

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

January 18, 2022

Board Meeting **via Zoom**  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, January 18, 2022 will be held virtually. The President of the Board of Library Trustees has determined, pursuant to a State of Illinois Gubernatorial Disaster Proclamation dated July 23, 2021, that an in-person meeting is not practical or prudent at this time.

To join the meeting via computer or smart device, click on this link:

<https://zoom.us/j/98124000880>

To join the meeting via phone, dial 312-626-6799 and enter Meeting ID: 981 2400 0880

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of December 21, 2021.
6. Approval of the Bills.
7. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
8. Report of the President.
9. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
  - b. Policy Review.
  - c. Building and Grounds
  - d. Development.

- e. Technology.
- f. Resources, Services and Long Range Planning.
- g. Village of Libertyville Parking Commission Representative.
- h. Friends' Representative.
- i. RAILS Representative.
- j. Historical Society Representative.

10. Other Business.

11. Communications.

12. Upcoming Meetings and Events.

- a. Regular Board Meeting on Tuesday, February 15, 2022 at 6:30 p.m. at the Aspen Drive Library.

13. Public Questions.

14. Adjournment.

Wendy Vieth, President  
Board of Library Trustees

January 14, 2022

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF LIBRARY TRUSTEES OF THE  
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

December 21, 2021

**Call to order:** The regular meeting of the Cook Memorial Public Library District was held on Tuesday, December 21, 2021 at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois. In Wendy Vieth's absence, the meeting was called to order by Vice-President Jim Larson at 6:32 p.m. Trustees present at roll call in addition to Mr. Larson were: Karen Singer, Kristen Palic, Nate Johnson, and Deb Ader. Wendy Vieth and Phyllis Dobbs were absent.

Staff members present were Library Director David Archer, Assistant Library Director Lauren Cerniglia, Finance Director Russ Cerqua, Facilities Project Coordinator Ken Arnsward, and Executive Assistant Gabriella Pantle. Also present was Tom Featherstone of Featherstone Project + Construction Management via Zoom.

Ms. Vieth joined the meeting at 6:33 p.m. during the Pledge of Allegiance.

**Public Comment:** None.

Ms. Vieth announced that she would like to move Agenda item 10b to before Agenda item 5.

**Other Business: Approval of Resolution 2021-2022/16:** As a background, Mr. Archer noted that at the November 16, 2021 board meeting, trustees authorized Product Architecture to proceed with preparing detailed drawings and engineering documentation for the Cook Park window replacement project and the Aspen Drive Library paver replacement project. He further noted that having the drawings and engineering documentation completed at this time puts the Board in the best position to authorize the Library's construction management firm, Featherstone Inc., to proceed to the bidding portion of the project.

Mr. Featherstone participated via Zoom and reported that Product Architecture + Design will have the completed drawings and engineering documentation by January 7. He updated the board on construction market conditions and took them through the line items on the preliminary project schedule followed by his recommendation for the board to proceed with preconstruction services in the amount of \$20,000. Preconstruction services include: preparing a design development estimate; finalizing construction documents; preparing bid packages; submitting permitting; conducting bidding; reviewing bids; and presenting bid recommendations to the Library Board.

Mr. Featherstone left the meeting at 6:50 p.m.

After discussion of the projects, the trustees agreed to add the drop off lane project to the list of projects in Paragraph 1 and Section 1 of Resolution 2021-2022/16. Mr. Johnson then made a motion, seconded by Ms. Palic to approve Resolution 2021-2022/16 as amended authorizing Featherstone to proceed with preconstruction services for the window and paver replacement

projects and the drop-off lane project. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Singer, Mr. Johnson, Ms. Palic and Ms. Ader. Nays; none. Ms. Dobbs was absent. Motion carries.

**Approval of Minutes:** Ms. Vieth made a motion, seconded by Ms. Singer to approve the minutes of the regular meeting of November 16, 2021 as amended. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Ms. Dobbs was absent. Motion carries.

Ms. Vieth made a motion, seconded by Ms. Ader to approve the closed session minutes of November 16, 2021. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Ms. Dobbs was absent. Motion carries.

**Approval of the Bills:** In Ms. Dobbs' absence, Mr. Johnson made a motion, seconded by Ms. Ader to approve the Bills Paid Report for the period of November 13, 2021 through December 17, 2021 in the amount of \$1,576,997.50. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Ms. Dobbs was absent. Motion carries.

**Report of the Director:** Mr. Archer reported that while visitor counts remain down the drive-up numbers are up. He announced that the Library had been closed on Friday, December 3 for staff training via Zoom and explained what the training included.

He also reported that as part of the 2022 Illinois Public Library Per Capita and Equalization Aid Grant, libraries are to continue reviewing a checklist to determine progress toward meeting 200+ standards set by the state. The Library meets the vast majority of standards with the exception of a few, which were detailed in March, 2021. CMPLD receives approximately \$75,000 in grant funds, which is a budgeted revenue item. He then updated the trustees on the standards that are not fully met yet and what the status is for each.

Mr. Archer then provided a COVID vaccine update by announcing that on November 4, 2021, the federal Occupational Safety and Health Administration (OSHA) released an Emergency Temporary Standard (ETS) requiring that private employers with 100 or more employees mandate that all of their employees be vaccinated against COVID or undergo weekly testing effective January 4, 2022. He reported that a federal court stay has suspended enforcement of ETS, which puts the mandate in limbo pending outcome of the litigation and that there is no clear timetable for when the court will rule.

He noted that while Illinois local government employers are not subject to OSHA's ETS, they may be subject to Illinois OSHA requirements. Library legal counsel believes that Illinois OSHA will hold off on any direction for local government employers in Illinois until the federal courts rule on the ETS. He announced that in the meantime, a policy is being drafted for the board to consider at a future meeting should a vaccine/testing mandate be instituted by Illinois OSHA. He reminded the Board that the Library has over 100 employees, 97.4% of whom are fully vaccinated based on the current definition set by the CDC.

He also reported that Public Act 102-0265 requires Illinois taxing districts with an aggregate property tax levy of more than \$5 million to make a good-faith effort to collect and publish data from all vendors and subcontractors doing business with the taxing district on whether the vendors are minority-owned, women-owned, or veteran-owned businesses. Effective January, 2022, the Library will use attorney-approved procedures to be in compliance with the law.

Lastly, he noted that a question was raised at last month's board meeting regarding what types of items the Library purchases from Amazon. For the current fiscal year, the Library is averaging \$2,500 per month on purchases from Amazon. He further noted that for the first five months of the current fiscal year, an average of \$1,000 a month was purchased from Amazon on physical materials such as books and media. In comparison, an average of nearly \$56,000 a month was spent with our primary vendors, Baker and Taylor and Midwest Tape. He stated that Amazon is used to secure titles when our primary vendors are out of stock or do not carry an item. He also reported that the majority of Amazon purchases – an average of \$1,500 – was spent on items such as supplies and children's programming materials. Purchases from Amazon represent a small portion of non-personnel Library expenditures. While the Library's purchasing associate uses a variety of vendors – including area businesses – when a purchase request is made, Amazon provides some advantages as they typically have a very large inventory at a lower cost. They also offer quick turnaround with free shipping and all purchases automatically reflect the Library's sales tax-exempt status.

He ended his report with a few odds and ends including the dates the Library will be closed for the Christmas and New Years holidays, a programming update and the date of ILA's annual Presidents' Day Legislative meet-up which will be held virtually again this year.

**Approve Report of the Director:** Ms. Ader made a motion, seconded by Ms. Vieth, to approve the report of the Director. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Ms. Dobbs was absent. Motion carries.

**Report of the President:** No report.

## **REPORTS OF COMMITTEES AND REPRESENTATIVES**

**Finance & Employee Practices:** No report.

**Policy Review:** No report.

**Building and Grounds:** No report.

**Development:** No report.

**Technology:** No report.

**Resources, Services and Long Range Planning:** Ms. Vieth announced that the committee has a meeting scheduled on Tuesday, January 11 at 6:30.

**Village of Libertyville Parking Commission Representative:** No report.

**Friends' Representative:** No report.

**RAILS Representative:** No report.

**Historical Society Representative:** Ms. Singer reported that Cook House tours have been very well attended.

**Other Business:** Ms. Vieth made a motion, seconded by Mr. Larson to approve Resolution 2021-2022/15 as amended authorizing the destruction of audio recordings of closed sessions of the Cook Memorial Public Library District Board of Library Trustees minus the 2020 and 2021 dates listed on the resolution. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Ms. Dobbs was absent. Motion carries.

**Communications:** None.

**Public questions:** None.

**Adjournment:** Ms. Ader made a motion, seconded by Ms. Singer to adjourn the meeting. Having no further business, the meeting was adjourned at 7:23 p.m. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Ms. Dobbs was absent. Motion carries.

Respectfully submitted,

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Karen Singer, Secretary

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Wendy Vieth, President

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Balance Sheet by Fund**  
As of December 31, 2021

|  | <u>10-General</u> | <u>20-IMRF</u> | <u>30-Working Cash</u> | <u>50-Trust</u> | <u>60-Special Reserve</u> | <u>TOTAL</u>      |
|--|-------------------|----------------|------------------------|-----------------|---------------------------|-------------------|
| <b>ASSETS</b>  |                   |                |                        |                 |                           |                   |
| <b>Current Assets</b>                                |                   |                |                        |                 |                           |                   |
| <b>Checking/Savings</b>                              |                   |                |                        |                 |                           |                   |
| <b>1000 - Cash</b>                                   |                   |                |                        |                 |                           |                   |
| 10-1040 - Petty Cash                                 | 625               |                |                        |                 |                           | 625               |
| 10-1045 - Cash on Hand - Aspen                       | 60                |                |                        |                 |                           | 60                |
| 10-1150 - Chase Operating A/C                        | 1,956,126         | 500,925        | 555,776                | 24,073          | (329,139)                 | 2,707,761         |
| 10-1504 - Illinois Funds - General, IMRF             | 419,554           | 37,443         |                        |                 | 23,236                    | 480,233           |
| 10-1509 - Wintrust MaxSafe Acct - General            | 5,232,012         |                |                        |                 |                           | 5,232,012         |
| 60-1509 - Wintrust MaxSafe Acct - S/R                |                   |                |                        |                 | 1,231,741                 | 1,231,741         |
| 10-1550 - Chase Savings Account                      |                   |                |                        |                 |                           |                   |
| 10-1551 - Chase Savings - GF                         | 56,465            |                |                        |                 |                           | 56,465            |
| 60-1551 - Chase Savings - SRF                        |                   |                |                        |                 | 201,019                   | 201,019           |
| <b>Total 10-1550 - Chase Savings Account</b>         | <b>56,465</b>     |                |                        |                 | <b>201,019</b>            | <b>257,484</b>    |
| 10-1560 - Byline Bank                                |                   |                |                        |                 |                           |                   |
| 10-1561 - Byline Bank - General Fund                 | 10,772            |                |                        |                 |                           | 10,772            |
| 60-1561 - Byline Bank - Spec Res Fund                |                   |                |                        |                 | 641,613                   | 641,613           |
| <b>Total 10-1560 - Byline Bank</b>                   | <b>10,772</b>     |                |                        |                 | <b>641,613</b>            | <b>652,385</b>    |
| <b>Total 1000 - Cash</b>                             | <b>7,675,614</b>  | <b>538,368</b> | <b>555,776</b>         | <b>24,073</b>   | <b>1,768,470</b>          | <b>10,562,301</b> |
| <b>2000 - Investments</b>                            |                   |                |                        |                 |                           |                   |
| 10-1502 - Investments - General Fund                 |                   |                |                        |                 |                           |                   |
| 10-1651 - Investments - Chase (GF)                   | 370,000           |                |                        |                 |                           | 370,000           |
| <b>Total 10-1502 - Investments - General Fund</b>    | <b>370,000</b>    |                |                        |                 |                           | <b>370,000</b>    |
| 60-1501 - Investments - Special Reserve              |                   |                |                        |                 |                           |                   |
| 60-1651 - Investments - Chase (SRF)                  |                   |                |                        |                 | 1,105,000                 | 1,105,000         |
| <b>Total 60-1501 - Investments - Special Reserve</b> |                   |                |                        |                 | <b>1,105,000</b>          | <b>1,105,000</b>  |
| <b>Total 2000 - Investments</b>                      | <b>370,000</b>    |                |                        |                 | <b>1,105,000</b>          | <b>1,475,000</b>  |
| <b>Total Checking/Savings</b>                        | <b>8,045,614</b>  | <b>538,368</b> | <b>555,776</b>         | <b>24,073</b>   | <b>2,873,470</b>          | <b>12,037,301</b> |
| <b>Other Current Assets</b>                          |                   |                |                        |                 |                           |                   |
| 10-1990 - Friends of the Library 2                   | 14,140            |                |                        |                 |                           | 14,140            |
| <b>Total Other Current Assets</b>                    | <b>14,140</b>     |                |                        |                 |                           | <b>14,140</b>     |
| <b>Total Current Assets</b>                          | <b>8,059,754</b>  | <b>538,368</b> | <b>555,776</b>         | <b>24,073</b>   | <b>2,873,470</b>          | <b>12,051,441</b> |
| <b>TOTAL ASSETS</b>                                  | <b>8,059,754</b>  | <b>538,368</b> | <b>555,776</b>         | <b>24,073</b>   | <b>2,873,470</b>          | <b>12,051,441</b> |
| <b>LIABILITIES &amp; EQUITY</b>                      |                   |                |                        |                 |                           |                   |
| <b>Liabilities</b>                                   |                   |                |                        |                 |                           |                   |
| <b>Current Liabilities</b>                           |                   |                |                        |                 |                           |                   |
| <b>Accounts Payable</b>                              |                   |                |                        |                 |                           |                   |

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Balance Sheet by Fund**  
As of December 31, 2021

|   | <u>10-General</u> | <u>20-IMRF</u> | <u>30-Working Cash</u> | <u>50-Trust</u> | <u>60-Special Reserve</u> | <u>TOTAL</u>      |
|---|-------------------|----------------|------------------------|-----------------|---------------------------|-------------------|
| 20000 · Accounts Payable                  | 0                 |                |                        |                 |                           | 0                 |
| Total Accounts Payable                    | 0                 |                |                        |                 |                           | 0                 |
| Credit Cards                              |                   |                |                        |                 |                           |                   |
| 10-2050 · Chase One Card                  | 6,850             |                |                        |                 |                           | 6,850             |
| Total Credit Cards                        | 6,850             |                |                        |                 |                           | 6,850             |
| Other Current Liabilities                 |                   |                |                        |                 |                           |                   |
| 00-2100 · Payroll W/H & Payable           |                   |                |                        |                 |                           |                   |
| 10-2850 · Aflac Payable                   | 221               |                |                        |                 |                           | 221               |
| 10-2000 · Manual Payroll Checks           | 5,319             |                |                        |                 |                           | 5,319             |
| 10-2300 · IMRF Payable-Employee Medicare  | 8,224             |                |                        |                 |                           | 8,224             |
| 10-2600 · IMRF Voluntary Life Insurance   | 808               |                |                        |                 |                           | 808               |
| 10-2700 · Dental and Vision               | 3,656             |                |                        |                 |                           | 3,656             |
| 10-2800 · CO-OP 90's Medical Plan         | 16,323            |                |                        |                 |                           | 16,323            |
| 10-2900 · Other Health Care-FSA           | 4,735             |                |                        |                 |                           | 4,735             |
| Total 00-2100 · Payroll W/H & Payable     | 39,286            |                |                        |                 |                           | 39,286            |
| 20-2300 · IMRF Payable-Employer Medicare  |                   | 15,067         |                        |                 |                           | 15,067            |
| Total Other Current Liabilities           | 39,286            | 15,067         |                        |                 |                           | 54,353            |
| Total Current Liabilities                 | 46,136            | 15,067         |                        |                 |                           | 61,203            |
| Total Liabilities                         | 46,136            | 15,067         |                        |                 |                           | 61,203            |
| Equity                                    |                   |                |                        |                 |                           |                   |
| 00-3000 · Beginning Fund Balances         |                   |                |                        |                 |                           |                   |
| 10-3000 · Fund Balance-General Fund       | 3,699,644         |                |                        |                 |                           | 3,699,644         |
| 10-3010 · Assigned FB - Computer/Tech Res | 340,000           |                |                        |                 |                           | 340,000           |
| 10-3011 · Assigned FB - Bookmobile Res.   | 50,000            |                |                        |                 |                           | 50,000            |
| 20-3000 · Fund Balance - IMRF Fund        |                   | 148,591        |                        |                 |                           | 148,591           |
| 30-3000 · Fund Balance-Working Cash Fund  |                   |                | 555,776                |                 |                           | 555,776           |
| 50-3000 · Fund Balance-Trust Fund         |                   |                |                        | 23,873          |                           | 23,873            |
| 60-3000 · Fund Balance-Spec Reserve Fund  |                   |                |                        |                 | 2,961,246                 | 2,961,246         |
| Total 00-3000 · Beginning Fund Balances   | 4,089,644         | 148,591        | 555,776                | 23,873          | 2,961,246                 | 7,779,130         |
| Net Income                                | 3,923,974         | 374,711        |                        | 200             | (87,777)                  | 4,211,108         |
| Total Equity                              | 8,013,618         | 523,302        | 555,776                | 24,073          | 2,873,469                 | 11,990,238        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>     | <b>8,059,754</b>  | <b>538,369</b> | <b>555,776</b>         | <b>24,073</b>   | <b>2,873,469</b>          | <b>12,051,441</b> |
| UNBALANCED CLASSES                        | 0                 |                |                        |                 |                           | 0                 |



