

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

May 17, 2022

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, May 17, 2022 will be held in the Meeting Room at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of the Minutes.
 - a. Minutes of the Regular Meeting of April 19, 2022.
6. Building Project Discussion.
7. Approval of the Bills.
8. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
 - a. Finance and Employee Practices.
 - b. Policy Review.
 - c. Building and Grounds
 - d. Development.
 - e. Technology.
 - f. Resources, Services and Long Range Planning.
 - i. Strategic Plan Update.
 - g. Village of Libertyville Parking Commission Representative.
 - h. Friends' Representative.

- i. RAILS Representative.
- j. Historical Society Representative.

11. Other Business.

- a. Approval of Resolution 2021-2022/25 Authorizing the Library's Participation in the Non-Resident Fee Program.
- b. Approval of Ordinance 2021-2022/3 Setting Forth a Schedule of Regular Meetings of the Board of Library Trustees of the Cook Memorial Public Library District Commencing July 1, 2022 and Ending June 30, 2023.
- c. Approval of Resolution 2021-2022/26 Authorizing the Library Director and Finance Director to Execute Required Paperwork with all Designated, Eligible Depository Institutions for the Fiscal Year July 1, 2022 through June 30, 2023.
- d. Select Trustees for Annual Secretary's Audit.

12. Communications.

13. Upcoming Meetings and Events.

- a. Regular Board Meeting on Tuesday, June 21, 2022 at 6:30 p.m. at the Aspen Drive Library.

14. Public Questions.

15. Adjournment.

Wendy Vieth, President
Board of Library Trustees

May 13, 2022

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

April 19, 2022

Call to order: The regular meeting of the Cook Memorial Public Library District was held on Tuesday, April 19, 2022 at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois. President Wendy Vieth called the meeting to order at 6:30 p.m. Trustees present at roll call in addition to Ms. Vieth were: Jim Larson, Phyllis Dobbs, Karen Singer, Nate Johnson, Kristen Palic, and Deb Ader.

Staff members present were Library Director Dave Archer, Finance Director Russ Cerqua, and Executive Assistant Gabriella Pantle.

Public Comment: None.

Approval of Minutes: Ms. Ader made a motion, seconded by Mr. Larson to approve the minutes of the regular meeting of March 15, 2022. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Dobbs, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Motion carries.

Building Project Discussion and Approval of Resolution 2021-2022/20: Mr. Archer first provided an update noting that at the March 15, 2022 board meeting, Trustees discussed the various alternates associated with the Window and Paver Replacement Projects. At that time, it was decided to eliminate the dedicated drop-off lane alternate in the amount of \$107,655 but to proceed with the other alternates presented. Trustees unanimously approved contracts 01-05 as shown in the Letter of Bid Award Recommendation in the amount of \$423,506. Approval of the remaining contracts was deferred to the April meeting so adjustments could be made for the removal of the dedicated drop-off lane.

He noted further that it was discovered after the meeting that the paver replacement component of the project was actually part of the drop-off lane alternate that had not been approved. Therefore, in order to proceed with the paver replacement project, a revised alternate which strips out the drop-off lane will need to be approved. The cost of the paver replacement project is \$47,545.60 which is reflected in the documentation provided by Featherstone. Approval of the resolution being presented tonight will authorize execution of revised contracts 07-09 in the amount of \$106,585 which includes reduced scope due to the elimination of the drop-off lane. He also confirmed that details of this update and the resolution were discussed with Library attorney Jim Ferolo who approved of the steps taken to change the scope of the project in accordance with bidding statutes.

Mr. Featherstone then joined the meeting via Zoom and showed a revised diagram without the drop-off lane at the Aspen Drive Library. He also went over the budget summary prepared by Mr. Cerqua, the updated Bid Tabulation Sheet, Budget Bid Analysis and Letter of Bid Recommendation prepared by Featherstone.

Ms. Singer then made a motion, seconded by Ms. Ader to approve Resolution 2021-2022/20 accepting bids and awarding contracts for the window and paver replacement projects. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Dobbs, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Motion carries.

Approval of the Bills: Ms. Dobbs made a motion, seconded by Ms. Singer to approve the Bills Paid Report for the period of March 12, 2022 through April 15, 2022 in the amount of \$765,257.25. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Dobbs, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Motion carries.

Report of the Director: After a brief report on the Library's statistics, Mr. Archer announced a number of library district-related bills recently passed by the Illinois General Assembly that are awaiting the Governor's signature.

He then discussed the all-staff training taking place next month and shared an article that appeared in the Daily Herald regarding the redevelopment plan that the Mundelein Village Board approved for the old Oak Creek Plaza site. Lastly, he shared March email and social media marketing stats as well as information regarding the upcoming Friends Book Sale on May 13-15.

