

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

January 17, 2023

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, January 17, 2023 will be held in the Meeting Room at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of December 15, 2022.
6. Approval of the Bills.
7. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
8. Report of the President.
9. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
  - b. Policy Review.
    - i. Approval of Resolution 2022-2023/14 Adopting Revised Personnel Policy.
    - ii. Approval of Resolution 2022-2023/15 Adopting Revised Harassment Policy.
    - iii. Approval of Resolution 2022-2023/16 Adopting Revised Workplace Violence Policy.
  - c. Building and Grounds
  - d. Development.
  - e. Technology.
  - f. Resources, Services and Long Range Planning.

- g. Village of Libertyville Parking Commission Representative.
- h. Friends' Representative.
- i. RAILS Representative.
- j. Historical Society Representative.

10. Other Business.

- a. Approval of Resolution 2022-2023/17 Approving Change Order #1 with Ascher Brothers Inc., in the amount of \$625.
- b. Approval of Resolution 2022-2023/18 Approving Change Order #5 with Manusos General Contracting, in the amount of \$3,097.46.
- c. Approval of Resolution 2022-2023/19 Approving Change Order #6 with Powerlink Electric in the amount of \$259.70.
- d. Approval of Resolution 2022-2023/20 Approving Change Order #1 with Featherstone in the amount of \$15,120
- e. Post Issuance Tax Compliance Report.
- f. Review and Discussion of Ethics Policy and By-Laws

11. Communications.

12. Upcoming Meetings and Events.

- a. Finance & Employee Practices Committee Meeting on Thursday, February 2, 2023 at 5:30 p.m. at Cook Park Library.
- b. Regular Board Meeting on Tuesday, February 21, 2023 at 6:30 p.m. at Aspen Drive Library.

13. Public Questions.

14. Adjournment.

Wendy Vieth, President  
Board of Library Trustees

January 13, 2023

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at [ADA@cooklib.org](mailto:ADA@cooklib.org) or in writing, not less than five (5) business days prior to the meeting.*