic Society Representative.
 - j. Technology Committee.
12. Other Business
- a. Approval of Ordinance 2016-2017/3 Setting Forth a Schedule of Regular Meetings of the Board of Library Trustees of the Cook Memorial Public Library District for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 33
 - b. Annual renewal of the Library's Participation in the Nonresident Fee Program. 35
13. Communications.
14. Upcoming Meetings and Events.
- a. Regular Board Meeting on Tuesday, June 20, 2017 at 6:30 p.m. at the Cook Park Library
15. Public Questions.
16. Adjournment

Bonnie Quirke, President
Board of Library Trustees

May 10, 2017

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847) 362-2330, by email at ADA@cooklib.org, or in writing, not less than five (5) working days prior to the meeting.

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

April 18, 2017

Call to order: The regular meeting of the Cook Memorial Public Library District was held on Tuesday, April 18, 2017 at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at 6:30 p.m. Trustees present at roll call in addition to Ms. Quirke were: Tom Milowski, Rob Schuler, Jim Larson, and Ann Oakley. Nate Johnson and Wendy Vieth were absent.

Staff members present were Library Director David Archer, Business Manager Russ Cerqua, and Executive Administrative Assistant Gabriella Pantle. Also present were trustee candidates Mike Henneberry and Phyllis Dobbs and district resident Harry Bishop.

Public comment: None.

Sunrise Rotary Club Request: Mr. Larson made a motion, seconded by Ms. Oakley, to approve Sunrise Rotary Club's request to close Church Street adjacent to the Cook Park Library for the North Shore Wine, Beer, Cigar and Food Fest from 4 pm Saturday, August 25, 2017 to 1 pm Sunday, August 26, 2017. The Library's delivery driveway and exit to Church Street will not be available during this time. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, and Ms. Oakley. Nays; none. Mr. Johnson and Ms. Vieth were absent. Motion carries.

Mr. Johnson joined the meeting at 6:34 p.m.

Approval of the Minutes: Ms. Oakley made a motion, seconded by Mr. Larson, to approve the minutes of the regular meeting of March 21, 2017. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

Mr. Schuler made a motion, seconded by Mr. Larson, to approve the minutes of the special meeting of March 23, 2017. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

Approval of the Bills: Mr. Milowski made a motion, seconded by Mr. Larson, to approve the Bills Paid Report from March 18, 2017 through April 14, 2017 in the amount of \$561,971.16. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

Report of the Director: Mr. Archer reported that the visitor counts were up again at both locations. 2% at Cook Park and 5% at Aspen Drive. Other numbers are holding steady compared to last year except checkouts for hardcover fiction and nonfiction books for both children and

adults which are up slightly. He announced that optical scanners were installed at all the self-checkout stations, which enable patrons to checkout materials using a library card barcode app on their smartphones. He did mention that patrons still need to keep track of their physical library cards and should store them in a secure location. He also announced that the Library's new text messaging service Shoutbomb! is live and will be unveiled to the public very soon. This service enables users to sign up to receive text messages about holds ready for pick up, items due soon, and overdue materials. Patrons will also be able to renew items and request lists of holds and items due soon. He noted that this service can also send messages in Spanish and will be in addition to the notices already sent via email or print/phone. Mr. Archer then provided an update on grants.

Approve the Report of the Director: Mr. Larson made a motion, seconded by Mr. Johnson, to approve the Report of the Director. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

Report of the President: Ms. Quirke encouraged trustees to volunteer for the upcoming Friends Book Sale.

Update on Expansion Study at Aspen Drive Library: Mr. Archer reported that the core group has met with the architects 3 times since the last board meeting and that the architects should have three proposals to present to the board. He also reported that the architects met with District 73 to discuss their planned expansion at the Sullivan Center and they met with the Village of Vernon Hills this morning..

Resolution 2016-2017/5 approving and adopting a policy regarding the delivery and sale of alcoholic beverages in buildings owned by the Cook Memorial Public Library District: Mr. Archer explained that this resolution establishes a policy that permits the delivery and sale of alcoholic beverages in buildings owned by the Library District. The Illinois Liquor Control Act was amended in 2016 to allow public libraries to serve alcohol during educational or cultural events if the library has an alcohol policy and the board authorizes the sale for each event. Adoption of this resolution creates a new policy that provides CMPLD the opportunity to hold fundraising events at the library where alcohol could be served. The policy being presented was drafted by library legal counsel and reviewed by members of the Policy Committee who is unanimously recommending it for approval by the full board. Mr. Schuler then made a motion, seconded by Mr. Larson to approve Resolution 2016-2017/5. Roll call was as follows: Ayes; Ms. Quirke and Mr. Johnson. Nays; Ms. Oakley, Mr. Larson, Mr. Schuler, and Mr. Milowski. Ms. Vieth was absent. Motion fails. After a long discussion about the parameters of the resolution and policy, Mr. Milowski made a motion, seconded by Mr. Larson, to review and revise the resolution and the policy to be inclusive of CMPLD events only and then bring it back to the board. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

REPORTS OF COMMITTEES AND REPRESENTATIVES

Finance and Employee Practices: Mr. Milowski announced that it is the committee's recommendation to approve the FY 2017-2018 Operating Budget. Not requiring a second, roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth was absent. The FY 2017-2018 Operating Budget is approved.

Mr. Milowski then reported that at their last Finance meeting, the committee had discussed financing options for the potential expansion at Aspen. Since a referendum probably won't pass, the committee discussed using a combination of cash in the bank and debt to see how this project can be funded. Mr. Milowski's recommendation is to have a \$4M cash contribution and a \$2 - \$3M bond issuance. This would allow the District to fund the expansion with no increase in taxes or levy.

Policy Review: Ms. Oakley reported that the committee had a meeting on March 29 and that five policies had been reviewed. The Finance Policy had been reviewed by legal counsel with no substantive changes and is a committee recommendation to approve these changes as presented. Not requiring a second, roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley and Mr. Johnson. Nays; none. Ms. Vieth was absent. The revised Finance Policy is approved. The Drug-Free Workplace Policy was updated to add language permitting alcohol consumption in specific circumstances as detailed in the proposed Alcoholic Beverages Sales and/or Delivery Policy. However, since the Resolution approving and adopting an Alcohol Policy did not pass, the committee would like to table the changes proposed to the Drug Free Workplace Policy. Ms. Oakley then went on to report that the Personnel Policy was updated to reflect a change in state law related to the use of sick leave for the care of stepchildren and stepparents. It is a committee recommendation to approve these changes as presented. Not requiring a second, roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley and Mr. Johnson. Nays; none. Ms. Vieth was absent. The revised Personnel Policy is approved. The Electronic Participation in Board Meetings Policy was due for its bi-annual review and no changes were proposed. It is a committee recommendation to approve. Not requiring a second, roll call was as follows: Ayes; Mr. Schuler, Mr. Larson, Ms. Oakley, and Mr. Johnson. Nays; Ms. Quirke, Mr. Milowski abstained and Ms. Vieth was absent. Mr. Larson made a motion, seconded by Mr. Schuler, to take this policy back to committee for review. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

Building and Grounds: Possible meeting in May.

Development Committee: No report.

Resources, Services and Long Range Planning: No report.

Libertyville Parking Commission Representative: No report.

Friends Representative: The book sale is this weekend.

RAILS Representative: No report.

Historical Society Representative: The program last night was very well attended.

Technology: No report.

Revised Use of the Library Policy: Mr. Archer explained that changes to this policy were discussed by committee members at their March 29 meeting. Because this policy wasn't included as an agenda item for the Policy Committee meeting, no formal recommendation to the full board for approval could be taken by the Committee. Therefore, approval of this Policy will require a motion. He further explained that the policy has been amended to include information on appropriate use of the Library's new 3D printer. Mr. Johnson made a motion, seconded by Mr. Larson to approve these changes. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

Other Business: Mr. Schuler made a motion, seconded by Ms. Oakley to approve Resolution 2016-2017/6 honoring Tom Milowski for his service as a trustee. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

Communications: None.

Public questions: None.

Adjournment: Mr. Milowski made a motion, seconded by Ms. Oakley, to adjourn the meeting. Having no further business, the meeting was adjourned at 7:54 p.m. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth was absent. Motion carries.

Respectfully submitted,

Rob Schuler, Secretary

Bonnie Quirke, President

12:12 PM

05/11/17

Cash Basis

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Summary By Fund

April 15 through May 12, 2017

	10-General	20-IMRF	60-Special Reserve	TOTAL
Ordinary Income/Expense				
Income				
00-4050 - Replacement Tax	36,192.98	0.00	0.00	36,192.98
00-4100 - Interest Earned	1,945.60	0.00	3,348.72	5,294.32
00-4200 - Other	3,970.10	0.00	0.00	3,970.10
10-4350 - Fines	9,386.00	0.00	0.00	9,386.00
Total Income	51,494.68	0.00	3,348.72	54,843.40
Gross Profit	51,494.68	0.00	3,348.72	54,843.40
Expense				
10-5100 - Salaries	311,675.18	0.00	0.00	311,675.18
10-5200 - Benefits	36,032.76	0.00	0.00	36,032.76
10-5300 - Training	4,149.13	0.00	0.00	4,149.13
10-5400 - Materials	61,115.28	0.00	0.00	61,115.28
10-5500 - Processing	2,587.39	0.00	0.00	2,587.39
10-5600 - Supplies	5,856.49	0.00	0.00	5,856.49
10-5700 - Vehicles	758.97	0.00	0.00	758.97
10-5800 - Computer Operations	7,522.06	0.00	0.00	7,522.06
10-5900 - Utilities	12,426.52	0.00	0.00	12,426.52
10-6000 - Telephone	1,292.07	0.00	0.00	1,292.07
10-6100 - Postage	2,000.00	0.00	0.00	2,000.00
10-6200 - Maintenance	8,680.68	0.00	0.00	8,680.68
10-6300 - Repair	5,240.54	0.00	0.00	5,240.54
10-6500 - Professional Services	7,284.89	0.00	0.00	7,284.89
10-6600 - Improvements	2,646.32	0.00	0.00	2,646.32
10-6660 - Strategic Plan Initiatives Exp	9,220.15	0.00	0.00	9,220.15
10-6700 - Community Relations	7,908.44	0.00	0.00	7,908.44
20-8210 - Employer IMRF Disbursements	0.00	32,824.94	0.00	32,824.94
20-8250 - Employer Soc Security Tax Disb	0.00	22,834.33	0.00	22,834.33
Total Expense	486,396.87	55,659.27	0.00	542,056.14
Net Ordinary Income	-434,902.19	-55,659.27	3,348.72	-487,212.74
Net Income	-434,902.19	-55,659.27	3,348.72	-487,212.74

