COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048

December 17, 2019

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, December 17, 2019 will be held in the Meeting Room at the **Cook Park Library,** 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.

2. Pledge of allegiance.

3. Roll call.

4. Public Comment.

5. Approval of the Minutes.
    a. Minutes of the Special Board Meeting of November 6, 2019.
    b. Minutes of the Regular Board Meeting of November 19, 2019.

6. Aspen Drive Library Expansion Project Update

7. Approval of the Bills.

8. Report of the Director.
    a. Statistical Report.
    b. Narrative Report.
    c. Personnel Report.
    d. Investment Report.

9. Report of the President.

10. Reports of Committees and Representatives.
    a. Finance and Employee Practices.
    b. Policy Review.
        i.   Harassment Policy.
        ii.   Personnel Policy.
        iii. Finance Policy.
        iv.   Use of the Library Policy.
    c. Building and Grounds.
    d. Development.

  e. Technology Committee
  f. Resources, Services and Long Range Planning.
  g. Adhoc Committee for Cooperative Opportunities.
  h. Village of Libertyville Parking Commission Representative.
  i. Friends' Representative.
  j. RAILS Representative.
  k. Historical Society Representative.

11. Other Business.
  a. Discussion of Additional Commemorative Giving Opportunities for Aspen Drive
Library.

12. Communications.

13. Upcoming Meetings and Events.
  a. Regular Board Meeting on Tuesday, January 21, 2020 at 6:30 p.m. at the **Aspen Drive
   Library**.

14. Public Questions.

15. Adjournment.

            Bonnie Quirke, President
            Board of Library Trustees

December 12, 2019

*Any person needing an accommodation for a disability in order to attend a meeting at the
Library should contact the Administration Office by telephone at (847)362-2330, by
email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the
meeting.*