Approve Report of the Director: Mr. Larson made a motion, seconded by Ms. Dobbs, to approve the report of the Director. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Dobbs, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Motion carries.

Report of the President: No report.

REPORTS OF COMMITTEES AND REPRESENTATIVES

Finance & Employee Practices: No report.

Policy Review: Ms. Ader reported that the committee had a meeting on March 12, 2022 and discussed a couple of policies that are being presented tonight for approval. Ms. Palic made a motion, seconded by Ms. Dobbs to approve Resolution 2021-2022/22 adopting the revised Confidentiality & Privacy Policy. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Dobbs, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Motion carries.

Ms. Palic made another motion, seconded by Ms. Dobbs to approve Resolution 2021-2022/23 adopting the revised Wireless Internet Policy as amended. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Dobbs, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Motion carries.

Building and Grounds: No report.

Development: No report.

Technology: No report.

Resources, Services and Long Range Planning: Mr. Archer reported on the Strategic Planning Update received from Sarah Keister Armstrong noting that the planning process has begun including collecting stakeholder feedback that will be used to inform the library's goals and strategies.

He reported that individual conversations with each of the members of the Board have been conducted as well as a survey of staff that garnered 110 responses. This month a questionnaire to leaders of various community organizations, including municipal/local government bodies, nonprofit organizations, and organizations connected to the local business community will be disseminated. Also the process of drafting a larger community survey has started and that it will go live on May 2 and be open until May 23.

Village of Libertyville Parking Commission Representative: No report.

Friends' Representative: Ms. Dobbs reported that the Friends are having their book sale on May 13-15 and discussed the logistics of the sale being in the basement at the Aspen Drive Library.

RAILS Representative: No report.

Historical Society Representative: Ms. Singer reported that the new website is up and running. The address is Libertyvillehistory.org.

OTHER BUSINESS

Post Issuance Tax Compliance Report: Mr. Cerqua explained that the District, as an issuer of governmental bonds, must comply with the federal tax requirements that apply from the date the bonds are issued until the date the bonds, or any refunding bonds, are no longer outstanding. Mr. Cerqua, as the Compliance Officer as set forth in the District's Bond Record Keeping Policy, submits the Post-Issuance Tax Compliance Report each year to report that he has reviewed the documents and records and that the District is in compliance. He noted that no action is required by the Board.

Resolution 2021-2022/24: Mr. Archer explained that this resolution is being presented tonight for a tentatively scheduled summer wine pairing program in July at the Aspen Drive Library where staff from Vigneto del Bino will offer wine pairing options and serve tasting-size portions of summer wines. Ms. Vieth then made a motion, seconded by Mr. Johnson to approve Resolution 2021-2022/24 approving the wine pairing program in accordance with the Library's Alcoholic Liquors Sales and/or Delivery Policy. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Dobbs, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Motion carries.

Communications: None.

Public questions: None.

Adjournment: Ms. Vieth made a motion, seconded by Ms. Ader to adjourn the meeting. Having no further business, the meeting was adjourned at 7:29 p.m. Roll call was as follows: Ayes; Ms. Vieth, Mr. Larson, Ms. Dobbs, Ms. Singer, Mr. Johnson, Ms. Palic, and Ms. Ader. Nays; none. Motion carries.

Respectfully submitted,

Karen Singer, Secretary

Wendy Vieth, President

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Balance Sheet by Fund
As of April 30, 2022