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail Report

April 15, 2017 through May 12, 2017

Date	Name	Paid Amount
Ordinary Income/Expense		
Income		
00-4050 · Replacement Tax		
10-4050 · Replacement Tax General		
04/28/2017		22,015.22
05/08/2017		14,177.76
	Total 10-4050 · Replacement Tax General	36,192.98
	Total 00-4050 · Replacement Tax	36,192.98
00-4100 · Interest Earned		
10-3100 · Interest - General Account		
04/28/2017		120.94
04/28/2017		222.95
04/28/2017		1,400.00
04/28/2017		201.71
	Total 10-3100 · Interest - General Account	1,945.60
60-4100 · Interest Earned Special Reserve		
60-4105 · Interest Income		
04/28/2017		1,422.09
04/28/2017		797.81
04/28/2017		542.26
04/28/2017		168.80
04/28/2017		57.50
04/28/2017		219.38
04/28/2017		3.52
04/28/2017		70.09
04/28/2017		67.27
	Total 60-4105 · Interest Income	3,348.72
	Total 60-4100 · Interest Earned Special Reserve	3,348.72
	Total 00-4100 · Interest Earned	5,294.32
00-4200 · Other		
10-4400 · Lost Materials		
04/28/2017		73.00
04/28/2017		76.75
05/04/2017		31.95
05/04/2017		32.00
04/28/2017		19.99
04/28/2017		177.15
04/28/2017		-15.39
04/28/2017		113.83
04/28/2017		42.17
04/28/2017		51.28
	Total 10-4400 · Lost Materials	602.73
10-4450 · Copy Machine Income		
10-4451 · Aspen - Print/Copy Station		
05/01/2017		480.30
04/28/2017		593.05
05/08/2017		318.10
	Total 10-4451 · Aspen - Print/Copy Station	1,391.45
10-4452 · Cook Park - Print/Copy Station		
05/01/2017		578.25
04/28/2017		576.36
	Total 10-4452 · Cook Park - Print/Copy Station	1,154.61
	Total 10-4450 · Copy Machine Income	2,546.06

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail Report

April 15, 2017 through May 12, 2017

Date	Name	Paid Amount
10-4460 · Programs & Bus Trips		
10-4461 · Bus Trips - Adults		
04/28/2017		288.00
04/28/2017		112.00
04/28/2017		256.00
Total 10-4461 · Bus Trips - Adults		656.00
Total 10-4460 · Programs & Bus Trips		656.00
10-4470 · Bags and Browsers		
04/28/2017		6.00
05/04/2017		10.00
05/04/2017		6.00
04/28/2017		6.00
04/28/2017		2.00
04/28/2017		8.00
04/28/2017		12.00
04/28/2017		5.00
Total 10-4470 · Bags and Browsers		55.00
10-4500 · Misc - General Account		
04/28/2017		2.00
04/28/2017		6.21
05/04/2017		30.42
05/04/2017		5.10
04/28/2017		1.40
04/28/2017		1.00
04/28/2017		12.03
04/28/2017		4.50
04/28/2017		30.00
04/28/2017		7.65
04/28/2017		10.00
Total 10-4500 · Misc - General Account		110.31
Total 00-4200 · Other		3,970.10
10-4350 · Fines		
04/28/2017		406.16
04/28/2017		605.20
05/04/2017		444.69
05/04/2017		561.60
04/28/2017		311.94
04/28/2017		420.60
04/28/2017		327.35
04/28/2017		784.60
04/28/2017		584.99
04/28/2017		417.99
04/28/2017		-301.61
04/28/2017		4,822.49
Total 10-4350 · Fines		9,386.00
Total Income		54,843.40
Gross Profit		54,843.40
Expense		
10-5100 · Salaries		
10-5110 · Administration Salaries		
04/28/2017		28,044.61
05/12/2017		28,878.91
Total 10-5110 · Administration Salaries		56,923.52
10-5120 · Adult Salaries		
04/28/2017		33,320.00
05/12/2017		33,658.46
Total 10-5120 · Adult Salaries		66,978.46

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail Report

April 15, 2017 through May 12, 2017

Date	Name	Paid Amount
10-5130 · Children's Salaries		
04/28/2017		21,184.67
05/12/2017		22,242.99
Total 10-5130 · Children's Salaries		43,427.66
10-5140 · Circulation Salaries		
04/28/2017		25,327.80
05/12/2017		26,943.36
Total 10-5140 · Circulation Salaries		52,271.16
10-5145 · Maintenance Salaries		
04/28/2017		8,270.70
05/12/2017		8,287.69
Total 10-5145 · Maintenance Salaries		16,558.39
10-5150 · ILL Salaries		
04/28/2017		3,141.21
05/12/2017		3,110.96
Total 10-5150 · ILL Salaries		6,252.17
10-5155 · Outreach Salaries		
04/28/2017		9,196.90
05/12/2017		9,082.17
Total 10-5155 · Outreach Salaries		18,279.07
10-5160 · Tech Services Salaries		
04/28/2017		19,794.20
05/12/2017		19,828.39
Total 10-5160 · Tech Services Salaries		39,622.59
10-5165 · Shelves Salaries		
04/28/2017		5,627.29
05/12/2017		5,734.87
Total 10-5165 · Shelves Salaries		11,362.16
Total 10-5100 · Salaries		311,675.18
10-5200 · Benefits		
10-5210 · Health Insurance		
04/27/2017	BLUE CROSS BLUE SHIELD OF ILLINOIS	3,699.88
05/11/2017	COOPERATIVE 90'S MEDICAL	26,266.20
Total 10-5210 · Health Insurance		29,966.08
10-5220 · Dental/Vision Insurance		
05/11/2017	COOPERATIVE 90'S DENTAL	2,635.00
04/27/2017	DELTA DENTAL OF ILLINOIS - VISION	263.90
Total 10-5220 · Dental/Vision Insurance		2,898.90
10-5230 · Unemployment Compensation		
04/27/2017	LIMRiCC UNEMPLOYMENT COMPENSATION GROUP	2,569.17
Total 10-5230 · Unemployment Compensation		2,569.17
10-5240 · Life Insurance		
04/27/2017	MADISON NATIONAL LIFE INS CO., INC.	259.10
Total 10-5240 · Life Insurance		259.10
10-5270 · LTD Insurance		
04/27/2017	MADISON NATIONAL LIFE INS CO., INC.	339.51
Total 10-5270 · LTD Insurance		339.51
Total 10-5200 · Benefits		36,032.76

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail Report

April 15, 2017 through May 12, 2017

Date	Name	Paid Amount
10-5300 · Training		
10-5310 · Workshops		
10-5311 · Workshops - Admin		
05/03/2017	EINSTEIN NOAH RESTAURANT GROUP, INC.	119.96
05/03/2017	WILDER, STEVEN S,	750.00
Total 10-5311 · Workshops - Admin		869.96
10-5312 · Workshops - Adults		
05/11/2017	COMPTON, PATRICIA	95.00
05/11/2017	FIRST BANKCARD	60.00
Total 10-5312 · Workshops - Adults		155.00
10-5316 · Workshops - ILL		
05/11/2017	MIDWEST COLLABORATIVE	95.00
Total 10-5316 · Workshops - ILL		95.00
Total 10-5310 · Workshops		1,119.96
10-5320 · Travel		
10-5322 · Travel - Adults		
05/11/2017	COMPTON, PATRICIA	50.18
05/11/2017	LARSON, ANDREA	10.70
05/11/2017	MORTON, MARK	23.00
05/11/2017	MORTON, MARK	67.79
Total 10-5322 · Travel - Adults		151.67
10-5327 · Travel - Outreach		
05/11/2017	BAHNSEN, BROOKE	62.01
Total 10-5327 · Travel - Outreach		62.01
Total 10-5320 · Travel		213.68
10-5330 · Memberships		
10-5331 · Memberships - Admin		
05/11/2017	ILLINOIS LIBRARY ASSOCIATION	200.00
05/11/2017	MANAGEMENT ASSOCIATION	1,570.00
Total 10-5331 · Memberships - Admin		1,770.00
10-5332 · Memberships - Adults		
05/11/2017	AMERICAN LIBRARY ASSOCIATION	150.00
Total 10-5332 · Memberships - Adults		150.00
Total 10-5330 · Memberships		1,920.00
10-5350 · Conferences		
10-5351 · Conferences - Admin		
05/11/2017	HEATHERMAN, AMY	280.70
05/11/2017	JARVIS, BARB	614.79
Total 10-5351 · Conferences - Admin		895.49
Total 10-5350 · Conferences		895.49
Total 10-5300 · Training		4,149.13
10-5400 · Materials		
10-5410 · Books - Adult		
05/11/2017	BAKER & TAYLOR - C0209743	72.03
05/11/2017	BAKER & TAYLOR - C0209743	15.76
05/11/2017	BAKER & TAYLOR - C0209743	91.31
05/11/2017	BAKER & TAYLOR - C0209743	14.50
05/11/2017	BAKER & TAYLOR - C0209743	146.87
05/11/2017	BAKER & TAYLOR - C5217413	15.76
05/11/2017	BAKER & TAYLOR - C5217413	11.24
05/11/2017	BAKER & TAYLOR - C5217413	17.63
05/11/2017	BAKER & TAYLOR - C5217413	9.36
05/11/2017	BAKER & TAYLOR - L3966532	68.22
05/11/2017	BAKER & TAYLOR - L3966532	1,449.26
05/11/2017	BAKER & TAYLOR - L3966532	825.95

