

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**413 N. MILWAUKEE AVENUE**  
**LIBERTYVILLE, ILLINOIS 60048**

April 19, 2022

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, April 19, 2022 will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Dr., Vernon Hills, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of March 15, 2022.
6. Building Project Discussion.
  - a. Approval of Resolution 2021-2022/20 Accepting Bids and Awarding Contracts for the Window and Paver Replacement Projects.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
  - b. Policy Review.
    - i. Resolution 2021-2022/22 Adopting Revised Confidentiality & Privacy Policy.
    - ii. Resolution 2021-2022/23 Adopting Revised Wireless Internet Policy.
  - c. Building and Grounds
  - d. Development.
  - e. Technology.

- f. Resources, Services and Long Range Planning.
- g. Village of Libertyville Parking Commission Representative.
- h. Friends' Representative.
- i. RAILS Representative.
- j. Historical Society Representative.

11. Other Business.

- a. Post Issuance Tax Compliance Report.
- b. Resolution 2021-2022/24 Approving Summer Wine Tasting Event in Accordance with the Library's Alcoholic Liquors Sales and/or Delivery Policy.

12. Communications.

13. Upcoming Meetings and Events.

- a. Regular Board Meeting on Tuesday, May 17, 2022 at 6:30 p.m. at the Cook Park Library.

14. Public Questions.

15. Adjournment.

Wendy Vieth, President  
Board of Library Trustees

April 15, 2022



# Cook Memorial Public Library District

## LIBRARY BOARD MEETING AGENDA SUPPLEMENT

MEETING DATE: April 19, 2022

FROM: David Archer, Library Director & Russ Cerqua, Finance Director

AGENDA ITEM: Approval of Resolution 2021-2022/20, Accepting Bids and Awarding Contracts for the Window and Paver Replacement Projects

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At the March 15, 2022 Board meeting, Trustees discussed the various alternates associated with the Window and Paver Replacement Projects. It was decided to eliminate the dedicated drop-off lane alternate in the amount of \$107,655 but proceed with all other alternates. Trustees unanimously approved contracts 01-05 as shown in the Letter of Bid Award Recommendation in the amount of \$423,506. Approval of remaining contracts was deferred to the April meetings so adjustments could be made for the removal of the dedicated drop-up lane.

It was discovered after the meeting that the paver replacement component of the project **was actually part of the pick-up lane alternate** that was not approved. In order to proceed with the paver replacement project, a revised alternate which strips out the drop-off lane will need to be approved.

The cost of the paver replacement project is \$60,110 which is reflected in the updated documentation from Featherstone. Approval of the resolution will authorize execution of revised contracts 07-09.

With the removal of the drop-off lane, the scope of the project has changed considerably for Doetsch Contractors (Contract 06), who has requested to drop out of the project. Other contractors have picked up the remaining work needed for the paver replacement, which is now reflected in contracts 07-09.

The total project budget is \$835,000 which includes the Cook Park windows, the Aspen paver project, and all alternates presented at the March Board meeting with the exception of the drop-off lane alternate. This total project budget of \$835,000 includes all trade contracts, engineering and architectural services, construction management, and contingencies.

Details of this memo and attached resolution were discussed with Library attorney Jim Ferolo who approved of the steps taken to change the scope of the project in accordance with bidding statutes.

Tom Featherstone will be attending this evening's meeting to present the bid submissions and answer any questions.

**Please find attached:**

1. Budget Summary (prepared by CMPLD).
2. Updated Bid Tabulation Form (prepared by Featherstone)
3. Updated Budget Bid Analysis (Featherstone).
4. Updated Letter of Bid Recommendation (Featherstone).
5. Revised Resolution 2021-2022/20, Accepting Bids and Awarding Contracts for the Window and Paver Replacement Projects (CMPLD).

<b>Cook Memorial Public Library District</b>
<b>Cook Park Window and Aspen Paver Projects - Budget Summary</b>

	Concept Budget - November, 2021 *No Alternates*	Project Budget as of February 28, 2022	Project Budget as of April 13, 2022
<b><u>Contract 01: Demolition</u></b>			
National Wrecking Company	\$ 45,999	39,899	\$ 39,899
<b><u>Contract 02: Carpentry, Drywall, Plaster, Acoustical Ceilings</u></b>			
Manusos General Contracting, Inc.	21,177	80,337	80,337
<b><u>Contract 03: Storefronts - Glass and Glazing</u></b>			
Prime Architectural Metal and Glass	267,705	203,980	203,980
<b><u>Contract 04: Painting</u></b>			
Ascher Brothers Co., Inc.	5,713	4,190	4,190
<b><u>Contract 05: Electrical</u></b>			
Powerlink Electric	3,026	95,100	95,100
<b>Subtotal Approved at March 15, 2022 Board Meeting</b>			<b>423,506</b>
<b><u>Contract 06: Earthwork</u></b>			
Doetsch Contractors, Inc.	19,506	47,200	0
<b><u>Contract 07: Asphalt Paving</u></b>			
AccuPaving	16,753	23,000	8,000
<b><u>Contract 08: Concrete Paving, Curbs and Gutters</u></b>			
Elliot Construction Corporation	76,356	37,640	45,600
<b><u>Contract 09: Landscaping</u></b>			
Landworks, Ltd.	45,036	54,000	52,985
<b>Subtotal Presented at April 19, 2022 Board Meeting</b>			<b>106,585</b>
<b>Total Contractors</b>	501,271	585,346	530,091
<b>General Conditions</b>	60,761	53,614	53,614
<b>Contingency</b>	106,928	58,312	57,996
<b>Pending</b>	0	25,000	25,000
<b>Owner FF&amp;E</b>	46,600	7,150	7,150
<b>Architecture/Engineering</b>	64,509	66,300	66,300
<b>Construction Management</b>	94,849	94,849	94,849
<b>Total Project Budget</b>	<b>\$ 874,918</b>	<b>\$ 890,571</b>	<b>\$ 835,000</b>

Cook Memorial Library District - Libertyville Curtainwall & Aspen Entrance Improvements

Bid Tabulation

February 28, 2022 - 12:00 PM

Revised April 13, 2022

Company Name	Base Bid	Alt. # 1 Electrical Floor Boxes	Alt. # 2 Landscaping	Alt. # 3 Light Bollards	Alt. # 4 EV Charging Station	Alt. # 5 Drop Off Lane / Pavement Replacement	Alt. #5 Revised Elimination of Drop Off Drive Lane	Alt. # 6 Skylights	Alt. # 7 Repolace Ceiling Tile	Drywall Tempwall	Alt. Subtotal:	Total Adjusted Bid
01 Building Demolition												
National Wrecking Company	39,900.00	N/A	N/A	N/A	N/A	N/A		(1.00)			(1.00)	39,899.00
Midwest Wrecking Co.	56,605.00							(250.00)			(250.00)	56,355.00
Break Thru Enterprises, Inc.	60,600.00	N/A	N/A	N/A	N/A	N/A		N/A			0.00	60,600.00
Aspine Demolition Services, LLC	84,200.00	N/A	N/A	N/A	N/A	N/A		(2,000.00)			(2,000.00)	82,200.00
Green Demolition	88,000.00	N/A	N/A	N/A	N/A	N/A		(250.00)			(250.00)	87,750.00
02 Carpentry, Drywall, Plaster, Acoustical Ceilings												
Manusos General Contracting, Inc	67,331.00	2,795.00	N/A	N/A	2,294.00			3,167.00	4,750.00		13,006.00	80,337.00
J.P. Phillips, Inc.	129,200.00	2,900.00	0.00	0.00	2,700.00	0.00		750.00	5,400.00		11,750.00	140,950.00
Edwin Anderson Construction Company	128,000.00	2,800.00			2,700.00			5,600.00	5,200.00		16,300.00	144,300.00
Boller Construction Co Inc	194,500.00	3,800.00	N/A	N/A	1,200.00	N/A		5,300.00			10,300.00	204,800.00
Wendell Builders, Inc.	224,870.00	2,200.00			3,500.00			14,400.00	3,200.00	(5,000.00)	18,300.00	243,170.00
03 Storefronts - Glass and Glazing												
Prime Architectural Metal and Glass	173,980.00	N/A	N/A	N/A	N/A	N/A		30,000.00			30,000.00	203,980.00
Reliant Contract Glass, Inc	198,700.00	N/A	N/A	N/A	N/A	N/A		31,525.00			31,525.00	230,225.00
Illinois Contract Glazing, Inc.	258,000.00	N/A	N/A	N/A	N/A	N/A		35,000.00			35,000.00	293,000.00
Lake Shore Glass & Mirror Company Inc.	238,000.00	N/A	N/A	N/A	N/A	N/A		107,000.00			107,000.00	345,000.00
04 Painting												
Ascher Brothers Co., Inc.	2,745.00	N/A	N/A	N/A	1,445.00	N/A		N/A			1,445.00	4,190.00
Acino & Sons Decorating Inc.	4,500.00	N/A	N/A	N/A	1,700.00	N/A		N/A			1,700.00	6,200.00
Oosterbaan & Sons Co.	6,920.00	N/A	N/A	N/A	1,350.00	N/A		N/A			1,350.00	8,270.00
05 Electrical												
Powerlink Electric	11,300.00	10,830.00	0.00	40,460.00	32,510.00	0.00		N/A			83,800.00	95,100.00
Airport Electric Company	17,310.00	12,055.00	N/A	37,427.00	38,575.00	N/A		N/A			88,057.00	105,367.00
06 Earthwork - Scope Eliminated												
Doetsch Contractors, Inc.	0.00	N/A	6,300.00	N/A	9,640.00	31,260.00	(47,200.00)	N/A			0.00	0.00
Schaeftges Brothers, Inc.	0.00	N/A	3,500.00	N/A	4,100.00	47,000.00		N/A			54,600.00	54,600.00
Stark & Son Trenching, Inc.	0.00	N/A	95,000.00	N/A	20,000.00	67,000.00		N/A			182,000.00	182,000.00

Cook Memorial Library District - Libertyville Curtainwall & Aspen Entrance Improvements

Bid Tabulation

February 28, 2022 - 12:00 PM

Revised April 13, 2022

Company Name	Base Bid	Alt # 1 Electrical Floor Boxes	Alt. # 2 Landscaping	Alt. # 3 Light Bollards	Alt. # 4 EV Charging Station	Alt. # 5 Drop Off Lane / Pavement Replacement	Alt. #5 Revised Elimination of Drop Off Drive Lane	Alt. # 6 Skylights	Alt. # 7 Repolace Ceiling Tile	Drywall Tempwall	Alt. Subtotal:	Total Adjusted Bid
07 Asphalt Paving												
Chicagoland Paving Contractors, Inc.	0.00	N/A	N/A	N/A	4,500.00	18,500.00		N/A			23,000.00	23,000.00
Accu-Paving	0.00	N/A	N/A	N/A	4,100.00	23,755.00	(19,855.00)	N/A			8,000.00	8,000.00
08 Concrete Paving, Curbs and Gutters												
Elliot Construction Corporation	0.00	N/A	N/A	N/A	N/A	37,640.00	7,960.00	N/A			45,600.00	45,600.00
Manusos General Contracting, Inc	0.00	N/A	N/A	N/A	N/A	39,750.00		N/A			39,750.00	39,750.00
Schaeffges Brothers, Inc.	0.00	N/A	N/A	N/A	N/A	52,777.00		N/A			52,777.00	52,777.00
09 Landscaping												
Landworks, Ltd.	0.00	N/A	39,000.00	N/A	N/A	15,000.00	(1,015.00)	N/A			52,985.00	52,985.00
Clauss Brothers, Inc.	69,950.00	N/A	N/A	N/A	N/A	N/A		N/A			0.00	69,950.00
Sexton Landscape Concept	0.00	N/A	105,691.00	N/A	N/A	7,130.00		N/A			112,821.00	112,821.00
Subtotal Recommended Contractor	295,256.00	13,625.00	45,300.00	40,460.00	49,989.00	107,655.00	(60,110.00)	33,166.00	4,750.00	0.00	234,835.00	530,091.00

Description	Budget		
	Cook Park	Aspen Drive	Total Budget
01 Demolition	45,999.00		45,999.00
02 Carpentry / Drywall / Plaster / Acoustical Ceilings	19,677.16		19,677.16
03 Storefronts / Glass and Glazing	269,205.00		269,205.00
04 Painting	5,713.00		5,713.00
05 Electrical	3,025.75		3,025.75
06 Earthwork		19,506.00	19,506.00
07 Asphalt Paving		16,752.80	16,752.80
08 Concrete Paving / Curbs and Gutters		76,356.00	76,356.00
09 Landscaping	20,000.00	71,635.50	91,635.50
Subtotal:	363,619.91	184,250.30	547,870.21
General Conditions	30,792.12	22,821.80	53,613.92
Contingency	77,835.04	29,091.45	106,926.49
Subtotal:	108,627.16	51,913.25	160,540.42
Subtotal Hard Cost:	472,247.07	236,163.55	708,410.63
Owner Purchase / FFE	4,763.17	2,386.36	7,149.53
Architects / Engineers	38,160.82	23,854.99	62,015.81
Construction Manager	88,885.00	5,964.00	94,849.00
Subtotal:	131,808.99	32,205.35	164,014.34
Total Project Cost	604,056.06	268,368.91	872,424.97
Variance			

Contractor	Base Bid	Approved Alternates	Adjusted Contract	Pending	Total Commitment	Pending Notes
National Wrecking	39,900.00	(1.00)	39,899.00		39,899.00	
Manusos General Contracting, Inc	67,331.00	13,006.00	80,337.00	5,000.00	85,337.00	Masonry restoration allowance at Cook Park
Prime Architectural Metal and Glass	173,980.00	30,000.00	203,980.00		203,980.00	
Ascher Brothers Co.,	2,745.00	1,445.00	4,190.00		4,190.00	
Powerlink Electric	11,300.00	83,800.00	95,100.00		95,100.00	
Doetsch Contractors, Inc.	0.00	0.00	0.00		0.00	
Accu-Paving	0.00	8,000.00	8,000.00		8,000.00	
Elliot Construction Corporation	0.00	45,600.00	45,600.00		45,600.00	
Landworks, Ltd.	0.00	52,985.00	52,985.00	20,000.00	72,985.00	Landscaping restoration at Cook Park
	295,256.00	234,835.00	530,091.00	25,000.00	555,091.00	
	30,792.12	22,821.80	53,613.92	0.00	53,613.92	
	77,835.04	29,091.45	106,926.49	(48,929.95)	57,996.54	Eliminate Design Contingency
	108,627.16	51,913.25	160,540.42	(48,929.95)	111,610.47	
	403,883.16	286,748.25	690,631.42	(23,929.95)	666,701.47	
Cook Memoiral	4,763.17	2,386.36	7,149.53	0.00	7,149.53	
Product Architects	38,000.00	26,300.00	64,300.00	2,000.00	66,300.00	additional services for the EV charging station
Featherstone	88,885.00	5,964.00	94,849.00	0.00	94,849.00	
	131,648.17	34,650.36	166,298.53	2,000.00	168,298.53	
	535,531.33	321,398.61	856,929.95	(21,929.95)	835,000.00	
					(37,424.97)	
					-4.29%	



**Featherstone, Inc.**

PROJECT + CONSTRUCTION MANAGEMENT

4610 Roslyn Road, Downers Grove, Illinois 60515  
P 630.737.1990 [www.featherstoneinc.com](http://www.featherstoneinc.com)

April 14, 2022

Board of Trustees of the Cook Memorial Public Library  
District  
413 N. Milwaukee Ave  
Libertyville, IL 60048

Re: Cook Park Curtainwall & Clerestory Replacement and  
Aspen Entrance Improvements Project  
Letter of Bid Award Recommendation

Dear Trustees,

This letter is in response to the Cook Memorial Public Library District's request to prepare a formal written recommendation for the Owner's award of bids received on February 28, 2022.

Find attached is the Bid Tabulation Sheet dated February 28, 2022 that documents the proposal forms as received, opened, and read publicly on February 28, 2022. The dark green highlighted contractors are those recommended for award.

In addition, revision to Bid Tabulation Sheet dated April 13, 2022 revised that documents the removal of the drop of lane/pavement replacement. The red highlighted values are those edits received to include the elimination of the drop off drive lane.

The following are Featherstone, Inc. recommendations for consideration.



