

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

June 21, 2016

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, June 21, 2016 will be held in the Meeting Room at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Approval of the Minutes.
 - a. Approval of the regular meeting of May 17, 2016.
 - b. Approval of the closed session minutes of May 17, 2016.
6. Approval of the Bills.
7. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
8. Report of the President.
9. Reports of Committees and Representatives.
 - a. Finance and Employee Practices.
 - i. Approval of **Resolution 2015-2016/4** Authorizing the Library Director and Business Manager to Execute Required Paperwork with all Designated, Eligible Depository Institutions for the Fiscal Year July 1, 2016 through June 30, 2017.
 - ii. Schedule Budget & Appropriation Hearing.
 - b. Policy Review
 - i. Use of the Library Policy.
 - ii. Personnel Policy.
 - iii. Collection Development Policy.

- iv. Social Media Policy.
 - v. Meeting Room Policy.
 - c. Building and Grounds.
 - d. Development.
 - e. Resources, Services and Long Range Planning.
 - f. Village of Libertyville Parking Commission Representative.
 - g. Friends' Representative.
 - h. RAILS Representative.
 - i. Historical Society Representative.
 - j. Adhoc Technology Committee.
10. Other Business.
- a. Approval of **Ordinance 2015-2016/5** Setting Forth a Schedule of Regular Meetings of the Board of Library Trustees of the Cook Memorial Public Library District for the Fiscal Year Commencing July 1, 2015 and Ending June 30, 2016.
 - b. Approval of **Ordinance 2015-2016/6** Adopting the Prevailing Wage Rates for Laborers, Workers and Mechanics Employed by the Cook Memorial Public Library District.
 - c. Secretary's Audit.
 - d. Non-resident Fee Program.
11. Communications.
12. Upcoming Meetings and Events.
- a. Regular Board Meeting on Tuesday, July 19, 2016 at 6:30 p.m. at the Aspen Drive Library.
13. Public Questions.
14. Closed Session as permitted by (5 ILCS 120/2c-1):
- a. Discussion on the performance of a specific employee.
15. Adjournment.

Bonnie Quirke, President
Board of Library Trustees

June 15, 2016

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.