

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

June 24, 2020

Call to order: The special meeting of the Cook Memorial Public Library District was held virtually via Zoom on Wednesday, June 24, 2020 in accordance with the Governor's Executive Order No. 5 dated March 16, 2020. The meeting was called to order by President Pro-tem Wendy Vieth at 6:30 p.m. Trustees in attendance in addition to Ms. Vieth were Ann Oakley, Jim Larson, Phyllis Dobbs, Jen Banek, and Karen Singer.

Staff members in attendance were Library Director David Archer, Business Manager Russ Cerqua and Administrative Assistant Gabriella Pantle.

Ms. Vieth announced that Bonnie Quirke has resigned from the Board and that they will be discussing her replacement in the near future.

Public Comment: Public comment was given by the following residents:

Nicole Gas, Julie Simpson, Elizabeth O'Neal, Matt Tooley, Mary Ann Phillips, Madhuride Shmukh, Jeanine Chyna, Karen Broms, Rashied Davis, Alexandra Marie, Angela LaVista, and Hannah Hartung.

Resolution Affirming Library's Mission and Purpose: Ms. Dobbs made a motion, seconded by Ms. Singer to approve Resolution 2019-2020/5 affirming the mission and purpose of the Cook Memorial Public Library District. It was communicated by Trustee Dobbs that the adoption of this resolution reinforces the Board's commitment to the Mission and Purpose of the Library. Roll call was as follows: Ayes; Ms. Vieth, Ms. Dobbs, Mr. Larson, Ms. Banek, and Ms. Singer. Nays; none. Ms. Oakley voted present. Motion carries.

Board and Training Opportunities: Ms. Singer made a motion, seconded by Ms. Dobbs to direct staff to bring anti-bias training options to the board's attention. The Human Resources Department will guide them on how it can be done and how often. It was noted that library staff already take part in training on an annual basis. Roll call was as follows: Ayes; Ms. Vieth, Ms. Dobbs, Ms. Oakley, Mr. Larson, Ms. Banek, and Ms. Singer. Nays; none. Motion carries.

Discussion of Policy and By-Law Review Process: Ms. Vieth made a motion, seconded by Ms. Banek that a review of policies will be done by the full board with a target date of May, 2021. Roll call was as follows: Ayes; Ms. Vieth, Ms. Dobbs, Ms. Oakley, Mr. Larson, Ms. Banek, and Ms. Singer. Nays; none. Motion carries.

Staff Survey: Ms. Vieth made a motion, seconded by Ms. Dobbs to direct Human Resources to bring staff survey options to the board in regards to several concerns raised by the community about Ms. Bonnie Quirke. Roll call was as follows: Ayes; Ms. Vieth, Ms. Dobbs, Mr. Larson, Ms. Oakley, Ms. Banek, and Ms. Singer. Nays; none. Motion carries.

Rescheduling of Budget & Appropriation Hearing: Ms. Dobbs explained that the hearing had been scheduled for July ~~18~~ **21**, 2020 but that more time was needed. Therefore, she made a motion, seconded by Ms. Singer to reschedule the meeting for August 18, 2020 at 6:15 p.m. Roll call was as follows: Ayes; Ms, Vieth, Ms. Dobbs, Mr. Larson, Ms. Oakley, Ms. Banek, and Ms. Singer. Nays; none. Motion carries.

Public Questions: Ms. Vieth encouraged people to run for the library board in the next election. The following residents then asked questions or made comments:
Karen Broms, Leah Hartung, Elizabeth O’Neal, Alexandra Marie, Dan Troester, Cathleen Dohrn, Madhuride Shmukh, Jim Connell, and Rashied Davis.

Adjournment: Ms. Dobbs made a motion, seconded by Ms. Banek to adjourn the meeting. Having no further business, the meeting was adjourned at 8:05 p.m. Roll call was as follows: Ayes; Ms. Vieth, Ms. Dobbs, Mr. Larson, Ms. Oakley, Ms. Banek, and Ms. Singer. Nays; none. Motion carries.

Respectfully submitted,

James Larson, Secretary

Wendy Vieth, President Pro-tem