

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

May 16, 2023

Call to order: The regular meeting of the Cook Memorial Public Library District was held on Tuesday, May 16, 2023 at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois. The meeting was called to order by President Wendy Vieth at 6:30 p.m. Trustees present at roll call in addition to Ms. Vieth were: Jim Larson, Phyllis Dobbs, Karen Singer, Kristen Palic, Deb Ader, and Nate Johnson.

Staff members present were Library Director David Archer, Finance Director Russ Cerqua, and Executive Assistant Gabriella Pantle. Also present were Trustee-elect Sara Lawton and her family and Trustee-elect Lisa Michaluk and her family.

Public Comment: None.

Swearing in of Trustees: Executive Assistant and Notary public Gabriella Pantle swore in re-elected incumbents Jim Larson and Karen Singer and newly elected trustees Deb Ader, Lisa Michaluk, and Sara Lawton.

Approval of Resolution 2022-2023/22: Ms. Ader made a motion, seconded by Ms. Dobbs to approve Resolution 2022-2023/22 honoring Wendy Vieth for her service as Library Trustee. Roll call was as follows: Ayes; Mr. Larson, Ms. Dobbs, Ms. Singer, Ms. Ader, Ms. Palic, Ms. Lawton, and Ms. Michaluk. Nay; none. Motion carries.

Election of Officers: Ms. Dobbs made a motion, seconded by Ms. Palic to nominate Deb Ader to the office of President. Roll call was as follows: Ayes; Ms. Dobbs, Ms. Palic, Ms. Singer, and Ms. Michaluk. Nays; Jim Larson. Ms. Ader and Ms. Lawton abstained. Motion carries.

Ms. Palic made a motion, seconded by Ms. Dobbs to nominate Jim Larson to the office of Vice-President. Roll call was as follows: Ayes; Ms. Ader, Ms. Dobbs, Ms. Palic, Ms. Singer, Ms. Lawton, and Ms. Michaluk. Nays; none. Mr. Larson abstained. Motion carries.

Mr. Larson made a motion, seconded by Ms. Palic to nominate Karen Singer to the office of Secretary. Roll call was as follows: Ayes; Ms. Ader, Mr. Larson, Ms. Dobbs, Ms. Palic, Ms. Lawton, and Ms. Michaluk. Nays; none. Ms. Singer abstained. Motion carries.

Ms. Ader made a motion, seconded by Mr. Larson to nominate Phyllis Dobbs to the office of Treasurer. Roll call was as follows: Ayes; Ms. Ader, Mr. Larson, Ms. Singer, Ms. Palic, Ms. Lawton, and Ms. Michaluk. Nays; none. Ms. Dobbs abstained. Motion carries.

Approval of the Minutes: Ms. Palic made a motion, seconded by Ms. Dobbs to approve the minutes of the regular meeting of April 18, 2023. Roll call was as follows: Ayes; Ms. Ader, Mr.

Larson, Ms. Dobbs, Ms. Singer, Ms. Palic, Ms. Lawton, and Ms. Michaluk. Nays; none. Motion carries.

Approval of the Bills: Ms. Dobbs made a motion, seconded by Ms. Ader to approve the Bills Paid Report for the period of April 15, 2023 through May 12, 2023 in the amount of \$665,658.42. Roll call was as follows: Ayes; Ms. Ader, Mr. Larson, Ms. Dobbs, Ms. Singer, Ms. Palic, Ms. Lawton, and Ms. Michaluk. Nays; none. Motion carries.

Report of the Director: After a brief look at statistics, Mr. Archer reported that both the Illinois House and Senate recently passed HB2789, which requires libraries to adhere to the American Library Association's Library Bill of Rights and requires libraries to create written policies against the practice of banning books in order to qualify for state grants. He noted that CMPLD's Collection Development Policy appears to meet the requirements of HB2789 by providing a process to prevent bans based on partisan or doctrinal disapproval, while still allowing room for consideration and reconsideration of specific materials. If signed into law, HB2789 would take effect on January 1, 2024.

Mr. Archer also reported that during National Library Week on April 23-29, the Library hosted pop-up events at both locations and at various times throughout the day that highlighted services, resources, and materials that may be unfamiliar to our patrons. They were such a tremendous hit that staff expressed interest in holding more pop-ups throughout the year.

Lastly he reported that on May 9, the Library's Student Services Coordinator attended the Summer Special Services Event for District 70 and met with about 20 parents of students with special needs to share information about our services and also to find out what else the Library can do to serve them and their kids.

Approve Report of the Director: Ms. Palic made a motion, seconded by Ms. Dobbs, to approve the report of the Director. Roll call was as follows: Ayes; Ms. Ader, Mr. Larson, Ms. Dobbs, Ms. Singer, Ms. Palic, and Ms. Lawton, and Ms. Michaluk. Nays; none. Motion carries.

Trustees asked Administration to provide a report on the types of programs being offered for adults hoping it might provide some insight as to why the attendance for adult programming is doing down. They would also like to know what the most popular in-person programs are vs. the most popular Zoom programs.

Report of the President: No report.

REPORTS OF COMMITTEES AND REPRESENTATIVES

Finance & Employee Practices: No Report. A meeting will most likely be scheduled in June.

Policy Review: No report.

Building and Grounds: No report.

Development: No report.

Technology: No report.

Resources, Services and Long Range Planning: No report.

Adhoc Committee for Cooperative Opportunities: No report. It was suggested that a resolution be drafted to eliminate this committee.

Village of Libertyville Parking Commission Representative: No report.

Friends' Representative: A one-day book sale has been scheduled for Saturday, October 21, 2023.

RAILS Representative: No report.

Historical Society Representative: Ms. Singer reported that the Historical Society discussed their budget which will be voted on at their next meeting.

Other Business: Ms. Dobbs made a motion, seconded by Ms. Palic to approve Resolution 2022-2023/23 establishing a Decennial Committee on Local Government Efficiency and Approving the Appointment of Community Committee Members.

Mr. Archer explained that approval of this resolution authorizes the establishment of a committee comprised of the entire Library Board, the Library Director and at least two residents of the Library District for the purpose of undertaking the tasks detailed under the Decennial Committees on Local Government Efficiency Act.

Roll call was as follows: Ayes; Ms. Ader, Mr. Larson, Ms. Dobbs, Ms. Singer, Ms. Palic, Ms. Lawton, and Ms. Michaluk. Nays; none. Motion carries.

Communications: None.

Public questions: None.

Adjournment: Ms. Palic made a motion, seconded by Ms. Dobbs to adjourn the meeting. Having no further business, the meeting was adjourned at 7:25 p.m. Roll call was as follows: Ayes; Ms. Ader, Mr. Larson, Ms. Dobbs, Ms. Singer, Ms. Palic, Ms. Lawton, and Ms. Michaluk. Nays; none. Motion carries.

Respectfully submitted,

Karen Singer, Secretary

Deb Ader, President