**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**

**Profit & Loss by Fund**

July through December 2021

|  | <u>10-General</u> | <u>20-IMRF</u> | <u>50-Trust</u> | <u>60-Special Reserve</u> | <u>TOTAL</u>     |
|--|-------------------|----------------|-----------------|---------------------------|------------------|
| <b>Ordinary Income/Expense</b>           |                   |                |                 |                           |                  |
| <b>Income</b>                            |                   |                |                 |                           |                  |
| 00-4000 · Property Tax                   | 8,486,258         | 812,843        | 0               | 0                         | 9,299,101        |
| 00-4050 · Replacement Tax                | 74,363            | 0              | 0               | 0                         | 74,363           |
| 00-4100 · Interest Earned                | 2,283             | 0              | 0               | 1,215                     | 3,498            |
| 00-4200 · Other                          | 7,562             | 0              | 200             | 0                         | 7,762            |
| 10-4300 · Grants & Other Donations       | 91,879            | 0              | 0               | 0                         | 91,879           |
| 10-4350 · Fines                          | 7,988             | 0              | 0               | 0                         | 7,988            |
| <b>Total Income</b>                      | <u>8,670,333</u>  | <u>812,843</u> | <u>200</u>      | <u>1,215</u>              | <u>9,484,591</u> |
| <b>Gross Profit</b>                      | 8,670,333         | 812,843        | 200             | 1,215                     | 9,484,591        |
| <b>Expense</b>                           |                   |                |                 |                           |                  |
| 10-5100 · Salaries                       | 2,443,706         | 0              | 0               | 0                         | 2,443,706        |
| 10-5200 · Benefits                       | 236,927           | 0              | 0               | 0                         | 236,927          |
| 10-5300 · Training                       | 9,209             | 0              | 0               | 0                         | 9,209            |
| 10-5400 · Materials                      | 588,371           | 0              | 0               | 0                         | 588,371          |
| 10-5500 · Processing                     | 18,272            | 0              | 0               | 0                         | 18,272           |
| 10-5600 · Supplies                       | 49,141            | 0              | 0               | 0                         | 49,141           |
| 10-5700 · Vehicles                       | 5,653             | 0              | 0               | 0                         | 5,653            |
| 10-5800 · Computer Operations            | 273,028           | 0              | 0               | 0                         | 273,028          |
| 10-5900 · Utilities                      | 75,710            | 0              | 0               | 0                         | 75,710           |
| 10-6000 · Telephone                      | 12,389            | 0              | 0               | 0                         | 12,389           |
| 10-6100 · Postage                        | 5,265             | 0              | 0               | 0                         | 5,265            |
| 10-6200 · Maintenance                    | 49,134            | 0              | 0               | 0                         | 49,134           |
| 10-6300 · Repair                         | 30,320            | 0              | 0               | 0                         | 30,320           |
| 10-6400 · Insurance                      | 4,948             | 0              | 0               | 0                         | 4,948            |
| 10-6500 · Professional Services          | 32,103            | 0              | 0               | 0                         | 32,103           |
| 10-6600 · Improvements                   | 20,375            | 0              | 0               | 0                         | 20,375           |
| 10-6700 · Community Relations            | 61,609            | 0              | 0               | 0                         | 61,609           |
| 10-7000 · Debt Service                   | 830,198           | 0              | 0               | 0                         | 830,198          |
| 20-8210 · Employer IMRF Disbursements    | 0                 | 256,226        | 0               | 0                         | 256,226          |
| 20-8250 · Employer Soc Security Tax Disb | 0                 | 181,906        | 0               | 0                         | 181,906          |
| <b>Total Expense</b>                     | <u>4,746,358</u>  | <u>438,132</u> | <u>0</u>        | <u>0</u>                  | <u>5,184,490</u> |
| <b>Net Ordinary Income</b>               | 3,923,975         | 374,711        | 200             | 1,215                     | 4,300,101        |

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**

**Profit & Loss by Fund**

July through December 2021

|   | <u>10-General</u> | <u>20-IMRF</u> | <u>50-Trust</u> | <u>60-Special Reserve</u> | <u>TOTAL</u>     |
|---|-------------------|----------------|-----------------|---------------------------|------------------|
| Other Income/Expense                    |                   |                |                 |                           |                  |
| Other Expense                           |                   |                |                 |                           |                  |
| 60-9800 - Special Reserve Disbursements | 0                 | 0              | 0               | 88,992                    | 88,992           |
| Total Other Expense                     | 0                 | 0              | 0               | 88,992                    | 88,992           |
| Net Other Income                        | 0                 | 0              | 0               | -88,992                   | -88,992          |
| Net Income                              | <u>3,923,975</u>  | <u>374,711</u> | <u>200</u>      | <u>-87,777</u>            | <u>4,211,109</u> |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Monthly Budget Report December 2021

|  | December 2021    |                |                  |                | Year To Date December 2021 |                  |                  |               | Annual Budget |                   | Annual Appropriation |                   |
|--|------------------|----------------|------------------|----------------|----------------------------|------------------|------------------|---------------|---------------|-------------------|----------------------|-------------------|
|  | Actual           | Budget         | Var \$           | Var %          | Actual                     | Budget           | Var \$           | Var %         | % of Budget   | \$                | % of Approp          | \$                |
| <b>Ordinary Income/Expense</b>           |                  |                |                  |                |                            |                  |                  |               |               |                   |                      |                   |
| <b>Income</b>                            |                  |                |                  |                |                            |                  |                  |               |               |                   |                      |                   |
| 00-4000 · Property Tax                   | 46,099           | 0              | 46,099           | 0.00%          | 9,299,101                  | 9,430,677        | (131,576)        | -1.40%        | 97.46%        | 9,541,000         |                      |                   |
| 00-4050 · Replacement Tax                | 8,190            | 3,000          | 5,190            | 173.00%        | 74,363                     | 37,000           | 37,363           | 100.98%       | 66.40%        | 112,000           |                      |                   |
| 00-4100 · Interest Earned                | 907              | 1,750          | (843)            | -48.17%        | 3,498                      | 10,500           | (7,002)          | -66.68%       | 16.66%        | 21,000            |                      |                   |
| 00-4200 · Other                          | 1,062            | 1,000          | 62               | 6.17%          | 7,762                      | 6,000            | 1,762            | 29.37%        | 64.68%        | 12,000            |                      |                   |
| 10-4300 · Grants & Other Donations       | 2,275            | 7,300          | (5,025)          | -68.84%        | 91,879                     | 43,800           | 48,079           | 109.77%       | 0.00%         | 88,000            |                      |                   |
| 10-4330 · Friends of The Library         | 0                | 0              | 0                | 0.00%          | 0                          | 0                | 0                | 0.00%         | 0.00%         | 0                 |                      |                   |
| 10-4350 · Fines                          | 1,083            | 250            | 833              | 333.15%        | 7,988                      | 1,500            | 6,488            | 432.56%       | 266.28%       | 3,000             |                      |                   |
| <b>Total Income</b>                      | <b>59,616</b>    | <b>13,300</b>  | <b>46,316</b>    | <b>348.24%</b> | <b>9,484,591</b>           | <b>9,529,477</b> | <b>(44,886)</b>  | <b>-0.47%</b> | <b>97.01%</b> | <b>9,777,000</b>  | <b>0.00%</b>         | <b>0</b>          |
| <b>Expense</b>                           |                  |                |                  |                |                            |                  |                  |               |               |                   |                      |                   |
| 10-5100 · Salaries                       | 531,873          | 535,229        | 3,356            | 0.63%          | 2,443,706                  | 2,482,184        | 38,478           | 1.55%         | 52.80%        | 4,628,000         | 0.00%                | 4,979,000         |
| 10-5200 · Benefits                       | 35,618           | 43,639         | 8,021            | 18.38%         | 236,927                    | 260,889          | 23,962           | 9.18%         | 45.39%        | 522,000           | 0.00%                | 548,000           |
| 10-5300 · Training                       | 4,111            | 3,031          | (1,080)          | -35.64%        | 9,209                      | 18,183           | 8,974            | 49.36%        | 23.02%        | 40,000            | 0.00%                | 45,000            |
| 10-5400 · Materials                      | 83,870           | 98,457         | 14,587           | 14.82%         | 588,371                    | 619,311          | 30,940           | 5.00%         | 47.64%        | 1,235,000         | 0.00%                | 1,250,000         |
| 10-5500 · Processing                     | 5,450            | 3,168          | (2,282)          | -72.04%        | 18,272                     | 19,210           | 938              | 4.88%         | 46.85%        | 39,000            | 0.00%                | 42,000            |
| 10-5600 · Supplies                       | 7,652            | 10,161         | 2,509            | 24.70%         | 49,141                     | 68,766           | 19,625           | 28.54%        | 37.80%        | 130,000           | 0.00%                | 148,000           |
| 10-5700 · Vehicles                       | 737              | 2,493          | 1,756            | 70.42%         | 5,653                      | 15,008           | 9,355            | 62.33%        | 18.84%        | 30,000            | 0.00%                | 35,000            |
| 10-5800 · Computer Operations            | 51,131           | 53,559         | 2,428            | 4.53%          | 273,028                    | 277,958          | 4,930            | 1.77%         | 51.03%        | 535,000           | 0.00%                | 580,000           |
| 10-5900 · Utilities                      | 10,683           | 13,251         | 2,569            | 19.38%         | 75,710                     | 88,493           | 12,783           | 14.44%        | 40.92%        | 185,000           | 0.00%                | 205,000           |
| 10-6000 · Telephone                      | 1,985            | 2,002          | 17               | 0.84%          | 12,389                     | 17,687           | 5,298            | 29.95%        | 37.54%        | 33,000            | 0.00%                | 40,000            |
| 10-6100 · Postage                        | 1,000            | 980            | (20)             | -2.04%         | 5,265                      | 6,130            | 865              | 14.11%        | 43.88%        | 12,000            | 0.00%                | 15,000            |
| 10-6200 · Maintenance                    | 7,743            | 14,240         | 6,497            | 45.62%         | 49,134                     | 84,100           | 34,966           | 41.58%        | 27.30%        | 180,000           | 0.00%                | 199,000           |
| 10-6300 · Repair                         | 949              | 9,221          | 8,272            | 89.71%         | 30,320                     | 63,576           | 33,256           | 52.31%        | 22.29%        | 136,000           | 0.00%                | 153,000           |
| 10-6400 · Insurance                      | 0                | 0              | 0                | 0.00%          | 4,948                      | 6,000            | 1,052            | 17.53%        | 7.17%         | 69,000            | 0.00%                | 80,000            |
| 10-6500 · Professional Services          | 2,678            | 5,850          | 3,172            | 54.22%         | 32,103                     | 57,519           | 25,416           | 44.19%        | 32.76%        | 98,000            | 0.00%                | 108,000           |
| 10-6600 · Improvements                   | 6,192            | 3,923          | (2,269)          | -57.83%        | 20,375                     | 42,608           | 22,233           | 52.18%        | 30.41%        | 67,000            | 0.00%                | 80,000            |
| 10-6700 · Community Relations            | 13,898           | 16,076         | 2,178            | 13.55%         | 61,609                     | 76,630           | 15,021           | 19.60%        | 33.12%        | 186,000           | 0.00%                | 195,000           |
| 10-6800 · Rent                           | 0                | 0              | 0                | 0.00%          | 0                          | 0                | 0                | 0.00%         | 0.00%         | 0                 | 0.00%                | 5,000             |
| 10-6900 · Contingency                    | 0                | 4,167          | 4,167            | 100.00%        | 0                          | 25,002           | 25,002           | 100.00%       | 0.00%         | 50,000            | 0.00%                | 50,000            |
| 10-7000 · Debt Service                   | 695,793          | 0              | (695,793)        | 0.00%          | 830,198                    | 135,527          | (694,671)        | -512.57%      | 84.46%        | 983,000           | 0.00%                | 985,000           |
| 10-8010 · Capital Improvement Projects   | 0                | 9,166          | 9,166            | 100.00%        | 0                          | 54,996           | 54,996           | 100.00%       | 0.00%         | 110,000           | 0.00%                | 110,000           |
| 20-8210 · Employer IMRF Disbursements    | 53,282           | 61,734         | 8,452            | 13.69%         | 256,226                    | 286,998          | 30,772           | 10.72%        | 47.98%        | 534,000           | 0.00%                | 561,000           |
| 20-8250 · Employer Soc Security Tax Disb | 39,532           | 41,596         | 2,064            | 4.96%          | 181,906                    | 193,120          | 11,214           | 5.81%         | 50.53%        | 360,000           | 0.00%                | 378,000           |
| <b>Total Expense</b>                     | <b>1,554,178</b> | <b>931,943</b> | <b>(622,235)</b> | <b>-66.77%</b> | <b>5,184,491</b>           | <b>4,899,895</b> | <b>(284,596)</b> | <b>-5.81%</b> | <b>51.02%</b> | <b>10,162,000</b> | <b>0.00%</b>         | <b>10,791,000</b> |

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Monthly Budget Report  
December 2021**

|   | December 2021 |           |           |       | Year To Date December 2021 |           |           |       | Annual Budget |           | Annual Appropriation |           |
|---|---------------|-----------|-----------|-------|----------------------------|-----------|-----------|-------|---------------|-----------|----------------------|-----------|
|   | Actual        | Budget    | Var \$    | Var % | Actual                     | Budget    | Var \$    | Var % | % of Budget   | \$        | % of Approp          | \$        |
| <b>Net Ordinary Income (Expense)</b>            | (1,494,562)   | (918,643) | (575,919) |       | 4,300,100                  | 4,629,582 | (329,482) |       |               | (385,000) |                      |           |
| <b>Other Income/Expense:</b>                    |               |           |           |       |                            |           |           |       |               |           |                      |           |
| <b>Other Income</b>                             |               |           |           |       |                            |           |           |       |               |           |                      |           |
| 10-9100 · Other Income                          | 0             |           |           |       | 0                          |           | 0         |       |               |           |                      |           |
| 10-9910 · Interfund Transfers - General         | 0             |           | 0         |       | 0                          |           | 0         |       |               |           |                      |           |
| 60-9960 · Interfund Transfers - Special Reserve | 0             |           | 0         |       | 0                          |           | 0         |       |               |           |                      |           |
| <b>Total Other Income</b>                       | 0             |           | 0         |       | 0                          |           | 0         |       |               |           |                      |           |
| <b>Other Expense</b>                            |               |           |           |       |                            |           |           |       |               |           |                      |           |
| 10-9500 · Other Expense                         | 0             |           | 0         |       | 0                          |           | 0         |       |               |           |                      |           |
| 50-8500 · Trust Disbursements                   | 0             | 0         | 0         |       | 0                          | 0         | 0         |       |               |           |                      |           |
| 60-9800 · Special Reserve Disbursements         | 0             | 0         | 0         |       | 88,992                     | 0         | (88,992)  |       |               |           |                      | 1,000,000 |
| <b>Total Other Expense</b>                      | 0             | 0         | 0         |       | 88,992                     | 0         | (88,992)  |       |               |           |                      |           |
| <b>Net Other Income/(Expense)</b>               | 0             | 0         | 0         |       | (88,992)                   | 0         | (88,992)  |       |               |           |                      |           |
| <b>Net Income</b>                               | (1,494,562)   | (918,643) | (575,919) |       | 4,211,108                  | 4,629,582 | (418,474) |       |               | (385,000) |                      |           |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Summary

December 18, 2021 through January 14, 2022

|  | <u>10-General</u> | <u>20-IMRF</u>   | <u>60-Special Reserve</u> | <u>TOTAL</u>      |
|--|-------------------|------------------|---------------------------|-------------------|
| <b>Ordinary Income/Expense</b>           |                   |                  |                           |                   |
| <b>Income</b>                            |                   |                  |                           |                   |
| 00-4050 · Replacement Tax                | 30,056.32         | 0.00             | 0.00                      | 30,056.32         |
| 00-4100 · Interest Earned                | 519.81            | 0.00             | 387.23                    | 907.04            |
| 00-4200 · Other                          | 66.63             | 0.00             | 0.00                      | 66.63             |
| 10-4300 · Grants & Other Donations       | 2,275.00          | 0.00             | 0.00                      | 2,275.00          |
| 10-4350 · Fines                          | 1,044.35          | 0.00             | 0.00                      | 1,044.35          |
| <b>Total Income</b>                      | <u>33,962.11</u>  | <u>0.00</u>      | <u>387.23</u>             | <u>34,349.34</u>  |
| <b>Gross Profit</b>                      | 33,962.11         | 0.00             | 387.23                    | 34,349.34         |
| <b>Expense</b>                           |                   |                  |                           |                   |
| 10-5100 · Salaries                       | 347,252.70        | 0.00             | 0.00                      | 347,252.70        |
| 10-5200 · Benefits                       | 46,855.20         | 0.00             | 0.00                      | 46,855.20         |
| 10-5300 · Training                       | 1,296.87          | 0.00             | 0.00                      | 1,296.87          |
| 10-5400 · Materials                      | 56,789.68         | 0.00             | 0.00                      | 56,789.68         |
| 10-5500 · Processing                     | 2,781.67          | 0.00             | 0.00                      | 2,781.67          |
| 10-5600 · Supplies                       | 6,927.01          | 0.00             | 0.00                      | 6,927.01          |
| 10-5700 · Vehicles                       | 815.74            | 0.00             | 0.00                      | 815.74            |
| 10-5800 · Computer Operations            | 1,469.50          | 0.00             | 0.00                      | 1,469.50          |
| 10-5900 · Utilities                      | 13,448.38         | 0.00             | 0.00                      | 13,448.38         |
| 10-6000 · Telephone                      | 2,357.92          | 0.00             | 0.00                      | 2,357.92          |
| 10-6100 · Postage                        | 1,000.00          | 0.00             | 0.00                      | 1,000.00          |
| 10-6200 · Maintenance                    | 7,863.34          | 0.00             | 0.00                      | 7,863.34          |
| 10-6300 · Repair                         | 4,825.38          | 0.00             | 0.00                      | 4,825.38          |
| 10-6500 · Professional Services          | 6,116.42          | 0.00             | 0.00                      | 6,116.42          |
| 10-6600 · Improvements                   | 4,338.94          | 0.00             | 0.00                      | 4,338.94          |
| 10-6700 · Community Relations            | 9,332.44          | 0.00             | 0.00                      | 9,332.44          |
| 10-7000 · Debt Service                   | 150,934.10        | 0.00             | 0.00                      | 150,934.10        |
| 20-8210 · Employer IMRF Disbursements    | 0.00              | 30,235.17        | 0.00                      | 30,235.17         |
| 20-8250 · Employer Soc Security Tax Disb | 0.00              | 25,790.69        | 0.00                      | 25,790.69         |
| <b>Total Expense</b>                     | <u>664,405.29</u> | <u>56,025.86</u> | <u>0.00</u>               | <u>720,431.15</u> |
| <b>Net Ordinary Income</b>               | -630,443.18       | -56,025.86       | 387.23                    | -686,081.81       |
| <b>Other Income/Expense</b>              |                   |                  |                           |                   |
| <b>Other Expense</b>                     |                   |                  |                           |                   |