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail Report

April 15, 2017 through May 12, 2017

Date	Name	Paid Amount
05/11/2017	BAKER & TAYLOR - L3966532	1,014.29
05/11/2017	BAKER & TAYLOR - L3966532	1,300.54
05/11/2017	BAKER & TAYLOR - L3966532	71.52
05/11/2017	BAKER & TAYLOR - L3966532	50.65
05/11/2017	BAKER & TAYLOR - L3966532	-42.38
05/11/2017	BAKER & TAYLOR - L3966532	838.20
05/11/2017	BAKER & TAYLOR - L4231132	11.94
05/11/2017	BAKER & TAYLOR - L5579912	57.26
05/11/2017	BAKER & TAYLOR - L5579912	397.21
05/11/2017	BAKER & TAYLOR - L5579912	604.81
05/11/2017	BAKER & TAYLOR - L5579912	138.70
05/11/2017	BAKER & TAYLOR - L5579912	141.92
05/11/2017	BAKER & TAYLOR - L5580152	929.83
05/11/2017	BAKER & TAYLOR - L5580152	731.15
05/11/2017	BAKER & TAYLOR - L5580152	715.74
05/11/2017	BAKER & TAYLOR - L5580152	338.30
05/11/2017	BAKER & TAYLOR - L5580152	-78.40
05/11/2017	BAKER & TAYLOR - L5580152	795.16
05/11/2017	BAKER & TAYLOR - L5742022	502.30
05/11/2017	BAKER & TAYLOR - L5742022	490.27
05/11/2017	BAKER & TAYLOR - L5742022	569.25
05/11/2017	BAKER & TAYLOR - L5742022	951.96
05/11/2017	BAKER & TAYLOR - L5742022	461.56
05/11/2017	BAKER & TAYLOR - L5742022	433.17
05/11/2017	BAKER & TAYLOR - L5742022	429.09
05/11/2017	BAKER & TAYLOR - L5742022	805.03
05/11/2017	BAKER & TAYLOR - L5742022	470.53
05/11/2017	BAKER & TAYLOR - L5742022	720.53
05/11/2017	BAKER & TAYLOR - L5742022	406.25
05/11/2017	BARNES & NOBLE, INC.	23.98
05/11/2017	BARNES & NOBLE, INC.	-16.80
05/11/2017	BARNES & NOBLE, INC.	84.00
05/11/2017	CENTER POINT LARGE PRINT	288.24
05/11/2017	CENTER POINT LARGE PRINT	179.76
05/11/2017	FIRST BANKCARD	320.77
05/11/2017	FIRST BANKCARD	117.12
05/11/2017	GALE	55.18
05/11/2017	GALE	24.79
05/11/2017	GALE	24.79
05/11/2017	GALE	151.47
05/11/2017	GALE	59.18
05/11/2017	GALE	587.48
05/11/2017	GALE	222.86
05/11/2017	GALE	100.48
05/11/2017	GALE	251.91
05/11/2017	INDIA FOR EVERYONE	896.74
05/11/2017	M. MEGHRIG & SONS	290.36
05/11/2017	REGENT BOOK COMPANY	89.44
05/11/2017	REGENT BOOK COMPANY	16.93
05/11/2017	ROWMAN & LITTLEFIELD PUBLISHING GROUP INC	45.45
05/11/2017	RUSSIAN PUBLISHING HOUSE LTD.	310.10
Total 10-5410 · Books - Adult		21,118.50

10-5420 · Books - Juvenile

05/11/2017	BAKER & TAYLOR - C0209743	11.13
05/11/2017	BAKER & TAYLOR - L3966522	272.61
05/11/2017	BAKER & TAYLOR - L3966522	777.58
05/11/2017	BAKER & TAYLOR - L3966522	173.19
05/11/2017	BAKER & TAYLOR - L3966522	152.36
05/11/2017	BAKER & TAYLOR - L4231142	158.25
05/11/2017	BAKER & TAYLOR - L4231142	596.54
05/11/2017	BAKER & TAYLOR - L4231142	541.19
05/11/2017	BAKER & TAYLOR - L4231142	1,707.20
05/11/2017	BAKER & TAYLOR - L4231522	110.47
05/11/2017	BAKER & TAYLOR - L4231522	121.36
05/11/2017	BAKER & TAYLOR - L5580072	340.33
05/11/2017	BAKER & TAYLOR - L5580072	322.85
05/11/2017	BAKER & TAYLOR - L5580072	584.07
05/11/2017	BAKER & TAYLOR - L5580072	505.41

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Date	Name	Paid Amount
05/11/2017	BAKER & TAYLOR - L5580072	193.07
05/11/2017	FIRST BANKCARD	89.60
Total 10-5420 · Books - Juvenile		6,657.21
10-5440 · Audio/Visual - Adult		
05/11/2017	FIRST BANKCARD	159.75
05/11/2017	GREAT COURSES	11.95
05/11/2017	MIDWEST TAPE, LLC	81.75
05/11/2017	MIDWEST TAPE, LLC	2,847.64
05/11/2017	MIDWEST TAPE, LLC	30.33
05/11/2017	MIDWEST TAPE, LLC	27.93
05/11/2017	MIDWEST TAPE, LLC	46.02
05/11/2017	MIDWEST TAPE, LLC	229.41
05/11/2017	MIDWEST TAPE, LLC	220.95
05/11/2017	MIDWEST TAPE, LLC	112.45
05/11/2017	MIDWEST TAPE, LLC	120.87
05/11/2017	MIDWEST TAPE, LLC	1,925.93
05/11/2017	MIDWEST TAPE, LLC	223.20
05/11/2017	MIDWEST TAPE, LLC	1,959.61
05/11/2017	MIDWEST TAPE, LLC	109.68
05/11/2017	MIDWEST TAPE, LLC	115.68
05/11/2017	MIDWEST TAPE, LLC	122.52
Total 10-5440 · Audio/Visual - Adult		8,345.67
10-5450 · Audio/Visual - Juvenile		
05/11/2017	MIDWEST TAPE, LLC	15.78
05/11/2017	MIDWEST TAPE, LLC	571.83
05/11/2017	MIDWEST TAPE, LLC	71.70
05/11/2017	MIDWEST TAPE, LLC	567.16
05/11/2017	MIDWEST TAPE, LLC	56.97
05/11/2017	MIDWEST TAPE, LLC	740.22
Total 10-5450 · Audio/Visual - Juvenile		2,023.66
10-5461 · Games - Adult		
05/11/2017	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	504.12
05/11/2017	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	244.27
05/11/2017	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	406.08
05/11/2017	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	181.62
05/11/2017	FIRST BANKCARD	135.78
Total 10-5461 · Games - Adult		1,471.87
10-5462 · Games - Children		
05/11/2017	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	1,428.76
05/11/2017	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	212.03
Total 10-5462 · Games - Children		1,640.79
10-5470 · Periodicals - Adult		
05/11/2017	CHICAGO SUN-TIMES	275.60
05/11/2017	FIRST BANKCARD	606.32
05/11/2017	MAYFLOWER JOURNAL	15.00
Total 10-5470 · Periodicals - Adult		896.92
10-5490 · Electronic Services		
10-5491 · Online Databases		
10-5493 · Online Databases - Children's		
05/11/2017	CLCD	899.00
Total 10-5493 · Online Databases - Children's		899.00
Total 10-5491 · Online Databases		899.00

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Date	Name	Paid Amount
10-5494 · Digital Popular Materials		
10-5495 · Dig. Popular Materials - Adults		
05/11/2017	BIBLIOTHECA, LLC	5,684.67
05/11/2017	MIDWEST TAPE, LLC	5,600.16
05/11/2017	OVERDRIVE, INC.	407.99
05/11/2017	OVERDRIVE, INC.	878.70
05/11/2017	OVERDRIVE, INC.	366.98
05/11/2017	OVERDRIVE, INC.	362.06
05/11/2017	OVERDRIVE, INC.	299.99
05/11/2017	OVERDRIVE, INC.	273.98
05/11/2017	OVERDRIVE, INC.	455.89
05/11/2017	OVERDRIVE, INC.	301.48
05/11/2017	OVERDRIVE, INC.	435.22
05/11/2017	OVERDRIVE, INC.	213.99
05/11/2017	OVERDRIVE, INC.	421.98
Total 10-5495 · Dig. Popular Materials - Adults		15,703.09
10-5496 · Dig. Pop. Materials - Juvenile		
05/11/2017	BIBLIOTHECA, LLC	1,708.78
Total 10-5496 · Dig. Pop. Materials - Juvenile		1,708.78
Total 10-5494 · Digital Popular Materials		17,411.87
Total 10-5490 · Electronic Services		18,310.87
10-5497 · Interlibrary Loan Fees		
05/11/2017	IHLS-OCLC	649.79
Total 10-5497 · Interlibrary Loan Fees		649.79
Total 10-5400 · Materials		61,115.28
10-5500 · Processing		
10-5520 · Cataloging		
05/11/2017	IHLS-OCLC	1,949.39
05/11/2017	MIDWEST TAPE, LLC	182.00
05/11/2017	OVERDRIVE, INC.	456.00
Total 10-5520 · Cataloging		2,587.39
Total 10-5500 · Processing		2,587.39
10-5600 · Supplies		
10-5611 · Supplies - Admin		
05/11/2017	AWARDS & ENGRAVING	8.34
05/11/2017	FIRST BANKCARD	97.16
05/11/2017	FIRST BANKCARD	16.98
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	452.75
Total 10-5611 · Supplies - Admin		575.23
10-5612 · Supplies - Adults		
05/11/2017	AMERICAN LIBRARY ASSOCIATION	134.50
05/11/2017	HOBBY LOBBY STORES	164.97
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	24.42
Total 10-5612 · Supplies - Adults		323.89
10-5613 · Supplies - Children's		
05/11/2017	DEMCO, INC.	119.52
05/11/2017	FIRST BANKCARD	120.42
05/11/2017	FIRST BANKCARD	158.70
05/11/2017	FIRST BANKCARD	108.06
05/11/2017	HOBBY LOBBY STORES	30.38
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	27.26
Total 10-5613 · Supplies - Children's		564.34

