

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

November 14, 2017

Board Meeting  
**6:30 p.m.**

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, November 14, 2017 will be held in the Conference Room at the **Cook Park Library**, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Approval of Fundraising Feasibility Study for proposed Aspen Drive Library Expansion.
6. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of October 17, 2017.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Personnel Report.
  - c. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
    - i. Approval of Levy Ordinance 2017-2018/2
    - ii. Committee Recommendation to Accept the FY2016-2017 Audit.
    - iii. Resolution 2017-2018/5 Authorizing the Treasurer or Designees to Execute a Customer Agreement with J.P. Morgan Securities, LLC for Custodial Services Concerning Library Investments and to Establish a Banking Relationship with First Bank and Trust.

- c. Building and Grounds.
  - i. Approval to replace 6” storm sewer line at Cook Park Library from Arrow Plumbing in the amount of \$5,544.
  - ii. Approval to replace 3” 3/4hp sump pump and related piping at Cook Park Library from Arrow Plumbing in the amount of \$5,638.
  - iii. Approval to authorize the Director to solicit Request for Qualifications (RFQ) to firms providing construction management as agent services for the proposed Aspen Drive Library Expansion.
  
- d. Development.
  - i. Review of additional funding scenarios for the Aspen Drive Expansion prepared by Ehlers, Inc.
- e. Resources, Services and Long Range Planning.
- f. Technology.
- g. Village of Libertyville Parking Commission Representative.
- h. Friends’ Representative.
- i. RAILS Representative.
- j. Historical Society Representative.
- k. Adhoc Committee for Cooperative Opportunities.
  - i. Approval of response letter to Hawthorn District 73 requesting use of the Aspen Drive Library parking lot.

11. Other Business.

12. Communications.

13. Upcoming Meetings and Events.

- a. Regular Board Meeting on Tuesday, December 19, 2017 at 6:30 p.m. at the Cook Park Library.

14. Public Questions.

15. Adjournment.

Bonnie Quirke, President  
Board of Library Trustees

November 9, 2017

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.*