

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

July 21, 2020

Virtual Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, July 21, 2020 will be held virtually as authorized by Illinois Governor Executive Order No. 5, dated March 16, 2020.

To join the meeting via computer or smart device, click on this link:

<https://us02web.zoom.us/j/81080655606>

To join the meeting via telephone, dial +1 312-626-6799 and enter Meeting ID: 810 8065 5606

1. Call to order.
2. Roll call.
3. Communications.
4. Public Comment.
5. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of June 16, 2020.
  - b. Minutes of the Special Meeting of June 24, 2020.
  - c. Minutes of the Special Meeting of June 30, 2020.
6. Approval of the Bills.
7. Report of the Director.
  - a. Statistical Report.
  - b. Personnel Report.
  - c. Investment Report.
8. Library Services Update.
9. Report of the President.
10. Update to Vacant Board Seat Application Process.

11. Reports of Committees and Representatives.

- a. Technology Committee.
- b. Finance and Employee Practices.
- c. Policy Review.
- d. Building and Grounds.
  - i. Approval of Cook Park Fascia Repair Proposal from MetalMaster / RoofMaster in the amount of \$22,964
- e. Development.
- f. Resources, Services and Long Range Planning.
- g. Adhoc Committee for Cooperative Opportunities.
- h. Village of Libertyville Parking Commission Representative.
- i. Friends' Representative.
- j. RAILS Representative.
- k. Historical Society Representative.

12. Other Business.

- a. Review and Approval of Revisions to By-Laws.
- b. Inclusion and Anti-Racism Training Opportunities for Staff and Board Members.
- c. Consideration of Staff Survey Options.
- d. Secretary's Audit.

13. Upcoming Meetings and Events.

- a. Building & Grounds Committee Meeting, TBD
- b. Finance Committee Meeting, TBD
- c. Public Hearing on Budget and Appropriations Ordinance on Tuesday, August 18, 2020 at 6:15 p.m.
- d. Regular Board Meeting on Tuesday, August 18, 2020 at 6:30 p.m.

14. Public Questions.

15. Adjournment.

Wendy Vieth, President  
Board of Library Trustees

July 17, 2020