

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

November 19, 2019

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, November 19, 2019 will be held in the Meeting Room at the **Cook Park Library**, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Approval of Change Orders for Aspen Drive Library Expansion Project / Update from Director.
 - a. Contract 5, Change Order 20, Wendell Builders, Inc. in the amount of \$630
 - b. Contract 13, Change Order 5, Acino & Sons Decorating Inc., in the amount of \$340
 - c. Contract 6, Change Order 9, Wheaton Associates, Inc., in the amount of \$300
 - d. Contract 13, Change Order 6, Acino & Sons Decorating Inc., in the amount of \$300
 - e. Contract 13, Change Order 7, Acino & Sons Decorating Inc., in the amount of \$400
 - f. Contract 19, Change Order 4, F.E. Moran, Inc., in the amount of \$2,404.50
 - g. Contract 22, Change Order 33, Associated Electrical Contractors, LLC, in the amount of \$502.43
 - h. Contract 12, Change Order 11, Just-Rite Acoustics, Inc., in the amount of \$1,102
 - i. Contract 22, Change Order 34, Associated Electrical Contractors, LLC, in the amount of \$223.30
 - j. Contract 22, Change Order 32, Associated Electrical Contractors, LLC, in the amount of \$916.97
 - k. Contract 23, Change Order 9, Pieper Electric, Inc., in the amount of \$920
6. Approval of the Minutes.
 - a. Minutes of the Regular Board Meeting of October 15, 2019.
7. Approval of the Bills.
8. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
9. Report of the President.

10. Reports of Committees and Representatives.

- a. Finance and Employee Practices.
 - i. Approval of Levy Ordinance 2019-2020/2
 - ii. Committee Recommendation to Accept the FY2018-2019 Audit.
 - iii. Approval of Resolution 2019-2020/1 Authorizing the Transfer of \$900,000 from the General Fund to the Special Reserve Fund for the Cook Memorial Public Library District, Lake County, Illinois to be Expended in Accordance with the Terms and Conditions of the Special Reserve Fund.
- b. Policy Review.
- c. Building and Grounds.
- d. Development.
- e. Technology Committee
- f. Resources, Services and Long Range Planning.
- g. Adhoc Committee for Cooperative Opportunities.
- h. Village of Libertyville Parking Commission Representative.
- i. Friends' Representative.
- j. RAILS Representative.
- k. Historical Society Representative.

11. Other Business.

12. Communications.

13. Upcoming Meetings and Events.

- a. Aspen Drive Library Grand Re-Opening Celebration on Saturday, November 23, 2019 from 9:00 a.m. to 1:00 p.m. with a ribbon cutting ceremony at 9:00 a.m.
- b. Policy Review Committee Meeting TBD.
- c. Regular Board Meeting on Tuesday, December 17, 2019 at 6:30 p.m. at the Cook Park Library.

14. Public Questions.

15. Adjournment.

Bonnie Quirke, President
Board of Library Trustees

November 14, 2019

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.