

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

December 13, 2018

Call to order: The special meeting of the Cook Memorial Public Library District was held on Thursday, December 13, 2018 at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at ~~6:30~~ 6:00 p.m. Trustees present at roll call in addition to Ms. Quirke were: Rob Schuler, Nate Johnson, and Ann Oakley. Phyllis Dobbs, Jim Larson and Wendy Vieth were absent. Ms. Quirke appointed Mr. Schuler as secretary pro-tem in Mr. Larson's absence.

Staff members present were Library Director David Archer, Business Manager Russ Cerqua, and Administrative Assistant Gabriella Pantle. Also in attendance was Tom Featherstone and Brian Gilsinn of Featherstone Inc. and Mike Conrad of District Council No. 14, International Union of Painters and Allied Trades.

Mr. Larson joined the meeting at 6:02 immediately following roll call.

Public Comment: Mr. Conrad announced that his sole purpose in attending the meeting is to find out who was awarded the taping and painting contract.

Approval of Resolution 2018-2019/5 Accepting Bids and Awarding Contracts for the Aspen Drive Library Expansion Project: Mr. Featherstone explained that the bid tabulation alternate sheet dated December 7, 2018 documents the proposal forms as received, opened and read publicly on December 7, 2018. The dark green highlighted contractors are those recommended by Featherstone for award. He then proceeded to go over each individual contract. During the discussion for the structural steel contract, Mr. Featherstone explained that they had the steel contractors bid the metal fins design element as an alternate. The lowest bid for structural steel was from Guardian Construction, who also submitted a bid of \$96,000 for Alternate 3, decorative metal fins for the east side exterior wall of the building. He further explained that even with the alternate, they were the lowest bidder. Mr. Featherstone did not recommend adding the fin alternate project as it did not add value to the project for the amount expended. He clarified that the resolution being presented to the board tonight does not include the fin alternate project as part of the recommendation. Having said that, he would like to get direction from the board tonight if that alternate is one that they would like to pursue. Initial trustee reaction was that it is too expensive and not worth the value. Mr. Featherstone proceeded with his presentation. Upon completion of the presentation, Ms. Quirke made a motion, seconded by Mr. Johnson, to approve Resolution 2018-2019/5 accepting bids and awarding contracts for the Aspen Drive Library Expansion Project in the amount of \$4,391,823.58 as detailed in the Budget Bid Analysis. Roll call was as follows: Ayes; Mr. Schuler, Mr. Larson, Mr. Johnson, Ms. Quirke, and Ms. Oakley. Nays; none. Ms. Vieth and Ms. Dobbs were absent. Motion carries.

Adjournment: Ms. Johnson made a motion, seconded by Mr. Larson to adjourn the meeting. Having no further business, the meeting was adjourned at 7:14 p.m. Roll call was as follows: Ayes; Mr. Schuler, Mr. Larson, Mr. Johnson, Ms. Quirke, and Ms. Oakley. Nays; none. Ms. Vieth and Ms. Dobbs were absent. Motion carries.

Respectfully Submitted

James Larson, Secretary

Bonnie Quirke, President