**Contract: 01 - Demolition - National Wrecking Company**

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<b>Base Bid</b>	39,900.00
<b>Alternates</b>	
Alternate # 6 - Skylights	(1.00)
<b>Total Adjusted Contract:</b>	<b>39,899.00</b>

**Contract: 02 Carpentry, Drywall, Plaster, Acoustical Ceilings - Manusos General Contracting, Inc**

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<b>Base Bid</b>	67,331.00
<b>Alternates</b>	
Alternate # 1 - Electrical Floor Boxes	2,795.00
Alternate # 4 - EV Charging Stations	2,294.00
Alternate # 6 - Skylights	3,167.00
Alternate # 7 - Replace Ceiling Tile	4,750.00
<b>Total Adjusted Contract:</b>	<b>80,337.00</b>

**Contract: 03 Storefronts - Glass and Glazing - Prime Architectural Metal and Glass**

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<b>Base Bid</b>	173,980.00
<b>Alternates</b>	
Alternate # 6 - Skylights	30,000.00
<b>Total Adjusted Contract:</b>	<b>203,980.00</b>

**Contract: 04 Painting - Ascher Brothers Co., Inc.**

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<b>Base Bid</b>	2,745.00
<b>Alternates</b>	
Alternate # 4 - EV Charging Stations	1,445.00
<b>Total Adjusted Contract:</b>	<b>4,190.00</b>

**Contract: 05 Electrical - Powerlink Electric**

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<b>Base Bid</b>	11,300.00
<b>Alternates</b>	
Alternate # 1 - Electrical Floor Boxes	10,830.00
Alternate # 3 - Light Bollards	40,460.00
Alternate # 4 - EV Charging Stations	32,510.00
<b>Total Adjusted Contract:</b>	<b>95,100.00</b>

**Contract: 06 Earthwork - Doetsch Contractors, Inc.**Scope  
Eliminated

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<b>Base Bid</b>	0.00
<b>Alternates</b>	
Alternate # 2 - Landscaping	6,300.00
Alternate # 4 - EV Charging Stations	9,640.00
Alternate # 5 - Drop Off Lane	31,260.00
Alternate #5 – Revised Elimination of Drop Off Drive Lane	(47,200.00)
<b>Total Adjusted Contract:</b>	<u>0.00</u>

**Contract: 07 Asphalt Paving – Accu-Paving**

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<b>Base Bid</b>	0.00
<b>Alternates</b>	
Alternate # 4 - EV Charging Stations	4,100.00
Alternate # 5 - Drop Off Lane	23,755.00
Alternate #5 – Revised Elimination of Drop Off Drive Lane	(19,855.00)
<b>Total Adjusted Contract:</b>	<u>8,000.00</u>

**Contract: 08 Concrete Paving, Curbs and Gutters - Elliot Construction Corporation**

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<b>Base Bid</b>	0.00
<b>Alternates</b>	
Alternate # 5 - Drop Off Lane	37,640.00
Alternate #5 – Revised Elimination of Drop Off Drive Lane	7,960.00
<b>Total Adjusted Contract:</b>	<u>45,600.00</u>

**Contract: 09 Landscaping - Landworks, Ltd.**

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<b>Base Bid</b>	0.00
<b>Alternates</b>	
Alternate # 2 - Landscaping	39,000.00
Alternate # 5 - Drop Off Lane	15,000.00
Alternate #5 – Revised Elimination of Drop Off Drive Lane	(1,015.00)
<b>Total Adjusted Contract:</b>	<u>52,985.00</u>

**Total for all recommended Trade Contractor Costs:****530,091.00**

Please call if you have any questions or need additional information.

Sincerely,



Tom Featherstone

## **RESOLUTION 2021-2022/20**

### **RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACTS FOR THE WINDOW AND PAVER REPLACEMENT PROJECTS**

**WHEREAS**, at the November 16, 2021 board meeting, the Library Board of Trustees (“Board” or “Trustees”) unanimously approved Resolution 2021-2022/14, authorizing Product Architecture + Design to prepare drawings and engineering documentation for the Cook Park window replacement project and Aspen Drive paver replacement project (“Project”); and

**WHEREAS**, at the December 21, 2021 board meeting, Trustees approved Resolution 2021-2022/16 authorizing the Library’s construction management firm, Featherstone, Inc., to provide preconstruction services for the Project, including finalizing construction documents; preparing bid packages; conducting bidding; reviewing bids; and presenting bid recommendations to the Board; and

**WHEREAS**, on February 10, 2022, pursuant to the Public Library District Act of 1991, 75 ILCS 16/40-45, the Library publicly advertised for sealed bids for the Project which included seven alternates; and

**WHEREAS**, bids for separate construction contracts were opened and announced at the Cook Park Library, Libertyville, Illinois on February 28, 2022 and bids were subsequently reviewed by Featherstone, Inc. in the total bid amounts shown in the Letter of Bid Award Recommendation attached hereto as Exhibit A; and

**WHEREAS**, at the March 15, 2022 board meeting, Trustees decided to proceed with six of seven alternates, eliminating alternate #5, the Aspen Drive dedicated drop-off lane; and

**WHEREAS**, at the March 15, 2022 board meeting, Trustees unanimously approved contracts 01-05 as shown in the Letter of Bid Award Recommendation in the amount of \$423,506 and deferred action on the remainder of the contracts until the April board meeting; and

**WHEREAS**, revised contracts 07-09 have been presented for approval in the amount of \$106,585 which includes reduced scope due to the elimination of the drop-off lane.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois, as follows:

Section 1. That the Board approves a total budget of \$835,000 for the Project, of which **\$83,830.91** has been spent for architectural and construction management services as authorized by previous board action.

Section 2. That the Board authorizes the Board President and Secretary to execute a contract in an amount of **\$66,300** with Product Architecture + Design for their services during the design and construction phases of the Project, which amount is included in the total Project budget and shown in the Bid Summary attached hereto as Exhibit B.

Section 3. That the Board authorizes the Board President and Secretary to execute a contract in an amount of **\$94,849** with Featherstone, Inc. for design, bidding and construction management services for the Project, which amount is included in the total Project budget and shown in Exhibit B.

Section 4. That the Board finds the firms for each of the base bid and recommended alternate contracts as detailed in Exhibit A are the lowest responsible bidders totaling \$530,091.

Section 5. That the Board authorizes the Board President and Secretary to execute base bid and the following alternate contracts with the lowest responsible bidders as set forth in Exhibit A subject to final review of the contracts by the Library Board Director and/or Library Attorney:

1. Electrical Floor Boxes - Cook Park;
2. Landscaping - Aspen Drive;
3. Light Bollards – Aspen Drive;
4. EV Charging Station – Aspen Drive;
5. Paver Replacement – Aspen;
6. Skylights – Cook Park;
7. Ceiling Tile Replacement – Cook Park.

Section 6. This Resolution is effective upon its passage.

ADOPTED this 19<sup>th</sup> day of April 2022, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

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Wendy Vieth  
President, Board of Library Trustees  
Cook Memorial Public Library District

ATTEST:

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Karen Singer  
Secretary, Board of Library Trustees  
Cook Memorial Public Library District

# Exhibit A



**Featherstone, Inc.**

PROJECT + CONSTRUCTION MANAGEMENT

4610 Roslyn Road, Downers Grove, Illinois 60515  
P 630.737.1990 [www.featherstoneinc.com](http://www.featherstoneinc.com)

April 14, 2022

Board of Trustees of the Cook Memorial Public Library  
District  
413 N. Milwaukee Ave  
Libertyville, IL 60048

Re: Cook Park Curtainwall & Clerestory Replacement and  
Aspen Entrance Improvements Project  
Letter of Bid Award Recommendation

Dear Trustees,

This letter is in response to the Cook Memorial Public Library District's request to prepare a formal written recommendation for the Owner's award of bids received on February 28, 2022.

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In addition, revision to Bid Tabulation Sheet dated April 13, 2022 revised that documents the removal of the drop of lane/pavement replacement. The red highlighted values are those edits received to include the elimination of the drop off drive lane.

The following are Featherstone, Inc. recommendations for consideration.

**Contract: 01 - Demolition - National Wrecking Company**

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<b>Base Bid</b>	39,900.00
<b>Alternates</b>	
Alternate # 6 - Skylights	(1.00)
<b>Total Adjusted Contract:</b>	<b>39,899.00</b>

**Contract: 02 Carpentry, Drywall, Plaster, Acoustical Ceilings - Manusos General Contracting, Inc**

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<b>Base Bid</b>	67,331.00
<b>Alternates</b>	
Alternate # 1 - Electrical Floor Boxes	2,795.00
Alternate # 4 - EV Charging Stations	2,294.00
Alternate # 6 - Skylights	3,167.00
Alternate # 7 - Replace Ceiling Tile	4,750.00
<b>Total Adjusted Contract:</b>	<b>80,337.00</b>

**Contract: 03 Storefronts - Glass and Glazing - Prime Architectural Metal and Glass**

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<b>Base Bid</b>	173,980.00
<b>Alternates</b>	
Alternate # 6 - Skylights	30,000.00
<b>Total Adjusted Contract:</b>	<b>203,980.00</b>

**Contract: 04 Painting - Ascher Brothers Co., Inc.**

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<b>Base Bid</b>	2,745.00
<b>Alternates</b>	
Alternate # 4 - EV Charging Stations	1,445.00
<b>Total Adjusted Contract:</b>	<b>4,190.00</b>

**Contract: 05 Electrical - Powerlink Electric**

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<b>Base Bid</b>	11,300.00
<b>Alternates</b>	
Alternate # 1 - Electrical Floor Boxes	10,830.00
Alternate # 3 - Light Bollards	40,460.00
Alternate # 4 - EV Charging Stations	32,510.00
<b>Total Adjusted Contract:</b>	<b>95,100.00</b>

**Contract: 06 Earthwork - Doetsch Contractors, Inc.**Scope  
Eliminated

---

<b>Base Bid</b>	0.00
<b>Alternates</b>	
Alternate # 2 - Landscaping	6,300.00
Alternate # 4 - EV Charging Stations	9,640.00
Alternate # 5 - Drop Off Lane	31,260.00
Alternate #5 – Revised Elimination of Drop Off Drive Lane	(47,200.00)
<b>Total Adjusted Contract:</b>	<u>0.00</u>

**Contract: 07 Asphalt Paving – Accu-Paving**

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<b>Base Bid</b>	0.00
<b>Alternates</b>	
Alternate # 4 - EV Charging Stations	4,100.00
Alternate # 5 - Drop Off Lane	23,755.00
Alternate #5 – Revised Elimination of Drop Off Drive Lane	(19,855.00)
<b>Total Adjusted Contract:</b>	<u>8,000.00</u>

**Contract: 08 Concrete Paving, Curbs and Gutters - Elliot Construction Corporation**

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<b>Base Bid</b>	0.00
<b>Alternates</b>	
Alternate # 5 - Drop Off Lane	37,640.00
Alternate #5 – Revised Elimination of Drop Off Drive Lane	7,960.00
<b>Total Adjusted Contract:</b>	<u>45,600.00</u>

**Contract: 09 Landscaping - Landworks, Ltd.**

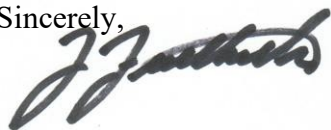
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<b>Base Bid</b>	0.00
<b>Alternates</b>	
Alternate # 2 - Landscaping	39,000.00
Alternate # 5 - Drop Off Lane	15,000.00
Alternate #5 – Revised Elimination of Drop Off Drive Lane	(1,015.00)
<b>Total Adjusted Contract:</b>	<u>52,985.00</u>

**Total for all recommended Trade Contractor Costs:****530,091.00**

Please call if you have any questions or need additional information.

Sincerely,



Tom Featherstone

# Exhibit B

Cook Memorial Public Library District			
Cook Park Window and Aspen Paver Projects - Budget Summary			

	Concept Budget - November, 2021 *No Alternates*	Project Budget as of February 28, 2022	Project Budget as of April 13, 2022
<b><u>Contract 01: Demolition</u></b>			
National Wrecking Company	\$ 45,999	39,899	\$ 39,899
<b><u>Contract 02: Carpentry, Drywall, Plaster, Acoustical Ceilings</u></b>			
Manusos General Contracting, Inc.	21,177	80,337	80,337
<b><u>Contract 03: Storefronts - Glass and Glazing</u></b>			
Prime Architectural Metal and Glass	267,705	203,980	203,980
<b><u>Contract 04: Painting</u></b>			
Ascher Brothers Co., Inc.	5,713	4,190	4,190
<b><u>Contract 05: Electrical</u></b>			
Powerlink Electric	3,026	95,100	95,100
<b>Subtotal Approved at March 15, 2022 Board Meeting</b>			<b>423,506</b>
<b><u>Contract 06: Earthwork</u></b>			
Doetsch Contractors, Inc.	19,506	47,200	0
<b><u>Contract 07: Asphalt Paving</u></b>			
AccuPaving	16,753	23,000	8,000
<b><u>Contract 08: Concrete Paving, Curbs and Gutters</u></b>			
Elliot Construction Corporation	76,356	37,640	45,600
<b><u>Contract 09: Landscaping</u></b>			
Landworks, Ltd.	45,036	54,000	52,985
<b>Subtotal Presented at April 19, 2022 Board Meeting</b>			<b>106,585</b>
<b>Total Contractors</b>	<b>501,271</b>	<b>585,346</b>	<b>530,091</b>
<b>General Conditions</b>	60,761	53,614	53,614
<b>Contingency</b>	106,928	58,312	57,996
<b>Pending</b>	0	25,000	25,000
<b>Owner FF&amp;E</b>	46,600	7,150	7,150
<b>Architecture/Engineering</b>	64,509	66,300	66,300
<b>Construction Management</b>	94,849	94,849	94,849
<b>Total Project Budget</b>	<b>\$ 874,918</b>	<b>\$ 890,571</b>	<b>\$ 835,000</b>



**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Balance Sheet by Fund**  
As of March 31, 2022

	10-General	20-IMRF	30-Working Cash	50-Trust	60-Special Reserve	TOTAL
<b>ASSETS</b>						
Current Assets						
Checking/Savings						
1000 - Cash						
10-1040 - Petty Cash	625					625
10-1045 - Cash on Hand - Aspen	60					60
10-1150 - Chase Operating A/C	101,086	318,569	555,776	24,073	109,834	1,109,338
10-1504 - Illinois Funds - General, IMRF	189,179	37,443			323,236	549,858
10-1509 - Wintrust MaxSafe Acct - General	4,734,532					4,734,532
60-1509 - Wintrust MaxSafe Acct - S/R					1,232,184	1,232,184
10-1550 - Chase Savings Account						
10-1551 - Chase Savings - GF	56,472					56,472
60-1551 - Chase Savings - SRF					201,043	201,043
Total 10-1550 - Chase Savings Account	56,472				201,043	257,515
10-1560 - Byline Bank						
10-1561 - Byline Bank - General Fund	10,778					10,778
60-1561 - Byline Bank - Spec Res Fund					642,007	642,007
Total 10-1560 - Byline Bank	10,778				642,007	652,785
Total 1000 - Cash	5,092,732	356,012	555,776	24,073	2,508,304	8,536,897
2000 - Investments						
10-1502 - Investments - General Fund						
10-1651 - Investments - Chase (GF)	370,000					370,000
Total 10-1502 - Investments - General Fund	370,000					370,000
60-1501 - Investments - Special Reserve						
60-1651 - Investments - Chase (SRF)					1,105,000	1,105,000
Total 60-1501 - Investments - Special Reserve					1,105,000	1,105,000
Total 2000 - Investments	370,000				1,105,000	1,475,000
Total Checking/Savings	5,462,732	356,012	555,776	24,073	3,613,304	10,011,897
Other Current Assets						
10-1990 - Friends of the Library 2	14,140					14,140
Total Other Current Assets	14,140					14,140
Total Current Assets	5,476,872	356,012	555,776	24,073	3,613,304	10,026,037
<b>TOTAL ASSETS</b>	<b>5,476,872</b>	<b>356,012</b>	<b>555,776</b>	<b>24,073</b>	<b>3,613,304</b>	<b>10,026,037</b>
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Current Liabilities						
Accounts Payable						
20000 - Accounts Payable	0					0
Total Accounts Payable	0					0
Credit Cards						
10-2050 - Chase One Card	7,699					7,699

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Balance Sheet by Fund**  
**As of March 31, 2022**

	<u>10-General</u>	<u>20-IMRF</u>	<u>30-Working Cash</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Total Credit Cards	7,699					7,699
Other Current Liabilities						
00-2100 - Payroll W/H & Payable						
10-2850 - Aflac Payable	147					147
10-2300 - IMRF Payable-Employee Medicare	0					0
10-2600 - IMRF Voluntary Life Insurance	224					224
10-2700 - Dental and Vision	1,181					1,181
10-2800 - CO-OP 90's Medical Plan	4,669					4,669
10-2900 - Other Health Care-FSA	7,824					7,824
Total 00-2100 - Payroll W/H & Payable	14,045					14,045
20-2300 - IMRF Payable-Employer Medicare		0				0
Total Other Current Liabilities	14,045	0				14,045
Total Current Liabilities	21,744	0				21,744
Total Liabilities	21,744	0				21,744
Equity						
00-3000 - Beginning Fund Balances						
10-3000 - Fund Balance-General Fund	3,624,644					3,624,644
10-3010 - Assigned FB - Computer/Tech Res	365,000					365,000
10-3011 - Assigned FB - Bookmobile Res.	100,000					100,000
20-3000 - Fund Balance - IMRF Fund		148,591				148,591
30-3000 - Fund Balance-Working Cash Fund			555,776			555,776
50-3000 - Fund Balance-Trust Fund				23,873		23,873
60-3000 - Fund Balance-Spec Reserve Fund					2,961,246	2,961,246
Total 00-3000 - Beginning Fund Balances	4,089,644	148,591	555,776	23,873	2,961,246	7,779,130
Net Income	1,365,484	207,421		200	652,058	2,225,163
Total Equity	5,455,128	356,012	555,776	24,073	3,613,304	10,004,293
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,476,872</b>	<b>356,012</b>	<b>555,776</b>	<b>24,073</b>	<b>3,613,304</b>	<b>10,026,037</b>
UNBALANCED CLASSES	0					0

