

**MEETING NOTICE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT
BUILDING AND GROUNDS COMMITTEE**

July 25, 2023

6:30 p.m.

A meeting of the Building and Grounds Committee of the Board of Library Trustees of the Cook Memorial Public Library District has been scheduled for Tuesday, July 25, 2023 at 6:30 p.m. in the Meeting Room at the **Cook Park Library**, 413 N. Milwaukee Ave., Libertyville, Illinois.

Agenda

1. Call to Order.
2. Public Comment.
3. Approval of Minutes.
 - a. March 7, 2023
4. Status Report on Library's General Building, Liability and Workers' Compensation Insurance.
5. Review of Grumman/Butkus Capital Expenditure Report.
6. Update on Recently-Completed Projects.
7. Overview of Potential Improvements at Cook Park Library
 - a. Additional Public Study Rooms
 - b. Relocation of Administrative Office
 - c. Reconfiguration of Check Out Desk
 - d. Planning for Updates to Children's Room
 - e. LED Lighting Conversion
8. Review of Potential Improvements @ Aspen Drive Library
 - a. Solar Panels
9. Other Business.
10. Adjournment.

Jim Larson
Chairperson

July 20, 2023

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.