

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

April 4, 2018

Call to order: The special meeting of the Cook Memorial Public Library District was held on Wednesday, April 4, 2018 at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at 6:30 p.m. Trustees present at roll call in addition to Ms. Quirke were: Rob Schuler, Wendy Vieth, Jim Larson, Nate Johnson, and Ann Oakley. Phyllis Dobbs was absent.

Staff members present were Library Director David Archer, Business Manager Russ Cerqua, and Administrative Assistant Gabriella Pantle.

Public Comment: None.

Discussion and Approval of Contract with Product Architecture + Design: Mr. Larson made a motion, seconded by Mr. Johnson to approve the contract with Product Architecture + Design for the Aspen Drive Library Expansion in the amount of \$489,792.00. It was noted that this amount is \$10,000 less than their previous contract. Roll call was as follows: Ayes; Mr. Schuler, Ms. Vieth, Mr. Larson, Mr. Johnson, and Ms. Quirke. Nays; Ms. Oakley. Ms. Dobbs was absent. Motion carries.

Ms. Dobbs joined the meeting at 6:37 p.m.

Discussion and Selection of Construction Management Firm: Trustees had a lengthy discussion weighing the pros and cons between Featherstone, Inc. and Shales McNutt. The considerably lower fee calculation quote from Featherstone was a significant reason for most trustees to choose them. Mr. Johnson then made a motion, seconded by Ms. Dobbs to select Featherstone Inc. as the construction management firm for the Aspen Drive Library Expansion. Upon further discussion, the motion on the floor was amended by Mr. Johnson and seconded by Mr. Schuler to select Featherstone Inc., as the construction management firm for the Aspen Drive Library expansion contingent upon the Director confirming with Featherstone that general liability has been addressed and will not affect the accuracy of the quote given. Roll call was as follows: Ayes; Ms. Quirke, Mr. Johnson, Ms. Vieth, Ms. Dobbs, and Mr. Schuler. Nays; Ms. Oakley and Mr. Larson. Motion carries.

Adjournment: Ms. Vieth made a motion, seconded by Mr. Johnson to adjourn the meeting. Having no further business, the meeting was adjourned at 7:01 p.m. Roll call was as follows: Ayes; Mr. Schuler, Ms. Dobbs, Ms. Vieth, Mr. Larson, Mr. Johnson, Ms. Quire, and Ms. Oakley. Nays; none. Motion carries.

Respectfully Submitted

Rob Schuler, Secretary

Bonnie Quirke, President