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Cash Basis

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Summary

December 18, 2021 through January 14, 2022

|   | <u>10-General</u>         | <u>20-IMRF</u>           | <u>60-Special Reserve</u> | <u>TOTAL</u>              |
|---|---------------------------|--------------------------|---------------------------|---------------------------|
| 60-9800 - Special Reserve Disbursements | 0.00                      | 0.00                     | 83,934.13                 | 83,934.13                 |
| Total Other Expense                     | 0.00                      | 0.00                     | 83,934.13                 | 83,934.13                 |
| Net Other Income                        | 0.00                      | 0.00                     | -83,934.13                | -83,934.13                |
| Net Income                              | <u><u>-630,443.18</u></u> | <u><u>-56,025.86</u></u> | <u><u>-83,546.90</u></u>  | <u><u>-770,015.94</u></u> |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Report By Class

December 18, 2021 through January 14, 2022

| Ordinary Income/Expense                          | Date       | Name | Paid Amount |
|--|------------|------|-------------|
| <b>Income</b>                                    |            |      |             |
| <b>00-4050 · Replacement Tax</b>                 |            |      |             |
| <b>10-4050 · Replacement Tax General</b>         |            |      |             |
|  | 01/06/2022 |      | 30,056.32   |
| Total 10-4050 · Replacement Tax General          |            |      | 30,056.32   |
| Total 00-4050 · Replacement Tax                  |            |      | 30,056.32   |
| <b>00-4100 · Interest Earned</b>                 |            |      |             |
| <b>60-3109 · Interest-Wintrust MaxSafe - S/R</b> |            |      |             |
|  | 12/31/2021 |      | 58.85       |
| Total 60-3109 · Interest-Wintrust MaxSafe - S/R  |            |      | 58.85       |
| <b>10-3109 · Interest-Wintrust MaxSafe - Gen</b> |            |      |             |
|  | 12/31/2021 |      | 472.13      |
| Total 10-3109 · Interest-Wintrust MaxSafe - Gen  |            |      | 472.13      |
| <b>10-3180 · Interest - Money Market Fund</b>    |            |      |             |
|  | 12/31/2021 |      | 22.88       |
| Total 10-3180 · Interest - Money Market Fund     |            |      | 22.88       |
| <b>10-4100 · Interest Earned-General Fund</b>    |            |      |             |
| <b>10-4101 · Interest Income - Chase Savings</b> |            |      |             |
|  | 12/31/2021 |      | 2.38        |
| Total 10-4101 · Interest Income - Chase Savings  |            |      | 2.38        |
| <b>10-4102 · Interest Income - Chase CD's</b>    |            |      |             |
|  | 12/31/2021 |      | 20.14       |
| Total 10-4102 · Interest Income - Chase CD's     |            |      | 20.14       |
| <b>10-4111 · Interest Income-BylineSavings</b>   |            |      |             |
|  | 12/31/2021 |      | 2.28        |
| Total 10-4111 · Interest Income-BylineSavings    |            |      | 2.28        |
| Total 10-4100 · Interest Earned-General Fund     |            |      | 24.80       |
| <b>60-4100 · Interest Earned Special Reserve</b> |            |      |             |
| <b>60-4101 · Interest Income - Chase Savings</b> |            |      |             |
|  | 12/31/2021 |      | 8.47        |
| Total 60-4101 · Interest Income - Chase Savings  |            |      | 8.47        |
| <b>60-4102 · Interest Income - Chase CD's</b>    |            |      |             |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Report By Class

December 18, 2021 through January 14, 2022

|  | <u>Date</u> | <u>Name</u>                  | <u>Paid Amount</u> |
|--|-------------|------------------------------|--------------------|
|  | 12/31/2021  |                              | 184.25             |
| Total 60-4102 · Interest Income - Chase CD's     |             |                              | 184.25             |
| <b>60-4111 · Interest Income -Byline Savings</b> |             |                              |                    |
|  | 12/31/2021  |                              | 135.66             |
| Total 60-4111 · Interest Income -Byline Savings  |             |                              | 135.66             |
| Total 60-4100 · Interest Earned Special Reserve  |             |                              | 328.38             |
| Total 00-4100 · Interest Earned                  |             |                              | 907.04             |
| <b>00-4200 · Other</b>                           |             |                              |                    |
| <b>10-4400 · Lost Materials</b>                  |             |                              |                    |
|  | 12/21/2021  | ALAPAI-REZABEK, PALAELAEHOKU | 12.99              |
|  | 12/21/2021  | ALAPAI-REZABEK, PALAELAEHOKU | -12.99             |
|  | 12/29/2021  | STUART, ERICA                | -6.99              |
|  | 12/29/2021  | ACOSTA BELMONT, JEANETH      | -27.00             |
|  | 12/29/2021  | KAMATH, MANOHAR              | -18.49             |
|  | 12/29/2021  | POLKA, ANNEKE                | -15.90             |
|  | 12/30/2021  |                              | 63.97              |
|  | 01/14/2022  | BROWN, KENRIC                | -39.99             |
|  | 01/14/2022  | RUSSELL-NIEMIEC, RUBY JANE   | -19.98             |
|  | 01/14/2022  | DOLAN, SUZANNE               | -13.99             |
| Total 10-4400 · Lost Materials                   |             |                              | -78.37             |
| <b>10-4500 · Misc - General Account</b>          |             |                              |                    |
|  | 12/30/2021  |                              | 65.00              |
|  | 12/30/2021  |                              | 5.00               |
|  | 12/30/2021  |                              | 25.00              |
|  | 12/30/2021  |                              | 5.00               |
|  | 12/30/2021  |                              | 45.00              |
| Total 10-4500 · Misc - General Account           |             |                              | 145.00             |
| Total 00-4200 · Other                            |             |                              | 66.63              |
| <b>10-4300 · Grants &amp; Other Donations</b>    |             |                              |                    |
| <b>10-4365 · Donations - Other</b>               |             |                              |                    |
|  | 12/30/2021  |                              | 250.00             |
|  | 12/30/2021  |                              | 100.00             |
|  | 12/30/2021  |                              | 700.00             |



# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report By Class

December 18, 2021 through January 14, 2022

|  | Date       | Name | Paid Amount |
|--|------------|------|-------------|
|  | 12/30/2021 |      | 100.00      |
|  | 12/30/2021 |      | 100.00      |
|  | 12/30/2021 |      | 100.00      |
|  | 12/30/2021 |      | 200.00      |
|  | 12/30/2021 |      | 50.00       |
|  | 12/30/2021 |      | 100.00      |
|  | 12/30/2021 |      | 500.00      |
|  | 12/30/2021 |      | 25.00       |
|  | 12/30/2021 |      | 50.00       |
| Total 10-4365 · Donations - Other        |            |      | 2,275.00    |
| Total 10-4300 · Grants & Other Donations |            |      | 2,275.00    |
| <b>10-4350 · Fines</b>                   |            |      |             |
|  | 12/30/2021 |      | 13.00       |
|  | 12/30/2021 |      | 24.49       |
|  | 12/31/2021 |      | 1,152.96    |
|  | 12/31/2021 |      | -146.10     |
| Total 10-4350 · Fines                    |            |      | 1,044.35    |
| Total Income                             |            |      | 34,349.34   |
| Gross Profit                             |            |      | 34,349.34   |
| <b>Expense</b>                           |            |      |             |
| <b>10-5100 · Salaries</b>                |            |      |             |
| <b>10-5110 · Administration Salaries</b> |            |      |             |
|  | 12/30/2021 |      | 33,717.48   |
|  | 01/13/2022 |      | 33,589.33   |
| Total 10-5110 · Administration Salaries  |            |      | 67,306.81   |
| <b>10-5120 · Adult Salaries</b>          |            |      |             |
|  | 12/30/2021 |      | 41,927.83   |
|  | 01/13/2022 |      | 43,691.62   |
| Total 10-5120 · Adult Salaries           |            |      | 85,619.45   |
| <b>10-5130 · Children's Salaries</b>     |            |      |             |
|  | 12/30/2021 |      | 27,307.91   |
|  | 01/13/2022 |      | 25,929.52   |
| Total 10-5130 · Children's Salaries      |            |      | 53,237.43   |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Report By Class

December 18, 2021 through January 14, 2022

|   | <u>Date</u> | <u>Name</u>                        | <u>Paid Amount</u> |
|---|-------------|------------------------------------|--------------------|
| <b>10-5140 · Circulation Salaries</b>   |             |                                    |                    |
|   | 12/30/2021  |                                    | 25,929.14          |
|   | 01/13/2022  |                                    | 26,624.59          |
| Total 10-5140 · Circulation Salaries    |             |                                    | <u>52,553.73</u>   |
| <b>10-5145 · Maintenance Salaries</b>   |             |                                    |                    |
|   | 12/30/2021  |                                    | 7,823.26           |
|   | 01/13/2022  |                                    | 8,070.72           |
| Total 10-5145 · Maintenance Salaries    |             |                                    | <u>15,893.98</u>   |
| <b>10-5150 · ILL Salaries</b>           |             |                                    |                    |
|   | 12/30/2021  |                                    | 3,581.78           |
|   | 01/13/2022  |                                    | 3,690.17           |
| Total 10-5150 · ILL Salaries            |             |                                    | <u>7,271.95</u>    |
| <b>10-5155 · Outreach Salaries</b>      |             |                                    |                    |
|   | 12/30/2021  |                                    | 8,190.16           |
|   | 01/13/2022  |                                    | 7,703.78           |
| Total 10-5155 · Outreach Salaries       |             |                                    | <u>15,893.94</u>   |
| <b>10-5160 · Tech Services Salaries</b> |             |                                    |                    |
|   | 12/30/2021  |                                    | 18,734.77          |
|   | 01/13/2022  |                                    | 20,251.63          |
| Total 10-5160 · Tech Services Salaries  |             |                                    | <u>38,986.40</u>   |
| <b>10-5165 · Shelters Salaries</b>      |             |                                    |                    |
|   | 12/30/2021  |                                    | 5,041.28           |
|   | 01/13/2022  |                                    | 5,447.73           |
| Total 10-5165 · Shelters Salaries       |             |                                    | <u>10,489.01</u>   |
| Total 10-5100 · Salaries                |             |                                    | 347,252.70         |
| <b>10-5200 · Benefits</b>               |             |                                    |                    |
| <b>10-5210 · Health Insurance</b>       |             |                                    |                    |
|   | 12/29/2021  | AFLAC                              | 147.40             |
|   | 12/29/2021  | NCPERS GROUP LIFE INS              | 240.00             |
|   | 12/29/2021  | BLUE CROSS BLUE SHIELD OF ILLINOIS | 4,254.17           |
|   | 12/29/2021  | BLUE CROSS BLUE SHIELD OF ILLINOIS | 1,236.32           |
|   | 12/31/2021  |                                    | 855.72             |
|   | 12/31/2021  |                                    | 857.00             |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Report By Class

December 18, 2021 through January 14, 2022

|  | <u>Date</u> | <u>Name</u>                         | <u>Paid Amount</u> |
|--|-------------|-------------------------------------|--------------------|
|  | 12/31/2021  |                                     | 67.50              |
|  | 01/14/2022  | COOPERATIVE 90'S MEDICAL            | 29,153.20          |
|  | 01/14/2022  | COOPERATIVE 90'S MEDICAL            | 6,098.80           |
| Total 10-5210 · Health Insurance         |             |                                     | <u>42,910.11</u>   |
| <b>10-5220 · Dental/Vision Insurance</b> |             |                                     |                    |
|  | 12/29/2021  | DELTA DENTAL OF ILLINOIS - VISION   | 234.16             |
|  | 12/29/2021  | DELTA DENTAL OF ILLINOIS - VISION   | 105.90             |
|  | 12/30/2021  |                                     | -49.19             |
|  | 12/30/2021  |                                     | -49.19             |
|  | 12/31/2021  |                                     | -623.58            |
|  | 12/31/2021  |                                     | -623.58            |
|  | 01/14/2022  | COOPERATIVE 90'S DENTAL             | 2,922.50           |
|  | 01/14/2022  | COOPERATIVE 90'S DENTAL             | 1,397.50           |
| Total 10-5220 · Dental/Vision Insurance  |             |                                     | <u>3,314.52</u>    |
| <b>10-5240 · Life Insurance</b>          |             |                                     |                    |
|  | 12/29/2021  | MADISON NATIONAL LIFE INS CO., INC. | 258.23             |
| Total 10-5240 · Life Insurance           |             |                                     | <u>258.23</u>      |
| <b>10-5270 · LTD Insurance</b>           |             |                                     |                    |
|  | 12/29/2021  | MADISON NATIONAL LIFE INS CO., INC. | 372.34             |
| Total 10-5270 · LTD Insurance            |             |                                     | <u>372.34</u>      |
| Total 10-5200 · Benefits                 |             |                                     | <u>46,855.20</u>   |
| <b>10-5300 · Training</b>                |             |                                     |                    |
| <b>10-5310 · Workshops</b>               |             |                                     |                    |
| <b>10-5311 · Workshops - Admin</b>       |             |                                     |                    |
|  | 12/31/2021  | Management Assoc - CMPL Credit Card | 95.00              |
| Total 10-5311 · Workshops - Admin        |             |                                     | <u>95.00</u>       |
| Total 10-5310 · Workshops                |             |                                     | <u>95.00</u>       |
| <b>10-5320 · Travel</b>                  |             |                                     |                    |
| <b>10-5328 · Travel - Tech Services</b>  |             |                                     |                    |
|  | 01/14/2022  | KLINE, SANDY                        | 3.87               |
| Total 10-5328 · Travel - Tech Services   |             |                                     | <u>3.87</u>        |
| Total 10-5320 · Travel                   |             |                                     | <u>3.87</u>        |
| <b>10-5330 · Memberships</b>             |             |                                     |                    |

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|  | <u>Date</u> | <u>Name</u>                               | <u>Paid Amount</u> |
|--|-------------|---|--------------------|
| <b>10-5331 · Memberships - Admin</b>       |             |   |                    |
|  | 01/14/2022  | GLMV CHAMBER OF COMMERCE                  | 350.00             |
|  | 01/14/2022  | INNOVATIVE USERS GROUP                    | 110.00             |
|  | 01/14/2022  | AMERICAN LIBRARY ASSOCIATION              | 228.00             |
| Total 10-5331 · Memberships - Admin        |             |   | 688.00             |
| <b>10-5333 · Memberships - Children's</b>  |             |   |                    |
|  | 01/14/2022  | AMERICAN LIBRARY ASSOCIATION              | 228.00             |
| Total 10-5333 · Memberships - Children's   |             |   | 228.00             |
| <b>10-5334 · Memberships - Circulation</b> |             |   |                    |
|  | 01/14/2022  | AMERICAN LIBRARY ASSOCIATION              | 228.00             |
| Total 10-5334 · Memberships - Circulation  |             |   | 228.00             |
| Total 10-5330 · Memberships                |             |   | 1,144.00           |
| <b>10-5360 · Personnel Tools</b>           |             |   |                    |
|  | 12/31/2021  | NNA Services LLC - CMPL Credit Card       | 54.00              |
| Total 10-5360 · Personnel Tools            |             |   | 54.00              |
| Total 10-5300 · Training                   |             |   | 1,296.87           |
| <b>10-5400 · Materials</b>                 |             |   |                    |
| <b>10-5410 · Books - Adult</b>             |             |   |                    |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 314.96             |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 22.74              |
|  | 01/14/2022  | MORNINGSTAR, INC.                         | 165.00             |
|  | 01/14/2022  | TSAI FONG BOOKS, INC.                     | 317.44             |
|  | 01/14/2022  | GALE                                      | 97.48              |
|  | 01/14/2022  | GALE                                      | 29.59              |
|  | 01/14/2022  | GALE                                      | 27.99              |
|  | 01/14/2022  | GALE                                      | 59.18              |
|  | 01/14/2022  | KLINE, SANDY                              | 26.44              |
|  | 01/14/2022  | BAKER & TAYLOR - L3966532                 | 646.38             |
|  | 01/14/2022  | BAKER & TAYLOR - L5742022                 | 294.48             |
|  | 01/14/2022  | BAKER & TAYLOR - L5742022                 | 387.23             |
|  | 01/14/2022  | BAKER & TAYLOR - L5742022                 | 644.90             |
|  | 01/14/2022  | BAKER & TAYLOR - L5742022                 | 110.34             |
|  | 01/14/2022  | BAKER & TAYLOR - L5580152                 | 543.91             |

