

**BUDGET AND APPROPRIATION ORDINANCE  
2023-2024**

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND  
APPROPRIATION OF FUNDS FOR COOK MEMORIAL PUBLIC LIBRARY  
DISTRICT, LAKE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON  
THE 1<sup>ST</sup> DAY OF JULY, 2023, AND ENDING ON THE 30<sup>TH</sup> DAY OF JUNE, 2024**

**WHEREAS**, the Board of Library Trustees for the Cook Memorial Public Library District, Lake County, Illinois, caused to be prepared in tentative form a Combined Annual Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

**WHEREAS**, a public hearing was held as to such Budget and Appropriation Ordinance on the 19<sup>th</sup> day of September, 2023, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

**NOW, THEREFORE**, Be It Ordained by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois, as follows:

**Section 1:** That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2023, and end on June 30, 2024.

**Section 2:** That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year, and the sum of \$16,536,182, or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Cook Memorial Public Library District, as hereinafter specified for said fiscal year.

**PART I**  
**Estimated Revenue Available**

<b>Item 1:</b>	Balance on hand as of July 1, 2023	\$ 6,144,182
<b>Item 2:</b>	Receipts during current fiscal year from library district levy of 2022 and prior years, and receipts from other sources such as fines, rentals and donations	\$ 10,392,000
<b>Item 3:</b>	Working Cash Fund (\$555,776) Not to be considered an asset of the District	
	<b>TOTAL ESTIMATED AMOUNT AVAILABLE</b>	<b><u>\$ 16,536,182</u></b>

**PART II**  
**Estimated Expenditures (Appropriations) – General Fund**

<b><u>Account</u></b>	<b><u>Amount</u></b> <b><u>Appropriated</u></b>
Salaries	\$5,514,000
Benefits	675,000
Training	68,000
Materials (Books/Periodicals/Databases)	1,300,000
Processing	53,000
Supplies	156,000
Vehicle Operations	52,000
Computer Operation	835,000
Utilities	175,000
Telephone	44,000
Postage	17,000
Maintenance	205,000
Repair	150,000
Insurance	90,000
Professional Services	125,000
Improvements	195,000
Community Relations	207,000
Rent	5,000
Contingencies	50,000
Debt Service	985,000
Capital Improvement Projects	<u>125,000</u>
 <b>TOTAL ESTIMATED GENERAL FUND EXPENSES</b>	 <b><u>\$11,026,000</u></b>

The foregoing appropriations are appropriated from the general property tax for corporate purposes.

**PART III**  
**Estimated Expenditures (Appropriations) – Special Reserve Fund**

Repairs/replacements to existing buildings	\$1,000,000
 <b>TOTAL ESTIMATED SPECIAL RESERVE FUND EXPENSES</b>	 <b><u>\$1,000,000</u></b>

The foregoing appropriation is hereby appropriated from the unexpended balances of the proceeds received annually from public library taxes unexpended and accumulated pursuant to 75 Illinois Compiled Statutes 16/40-50 as noted in Section 6 herein and is in addition to the other appropriations set forth herein.

**PART IV**

**Estimated Expenditures (Appropriations) – Illinois Municipal Retirement Fund**

Illinois Municipal Retirement Fund	<b><u>\$ 557,000</u></b>
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The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District’s contributions to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

**PART V**

**Estimated Expenditures (Appropriations) – Social Security**

Social Security – Employer’s Contributions	<b><u>\$ 420,000</u></b>
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The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District’s contributions to Social Security and is in addition to all other library district taxes as provided by law.

**SUMMARY**

TOTAL APPROPRIATION FOR GENERAL FUND EXPENSES	<b>\$11,026,000</b>
TOTAL APPROPRIATION FOR IMRF	<b>557,000</b>
TOTAL APPROPRIATION FOR SOCIAL SECURITY	<b>420,000</b>
TOTAL APPROPRIATION FROM SPECIAL RESERVE FUND	<b>1,000,000</b>
<b>TOTAL ALL FUNDS</b>	<b><u>\$13,003,000</u></b>

**Section 3:** That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

**Section 4:** That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

**Section 5:** That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

**Section 6:** That the Board of Library Trustees of the Cook Memorial Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the year 1992 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 75, Act 16, 40-50 of the Illinois Compiled Statutes as amended, and that said Board of Library Trustees shall adopt a plan or plans pursuant to the provisions of Article 40 of the Public Library District Act of 1991.

**Section 7:** That this Ordinance shall be in full force and effect from and after passage and publication as provided by law.

**ADOPTED** this 19<sup>th</sup> day of September, 2023, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSTAINS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**DATE OF ENACTMENT** 09/19/2023

**EFFECTIVE DATE** 09/19/2023

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**President, Deborah Ader**

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**Secretary, Karen Singer**