

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

August 18, 2020

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, August 18, 2020 will be held virtually as authorized by Illinois Governor Executive Order No. 5, dated March 16, 2020.

To join the meeting via computer or smart device, click on this link:

<https://us02web.zoom.us/j/81407138656>

To join the meeting via telephone, dial (312) 626-6799 and enter Meeting ID: 814 0713 8656

1. Call to order.
2. Roll call.
3. Public Comment.
 - a. To submit public comment, send an email with your comments to info@cooklib.org at any time prior to the start of the meeting. All comments will be read aloud during the public comment period.
4. Swearing in of New Trustee.
5. Rescheduling of Budget and Appropriation Hearing.
6. Approval of the Minutes.
 - a. Minutes of the Regular Meeting of July 21, 2020.
7. Approval of the Bills.
8. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
 - a. Finance and Employee Practices.
 - b. Policy Review.
 - c. Building and Grounds.

- d. Development.
 - e. Technology Committee
 - f. Resources, Services and Long Range Planning.
 - g. Adhoc Committee for Cooperative Opportunities.
 - h. Village of Libertyville Parking Commission Representative.
 - i. Friends' Representative.
 - j. RAILS Representative.
 - k. Historical Society Representative.
11. Other Business.
- a. Consideration of Amended License Agreement for Aspen Drive Library Parking Lot.
 - b. Consideration of Telecommuting Policy.
 - c. Consideration of Intergovernmental Agreement with Lake County.
 - d. Review and Approval of Staff Survey.
 - e. Consideration of Continuation of Fine-Free Through Dec. 31, 2020.
12. Communications.
13. Upcoming Meetings and Events.
- a. Budget and Appropriation Hearing on Tuesday, September 15, 2020 at 6:15 p.m.
 - b. Regular Board Meeting on Tuesday, September 15, 2020 at 6:30 p.m.
14. Public Questions.
15. Adjournment.

Wendy Vieth, President
Board of Library Trustees

August 13, 2020