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Date	Name	Paid Amount
10-5614 · Supplies - Circulation		
05/11/2017	FIRST BANKCARD	120.92
05/11/2017	GRAPHIC 14, INCORPORATED	315.55
05/11/2017	PITNEY BOWES INC	79.98
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	18.73
Total 10-5614 · Supplies - Circulation		535.18
10-5615 · Supplies - Maintenance		
05/11/2017	ACE HARDWARE OF LIBERTYVILLE, INC.	56.43
05/11/2017	BATTERIES + BULBS	188.70
05/11/2017	DAN THE KEY MAN, INC.	15.60
05/03/2017	FERGUSON ENTERPRISES, INC.	309.66
05/11/2017	FIRST BANKCARD	123.35
05/11/2017	LOWE'S	34.88
05/11/2017	LOWE'S	19.69
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	887.76
Total 10-5615 · Supplies - Maintenance		1,636.07
10-5616 · Supplies - ILL		
05/11/2017	ULINE, INC	31.41
05/11/2017	ULINE, INC	47.68
Total 10-5616 · Supplies - ILL		79.09
10-5617 · Supplies - Outreach		
05/11/2017	DEMCO, INC.	4.83
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	5.07
Total 10-5617 · Supplies - Outreach		9.90
10-5618 · Supplies - Tech Services		
05/11/2017	DEMCO, INC.	115.60
05/11/2017	DEMCO, INC.	118.92
05/11/2017	FIRST BANKCARD	72.72
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	95.40
Total 10-5618 · Supplies - Tech Services		402.64
10-5670 · Supplies - Paper		
05/11/2017	GRAPHIC 14, INCORPORATED	941.05
Total 10-5670 · Supplies - Paper		941.05
10-5680 · Supplies - Staff Room		
05/11/2017	ABSOLUTE VENDING SERVICE, INC	164.95
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	624.15
Total 10-5680 · Supplies - Staff Room		789.10
Total 10-5600 · Supplies		5,856.49
10-5700 · Vehicles		
10-5710 · Bookmobile Fuel		
05/11/2017	VILLAGE-VERNON	126.64
Total 10-5710 · Bookmobile Fuel		126.64
10-5720 · Bookmobile Maintenance/Repair		
05/11/2017	FIRST BANKCARD	306.37
05/11/2017	NELSON'S BUS SERVICE, INC.	-64.30
05/11/2017	NELSON'S BUS SERVICE, INC.	79.19
Total 10-5720 · Bookmobile Maintenance/Repair		321.26
10-5730 · Bookmobile Delivery Service		
05/11/2017	GORDON, AL	50.29
05/11/2017	MACTAGGART, CONSTANCE	34.67
Total 10-5730 · Bookmobile Delivery Service		84.96
10-5750 · Van Fuel		
05/11/2017	VILLAGE-VERNON	184.18
Total 10-5750 · Van Fuel		184.18

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Date	Name	Paid Amount
10-5760 · Van Maintenance/Repair		
05/11/2017	MURPHY, GARY	41.93
Total 10-5760 · Van Maintenance/Repair		41.93
Total 10-5700 · Vehicles		758.97
10-5800 · Computer Operations		
10-5830 · Replacement Hardware/Software		
10-5831 · Rep Hrdwre/Sftwre - Admin		
05/11/2017	COMPUTER VIEW, INC.	900.00
05/11/2017	FIRST BANKCARD	449.97
05/11/2017	FIRST BANKCARD	816.75
05/11/2017	FIRST BANKCARD	7.00
05/11/2017	FIRST BANKCARD	50.00
05/11/2017	FIRST BANKCARD	23.98
05/11/2017	FIRST BANKCARD	57.82
05/11/2017	FIRST BANKCARD	34.77
05/11/2017	FIRST BANKCARD	21.21
Total 10-5831 · Rep Hrdwre/Sftwre - Admin		2,361.50
10-5833 · Rep Hrdwre/Sftwre - Children's		
05/11/2017	CDW GOVERNMENT, INC.	33.15
05/11/2017	CDW GOVERNMENT, INC.	205.86
Total 10-5833 · Rep Hrdwre/Sftwre - Children's		239.01
Total 10-5830 · Replacement Hardware/Software		2,600.51
10-5850 · Misc Contracts		
05/11/2017	ENVISIONWARE, INC.	1,996.00
Total 10-5850 · Misc Contracts		1,996.00
10-5860 · Internet		
05/11/2017	AT&T	1,995.80
04/27/2017	COMCAST HOLDINGS CORPORATION	234.90
05/11/2017	COMCAST HOLDINGS CORPORATION	244.85
05/11/2017	COMPUTER VIEW, INC.	450.00
Total 10-5860 · Internet		2,925.55
Total 10-5800 · Computer Operations		7,522.06
10-5900 · Utilities		
10-5910 · Electricity		
10-5911 · Electricity - Aspen		
05/11/2017	CONSTELLATION ENERGY SERVICES, INC.	3,841.28
Total 10-5911 · Electricity - Aspen		3,841.28
10-5912 · Electricity - Cook Park		
05/11/2017	CONSTELLATION ENERGY SERVICES, INC.	7,254.07
Total 10-5912 · Electricity - Cook Park		7,254.07
Total 10-5910 · Electricity		11,095.35
10-5920 · Gas		
10-5921 · Gas - Aspen		
05/11/2017	CONSTELLATION NATURAL GAS	253.31
Total 10-5921 · Gas - Aspen		253.31
10-5922 · Gas - Cook Park		
05/11/2017	CONSTELLATION NATURAL GAS	339.03
Total 10-5922 · Gas - Cook Park		339.03
Total 10-5920 · Gas		592.34

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Date	Name	Paid Amount
10-5930 · Water		
10-5932 · Water - Cook Park		
05/11/2017	VILLAGE-LIBERTYVILLE	738.83
Total 10-5932 · Water - Cook Park		738.83
Total 10-5930 · Water		738.83
Total 10-5900 · Utilities		12,426.52
10-6000 · Telephone		
10-6010 · Telephone		
04/27/2017	CALL ONE	792.92
04/27/2017	COMCAST HOLDINGS CORPORATION	245.32
Total 10-6010 · Telephone		1,038.24
10-6020 · Bookmobile - Telephone		
04/27/2017	VERIZON WIRELESS SERVICES LLC	253.83
Total 10-6020 · Bookmobile - Telephone		253.83
Total 10-6000 · Telephone		1,292.07
10-6100 · Postage		
04/21/2017	PITNEY BOWES - RESERVE ACCOUNT	2,000.00
Total 10-6100 · Postage		2,000.00
10-6200 · Maintenance		
10-6210 · Janitorial Service		
10-6211 · Janitorial Service - Aspen		
05/11/2017	COMPLETE CLEANING COMPANY, INC.	1,470.27
05/11/2017	COMPLETE CLEANING COMPANY, INC.	690.00
Total 10-6211 · Janitorial Service - Aspen		2,160.27
10-6212 · Janitorial Service - Cook Park		
05/11/2017	COMPLETE CLEANING COMPANY, INC.	3,392.96
05/11/2017	COMPLETE CLEANING COMPANY, INC.	890.00
Total 10-6212 · Janitorial Service - Cook Park		4,282.96
Total 10-6210 · Janitorial Service		6,443.23
10-6220 · Landscaping Service		
10-6221 · Landscaping - Aspen		
05/11/2017	LANDSCAPE CONCEPTS, INC.	703.50
05/11/2017	LOWE'S	82.48
Total 10-6221 · Landscaping - Aspen		785.98
10-6222 · Landscaping - Cook Park		
05/11/2017	LANDSCAPE CONCEPTS, INC.	492.50
Total 10-6222 · Landscaping - Cook Park		492.50
Total 10-6220 · Landscaping Service		1,278.48
10-6240 · Trash Removal		
10-6242 · Trash Removal - Cook Park		
04/27/2017	GROOT INDUSTRIES, INC.	208.08
Total 10-6242 · Trash Removal - Cook Park		208.08
Total 10-6240 · Trash Removal		208.08
10-6250 · Miscellaneous		
10-6251 · Misc. Maintenance - Aspen		
05/11/2017	ANDERSON PEST SOLUTIONS	83.13
Total 10-6251 · Misc. Maintenance - Aspen		83.13

