

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

April 20, 2021

Virtual Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, April 20, 2021 will be held virtually as authorized by Illinois Public Act 101-0640.

To join the meeting via computer or smart device, click on this link:

<https://us02web.zoom.us/j/86718351539>

and enter passcode 532905

To join the meeting via telephone, dial (312) 626-6799 and enter Meeting ID: 867 1835 1539 and Passcode: 532905

1. Call to order.
2. Roll call.
3. Public Comment.
To submit public comment, email info@cooklib.org at any time prior to the start of the meeting. All comments will be read aloud during the public comment period.
4. Approval of the Minutes.
 - a. Minutes of the Special Board Meeting of March 9, 2021.
 - b. Minutes of the Regular Meeting of March 16, 2021.
5. Approval of the Bills.
6. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
7. Report of the President.

8. Reports of Committees and Representatives.
 - a. Finance and Employee Practices.
 - b. Policy.
 - c. Building and Grounds.
 - i. Committee Recommendation to Proceed with the Cook Park Library Emergency Generator Project by Accepting a Bid from Powerlink Electric.
 - ii. Committee Recommendation to Proceed with the Aspen Drive Library Drive-up Window Project by Accepting a Bid from MAG Construction as Detailed in Resolution 2020-2021/17.
 - d. Development.
 - e. Technology Committee.
 - f. Resources, Services and Long Range Planning.
 - g. Adhoc Committee for Cooperative Opportunities.
 - h. Village of Libertyville Parking Commission Representative.
 - i. Friends' Representative.
 - j. RAILS Representative.
 - k. Historical Society Representative.

9. Other Business.
 - a. Approval of Resolution 2020-2021/12, Adopting Revised Personnel Policy.
 - b. Approval of Resolution 2020-2021/13, Adopting Ethics Policy.
 - c. Approval of Resolution 2020-2021/14, Adopting Revised FMLA Policy.
 - d. Approval of Resolution 2020-2021/15, Adopting Revised Email Communications Policy.
 - e. Approval of Resolution 2020-2021/16 Honoring Ann Oakley for her Service as Trustee of the Cook Memorial Public Library District Board.
 - f. Approval of Resolution 2020-2021/17, to Proceed With the Aspen Drive Library Drive-up Window Project by Accepting a Bid from MAG Construction.

10. Communications.

11. Upcoming Meetings and Events.
 - a. Regular Board Meeting on Tuesday, May 18, 2021 at 6:30 p.m.

12. Public Questions.

13. Adjournment.

Wendy Vieth, President
Board of Library Trustees

April 16, 2021