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| <u>Date</u> | <u>Name</u>               | <u>Paid Amount</u> |
|-------------|---------------------------|--------------------|
| 01/14/2022  | BAKER & TAYLOR - L5579912 | 326.19             |
| 01/14/2022  | BAKER & TAYLOR - C0209743 | 151.06             |
| 01/14/2022  | BAKER & TAYLOR - C0209743 | 21.92              |
| 01/14/2022  | BAKER & TAYLOR - C0209743 | 20.78              |
| 01/14/2022  | BAKER & TAYLOR - C5217413 | 30.89              |
| 01/14/2022  | BAKER & TAYLOR - C5217413 | 14.50              |
| 01/14/2022  | BAKER & TAYLOR - L3966532 | 833.95             |
| 01/14/2022  | BAKER & TAYLOR - L5742022 | 475.50             |
| 01/14/2022  | BAKER & TAYLOR - L4231132 | 11.94              |
| 01/14/2022  | BAKER & TAYLOR - L3966532 | 69.69              |
| 01/14/2022  | BAKER & TAYLOR - L5580152 | 318.94             |
| 01/14/2022  | BAKER & TAYLOR - L5742022 | 471.08             |
| 01/14/2022  | BAKER & TAYLOR - L5742022 | 343.87             |
| 01/14/2022  | BAKER & TAYLOR - L3966532 | 419.26             |
| 01/14/2022  | BAKER & TAYLOR - C0209743 | 208.92             |
| 01/14/2022  | BAKER & TAYLOR - C0209743 | 405.49             |
| 01/14/2022  | BAKER & TAYLOR - C0209743 | 17.63              |
| 01/14/2022  | BAKER & TAYLOR - C0209743 | 8.24               |
| 01/14/2022  | BAKER & TAYLOR - C5217413 | 76.82              |
| 01/14/2022  | BAKER & TAYLOR - C5217413 | 8.24               |
| 01/14/2022  | BAKER & TAYLOR - L5742022 | 503.39             |
| 01/14/2022  | BAKER & TAYLOR - L5580152 | 425.26             |
| 01/14/2022  | BAKER & TAYLOR - L5579912 | 129.36             |
| 01/14/2022  | BAKER & TAYLOR - L5742022 | 623.78             |
| 01/14/2022  | BAKER & TAYLOR - L3966532 | 501.24             |
| 01/14/2022  | BAKER & TAYLOR - L3966532 | 115.85             |
| 01/14/2022  | BAKER & TAYLOR - L5580152 | 427.22             |
| 01/14/2022  | BAKER & TAYLOR - L5580152 | 456.67             |
| 01/14/2022  | SULLIVAN'S LAW DIRECTORY  | 123.36             |
| 01/14/2022  | BAKER & TAYLOR - L5742022 | 446.22             |
| 01/14/2022  | BAKER & TAYLOR - L5579912 | 293.39             |
| 01/14/2022  | BAKER & TAYLOR - L5579912 | 160.47             |
| 01/14/2022  | BAKER & TAYLOR - C5217413 | 76.22              |

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|                                   | <u>Date</u> | <u>Name</u>                               | <u>Paid Amount</u> |
|-----------------------------------|-------------|---|--------------------|
|                                   | 01/14/2022  | BAKER & TAYLOR - C0209743                 | 156.71             |
|                                   | 01/14/2022  | BAKER & TAYLOR - C0209743                 | 15.74              |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5742022                 | 378.69             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5742022                 | 403.64             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L3966532                 | 859.81             |
| Total 10-5410 · Books - Adult     |             |   | 14,019.99          |
| <b>10-5415 · Books - Juvenile</b> |             |   |                    |
|                                   | 12/31/2021  | Book Depository.com - CMPL Credit Card    | -71.76             |
|                                   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 127.52             |
|                                   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 59.93              |
|                                   | 01/14/2022  | BAKER & TAYLOR - L3966522                 | 1,292.18           |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 217.07             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 1,072.95           |
|                                   | 01/14/2022  | BAKER & TAYLOR - L4231142                 | 188.67             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L4231522                 | 21.57              |
|                                   | 01/14/2022  | BAKER & TAYLOR - C0209743                 | 13.30              |
|                                   | 01/14/2022  | BAKER & TAYLOR - L4231142                 | 215.28             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L3966522                 | 508.75             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L3966522                 | 1,506.80           |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 598.60             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 386.17             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L3966522                 | 313.59             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 268.04             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L3966522                 | 158.87             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L3966522                 | 352.37             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L4231522                 | 83.86              |
|                                   | 01/14/2022  | BAKER & TAYLOR - L4231142                 | 114.45             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 894.39             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L4231142                 | 97.33              |
|                                   | 01/14/2022  | BAKER & TAYLOR - L4231142                 | 82.16              |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 218.94             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L3966522                 | 488.75             |
|                                   | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 553.09             |

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|  | <u>Date</u> | <u>Name</u>                               | <u>Paid Amount</u> |
|--|-------------|---|--------------------|
|  | 01/14/2022  | BAKER & TAYLOR - L4231142                 | 90.67              |
|  | 01/14/2022  | BAKER & TAYLOR - L5580072                 | 154.35             |
|  | 01/14/2022  | BAKER & TAYLOR - L3966522                 | 537.24             |
|  | 01/14/2022  | BAKER & TAYLOR - L4231522                 | 241.24             |
| Total 10-5415 · Books - Juvenile         |             |   | 10,786.37          |
| <b>10-5420 · Audio/Visual - Adult</b>    |             |   |                    |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 11.99              |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 125.87             |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 2,051.19           |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 436.93             |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 423.29             |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 278.25             |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 1,798.37           |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 157.41             |
| Total 10-5420 · Audio/Visual - Adult     |             |   | 5,283.30           |
| <b>10-5425 · Audio/Visual - Juvenile</b> |             |   |                    |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 167.91             |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 64.48              |
|  | 01/14/2022  | MIDWEST TAPE, LLC                         | 74.93              |
| Total 10-5425 · Audio/Visual - Juvenile  |             |   | 307.32             |
| <b>10-5430 · Games - Adult</b>           |             |   |                    |
|  | 01/14/2022  | CRIMSON MULTIMEDIA DISTRIBUTION, INC.     | 425.67             |
|  | 01/14/2022  | CRIMSON MULTIMEDIA DISTRIBUTION, INC.     | 50.00              |
| Total 10-5430 · Games - Adult            |             |   | 475.67             |
| <b>10-5435 · Games - Children</b>        |             |   |                    |
|  | 01/14/2022  | CRIMSON MULTIMEDIA DISTRIBUTION, INC.     | 122.09             |
| Total 10-5435 · Games - Children         |             |   | 122.09             |
| <b>10-5440 · Periodicals - Adult</b>     |             |   |                    |
|  | 12/31/2021  | Chicago Tribune - CMPL Credit Card        | 159.92             |
|  | 12/31/2021  | Lake County News Sun - CMPL Credit Card   | 128.30             |
|  | 12/31/2021  | Chicago Tribune - CMPL Credit Card        | 159.42             |
|  | 12/31/2021  | Lake County News Sun - CMPL Credit Card   | 43.82              |
|  | 12/31/2021  | USA Today - CMPL Credit Card              | 29.00              |

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|--|-------------|--------------------------------|--------------------|
| Total 10-5440 · Periodicals - Adult              |             |                                | 520.46             |
| <b>10-5450 · Circulating Technologies</b>        |             |                                |                    |
| <b>10-5453 · Circ Tech - Subscriptions</b>       |             |                                |                    |
|  | 12/31/2021  | Netflix.com - CMPL Credit Card | 35.98              |
|  | 12/31/2021  | HBOMAX.com - CMPL Credit Card  | 29.98              |
|  | 12/31/2021  | Hulu - CMPL Credit Card        | 13.98              |
|  | 12/31/2021  | Hulu - CMPL Credit Card        | 27.98              |
| Total 10-5453 · Circ Tech - Subscriptions        |             |                                | <u>107.92</u>      |
| Total 10-5450 · Circulating Technologies         |             |                                | <u>107.92</u>      |
| <b>10-5490 · Electronic Services</b>             |             |                                |                    |
| <b>10-5491 · Online Databases</b>                |             |                                |                    |
| <b>10-5492 · Online Databases - Adults</b>       |             |                                |                    |
|  | 01/14/2022  | EBSCO INDUSTRIES INC           | 5,238.00           |
|  | 01/14/2022  | CONSUMERS' CHECKBOOK           | 500.00             |
|  | 01/14/2022  | MANGO LANGUAGES                | 4,063.50           |
| Total 10-5492 · Online Databases - Adults        |             |                                | <u>9,801.50</u>    |
| Total 10-5491 · Online Databases                 |             |                                | <u>9,801.50</u>    |
| <b>10-5494 · Digital Popular Materials</b>       |             |                                |                    |
| <b>10-5495 · Dig. Popular Materials - Adults</b> |             |                                |                    |
|  | 01/14/2022  | OVERDRIVE, INC.                | 503.47             |
|  | 01/14/2022  | OVERDRIVE, INC.                | 702.96             |
|  | 01/14/2022  | BIBLIOTHECA, LLC               | 2,695.03           |
|  | 01/14/2022  | MIDWEST TAPE, LLC              | 8,191.89           |
|  | 01/14/2022  | OVERDRIVE, INC.                | 281.98             |
|  | 01/14/2022  | OVERDRIVE, INC.                | 45.00              |
|  | 01/14/2022  | OVERDRIVE, INC.                | 282.48             |
|  | 01/14/2022  | OVERDRIVE, INC.                | 390.39             |
|  | 01/14/2022  | OVERDRIVE, INC.                | 625.41             |
|  | 01/14/2022  | OVERDRIVE, INC.                | 945.73             |
|  | 01/14/2022  | OVERDRIVE, INC.                | 372.48             |
| Total 10-5495 · Dig. Popular Materials - Adults  |             |                                | <u>15,036.82</u>   |
| Total 10-5494 · Digital Popular Materials        |             |                                | <u>15,036.82</u>   |
| Total 10-5490 · Electronic Services              |             |                                | <u>24,838.32</u>   |



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|---|-------------|---|--------------------|
| <b>10-5497 · Interlibrary Loan Fees</b> |             |   |                    |
|   | 01/14/2022  | IHLS-OCLC                                 | 328.24             |
| Total 10-5497 · Interlibrary Loan Fees  |             |   | 328.24             |
| Total 10-5400 · Materials               |             |   | 56,789.68          |
| <b>10-5500 · Processing</b>             |             |   |                    |
| <b>10-5520 · Cataloging</b>             |             |   |                    |
|   | 01/14/2022  | MIDWEST TAPE, LLC                         | 126.00             |
|   | 01/14/2022  | IHLS-OCLC                                 | 2,655.67           |
| Total 10-5520 · Cataloging              |             |   | 2,781.67           |
| Total 10-5500 · Processing              |             |   | 2,781.67           |
| <b>10-5600 · Supplies</b>               |             |   |                    |
| <b>10-5611 · Supplies - Admin</b>       |             |   |                    |
|   | 12/31/2021  | Signarama - CMPL Credit Card              | 160.00             |
|   | 12/31/2021  | Home Depot - CMPL Credit Card             | 141.78             |
|   | 01/14/2022  | ULINE, INC                                | 98.37              |
|   | 01/14/2022  | ULINE, INC                                | 131.98             |
|   | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 336.71             |
|   | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 59.59              |
| Total 10-5611 · Supplies - Admin        |             |   | 928.43             |
| <b>10-5612 · Supplies - Adults</b>      |             |   |                    |
|   | 01/14/2022  | AMERICAN LIBRARY ASSOCIATION              | 169.56             |
|   | 01/14/2022  | DEMCO, INC.                               | 298.31             |
| Total 10-5612 · Supplies - Adults       |             |   | 467.87             |
| <b>10-5613 · Supplies - Children's</b>  |             |   |                    |
|   | 12/29/2021  | SAM'S CLUB DIRECT                         | 7.16               |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 64.98              |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 57.59              |
|   | 12/31/2021  | Michaels - CMPL Credit Card               | 2.22               |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 202.31             |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 121.89             |
|   | 12/31/2021  | ReallyUsefulBoxes - CMPL Credit Card      | 63.95              |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 9.98               |
|   | 12/31/2021  | Michaels - CMPL Credit Card               | 7.35               |

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|---|-------------|---|--------------------|
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | -99.99             |
|   | 01/14/2022  | ULINE, INC                                | 24.00              |
|   | 01/14/2022  | ULINE, INC                                | 24.00              |
|   | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 187.40             |
| Total 10-5613 · Supplies - Children's             |             |   | 672.84             |
| <b>10-5614 · Supplies - Circulation</b>           |             |   |                    |
|   | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 77.05              |
| Total 10-5614 · Supplies - Circulation            |             |   | 77.05              |
| <b>10-5615 · Supplies - Maintenance</b>           |             |   |                    |
|   | 01/03/2022  | Home Depot - CMPL Credit Card             | 199.00             |
|   | 01/14/2022  | BATTERIES + BULBS                         | 30.42              |
|   | 01/14/2022  | ACE HARDWARE OF LIBERTYVILLE, INC.        | 2.70               |
|   | 01/14/2022  | ACE HARDWARE OF LIBERTYVILLE, INC.        | 3.59               |
|   | 01/14/2022  | ACE HARDWARE OF LIBERTYVILLE, INC.        | 10.77              |
|   | 01/14/2022  | BATTERIES + BULBS                         | 62.90              |
|   | 01/14/2022  | LOWE'S                                    | 39.64              |
|   | 01/14/2022  | LOWE'S                                    | 9.49               |
|   | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 764.36             |
| Total 10-5615 · Supplies - Maintenance            |             |   | 1,122.87           |
| <b>10-5616 · Supplies - ILL</b>                   |             |   |                    |
|   | 01/14/2022  | ULINE, INC                                | 71.37              |
|   | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 32.97              |
| Total 10-5616 · Supplies - ILL                    |             |   | 104.34             |
| <b>10-5617 · Supplies - Outreach</b>              |             |   |                    |
|   | 01/14/2022  | DEMCO, INC.                               | 145.90             |
| Total 10-5617 · Supplies - Outreach               |             |   | 145.90             |
| <b>10-5618 · Supplies - Tech Services</b>         |             |   |                    |
| <b>10-5625 · RFID Tags - Tech Services</b>        |             |   |                    |
|   | 01/14/2022  | BIBLIOTHECA, LLC                          | 1,287.00           |
| Total 10-5625 · RFID Tags - Tech Services         |             |   | 1,287.00           |
| <b>10-5618 · Supplies - Tech Services - Other</b> |             |   |                    |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 27.39              |
|   | 01/14/2022  | DEMCO, INC.                               | 102.53             |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Report By Class

December 18, 2021 through January 14, 2022

|  | <u>Date</u> | <u>Name</u>                               | <u>Paid Amount</u> |
|--|-------------|---|--------------------|
|  | 01/14/2022  | DEMCO, INC.                               | 114.37             |
|  | 01/14/2022  | DEMCO, INC.                               | 63.35              |
|  | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 62.32              |
| Total 10-5618 · Supplies - Tech Services - Other |             |   | <u>369.96</u>      |
| Total 10-5618 · Supplies - Tech Services         |             |   | 1,656.96           |
| <b>10-5660 · Supplies - Computer</b>             |             |   |                    |
|  | 01/14/2022  | CDW GOVERNMENT, INC.                      | 127.25             |
|  | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | -26.45             |
|  | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 1,461.63           |
| Total 10-5660 · Supplies - Computer              |             |   | <u>1,562.43</u>    |
| <b>10-5680 · Supplies - Staff Room</b>           |             |   |                    |
|  | 01/14/2022  | ULINE, INC                                | 134.42             |
|  | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 53.90              |
| Total 10-5680 · Supplies - Staff Room            |             |   | <u>188.32</u>      |
| Total 10-5600 · Supplies                         |             |   | 6,927.01           |
| <b>10-5700 · Vehicles</b>                        |             |   |                    |
| <b>10-5710 · Bookmobile Fuel</b>                 |             |   |                    |
|  | 01/14/2022  | VILLAGE-VERNON                            | 70.52              |
| Total 10-5710 · Bookmobile Fuel                  |             |   | <u>70.52</u>       |
| <b>10-5720 · Bookmobile Maintenance/Repair</b>   |             |   |                    |
|  | 12/31/2021  | Rondout Service Center - CMPL Credit Card | 35.50              |
|  | 12/31/2021  | 83RV Inc - CMPL Credit Card               | 118.69             |
|  | 12/31/2021  | Lake County Truck Sales-CMPL Credit Card  | 261.20             |
| Total 10-5720 · Bookmobile Maintenance/Repair    |             |   | <u>415.39</u>      |
| <b>10-5730 · Bookmobile Delivery Service</b>     |             |   |                    |
|  | 01/14/2022  | MACTAGGART, CONSTANCE                     | 141.96             |
| Total 10-5730 · Bookmobile Delivery Service      |             |   | <u>141.96</u>      |
| <b>10-5750 · Van Fuel</b>                        |             |   |                    |
|  | 01/14/2022  | VILLAGE-VERNON                            | 187.87             |
| Total 10-5750 · Van Fuel                         |             |   | <u>187.87</u>      |
| Total 10-5700 · Vehicles                         |             |   | 815.74             |
| <b>10-5800 · Computer Operations</b>             |             |   |                    |
| <b>10-5865 · Remote Communications Expenses</b>  |             |   |                    |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Report By Class

