

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

October 16, 2018

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, October 16, 2018 will be held in the Meeting Room at the **ASPEN DRIVE LIBRARY**, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Aspen Drive Library Facility Expansion.
  - a. Selection of firm to provide financial advisory services for funding of the Aspen Drive Library construction project.
  - b. Updates from Director.
6. Approval of the Minutes.
  - a. Minutes of the Budget and Appropriation Hearing of September 18, 2018.
  - a. Minutes of the Regular Meeting of September 18, 2018.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
  - b. Policy Review.
    - Gifts & Donations.
    - Patrons Records (Confidentiality & Privacy).

- ADA
- Personnel (requires motion).
- Collection Development (by resolution).
- Use of the Library (by resolution).
- c. Building and Grounds.
- d. Development.
- e. Technology Committee
- f. Resources, Services and Long Range Planning.
- g. Adhoc Committee for Cooperative Opportunities.
- h. Village of Libertyville Parking Commission Representative.
- i. Friends' Representative.
- j. RAILS Representative.
- k. Historical Society Representative.

11. Other Business.

- a. Resolution 2018-2019/2 Adopting a revision of the Collection Development Policy.
- b. Resolution 2018-2019/3 Adopting a revision of the Use of the Library Policy.

12. Communications.

13. Upcoming Meetings and Events.

- a. Finance & Employee Practices Committee meeting on Tuesday, October 30, 2018 at 8:00 a.m. at the Cook Park Library.
- b. Regular Board Meeting on Tuesday, November 13, 2018 at 6:30 p.m. at the Cook Park Library.

14. Public Questions.

15. Adjournment.

Bonnie Quirke, President  
Board of Library Trustees

October 10, 2018

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.*