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Date	Name	Paid Amount
10-6252 · Misc. Maintenance - Cook Park		
04/21/2017	AMBIUS, LLC (19)	299.98
05/11/2017	AMBIUS, LLC (19)	308.98
05/11/2017	IRON MOUNTAIN INCORPORATED	58.80
Total 10-6252 · Misc. Maintenance - Cook Park		667.76
Total 10-6250 · Miscellaneous		750.89
Total 10-6200 · Maintenance		8,680.68
10-6300 · Repair		
10-6320 · Building & Grounds Repairs		
10-6322 · Building Repairs - Cook Park		
05/11/2017	ARROW PLUMBING, INC.	1,533.04
Total 10-6322 · Building Repairs - Cook Park		1,533.04
Total 10-6320 · Building & Grounds Repairs		1,533.04
10-6340 · Service Contracts-Mech. & Bldg.		
10-6341 · Service Contracts - Aspen		
05/11/2017	SHERMAN MECHANICAL, INC.	1,419.50
Total 10-6341 · Service Contracts - Aspen		1,419.50
10-6342 · Service Contracts - Cook Park		
05/03/2017	FIRE & SECURITY SERVICES, INC.	147.00
05/11/2017	SHERMAN MECHANICAL, INC.	2,061.00
Total 10-6342 · Service Contracts - Cook Park		2,208.00
Total 10-6340 · Service Contracts-Mech. & Bldg.		3,627.50
10-6360 · Office Machine Service Contract		
05/11/2017	TODAY'S BUSINESS SOLUTIONS, INC.	80.00
Total 10-6360 · Office Machine Service Contract		80.00
Total 10-6300 · Repair		5,240.54
10-6500 · Professional Services		
10-6520 · Legal Services		
05/11/2017	KLEIN, THORPE AND JENKINS, LTD.	440.75
Total 10-6520 · Legal Services		440.75
10-6530 · Consulting		
05/11/2017	HERRICK, JENNIFER	1,449.05
05/11/2017	HUFFMAN, DEBORAH	2,397.50
Total 10-6530 · Consulting		3,846.55
10-6540 · Payroll Processing		
04/28/2017		296.25
04/28/2017		301.50
04/28/2017		553.50
05/12/2017		301.50
Total 10-6540 · Payroll Processing		1,452.75
10-6560 · Recruitment		
05/11/2017	FIRST BANKCARD	99.95
Total 10-6560 · Recruitment		99.95
10-6565 · Financial Services (Ehlers)		
05/11/2017	EHLERS INVESTMENT PARTNERS	866.53
Total 10-6565 · Financial Services (Ehlers)		866.53
10-6570 · Collection Services (Unique)		
05/11/2017	UNIQUE MANAGEMENT SERVICES, INC	17.90
05/11/2017	UNIQUE MANAGEMENT SERVICES, INC	44.75
Total 10-6570 · Collection Services (Unique)		62.65

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Date	Name	Paid Amount
10-6575 · Miscellaneous Services & Fees		
04/28/2017		15.71
05/03/2017	BRUGGER, KATHLEEN	500.00
Total 10-6575 · Miscellaneous Services & Fees		515.71
Total 10-6500 · Professional Services		7,284.89
10-6600 · Improvements		
10-6610 · Furniture		
10-6614 · Furniture - Circulation		
04/27/2017	LIBRARY FURNITURE INTERNATIONAL, INC.	593.00
Total 10-6614 · Furniture - Circulation		593.00
Total 10-6610 · Furniture		593.00
10-6620 · Computers		
10-6622 · Computers - Adults		
05/11/2017	PARAGON MICRO INC.	1,541.97
Total 10-6622 · Computers - Adults		1,541.97
Total 10-6620 · Computers		1,541.97
10-6650 · Copiers & Other Leased Equip		
05/11/2017	KONICA MINOLTA	511.35
Total 10-6650 · Copiers & Other Leased Equip		511.35
Total 10-6600 · Improvements		2,646.32
10-6660 · Strategic Plan Initiatives Exp		
04/27/2017	LIBRARY FURNITURE INTERNATIONAL, INC.	1,172.00
05/11/2017	PRODUCT ARCHITECTURE + DESIGN	8,048.15
Total 10-6660 · Strategic Plan Initiatives Exp		9,220.15
10-6700 · Community Relations		
10-6710 · Newsletter		
04/21/2017	LAKE COUNTY CLERK	130.00
Total 10-6710 · Newsletter		130.00
10-6720 · Programming - Adult		
10-6721 · Programs - Performances		
05/11/2017	ALESNA, MARIBEL R.	120.00
05/11/2017	ART EXCURSIONS, INC.	350.00
05/11/2017	BUFFALO GROVE PARK DISTRICT	450.00
05/11/2017	KAREN CHAN FINANCIAL EDUCATION	250.00
05/11/2017	OPSAL, CAROL	50.00
05/11/2017	RACI, ISABEL C.	50.00
05/11/2017	THORNTON, CHRISTINE	300.00
Total 10-6721 · Programs - Performances		1,570.00
10-6723 · Other Expenditures		
05/04/2017	COMDATA INC	49.30
05/11/2017	FIRST BANKCARD	11.80
04/27/2017	SAM'S CLUB DIRECT	12.96
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	7.28
Total 10-6723 · Other Expenditures		81.34
10-6724 · Prepaid Bus Trips		
05/11/2017	ART EXCURSIONS, INC.	1,728.00
Total 10-6724 · Prepaid Bus Trips		1,728.00

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Date	Name	Paid Amount
10-6726 · Computer		
05/11/2017	MONTANO, ESTEVAN	150.00
05/11/2017	MONTANO, ESTEVAN	150.00
05/11/2017	MONTANO, ESTEVAN	150.00
05/11/2017	MONTANO, ESTEVAN	150.00
Total 10-6726 · Computer		600.00
Total 10-6720 · Programming - Adult		3,979.34
10-6730 · Programming - Young Adult		
10-6731 · Programs - YA (Other)		
05/11/2017	MORTON, MARK	49.85
Total 10-6731 · Programs - YA (Other)		49.85
Total 10-6730 · Programming - Young Adult		49.85
10-6740 · Programming - Children's		
05/11/2017	ANDERSON, MARK	600.00
05/11/2017	CHECKMATES CHESS ACADEMY	775.00
05/11/2017	FIRST BANKCARD	132.27
05/11/2017	MATT WILHEM INC.	475.00
04/27/2017	SAM'S CLUB DIRECT	13.78
05/11/2017	SPOON MAN INC.	270.00
05/04/2017	VILLAGE-VERNON	156.25
05/04/2017	VILLAGE-VERNON	156.25
Total 10-6740 · Programming - Children's		2,578.55
10-6745 · Public Performance/Film		
10-6746 · PublicPerformance/Film- Adults		
05/11/2017	FIRST BANKCARD	230.00
Total 10-6746 · PublicPerformance/Film- Adults		230.00
Total 10-6745 · Public Performance/Film		230.00
10-6760 · Promotions/Prizes		
10-6761 · Promotions/Prizes- Admin/Gen		
04/27/2017	SAM'S CLUB DIRECT	101.56
Total 10-6761 · Promotions/Prizes- Admin/Gen		101.56
10-6762 · Promotions/Prizes- Adults		
05/11/2017	FIRST BANKCARD	719.96
05/11/2017	LARSON, ANDREA	47.29
Total 10-6762 · Promotions/Prizes- Adults		767.25
10-6767 · Promotions/Prizes - Outreach		
04/27/2017	SAM'S CLUB DIRECT	12.74
Total 10-6767 · Promotions/Prizes - Outreach		12.74
Total 10-6760 · Promotions/Prizes		881.55
10-6771 · Graphics		
05/11/2017	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	59.15
Total 10-6771 · Graphics		59.15
Total 10-6700 · Community Relations		7,908.44
20-8210 · Employer IMRF Disbursements		
04/28/2017		16,271.06
05/12/2017		16,553.88
Total 20-8210 · Employer IMRF Disbursements		32,824.94

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COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail Report

April 15, 2017 through May 12, 2017

<u>Date</u>	<u>Name</u>	<u>Paid Amount</u>
	20-8250 · Employer Soc Security Tax Disb	
04/28/2017		11,272.69
05/12/2017		11,561.64
	Total 20-8250 · Employer Soc Security Tax Disb	<u>22,834.33</u>
	Total Expense	<u>542,056.14</u>
	Net Ordinary Income	<u>-487,212.74</u>
	Net Income	<u><u>-487,212.74</u></u>

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Balance Sheet by Fund
 As of April 30, 2017

	10-General	20-IMRF	30-Working Cash	50-Trust	60-Special Reserve	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
1000 · Cash & Investments						
10-1040 · Petty Cash	625					625
10-1045 · Cash on Hand - Aspen	60					60
10-1111 · Bank Reconciliation Account						
10-1010 · Checking-Main - General, IMRF	1,416,327	462,730	55,776	28,832	8,805	1,972,470
Total 10-1111 · Bank Reconciliation Account	1,416,327	462,730	55,776	28,832	8,805	1,972,470
10-1504 · Illinois Funds - General, IMRF	78,442	17,443			24,236	120,121
10-1509 · Wintrust MaxSafe Accounts	250					250
60-1511 · TD - Ameritrade MM	3,100				115,205	118,305
60-1512 · First Business Bank MM A/C					228,500	228,500
Total 1000 · Cash & Investments	1,498,803	480,173	55,776	28,832	376,747	2,440,331
2000 · Investments						
10-1502 · Investments - General Fund	1,957,000					1,957,000
30-1501 · Investments - Working Cash Fund			500,000			500,000
60-1501 · Investments - Special Reserve					2,432,000	2,432,000
60-1510 · CD - The PrivateBank & Trust					75,357	75,357
Total 2000 · Investments	1,957,000		500,000		2,507,357	4,964,357
Total Checking/Savings	3,455,803	480,173	555,776	28,832	2,884,104	7,404,689
Other Current Assets						
10-1990 · Friends of the Library 2	0					0
10-1991 · Due From Staff Association	59					59
10-1992 · Miscellaneous Receivables	8,914					8,914
Total Other Current Assets	8,974					8,974
Total Current Assets	3,464,777	480,173	555,776	28,832	2,884,104	7,413,662
TOTAL ASSETS	3,464,777	480,173	555,776	28,832	2,884,104	7,413,662

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Balance Sheet by Fund
 As of April 30, 2017