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|  | Date       | Name                                     |  | Paid Amount |
|--|------------|--|--|-------------|
|  | 01/14/2022 | ECKMANN, ROBERT                          |  | 10.00       |
|  | 01/14/2022 | GAFKA, DEBORAH                           |  | 10.00       |
|  | 01/14/2022 | LARSON, ANDREA                           |  | 10.00       |
|  | 01/14/2022 | COMPTON, PATRICIA                        |  | 10.00       |
|  | 01/14/2022 | KING, BECKY                              |  | 10.00       |
|  | 01/14/2022 | KRAUSE, DONNA                            |  | 10.00       |
|  | 01/14/2022 | MORTON, MARK                             |  | 10.00       |
|  | 01/14/2022 | SCHOENFIELD, SONIA                       |  | 10.00       |
| Total 10-5865 · Remote Communications Expenses |            |  |  | 80.00       |
| <b>10-5830 · Replacement Hardware/Software</b> |            |  |  |             |
| <b>10-5831 · Rep Hrdwre/Sftwre - Admin</b>     |            |  |  |             |
|  | 12/31/2021 | Skype.com - CMPL Credit Card             |  | 6.50        |
|  | 12/31/2021 | Payflow/Paypal - CMPL Credit Card        |  | 30.00       |
|  | 12/31/2021 | Liberated Syndication - CMPL Credit Card |  | 15.00       |
|  | 01/03/2022 | Liberated Syndication - CMPL Credit Card |  | 15.00       |
|  | 01/14/2022 | SHOUTBOMB LLC                            |  | 402.00      |
| Total 10-5831 · Rep Hrdwre/Sftwre - Admin      |            |  |  | 468.50      |
| Total 10-5830 · Replacement Hardware/Software  |            |  |  | 468.50      |
| <b>10-5860 · Internet</b>                      |            |  |  |             |
|  | 01/14/2022 | COMCAST                                  |  | 921.00      |
| Total 10-5860 · Internet                       |            |  |  | 921.00      |
| Total 10-5800 · Computer Operations            |            |  |  | 1,469.50    |
| <b>10-5900 · Utilities</b>                     |            |  |  |             |
| <b>10-5910 · Electricity</b>                   |            |  |  |             |
| <b>10-5911 · Electricity - Aspen</b>           |            |  |  |             |
|  | 01/14/2022 | CONSTELLATION NEW ENERGY, INC.           |  | 5,512.24    |
| Total 10-5911 · Electricity - Aspen            |            |  |  | 5,512.24    |
| <b>10-5912 · Electricity - Cook Park</b>       |            |  |  |             |
|  | 01/14/2022 | CONSTELLATION NEW ENERGY, INC.           |  | 6,567.42    |
| Total 10-5912 · Electricity - Cook Park        |            |  |  | 6,567.42    |
| Total 10-5910 · Electricity                    |            |  |  | 12,079.66   |
| <b>10-5920 · Gas</b>                           |            |  |  |             |
| <b>10-5921 · Gas - Aspen</b>                   |            |  |  |             |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Report By Class

December 18, 2021 through January 14, 2022

|  | <u>Date</u> | <u>Name</u>                     | <u>Paid Amount</u> |
|--|-------------|---------------------------------|--------------------|
|  | 01/14/2022  | CONSTELLATION NATURAL GAS       | 179.25             |
| Total 10-5921 · Gas - Aspen                  |             |                                 | 179.25             |
| <b>10-5922 · Gas - Cook Park</b>             |             |                                 |                    |
|  | 01/14/2022  | CONSTELLATION NATURAL GAS       | 356.84             |
| Total 10-5922 · Gas - Cook Park              |             |                                 | 356.84             |
| Total 10-5920 · Gas                          |             |                                 | 536.09             |
| <b>10-5930 · Water</b>                       |             |                                 |                    |
| <b>10-5932 · Water - Cook Park</b>           |             |                                 |                    |
|  | 01/14/2022  | VILLAGE-LIBERTYVILLE            | 832.63             |
| Total 10-5932 · Water - Cook Park            |             |                                 | 832.63             |
| Total 10-5930 · Water                        |             |                                 | 832.63             |
| Total 10-5900 · Utilities                    |             |                                 | 13,448.38          |
| <b>10-6000 · Telephone</b>                   |             |                                 |                    |
| <b>10-6010 · Telephone</b>                   |             |                                 |                    |
|  | 12/29/2021  | COMCAST                         | 277.50             |
| Total 10-6010 · Telephone                    |             |                                 | 277.50             |
| <b>10-6020 · Bookmobile - Telephone</b>      |             |                                 |                    |
|  | 12/29/2021  | VERIZON WIRELESS SERVICES LLC   | 234.68             |
| Total 10-6020 · Bookmobile - Telephone       |             |                                 | 234.68             |
| <b>10-6050 · Telephone Service Contracts</b> |             |                                 |                    |
|  | 01/14/2022  | BLUE WIRE COMMUNICATIONS        | 1,495.74           |
|  | 01/14/2022  | BLUE WIRE COMMUNICATIONS        | 350.00             |
| Total 10-6050 · Telephone Service Contracts  |             |                                 | 1,845.74           |
| Total 10-6000 · Telephone                    |             |                                 | 2,357.92           |
| <b>10-6100 · Postage</b>                     |             |                                 |                    |
|  | 12/29/2021  | PITNEY BOWES - RESERVE ACCOUNT  | 1,000.00           |
| Total 10-6100 · Postage                      |             |                                 | 1,000.00           |
| <b>10-6200 · Maintenance</b>                 |             |                                 |                    |
| <b>10-6210 · Janitorial Service</b>          |             |                                 |                    |
| <b>10-6211 · Janitorial Service - Aspen</b>  |             |                                 |                    |
|  | 01/14/2022  | COMPLETE CLEANING COMPANY, INC. | 3,818.89           |
| Total 10-6211 · Janitorial Service - Aspen   |             |                                 | 3,818.89           |

## COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Report By Class

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|  | <u>Date</u> | <u>Name</u>                         | <u>Paid Amount</u> |
|--|-------------|-------------------------------------|--------------------|
| <b>10-6212 · Janitorial Service - Cook Park</b>      |             |                                     |                    |
|  | 01/14/2022  | COMPLETE CLEANING COMPANY, INC.     | 2,381.83           |
| Total 10-6212 · Janitorial Service - Cook Park       |             |                                     | <u>2,381.83</u>    |
| Total 10-6210 · Janitorial Service                   |             |                                     | <u>6,200.72</u>    |
| <b>10-6240 · Trash Removal</b>                       |             |                                     |                    |
| <b>10-6242 · Trash Removal - Cook Park</b>           |             |                                     |                    |
|  | 12/31/2021  | GROOT INDUSTRIES, INC.              | 220.82             |
| Total 10-6242 · Trash Removal - Cook Park            |             |                                     | <u>220.82</u>      |
| Total 10-6240 · Trash Removal                        |             |                                     | <u>220.82</u>      |
| <b>10-6250 · Miscellaneous</b>                       |             |                                     |                    |
| <b>10-6251 · Misc. Maintenance - Aspen</b>           |             |                                     |                    |
|  | 01/03/2022  | JOHNSON CONTROLS SECURITY SOLUTIONS | 656.66             |
|  | 01/14/2022  | AMS OF NORTHERN ILLINOIS            | 198.00             |
| Total 10-6251 · Misc. Maintenance - Aspen            |             |                                     | <u>854.66</u>      |
| <b>10-6252 · Misc. Maintenance - Cook Park</b>       |             |                                     |                    |
|  | 01/14/2022  | AMBIUS, LLC (19)                    | 347.98             |
|  | 01/14/2022  | IRON MOUNTAIN INCORPORATED          | 90.16              |
|  | 01/14/2022  | AMS OF NORTHERN ILLINOIS            | 149.00             |
| Total 10-6252 · Misc. Maintenance - Cook Park        |             |                                     | <u>587.14</u>      |
| Total 10-6250 · Miscellaneous                        |             |                                     | <u>1,441.80</u>    |
| Total 10-6200 · Maintenance                          |             |                                     | <u>7,863.34</u>    |
| <b>10-6300 · Repair</b>                              |             |                                     |                    |
| <b>10-6340 · Service Contracts-Mech. &amp; Bldg.</b> |             |                                     |                    |
| <b>10-6341 · Service Contracts - Aspen</b>           |             |                                     |                    |
|  | 01/14/2022  | SCHINDLER ELEVATOR CORPORATION      | 504.81             |
| Total 10-6341 · Service Contracts - Aspen            |             |                                     | <u>504.81</u>      |
| <b>10-6342 · Service Contracts - Cook Park</b>       |             |                                     |                    |
|  | 12/29/2021  | FIRE & SECURITY SERVICES, INC.      | 123.00             |
|  | 01/14/2022  | SCHINDLER ELEVATOR CORPORATION      | 557.01             |
|  | 01/14/2022  | JOHNSON CONTROLS, INC.              | 3,127.00           |
| Total 10-6342 · Service Contracts - Cook Park        |             |                                     | <u>3,807.01</u>    |
| Total 10-6340 · Service Contracts-Mech. & Bldg.      |             |                                     | <u>4,311.82</u>    |

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|  | <u>Date</u> | <u>Name</u>                               | <u>Paid Amount</u> |
|--|-------------|---|--------------------|
| <b>10-6360 · Office Machine Service Contract</b>   |             |   |                    |
|  | 01/14/2022  | KONICA MINOLTA BUSINESS SOLUTIONS         | 513.56             |
| Total 10-6360 · Office Machine Service Contract    |             |   | 513.56             |
| Total 10-6300 · Repair                             |             |   | 4,825.38           |
| <b>10-6500 · Professional Services</b>             |             |   |                    |
| <b>10-6530 · Consulting</b>                        |             |   |                    |
|  | 01/14/2022  | HR SOURCE                                 | 5,000.00           |
| Total 10-6530 · Consulting                         |             |   | 5,000.00           |
| <b>10-6540 · Payroll Processing</b>                |             |   |                    |
|  | 12/30/2021  |   | 350.42             |
|  | 01/13/2022  |   | 626.30             |
| Total 10-6540 · Payroll Processing                 |             |   | 976.72             |
| <b>10-6575 · Miscellaneous Services &amp; Fees</b> |             |   |                    |
|  | 12/29/2021  | SAM'S CLUB DIRECT                         | 125.00             |
|  | 12/31/2021  |   | 7.35               |
|  | 12/31/2021  |   | 7.35               |
| Total 10-6575 · Miscellaneous Services & Fees      |             |   | 139.70             |
| Total 10-6500 · Professional Services              |             |   | 6,116.42           |
| <b>10-6600 · Improvements</b>                      |             |   |                    |
| <b>10-6610 · Furniture</b>                         |             |   |                    |
| <b>10-6611 · Furniture - Admin</b>                 |             |   |                    |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 432.04             |
|  | 12/31/2021  | Displays 2 Go - CMPL Credit Card          | 187.91             |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 147.42             |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | -108.01            |
|  | 01/14/2022  | ULINE, INC                                | 163.51             |
| Total 10-6611 · Furniture - Admin                  |             |   | 822.87             |
| Total 10-6610 · Furniture                          |             |   | 822.87             |
| <b>10-6630 · Equipment</b>                         |             |   |                    |
| <b>10-6631 · Equipment - Admin</b>                 |             |   |                    |
|  | 12/31/2021  | aedmarket.com - CMPL Credit Card          | 2,500.00           |
| Total 10-6631 · Equipment - Admin                  |             |   | 2,500.00           |
| Total 10-6630 · Equipment                          |             |   | 2,500.00           |

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|   | <u>Date</u> | <u>Name</u>                            | <u>Paid Amount</u> |
|---|-------------|--|--------------------|
| <b>10-6650 · Copiers &amp; Other Leased Equip</b> |             |  |                    |
|   | 01/14/2022  | KONICA MINOLTA                         | 511.35             |
|   | 01/14/2022  | PITNEY BOWES GLOBAL FINANCIAL SERVICES | 504.72             |
| Total 10-6650 · Copiers & Other Leased Equip      |             |  | <u>1,016.07</u>    |
| Total 10-6600 · Improvements                      |             |  | 4,338.94           |
| <b>10-6700 · Community Relations</b>              |             |  |                    |
| <b>10-6712 · Graphics</b>                         |             |  |                    |
|   | 12/31/2021  | ADOBE - CMPL Credit Card               | 29.99              |
| Total 10-6712 · Graphics                          |             |  | <u>29.99</u>       |
| <b>10-6720 · Programming - Adult</b>              |             |  |                    |
| <b>10-6721 · Programs - Performances</b>          |             |  |                    |
|   | 12/23/2021  | ZOLTOWSKY, JULIA                       | -125.00            |
|   | 12/23/2021  | HINSON, HAILEY AHANNA                  | -90.00             |
|   | 12/23/2021  | HINSON, HAILEY AHANNA                  | -90.00             |
|   | 12/23/2021  | HINSON, HAILEY AHANNA                  | -90.00             |
|   | 12/23/2021  | HINSON, HAILEY AHANNA                  | -60.00             |
|   | 12/29/2021  | HINSON, HAILEY AHANNA                  | 90.00              |
|   | 12/29/2021  | HINSON, HAILEY AHANNA                  | 90.00              |
|   | 12/29/2021  | HINSON, HAILEY AHANNA                  | 60.00              |
|   | 12/29/2021  | HINSON, HAILEY AHANNA                  | 60.00              |
|   | 12/29/2021  | ZOLTOWSKY, JULIA                       | 125.00             |
|   | 01/03/2022  | GIBBONS, JIM                           | 250.00             |
|   | 01/03/2022  | MADDOX, SUSAN K.                       | 300.00             |
|   | 01/03/2022  | PACK, WILLIAM                          | 100.00             |
|   | 01/03/2022  | VERY SMART PEOPLE LLC                  | 200.00             |
|   | 01/03/2022  | BARNES, JENNIFER                       | 200.00             |
|   | 01/03/2022  | SIMPLY BRIAN PRODUCTIONS LLC           | 150.00             |
|   | 01/12/2022  | MADDOX, SUSAN K.                       | 350.00             |
|   | 01/12/2022  | HINSON, HAILEY AHANNA                  | 90.00              |
|   | 01/12/2022  | HINSON, HAILEY AHANNA                  | 30.00              |
|   | 01/14/2022  | MADDOX, SUSAN K.                       | 350.00             |
|   | 01/14/2022  | ART EXCURSIONS, INC.                   | 350.00             |
|   | 01/14/2022  | ART EXCURSIONS, INC.                   | 350.00             |



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|---|-------------|---|--------------------|
|   | 01/14/2022  | ART EXCURSIONS, INC.                      | 350.00             |
|   | 01/14/2022  | LYN, JOHN                                 | 125.00             |
|   | 01/14/2022  | PRACHT, ANDREA                            | 150.00             |
|   | 01/14/2022  | THORNTON, CHRISTINE                       | 250.00             |
|   | 01/14/2022  | HINSON, HAILEY AHANNA                     | 120.00             |
|   | 01/14/2022  | HINSON, HAILEY AHANNA                     | 120.00             |
|   | 01/14/2022  | HINSON, HAILEY AHANNA                     | 120.00             |
|   | 01/14/2022  | GOLDBERG, JULIE                           | 500.00             |
|   | 01/14/2022  | WIERZBICKI, ERIC                          | 150.00             |
|   | 01/14/2022  | RUDOLF, DAVE                              | 200.00             |
| Total 10-6721 · Programs - Performances             |             |   | 4,775.00           |
| <b>10-6722 · Book Discussions&amp;Author Events</b> |             |   |                    |
|   | 01/14/2022  | TOPHAM, KAREN                             | 250.00             |
|   | 01/14/2022  | D'EMILIO, JOHN                            | 250.00             |
| Total 10-6722 · Book Discussions&Author Events      |             |   | 500.00             |
| <b>10-6723 · Other Expenditures</b>                 |             |   |                    |
|   | 01/14/2022  | ROUNDY'S INC.                             | 22.15              |
| Total 10-6723 · Other Expenditures                  |             |   | 22.15              |
| <b>10-6726 · Computer</b>                           |             |   |                    |
|   | 01/03/2022  | MONTANO, ESTEVAN                          | 150.00             |
|   | 01/03/2022  | MONTANO, ESTEVAN                          | 150.00             |
|   | 01/03/2022  | MONTANO, ESTEVAN                          | 150.00             |
|   | 01/03/2022  | MONTANO, ESTEVAN                          | 150.00             |
|   | 01/12/2022  | MONTANO, ESTEVAN                          | 150.00             |
|   | 01/12/2022  | MONTANO, ESTEVAN                          | 150.00             |
|   | 01/14/2022  | MONTANO, ESTEVAN                          | 150.00             |
| Total 10-6726 · Computer                            |             |   | 1,050.00           |
| Total 10-6720 · Programming - Adult                 |             |   | 6,347.15           |
| <b>10-6740 · Programming - Children's</b>           |             |   |                    |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 42.43              |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 162.41             |
|   | 12/31/2021  | Michaels - CMPL Credit Card               | 11.29              |
|   | 12/31/2021  | Oriental Trading Co - CMPL Credit Card    | 62.12              |

