

MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF LIBRARY TRUSTEES OF THE  
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

August 11, 2020

**Call to order:** The special meeting of the Cook Memorial Public Library District was held virtually via Zoom on Tuesday, August 11, 2020 in accordance with the Governor's Executive Order No. 5 dated March 16, 2020. The meeting was called to order by President Wendy Vieth at 6:04 p.m. Trustees in attendance in addition to Ms. Vieth were Ann Oakley, Jim Larson, Phyllis Dobbs, Karen Singer, and Jen Banek.

Staff members in attendance were Library Director David Archer and Administrative Assistant Gabriella Pantle. Members of the community also attended.

**Public Comment:** None.

**Library Services Update:** Mr. Archer reported on what the Library is doing to provide eLearning resources for families and students. These resources will include tools to help students find just the right reading material to video and print tutorials on how to use the wide range of online resources. These resources will be provided for students in all grades with new resources being added as the school year progresses. A survey is being sent out on August 17 to get feedback from families and their caregivers to find out what would be most helpful for them. Information regarding the survey will be in our fall newsletter, on our website and will be sent out via an email blast. He also reported that the Cook Park and Aspen Drive Libraries are still in a "grab and go" environment with one hour of computer time being allowed.

**Adjourn to Closed Session:** At 6:41 p.m., Mr. Larson made a motion, seconded by Ms. Banek to adjourn to closed session as permitted by (5 ILCS 120/2-3) to discuss the selection of a person to fill a public office.

**Regular Meeting Resumes:** The regular meeting resumed at 7:24 p.m.

**Appointment of Trustee to Fill a Vacant Seat:** Ms. Dobbs made a motion, seconded by Ms. Banek to appoint Laura Valenziano to the trustee position vacated by Bonnie Quirke. This appointment is pending Ms. Valenziano's acceptance. Roll call was as follows: Ayes; Ms. Vieth, Ms. Oakley, Mr. Larson, Ms. Dobbs, Ms. Banek, and Ms. Singer. Nays; none. Motion carries.

**Adjournment:** Mr. Larson made a motion, seconded by Ms. Singer to adjourn the meeting. Having no further business, the meeting was adjourned at 7:25 p.m. Roll call was as follows: Ayes; Ms. Vieth, Ms. Oakley, Mr. Larson, Ms. Dobbs, Ms. Singer, and Ms. Banek. Nays; none. Motion carries.

Respectfully submitted,

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Jen Banek, Secretary

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Wendy Vieth, President