

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

April 17, 2018

Board Meeting  
**6:30 p.m.**

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, April 17, 2018 will be held in the Meeting Room on the lower level of the **Cook Park Library**, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Aspen Drive Library Facility Expansion.
  - a. Presentation by Product Architecture + Design to Discuss Project Progress and Goals.
6. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of March 20, 2018.
  - b. Minutes of the Special Meeting of April 4, 2018.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
  - b. Policy Review.
    - Purchasing Goods and Services/Selling Library Property Policy.
    - Fund Balance Policy.
    - Gifts and Donations Policy.

- Drug-Free Workplace Policy.
  - By-Laws.
  - Patron Records Policy (Confidentiality and Privacy).
  - c. Building and Grounds.
  - d. Development.
  - e. Resources, Services and Long Range Planning.
  - f. Technology.
  - g. Village of Libertyville Parking Commission Representative.
  - h. Friends' Representative.
  - i. RAILS Representative.
  - j. Historical Society Representative.
  - k. Adhoc Committee for Cooperative Opportunities.
11. Other Business.
- a. Resolution 2017-2018/10 Repealing the Elections Policy.
12. Communications.
- a. Patron Communication.
13. Upcoming Meetings and Events.
- a. Regular Board Meeting on Tuesday, May 15, 2018 at 6:30pm at the Cook Park Library.
14. Public Questions.
15. Adjournment.

Bonnie Quirke, President  
Board of Library Trustees

April 11, 2018

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.*