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|--|-------------|---|--------------------|
|  | 12/31/2021  | Dollar Tree - CMPL Credit Card            | 51.99              |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 50.00              |
|  | 12/31/2021  | Target Store - CMPL Credit Card           | 50.00              |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 49.11              |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 30.37              |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 29.15              |
|  | 12/31/2021  | Lakeshore Learning - CMPL Credit Card     | 26.98              |
|  | 12/31/2021  | Oriental Trading Co - CMPL Credit Card    | 26.97              |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 7.52               |
|  | 01/03/2022  | THORNTON, CHRISTINE                       | 300.00             |
|  | 01/14/2022  | VRABLIK II, SCOTT STEVEN                  | 416.66             |
|  | 01/14/2022  | VRABLIK II, SCOTT STEVEN                  | 416.66             |
|  | 01/14/2022  | VRABLIK II, SCOTT STEVEN                  | 416.68             |
|  | 01/14/2022  | ULINE, INC                                | 62.49              |
| Total 10-6740 · Programming - Children's     |             |   | <u>2,212.83</u>    |
| <b>10-6750 · Printing</b>                    |             |   |                    |
| <b>10-6751 · Printing - Admin</b>            |             |   |                    |
|  | 01/14/2022  | WAREHOUSE DIRECT OFFICE PRODUCTS, INC.    | 277.20             |
| Total 10-6751 · Printing - Admin             |             |   | <u>277.20</u>      |
| Total 10-6750 · Printing                     |             |   | <u>277.20</u>      |
| <b>10-6780 · Digital Studios</b>             |             |   |                    |
| <b>10-6781 · Digital Studios - Equipment</b> |             |   |                    |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 17.99              |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 98.00              |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 19.97              |
| Total 10-6781 · Digital Studios - Equipment  |             |   | <u>135.96</u>      |
| Total 10-6780 · Digital Studios              |             |   | <u>135.96</u>      |
| <b>10-6790 · Workshops</b>                   |             |   |                    |
| <b>10-6791 · Workshops - Equipment</b>       |             |   |                    |
|  | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 139.99             |
| Total 10-6791 · Workshops - Equipment        |             |   | <u>139.99</u>      |
| <b>10-6792 · Workshops - Software</b>        |             |   |                    |
|  | 12/31/2021  | Oculus.com - CMPL Credit Card             | 116.79             |

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|---|-------------|---|--------------------|
| Total 10-6792 · Workshops - Software            |             |   | 116.79             |
| <b>10-6793 · Workshops - Programs/Classes</b>   |             |   |                    |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 61.61              |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 5.99               |
|   | 12/31/2021  | Amazon Marketplace.com - CMPL Credit Card | 4.93               |
| Total 10-6793 · Workshops - Programs/Classes    |             |   | <u>72.53</u>       |
| Total 10-6790 · Workshops                       |             |   | <u>329.31</u>      |
| Total 10-6700 · Community Relations             |             |   | 9,332.44           |
| <b>10-7000 · Debt Service</b>                   |             |   |                    |
|   | 01/14/2022  | CAPITAL ONE PUBLIC FUNDING                | <u>150,934.10</u>  |
| Total 10-7000 · Debt Service                    |             |   | 150,934.10         |
| <b>20-8210 · Employer IMRF Disbursements</b>    |             |   |                    |
|   | 12/30/2021  |   | 15,066.38          |
|   | 01/13/2022  |   | 15,168.79          |
| Total 20-8210 · Employer IMRF Disbursements     |             |   | <u>30,235.17</u>   |
| <b>20-8250 · Employer Soc Security Tax Disb</b> |             |   |                    |
|   | 12/30/2021  |   | 12,790.33          |
|   | 01/13/2022  |   | 13,000.36          |
| Total 20-8250 · Employer Soc Security Tax Disb  |             |   | <u>25,790.69</u>   |
| Total Expense                                   |             |   | <u>720,431.15</u>  |
| Net Ordinary Income                             |             |   | -686,081.81        |
| <b>Other Income/Expense</b>                     |             |   |                    |
| <b>Other Expense</b>                            |             |   |                    |
| <b>60-9800 · Special Reserve Disbursements</b>  |             |   |                    |
| <b>60-9813 · Cook Park - Window Replacement</b> |             |   |                    |
|   | 01/14/2022  | PRODUCT ARCHITECTURE + DESIGN             | <u>11,000.00</u>   |
| Total 60-9813 · Cook Park - Window Replacement  |             |   | 11,000.00          |
| <b>60-9812 · Cook Park - Generator</b>          |             |   |                    |
|   | 01/04/2022  | POWERLINK ELECTRIC                        | <u>66,934.13</u>   |
| Total 60-9812 · Cook Park - Generator           |             |   | 66,934.13          |
| <b>60-9811 · Aspen - Drive Thru Window</b>      |             |   |                    |
|   | 01/14/2022  | PRODUCT ARCHITECTURE + DESIGN             | 6,000.00           |

2:10 PM  
01/14/22  
Cash Basis

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report By Class

December 18, 2021 through January 14, 2022

|   | <u>Date</u> | <u>Name</u> | <u>Paid Amount</u>               |
|---|-------------|-------------|----------------------------------|
| Total 60-9811 · Aspen - Drive Thru Window     |             |             | 6,000.00                         |
| Total 60-9800 · Special Reserve Disbursements |             |             | 83,934.13                        |
| Total Other Expense                           |             |             | 83,934.13                        |
| Net Other Income                              |             |             | -83,934.13                       |
| <b>Net Income</b>                             |             |             | <b><u><u>-770,015.94</u></u></b> |



**Cook Memorial Public Library District  
 Librarian's Statistical Report - Page 1  
 December 2021**

**Registered Card Holders**

The number of card holders. Excludes in-house patrons. According to the 2010 census, district population was 59,842. Accounts inactive for three years are deleted in June and December.

|                                       | December 2019 |               |               | December 2021 |               |               | Percent Change |
|---------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
|                                       | Juvenile      | Adult         | Total         | Juvenile      | Adult         | Total         |                |
| Cook Memorial Public Library District | 9,062         | 33,831        | 42,893        | 7,389         | 30,459        | 37,848        | -11.76%        |
| Reciprocal Borrowing Patrons          | 482           | 6,329         | 6,811         | 390           | 5,429         | 5,819         | -14.56%        |
| <b>Total</b>                          | <b>9,544</b>  | <b>40,160</b> | <b>49,704</b> | <b>7,779</b>  | <b>35,888</b> | <b>43,667</b> | <b>-12.15%</b> |

**Visitors**

|                     | December 2019 | December 2021 | Percent Change | FY 2020 To Date | FY 2022 To Date | Percent Change |
|---------------------|---------------|---------------|----------------|-----------------|-----------------|----------------|
| Aspen Drive Library | 17,430        | 9,692         | -44.39%        | 113,066         | 67,304          | -40.47%        |
| Drive-Up            |               | 940           |                |                 | 1,469           |                |
| Cook Park Library   | 20,657        | 11,336        | -45.12%        | 156,193         | 72,625          | -53.50%        |
| Drive-Up            | 1,239         | 1,322         | 6.70%          | 7,990           | 8,251           | 3.27%          |
| Outreach            | 1,166         | 393           | -66.30%        | 10,052          | 3,723           | -62.96%        |
| <b>Total</b>        | <b>40,492</b> | <b>23,683</b> | <b>-41.51%</b> | <b>287,301</b>  | <b>153,372</b>  | <b>-46.62%</b> |

**Program Attendance**

|              | December 2019 | December 2021 | Percent Change | FY 2020 To Date | FY 2022 To Date | Percent Change |
|--------------|---------------|---------------|----------------|-----------------|-----------------|----------------|
| Adult        | 1,792         | 1,163         | -35.10%        | 8,090           | 5,157           | -36.25%        |
| Juvenile     | 929           | 654           | -29.60%        | 10,732          | 5,610           | -47.73%        |
| Young Adult  | 20            | 4             | -80.00%        | 214             | 336             | 57.01%         |
| <b>Total</b> | <b>2,741</b>  | <b>1,821</b>  | <b>-33.56%</b> | <b>19,036</b>   | <b>11,103</b>   | <b>-41.67%</b> |

**Special Services**

|                           | December 2019 | December 2021 | Percent Change | FY 2020 To Date | FY 2022 To Date | Percent Change |
|---------------------------|---------------|---------------|----------------|-----------------|-----------------|----------------|
| Reference Questions       | 6,536         | 4,359         | -33.31%        | 44,196          | 29,019          | -34.34%        |
| Library App Users         |               | 518           |                |                 | 2,815           |                |
| Online Databases*         | 6,595         | 4,619         | -29.96%        | 29,373          | 20,601          | -29.86%        |
| www.cooklib.org           | 74,004        | 83,965        | 13.46%         | 502,574         | 480,927         | -4.31%         |
| Holds Placed              | 14,269        | 12,783        | -10.41%        | 94,367          | 84,319          | -10.65%        |
| Holds Filled              | 12,766        | 11,380        | -10.86%        | 82,917          | 77,152          | -6.95%         |
| Homebound Items Delivered | 1,079         | 801           | -25.76%        | 6,351           | 4,882           | -23.13%        |

\*A count of sessions, available for 67 of 81 Online Databases.

**Collection Size**

|                     | December 2019  |                |            |                |                  | December 2021  |                |            |                |                  | Percent Change |
|---------------------|----------------|----------------|------------|----------------|------------------|----------------|----------------|------------|----------------|------------------|----------------|
|                     | Juvenile       | Adult          | Other      | Total          | Percent of Total | Juvenile       | Adult          | Other      | Total          | Percent of Total |                |
| Aspen Drive Library | 47,917         | 41,257         |            | 89,174         | 32.98%           | 48,765         | 43,716         |            | 92,481         | 33.77%           | 3.71%          |
| Cook Park Library   | 56,309         | 109,272        | 144        | 165,725        | 61.29%           | 56,268         | 108,923        | 144        | 165,335        | 60.38%           | -0.24%         |
| Outreach            | 12,382         | 3,113          | 13         | 15,508         | 5.74%            | 12,861         | 3,156          | 13         | 16,030         | 5.85%            | 3.37%          |
| <b>Total</b>        | <b>116,608</b> | <b>153,642</b> | <b>157</b> | <b>270,407</b> |                  | <b>117,894</b> | <b>155,795</b> | <b>157</b> | <b>273,846</b> |                  | <b>1.27%</b>   |

## Librarian's Statistical Report - December 2021 - Page 2

### Circulation

|                                 | December 2019 |               |               |               | December 2021 |               |               |               | Percent Change |
|---------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
|                                 | Adult         | Juvenile      | Other         | Total         | Adult         | Juvenile      | Other         | Total         |                |
| Fiction                         | 10,108        | 19,433        |               | 29,541        | 9,157         | 17,551        |               | 26,708        | -9.59%         |
| Foreign Language                | 241           | 401           |               | 642           | 253           | 195           |               | 448           | -30.22%        |
| Large Type                      | 1,415         | 20            |               | 1,435         | 1,347         | 17            |               | 1,364         | -4.95%         |
| Nonfiction                      | 8,082         | 5,098         |               | 13,180        | 6,697         | 3,819         |               | 10,516        | -20.21%        |
| Periodicals                     | 1,167         | 115           |               | 1,282         | 975           | 102           |               | 1,077         | -15.99%        |
| <b>Subtotal Print</b>           | <b>21,013</b> | <b>25,067</b> |               | <b>46,080</b> | <b>18,429</b> | <b>21,684</b> |               | <b>40,113</b> | <b>-12.95%</b> |
| Bags and Containers             |               |               | 12            | 12            |               |               | 10            | 10            | -16.67%        |
| Equipment                       | 186           | 2             |               | 188           | 117           | 4             |               | 121           | -35.64%        |
| Interlibrary Loan               |               |               | 168           | 168           |               |               | 84            | 84            | -50.00%        |
| LINKin                          | 1,077         |               |               | 1,077         | 987           |               |               | 987           | -8.36%         |
| Multimedia                      |               | 63            |               | 63            |               | 109           |               | 109           | 73.02%         |
| Other                           | 1             |               | 13            | 14            |               |               | 8             | 8             | -42.86%        |
| <b>Subtotal Other</b>           | <b>1,264</b>  | <b>65</b>     | <b>193</b>    | <b>1,522</b>  | <b>1,104</b>  | <b>113</b>    | <b>102</b>    | <b>1,319</b>  | <b>-13.34%</b> |
| eAudiobooks                     |               |               | 3,669         | 3,669         |               |               | 4,523         | 4,523         | 23.28%         |
| eBooks                          |               |               | 5,895         | 5,895         |               |               | 6,955         | 6,955         | 17.98%         |
| eMagazines                      |               |               | 921           | 921           |               |               | 271           | 271           | -70.58%        |
| eMusic                          |               |               | 349           | 349           |               |               | 273           | 273           | -21.78%        |
| eVideo                          |               |               | 479           | 479           |               |               | 950           | 950           | 98.33%         |
| <b>Subtotal Downloadables</b>   |               |               | <b>11,313</b> | <b>11,313</b> |               |               | <b>12,972</b> | <b>12,972</b> | <b>14.66%</b>  |
| Audiobooks                      | 894           | 482           |               | 1,376         | 494           | 372           |               | 866           | -37.06%        |
| Compact Discs                   | 4,297         | 478           |               | 4,775         | 3,226         | 205           |               | 3,431         | -28.15%        |
| DVDs, Blu-Ray                   | 16,679        | 6,601         |               | 23,280        | 9,086         | 3,317         |               | 12,403        | -46.72%        |
| Video Games                     | 1,013         | 990           |               | 2,003         | 443           | 665           |               | 1,108         | -44.68%        |
| <b>Subtotal Audiovisual</b>     | <b>22,883</b> | <b>8,551</b>  |               | <b>31,434</b> | <b>13,249</b> | <b>4,559</b>  |               | <b>17,808</b> | <b>-43.35%</b> |
| <b>Grand Total All Agencies</b> | <b>45,160</b> | <b>33,683</b> | <b>11,506</b> | <b>90,349</b> | <b>32,782</b> | <b>26,356</b> | <b>13,074</b> | <b>72,212</b> | <b>-20.07%</b> |

### Agency Subtotals

|                     | December 2019 | December 2021 | Percent Change | FY 2020 To Date | FY 2022 To Date | Percent Change |
|---------------------|---------------|---------------|----------------|-----------------|-----------------|----------------|
| Downloadables       | 11,313        | 12,972        | 14.66%         | 69,967          | 81,553          | 16.56%         |
| Aspen Drive Library | 23,958        | 17,053        | -28.82%        | 143,926         | 108,550         | -24.58%        |
| Cook Park Library   | 49,637        | 39,341        | -20.74%        | 337,095         | 257,057         | -23.74%        |
| Outreach            | 5,441         | 2,846         | -47.69%        | 36,731          | 18,794          | -48.83%        |
| <b>Total</b>        | <b>90,349</b> | <b>72,212</b> | <b>-20.07%</b> | <b>587,719</b>  | <b>465,954</b>  | <b>-20.72%</b> |



# Director's Report

## January 2022

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David Archer, Library Director

### **COVID Vaccine Update**

On January 7, 2022, the Illinois Department of Labor adopted the federal OSHA Emergency Temporary Standard (ETS) requiring vaccination or testing of employees by certain covered businesses. Although the federal ETS only applies to private businesses, some states, including Illinois, have expanded OSHA rules to also apply to state and local governments. As a result, Illinois local governments with 100 or more employees (including library districts) needed be in full compliance of the ETS by March.

In a ruling on January 13, 2022, the U.S. Supreme Court stayed enforcement of the OSHA mandate while the substantive challenge to the rule proceeds in the U.S. Court of Appeals. Because Illinois OSHA's ETS rule incorporates the federal standard, the agency will similarly stay enforcement of its rule while it monitors federal litigation and determines next steps. Library legal counsel will continue to apprise the Library of developments.

### **Building Project Updates**

Work continues on the paver and window replacement projects at Cook Park and Aspen Drive.

- Product Architecture completes design and engineering documentation by Jan 27
- Featherstone prepares construction documentation from Jan 28 - Feb 17
- Bidding period Feb 22 – March 7
- Featherstone presents bid results and recommendations to trustees at March 15 board meeting.

### **Spotlight: Genealogy Local History and Genealogy Collections and Services**

*Periodically, we spotlight a library service area. This month, we look at genealogy and local history collections and services.*

The **Genealogy collection** is located on the lower level of the Cook Park Library and consists of over 2,000 reference and circulating books. Aspen Drive Library also has circulating books on genealogy. The reference collection has three main areas of strength: beginning or basic genealogy; immigration research; and support for Daughters of the American Revolution (DAR) research. The collection includes general how-to books for all states as well as 18 magazines and periodical titles. The collection is supplemented by one dedicated genealogy computer in the Lower Level Cook Park. The Library subscribes to 10 online genealogy research databases.

The Library partners with the local DAR society by providing space for their monthly outreach programs. The Library is a FamilySearch affiliate library, which allows us to provide greater access to FamilySearch genealogy materials and brings new patrons to our buildings. The Library provides a monthly networking program, a monthly genealogy newsletter, and additional programs and speakers.

The **local history collection** contains a wide variety of information unique to the histories of the communities that comprise the library district. Libertyville is the primary focus of the collection, but general Lake County materials, such as county histories and published histories of other nearby

communities are also included. Items in this collection are considered archival and are non-circulating. They range from recently published books to one-of-a-kind vintage items. Besides over 165 history books, the collection is made up of telephone directories, nearly 180 maps, high school yearbooks, the Local History Clippings file with over 950 subject files, over 450 rolls of microfilm of local newspapers covering 1845-present, and 94 volumes of bound newspapers. The collection is supplemented by two microfilm machines at the Cook Park Library. Over the last ten years, the library has put its local newspaper index (1894-1932) and obituary index (1894-1999) online as well as digitized local newspapers from 1894-1926.

The Library partners with the Libertyville Historical Society to digitize the Historical Society photographic collection. Nearly 2,500 items are available through the Illinois Secretary of State's Digital Archives. The Library hosts six annual local history programs coordinated by the Historical Society and collaborates with the Society on other programs, including those for children. A rotating display of objects and photographs from the Libertyville Historical Society collection are often on display in the lower level of the Cook Park Library.