	10-General	20-IMRF	30-Working Cash	50-Trust	60-Special Reserve	TOTAL
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
20000 · Accounts Payable	(0)					(0)
Total Accounts Payable	(0)					(0)
Other Current Liabilities						
00-2100 · Payroll W/H & Payable						
10-2000 · Manual Payroll Checks	6,931					6,931
10-2300 · IMRF Payable-Employee Medicare	6,496					6,496
10-2600 · IMRF Voluntary Life Insurance	104					104
10-2700 · Dental and Vision	1,895					1,895
10-2800 · CO-OP 90's Medical Plan	10,050					10,050
10-2900 · Other Health Care-FSA	(531)					(531)
Total 00-2100 · Payroll W/H & Payable	24,945					24,945
20-2300 · IMRF Payable-Employer Medicare		16,271				16,271
Total Other Current Liabilities	24,945	16,271				41,215
Total Current Liabilities	24,944	16,271				41,215
Total Liabilities	24,944	16,271				41,215
Equity						
00-3000 · Beginning Fund Balances						
10-3000 · Fund Balance-General Fund	1,533,907					1,533,907
20-3000 · Fund Balance - IMRF Fund		472,431				472,431
30-3000 · Fund Balance-Working Cash Fund			555,776			555,776
50-3000 · Fund Balance-Trust Fund				28,857		28,857
60-3000 · Fund Balance-Spec Reserve Fund					2,869,516	2,869,516
Total 00-3000 · Beginning Fund Balances	1,533,907	472,431	555,776	28,857	2,869,516	5,460,487
Net Income	1,905,926	(8,529)		(25)	14,589	1,911,960
Total Equity	3,439,833	463,902	555,776	28,832	2,884,104	7,372,447
TOTAL LIABILITIES & EQUITY	3,464,777	480,173	555,776	28,832	2,884,104	7,413,662
UNBALANCED CLASSES	0					(0)

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COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Profit & Loss by Fund
 July 2016 through April 2017

	<u>10-General</u>	<u>20-IMRF</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
00-4000 · Property Tax	8,156,932	595,476			8,752,408
00-4050 · Replacement Tax	78,034				78,034
00-4100 · Interest Earned	20,308			24,045	44,352
00-4200 · Other	39,185				39,185
10-4300 · Grants & Other Donations	2,878				2,878
10-4350 · Fines	91,172				91,172
Total Income	<u>8,388,508</u>	<u>595,476</u>		<u>24,045</u>	<u>9,008,029</u>
Gross Profit	8,388,508	595,476		24,045	9,008,029
Expense					
10-5100 · Salaries	3,402,685				3,402,685
10-5200 · Benefits	330,623				330,623
10-5300 · Training	30,766				30,766
10-5400 · Materials	912,471				912,471
10-5500 · Processing	22,914				22,914
10-5600 · Supplies	77,072				77,072
10-5700 · Vehicles	6,957				6,957
10-5800 · Computer Operations	270,344				270,344
10-5900 · Utilities	129,630				129,630
10-6000 · Telephone	21,899				21,899
10-6100 · Postage	7,222				7,222
10-6200 · Maintenance	79,118				79,118
10-6300 · Repair	63,637				63,637
10-6400 · Insurance	59,868				59,868
10-6500 · Professional Services	43,232				43,232
10-6600 · Improvements	27,285				27,285
10-6660 · Strategic Plan Initiatives Exp	80,590				80,590
10-6700 · Community Relations	83,584				83,584
10-7000 · Debt Service	834,285				834,285
20-8210 · Employer IMRF Disbursements		354,079			354,079
20-8250 · Employer Soc Security Tax Disb		249,926			249,926
Total Expense	<u>6,484,183</u>	<u>604,005</u>			<u>7,088,188</u>
Net Ordinary Income	1,904,326	-8,529		24,045	1,919,841
Other Income/Expense					
Other Income					
10-9100 · Other Income	4,806,600				4,806,600
Total Other Income	<u>4,806,600</u>				<u>4,806,600</u>

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Cash Basis

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Profit & Loss by Fund
July 2016 through April 2017

	<u>10-General</u>	<u>20-IMRF</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Other Expense					
10-9500 · Other Expense	4,805,000				4,805,000
50-8500 · Trust Disbursements			25		25
60-9800 · Special Reserve Disbursements				9,456	9,456
Total Other Expense	<u>4,805,000</u>		<u>25</u>	<u>9,456</u>	<u>4,814,481</u>
Net Other Income	<u>1,600</u>		<u>-25</u>	<u>-9,456</u>	<u>-7,881</u>
Net Income	<u><u>1,905,926</u></u>	<u><u>-8,529</u></u>	<u><u>-25</u></u>	<u><u>14,589</u></u>	<u><u>1,911,960</u></u>

COOK MEMORIAL PUBLIC LIBRARY DISTRICT Monthly Budget Report April 2017

	April 2017				Year To Date April 2017				Annual Budget		Annual Appropriation	
	Actual	Budget	Var \$	Var %	Actual	Budget	Var \$	Var %	% of Budget	\$	% of Approp	\$
Ordinary Income/Expense												
Income												
00-4000 · Property Tax	0	0	0	0.00%	8,752,408	8,724,541	27,867	0.32%	100.32%	8,724,541		
00-4050 · Replacement Tax	22,015	11,000	11,015	100.14%	78,034	52,000	26,034	50.07%	150.07%	52,000		
00-4100 · Interest Earned	5,294	320	4,974	1554.48%	44,352	5,400	38,952	721.34%	739.20%	6,000		
00-4200 · Other	2,478	3,000	(522)	-17.40%	39,185	34,000	5,185	15.25%	97.96%	40,000		
10-4300 · Grants & Other Donations	0	0	0	0.00%	2,878	0	2,878	0.00%	0.00%	0		
10-4330 · Friends of The Library	0	0	0	0.00%	0	0	0	0.00%	0.00%	0		
10-4350 · Fines	8,380	6,666	1,714	25.71%	91,172	66,668	24,504	36.75%	113.96%	80,000		
Total Income	38,167	20,986	17,181	81.87%	9,008,029	8,882,609	125,420	1.41%	101.18%	8,902,541	0.00%	0
Expense												
10-5100 · Salaries	309,333	316,583	7,250	2.29%	3,402,685	3,490,117	87,432	2.51%	82.43%	4,128,000	0.00%	4,240,000
10-5200 · Benefits	36,033	35,331	(702)	-1.99%	330,623	358,444	27,821	7.76%	77.07%	429,000	0.00%	450,000
10-5300 · Training	1,124	2,306	1,182	51.25%	30,766	56,560	25,794	45.60%	45.24%	68,000	0.00%	71,000
10-5400 · Materials	77,524	103,824	26,300	25.33%	912,471	967,891	55,420	5.73%	80.32%	1,136,000	0.00%	1,193,000
10-5500 · Processing	2,163	2,916	753	25.81%	22,914	30,163	7,249	24.03%	63.65%	36,000	0.00%	39,000
10-5600 · Supplies	10,555	8,444	(2,111)	-25.00%	77,072	87,026	9,954	11.44%	73.75%	104,500	0.00%	122,000
10-5700 · Vehicles	731	1,894	1,163	61.41%	6,957	21,210	14,253	67.20%	27.83%	25,000	0.00%	26,000
10-5800 · Computer Operations	23,205	13,002	(10,203)	-78.47%	270,344	355,052	84,708	23.86%	64.37%	420,000	0.00%	490,000
10-5900 · Utilities	12,649	16,591	3,942	23.76%	129,630	138,832	9,202	6.63%	77.62%	167,000	0.00%	200,000
10-6000 · Telephone	2,788	1,760	(1,028)	-58.40%	21,899	22,372	473	2.12%	79.63%	27,500	0.00%	30,000
10-6100 · Postage	2,000	916	(1,084)	-118.34%	7,222	9,168	1,946	21.23%	65.65%	11,000	0.00%	15,000
10-6200 · Maintenance	7,248	18,446	11,198	60.71%	79,118	137,804	58,686	42.59%	48.99%	161,500	0.00%	175,000
10-6300 · Repair	518	10,774	10,256	95.19%	63,637	103,695	40,058	38.63%	49.72%	128,000	0.00%	135,000
10-6400 · Insurance	0	0	0	0.00%	59,868	89,000	29,132	32.73%	67.27%	89,000	0.00%	95,000
10-6500 · Professional Services	4,472	4,300	(172)	-4.00%	43,232	55,248	12,016	21.75%	62.20%	69,500	0.00%	95,000
10-6600 · Improvements	1,634	4,629	2,995	64.69%	27,285	75,471	48,186	63.85%	32.10%	85,000	0.00%	90,000
10-6660 · Strategic Plan Initiatives Exp	4,640	0	(4,640)	0.00%	80,590	120,000	39,410	32.84%	67.16%	120,000	0.00%	125,000
10-6700 · Community Relations	4,379	12,386	8,007	64.64%	83,584	126,571	42,987	33.96%	49.75%	168,000	0.00%	175,000
10-6800 · Rent	0	0	0	0.00%	0	0	0	0.00%	0.00%	0	0.00%	5,000
10-6900 · Contingency	0	8,333	8,333	100.00%	0	83,333	83,333	100.00%	0.00%	100,000	0.00%	100,000
10-7000 · Debt Service	0	0	0	0.00%	834,285	836,000	1,715	0.21%	99.79%	836,000	0.00%	855,000
10-8010 · Capital Improvement Projects	0	0	0	0.00%	0	0	0	0.00%	0.00%	0	0.00%	0
10-8510 · Other Donation Reimbursements	0	0	0	0.00%	0	0	0	0.00%	0.00%	0	0.00%	0
20-8210 · Employer IMRF Disbursements	32,436	34,098	1,662	4.87%	354,079	358,027	3,948	1.10%	79.88%	443,272	0.00%	465,000

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Monthly Budget Report
April 2017**

	April 2017				Year To Date April 2017				Annual Budget		Annual Appropriation	
	Actual	Budget	Var \$	Var %	Actual	Budget	Var \$	Var %	% of Budget	\$	% of Approp	\$
20-8250 · Employer Soc Security Tax Disb	22,666	24,218	1,552	6.41%	249,926	254,885	4,959	1.95%	79.14%	315,792	0.00%	332,000
Total Expense	556,098	620,751	64,653	10.42%	7,088,188	7,776,869	688,681	8.86%	78.17%	9,068,064	0.00%	9,523,000
Net Ordinary Income (Expense)	(517,931)	(599,765)	81,834		1,919,841	1,105,740	814,101			(165,523)		
Other Income/Expense:												
Other Income												
10-9100 · Other Income	0		0		4,805,000		4,805,000					
10-9910 · Interfund Transfers - General	0		0		0		0					
60-9960 · Interfund Transfers - Special Reserve	0		0		0		0					
Total Other Income	0		0		4,805,000		4,805,000					
Other Expense												
10-9500 · Other Expense	0		0		4,805,000		(4,805,000)					
50-8500 · Trust Disbursements	0	0	0		25	0	(25)					
60-9800 · Special Reserve Disbursements	0	0	0		9,456	0	(9,456)				0.00%	2,000,000
Total Other Expense	0	0	0		4,814,481	0	(4,814,481)					
Net Other (Income)/Expense	0	0	0		(7,881)	0	(9,481)					
Net Income	(517,931)	(599,765)	81,834		1,911,960	1,105,740	804,620			(165,523)		

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**Cook Memorial Public Library District
 Librarian's Statistical Report - Page 1
 April 2017**

Registered Card Holders

The number of card holders. Excludes in-house patrons. According to the 2010 census, district population was 59,842. Accounts inactive for three years are deleted in June and December.