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Profit & Loss by Fund

July 2021 through March 2022

	10-General	20-IMRF	50-Trust	60-Special Reserve	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
00-4000 · Property Tax	8,595,221	823,295	0	0	9,418,516
00-4050 · Replacement Tax	143,782	0	0	0	143,782
00-4100 · Interest Earned	5,105	0	0	2,233	7,338
00-4200 · Other	13,911	0	200	0	14,111
10-4300 · Grants & Other Donations	92,101	0	0	0	92,101
10-4350 · Fines	12,140	0	0	0	12,140
<b>Total Income</b>	<b>8,862,260</b>	<b>823,295</b>	<b>200</b>	<b>2,233</b>	<b>9,687,988</b>
<b>Gross Profit</b>	<b>8,862,260</b>	<b>823,295</b>	<b>200</b>	<b>2,233</b>	<b>9,687,988</b>
<b>Expense</b>					
10-5100 · Salaries	3,537,941	0	0	0	3,537,941
10-5200 · Benefits	347,334	0	0	0	347,334
10-5300 · Training	15,241	0	0	0	15,241
10-5400 · Materials	801,577	0	0	0	801,577
10-5500 · Processing	25,232	0	0	0	25,232
10-5600 · Supplies	70,287	0	0	0	70,287
10-5700 · Vehicles	7,996	0	0	0	7,996
10-5800 · Computer Operations	362,497	0	0	0	362,497
10-5900 · Utilities	122,658	0	0	0	122,658
10-6000 · Telephone	19,203	0	0	0	19,203
10-6100 · Postage	7,265	0	0	0	7,265
10-6200 · Maintenance	88,548	0	0	0	88,548
10-6300 · Repair	43,894	0	0	0	43,894
10-6400 · Insurance	55,084	0	0	0	55,084
10-6500 · Professional Services	47,419	0	0	0	47,419
10-6600 · Improvements	25,082	0	0	0	25,082
10-6700 · Community Relations	95,385	0	0	0	95,385
10-7000 · Debt Service	981,132	0	0	0	981,132
20-8210 · Employer IMRF Disbursements	0	352,247	0	0	352,247
20-8250 · Employer Soc Security Tax Disb	0	263,627	0	0	263,627
<b>Total Expense</b>	<b>6,653,775</b>	<b>615,874</b>	<b>0</b>	<b>0</b>	<b>7,269,649</b>
<b>Net Ordinary Income</b>	<b>2,208,485</b>	<b>207,421</b>	<b>200</b>	<b>2,233</b>	<b>2,418,339</b>

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Profit & Loss by Fund

July 2021 through March 2022

	10-General	20-IMRF	50-Trust	60-Special Reserve	TOTAL
Other Income/Expense					
Other Income					
10-9910 · Interfund Transfers - General	-843,000	0	0	0	-843,000
60-9960 · Interfund Transfers-Spec Reserv	0	0	0	843,000	843,000
Total Other Income	-843,000	0	0	843,000	0
Other Expense					
60-9800 · Special Reserve Disbursements	0	0	0	193,174	193,174
Total Other Expense	0	0	0	193,174	193,174
Net Other Income	-843,000	0	0	649,826	-193,174
Net Income	1,365,485	207,421	200	652,059	2,225,165

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Monthly Budget Report  
March 2022

	March 2022				Year To Date March 2022				Annual Budget		Annual Appropriation	
	Actual	Budget	Var \$	Var %	Actual	Budget	Var \$	Var %	% of Budget	\$	% of Approp	\$
Ordinary Income/Expense												
Income												
00-4000 · Property Tax	64,973	323	64,650	20015.58%	9,418,516	9,541,000	(122,484)	-1.28%	98.72%	9,541,000		
00-4050 · Replacement Tax	39,363	5,000	34,363	687.26%	143,782	57,000	86,782	152.25%	128.38%	112,000		
00-4100 · Interest Earned	1,951	1,750	201	11.51%	7,337	15,750	(8,413)	-53.41%	34.94%	21,000		
00-4200 · Other	784	1,000	(216)	-21.62%	14,111	9,000	5,111	56.79%	117.59%	12,000		
10-4300 · Grants & Other Donations	0	7,300	(7,300)	-100.00%	92,101	65,700	26,401	40.18%	0.00%	88,000		
10-4330 · Friends of The Library	0	0	0	0.00%	0	0	0	0.00%	0.00%	0		
10-4350 · Fines	1,995	250	1,745	697.87%	12,140	2,250	9,890	439.57%	404.68%	3,000		
Total Income	109,066	15,623	93,443	598.11%	9,687,987	9,690,700	(2,713)	-0.03%	99.09%	9,777,000	0.00%	0
Expense												
10-5100 · Salaries	388,123	365,612	(22,511)	-6.16%	3,537,941	3,640,230	102,289	2.81%	#DIV/0!	4,742,000	0.00%	4,979,000
10-5200 · Benefits	42,679	43,517	838	1.93%	347,334	391,558	44,224	11.29%	66.54%	522,000	0.00%	548,000
10-5300 · Training	848	1,774	926	52.21%	15,241	26,543	11,302	42.58%	38.10%	40,000	0.00%	45,000
10-5400 · Materials	69,708	114,428	44,721	39.08%	801,577	937,145	135,568	14.47%	64.91%	1,235,000	0.00%	1,250,000
10-5500 · Processing	3,305	3,169	(136)	-4.30%	25,232	29,493	4,261	14.45%	64.70%	39,000	0.00%	42,000
10-5600 · Supplies	5,561	10,203	4,642	45.49%	70,287	99,488	29,201	29.35%	54.07%	130,000	0.00%	148,000
10-5700 · Vehicles	1,354	2,489	1,135	45.60%	7,996	22,483	14,487	64.43%	26.65%	30,000	0.00%	35,000
10-5800 · Computer Operations	83,053	53,317	(29,736)	-55.77%	362,497	418,543	56,046	13.39%	67.76%	535,000	0.00%	580,000
10-5900 · Utilities	18,021	16,776	(1,245)	-7.42%	122,658	137,238	14,580	10.62%	66.30%	185,000	0.00%	205,000
10-6000 · Telephone	1,667	2,010	343	17.07%	19,203	25,337	6,134	24.21%	58.19%	33,000	0.00%	40,000
10-6100 · Postage	1,000	978	(22)	-2.25%	7,265	9,066	1,801	19.87%	60.54%	12,000	0.00%	15,000
10-6200 · Maintenance	12,377	18,029	5,652	31.35%	88,548	130,212	41,664	32.00%	49.19%	180,000	0.00%	199,000
10-6300 · Repair	1,167	8,520	7,353	86.30%	43,894	94,421	50,527	53.51%	32.27%	136,000	0.00%	153,000
10-6400 · Insurance	0	0	0	0.00%	55,084	70,000	14,916	21.31%	#DIV/0!	70,000	0.00%	80,000
10-6500 · Professional Services	1,939	5,849	3,910	66.85%	47,419	80,568	33,149	41.14%	48.39%	98,000	0.00%	108,000
10-6600 · Improvements	646	3,923	3,277	83.53%	25,082	54,904	29,822	54.32%	37.44%	67,000	0.00%	80,000
10-6700 · Community Relations	15,688	21,313	5,625	26.39%	95,385	118,041	22,656	19.19%	51.28%	186,000	0.00%	195,000
10-6800 · Rent	0	0	0	0.00%	0	0	0	0.00%	0.00%	0	0.00%	5,000
10-6900 · Contingency	0	4,166	4,166	100.00%	0	37,502	37,502	100.00%	0.00%	50,000	0.00%	50,000
10-7000 · Debt Service	0	0	0	0.00%	981,132	983,000	1,868	0.19%	99.81%	983,000	0.00%	985,000
10-8010 · Capital Improvement Projects	0	9,168	9,168	100.00%	0	82,496	82,496	100.00%	0.00%	110,000	0.00%	110,000
20-8210 · Employer IMRF Disbursements	34,125	41,167	7,042	17.11%	352,247	410,499	58,252	14.19%	65.96%	534,000	0.00%	561,000
20-8250 · Employer Soc Security Tax Disb	28,951	27,751	(1,200)	-4.32%	263,627	276,373	12,746	4.61%	73.23%	360,000	0.00%	378,000
Total Expense	710,213	754,159	43,946	5.83%	7,269,649	8,075,140	805,491	9.97%	70.74%	10,277,000	0.00%	10,791,000

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Monthly Budget Report  
March 2022

	March 2022				Year To Date March 2022				Annual Budget		Annual Appropriation	
	Actual	Budget	Var \$	Var %	Actual	Budget	Var \$	Var %	% of Budget	\$	% of Approp	\$
Net Ordinary Income (Expense)	(601,147)	(738,536)	137,389		2,418,338	1,615,560	802,778			(500,000)		
Other Income/Expense:												
Other Income												
10-9100 · Other Income	0				0		0					
10-9910 · Interfund Transfers - General	0		0		(843,000)		0					
60-9960 · Interfund Transfers - Special Reserve	0		0		843,000		0					
Total Other Income	0		0		0		0					
Other Expense												
10-9500 · Other Expense	0		0		0		0					
50-8500 · Trust Disbursements	0	0	0		0	0	0					
60-9800 · Special Reserve Disbursements	10,248	0	(10,248)		193,174	0	(193,174)					1,000,000
Total Other Expense	10,248	0	(10,248)		193,174	0	(193,174)					
Net Other Income/(Expense)	(10,248)	0	(10,248)		(193,174)	0	(193,174)					
Net Income	(611,395)	(738,536)	127,141		2,225,164	1,615,560	609,604			(500,000)		

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Summary

March 12 through April 15, 2022

	10-General	20-IMRF	60-Special Reserve	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
00-4000 · Property Tax	167,604.39	16,404.03	0.00	184,008.42
00-4050 · Replacement Tax	46,535.20	0.00	0.00	46,535.20
00-4100 · Interest Earned	1,521.67	0.00	429.82	1,951.49
00-4200 · Other	3,695.29	0.00	0.00	3,695.29
10-4300 · Grants & Other Donations	5.00	0.00	0.00	5.00
10-4350 · Fines	2,051.68	0.00	0.00	2,051.68
<b>Total Income</b>	<b>221,413.23</b>	<b>16,404.03</b>	<b>429.82</b>	<b>238,247.08</b>
<b>Gross Profit</b>	<b>221,413.23</b>	<b>16,404.03</b>	<b>429.82</b>	<b>238,247.08</b>
<b>Expense</b>				
10-5100 · Salaries	394,194.34	0.00	0.00	394,194.34
10-5200 · Benefits	54,584.80	0.00	0.00	54,584.80
10-5300 · Training	849.52	0.00	0.00	849.52
10-5400 · Materials	101,424.10	0.00	0.00	101,424.10
10-5500 · Processing	7,153.38	0.00	0.00	7,153.38
10-5600 · Supplies	7,887.64	0.00	0.00	7,887.64
10-5700 · Vehicles	1,409.28	0.00	0.00	1,409.28
10-5800 · Computer Operations	41,880.78	0.00	0.00	41,880.78
10-5900 · Utilities	16,731.06	0.00	0.00	16,731.06
10-6000 · Telephone	4,297.55	0.00	0.00	4,297.55
10-6100 · Postage	1,000.00	0.00	0.00	1,000.00
10-6200 · Maintenance	10,361.53	0.00	0.00	10,361.53
10-6300 · Repair	1,283.90	0.00	0.00	1,283.90
10-6500 · Professional Services	11,791.68	0.00	0.00	11,791.68
10-6600 · Improvements	1,151.02	0.00	0.00	1,151.02
10-6700 · Community Relations	5,545.16	0.00	0.00	5,545.16
20-8210 · Employer IMRF Disbursements	0.00	34,666.47	0.00	34,666.47
20-8250 · Employer Soc Security Tax Disb	0.00	29,422.15	0.00	29,422.15
<b>Total Expense</b>	<b>661,545.74</b>	<b>64,088.62</b>	<b>0.00</b>	<b>725,634.36</b>
<b>Net Ordinary Income</b>	<b>-440,132.51</b>	<b>-47,684.59</b>	<b>429.82</b>	<b>-487,387.28</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				

12:11 PM  
04/14/22  
Cash Basis

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Bills Paid Summary**

	March 12 through April 15, 2022			
	10-General	20-IMRF	60-Special Reserve	TOTAL
60-9800 - Special Reserve Disbursements	0.00	0.00	39,622.89	39,622.89
Total Other Expense	0.00	0.00	39,622.89	39,622.89
Net Other Income	0.00	0.00	-39,622.89	-39,622.89
Net Income	-440,132.51	-47,684.59	-39,193.07	-527,010.17



COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

Ordinary Income/Expense	Date	Name	Paid Amount
<b>Income</b>			
<b>00-4000 · Property Tax</b>			
<b>10-4000 · Property Tax General</b>			
	03/31/2022		59,282.45
	04/13/2022		108,321.94
Total 10-4000 · Property Tax General			167,604.39
<b>20-4000 · Property Tax IMRF</b>			
	03/31/2022		5,690.87
	04/13/2022		10,713.16
Total 20-4000 · Property Tax IMRF			16,404.03
Total 00-4000 · Property Tax			184,008.42
<b>00-4050 · Replacement Tax</b>			
<b>10-4050 · Replacement Tax General</b>			
	04/07/2022		46,535.20
Total 10-4050 · Replacement Tax General			46,535.20
Total 00-4050 · Replacement Tax			46,535.20
<b>00-4100 · Interest Earned</b>			
<b>60-3109 · Interest-Wintrust MaxSafe - S/R</b>			
	03/31/2022		285.60
Total 60-3109 · Interest-Wintrust MaxSafe - S/R			285.60
<b>10-3109 · Interest-Wintrust MaxSafe - Gen</b>			
	03/31/2022		1,325.21
Total 10-3109 · Interest-Wintrust MaxSafe - Gen			1,325.21
<b>10-3180 · Interest - Money Market Fund</b>			
	03/31/2022		45.55
	03/31/2022		127.46
Total 10-3180 · Interest - Money Market Fund			173.01
<b>10-4100 · Interest Earned-General Fund</b>			
<b>10-4101 · Interest Income - Chase Savings</b>			
	03/31/2022		2.38
Total 10-4101 · Interest Income - Chase Savings			2.38
<b>10-4102 · Interest Income - Chase CD's</b>			
	03/31/2022		18.79
Total 10-4102 · Interest Income - Chase CD's			18.79
<b>10-4111 · Interest Income-BylineSavings</b>			
	03/31/2022		2.28
Total 10-4111 · Interest Income-BylineSavings			2.28
Total 10-4100 · Interest Earned-General Fund			23.45
<b>60-4100 · Interest Earned Special Reserve</b>			
<b>60-4101 · Interest Income - Chase Savings</b>			

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
	03/31/2022		8.48
Total 60-4101 · Interest Income - Chase Savings			8.48
<b>60-4111 · Interest Income -Byline Savings</b>			
	03/31/2022		135.74
Total 60-4111 · Interest Income -Byline Savings			135.74
Total 60-4100 · Interest Earned Special Reserve			144.22
Total 00-4100 · Interest Earned			1,951.49
<b>00-4200 · Other</b>			
<b>10-4400 · Lost Materials</b>			
	03/28/2022		12.99
	04/08/2022		29.65
	03/14/2022		71.97
	03/28/2022		19.99
	04/08/2022		64.97
	03/31/2022	SOUTHWELL, JUSTIN	7.99
	03/29/2022	EISINGER, KRISTEN	-15.99
	03/29/2022	MATTIOLI, CORINNE	-26.00
	03/29/2022	LESTER, CONNIE	-15.82
	04/15/2022	NERE, SWATI	-28.00
	04/15/2022	MOORE, EMILY	-12.99
	04/15/2022	WILLIS, KERI	-27.07
	04/15/2022	MOUNT PROSPECT PUBLIC LIBRARY	-21.99
	03/29/2022	WESTMAN, JOHN	-26.00
	04/15/2022	SAVVIDIS, PANAGIOTA	-50.94
	03/29/2022	SOUTHWELL, JUSTIN	-7.99
Total 10-4400 · Lost Materials			-25.23
<b>10-4450 · Copy Machine Income</b>			
<b>10-4451 · Aspen - Print/Copy Station</b>			
	03/16/2022		298.90
	04/11/2022		363.00
Total 10-4451 · Aspen - Print/Copy Station			661.90
<b>10-4452 · Cook Park - Print/Copy Station</b>			
	04/11/2022		427.85
Total 10-4452 · Cook Park - Print/Copy Station			427.85
<b>10-4450 · Copy Machine Income - Other</b>			
	03/16/2022		455.90
Total 10-4450 · Copy Machine Income - Other			455.90
Total 10-4450 · Copy Machine Income			1,545.65
<b>10-4500 · Misc - General Account</b>			
	03/14/2022		0.27
	03/28/2022		8.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
	03/14/2022		9.00
	03/28/2022		3.60
	04/08/2022		12.00
	04/08/2022		75.00
	04/08/2022		5.00
	04/08/2022		5.00
	04/08/2022		5.00
	04/08/2022		2,052.00
Total 10-4500 · Misc - General Account			2,174.87
Total 00-4200 · Other			3,695.29
<b>10-4300 · Grants &amp; Other Donations</b>			
<b>10-4365 · Donations - Other</b>			
	04/08/2022		5.00
Total 10-4365 · Donations - Other			5.00
Total 10-4300 · Grants & Other Donations			5.00
<b>10-4350 · Fines</b>			
	03/14/2022		10.50
	03/28/2022		10.00
	04/08/2022		38.50
	03/14/2022		21.00
	03/28/2022		12.00
	04/08/2022		18.50
	03/31/2022		2,070.12
	03/31/2022		-128.94
Total 10-4350 · Fines			2,051.68
Total Income			238,247.08
Gross Profit			238,247.08
<b>Expense</b>			
<b>10-5100 · Salaries</b>			
<b>10-5110 · Administration Salaries</b>			
	03/25/2022		39,607.85
	04/08/2022		34,798.98
Total 10-5110 · Administration Salaries			74,406.83
<b>10-5120 · Adult Salaries</b>			
	03/25/2022		49,742.89
	04/08/2022		44,922.09
Total 10-5120 · Adult Salaries			94,664.98
<b>10-5130 · Children's Salaries</b>			
	03/25/2022		34,549.77
	04/08/2022		29,311.41
Total 10-5130 · Children's Salaries			63,861.18