**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
PERSONNEL REPORT  
December 2021**

**Open Positions**

| <u>Job Title</u>                        | <u>Dept.</u>              | <u>Status</u> | <u>Pay Classification</u> |
|---|---------------------------|---------------|---------------------------|
| <u>Children's Library Assistant (1)</u> | <u>Children's</u>         | <u>p/t</u>    | <u>Salary Band 3</u>      |
| <u>After School Associates (1)</u>      | <u>Children's</u>         | <u>p/t</u>    | <u>Salary Band 3</u>      |
| <u>Head of Cataloging</u>               | <u>Technical Services</u> | <u>f/t</u>    | <u>Salary Band 7</u>      |
| <u>Bookmobile Driver</u>                | <u>Outreach</u>           | <u>p/t</u>    | <u>Salary band 3</u>      |

**Employee New Hires**

| <u>Name</u> | <u>Dept.</u> | <u>Status</u> | <u>Pay Classification</u> | <u>Hired</u> |
|-------------|--------------|---------------|---------------------------|--------------|
| <u>None</u> |              |               |                           |              |

**Employee Separations**

| <u>Name</u>          | <u>Dept.</u>   | <u>Status</u> | <u>Separation Type</u> | <u>Hired</u>    |
|----------------------|----------------|---------------|------------------------|-----------------|
| <u>Janet Persson</u> | <u>Shelver</u> | <u>p/t</u>    | <u>Retirement</u>      | <u>09/14/97</u> |

Nancy Arnsward  
Payroll Coordinator  
Date Prepared 01/14/22

**Cook Memorial Public Library District**

**Investment Maturity Schedule**

**December 31, 2021**

| Investment Account                                | Issue Date  | Maturity Date | Face Value | Coupon/<br>YTM | Q1 2022 | Q2 2022 | Q3 2022 | Q4 2022 | Q1 2023 | Q2 2023 | Q3 2023 | Q4 2023 | Total     |
|---|-------------|---------------|------------|----------------|---------|---------|---------|---------|---------|---------|---------|---------|-----------|
| <b>Special Reserve Fund:</b>                      |             |               |            |                |         |         |         |         |         |         |         |         |           |
| Flagstar BK FSB Troy, MI CD                       | 16-Jun-2021 | 16-Jun-2023   | 245,000    | 0.150%         |         |         |         |         |         | 245,000 |         |         | 245,000   |
| Goldman Sachs BK USA New York, NY CD              | 16-Aug-2021 | 17-Feb-2023   | 125,000    | 0.200%         |         |         |         |         | 125,000 |         |         |         | 125,000   |
| BMW BK North Amer Salt Lake City UT CD (10/08/21) | 1-Oct-2021  | 10-Oct-2023   | 245,000    | 0.350%         |         |         |         |         |         |         |         | 245,000 | 245,000   |
| GE Cap Retail BK Draper UT CD (10/08/21)          | 1-Oct-2021  | 10-Oct-2023   | 245,000    | 0.400%         |         |         |         |         |         |         |         | 245,000 | 245,000   |
| Israel Disc BK New York NY CD (11/12/21)          | 3-Nov-2021  | 14-Aug-2023   | 245,000    | 0.450%         |         |         |         |         |         |         | 245,000 |         |           |
| <b>Total Special Reserve</b>                      |             |               | 1,105,000  |                | -       | -       | -       | -       | 125,000 | 245,000 | 245,000 | 490,000 | 1,105,000 |
| <b>Working Cash Fund:</b>                         |             |               |            |                |         |         |         |         |         |         |         |         |           |
|   |             |               |            |                |         |         |         |         |         |         |         |         |           |
|   |             |               |            |                |         |         |         |         |         |         |         |         |           |
|   |             |               |            |                |         |         |         |         |         |         |         |         |           |
| <b>Total Working Cash Fund</b>                    |             |               | 0          |                | -       | -       | -       | -       | -       | -       | -       | -       | -         |
| <b>General Fund:</b>                              |             |               |            |                |         |         |         |         |         |         |         |         |           |
| UBS BK USA Salt Lake City, UT CD                  | 16-Jun-2021 | 16-Jun-2022   | 245,000    | 0.100%         |         | 245,000 |         |         |         |         |         |         | 245,000   |
| State BK India New York, NY CD                    | 16-Aug-2021 | 16-Aug-2022   | 125,000    | 0.150%         |         |         | 125,000 |         |         |         |         |         | 125,000   |
|   |             |               |            |                |         |         |         |         |         |         |         |         |           |
| <b>Total General Fund</b>                         |             |               | 370,000    |                | -       | 245,000 | 125,000 | -       | -       | -       | -       | -       | 370,000   |
| <b>Total Investments</b>                          |             |               | 1,475,000  |                | -       | 245,000 | 125,000 | -       | 125,000 | 245,000 | 245,000 | 490,000 | 1,475,000 |
| <b>Difference</b>                                 |             |               | 0          |                |         |         |         |         |         |         |         |         |           |

**Cook Memorial Public Library District**  
**Investment Transaction Schedule - Byline Bank**

| Date               | Investment            | Transaction Type | Description       | Savings Accounts |                      |                   | Interest Income     |                             |                        |                                |               |
|--------------------|-----------------------|------------------|-------------------|------------------|----------------------|-------------------|---------------------|-----------------------------|------------------------|--------------------------------|---------------|
|                    |                       |                  |                   | General Fund     | Special Reserve Fund | Total             | CD's - General Fund | CD's - Special Reserve Fund | Savings - General Fund | Savings - Special Reserve Fund | Total         |
| <b>30-Sep-2021</b> | <b>Ending Balance</b> |                  |                   | <b>10,764.83</b> | <b>641,210.79</b>    | <b>651,975.62</b> | <b>0.00</b>         | <b>0.00</b>                 | <b>6.75</b>            | <b>402.26</b>                  | <b>409.01</b> |
| 31-Oct-2021        |                       | Interest         | For October 2021  | 2.28             | 135.60               | 137.88            |                     |                             | 2.28                   | 135.60                         | 137.88        |
|                    |                       |                  |                   |                  |                      | 0.00              |                     |                             |                        |                                | 0.00          |
| <b>31-Oct-2021</b> | <b>Ending Balance</b> |                  |                   | <b>10,767.11</b> | <b>641,346.39</b>    | <b>652,113.50</b> | <b>0.00</b>         | <b>0.00</b>                 | <b>9.03</b>            | <b>537.86</b>                  | <b>546.89</b> |
| 30-Nov-2021        |                       | Interest         | For November 2021 | 2.20             | 131.26               | 133.46            |                     |                             | 2.20                   | 131.26                         | 133.46        |
|                    |                       |                  |                   |                  |                      | 0.00              |                     |                             |                        |                                | 0.00          |
| <b>30-Nov-2021</b> | <b>Ending Balance</b> |                  |                   | <b>10,769.31</b> | <b>641,477.65</b>    | <b>652,246.96</b> | <b>0.00</b>         | <b>0.00</b>                 | <b>11.23</b>           | <b>669.12</b>                  | <b>680.35</b> |
| 31-Dec-2021        |                       | Interest         | For December 2021 | 2.28             | 135.66               | 137.94            |                     |                             | 2.28                   | 135.66                         | 137.94        |
|                    |                       |                  |                   |                  |                      | 0.00              |                     |                             |                        |                                | 0.00          |
| <b>31-Dec-2021</b> | <b>Ending Balance</b> |                  |                   | <b>10,771.59</b> | <b>641,613.31</b>    | <b>652,384.90</b> | <b>0.00</b>         | <b>0.00</b>                 | <b>13.51</b>           | <b>804.78</b>                  | <b>818.29</b> |

**Cook Memorial Public Library District**  
**Investment Transaction Schedule - JP Morgan Chase**

| Date               | Investment  | Transaction Type | Description          | Certificates of Deposit |                      |                   |                     | Savings Accounts |                      |                   | Interest Income     |                             |                        |                                |               |
|--------------------|---|------------------|----------------------|-------------------------|----------------------|-------------------|---------------------|------------------|----------------------|-------------------|---------------------|-----------------------------|------------------------|--------------------------------|---------------|
|                    |   |                  |                      | General Fund            | Special Reserve Fund | Working Cash Fund | Total               | General Fund     | Special Reserve Fund | Total             | CD's - General Fund | CD's - Special Reserve Fund | Savings - General Fund | Savings - Special Reserve Fund | Total         |
| <b>30-Sep-2021</b> | <b>Ending Balance</b>                             |                  |                      | <b>370,000.00</b>       | <b>370,000.00</b>    | <b>0.00</b>       | <b>740,000.00</b>   | <b>56,457.98</b> | <b>200,993.46</b>    | <b>357,440.94</b> | <b>61.76</b>        | <b>0.00</b>                 | <b>7.06</b>            | <b>25.04</b>                   | <b>93.86</b>  |
| 1-Oct-2021         | BMW BK North Amer Salt Lake City UT CD (10/08/21) | Purchase         | .350% - Due10/10/23  |                         | 245,000.00           |                   | 245,000.00          |                  |                      |                   |                     |                             |                        |                                | 0.00          |
| 1-Oct-2021         | GE Cap Retail BK Draper UT CD (10/08/21)          | Purchase         | .400% - Due 10/10/23 |                         | 245,000.00           |                   | 245,000.00          |                  |                      |                   |                     |                             |                        |                                | 0.00          |
| 18-Oct-2021        | UBS Bk USA Salt Lake City UT CD                   | Interest         |                      |                         |                      |                   | 0.00                |                  |                      |                   | 20.14               |                             |                        |                                | 20.14         |
| 29-Oct-2021        | Chase Bank  | Interest         |                      |                         |                      |                   | 0.00                | 2.23             | 7.93                 | 10.16             |                     |                             |                        | 2.23                           | 7.93          |
| <b>31-Oct-2021</b> | <b>Ending Balance</b>                             |                  |                      | <b>370,000.00</b>       | <b>860,000.00</b>    | <b>0.00</b>       | <b>1,230,000.00</b> | <b>56,460.21</b> | <b>201,001.39</b>    | <b>357,451.10</b> | <b>81.90</b>        | <b>0.00</b>                 | <b>9.29</b>            | <b>32.97</b>                   | <b>124.16</b> |
| 3-Nov-2021         | Israel Disc BK NY CD (11/12/21)                   | Purchase         | .450% - Due 08/14/23 |                         | 245,000.00           |                   | 245,000.00          |                  |                      |                   |                     |                             |                        |                                | 0.00          |
| 16-Nov-2021        | UBS Bk USA Salt Lake City UT CD                   | Interest         |                      |                         |                      |                   | 0.00                |                  |                      |                   | 20.81               |                             |                        |                                | 20.81         |
| 30-Nov-2021        | Chase Bank  | Interest         |                      |                         |                      |                   | 0.00                | 2.46             | 8.75                 | 11.21             |                     |                             |                        | 2.46                           | 8.75          |
| <b>30-Nov-2021</b> | <b>Ending Balance</b>                             |                  |                      | <b>370,000.00</b>       | <b>1,105,000.00</b>  | <b>0.00</b>       | <b>1,475,000.00</b> | <b>56,462.67</b> | <b>201,010.14</b>    | <b>357,462.31</b> | <b>102.71</b>       | <b>0.00</b>                 | <b>11.75</b>           | <b>41.72</b>                   | <b>156.18</b> |
| 16-Dec-2021        | UBS Bk USA Salt Lake City UT CD                   | Interest         |                      |                         |                      |                   | 0.00                |                  |                      |                   | 20.14               |                             |                        |                                | 20.14         |
| 17-Dec-2021        | Flagstar BK FSB Troy MI CD                        | Interest         |                      |                         |                      |                   | 0.00                |                  |                      |                   |                     | 184.25                      |                        |                                | 184.25        |
| 31-Dec-2021        | Chase Bank  | Interest         |                      |                         |                      |                   | 0.00                | 2.38             | 8.47                 | 10.85             |                     |                             |                        | 2.38                           | 8.47          |
| <b>31-Dec-2021</b> | <b>Ending Balance</b>                             |                  |                      | <b>370,000.00</b>       | <b>1,105,000.00</b>  | <b>0.00</b>       | <b>1,475,000.00</b> | <b>56,465.05</b> | <b>201,018.61</b>    | <b>357,473.16</b> | <b>122.85</b>       | <b>184.25</b>               | <b>14.13</b>           | <b>50.19</b>                   | <b>371.42</b> |

**Cook Memorial Public Library District**

**Investment Transaction Schedule - MaxSafe Account - General Fund**

| Date               | Investment            | Transaction Type | Description        | MaxSafe Account - General Fund | Interest Income |
|--------------------|-----------------------|------------------|--------------------|--------------------------------|-----------------|
| <b>30-Sep-2021</b> | <b>Ending Balance</b> |                  |                    | <b>5,230,876.78</b>            | <b>924.24</b>   |
| 29-Oct-2021        | Wintrust Bank         | Interest         | For October 2021   | 312.71                         | 312.71          |
| <b>31-Oct-2021</b> | <b>Ending Balance</b> |                  |                    | <b>5,231,189.49</b>            | <b>1,236.95</b> |
| 30-Nov-2021        | Wintrust Bank         | Interest         | For November 2021  | 357.59                         | 357.59          |
| <b>30-Nov-2021</b> | <b>Ending Balance</b> |                  |                    | <b>5,231,547.08</b>            | <b>1,594.54</b> |
| 17-Dec-2021        | Maintenance Fee       | Fee              | Analysis for 11/21 | (7.35)                         |                 |
| 31-Dec-2021        | Wintrust Bank         | Interest         | For December 2021  | 472.13                         | 472.13          |
| <b>31-Dec-2021</b> | <b>Ending Balance</b> |                  |                    | <b>5,232,011.86</b>            | <b>2,066.67</b> |

**Cook Memorial Public Library District**

**Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund**

| Date                              | Investment      | Transaction Type | Description                 | MaxSafe Account -<br>Special Reserve Fund | Interest<br>Income |
|-----------------------------------|-----------------|------------------|-----------------------------|---|--------------------|
| <b>30-Sep-2021 Ending Balance</b> |                 |                  |                             | <b>1,231,626.85</b>                       | <b>62.41</b>       |
| 29-Oct-2021                       | Wintrust Bank   | Interest         | For October 2021            | 24.70                                     | 24.70              |
| <b>31-Oct-2021 Ending Balance</b> |                 |                  |                             | <b>1,231,651.55</b>                       | <b>87.11</b>       |
| 30-Nov-2021                       | Wintrust Bank   | Interest         | For November 2021           | 30.20                                     | 30.20              |
| <b>30-Nov-2021 Ending Balance</b> |                 |                  |                             | <b>1,231,681.75</b>                       | <b>117.31</b>      |
| 17-Dec-2021                       | Maintenance Fee | Fee              | Analysis Activity for 11/21 | (7.35)                                    | (7.35)             |
| 31-Dec-2021                       | Wintrust Bank   | Interest         | For December 2021           | 58.85                                     | 58.85              |
| <b>31-Dec-2021 Ending Balance</b> |                 |                  |                             | <b>1,231,733.25</b>                       | <b>168.81</b>      |

**Cook Memorial Public Library District**

**Investment Maturity Schedule**

**December 31, 2021**

| Investment Account                                | Issue Date  | Maturity Date | Face Value | Coupon/<br>YTM | Q1 2022 | Q2 2022 | Q3 2022 | Q4 2022 | Q1 2023 | Q2 2023 | Q3 2023 | Q4 2023 | Total     |
|---|-------------|---------------|------------|----------------|---------|---------|---------|---------|---------|---------|---------|---------|-----------|
| <b>Special Reserve Fund:</b>                      |             |               |            |                |         |         |         |         |         |         |         |         |           |
| Flagstar BK FSB Troy, MI CD                       | 16-Jun-2021 | 16-Jun-2023   | 245,000    | 0.150%         |         |         |         |         |         | 245,000 |         |         | 245,000   |
| Goldman Sachs BK USA New York, NY CD              | 16-Aug-2021 | 17-Feb-2023   | 125,000    | 0.200%         |         |         |         |         | 125,000 |         |         |         | 125,000   |
| BMW BK North Amer Salt Lake City UT CD (10/08/21) | 1-Oct-2021  | 10-Oct-2023   | 245,000    | 0.350%         |         |         |         |         |         |         |         | 245,000 | 245,000   |
| GE Cap Retail BK Draper UT CD (10/08/21)          | 1-Oct-2021  | 10-Oct-2023   | 245,000    | 0.400%         |         |         |         |         |         |         |         | 245,000 | 245,000   |
| Israel Disc BK New York NY CD (11/12/21)          | 3-Nov-2021  | 14-Aug-2023   | 245,000    | 0.450%         |         |         |         |         |         |         | 245,000 |         |           |
| <b>Total Special Reserve</b>                      |             |               | 1,105,000  |                | -       | -       | -       | -       | 125,000 | 245,000 | 245,000 | 490,000 | 1,105,000 |
| <b>Working Cash Fund:</b>                         |             |               |            |                |         |         |         |         |         |         |         |         |           |
|   |             |               |            |                |         |         |         |         |         |         |         |         |           |
|   |             |               |            |                |         |         |         |         |         |         |         |         |           |
|   |             |               |            |                |         |         |         |         |         |         |         |         |           |
| <b>Total Working Cash Fund</b>                    |             |               | 0          |                | -       | -       | -       | -       | -       | -       | -       | -       | -         |
| <b>General Fund:</b>                              |             |               |            |                |         |         |         |         |         |         |         |         |           |
| UBS BK USA Salt Lake City, UT CD                  | 16-Jun-2021 | 16-Jun-2022   | 245,000    | 0.100%         |         | 245,000 |         |         |         |         |         |         | 245,000   |
| State BK India New York, NY CD                    | 16-Aug-2021 | 16-Aug-2022   | 125,000    | 0.150%         |         |         | 125,000 |         |         |         |         |         | 125,000   |
|   |             |               |            |                |         |         |         |         |         |         |         |         |           |
| <b>Total General Fund</b>                         |             |               | 370,000    |                | -       | 245,000 | 125,000 | -       | -       | -       | -       | -       | 370,000   |
| <b>Total Investments</b>                          |             |               | 1,475,000  |                | -       | 245,000 | 125,000 | -       | 125,000 | 245,000 | 245,000 | 490,000 | 1,475,000 |
| <b>Difference</b>                                 |             |               | 0          |                |         |         |         |         |         |         |         |         |           |