	April 2016			April 2017			Percent Change
	Juvenile	Adult	Total	Juvenile	Adult	Total	
Cook Memorial Public Library District	10,249	35,813	46,062	10,062	35,780	45,842	-0.48%
Reciprocal Borrowing Patrons	595	7,415	8,010	565	7,175	7,740	-3.37%
Total	10,844	43,228	54,072	10,627	42,955	53,582	-0.91%

Visitors

	FY 2016 To Date	April 2016	FY 2017 To Date	April 2017	Percent Change
Aspen Drive Library	214,227	21,959	218,068	22,054	0.43%
Cook Park Library	265,578	26,628	274,105	26,884	0.96%
Drive-Up	13,380	1,414	12,980	1,291	-8.70%
Outreach	17,812	1,916	17,507	1,944	1.46%
Total	510,997	51,917	522,660	52,173	0.49%

Programs

	FY 2017 To Date		April 2017	
	Programs	Attendance	Programs	Attendance
Adult	393	8,864	4	74
Juvenile	431	17,665	52	1,664
Young Adult	49	491	3	41
Total	873	27,020	59	1,779

Special Services

	FY 2016 To Date	April 2016	FY 2017 To Date	April 2017	Percent Change
Reference Questions	82,619	8,195	84,310	7,643	-6.74%
Online Databases*	48,618	6,910	49,163	5,312	-23.13%
www.cooklib.org	826,301	82,635	800,736	84,571	2.34%
Holds Placed	200,230	20,370	187,932	18,203	-10.64%
Holds Filled	163,294	17,328	154,099	15,824	-8.68%
Homebound Items Delivered	10,837	1,077	10,067	1,011	-6.13%

*A count of sessions, available for 58 of 81 Online Databases.

Collection Size

	April 2016					April 2017					Percent Change
	Juvenile	Adult	Other	Total	Percent of Total	Juvenile	Adult	Other	Total	Percent of Total	
Aspen Drive Library	45,827	36,485		82,312	31.87%	44,686	36,892		81,578	31.70%	-0.89%
Cook Park Library	56,805	106,346	154	163,305	63.22%	55,589	105,805	145	161,539	62.76%	-1.08%
Outreach	10,967	1,704	14	12,685	4.91%	12,196	2,056	14	14,266	5.54%	12.46%
Total	113,599	144,535	168	258,302		112,471	144,753	159	257,383		-0.36%

Librarian's Statistical Report - April 2017 - Page 2

Circulation

	April 2016				April 2017				Percent Change
	Adult	Juvenile	Other	Total	Adult	Juvenile	Other	Total	
Fiction	11,675	25,988		37,663	11,445	25,106		36,551	-2.95%
Foreign Language	537	1,110		1,647	497	1,106		1,603	-2.67%
Large Type	1,259	110		1,369	1,290	92		1,382	0.95%
Nonfiction	10,456	9,058		19,514	9,194	8,110		17,304	-11.33%
Periodicals	1,941	205		2,146	1,841	173		2,014	-6.15%
Subtotal Print	25,868	36,471		62,339	24,267	34,587		58,854	-5.59%
Bags and Containers			37	37			32	32	-13.51%
Equipment	73	12		85	91	7		98	15.29%
Interlibrary Loan			281	281			214	214	-23.84%
LINKin	1,733			1,733	1,530			1,530	-11.71%
Multimedia		123		123		72		72	-41.46%
Other		1	23	24			28	28	16.67%
Subtotal Other	1,806	136	341	2,283	1,621	79	274	1,974	-13.53%
eAudiobooks			1,864	1,864			2,265	2,265	21.51%
eBooks			4,415	4,415			4,325	4,325	-2.04%
eMagazines			924	924			1,097	1,097	18.72%
eMusic			4,582	4,582			435	435	-90.51%
eVideo			383	383			458	458	19.58%
Subtotal Downloadables			12,168	12,168			8,580	8,580	-29.49%
Audiobooks	2,036	649		2,685	1,598	597		2,195	-18.25%
Compact Discs	4,592	759		5,351	2,977	633		3,610	-32.54%
DVDs	26,783	11,681		38,464	24,064	9,491		33,555	-12.76%
Video Games	1,197	1,005		2,202	1,273	962		2,235	1.50%
Subtotal Audiovisual	34,608	14,094		48,702	29,912	11,683		41,595	-14.59%
Grand Total All Agencies	62,282	50,701	12,509	125,492	55,800	46,349	8,854	111,003	-11.55%

Agency Subtotals

	FY 2016 To Date	April 2016	FY 2017 To Date	Percent Change (FY)	April 2017	Percent Change (Month)
Downloadables	125,466	12,168	83,655	-33.32%	8,580	-29.49%
Aspen Drive Library	370,377	34,752	341,220	-7.87%	31,331	-9.84%
Cook Park Library	695,179	69,812	666,537	-4.12%	63,166	-9.52%
Outreach	82,234	8,760	77,509	-5.75%	7,926	-9.52%
Total	1,273,256	125,492	1,168,921	-8.19%	111,003	-11.55%



Managing Investments for your Community's Future

Investment Inventory as of April 30, 2017

Cook Memorial Public Library District
413 N. Milwaukee Avenue
Libertyville, IL 60048

Cash Accounts	Balance at April 30, 2017	Yield for April-17	Fund
TD Ameritrade MM account	118,305.25	0.0100%	Special Res/General
First Business Bank MMA XX 43110	228,500.43	0.4000%	Special Res
Total Cash Account	\$ 346,805.68		
Average Weighted Yield	April-17	0.2670%	

Investment Account	Purchase Date	Maturity Date	Face Value at April 30, 2017	Coupon/ Yield to Mat	Fund
Customers Bank CD*	12/21/15	6/19/17	133,000.00	1.010%	Special Res
ALLY BK MIDVALE UTAH CD*	6/25/15	6/26/17	33,000.00	1.201%	Special Res
BMO Harris CD*	2/4/16	8/4/17	250,000.00	1.000%	Special Res
Sallie Mae Bk Murray Utah CD*	12/16/15	12/18/17	250,000.00	1.350%	Special Res
SONABANK CD MTHLY*	6/29/16	12/28/17	88,000.00	0.916%	Special Res
United Bk Vernon Rockville CT CD*	2/3/16	2/5/18	175,000.00	1.100%	Special Res
Wells Fargo Bank CD*	4/20/16	4/20/18	246,000.00	1.050%	Special Res
MBANK-F.K.A. NORTH COUNTRY BK CD*	12/30/16	6/29/18	225,000.00	1.250%	Special Res
Hanmi Bank LA CD*	2/17/17	8/17/18	159,000.00	1.250%	Special Res
Capital One Bk USA NA CD*	9/9/16	9/10/18	195,000.00	1.170%	Special Res
Capital One NA CD*	10/14/16	10/5/18	248,000.00	1.160%	Special Res
Capital Bank Corp CD*	2/15/17	11/15/18	207,000.00	1.300%	Special Res
Discover Bank CD*	12/1/16	11/30/18	78,000.00	1.430%	Special Res
Whitney Bank CD*	4/20/17	4/22/19	145,000.00	1.650%	Special Res
Subtotal Special Reserve Fund			2,432,000.00		
Bank of New England CD*	10/14/16	10/13/17	178,000.00	0.800%	Working Cash
DMB Community Bank CD	12/22/16	1/22/18	250,000.00	1.100%	Working Cash
Wex Bank CD*	12/12/16	3/9/18	72,000.00	1.000%	Working Cash
Subtotal Working Cash Fund			500,000.00		
SANTANDER BK NATL ASSN CD*	12/21/16	6/21/17	165,000.00	0.750%	General
RBS CTZNS NA PROVIDENCE RI CD*	12/21/16	6/21/17	170,000.00	0.800%	General
STEARNS BANK CD*	6/22/16	6/22/17	250,000.00	0.700%	General
FIRST DAKOTA NATL BK YANKTON CD*	6/29/16	6/29/17	250,000.00	0.700%	General
Ally Bank CD*	4/8/16	10/10/17	200,000.00	0.810%	General
CHOICE FINANCIAL GROUP CD*	6/20/16	12/18/17	250,000.00	0.916%	General
BANK RHODE IS PROVIDENCE RI CD*	6/27/16	3/27/18	250,000.00	0.950%	General
MERRICK BK SOUTH JORDAN UTAH CD*	6/20/16	6/20/18	250,000.00	1.050%	General
DISCOVER BK CD*	12/21/16	12/21/18	172,000.00	1.500%	General
Subtotal General Fund			1,957,000.00		

Total Investment Account	\$ 4,889,000.00
Average Weighted Maturity	298 days
Average Weighted Yield	1.0548%

