

**INVITATION TO BID**  
**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**

Sealed bids will be received by the Board of Library Trustees of the Cook Memorial Public Library District during operating hours for the installation of a stand-by generator at the Cook Park Library until 11:00 a.m. (C.S.T.) on Tuesday, April 6, 2021.

A complete set of project bid documents including plans, specifications, project bid form, instructions to bidders, and a written scope of work will be issued for bid on Tuesday, March 9<sup>th</sup>, 2021 by contacting Ken Arnswald at 224-513-7428.

Each bid must be accompanied by a bid bond, cash, or a certified check payable to the order of the Cook Memorial Public Library District, certified by a responsible bank for an amount not less than ten percent (10%) of the total amount of the bid, as a guarantee that the bidder, if awarded the Contract, will furnish a satisfactory performance and payment bond, execute a contract for the full scope of work, and proceed with and complete the work within the agreed upon project schedule. Upon failure to do so, the bidder shall forfeit the amount deposited as liquidated damages and no mistakes or errors on the part of the bidder shall excuse the bidder or entitle them to a return of the aforementioned amount.

No bid will be considered until the bidder furnishes evidence satisfactory to the Library that the bidder has the necessary facilities, abilities, experience, equipment, financial and physical resources available to fulfill the conditions of the Contract and execute the work, should the Contract be awarded to the bidder.

Bidders will examine the plans and specifications and also the location in which said work is to be done and judge for themselves all the circumstances and surrounding conditions affecting the cost and nature of the work. All bids will be presumed to be based on such examination, familiarity and judgment.

Not less than the prevailing wage shall be paid for labor on the work to be done as required by Illinois and federal law applicable to a public works project, including the Illinois Prevailing Wage Act. The successful bidder will be required to comply with the provisions of all State of Illinois and federal laws concerning public works projects as well as the State of Illinois Human Rights Act and the regulations of the Illinois Human Rights Commission.

A mandatory pre-bid meeting will be held Tuesday, March 16, 2021 at 10:00 a.m. via online video conference call. An invitation will be emailed prior to the meeting. Access to the building site by the Contractor is by appointment only.

Bids will be opened on Tuesday, April 6, 2021 at 11:15 a.m. via online video conference call. An invitation will be emailed prior to the meeting.

The Board of Library Trustees reserves the right to reject any and all bids, and to waive any technicalities and irregularities in the bidding and to hold the bid proposals for a period of thirty (30) days from the date of opening set forth above.

Contractor agrees to be bound to the terms of the bid for a period of Sixty (60) calendar days after the Bid Opening Date.

David Archer, Director  
Cook Memorial Public Library District