

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

June 19, 2018

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, June 19, 2018 will be held in the Meeting Room at the **Cook Park Library**, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Nomination of New Secretary Due to the Resignation of Current Secretary.
6. Sunrise Rotary Club request to close Church Street for the North Shore Wine, Beer, Cigar and Food Fest on August 25, 2018.
7. Aspen Drive Library Facility Expansion.
  - a. Architect Presentation.
  - b. Updates.
8. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of May 15, 2018.
  - b. Minutes of the Special Meeting of June 5, 2018.
9. Approval of the Bills.
10. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
11. Report of the President.
12. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
    - i. Approval of Budget.

ii. Approval of **Resolution 2016-2017/13** Authorizing the Library Director and Business Manager to Execute Required Paperwork with all Designated, Eligible Depository Institutions for the Fiscal Year July 1, 2018 through June 30, 2019.

iii. Schedule Budget & Appropriation Hearing.

b. Policy Review.

c. Building and Grounds.

d. Development.

e. Technology Committee

f. Resources, Services and Long Range Planning.

g. Village of Libertyville Parking Commission Representative.

h. Friends' Representative.

i. RAILS Representative.

j. Historical Society Representative.

13. Other Business.

a. Approval of **Ordinance 2017-2018/3** Setting Forth a Schedule of Regular Meetings of the Board of Library Trustees of the Cook Memorial Public Library District for the Fiscal Year Commencing July 1, 2018 and Ending June 30, 2019.

b. Approval of **Ordinance 2017-2018/4** Adopting the Prevailing Wage Rates for Laborers, Workers and Mechanics Employed by the Cook Memorial Public Library District.

c. Approval for wine to be served at library-sponsored program on November 5, 2018 at Aspen Drive Library in accordance with Alcoholic Liquors Sales and/or Delivery Policy.

d. Annual renewal of the Library's Participation in the Nonresident Fee Program.

e. Secretary's Audit.

14. Communications.

15. Upcoming Meetings and Events.

a. Regular Board Meeting on Wednesday, July 18, 2018 at 6:30 p.m. at the Cook Park Library.

16. Public Questions.

17. Adjournment.

Bonnie Quirke, President  
Board of Library Trustees

June 13, 2018

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.*