

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

May 17, 2016

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, May 17, 2016 will be held in the lower level Meeting Room at the **Cook Park Library**, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Approval of the Minutes.
  - a. Minutes of the regular meeting of April 19, 2016.
6. Approval of the Bills.
7. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
8. Report of the President.
9. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
    - i. Approval of FY2016-2017 Operating Budget.
    - ii. Approval of Resolution 2015-2016/3 authorizing the transfer of funds within the General Fund as shown in the Annual Budget and Appropriation Ordinance for the Cook Memorial Public Library District, Lake County, Illinois for the fiscal year beginning the 1<sup>st</sup> Day of July, 2015 and ending on the 30<sup>th</sup> Day of June, 2016.
    - iii. Approve purchase of architectural wall system for main floor office in the Cook Park Library circulation area from KI Inc. in an amount not to exceed \$17,500.

- iv. Approve proposal from 121 Elevator Inc. for elevator repairs/upgrades for the Cook Park Library elevator in an amount not to exceed \$14,000.
  - b. Policy Review.
  - c. Building and Grounds.
  - d. Development.
  - e. Resources, Services and Long Range Planning.
  - f. Technology Committee.
  - g. Village of Libertyville Parking Commission Representative.
  - h. Friends' Representative.
  - i. RAILS Representative.
  - j. Historical Society Representative.
10. Other Business.
11. Communications.
12. Upcoming Meetings and Events.
- a. Policy Committee Meeting on Wednesday, June 1, 2016 at 6:30 p.m. at the Cook Park Library.
  - b. Talk with the Trustees on Saturday, June 4 from 1:00 to 2:00 p.m. with Ms. Quirke at Cook Park and Mr. Larson at Aspen Drive.
  - c. Resources, Services and Long Range Planning Committee meeting on Wednesday, June 8 at 7:00 p.m. at the Cook Park Library.
  - d. Regular Board Meeting on Tuesday, June 21, 2016 at 6:30 p.m. at the Cook Park Library.
13. Public Questions.
14. Closed Session as permitted by (5 ILCS 120/2c-1):
- a. Discussion on the performance of a specific employee.
15. Adjournment.

Bonnie Quirke, President  
Board of Library Trustees

May 11, 2016

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.*