Total Portfolio Value	\$ 5,235,805.68
Total Portfolio Avg Weighted Yield	1.0026%

* Brokered/marketable CD's

Cook Memorial Public Library District														
Investment Maturity Schedule														
April 30, 2017														
Investment Account	Issue Date	Maturity Date	Face Value	Coupon/ YTM	Q2 2017	Q3 2017	Q4 2017	Q1 2018	Q2 2018	Q3 2018	Q4 2018	Q1 2019	Q2 2019	Total
Special Reserve Fund:														
Customers Bank CD	8-Dec-2015	19-Jun-2017	133,000	1.020%	133,000									133,000
Ally Bank Midvale UT CD	22-Jun-2015	26-Jun-2017	33,000	1.200%	33,000									33,000
BMO Harris	4-Feb-2016	4-Aug-2017	250,000	1.000%		250,000								250,000
Sallie Mae Bank CD	8-Dec-2015	18-Dec-2017	250,000	1.350%			250,000							250,000
United Bk Vernon, Rockville CT CD	3-Feb-2016	5-Feb-2018	175,000	1.100%				175,000						175,000
Wells Fargo Bank CD	20-Apr-2016	20-Apr-2018	246,000	1.050%					246,000					246,000
Sonabank CD	29-Jun-2016	28-Dec-2017	88,000	0.916%			88,000							88,000
Capital One BK USA NA CD	9-Sep-2016	10-Sep-2018	195,000	1.170%						195,000				195,000
Hanmi Bank Los Angeles CD	17-Feb-2017	17-Aug-2018	159,000	1.250%						159,000				159,000
Capital One N.A. Bank CD	14-Oct-2016	5-Oct-2018	248,000	1.160%							248,000			248,000
Discover Bank CD	1-Dec-2016	30-Nov-2018	78,000	1.430%							78,000			78,000
MBANK - F.K.A. North Country BK CD	30-Dec-2016	29-Jun-2018	225,000	1.250%					225,000					225,000
Capital Bank Corp CD (02/15/17)	30-Jan-2017	15-Nov-2018	207,000	1.300%							207,000			207,000
Whitney BK New Orleans (04/19/17)	20-Apr-2017	22-Apr-2019	145,000	1.650%									145,000	145,000
Total Special Reserve			2,432,000		166,000	250,000	338,000	175,000	471,000	354,000	533,000	0	145,000	2,432,000
Working Cash Fund:														
Bank of New England CD	14-Oct-2016	13-Oct-2017	178,000	0.800%			178,000							178,000
Wex BK Midvale Utah CD	12-Dec-2016	9-Mar-2018	72,000	1.000%				72,000						72,000
DMB Community Bank CD	22-Dec-2016	22-Jan-2018	250,000	1.000%				250,000						250,000
Total Working Cash Fund			500,000		0	0	178,000	322,000	0	0	0	0	0	500,000
General Fund:														
Ally Bank Midvale UT CD	8-Apr-2016	10-Oct-2017	200,000	0.810%			200,000							200,000
Stearns Bank CD	22-Jun-2016	22-Jun-2017	250,000	0.700%	250,000									250,000
First Dakota Natl Bank CD	29-Jun-2016	29-Jun-2017	250,000	0.700%	250,000									250,000
Choice Financial Group CD	20-Jun-2016	18-Dec-2017	250,000	0.916%			250,000							250,000
Bank Rhoades IS Providence CD	27-Jun-2016	27-Mar-2018	250,000	0.950%				250,000						250,000
Merrick BK South Jordan Utah CD	20-Jun-2016	20-Jun-2018	250,000	1.050%					250,000					250,000
Santander NK Natl Assn CD	21-Dec-2016	21-Jun-2017	165,000	0.750%	165,000									165,000
RBS CTZNS NA Providence RI CD	21-Dec-2016	21-Jun-2017	170,000	0.800%	170,000									170,000
Discover BK CD	21-Dec-2016	21-Dec-2018	172,000	1.500%							172,000			172,000
Total General Fund			1,957,000		835,000	0	450,000	250,000	250,000	0	172,000	0	0	1,957,000
Total Investments			4,889,000		1,001,000	250,000	966,000	747,000	721,000	354,000	705,000	0	145,000	4,889,000

Cook Memorial Public Library District

Investment Transaction Schedule

Date	Investment	Transaction Type	Description	Investments				Cash Accounts		Total Cash & Investments	Interest Income			Other		
				Special Reserve Fund	Working Capital Fund	General Fund	Total Investments	TD Ameritrade Account	First Business Bank MM		Special Reserve Fund	General Fund	Total	Accrued Interest	Investment Premium	Misc. Fees
31-Mar-2017	Ending Balance			2,432,000.00	500,000.00	2,157,000.00	5,089,000.00	818,513.67	228,430.34	6,135,944.01	20,695.84	17,226.77	37,547.82	0.00	0.00	15.00
5-Apr-2017	Capital One NA CD	Interest					0.00	1,422.09		1,422.09	1,422.09		1,422.09			
7-Apr-2017	Ally Bank Midvale UT CD	Interest					0.00	797.81		797.81	797.81		797.81			
11-Apr-2017	Wire Transfer to Libertyville Bank	Transfer					0.00	(502,337.31)		(502,337.31)			0.00			
17-Apr-2017	Bank of New England CD	Interest	Working Cash CD				0.00	120.94		120.94		120.94	120.94			
17-Apr-2017	First Niagara BK NA NY CD	Maturity & Interest		(145,000.00)			(145,000.00)	145,542.26		542.26	542.26		542.26			
17-Apr-2017	Hanmi Bank (LA) CD	Interest					0.00	168.80		168.80	168.80		168.80			
19-Apr-2017	Whitney Bank CD	Purchase	1.65% - 04/22/19 Maturity	145,000.00			145,000.00	(144,942.50)		57.50	57.50		57.50			
20-Apr-2017	Merrick BK South Jordan Utah CD	Interest					0.00	222.95		222.95		222.95	222.95			
20-Apr-2017	Wells Fargo Bank NA CD	Interest					0.00	219.38		219.38	219.38		219.38			
20-Apr-2017	Whitney BK New Orleans CD	Maturity & Interest			(200,000.00)	(200,000.00)	201,400.00			1,400.00		1,400.00	1,400.00			
21-Apr-2017	Wire Transfer to Libertyville Bank	Transfer					0.00	(403,095.34)		(403,095.34)			0.00			
27-Apr-2017	Bank Rhode IS Providence CD	Interest					0.00	201.71		201.71		201.71	201.71			
28-Apr-2017	TD Ameritrade	Interest					0.00	3.52		3.52	3.52		3.52			
28-Apr-2017	First Business Bank MM A/C	Interest					0.00		70.09	70.09	70.09		70.09			
28-Apr-2017	Sonabank CD	Interest					0.00	67.27		67.27	67.27		67.27			
28-Apr-2017	Acc. Int. & Premium Amortization	Interest					0.00			0.00			0.00		0.00	
30-Apr-2017	Ending Balance			2,432,000.00	500,000.00	1,957,000.00	4,889,000.00	118,305.25	228,500.43	5,235,805.68	24,044.56	19,172.37	42,842.14	0.00	0.00	15.00

THE BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT
LAKE COUNTY, ILLINOIS

ORDINANCE NO. 2016-2017/3

AN ORDINANCE SETTING FORTH A SCHEDULE OF REGULAR
MEETINGS OF THE BOARD OF LIBRARY TRUSTEES OF THE COOK
MEMORIAL PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR
COMMENCING JULY 1, 2017 AND ENDING
JUNE 30, 2018 _____

BE IT ORDAINED by the Board of Trustees of the Cook Memorial Public Library District,
Lake County, Illinois:

Section 1: In accordance with the terms and provisions of 75 ILCS 120/2.02, Illinois
Revised Statutes, the following is a schedule of all Regular meetings of the Board of Library
Trustees of the Cook Memorial Public Library District for the fiscal year commencing
July 1, 2017 and ending June 30, 2018.

July	18, 2017	Aspen Drive Library
August	16, 2017	Cook Park Library
September	19, 2017	Cook Park Library
October	17, 2017	Aspen Drive Library
November	21, 2017	Cook Park Library
December	19, 2017	Cook Park Library
January	16, 2018	Aspen Drive Library
February	20, 2018	Cook Park Library
March	20, 2018	Cook Park Library
April	17, 2018	Aspen Drive Library
May	15, 2018	Cook Park Library
June	19, 2018	Cook Park Library

All regular meetings will be held at the Cook Park Library, 413 N. Milwaukee Avenue,
Libertyville, Illinois or the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois as
noted above. All regularly scheduled meetings will begin at 6:30 p.m.

Section 2: That all ordinances or resolutions in conflict herewith be and they are hereby repealed to the extent of such conflict.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Effective the 16th day of May, 2017.

Enacted this 16th day of May, 2017.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Posted the 30th of June, 2017

Bonnie Quirke, President

Rob Schuler, Secretary

LIBRARY BOARD MEETING AGENDA SUPPLEMENT



MEETING DATE: May 16, 2017
AGENDA ITEM: Item 11b: Nonresident Fee Program
STAFF CONTACT: David Archer, Library Director

The board of each public library is required by Illinois law to decide annually whether the library will participate in the state's nonresident fee program. Nonresidents are defined as "a person who resides outside the taxing area of a public library" [75 ILCS 16/30-55.60]. Nonresidents have the option to annually purchase a library card at the closest participating library for a fee at least equal to the cost paid by residents.

The CMPLD board has traditionally supported the nonresident fee program even though there are no unserved areas adjacent to the Library's taxing area in which Cook Park or Aspen Drive is the closest library.

Participation in the program provides a reliable way for a fee to be determined for temporary residents of the District who wish to obtain library services. Using a formula established by the State Library, the annual temporary resident fee is equal to the nonresident fee, currently \$398 per household.

Approval of the following motion is recommended:

"Motion to affirm the Library's continued participation in the nonresident card program, detailed under Public Act 92-1066, setting the annual fee for the card, using the State Library mathematical formula method, at \$398 effective July 1, 2017 through June 30, 2018."