	<u>10-General</u>	<u>20-IMRF</u>	<u>30-Working Cash</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
ASSETS						
Current Assets						
Checking/Savings						
1000 - Cash						
10-1040 - Petty Cash	625					625
10-1045 - Cash on Hand - Aspen	60					60
10-1150 - Chase Operating A/C	(371,784)	269,560	555,776	24,073	71,127	548,752
10-1504 - Illinois Funds - General, IMRF	235,945	37,443			323,236	596,624
10-1509 - Wintrust MaxSafe Acct - General	4,736,483					4,736,483
60-1509 - Wintrust MaxSafe Acct - S/R					1,232,648	1,232,648
10-1550 - Chase Savings Account						
10-1551 - Chase Savings - GF	56,474					56,474
60-1551 - Chase Savings - SRF					201,051	201,051
Total 10-1550 - Chase Savings Account	<u>56,474</u>				<u>201,051</u>	<u>257,525</u>
10-1560 - Byline Bank						
10-1561 - Byline Bank - General Fund	10,780					10,780
60-1561 - Byline Bank - Spec Res Fund					642,139	642,139
Total 10-1560 - Byline Bank	<u>10,780</u>				<u>642,139</u>	<u>652,919</u>
Total 1000 - Cash	<u>4,668,583</u>	<u>307,003</u>	<u>555,776</u>	<u>24,073</u>	<u>2,470,201</u>	<u>8,025,636</u>
2000 - Investments						
10-1502 - Investments - General Fund						
10-1651 - Investments - Chase (GF)	370,000					370,000
Total 10-1502 - Investments - General Fund	<u>370,000</u>					<u>370,000</u>
60-1501 - Investments - Special Reserve						
60-1651 - Investments - Chase (SRF)					1,105,000	1,105,000
Total 60-1501 - Investments - Special Reserve					<u>1,105,000</u>	<u>1,105,000</u>
Total 2000 - Investments	<u>370,000</u>				<u>1,105,000</u>	<u>1,475,000</u>
Total Checking/Savings	<u>5,038,583</u>	<u>307,003</u>	<u>555,776</u>	<u>24,073</u>	<u>3,575,201</u>	<u>9,500,636</u>
Other Current Assets						
10-1990 - Friends of the Library 2	14,140					14,140
10-1992 - Miscellaneous Receivables	1,753					1,753
Total Other Current Assets	<u>15,893</u>					<u>15,893</u>
Total Current Assets	<u>5,054,476</u>	<u>307,003</u>	<u>555,776</u>	<u>24,073</u>	<u>3,575,201</u>	<u>9,516,529</u>
TOTAL ASSETS	<u><u>5,054,476</u></u>	<u><u>307,003</u></u>	<u><u>555,776</u></u>	<u><u>24,073</u></u>	<u><u>3,575,201</u></u>	<u><u>9,516,529</u></u>
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Balance Sheet by Fund

As of April 30, 2022

	10-General	20-IMRF	30-Working Cash	50-Trust	60-Special Reserve	TOTAL
Accounts Payable						
20000 · Accounts Payable	0					0
Total Accounts Payable	0					0
Credit Cards						
10-2050 · Chase One Card	9,657					9,657
Total Credit Cards	9,657					9,657
Other Current Liabilities						
00-2100 · Payroll W/H & Payable						
10-2850 · Aflac Payable	93					93
10-2300 · IMRF Payable-Employee Medicare	0					0
10-2600 · IMRF Voluntary Life Insurance	208					208
10-2700 · Dental and Vision	1,096					1,096
10-2800 · CO-OP 90's Medical Plan	4,677					4,677
10-2900 · Other Health Care-FSA	158					158
Total 00-2100 · Payroll W/H & Payable	6,232					6,232
20-2300 · IMRF Payable-Employer Medicare		0				0
Total Other Current Liabilities	6,232	0				6,232
Total Current Liabilities	15,889	0				15,889
Total Liabilities	15,889	0				15,889
Equity						
00-3000 · Beginning Fund Balances						
10-3000 · Fund Balance-General Fund	3,624,644					3,624,644
10-3010 · Assigned FB - Computer/Tech Res	365,000					365,000
10-3011 · Assigned FB - Bookmobile Res.	100,000					100,000
20-3000 · Fund Balance - IMRF Fund		148,591				148,591
30-3000 · Fund Balance-Working Cash Fund			555,776			555,776
50-3000 · Fund Balance-Trust Fund				23,873		23,873
60-3000 · Fund Balance-Spec Reserve Fund					2,961,246	2,961,246
Total 00-3000 · Beginning Fund Balances	4,089,644	148,591	555,776	23,873	2,961,246	7,779,130
Net Income	948,944	158,412		200	613,955	1,721,511
Total Equity	5,038,588	307,003	555,776	24,073	3,575,201	9,500,641
TOTAL LIABILITIES & EQUITY	5,054,477	307,003	555,776	24,073	3,575,201	9,516,530
UNBALANCED CLASSES	0					0