**Cook Memorial Public Library District**  
**Investment Transaction Schedule - JP Morgan Chase**

| Date               | Investment  | Transaction Type | Description          | Certificates of Deposit |                      |                   |                     | Savings Accounts |                      |                   | Interest Income     |                             |                        |                                |               |
|--------------------|---|------------------|----------------------|-------------------------|----------------------|-------------------|---------------------|------------------|----------------------|-------------------|---------------------|-----------------------------|------------------------|--------------------------------|---------------|
|                    |   |                  |                      | General Fund            | Special Reserve Fund | Working Cash Fund | Total               | General Fund     | Special Reserve Fund | Total             | CD's - General Fund | CD's - Special Reserve Fund | Savings - General Fund | Savings - Special Reserve Fund | Total         |
| <b>30-Sep-2021</b> | <b>Ending Balance</b>                             |                  |                      | <b>370,000.00</b>       | <b>370,000.00</b>    | <b>0.00</b>       | <b>740,000.00</b>   | <b>56,457.98</b> | <b>200,993.46</b>    | <b>357,440.94</b> | <b>61.76</b>        | <b>0.00</b>                 | <b>7.06</b>            | <b>25.04</b>                   | <b>93.86</b>  |
| 1-Oct-2021         | BMW BK North Amer Salt Lake City UT CD (10/08/21) | Purchase         | .350% - Due10/10/23  |                         | 245,000.00           |                   | 245,000.00          |                  |                      |                   |                     |                             |                        |                                | 0.00          |
| 1-Oct-2021         | GE Cap Retail BK Draper UT CD (10/08/21)          | Purchase         | .400% - Due 10/10/23 |                         | 245,000.00           |                   | 245,000.00          |                  |                      |                   |                     |                             |                        |                                | 0.00          |
| 18-Oct-2021        | UBS Bk USA Salt Lake City UT CD                   | Interest         |                      |                         |                      |                   | 0.00                |                  |                      |                   | 20.14               |                             |                        |                                | 20.14         |
| 29-Oct-2021        | Chase Bank  | Interest         |                      |                         |                      |                   | 0.00                | 2.23             | 7.93                 | 10.16             |                     |                             |                        | 2.23                           | 7.93          |
| <b>31-Oct-2021</b> | <b>Ending Balance</b>                             |                  |                      | <b>370,000.00</b>       | <b>860,000.00</b>    | <b>0.00</b>       | <b>1,230,000.00</b> | <b>56,460.21</b> | <b>201,001.39</b>    | <b>357,451.10</b> | <b>81.90</b>        | <b>0.00</b>                 | <b>9.29</b>            | <b>32.97</b>                   | <b>124.16</b> |
| 3-Nov-2021         | Israel Disc BK NY CD (11/12/21)                   | Purchase         | .450% - Due 08/14/23 |                         | 245,000.00           |                   | 245,000.00          |                  |                      |                   |                     |                             |                        |                                | 0.00          |
| 16-Nov-2021        | UBS Bk USA Salt Lake City UT CD                   | Interest         |                      |                         |                      |                   | 0.00                |                  |                      |                   | 20.81               |                             |                        |                                | 20.81         |
| 30-Nov-2021        | Chase Bank  | Interest         |                      |                         |                      |                   | 0.00                | 2.46             | 8.75                 | 11.21             |                     |                             |                        | 2.46                           | 8.75          |
| <b>30-Nov-2021</b> | <b>Ending Balance</b>                             |                  |                      | <b>370,000.00</b>       | <b>1,105,000.00</b>  | <b>0.00</b>       | <b>1,475,000.00</b> | <b>56,462.67</b> | <b>201,010.14</b>    | <b>357,462.31</b> | <b>102.71</b>       | <b>0.00</b>                 | <b>11.75</b>           | <b>41.72</b>                   | <b>156.18</b> |
| 16-Dec-2021        | UBS Bk USA Salt Lake City UT CD                   | Interest         |                      |                         |                      |                   | 0.00                |                  |                      |                   | 20.14               |                             |                        |                                | 20.14         |
| 17-Dec-2021        | Flagstar BK FSB Troy MI CD                        | Interest         |                      |                         |                      |                   | 0.00                |                  |                      |                   |                     | 184.25                      |                        |                                | 184.25        |
| 31-Dec-2021        | Chase Bank  | Interest         |                      |                         |                      |                   | 0.00                | 2.38             | 8.47                 | 10.85             |                     |                             |                        | 2.38                           | 8.47          |
| <b>31-Dec-2021</b> | <b>Ending Balance</b>                             |                  |                      | <b>370,000.00</b>       | <b>1,105,000.00</b>  | <b>0.00</b>       | <b>1,475,000.00</b> | <b>56,465.05</b> | <b>201,018.61</b>    | <b>357,473.16</b> | <b>122.85</b>       | <b>184.25</b>               | <b>14.13</b>           | <b>50.19</b>                   | <b>371.42</b> |



# Position Summary

Cook Memorial Public Library

Report date as of Dec 31, 2021

Report run time: January 03, 2022 06:34 PM

| Qty                                      | Security  | Mat/Exp Date | Cost         | Share Price | Market Value | Unreal G/L | % Unreal G/L | Est Ann Inc | CY       | Div/Int Rate | YTM  |
|--|---|--------------|--------------|-------------|--------------|------------|--------------|-------------|----------|--------------|------|
|  |   |              |              |             |              |            |              | Accr Inc    | Cost Yld |              |      |
| ... 6412 / Cook Memorial PLD General     |   |              | 370,000.00   |             | 369,648.13   | -351.87    | -0.10        | 310.00      | 0.08     |              |      |
|  |   |              |              |             |              |            |              | 70.38       | 0.08     |              |      |
| CD                                       |   |              | 370,000.00   |             | 369,648.13   | -351.87    | -0.10        | 310.00      | 0.08     |              |      |
|  |   |              |              |             |              |            |              | 70.38       | 0.08     |              |      |
| 125,000                                  | ***STATE BK INDIA NEW YORK N Y C/D FDIC INS TO LIMITS 856285WT4060        | 08/16/2022   | 125,000.00   | 99.9198     | 124,899.75   | -100.25    | -0.08        | 187.50      | 0.15     | 0.15         | 0.00 |
|  |   |              |              |             |              |            |              | 70.38       | 0.15     |              |      |
| 245,000                                  | UBS BK USA SALT LAKE CITY UT C/D FDIC INS TO LIMITS 90348JM56060          | 06/16/2022   | 245,000.00   | 99.8973     | 244,748.38   | -251.62    | -0.10        | 122.50      | 0.05     | 0.10         | 0.00 |
|  |   |              |              |             |              |            |              | 0.00        | 0.05     |              |      |
| ... 6414 / Cook Memorial PLD Special Res |   |              | 1,105,000.00 |             | 1,101,349.45 | -3,650.55  | -0.33        | 3,557.50    | 0.32     |              |      |
|  |   |              |              |             |              |            |              |             | 0.32     |              |      |
| CD                                       |   |              | 1,105,000.00 |             | 1,101,349.45 | -3,650.55  | -0.33        | 3,557.50    | 0.32     |              |      |
|  |   |              |              |             |              |            |              |             | 0.32     |              |      |
| 245,000                                  | BMW BK NORTH AMER SALT LAKE CITY UTAH C/D FDIC INS TO LIMITS 05580AE59060 | 10/10/2023   | 245,000.00   | 99.5868     | 243,987.66   | -1,012.34  | -0.41        | 857.50      | 0.35     | 0.35         | 0.00 |
|  |   |              |              |             |              |            |              | 0.00        | 0.35     |              |      |
| 245,000                                  | FLAGSTAR BK FSB TROY MICH C/D FDIC INS TO LIMITS 33847E4M6060             | 06/16/2023   | 245,000.00   | 99.5039     | 243,784.55   | -1,215.45  | -0.50        | 367.50      | 0.15     | 0.15         | 0.00 |
|  |   |              |              |             |              |            |              | 0.00        | 0.15     |              |      |
| 125,000                                  | GOLDMAN SACHS BK USA NEW YORK C/D FDIC INS TO LIMITS 38149MYJ6060         | 02/17/2023   | 125,000.00   | 99.7779     | 124,722.37   | -277.63    | -0.22        | 250.00      | 0.20     | 0.20         | 0.00 |
|  |   |              |              |             |              |            |              | 0.00        | 0.20     |              |      |
| 245,000                                  | ISRAEL DISC BK NEW YORK N Y C/D FDIC INS TO LIMITS 465076SV0060           | 08/14/2023   | 245,000.00   | 99.8575     | 244,650.88   | -349.12    | -0.14        | 1,102.50    | 0.45     | 0.45         | 0.00 |
|  |   |              |              |             |              |            |              | 0.00        | 0.45     |              |      |
| 245,000                                  | GE CAP RETAIL BK DRAPER UTAH C/D FDIC INS TO LIMITS 87165EUT2060          | 10/10/2023   | 245,000.00   | 99.6751     | 244,203.99   | -796.01    | -0.32        | 980.00      | 0.40     | 0.40         | 0.00 |
|  |   |              |              |             |              |            |              | 0.00        | 0.40     |              |      |

J.P.Morgan

Please note disclosures and glossary included herein for important information about this report

**Cook Memorial Public Library District**  
**Investment Transaction Schedule - Byline Bank**

| Date               | Investment            | Transaction Type | Description       | Savings Accounts |                      |                   | Interest Income     |                             |                        |                                |               |
|--------------------|-----------------------|------------------|-------------------|------------------|----------------------|-------------------|---------------------|-----------------------------|------------------------|--------------------------------|---------------|
|                    |                       |                  |                   | General Fund     | Special Reserve Fund | Total             | CD's - General Fund | CD's - Special Reserve Fund | Savings - General Fund | Savings - Special Reserve Fund | Total         |
| <b>30-Sep-2021</b> | <b>Ending Balance</b> |                  |                   | <b>10,764.83</b> | <b>641,210.79</b>    | <b>651,975.62</b> | <b>0.00</b>         | <b>0.00</b>                 | <b>6.75</b>            | <b>402.26</b>                  | <b>409.01</b> |
| 31-Oct-2021        |                       | Interest         | For October 2021  | 2.28             | 135.60               | 137.88            |                     |                             | 2.28                   | 135.60                         | 137.88        |
|                    |                       |                  |                   |                  |                      | 0.00              |                     |                             |                        |                                | 0.00          |
| <b>31-Oct-2021</b> | <b>Ending Balance</b> |                  |                   | <b>10,767.11</b> | <b>641,346.39</b>    | <b>652,113.50</b> | <b>0.00</b>         | <b>0.00</b>                 | <b>9.03</b>            | <b>537.86</b>                  | <b>546.89</b> |
| 30-Nov-2021        |                       | Interest         | For November 2021 | 2.20             | 131.26               | 133.46            |                     |                             | 2.20                   | 131.26                         | 133.46        |
|                    |                       |                  |                   |                  |                      | 0.00              |                     |                             |                        |                                | 0.00          |
| <b>30-Nov-2021</b> | <b>Ending Balance</b> |                  |                   | <b>10,769.31</b> | <b>641,477.65</b>    | <b>652,246.96</b> | <b>0.00</b>         | <b>0.00</b>                 | <b>11.23</b>           | <b>669.12</b>                  | <b>680.35</b> |
| 31-Dec-2021        |                       | Interest         | For December 2021 | 2.28             | 135.66               | 137.94            |                     |                             | 2.28                   | 135.66                         | 137.94        |
|                    |                       |                  |                   |                  |                      | 0.00              |                     |                             |                        |                                | 0.00          |
| <b>31-Dec-2021</b> | <b>Ending Balance</b> |                  |                   | <b>10,771.59</b> | <b>641,613.31</b>    | <b>652,384.90</b> | <b>0.00</b>         | <b>0.00</b>                 | <b>13.51</b>           | <b>804.78</b>                  | <b>818.29</b> |

**Cook Memorial Public Library District**

**Investment Transaction Schedule - MaxSafe Account - General Fund**

| Date               | Investment            | Transaction Type | Description        | MaxSafe Account - General Fund | Interest Income |
|--------------------|-----------------------|------------------|--------------------|--------------------------------|-----------------|
| <b>30-Sep-2021</b> | <b>Ending Balance</b> |                  |                    | <b>5,230,876.78</b>            | <b>924.24</b>   |
| 29-Oct-2021        | Wintrust Bank         | Interest         | For October 2021   | 312.71                         | 312.71          |
| <b>31-Oct-2021</b> | <b>Ending Balance</b> |                  |                    | <b>5,231,189.49</b>            | <b>1,236.95</b> |
| 30-Nov-2021        | Wintrust Bank         | Interest         | For November 2021  | 357.59                         | 357.59          |
| <b>30-Nov-2021</b> | <b>Ending Balance</b> |                  |                    | <b>5,231,547.08</b>            | <b>1,594.54</b> |
| 17-Dec-2021        | Maintenance Fee       | Fee              | Analysis for 11/21 | (7.35)                         |                 |
| 31-Dec-2021        | Wintrust Bank         | Interest         | For December 2021  | 472.13                         | 472.13          |
| <b>31-Dec-2021</b> | <b>Ending Balance</b> |                  |                    | <b>5,232,011.86</b>            | <b>2,066.67</b> |

**Cook Memorial Public Library District**

**Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund**

| Date                              | Investment      | Transaction Type | Description                 | MaxSafe Account -<br>Special Reserve Fund | Interest<br>Income |
|-----------------------------------|-----------------|------------------|-----------------------------|---|--------------------|
| <b>30-Sep-2021 Ending Balance</b> |                 |                  |                             | <b>1,231,626.85</b>                       | <b>62.41</b>       |
| 29-Oct-2021                       | Wintrust Bank   | Interest         | For October 2021            | 24.70                                     | 24.70              |
| <b>31-Oct-2021 Ending Balance</b> |                 |                  |                             | <b>1,231,651.55</b>                       | <b>87.11</b>       |
| 30-Nov-2021                       | Wintrust Bank   | Interest         | For November 2021           | 30.20                                     | 30.20              |
| <b>30-Nov-2021 Ending Balance</b> |                 |                  |                             | <b>1,231,681.75</b>                       | <b>117.31</b>      |
| 17-Dec-2021                       | Maintenance Fee | Fee              | Analysis Activity for 11/21 | (7.35)                                    | (7.35)             |
| 31-Dec-2021                       | Wintrust Bank   | Interest         | For December 2021           | 58.85                                     | 58.85              |
| <b>31-Dec-2021 Ending Balance</b> |                 |                  |                             | <b>1,231,733.25</b>                       | <b>168.81</b>      |

CAPITOL OFFICE  
200-5S STRATTON BUILDING  
SPRINGFIELD, ILLINOIS 62706  
217-782-0499

DISTRICT OFFICE  
VERNON TOWNSHIP ADMIN. BLDG.  
3050 N. MAIN ST.  
BUFFALO GROVE, IL 60089  
847-478-9909



COMMITTEES:  
Counties & Townships  
Energy & Environment (Vice-Chair)  
Ethics & Elections  
Housing  
Judiciary - Civil

**DANIEL DIDECH**  
ILLINOIS STATE REPRESENTATIVE  
59TH DISTRICT

January 10, 2022

Dear Local Library Leaders,

I am writing to provide an update about a legislative initiative I am working on that will make it easier for our library boards to responsibly manage taxpayer dollars.

Last week I introduced HB 4393, which will allow local governments to utilize a new "best value bidder" standard when awarding competitively bid contracts. This new standard would be an alternative to the "lowest responsible bidder" standard.

As many of you know, "lowest responsible bidder" is at times an imperfect measurement of which potential vendor's services are the right fit for the project you are putting out to bid. Sometimes local governments get saddled with a contract that may have technically been the lowest price, but does not make the most fiscal sense because of a variety of other factors. My bill would empower library boards to utilize a more holistic analysis of which potential contractor would best serve the public and best satisfy your government's long-term financial needs.

Under the proposed new standard, you will be able to award competitively bid contracts using "a procurement method that considers price and other criteria reflecting an objective and quantifiable analysis." Some examples of that criteria are the bidder's performance on previous projects, maintenance costs and life span of the project, and the bidder's ability to minimize cost overruns. You can read the entire bill by visiting the General Assembly's website at [www.ilga.gov](http://www.ilga.gov).

I am pleased to share that the Illinois Library Association is supportive of this initiative, along with several other local government interest groups whose members would also be able to benefit from this common-sense reform to the procurement process. Although the COVID-19 pandemic will result in another truncated legislative session this year, I am hopeful that we will make significant progress this spring toward enacting this reform.

Please do not hesitate to contact me if you would like to discuss this initiative in more detail, or if there is anything else I can do to help support our community's libraries. I can be reached by email at [daniel@repdidech.com](mailto:daniel@repdidech.com) or by calling or texting my personal cell phone at 847-323-6122. Thank you for everything you do to ensure that our community continues to benefit from the incredible services provided by our local libraries.

Sincerely,

A handwritten signature in black ink that reads "Dan Didech".

Daniel Didech