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
<b>10-5140 · Circulation Salaries</b>			
	03/25/2022		30,506.14
	04/08/2022		26,607.47
Total 10-5140 · Circulation Salaries			57,113.61
<b>10-5145 · Maintenance Salaries</b>			
	03/25/2022		9,115.91
	04/08/2022		7,807.19
Total 10-5145 · Maintenance Salaries			16,923.10
<b>10-5150 · ILL Salaries</b>			
	03/25/2022		4,431.23
	04/08/2022		3,833.92
Total 10-5150 · ILL Salaries			8,265.15
<b>10-5155 · Outreach Salaries</b>			
	03/25/2022		10,230.16
	04/08/2022		8,903.79
Total 10-5155 · Outreach Salaries			19,133.95
<b>10-5160 · Tech Services Salaries</b>			
	03/25/2022		25,594.39
	04/08/2022		22,664.32
Total 10-5160 · Tech Services Salaries			48,258.71
<b>10-5165 · Shelters Salaries</b>			
	03/25/2022		6,205.53
	04/08/2022		5,361.30
Total 10-5165 · Shelters Salaries			11,566.83
Total 10-5100 · Salaries			394,194.34
<b>10-5200 · Benefits</b>			
<b>10-5210 · Health Insurance</b>			
	03/29/2022	BLUE CROSS BLUE SHIELD OF ILLINOIS	4,254.17
	03/29/2022	NCPERS GROUP LIFE INS	240.00
	03/29/2022	BLUE CROSS BLUE SHIELD OF ILLINOIS	1,236.32
	04/15/2022	COOPERATIVE 90'S MEDICAL	30,614.70
	04/15/2022	COOPERATIVE 90'S MEDICAL	5,546.30
	03/29/2022	AFLAC	147.40
	03/31/2022		2,897.40
	03/31/2022		605.30
	03/31/2022		343.27
	03/31/2022		502.29
	03/31/2022		100.00
Total 10-5210 · Health Insurance			46,487.15
<b>10-5220 · Dental/Vision Insurance</b>			
	03/29/2022	DELTA DENTAL OF ILLINOIS - VISION	254.04

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
	03/29/2022	DELTA DENTAL OF ILLINOIS - VISION	89.36
	04/08/2022		-21.00
	04/08/2022		-49.19
	04/08/2022		-49.19
	03/31/2022		-574.39
	04/15/2022	COOPERATIVE 90'S DENTAL	1,229.50
	04/15/2022	COOPERATIVE 90'S DENTAL	3,045.50
Total 10-5220 · Dental/Vision Insurance			3,924.63
<b>10-5230 · Unemployment Compensation</b>			
	04/15/2022	LIMRICC UNEMPLOYMENT COMPENSATION GRC	3,527.28
Total 10-5230 · Unemployment Compensation			3,527.28
<b>10-5240 · Life Insurance</b>			
	03/29/2022	MADISON NATIONAL LIFE INS CO., INC.	262.78
Total 10-5240 · Life Insurance			262.78
<b>10-5270 · LTD Insurance</b>			
	03/29/2022	MADISON NATIONAL LIFE INS CO., INC.	382.96
Total 10-5270 · LTD Insurance			382.96
Total 10-5200 · Benefits			54,584.80
<b>10-5300 · Training</b>			
<b>10-5310 · Workshops</b>			
<b>10-5311 · Workshops - Admin</b>			
	03/31/2022	Management Assoc - CMPL Credit Card	199.00
	03/31/2022	Sam's Club - CMPL Credit Card	45.00
Total 10-5311 · Workshops - Admin			244.00
<b>10-5313 · Workshops - Children's</b>			
	03/31/2022	Evenbrite - CMPL Credit Card	237.24
Total 10-5313 · Workshops - Children's			237.24
Total 10-5310 · Workshops			481.24
<b>10-5320 · Travel</b>			
<b>10-5328 · Travel - Tech Services</b>			
	04/15/2022	KLINE, SANDY	3.28
Total 10-5328 · Travel - Tech Services			3.28
Total 10-5320 · Travel			3.28
<b>10-5350 · Conferences</b>			
<b>10-5351 · Conferences - Admin</b>			
	03/31/2022	Illinois Library Assoc-CMPL Credit Card	15.00
	03/31/2022	Innovative Users Group - CMPL Credit Card	350.00
Total 10-5351 · Conferences - Admin			365.00
Total 10-5350 · Conferences			365.00
Total 10-5300 · Training			849.52
<b>10-5400 · Materials</b>			

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

10-5410 - Books - Adult

Date	Name	Paid Amount
04/15/2022	BAKER & TAYLOR - L5580152	403.16
04/15/2022	BAKER & TAYLOR - L5742022	487.72
04/15/2022	BAKER & TAYLOR - L5742022	385.58
04/15/2022	BAKER & TAYLOR - L3966532	715.52
04/15/2022	BAKER & TAYLOR - C0209743	14.50
04/15/2022	BAKER & TAYLOR - L5742022	346.80
04/15/2022	BAKER & TAYLOR - L3966532	512.76
04/15/2022	BAKER & TAYLOR - L5580152	288.85
04/15/2022	BAKER & TAYLOR - L5579912	142.99
04/15/2022	BAKER & TAYLOR - C0209743	207.84
04/15/2022	GALE	25.89
04/15/2022	GALE	100.48
04/15/2022	GALE	27.99
04/15/2022	GALE	75.17
04/15/2022	GALE	28.79
04/15/2022	GALE	238.32
04/15/2022	GALE	182.34
04/15/2022	GALE	91.17
04/15/2022	GALE	47.18
04/15/2022	GALE	149.97
04/15/2022	ROWMAN & LITTLEFIELD PUBLISHING GROUP IN	97.23
04/15/2022	BAKER & TAYLOR - L5580152	93.67
04/15/2022	BAKER & TAYLOR - L5579912	790.46
04/15/2022	BAKER & TAYLOR - L3966532	484.41
04/15/2022	BAKER & TAYLOR - L5580152	598.44
04/15/2022	BAKER & TAYLOR - L5742022	1,206.92
04/15/2022	BAKER & TAYLOR - L5742022	425.50
04/15/2022	BAKER & TAYLOR - L5579912	209.02
04/15/2022	BAKER & TAYLOR - L5742022	731.16
04/15/2022	BAKER & TAYLOR - L5742022	464.69
04/15/2022	BAKER & TAYLOR - C5217413	14.50
04/15/2022	BAKER & TAYLOR - C0209743	35.27
04/15/2022	BAKER & TAYLOR - L5742022	1,149.86
04/15/2022	BAKER & TAYLOR - L3966532	967.58
04/15/2022	GALE	30.39
04/15/2022	GALE	61.58
04/15/2022	GALE	59.18
04/15/2022	GALE	243.12
04/15/2022	SENTRUM MARKETING, LLC	54.40
04/15/2022	BAKER & TAYLOR - L5742022	419.03
04/15/2022	BAKER & TAYLOR - L3966532	830.38

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Bills Paid Report By Class**  
March 12 through April 15, 2022

Date	Name	Paid Amount
04/15/2022	BAKER & TAYLOR - L5580152	105.79
04/15/2022	BAKER & TAYLOR - L5579912	198.99
04/15/2022	BAKER & TAYLOR - C0209743	113.30
04/15/2022	BAKER & TAYLOR - C5217413	30.24
04/15/2022	BAKER & TAYLOR - L5742022	428.68
04/15/2022	BAKER & TAYLOR - L5742022	430.20
04/15/2022	BAKER & TAYLOR - L3966532	733.72
04/15/2022	BAKER & TAYLOR - L5580152	560.59
04/15/2022	BAKER & TAYLOR - C5217413	14.50
04/15/2022	FAMILY ROOTS PUBLISHING	163.35
04/15/2022	BAKER & TAYLOR - L5580152	391.43
04/15/2022	BAKER & TAYLOR - L5742022	407.09
04/15/2022	BAKER & TAYLOR - L5579912	339.03
04/15/2022	BAKER & TAYLOR - C0209743	81.29
04/15/2022	BAKER & TAYLOR - C0209743	29.01
04/15/2022	BAKER & TAYLOR - C0209743	16.90
04/15/2022	BAKER & TAYLOR - L5579912	223.36
04/15/2022	BAKER & TAYLOR - L5742022	634.57
04/15/2022	BAKER & TAYLOR - L5580152	339.58
04/15/2022	BAKER & TAYLOR - L5579912	286.13
04/15/2022	BAKER & TAYLOR - L5742022	-28.70
04/15/2022	BAKER & TAYLOR - L5742022	487.03
04/15/2022	LAKE COUNTY (IL) GENEALOGICAL SOCIETY	28.00
03/31/2022	Amazon Marketplace.com - CMPL Credit Card	720.48
03/31/2022	Amazon Marketplace.com - CMPL Credit Card	28.63
04/01/2022	Amazon Marketplace.com - CMPL Credit Card	63.09
Total 10-5410 - Books - Adult		20,266.09
<b>10-5415 - Books - Juvenile</b>		
04/15/2022	BAKER & TAYLOR - L3966522	686.61
04/15/2022	BAKER & TAYLOR - L5580072	1,142.98
04/15/2022	BAKER & TAYLOR - L4231142	369.06
04/15/2022	BAKER & TAYLOR - L4231522	178.19
04/15/2022	BAKER & TAYLOR - L5580072	530.44
04/15/2022	BAKER & TAYLOR - L3966522	535.03
04/15/2022	BAKER & TAYLOR - L4231142	349.98
04/15/2022	BAKER & TAYLOR - L3966522	610.48
04/15/2022	BAKER & TAYLOR - L5580072	1,352.26
04/15/2022	BAKER & TAYLOR - L3966522	1,901.07
04/15/2022	BAKER & TAYLOR - L3966522	280.42
04/15/2022	BAKER & TAYLOR - L5580072	1,444.97
04/15/2022	BAKER & TAYLOR - L4231522	86.63
04/15/2022	BAKER & TAYLOR - L4231142	243.76

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report By Class

March 12 through April 15, 2022

	Date	Name	Paid Amount
	04/15/2022	BAKER & TAYLOR - L5580072	231.67
	04/15/2022	BAKER & TAYLOR - L3966522	332.75
	04/15/2022	BAKER & TAYLOR - L4231142	311.95
	04/15/2022	BAKER & TAYLOR - L5580072	1,075.05
	04/15/2022	BAKER & TAYLOR - L5580072	2,929.41
	04/15/2022	BAKER & TAYLOR - L4231142	203.86
	04/15/2022	BAKER & TAYLOR - L5580072	388.38
	04/15/2022	BAKER & TAYLOR - L4231522	37.43
	04/15/2022	BAKER & TAYLOR - L5580072	829.56
	04/15/2022	BAKER & TAYLOR - L3966522	1,845.50
	04/15/2022	BAKER & TAYLOR - L3966522	360.06
	04/15/2022	BAKER & TAYLOR - L5580072	977.23
	04/15/2022	BAKER & TAYLOR - L3966522	1,752.37
	04/15/2022	BAKER & TAYLOR - L5580072	390.28
	04/15/2022	BAKER & TAYLOR - L4231142	128.07
	04/01/2022	Amazon Marketplace.com - CMPL Credit Card	4.54
Total 10-5415 - Books - Juvenile			21,509.99
<b>10-5420 - Audio/Visual - Adult</b>			
	04/15/2022	MIDWEST TAPE, LLC	433.29
	04/15/2022	MIDWEST TAPE, LLC	1,505.01
	04/15/2022	MIDWEST TAPE, LLC	2,257.52
	04/15/2022	MIDWEST TAPE, LLC	248.04
	04/15/2022	MIDWEST TAPE, LLC	61.95
	04/15/2022	MIDWEST TAPE, LLC	2,670.93
	04/15/2022	MIDWEST TAPE, LLC	369.24
	04/15/2022	MIDWEST TAPE, LLC	2,242.66
	04/15/2022	BLACKSTONE PUBLISHING	29.99
	04/15/2022	BLACKSTONE PUBLISHING	75.80
	04/15/2022	MIDWEST TAPE, LLC	199.80
	04/15/2022	MIDWEST TAPE, LLC	24.99
	04/15/2022	MIDWEST TAPE, LLC	1,458.80
	04/15/2022	MIDWEST TAPE, LLC	-53.98
Total 10-5420 - Audio/Visual - Adult			11,524.04
<b>10-5425 - Audio/Visual - Juvenile</b>			
	04/15/2022	MIDWEST TAPE, LLC	67.46
	04/15/2022	MIDWEST TAPE, LLC	133.42
	04/15/2022	MIDWEST TAPE, LLC	40.48
	04/15/2022	MIDWEST TAPE, LLC	37.48
Total 10-5425 - Audio/Visual - Juvenile			278.84
<b>10-5430 - Games - Adult</b>			
	04/15/2022	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	1,027.48



# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report By Class

March 12 through April 15, 2022

	Date	Name	Paid Amount
	04/15/2022	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	419.01
	04/15/2022	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	908.32
Total 10-5430 - Games - Adult			2,354.81
<b>10-5435 - Games - Children</b>			
	04/15/2022	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	283.66
	04/15/2022	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	60.00
	04/15/2022	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	181.33
Total 10-5435 - Games - Children			524.99
<b>10-5440 - Periodicals - Adult</b>			
	04/15/2022	GERMAN INTEREST GROUP-WISCONSIN	17.50
	03/31/2022	Paddock Publications - CMPL Credit Card	275.60
	03/31/2022	Pioneer Press - CMPL Credit Card	13.00
	03/31/2022	Lake County News Sun - CMPL Credit Card	43.82
	03/31/2022	Audobon Society - CMPL Credit Card	20.00
	03/31/2022	Lake County News Sun - CMPL Credit Card	84.14
	03/31/2022	Lake County News Sun - CMPL Credit Card	-7.16
	03/31/2022	Chicago Tribune - CMPL Credit Card	231.92
	03/31/2022	USA Today - CMPL Credit Card	29.00
	04/15/2022	KLINE, SANDY	19.98
Total 10-5440 - Periodicals - Adult			727.80
<b>10-5450 - Circulating Technologies</b>			
<b>10-5453 - Circ Tech - Subscriptions</b>			
	03/31/2022	Netflix.com - CMPL Credit Card	35.98
	03/31/2022	HBOMAX.com - CMPL Credit Card	29.98
	03/31/2022	Hulu - CMPL Credit Card	13.98
	03/31/2022	Hulu - CMPL Credit Card	27.98
Total 10-5453 - Circ Tech - Subscriptions			107.92
Total 10-5450 - Circulating Technologies			107.92
<b>10-5490 - Electronic Services</b>			
<b>10-5491 - Online Databases</b>			
<b>10-5492 - Online Databases - Adults</b>			
	04/15/2022	ENCYCLOPAEDIA BRITANNICA, INC.	850.00
	04/15/2022	NEWSBANK INC.	6,783.00
	04/15/2022	NEW ENGLAND HISTORIC	270.00
	04/15/2022	RECORD INFORMATION SERVICES, INC.	777.00
Total 10-5492 - Online Databases - Adults			8,680.00
<b>10-5493 - Online Databases - Children's</b>			
	04/15/2022	ENCYCLOPAEDIA BRITANNICA, INC.	2,650.00
Total 10-5493 - Online Databases - Children's			2,650.00
Total 10-5491 - Online Databases			11,330.00
<b>10-5494 - Digital Popular Materials</b>			

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Bills Paid Report By Class**  
March 12 through April 15, 2022

