

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

October 19, 2021

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, October 19, 2021 will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Swearing in of New Trustee.
6. Approval of the Minutes.
  - a. Minutes of the Budget & Appropriations Hearing of September 21, 2021.
  - b. Minutes of the Regular Meeting of September 21, 2021.
  - c. Minutes of the Special Meeting of October 12, 2021.
  - d. Minutes of the Closed Session of October 12, 2021.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
  - b. Policy Review.
  - c. Building and Grounds
  - d. Development.
  - e. Technology.

- f. Resources, Services and Long Range Planning.
- g. Village of Libertyville Parking Commission Representative.
- h. Friends' Representative.
- i. RAILS Representative.
- j. Historical Society Representative.

11. Other Business.

- a. Approval of Resolution 2021-2022/6, Adopting Revised Victims' of Economic Security and Safety Act (VESSA) Policy.
- b. Approval of Resolution 2021-2022/7, Adopting Revised Use of the Library Policy.
- c. Approval of Resolution 2021-2022/8, Adopting Revised ADA Compliance Policy.
- d. Approval of Resolution 2021-2022/9, Adopting Revised Elections Policy.
- e. Approval of Resolution 2021-2022/10, Adopting Revised Records of the Secretary Policy.
- f. Approval of Resolution 2021-2022/11, Adopting Revised Bloodborne Pathogens Policy.
- g. Approval of Resolution 2021-2022/12, Adopting Revised Telecommuting Policy.

12. Communications.

13. Upcoming Meetings and Events.

- a. Building & Grounds Committee Meeting on Tuesday, October 26, 2021 at 6:30 p.m. at Cook Park Library.
- b. Finance and Employee Practices Committee Meeting on Tuesday, November 2, 2021 at 6:30 p.m. at Aspen Drive Library.
- c. Technology Committee Meeting on Tuesday, November 9, 2021 at 6:30 p.m. at Aspen Drive Library.
- d. Regular Board Meeting on Tuesday, November 16, 2021 at 6:30 p.m. at Cook Park Library.

14. Public Questions.

15. Adjournment.

Wendy Vieth, President  
Board of Library Trustees

October 15, 2021

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at [ADA@cooklib.org](mailto:ADA@cooklib.org) or in writing, not less than five (5) business days prior to the meeting.*