

**BUDGET AND APPROPRIATION ORDINANCE
2022-2023**

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND
APPROPRIATION OF FUNDS FOR COOK MEMORIAL PUBLIC LIBRARY
DISTRICT, LAKE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON
THE 1ST DAY OF JULY, 2022, AND ENDING ON THE 30TH DAY OF JUNE, 2023**

WHEREAS, the Board of Library Trustees for the Cook Memorial Public Library District, Lake County, Illinois, caused to be prepared in tentative form a Combined Annual Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 20th day of September, 2022, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW, THEREFORE, Be It Ordained by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2022, and end on June 30, 2023.

Section 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year, and the sum of \$17,183,708 or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Cook Memorial Public Library District, as hereinafter specified for said fiscal year.

PART I
Estimated Revenue Available

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|----------------|--|-----------------------------|
| Item 1: | Balance on hand as of July 1, 2022 | \$ 7,021,708 |
| Item 2: | Receipts during current fiscal year from library district levy of 2021 and prior years, and receipts from other sources such as fines, rentals and donations | \$ 10,162,000 |
| Item 3: | Working Cash Fund (\$555,776) Not to be considered an asset of the District | |
| | TOTAL ESTIMATED AMOUNT AVAILABLE | <u>\$ 17,183,708</u> |

PART II
Estimated Expenditures (Appropriations) – General Fund

| <u>Account</u> | <u>Amount</u> <u>Appropriated</u> |
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| Salaries | \$5,440,000 |
| Benefits | 640,000 |
| Training | 62,000 |
| Materials (Books/Periodicals/Databases) | 1,292,000 |
| Processing | 55,000 |
| Supplies | 142,000 |
| Vehicle Operations | 45,000 |
| Computer Operation | 1,370,000 |
| Utilities | 240,000 |
| Telephone | 40,000 |
| Postage | 16,000 |
| Maintenance | 200,000 |
| Repair | 154,000 |
| Insurance | 90,000 |
| Professional Services | 90,000 |
| Improvements | 80,000 |
| Community Relations | 192,000 |
| Rent | 5,000 |
| Contingencies | 50,000 |
| Debt Service | 985,000 |
| Capital Improvement Projects | <u>125,000</u> |
| TOTAL ESTIMATED GENERAL FUND EXPENSES | <u>\$11,313,000</u> |

The foregoing appropriations are appropriated from the general property tax for corporate purposes.

PART III
Estimated Expenditures (Appropriations) – Special Reserve Fund

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|--|-------------------------------|
| Repairs/replacements to existing buildings | \$1,000,000 |
| TOTAL ESTIMATED SPECIAL RESERVE FUND EXPENSES | <u>\$1,000,000</u> |

The foregoing appropriation is hereby appropriated from the unexpended balances of the proceeds received annually from public library taxes unexpended and accumulated pursuant to 75 Illinois Compiled Statutes 16/40-50 as noted in Section 6 herein and is in addition to the other appropriations set forth herein.

PART IV

Estimated Expenditures (Appropriations) – Illinois Municipal Retirement Fund

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| Illinois Municipal Retirement Fund | <u>\$ 557,000</u> |
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The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District’s contributions to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

PART V

Estimated Expenditures (Appropriations) – Social Security

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| Social Security – Employer’s Contributions | <u>\$ 415,000</u> |
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The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District’s contributions to Social Security and is in addition to all other library district taxes as provided by law.

SUMMARY

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| TOTAL APPROPRIATION FOR GENERAL FUND EXPENSES | \$11,313,000 |
| TOTAL APPROPRIATION FOR IMRF | 557,000 |
| TOTAL APPROPRIATION FOR SOCIAL SECURITY | 415,000 |
| TOTAL APPROPRIATION FROM SPECIAL RESERVE FUND | 1,000,000 |
| TOTAL ALL FUNDS | <u>\$13,285,000</u> |

Section 3: That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

Section 4: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

Section 5: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

Section 6: That the Board of Library Trustees of the Cook Memorial Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the year 1992 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 75, Act 16, 40-50 of the Illinois Compiled Statutes as amended, and that said Board of Library Trustees shall adopt a plan or plans pursuant to the provisions of Article 40 of the Public Library District Act of 1991.

Section 7: That this Ordinance shall be in full force and effect from and after passage and publication as provided by law.

ADOPTED this 20th day of September, 2022, pursuant to a roll call vote as follows:

AYES: 7

NAYS: 0

ABSTAINS: 0

ABSENT: 0

DATE OF ENACTMENT 09/20/2022

EFFECTIVE DATE 09/20/2022

President, Wendy Vieth

Secretary, Karen Singer