	Date	Name	Paid Amount
<b>10-5495 - Dig. Popular Materials - Adults</b>			
	04/15/2022	OVERDRIVE, INC.	554.70
	04/15/2022	OVERDRIVE, INC.	815.75
	04/15/2022	OVERDRIVE, INC.	343.22
	03/23/2022	KANOPY INC.	108.00
	03/23/2022	KANOPY INC.	400.00
	03/23/2022	KANOPY INC.	432.00
	03/23/2022	KANOPY INC.	539.00
	03/23/2022	KANOPY INC.	533.00
	03/23/2022	KANOPY INC.	407.00
	04/15/2022	OVERDRIVE, INC.	450.52
	04/15/2022	OVERDRIVE, INC.	1,127.88
	04/15/2022	OVERDRIVE, INC.	335.02
	04/15/2022	OVERDRIVE, INC.	703.48
	04/15/2022	OVERDRIVE, INC.	668.97
	04/15/2022	OVERDRIVE, INC.	635.77
	04/15/2022	KANOPY INC.	492.00
	04/15/2022	OVERDRIVE, INC.	752.03
	04/15/2022	OVERDRIVE, INC.	593.78
	04/15/2022	OVERDRIVE, INC.	389.47
	04/15/2022	OVERDRIVE, INC.	533.30
	04/15/2022	OVERDRIVE, INC.	102.50
	04/15/2022	OVERDRIVE, INC.	242.57
	04/15/2022	OVERDRIVE, INC.	897.96
	04/15/2022	OVERDRIVE, INC.	1,137.68
	04/15/2022	OVERDRIVE, INC.	260.97
	04/15/2022	MIDWEST TAPE, LLC	9,274.34
	04/15/2022	EBSCO INDUSTRIES INC	5.51
	04/15/2022	EBSCO INDUSTRIES INC	5.51
	04/15/2022	BIBLIOTHECA, LLC	5,747.76
Total 10-5495 - Dig. Popular Materials - Adults			28,489.69
<b>10-5496 - Dig. Pop. Materials - Juvenile</b>			
	04/15/2022	OVERDRIVE, INC.	3,095.72
	04/15/2022	OVERDRIVE, INC.	557.73
Total 10-5496 - Dig. Pop. Materials - Juvenile			3,653.45
Total 10-5494 - Digital Popular Materials			32,143.14
Total 10-5490 - Electronic Services			43,473.14
<b>10-5497 - Interlibrary Loan Fees</b>			
	04/15/2022	IHLS-OCLC	328.24
	04/15/2022	IHLS-OCLC	328.24
Total 10-5497 - Interlibrary Loan Fees			656.48

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
Total 10-5400 · Materials			101,424.10
<b>10-5500 · Processing</b>			
<b>10-5510 · Acquisitions</b>			
	04/15/2022	BAKER & TAYLOR - L5581062	1,175.00
Total 10-5510 · Acquisitions			1,175.00
<b>10-5520 · Cataloging</b>			
	04/15/2022	IHLS-OCLC	2,655.67
	04/15/2022	MIDWEST TAPE, LLC	542.04
	04/15/2022	MIDWEST TAPE, LLC	125.00
	04/15/2022	IHLS-OCLC	2,655.67
Total 10-5520 · Cataloging			5,978.38
Total 10-5500 · Processing			7,153.38
<b>10-5600 · Supplies</b>			
<b>10-5611 · Supplies - Admin</b>			
	04/15/2022	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	451.68
Total 10-5611 · Supplies - Admin			451.68
<b>10-5613 · Supplies - Children's</b>			
	04/01/2022	Amazon Marketplace.com - CMPL Credit Card	199.00
	04/15/2022	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	91.12
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	110.15
	03/31/2022	Thames & Kosmos - CMPL Credit Card	2.20
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	31.80
Total 10-5613 · Supplies - Children's			434.27
<b>10-5614 · Supplies - Circulation</b>			
	04/15/2022	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	33.48
	04/15/2022	DEMCO, INC.	8.32
	04/15/2022	ELM USA, INC.	714.49
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	57.00
Total 10-5614 · Supplies - Circulation			813.29
<b>10-5615 · Supplies - Maintenance</b>			
	04/15/2022	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	809.41
	04/15/2022	LOWE'S	13.29
	04/15/2022	LOWE'S	68.35
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	48.01
	04/15/2022	BATTERIES + BULBS	12.20
	04/15/2022	ULINE, INC	38.24
	04/15/2022	ACE HARDWARE OF LIBERTYVILLE, INC.	15.98
	04/15/2022	LOWE'S	31.29
	04/15/2022	IDLEWOOD ELECTRIC SUPPLY INC.	66.00
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	108.78
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	79.99

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
	04/15/2022	ULINE, INC	145.58
	04/15/2022	LOWE'S	55.06
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	127.35
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	243.90
	04/15/2022	LOWE'S	21.84
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	35.76
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	25.65
Total 10-5615 · Supplies - Maintenance			1,946.68
<b>10-5616 · Supplies - ILL</b>			
	04/15/2022	ULINE, INC	59.93
Total 10-5616 · Supplies - ILL			59.93
<b>10-5617 · Supplies - Outreach</b>			
	04/15/2022	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	6.73
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	27.82
Total 10-5617 · Supplies - Outreach			34.55
<b>10-5618 · Supplies - Tech Services</b>			
	04/15/2022	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	179.47
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	11.65
	04/15/2022	DEMCO, INC.	102.78
	04/15/2022	DEMCO, INC.	78.43
Total 10-5618 · Supplies - Tech Services			372.33
<b>10-5660 · Supplies - Computer</b>			
	04/15/2022	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	1,460.14
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	233.41
Total 10-5660 · Supplies - Computer			1,693.55
<b>10-5670 · Supplies - Paper</b>			
	04/15/2022	GRAPHIC 14, INCORPORATED	1,293.38
Total 10-5670 · Supplies - Paper			1,293.38
<b>10-5680 · Supplies - Staff Room</b>			
	04/15/2022	REFRESHING GREAT LAKES, LLC	320.50
	04/15/2022	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	381.33
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	7.94
	04/01/2022	Amazon Marketplace.com - CMPL Credit Card	29.80
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	48.41
Total 10-5680 · Supplies - Staff Room			787.98
Total 10-5600 · Supplies			7,887.64
<b>10-5700 · Vehicles</b>			
<b>10-5710 · Bookmobile Fuel</b>			
	04/15/2022	VILLAGE-VERNON	82.30
Total 10-5710 · Bookmobile Fuel			82.30
<b>10-5720 · Bookmobile Maintenance/Repair</b>			

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
	03/31/2022	Lake County Truck Sales-CMPL Credit Card	511.81
	03/31/2022	83RV Inc - CMPL Credit Card	202.68
Total 10-5720 · Bookmobile Maintenance/Repair			714.49
<b>10-5750 · Van Fuel</b>			
	04/15/2022	VILLAGE-VERNON	261.89
Total 10-5750 · Van Fuel			261.89
<b>10-5760 · Van Maintenance/Repair</b>			
	03/31/2022	Knapheide Truck Equip - CMPL Credit Card	322.50
	03/31/2022	Berry Tire & Auto - CMPL Credit Card	28.10
Total 10-5760 · Van Maintenance/Repair			350.60
Total 10-5700 · Vehicles			1,409.28
<b>10-5800 · Computer Operations</b>			
<b>10-5865 · Remote Communications Expenses</b>			
	03/29/2022	DOWNS SAMUELSON, HALEY	10.00
	03/29/2022	HANSEN, JO	10.00
	03/29/2022	KING, BECKY	10.00
	04/15/2022	ECKMANN, ROBERT	10.00
	04/15/2022	ECKMANN, ROBERT	10.00
	04/15/2022	GAFKA, DEBORAH	10.00
	04/15/2022	COMPTON, PATRICIA	10.00
	04/15/2022	HANSEN, JO	10.00
	04/15/2022	KING, BECKY	10.00
	04/15/2022	KRAUSE, DONNA	10.00
	04/15/2022	LARSON, ANDREA	10.00
	04/15/2022	SCHOENFIELD, SONIA	10.00
	04/15/2022	MORTON, MARK	10.00
Total 10-5865 · Remote Communications Expenses			130.00
<b>10-5830 · Replacement Hardware/Software</b>			
<b>10-5831 · Rep Hrdwre/Sftwre - Admin</b>			
	03/31/2022	Payflow/Paypal - CMPL Credit Card	30.00
	03/31/2022	Liberated Syndication - CMPL Credit Card	15.00
	03/31/2022	Payflow/Paypal - CMPL Credit Card	0.40
	03/31/2022	Wordpress.com - CMPL Credit card	99.00
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	169.90
	03/31/2022	GODADDY - CMPL Credit Card	499.98
	03/31/2022	VOLGISTICS INC.	648.00
Total 10-5831 · Rep Hrdwre/Sftwre - Admin			1,462.28
Total 10-5830 · Replacement Hardware/Software			1,462.28
<b>10-5850 · Misc Contracts</b>			
	04/15/2022	ENVISIONWARE, INC.	3,522.40
	03/29/2022	BIBLIOTHECA, LLC	35,133.64

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
Total 10-5850 - Misc Contracts			38,656.04
<b>10-5860 - Internet</b>			
	04/15/2022	AT&T	711.46
	03/29/2022	COMCAST	921.00
Total 10-5860 - Internet			1,632.46
Total 10-5800 - Computer Operations			41,880.78
<b>10-5900 - Utilities</b>			
<b>10-5910 - Electricity</b>			
<b>10-5911 - Electricity - Aspen</b>			
	04/15/2022	CONSTELLATION NEW ENERGY, INC.	6,181.39
Total 10-5911 - Electricity - Aspen			6,181.39
<b>10-5912 - Electricity - Cook Park</b>			
	04/15/2022	CONSTELLATION NEW ENERGY, INC.	8,441.31
Total 10-5912 - Electricity - Cook Park			8,441.31
Total 10-5910 - Electricity			14,622.70
<b>10-5920 - Gas</b>			
<b>10-5921 - Gas - Aspen</b>			
	04/15/2022	CONSTELLATION NATURAL GAS	798.70
Total 10-5921 - Gas - Aspen			798.70
<b>10-5922 - Gas - Cook Park</b>			
	04/15/2022	CONSTELLATION NATURAL GAS	1,033.88
Total 10-5922 - Gas - Cook Park			1,033.88
Total 10-5920 - Gas			1,832.58
<b>10-5930 - Water</b>			
<b>10-5931 - Water - Aspen</b>			
	03/31/2022	LAKE COUNTY DEPARTMENT OF PUBLIC WORK	275.78
Total 10-5931 - Water - Aspen			275.78
Total 10-5930 - Water			275.78
Total 10-5900 - Utilities			16,731.06
<b>10-6000 - Telephone</b>			
<b>10-6010 - Telephone</b>			
	03/29/2022	PEERLESS NETWORK, INC.	1,137.14
	03/29/2022	COMCAST	296.92
	04/15/2022	PEERLESS NETWORK, INC.	1,134.94
Total 10-6010 - Telephone			2,569.00
<b>10-6020 - Bookmobile - Telephone</b>			
	03/29/2022	VERIZON WIRELESS SERVICES LLC	232.81
Total 10-6020 - Bookmobile - Telephone			232.81
<b>10-6050 - Telephone Service Contracts</b>			
	04/15/2022	BLUE WIRE COMMUNICATIONS	1,495.74
Total 10-6050 - Telephone Service Contracts			1,495.74

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
**Bills Paid Report By Class**  
March 12 through April 15, 2022

	Date	Name	Paid Amount
Total 10-6000 · Telephone			4,297.55
<b>10-6100 · Postage</b>			
	03/29/2022	PITNEY BOWES - RESERVE ACCOUNT	1,000.00
Total 10-6100 · Postage			1,000.00
<b>10-6200 · Maintenance</b>			
<b>10-6210 · Janitorial Service</b>			
<b>10-6211 · Janitorial Service - Aspen</b>			
	04/15/2022	COMPLETE CLEANING COMPANY, INC.	2,381.83
Total 10-6211 · Janitorial Service - Aspen			2,381.83
<b>10-6212 · Janitorial Service - Cook Park</b>			
	04/15/2022	COMPLETE CLEANING COMPANY, INC.	3,818.89
Total 10-6212 · Janitorial Service - Cook Park			3,818.89
Total 10-6210 · Janitorial Service			6,200.72
<b>10-6220 · Landscaping Service</b>			
<b>10-6221 · Landscaping - Aspen</b>			
	04/15/2022	LANDSCAPE CONCEPTS, INC.	773.88
Total 10-6221 · Landscaping - Aspen			773.88
<b>10-6222 · Landscaping - Cook Park</b>			
	04/15/2022	LANDSCAPE CONCEPTS, INC.	517.13
Total 10-6222 · Landscaping - Cook Park			517.13
Total 10-6220 · Landscaping Service			1,291.01
<b>10-6230 · Snow Removal</b>			
<b>10-6231 · Snow Removal - Aspen</b>			
	04/15/2022	JAMES MARTIN ASSOCIATES, INC.	646.25
	04/15/2022	JAMES MARTIN ASSOCIATES, INC.	573.00
	04/15/2022	JAMES MARTIN ASSOCIATES, INC.	191.00
Total 10-6231 · Snow Removal - Aspen			1,410.25
<b>10-6232 · Snow Removal - Cook Park</b>			
	04/15/2022	JAMES MARTIN ASSOCIATES, INC.	101.00
	04/15/2022	JAMES MARTIN ASSOCIATES, INC.	442.75
Total 10-6232 · Snow Removal - Cook Park			543.75
Total 10-6230 · Snow Removal			1,954.00
<b>10-6240 · Trash Removal</b>			
<b>10-6242 · Trash Removal - Cook Park</b>			
	03/31/2022	GROOT INDUSTRIES, INC.	220.82
Total 10-6242 · Trash Removal - Cook Park			220.82
Total 10-6240 · Trash Removal			220.82
<b>10-6250 · Miscellaneous</b>			
<b>10-6251 · Misc. Maintenance - Aspen</b>			
	04/15/2022	AMS OF NORTHERN ILLINOIS	198.00
Total 10-6251 · Misc. Maintenance - Aspen			198.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
<b>10-6252 · Misc. Maintenance - Cook Park</b>			
	04/15/2022	AMBIUS, LLC (19)	347.98
	04/15/2022	AMS OF NORTHERN ILLINOIS	149.00
			<u>496.98</u>
Total 10-6252 · Misc. Maintenance - Cook Park			496.98
Total 10-6250 · Miscellaneous			<u>694.98</u>
Total 10-6200 · Maintenance			10,361.53
<b>10-6300 · Repair</b>			
<b>10-6340 · Service Contracts-Mech. &amp; Bldg.</b>			
<b>10-6342 · Service Contracts - Cook Park</b>			
	03/29/2022	FIRE & SECURITY SERVICES, INC.	123.00
	04/15/2022	FIRE & SECURITY SERVICES, INC.	221.00
	03/31/2022	SUBURBAN ELEVATOR	557.01
			<u>901.01</u>
Total 10-6342 · Service Contracts - Cook Park			901.01
Total 10-6340 · Service Contracts-Mech. & Bldg.			901.01
<b>10-6360 · Office Machine Service Contract</b>			
	04/15/2022	KONICA MINOLTA BUSINESS SOLUTIONS	382.89
			<u>382.89</u>
Total 10-6360 · Office Machine Service Contract			382.89
Total 10-6300 · Repair			1,283.90
<b>10-6500 · Professional Services</b>			
<b>10-6520 · Legal Services</b>			
	04/15/2022	KLEIN, THORPE AND JENKINS, LTD.	1,237.50
			<u>1,237.50</u>
Total 10-6520 · Legal Services			1,237.50
<b>10-6530 · Consulting</b>			
	04/15/2022	HR SOURCE	3,500.00
	04/15/2022	SARAH KEISTER ARMSTRONG & ASSOCIATES, L	5,250.00
			<u>8,750.00</u>
Total 10-6530 · Consulting			8,750.00
<b>10-6540 · Payroll Processing</b>			
	03/14/2022		370.42
	03/25/2022		931.12
	04/08/2022		355.06
			<u>1,656.60</u>
Total 10-6540 · Payroll Processing			1,656.60
<b>10-6560 · Recruitment</b>			
	04/15/2022	QUEST DIAGNOSTICS	35.50
	04/15/2022	QUEST DIAGNOSTICS	35.50
	04/15/2022	PEOPLEFACTS	61.88
			<u>132.88</u>
Total 10-6560 · Recruitment			132.88
<b>10-6575 · Miscellaneous Services &amp; Fees</b>			
	03/31/2022		7.35
	03/31/2022		7.35
			<u>14.70</u>
Total 10-6575 · Miscellaneous Services & Fees			14.70
Total 10-6500 · Professional Services			11,791.68



COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
<b>10-6600 - Improvements</b>			
<b>10-6630 - Equipment</b>			
<b>10-6631 - Equipment - Admin</b>			
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	134.95
Total 10-6631 - Equipment - Admin			134.95
Total 10-6630 - Equipment			134.95
<b>10-6650 - Copiers &amp; Other Leased Equip</b>			
	04/15/2022	KONICA MINOLTA	511.35
	04/15/2022	PITNEY BOWES GLOBAL FINANCIAL SERVICES I	504.72
Total 10-6650 - Copiers & Other Leased Equip			1,016.07
Total 10-6600 - Improvements			1,151.02
<b>10-6700 - Community Relations</b>			
<b>10-6712 - Graphics</b>			
	03/31/2022	ADOBE - CMPL Credit Card	29.99
Total 10-6712 - Graphics			29.99
<b>10-6720 - Programming - Adult</b>			
<b>10-6721 - Programs - Performances</b>			
	04/15/2022	BRADFORD, BARRY	300.00
	04/15/2022	MADDOX, SUSAN K.	300.00
	04/15/2022	DVORAK, MARK	150.00
	04/08/2022		-90.00
	04/08/2022		-15.00
	04/08/2022		-15.00
	04/08/2022		-15.00
	04/08/2022		-15.00
	04/15/2022	GARY E. MIDKIFF & COMPANY	210.00
	04/11/2022	WALKER, RANDALL D.	-137.50
	04/15/2022	GODDARD, LESLIE	250.00
	04/15/2022	YIESLA, SHARON	200.00
	03/23/2022	SECOND HAND SOUL BAND INC	100.00
	04/15/2022	YIESLA, SHARON	200.00
	04/15/2022	PERIWINKLE ART STUDIO	250.00
	04/15/2022	YIESLA, SHARON	200.00
Total 10-6721 - Programs - Performances			1,872.50
<b>10-6722 - Book Discussions&amp;Author Events</b>			
	03/29/2022	MANANSALA, MIA	100.00
Total 10-6722 - Book Discussions&Author Events			100.00
<b>10-6723 - Other Expenditures</b>			
	04/15/2022	LOWE'S	4.45
Total 10-6723 - Other Expenditures			4.45
<b>10-6726 - Computer</b>			

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
	04/15/2022	MAYBERRY, MELISSA	150.00
	04/15/2022	MONTANO, ESTEVAN	150.00
	04/15/2022	MONTANO, ESTEVAN	150.00
	03/18/2022	MAYBERRY, MELISSA	-150.00
	04/15/2022	MONTANO, ESTEVAN	150.00
	04/15/2022	VERNON AREA PUBLIC LIBRARY DISTRICT	57.00
Total 10-6726 · Computer			507.00
Total 10-6720 · Programming - Adult			2,483.95
<b>10-6740 · Programming - Children's</b>			
	04/15/2022	ACE HARDWARE OF LIBERTYVILLE, INC.	155.80
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	19.68
	04/15/2022	ULINE, INC	19.05
	04/15/2022	BEVERLEY, JOEL	150.00
	03/31/2022	Oriental Trading Co - CMPL Credit Card	33.52
	04/15/2022	REAL V, LLC	150.00
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	5.46
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	-6.59
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	-26.36
	03/31/2022	Oriental Trading Co - CMPL Credit Card	51.96
	03/31/2022	Xump.com - CMPL Credit Card	63.14
	03/31/2022	Oriental Trading Co - CMPL Credit Card	14.58
	04/15/2022	LIBERTYVILLE MUNDELEIN HISTORICAL SOCIET	100.00
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	93.77
	04/15/2022	VRABLIK II, SCOTT STEVEN	425.00
	03/31/2022	Target Store - CMPL Credit Card	22.00
	03/31/2022	Oriental Trading Co - CMPL Credit Card	11.99
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	7.14
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	392.21
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	74.51
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	28.83
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	19.95
	03/31/2022	Mountain Crest Gardens - CMPL Credit Card	31.86
	03/31/2022	EBAY - CMPL Credit Card	37.80
	03/31/2022	Target Store - CMPL Credit Card	7.96
	03/31/2022	Globalindustrial - CMPL Credit Card	94.54
	03/29/2022	SAM'S CLUB DIRECT	10.48
Total 10-6740 · Programming - Children's			1,988.28
<b>10-6760 · Promotions/Prizes</b>			
<b>10-6761 · Promotions/Prizes- Admin/Gen</b>			
	04/15/2022	AWARDS & ENGRAVING	167.99
Total 10-6761 · Promotions/Prizes- Admin/Gen			167.99

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report By Class**

March 12 through April 15, 2022

	Date	Name	Paid Amount
<b>10-6762 · Promotions/Prizes- Adults</b>			
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	100.00
Total 10-6762 · Promotions/Prizes- Adults			100.00
<b>10-6770 · Promotions/Prizes - YA</b>			
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	150.00
	03/31/2022	Michaels - CMPL Credit Card	29.42
	04/15/2022	BAKER & TAYLOR - L5588902	137.38
Total 10-6770 · Promotions/Prizes - YA			316.80
Total 10-6760 · Promotions/Prizes			584.79
<b>10-6780 · Digital Studios</b>			
<b>10-6781 · Digital Studios - Equipment</b>			
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	25.72
	03/31/2022	AtomicFilament.com - CMPL Credit Card A	32.98
	03/31/2022	AtomicFilament.com - CMPL Credit Card A	37.98
Total 10-6781 · Digital Studios - Equipment			96.68
<b>10-6784 · Digital Studios - Supplies</b>			
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	7.98
Total 10-6784 · Digital Studios - Supplies			7.98
Total 10-6780 · Digital Studios			104.66
<b>10-6790 · Workshops</b>			
<b>10-6791 · Workshops - Equipment</b>			
	03/31/2022	Amazon Marketplace.com - CMPL Credit Card	51.24
Total 10-6791 · Workshops - Equipment			51.24
<b>10-6793 · Workshops - Programs/Classes</b>			
	04/15/2022	DABB, SAMANTHA	150.00
Total 10-6793 · Workshops - Programs/Classes			150.00
<b>10-6794 · Workshops - Supplies</b>			
	04/15/2022	MURROW, JOE	152.25
Total 10-6794 · Workshops - Supplies			152.25
Total 10-6790 · Workshops			353.49
Total 10-6700 · Community Relations			5,545.16
<b>20-8210 · Employer IMRF Disbursements</b>			
	03/25/2022		18,567.84
	04/08/2022		16,098.63
Total 20-8210 · Employer IMRF Disbursements			34,666.47
<b>20-8250 · Employer Soc Security Tax Disb</b>			
	03/25/2022		15,695.16
	04/08/2022		13,726.99
Total 20-8250 · Employer Soc Security Tax Disb			29,422.15
Total Expense			725,634.36
Net Ordinary Income			-487,387.28

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
**Bills Paid Report By Class**  
March 12 through April 15, 2022

	<u>Date</u>	<u>Name</u>	<u>Paid Amount</u>
Other Income/Expense			
Other Expense			
60-9800 · Special Reserve Disbursements			
60-9809 · Aspen - Paver/Front Entrance			
	04/15/2022	FEATHERSTONE, INC.	1,613.57
	04/15/2022	PRODUCT ARCHITECTURE + DESIGN	9,075.32
	04/15/2022	PRODUCT ARCHITECTURE + DESIGN	<u>6,800.00</u>
Total 60-9809 · Aspen - Paver/Front Entrance			17,488.89
60-9813 · Cook Park - Window Replacement			
	04/15/2022	FEATHERSTONE, INC.	2,858.68
	04/15/2022	PRODUCT ARCHITECTURE + DESIGN	9,075.32
	04/15/2022	PRODUCT ARCHITECTURE + DESIGN	<u>10,200.00</u>
Total 60-9813 · Cook Park - Window Replacement			<u>22,134.00</u>
Total 60-9800 · Special Reserve Disbursements			<u>39,622.89</u>
Total Other Expense			<u>39,622.89</u>
Net Other Income			<u>-39,622.89</u>
Net Income			<u><u>-527,010.17</u></u>



# Cook Memorial Public Library District

## Librarian's Statistical Report - Page 1

### March 2022

#### Registered Card Holders

The number of card holders. Excludes in-house patrons. According to the 2020 census, district population was 61,297. Accounts inactive for three years are deleted in June and December.

	March 2020			March 2022			Percent Change
	Juvenile	Adult	Total	Juvenile	Adult	Total	
Cook Memorial Public Library District	9,037	34,224	43,261	7,402	30,876	38,278	-11.52%
Reciprocal Borrowing Patrons	491	6,457	6,948	389	5,540	5,929	-14.67%
<b>Total</b>	<b>9,528</b>	<b>40,681</b>	<b>50,209</b>	<b>7,791</b>	<b>36,416</b>	<b>44,207</b>	<b>-11.95%</b>

#### Visitors

	March 2020	March 2022	Percent Change	FY 2020 To Date	FY 2022 To Date	Percent Change
Aspen Drive Library	10,464	12,583	20.25%	163,999	99,882	-39.10%
Drive-Up		475			2,827	
Cook Park Library	12,768	14,354	12.42%	212,667	110,250	-48.16%
Drive-Up	1,110	1,327	19.55%	11,974	12,589	5.14%
Outreach	696	586	-15.80%	13,710	4,860	-64.55%
<b>Total</b>	<b>25,038</b>	<b>29,325</b>	<b>17.12%</b>	<b>402,350</b>	<b>230,408</b>	<b>-42.73%</b>

#### Program Attendance

	March 2020	March 2022	Percent Change	FY 2020 To Date	FY 2022 To Date	Percent Change
Adult	1,140	1,359	19.21%	12,605	9,117	-27.67%
Juvenile	1,070	1,205	12.62%	14,337	9,419	-34.30%
Young Adult	10	30	200.00%	345	383	11.01%
	2,220	2,594	16.85%	27,287	18,919	-30.67%

#### Special Services

	March 2020	March 2022	Percent Change	FY 2020 To Date	FY 2022 To Date	Percent Change
Reference Questions	4,280	5,822	36.03%	63,812	44,874	-29.68%
Library App Users		578			4,478	
Online Databases*	6,236	4,168	-33.16%	52,438	32,704	-37.63%
www.cooklib.org	88,628	88,661	0.04%	774,293	752,096	-2.87%
Holds Placed	14,409	14,592	1.27%	146,084	129,080	-11.64%
Holds Filled	9,650	12,537	29.92%	122,606	114,996	-6.21%
Homebound Items Delivered	567	692	22.05%	8,908	7,183	-19.36%

\*A count of sessions, available for 67 of 81 Online Databases.

#### Collection Size

	March 2020				Percent of Total	March 2022				Percent of Total	Percent Change
	Juvenile	Adult	Other	Total		Juvenile	Adult	Other	Total		
Aspen Drive Library	47,108	38,920		86,028	32.66%	49,675	43,472		93,147	33.84%	8.28%
Cook Park Library	55,595	106,456	146	162,197	61.58%	57,304	108,439	148	165,891	60.27%	2.28%
Outreach	12,171	3,003	11	15,185	5.76%	13,013	3,170	13	16,196	5.88%	6.66%
<b>Total</b>	<b>114,874</b>	<b>148,379</b>	<b>157</b>	<b>263,410</b>		<b>119,992</b>	<b>155,081</b>	<b>161</b>	<b>275,234</b>		<b>4.49%</b>

## Librarian's Statistical Report - March 2022 - Page 2

### Circulation

	March 2020				March 2022				Percent Change
	Adult	Juvenile	Other	Total	Adult	Juvenile	Other	Total	
Fiction	8,709	15,474		24,183	10,039	22,710		32,749	35.42%
Foreign Language	139	348		487	268	245		513	5.34%
Large Type	1,181	20		1,201	1,391	12		1,403	16.82%
Nonfiction	5,198	5,230		10,428	7,212	5,738		12,950	24.18%
Periodicals	1,019	122		1,141	1,161	83		1,244	9.03%
<b>Subtotal Print</b>	<b>16,246</b>	<b>21,194</b>		<b>37,440</b>	<b>20,071</b>	<b>28,788</b>		<b>48,859</b>	<b>30.50%</b>
Bags and Containers			24	24			25	25	4.17%
Equipment	92	4		96	147	7		154	60.42%
Interlibrary Loan			286	286			153	153	-46.50%
LINKin	1,339			1,339	1,115			1,115	-16.73%
Multimedia		119		119		349		349	193.28%
Other			10	10			5	5	-50.00%
<b>Subtotal Other</b>	<b>1,431</b>	<b>123</b>	<b>320</b>	<b>1,874</b>	<b>1,262</b>	<b>356</b>	<b>183</b>	<b>1,801</b>	<b>-3.90%</b>
eAudiobooks			4,092	4,092			5,039	5,039	23.14%
eBooks			8,169	8,169			7,488	7,488	-8.34%
eMagazines			876	876			313	313	-64.27%
eMusic			283	283			292	292	3.18%
eVideo			791	791			943	943	19.22%
<b>Subtotal Downloadables</b>			<b>14,211</b>	<b>14,211</b>			<b>14,075</b>	<b>14,075</b>	<b>-0.96%</b>
Audiobooks	633	467		1,100	670	482		1,152	4.73%
Compact Discs	1,000	238		1,238	1,233	425		1,658	33.93%
DVDs, Blu-Ray	12,571	4,286		16,857	9,435	3,113		12,548	-25.56%
Video Games	631	780		1,411	425	801		1,226	-13.11%
<b>Subtotal Audiovisual</b>	<b>14,835</b>	<b>5,771</b>		<b>20,606</b>	<b>11,763</b>	<b>4,821</b>		<b>16,584</b>	<b>-19.52%</b>
<b>Grand Total All Agencies</b>	<b>32,512</b>	<b>27,088</b>	<b>14,531</b>	<b>74,131</b>	<b>33,096</b>	<b>33,965</b>	<b>14,258</b>	<b>81,319</b>	<b>9.70%</b>

### Agency Subtotals

	March 2020	March 2022	Percent Change	FY 2020 To Date	FY 2022 To Date	Percent Change
Downloadables	14,211	14,075	-0.96%	108,119	122,764	13.55%
Aspen Drive Library	17,961	19,623	9.25%	213,191	163,634	-23.25%
Cook Park Library	38,926	43,830	12.60%	485,061	381,708	-21.31%
Outreach	3,033	3,791	24.99%	52,394	29,633	-43.44%
<b>Total</b>	<b>74,131</b>	<b>81,319</b>	<b>9.70%</b>	<b>858,765</b>	<b>697,739</b>	<b>-18.75%</b>



## Director's Report April 2022

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David Archer, Library Director

### **Legislative Update**

The Illinois General Assembly recently passed a number of library district-related bills awaiting the Governor's signature:

1. **SB 3497** enables, but does not require, library boards to vote to offer cards at no expense to people under 18 in unserved areas (not taxed for library services) , regardless of their financial ability to pay for a non-resident fee card. The only unserved area adjacent to CMPLD is the Knollwood neighborhood near Lake Bluff. Through an intergovernmental agreement with local school districts serving this area, all students through 12<sup>th</sup> grade are eligible for a free library card at the Lake Bluff Public Library. This bill does not apply to CMPLD.
2. **HB 5283** enables public library districts to hire a treasurer who is not a member of the board and would not have a vote, an option modeled on existing park district law. Two amendments were added: the first one would require all library boards to fill vacancies within 90 days; the second requires the State Librarian to fill the vacancy within a subsequent 60 days if the library board does not. Current law stated that vacancies on library boards should be filled "forthwith," without definition.
3. **SB 3789** creates the Decennial Committees on Local Government Consolidation and Efficiency Act. The Act provides that, within one year after the effective date of the Act and at least once every 10 years thereafter, each unit of local government (except municipalities and counties) must form a committee to study local efficiencies, including an analysis of whether to consolidate with another unit of local government, municipality, or county.
  - a. A report is required to be prepared with recommendations regarding efficiencies, increased accountability, and consolidation.
  - b. Provides that the duties of the committee include, but are not limited to, the study of the unit of local government's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other units of local government and the State.
  - c. Provides that the committee shall collect data, research, analysis, and public input
  - d. Dissolves the committee after completion of its report. Provides for committee membership, meetings, and report requirements. Amends the State Mandates Act to require implementation without reimbursement.

### **All-Staff Training**

The Library will be closed the morning of Friday, May 13 for staff training. Agenda includes:

- Public Library Association Conference Highlights.
- Strategic Plan update by Sarah Keister Armstrong.
- Summer Reading Preview.
- Cybersecurity Awareness in the Workplace.

Daily Herald, March 30, 2022

[dailyherald.com](https://www.dailyherald.com)

## 'A very exciting evening': Mundelein approves redevelopment plan for languishing Oak Creek Plaza

*Russell Lissau*

2-3 minutes

---

If you've driven past the ghost town of a shopping center on Townline Road east of Route 45 in Mundelein and wondered when the heck someone was going to bulldoze the thing and do something new with the property, wonder no more.

The village board on Monday approved a redevelopment agreement with real estate giant [D.R. Horton](#) that paves the way for a large townhouse complex to be called the Townes at Oak Creek.

"(It's) a very historic evening in the life of our village," Mayor Steve Lentz said before the vote at village hall. "It's very exciting."

The proposed development gets its name from the plaza it will replace and a nearby waterway. Forty-five buildings containing 222 townhouses are planned, as well as a public park and a central gathering place for residents.

The plaza has been Mundelein's largest and most visible eyesore for years.

The roughly 33-acre site once was a thriving shopping venue, with a Menards home improvement store, a Hobby Lobby crafts store and many other retailers. But over time, those stores and others departed and weren't replaced.

Based in Texas, D.R. Horton is the largest homebuilder by volume in the nation. Crews will begin demolition work within 60 days as soon as permits are issued, company representative Chris Funkhouser told the board Monday.

Foundations should be poured by the end of the year, Funkhouser said. The entire complex could be finished within 36 to 48 months.

Several businesses in free-standing buildings near the plaza -- including Pita Inn and Culver's restaurants -- aren't part of the property and will remain after D.R. Horton redevelops the site. An XFactor Trampoline attraction that's in an independently owned storefront will stay, too.



