

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

December 16, 2015

Call to order: The regular meeting of the Cook Memorial Public Library District was held on Wednesday, December 16, 2015 at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at 6:30 p.m. Trustees present at roll call in addition to Ms. Quirke were: Tom Milowski, Rob Schuler, Jim Larson, Nate Johnson, and Ms. Vieth. Ms. Oakley was absent.

Staff members present were Library Director David Archer, Business Manager Russ Cerqua, and Executive Assistant Gabriella Pantle.

Public comment: None.

Mr. Milowski made a motion, seconded by Mr. Johnson to table Item 14 from the agenda. All ayes; motion carries. The closed session as permitted by (5 ILCS 120/2c1) to discuss the performance of a specific employee is tabled.

Approval of the Minutes: Mr. Milowski made a motion, seconded by Mr. Larson to approve the regular meeting minutes of November 17, 2015. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, and Mr. Johnson. Nays; none. Ms. Vieth abstained and Ms. Oakley was absent. Motion carries.

Mr. Larson made a motion, seconded by Mr. Johnson, to approve the closed session minutes of November 17, 2015. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, and Mr. Johnson. Nays; none. Ms. Vieth abstained and Ms. Oakley was absent. Motion carries.

Approval of the Bills: Mr. Milowski made a motion, seconded by Mr. Larson, to approve the Bills Paid Report from November 13, 2015 through December 11, 2015 in the amount of \$729,478.78. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Mr. Johnson, and Ms. Vieth. Nays; none. Ms. Oakley was absent. Motion carries.

Report of the Director: Mr. Archer reported that even with the 1 ½ days that the library was closed for Thanksgiving and the snow storm, we still had good visitor counts. He also reported that staff raised \$1,500 during this year's holiday fundraiser. The money went to two needy families in the community and the rest went to the local food pantries. He then announced that long time librarian Jane Trump will be retiring after 23 years and invited the trustees to her going away party on Friday, February 12. Lastly Mr. Archer reported on a recent meeting in which Village of Vernon Hills officials asked the library and other local government entities to contribute information to a master land use plan for areas around and adjacent to the Aspen Drive Library. The master plan will help guide future development in the area, including any expansion to the Aspen Drive Library.

Approve the Report of the Director: Mr. Milowski made a motion, seconded by Mr. Johnson to approve the report of the Director. All ayes; Ms. Oakley was absent. motion carries.

Mr. Larson asked if the Technology Digest that is sent to staff has any interesting information for board members. Mr. Archer offered to send them a few samples. If they like them, he will continue to send them.

Report of the President: No report.

REPORTS OF COMMITTEES AND REPRESENTATIVES

Finance and Employee Practices: No report.

Policy Review: No report.

Building and Grounds: No report.

Development Committee: No report.

Resources, Services and Long Range Planning: Mr. Johnson reported that he received Draft #2 of an analysis from staff which he is reviewing. A meeting will be scheduled for January.

Technology: No report.

Libertyville Parking Commission Representative: No report.

Friends Representative: No report.

RAILS Representative: No report.

Historical Society Representative: Ms. Quirke announced that the Cook House is open for tours during the holidays and urged people to visit.

Other Business: Mr. Johnson made a motion, seconded by Mr. Milowski, to approve Resolution 2015-2016/2 declaring closed session meeting minutes confidential or non-confidential for meetings through May, 2015. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Mr. Johnson, and Ms. Vieth. Nays; none. Ms. Oakley was absent. Motion carries.

Mr. Johnson made a motion, seconded by Mr. Larson, to approve items 1, 2, and 3 on the list of 2016 Church Street Closures provided by the Village of Libertyville with approval of item 4 contingent upon the date selected for the Street Dance. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Mr. Johnson, and Ms. Vieth. Nays; none. Ms. Oakley was absent. Motion carries.

Communications: None.

Public questions: None.

Adjournment: Mr. Milowski made a motion, seconded by Mr. Larson, to adjourn the meeting. Having no further business, the meeting was adjourned at 7:06 p.m. Roll call was as follows: Ayes; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke, Mr. Johnson, and Ms. Vieth. Nays; none. Ms. Oakley was absent. Motion carries.

Respectfully submitted,

Rob Schuler, Secretary

Bonnie Quirke, President