

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

November 16, 2021

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, November 16, 2021 will be held in the Meeting Room at the Cook Park Library, 413 N Milwaukee Ave, Libertyville, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of October 19, 2021.
6. Report of the Building and Grounds Committee
  - a. Overview of Prioritized Capital Improvement Projects as Recommended by Building and Grounds Committee.
  - b. Approval of Resolution 2021-2022/14, Authorizing Product Architecture + Design to Prepare Drawings and Documentation for Cook Park Window Replacement Project and Aspen Drive Paver Replacement Project.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
    - i. Committee Recommendation to Accept the FY 2020-2021 Audit.
    - ii. Committee Recommendation to Approve Levy Ordinance 2021-2022/2.

- iii. Overview of Library Benefits Survey and Approval of Resolution 2021-2022/13, Adopting Revised Personnel Policy.
  - b. Policy Review.
  - c. Building and Grounds.
  - d. Development.
  - e. Technology.
  - f. Resources, Services and Long Range Planning.
  - g. Village of Libertyville Parking Commission Representative.
  - h. Friends' Representative.
  - i. RAILS Representative.
  - j. Historical Society Representative.
- 11. Closed Session as Permitted by (5 ILCS 120/2c-1)
  - a. Discussion on the Performance of a Specific Employee.
- 12. Communications.
- 13. Upcoming Meetings and Events.
  - a. Regular Board Meeting on Tuesday, December 21, 2021 at 6:30 p.m. at the Aspen Drive Library.
- 14. Public Questions.
- 15. Adjournment.

Wendy Vieth, President  
Board of Library Trustees

November 11, 2021

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at [ADA@cooklib.org](mailto:ADA@cooklib.org) or in writing, not less than five (5) business days prior to the meeting.*