# MARCH EMAIL MARKETING STATS



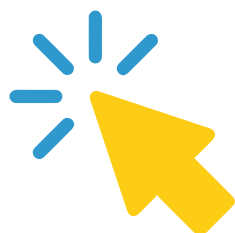
## 54

total emails sent



## 49%

Avg. Open Rate  
nonprofit avg. 34%



## 1%

Avg. Click Rate  
nonprofit avg. 2%

List Name	# of Contacts	Δ
Author Visits & Literary Events.....	2,074	+26
Book Club Communications .....	556	+222
Career & Job Events .....	298	+4
Children's Events (birth-age 5).....	257	+6
Children's Events (grades 1-5).....	1,271	+6
Children's Events (middle school).....	507	+1
Cinema Club Newsletter .....	117	+7
CMPLD eNews .....	20,228	-69
eLibrary News.....	560	+4
Events (adults) .....	3,411	-6
Events (high school) .....	465	+1
Genealogy Events (adults) .....	433	+7
Health & Wellness Events (adults).....	504	+7
History Events (adults).....	563	+41
Home, Cooking & Garden Events (adults).....	660	+41
Movie Matinees (adults).....	781	+18
Music Performances (adults).....	589	+24
Personal Finance Presentations (adults) .....	403	+77
Teacher Resources.....	214	+5
Technology Classes (adults).....	476	+11

## Top Clicked-On Emails

### 1



### 2



### 3



### 4



### 5




# MARCH SOCIAL MARKETING STATS

## facebook

 **3,509**  
page likes

 **51**  
total posts

 **7,792**  
unique users reached

## Instagram

 **1,303**  
followers

 **41**  
total posts  
+ 25 stories

 **1,444**  
unique users reached

## twitter

 **1,930**  
followers

 **50**  
total tweets

 **11,000**  
total tweet views



**1** Ukraine Collection Drive Ending  
6,367 reached; 461 engagements

**2** Wizard of Oz Trivia Question  
1,632 reached; 292 engagements

**3** We're Hiring Two Positions  
1,098 reached; 156 engagements

**4** #JoeDay  
1,028 reached; 72 engagements

**5** In-Person Family Story Time  
1,023 reached; 123 engagements



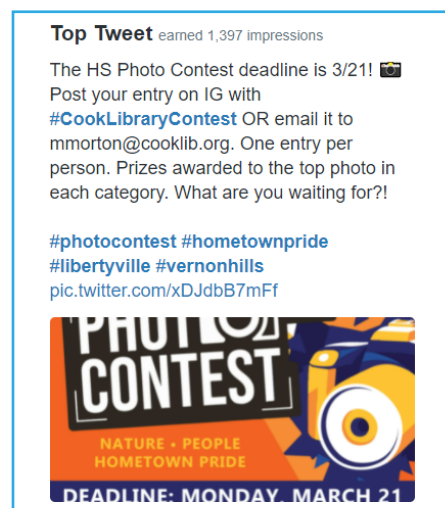
**1** In-Person Family Story Time  
481 reached; 65 engagements

**2** Wizard of Oz Trivia Question  
436 reached; 26 engagements

**3** #JoeDay  
423 reached; 45 engagements

**4** Ukraine Collection Drive  
386 reached; 40 engagements

**5** Back Up Your Files Reminder  
347 reached; 19 engagements



**1** High School Photo Contest Deadline  
1,397 impressions; 8 engagements

**2** Bridgerton Books Promo  
1,078 impressions; 7 engagements

**3** Daylight Saving Time Reminder  
843 impressions; 3 engagements

**4** Youth Art at Cook Park Library  
674 impressions; 10 engagements

**5** Native American Schools Recording Now on YouTube  
289 impressions; 7 engagements



**Friday, May 13 to Sunday, May 15**  
**Aspen Drive Library Lower Level (metered attendance)**  
**701 Aspen Drive, Vernon Hills, Illinois**

# **FRIENDS OF THE LIBRARY** **2022 ANNUAL\* SPRING** **BOOK SALE**

## **Member's First Choice**

**Friday, May 13:** Members only - 1 to 2:30 p.m.

Join at the Book Sale entrance for \$10 for the year or \$50 for a lifetime membership.



## **Open to the Public**

**Friday, May 13:** 3 to 5:30 p.m.

**Saturday May 14:** 9:30 a.m. to 4:30 p.m.

**Sunday May 15 \$5 Bag Sale:** 1 to 4:30 p.m.

(All the books that fit in the bag. We supply it, you fill it)

We accept cash, checks, credit cards, and debit cards. Proceeds support the Cook Memorial Public Library District.

Do You Have Membership or Book Sale Questions? Looking for other ways to help during the Sale? Email us at [friendsofcooklibrary@gmail.com](mailto:friendsofcooklibrary@gmail.com), check our Facebook page (@Friendsofcook and select us), or call 847-362-2330.

### **The Fine Print**

Jobbers and scanners are permitted. No overnight holds. Attendance limited to 40 persons at a time in the sale area. Numbered tickets to enter the sale will be available in the Children's area. Entrance to the sale

will be announced by ticket number every ten minutes. Please be courteous. Masks are encouraged. The Book Sale is subject to change as the pandemic changes. We may make operational changes as we gain experience. The sale is entered by walking down steps and exited by elevator. If required, patrons will be escorted down using the elevator.

During the Sunday, May 15th Bag Sale, only the paper grocery bags with handles provided by the Friends can be used to get a bag of books for \$5. Multiple bags of books may be purchased. Educators who teach at schools in the district may select books free of charge. Please bring your ID.

\*Allowing for pandemic exceptions



# **Cook Memorial Public Library District**

847-362-2330 • [cooklib.org](http://cooklib.org) • Download Our App



Cook Memorial Public Library District													
Investment Maturity Schedule													
March 31, 2022													
Investment Account	Issue Date	Maturity Date	Face Value	Coupon/YTM	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Total
<b>Special Reserve Fund:</b>													
Flagstar BK FSB Troy, MI CD	16-Jun-2021	16-Jun-2023	245,000	0.150%						245,000			245,000
Goldman Sachs BK USA New York, NY CD	16-Aug-2021	17-Feb-2023	125,000	0.200%					125,000				125,000
BMW BK North Amer Salt Lake City UT CD (10/08/21)	1-Oct-2021	10-Oct-2023	245,000	0.350%								245,000	245,000
GE Cap Retail BK Draper UT CD (10/08/21)	1-Oct-2021	10-Oct-2023	245,000	0.400%								245,000	245,000
Israel Disc BK New York NY CD (11/12/21)	3-Nov-2021	14-Aug-2023	245,000	0.450%							245,000		
<b>Total Special Reserve</b>			1,105,000		-	-	-	-	125,000	245,000	245,000	490,000	1,105,000
<b>Working Cash Fund:</b>													
<b>Total Working Cash Fund</b>			0		-	-	-	-	-	-	-	-	-
<b>General Fund:</b>													
UBS BK USA Salt Lake City, UT CD	16-Jun-2021	16-Jun-2022	245,000	0.100%		245,000							245,000
State BK India New York, NY CD	16-Aug-2021	16-Aug-2022	125,000	0.150%			125,000						125,000
<b>Total General Fund</b>			370,000		-	245,000	125,000	-	-	-	-	-	370,000
<b>Total Investments</b>			1,475,000		-	245,000	125,000	-	125,000	245,000	245,000	490,000	1,475,000
<b>Difference</b>			0										

Cook Memorial Public Library District															
Investment Transaction Schedule - JP Morgan Chase															
Date	Investment	Transaction Type	Description	Certificates of Deposit				Savings Accounts			Interest Income				
				General Fund	Special Reserve Fund	Working Cash Fund	Total	General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
31-Dec-2021	Ending Balance			370,000.00	1,105,000.00	0.00	1,475,000.00	56,465.05	201,018.61	357,473.16	122.85	184.25	14.13	50.19	371.42
18-Jan-2022	UBS Bk USA Salt Lake City UT CD	Interest					0.00				20.81				20.81
31-Jan-2022	Chase Bank	Interest					0.00	2.38	8.47	10.85			2.38	8.47	10.85
31-Jan-2022	Ending Balance			370,000.00	1,105,000.00	0.00	1,475,000.00	56,467.43	201,027.08	357,484.01	143.66	184.25	16.51	58.66	403.08
16-Feb-2022	UBS Bk USA Salt Lake City UT CD	Interest					0.00				20.81				20.81
18-Feb-2022	Goldman Sachs BK USA New York, NY	Interest					0.00					126.03			126.03
28-Feb-2022	Chase Bank	Interest					0.00	2.15	7.66	9.81			2.15	7.66	9.81
28-Feb-2022	Ending Balance			370,000.00	1,105,000.00	0.00	1,475,000.00	56,469.58	201,034.74	357,493.82	164.47	310.28	18.66	66.32	559.73
16-Mar-2022	UBS Bk USA Salt Lake City UT CD	Interest					0.00				18.79				18.79
31-Mar-2022	Chase Bank	Interest					0.00	2.38	8.48	10.86			2.38	8.48	10.86
31-Mar-2022	Ending Balance			370,000.00	1,105,000.00	0.00	1,475,000.00	56,471.96	201,043.22	357,504.68	183.26	310.28	21.04	74.80	589.38

# Position Summary

Cook Memorial Public Library

Report date as of Mar 31, 2022

Report run time: April 02, 2022 01:41 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc	CY	Div/Int Rate
								Accr Inc	Cost Yld	
... 6412 / Cook Memorial PLD General			370,000.00		369,533	-467	-0.13	433.00	0.12	
								126.68	0.12	
CORPORATE BONDS			245,000.00		244,781	-219	-0.09	245.00	0.10	
								10.07	0.10	
245,000	UBS BK USA SALT LAKE CITY UT C/D FDIC INS TO LIMITS 90348JM56060	2022-06-16	245,000.00	99.9108	244,781	-219	-0.09	245.00	0.10	0.10
								10.07	0.10	
CASH BALANCE			125,000.00		124,752	-248	-0.20	188.00	0.15	
								116.61	0.15	
125,000	STATE BK INDIA NEW YORK N Y C/D FDIC INS TO LIMITS 856285WT4060	2022-08-16	125,000.00	99.8014	124,752	-248	-0.20	188.00	0.15	0.15
								116.61	0.15	
... 6414 / Cook Memorial PLD Special Res			1,105,000.00		1,086,197	-18,803	-1.70	3,559.00	0.33	
								1,429.62	0.32	
CORPORATE BONDS			1,105,000.00		1,086,197	-18,803	-1.70	3,559.00	0.33	
								1,429.62	0.32	
245,000	BMW BK NORTH AMER SALT LAKE CITY UTAH C/D FDIC INS TO 05580AE59060	2023-10-10	245,000.00	97.9189	239,901	-5,099	-2.08	858.00	0.36	0.35
								408.78	0.35	
245,000	FLAGSTAR BK FSB TROY MICH C/D FDIC INS TO LIMITS 33847E4M6060	2023-06-16	245,000.00	98.4128	241,111	-3,889	-1.59	368.00	0.15	0.15
								105.72	0.15	
125,000	GOLDMAN SACHS BK USA NEW YORK C/D FDIC INS TO LIMITS 38149MYJ6060	2023-02-17	125,000.00	99.1586	123,948	-1,052	-0.84	250.00	0.20	0.20
								28.08	0.20	
245,000	ISRAEL DISC BK NEW YORK N Y C/D FDIC INS TO LIMITS 465076SV0060	2023-08-14	245,000.00	98.4292	241,152	-3,848	-1.57	1,103.00	0.46	0.45
								419.86	0.45	

Please note disclosures and glossary included herein for important information about this report

J.P.Morgan

Cook Memorial Public Library District											
Investment Transaction Schedule - Byline Bank											
Date	Investment	Transaction Type	Description	Savings Accounts			Interest Income				
				General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
31-Dec-2021	Ending Balance			10,771.59	641,613.31	652,384.90	0.00	0.00	13.51	804.78	818.29
31-Jan-2022		Interest	For January 2022	2.28	135.69	137.97			2.28	135.69	137.97
						0.00					0.00
31-Jan-2022	Ending Balance			10,773.87	641,749.00	652,522.87	0.00	0.00	15.79	940.47	956.26
28-Feb-2022		Interest	For February 2022	2.06	122.58	124.64			2.06	122.58	124.64
						0.00					0.00
28-Feb-2022	Ending Balance			10,775.93	641,871.58	652,647.51	0.00	0.00	17.85	1,063.05	1,080.90
31-Mar-2022		Interest	For March 2022	2.28	135.74	138.02			2.28	135.74	138.02
						0.00					0.00
31-Mar-2022	Ending Balance			10,778.21	642,007.32	652,785.53	0.00	0.00	20.13	1,198.79	1,218.92

Cook Memorial Public Library District					
Investment Transaction Schedule - MaxSafe Account - General Fund					
Date	Investment	Transaction Type	Description	MaxSafe Account - General Fund	Interest Income
<b>31-Dec-2021</b>	<b>Ending Balance</b>			<b>5,232,011.86</b>	<b>2,066.67</b>
19-Jan-2022	Maintenance Fee	Fee	Analysis for 12/21	(7.35)	
31-Jan-2022	Wintrust Bank	Interest	For January 2022	555.45	555.45
<b>31-Jan-2022</b>	<b>Ending Balance</b>			<b>5,232,559.96</b>	<b>2,622.12</b>
17-Feb-2022	Maintenance Fee	Fee	Analysis for 01/22	(7.35)	
28-Feb-2022	Wintrust Bank	Interest	For February 2022	661.46	661.46
<b>28-Feb-2022</b>	<b>Ending Balance</b>			<b>5,233,214.07</b>	<b>3,283.58</b>
10-Mar-2022	Transfer to Chase Operating A/C	Transfer		(500,000.00)	
16-Mar-2022	Maintenance Fee	Fee	Analysis for 02/22	(7.35)	
31-Mar-2022	Wintrust Bank	Interest	For March 2022	1,325.21	1,325.21
<b>31-Mar-2022</b>	<b>Ending Balance</b>			<b>4,734,531.93</b>	<b>4,608.79</b>



Cook Memorial Public Library District					
Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund					
Date	Investment	Transaction Type	Description	MaxSafe Account - Special Reserve Fund	Interest Income
<b>31-Dec-2021</b>	<b>Ending Balance</b>			<b>1,231,733.25</b>	<b>176.16</b>
19-Jan-2022	Maintenance Fee	Fee	Analysis for 12/21	(7.35)	
31-Jan-2022	Wintrust Bank	Interest	For January 2022	78.46	78.46
<b>31-Jan-2022</b>	<b>Ending Balance</b>			<b>1,231,804.36</b>	<b>254.62</b>
17-Feb-2022	Maintenance Fee	Fee	Analysis for 01/22	(7.35)	
28-Feb-2022	Wintrust Bank	Interest	For February 2022	108.47	108.47
<b>28-Feb-2022</b>	<b>Ending Balance</b>			<b>1,231,905.48</b>	<b>363.09</b>
17-Mar-2022	Maintenance Fee	Fee	Analysis for 02/22	(7.35)	
31-Mar-2022	Wintrust Bank	Interest	For March 2022	285.60	285.60
<b>31-Mar-2022</b>	<b>Ending Balance</b>			<b>1,232,183.73</b>	<b>648.69</b>

**RESOLUTION 2021-2022/22**

**RESOLUTION ADOPTING REVISED CONFIDENTIALITY & PRIVACY  
POLICY**

WHEREAS, the Library Board of Trustees last approved revisions to the Confidentiality and Privacy Policy ("Policy") on October 16, 2018; and

WHEREAS, the Policy Review Committee at their meeting on March 22, 2022, agreed on the need to add language regarding Third Party Vendors per advice given by legal counsel; and

WHEREAS, all prior existing versions of the Policy shall be superseded by the revised Policy adopted by this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: The revised Policy is hereby adopted as amended, substantially in the form attached hereto as Exhibit A.

Section 2: This Resolution is effective immediately on the date of its passage.

PASSED this 19<sup>th</sup> day of April, 2022

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
President, Wendy Vieth

\_\_\_\_\_  
Karen Singer, Secretary

## CONFIDENTIALITY & PRIVACY POLICY

The Cook Memorial Public Library District (“Library”) is committed to the principle of confidentiality of library records and a patron’s expectation of privacy when using library materials and services.

### Article I        Confidentiality and Privacy.

#### Section 1        Library Records.

The Library Records Confidentiality Act (75 ILCS 70/1), mandates the confidentiality of all records containing personally identifiable information relating to an individual’s use of the library including, but not limited to, registration information, checkouts, and reading history. Except pursuant to a court order, no person shall publish or make any information contained in such records available to the public. This restriction shall include the press and any agency of State, Federal or local government. The release of statistical information is permitted provided no individual is identified in the information released.

Individuals requesting their **[own]** account and/or registration information must present their library card or photo identification. Library staff may request additional identification before releasing confidential account information to any individual.

Account information may be disclosed over the phone if the individual named on the card provides ~~his/her~~ **[their]** library card number along with verification of identity.

Parents or legal guardians of children 13 years of age and younger may receive account information on their children’s card. Parents or guardians of children 14-17 years of age may only receive account information for the purposes of recovering overdue material and settling accounts for lost, late, or damaged material, and for other matters related to the recovery of material or charges incurred by minor children for which a parent or guardian may be considered liable.

#### Section 2        Email.

The Library collects email addresses from patrons with their permission. The Library uses this information only for the conduct of library business, such as sending account notices **[,]** ~~and~~ confirming program registrations **[and sharing library news]**. Patrons may opt in to receive emails promoting **[specific]** library

services, collections and programs. The Library does not sell, exchange, or lend email lists to outside companies, organizations, or individuals.

### Section 3      Photography.

The Library may utilize photos and videos from public programs at CMPLD facilities for use in Library publicity. Those not wishing to be in a photograph or video should advise a staff member.

### Section 4      Data Security.

The Library takes reasonable steps to ensure data security, such as:

- A. Electronically purging outdated patron records two times a year.
- B. Investing in appropriate technology to protect the security of personally identifiable information while it is in the library's custody.
- C. Removing cookies, search histories, cached files and temp directories after each public computer session.

### Section 5      Third Party ~~Partners~~ [Vendors].

The Library enters into agreements with reputable third party ~~partners~~ [vendors] to provide certain online content and services to Library patrons, such as program registrations, study room reservations, mobile applications, digital collections and text notifications. Patron information may be accessible to third party ~~partners~~ [vendors] in order to provide these services. Patrons are encouraged to read and become familiar with the privacy policies of these third party ~~partners~~ [vendors] **posted on the Library's website.**

## Article II      Procedure for Request of Confidential Information.

On receipt of any legal process, order or subpoena for confidential library records, the Library staff member in charge will immediately notify the Library Director, Assistant Director, Senior Manager or Board President. The Library Director or his/her designee will consult with the Library Attorney to consider appropriate action. Until the legality of such process, order or subpoena has been affirmatively shown to the satisfaction of the Library attorney, the Library will resist its issuance or enforcement until any such defect has been cured.

Staff is instructed to cooperate with law enforcement officials executing a search warrant. If a search warrant is executed immediately, staff will notify a library official as previously noted.

If a sworn law enforcement officer requesting the information represents that it is

impractical to secure a court order as a result of an emergency where the law enforcement officer has probable cause to believe that there is imminent danger of physical harm, the information requested must be limited to identifying a suspect, witness, or victim of a crime. The information requested without a court order may not include the disclosure of registration or circulation records that would indicate materials borrowed, resources reviewed, or services used at the Library. If requested to do so by the Library, the requesting law enforcement officer must sign a form acknowledging the receipt of the information. (75 ILCS 70/1)

In the event of a demand pursuant to the Patriot Act, the Library Director and/or the Library Attorney will be consulted.

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Date

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Secretary

Adopted: 6/20/95  
Revised: 1/20/98  
Revised: 3/20/01  
Revised: 7/15/03  
Revised: 8/22/06  
Revised: 3/20/07  
Revised: 1/15/13  
Revised: 10/16/18

**[Revised: TBD]**

**RESOLUTION ADOPTING REVISED WIRELESS INTERNET ACCESS  
POLICY**

WHEREAS, the Library Board of Trustees (“Trustees”) last approved revisions to the Wireless Internet Access Policy (“Policy”) at the Regular Board Meeting on April 16, 2019; and

WHEREAS, the Policy Review Committee Meeting on March 22, 2022 revealed the need to update certain provisions of the Policy; and

WHEREAS, all prior existing versions of the Policy shall be superseded by the revised Policy adopted by this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: The revised Policy is hereby adopted as amended, substantially in the form attached hereto as Exhibit A.

Section 2: This Resolution is effective immediately on the date of its passage.

PASSED this 19<sup>th</sup> day of April, 2022

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
President, Wendy Vieth

\_\_\_\_\_  
Karen Singer, Secretary

## **WIRELESS INTERNET ACCESS POLICY**

### Article I        General Policy.

The Cook Memorial Public Library District ("Library") endeavors to develop collections, resources, and services that meet the cultural, informational, recreational, and educational needs of the District's patrons. It is within this context that the Library provides access to electronic information, databases, media, and the Internet ("Electronic Information Networks"). Providing access to Electronic Information Networks is intended primarily for use as an information resource tool and is consistent with the Library's Collection Development Policy and Mission Statement. Patrons can access the Electronic Information Networks inside of the Library using their own computer systems or personal devices utilizing the Library's free, unfiltered wireless internet connection ("Wireless Internet Access"). Electronic Information Networks and Wireless Internet Access are collectively referred to as "Wireless Information Networks."

### Article II        Patron Rights, Responsibilities, and Risks.

Wireless Information Networks are dynamic, global resources that provide access to a wide variety of information. The Library does not have control over these resources and is not responsible for the content, availability, reliability, currency, accuracy or appropriateness of information accessed via their use. Library patrons use these resources at their own discretion and the Library is not responsible for any damages, indirect or direct, including but not limited to, loss of data or any violation of privacy arising from a Library patron's use of Wireless Information Networks. Patrons using Wireless Information Networks agree that the Library may be required to disclose any information if directed to do so by a court of competent jurisdiction. The Library extends the protections of applicable confidentiality laws to all records of Internet activity maintained on the Wireless Information Networks. The Library reserves the authority to reasonably regulate these resources to ensure the proper and efficient operation of the Library.

Library patrons have certain rights with respect to the use of Library resources, including Wireless Information Networks. Library patrons have the right to equitable access and the right to confidentiality and privacy in the use of Wireless Information Networks to the extent possible given certain constraints, such as proximity of other patrons and staff in public access settings. Patrons also have the right to access and read all patron related Library service policies, and discuss questions with the appropriate Library staff. This policy is part of the Library's overall policy structure and should be interpreted in conjunction with other existing policies. Copies of all patron related Library policies are available upon request and on the Library's website.

The Library recognizes that the Internet **[may]** contain materials that ~~is~~ **[are]** inappropriate for children and that may be objectionable to some adults. ~~The Library also recognizes that it is a parent's responsibility and right to guide his/her minor child's Library and Internet use.~~ Parents or legal guardians, not the Library or its staff, are responsible for information selected, transmitted, and/or accessed by their children. **[The Library encourages parents to monitor and supervise their children's Internet use.]**

### Article III      Rules and Guidelines for Use.

The Library provides **[unencrypted/unsecure]** Wireless Internet Access for the convenience of patrons. Patrons use it at their own risk. It is available to the general public, and is NOT INHERENTLY SECURE. The providers cannot and do not guarantee the privacy of user's data and communication while using the service.

- A. There are potentially serious security issues with any computer connected to the Internet without the appropriate protection, ranging from viruses, worms and other programs that can damage the user's computer, to attacks on the computer by unauthorized or unwanted third parties. By using the Wireless Internet Access, a user acknowledges and knowingly accepts the potential serious risks of accessing the Internet over an unsecured network. It is recommended that users take steps to protect their own computer system, such as installing current anti-virus software and maintaining appropriate firewall protection. Users should consult a computer security professional for further information.
- B. The Library accepts no responsibility regarding the ability of patron-owned equipment to connect to the Wireless Internet Access. Individuals accessing the Internet using their own equipment via the Library's wireless connection **[are responsible for configuring their wireless equipment. The Library does not provide software or hardware technical support. Bandwidth is shared and limited, and patrons using more than their fair share may be blocked from wireless access.]** ~~must comply with this Policy.~~ Users shall use Library resources for lawful purposes and respect copyright regulations.
- C. Destruction of, damage to, or alteration of the Library's equipment, software, or network security is prohibited. The Library will take necessary action against anyone violating this policy, including, but not limited to:
  - 1. Asking individuals to discontinue their display of information and images that may cause a disruption; and/or
  - 2. Terminating a Wireless Internet Access session; and/or



3. Revoking a patron's library privileges.

D. Prohibited uses include:

1. Illegal Activity: Using the Wireless Internet Access in violation of applicable local, state and federal laws and regulations, including, but not limited to, advertising, transmitting, or otherwise making available Ponzi schemes, pyramid schemes, fraudulently charging credit cards, pirating software, or making fraudulent offers to sell or buy products, items, or services.

Users may not place any material on the Internet related to any illegal activity or constituting or encouraging conduct that would constitute a criminal offense or give rise to civil liability.

2. Licensing Violations: Use of the Wireless Internet Access in any way, which violates licensing agreements between the Library and network/database providers. Users may not violate software license agreements or engage in unauthorized duplication of copy protected software.
3. Spamming: Sending of unsolicited bulk and/or commercial messages over the Internet using the Wireless Internet Access.
4. Intellectual Property Right Violations: Engaging in any activity that infringes or misappropriates the intellectual property rights of others, including, but not limited to, patents, copyrights, trademarks, service marks, trade secrets, or any other proprietary right of any third party.
5. Obscene or Indecent Speech or Materials: Using the Library's Wireless Internet Access to advertise, solicit, transmit, store, post, display, or otherwise make available obscene images. The Library will notify and fully cooperate with law enforcement if it becomes aware of any use of the Wireless Internet Access in any connection with child pornography or the solicitation of sex with minors.
6. Forging of Headers: Forging or misrepresenting message headers, whether in whole or in part, to mask the originator of the message.
7. Hacking: Accessing illegally or without authorization computers, accounts, equipment or networks belonging to another party, or attempting to penetrate security measures of another system. This includes any activity that may be used as a precursor to an attempted system penetration, including, but not limited to, port scans, stealth scans, or other information gathering activity.
8. Distribution of Internet Viruses, Trojan Horses, or Other Destructive Activities: Distributing information regarding the creation of and sending

Internet viruses, worms, Trojan Horses, ping, flooding, mail-bombing, or denial of service attacks or like matters. Also, activities that disrupt the use of or interfere with the ability of others to effectively use the Wireless Internet Access or any connected network, system, service, or equipment.

9. Facilitating a Violation of this Policy of Use: Advertising, transmitting, or otherwise making available any software product or service that is designed to violate this Policy, which includes the facilitation of the means to spam, initiation of ping, flooding, mail-bombing, denial of service attacks, and piracy of software.
  10. Export Control Violations: The transfer of technology, software, or other materials in violation of applicable export laws and regulations, including, but not limited to, the U.S. Export Administration Regulations and Executive Orders.
  11. Resale: The sale, transfer, or rental of the Wireless Internet Access to customers, clients or other third parties, either directly or as part of a service or product created for resale.
  12. Interference: Use of **[personal]** wireless networks and personal hotspots that interfere with other users' Wireless Internet Access.
- E. By using the Wireless Internet Access, users acknowledge and agree that use of this service is solely at their own risk. By using the Wireless Internet Access, users also agree to all terms set forth in the following Disclaimer.

#### DISCLAIMER

1. Service provided "as is." Wireless Internet Access provides access to the Internet on an "as is" basis with all risks inherent in such access. The providers of the service make no warranty that the service or that any information, software, or other material accessible on the service is free of viruses, worms, Trojan horses or other harmful components. By using the Wireless Internet Access, the user acknowledges and accepts the risks associated with public access to the Internet and public use of an unsecured wireless network.
2. Service provided "as available." Wireless Internet Access is provided on an "as available" basis without warranties of any kind, either express or implied, that the service will be uninterrupted or error-free, including but not limited to vagaries of weather, disruption of service, acts of God, warranties of title, noninfringement, nor implied warranties of

merchantability or fitness for a particular purpose. No advice or information given by the providers, affiliates, or contractors of the service or their

respective employees shall create such a warranty.

3. Disclaimer regarding third party content. Wireless Internet Access offers access to numerous third party web pages, services and content available over the Internet. The Library does not exercise control over sites that users visit or services that users use. Users should read the privacy policies of all sites visited and services used to learn how personal information is handled. The Library does not control and is not responsible for data, content, services or products that users access or download through the service.
4. Indemnity. Users agree to hold harmless and indemnify the Library, and its suppliers, licensors, officers, directors, employees, agents and affiliates from and against any claim arising from or in any way related to the use of the service.

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Date

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Secretary

Adopted: 12/16/14

Revised: 04/16/19

**[Revised: TBD]**

STATE OF ILLINOIS       )  
                                      ) SS  
COUNTY OF LAKE        )

**POST-ISSUANCE TAX COMPLIANCE REPORT**

To:    The Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the “*Policy*”) adopted by The Board of Library Trustees (the “*Board*”) of the Cook Memorial Public Library District, Lake County, Illinois (the “*District*”), on the 18th day of June, 2013, I have prepared a report reviewing the District’s contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District’s compliance with such covenants and expectations.

(a)    *Records.* I have in my possession all of the records required under the Policy.

(b)    *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c)    *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 5th day of April, 2022.

By   
Russell J. Cerqua, Compliance Officer

**RESOLUTION APPROVING WINE PAIRING PROGRAM IN ACCORDANCE WITH  
THE LIBRARY'S ALCOHOLIC LIQUORS SALES AND/OR DELIVERY POLICY**

**WHEREAS**, the Library has tentatively scheduled a summer wine pairing program on Thursday, July 7, 2022 at the Aspen Drive Library meeting room where staff from Vigneto del Bino will offer wine pairing options and serve tasting-size portions of summer wines.; and

**WHEREAS**, per the Library's Alcoholic Liquors Sales and/or Delivery Policy ("Policy"), attached hereto as Exhibit A, Library Trustees must approve any request for the sale and/or delivery of alcohol; and

**WHEREAS**, per the Policy, the offering of wine is part of a Special Event, defined as a "Library-sponsored fundraiser or program of an educational nature occurring in a building owned by CMPLD;" and

**WHEREAS**, the serving of wine at this program adheres to the conditions set forth in the Policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: The serving of wine by Vigneto del Bino staff is approved for this event on July 7, 2022 in accordance with the Library's Alcoholic Liquors Sales and/or Delivery Policy.

Section 2: This Resolution is effective immediately on the date of its passage.

ADOPTED this 19th day of April 2022 pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Wendy Vieth

ATTEST:

\_\_\_\_\_  
Karen Singer, Secretary

**EXHIBIT A**

**ALCOHOLIC LIQUORS SALES AND/OR DELIVERY POLICY**

Article I General Policy.

The sale and/or delivery of alcoholic liquors in buildings owned by the Cook Memorial Public Library District (“Library” or “CMPLD”) shall be in compliance with the Illinois Liquor Control Act of 1934 (P.A. 99-0559; 235 ILCS 5/6-15), as amended from time to time hereafter (the “Act”), and pursuant to the requirements set forth in this Policy.

Article II Definitions.

Section 1 Alcoholic Liquors.

For purposes of this Policy, “alcoholic liquors” includes alcohol, spirits, wine and beer, or as otherwise defined under the Act.

Section 2 Special Event.

For purposes of this Policy, “Special Event” means a Library-sponsored fundraiser or program of a cultural or educational nature occurring in a building owned by CMPLD, at which alcoholic liquors are sold and/or delivered.

Article III Sales of Alcoholic Liquors Limited.

Alcoholic liquors may only be sold at retail or delivered in a building owned by CMPLD during a Special Event as follows:

- A. The sale and/or delivery of alcoholic liquors shall only be permitted during and as part of a Special Event.
- B. Alcoholic liquors can only be sold, distributed, or consumed in the designated special event area(s) of Library-owned property.
- C. No alcoholic liquors may be removed from the designated special event area of a Library-owned building during a Special Event.
- D. No alcoholic liquors may be sold to/by, distributed to/by, or in the possession of any person under the age of 21 at any time on Library property.
- E. A local liquor license shall first be obtained, if required.

Article IV      Approval Required before Sales of Alcoholic Liquors.

Alcoholic liquors shall not be sold or delivered at a Special Event in any building owned by CMPLD unless Library Trustees have first approved the sale and/or delivery of alcoholic liquors at the Special Event.

Article V      Liquor Liability Insurance.

Alcoholic liquors shall not be served or delivered at a Special Event in any building owned by CMPLD unless the Library has host liquor coverage included under its general liability insurance policy, with limits of no less than \$1,000,000.

Alcoholic liquors shall not be sold at a Special Event in any building owned by CMPLD unless the Library obtains dram shop liability insurance coverage with limits of no less than \$1,000,000 for liability arising from the sale of alcoholic liquors to hold harmless the Library from all financial loss, damage or harm.

Third party vendors/caterers/program sponsors shall maintain dram shop liability insurance with limits of no less than \$1,000,000 so as to hold harmless the Library from all financial loss, damage or harm. Proof of such insurance shall be provided with the Library named as an Additional Insured on such coverage.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

Adopted:      10/17/17  
Revised:      05/18/21





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/05/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> DSP Insurance Services, Inc. 1900 E Golf Rd Ste 650  Schaumburg IL 60173	<b>CONTACT NAME:</b> <b>PHONE (A/C No. Ext):</b> (847) 934-6100 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b>
<b>INSURED</b> Vigneto del Bino Inc dba Vigneto del Bino Winery 42150 N Crawford Rd  Antioch IL 60002	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> ACUIITY A Mutual Insurance Co. <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
	<b>NAIC #</b> 14184

**COVERAGES****CERTIFICATE NUMBER:** Cert ID 34959**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			Z16592	04/04/2022	04/04/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>Liquor Liability</b>			Z16592	04/04/2022	04/04/2023	Each Common loss \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

Village of Antioch  
Attn: Kelly Morris - Community Development Coordinator  
874 Main Street  
Antioch IL 60002

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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