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Profit & Loss by Fund

July 2021 through April 2022

	10-General	20-IMRF	50-Trust	60-Special Reserve	TOTAL
Ordinary Income/Expense					
Income					
00-4000 · Property Tax	8,703,543	834,008	0	0	9,537,551
00-4050 · Replacement Tax	190,317	0	0	0	190,317
00-4100 · Interest Earned	7,331	0	0	3,752	11,083
00-4200 · Other	17,549	0	200	0	17,749
10-4300 · Grants & Other Donations	92,101	0	0	0	92,101
10-4350 · Fines	13,554	0	0	0	13,554
Total Income	9,024,395	834,008	200	3,752	9,862,355
Gross Profit	9,024,395	834,008	200	3,752	9,862,355
Expense					
10-5100 · Salaries	3,906,493	0	0	0	3,906,493
10-5200 · Benefits	381,094	0	0	0	381,094
10-5300 · Training	16,648	0	0	0	16,648
10-5400 · Materials	901,951	0	0	0	901,951
10-5500 · Processing	32,386	0	0	0	32,386
10-5600 · Supplies	78,119	0	0	0	78,119
10-5700 · Vehicles	9,282	0	0	0	9,282
10-5800 · Computer Operations	370,720	0	0	0	370,720
10-5900 · Utilities	139,113	0	0	0	139,113
10-6000 · Telephone	22,360	0	0	0	22,360
10-6100 · Postage	7,373	0	0	0	7,373
10-6200 · Maintenance	98,909	0	0	0	98,909
10-6300 · Repair	45,212	0	0	0	45,212
10-6400 · Insurance	55,084	0	0	0	55,084
10-6500 · Professional Services	58,837	0	0	0	58,837
10-6600 · Improvements	26,098	0	0	0	26,098
10-6700 · Community Relations	101,641	0	0	0	101,641
10-7000 · Debt Service	981,132	0	0	0	981,132
20-8210 · Employer IMRF Disbursements	0	384,505	0	0	384,505
20-8250 · Employer Soc Security Tax Disb	0	291,091	0	0	291,091
Total Expense	7,232,452	675,596	0	0	7,908,048
Net Ordinary Income	1,791,943	158,412	200	3,752	1,954,307

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Profit & Loss by Fund

July 2021 through April 2022

	<u>10-General</u>	<u>20-IMRF</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Other Income/Expense					
Other Income					
10-9910 · Interfund Transfers - General	-843,000	0	0	0	-843,000
60-9960 · Interfund Transfers-Spec Reserv	<u>0</u>	<u>0</u>	<u>0</u>	<u>843,000</u>	<u>843,000</u>
Total Other Income	-843,000	0	0	843,000	0
Other Expense					
60-9800 · Special Reserve Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>232,797</u>	<u>232,797</u>
Total Other Expense	<u>0</u>	<u>0</u>	<u>0</u>	<u>232,797</u>	<u>232,797</u>
Net Other Income	-843,000	0	0	610,203	-232,797
Net Income	<u><u>948,943</u></u>	<u><u>158,412</u></u>	<u><u>200</u></u>	<u><u>613,955</u></u>	<u><u>1,721,510</u></u>

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Monthly Budget Report
April 2022

	April 2022				Year To Date April 2022				Annual Budget		Annual Appropriation	
	Actual	Budget	Var \$	Var %	Actual	Budget	Var \$	Var %	% of Budget	\$	% of Approp	\$
Ordinary Income/Expense												
Income												
00-4000 · Property Tax	119,035	0	119,035	0.00%	9,537,551	9,541,000	(3,449)	-0.04%	99.96%	9,541,000		
00-4050 · Replacement Tax	46,535	24,000	22,535	93.90%	190,317	81,000	109,317	134.96%	169.93%	112,000		
00-4100 · Interest Earned	3,746	1,750	1,996	114.04%	11,083	17,500	(6,417)	-36.67%	52.78%	21,000		
00-4200 · Other	3,633	1,000	2,633	263.34%	17,744	10,000	7,744	77.44%	147.87%	12,000		
10-4300 · Grants & Other Donations	5	7,300	(7,295)	-99.93%	92,106	73,000	19,106	26.17%	0.00%	88,000		
10-4330 · Friends of The Library	0	0	0	0.00%	0	0	0	0.00%	0.00%	0		
10-4350 · Fines	1,414	250	1,164	465.49%	13,554	2,500	11,054	442.16%	451.80%	3,000		
Total Income	174,368	34,300	140,068	408.36%	9,862,355	9,725,000	137,355	1.41%	100.87%	9,777,000	0.00%	0
Expense												
10-5100 · Salaries	368,552	365,612	(2,940)	-0.80%	3,906,493	4,005,842	99,349	2.48%	#DIV/0!	4,742,000	0.00%	4,979,000
10-5200 · Benefits	33,760	43,497	9,737	22.39%	381,094	435,055	53,961	12.40%	73.01%	522,000	0.00%	548,000
10-5300 · Training	1,407	5,153	3,746	72.70%	16,648	31,696	15,048	47.48%	41.62%	40,000	0.00%	45,000
10-5400 · Materials	100,374	101,839	1,465	1.44%	901,951	1,038,984	137,033	13.19%	73.03%	1,235,000	0.00%	1,250,000
10-5500 · Processing	7,153	3,169	(3,984)	-125.73%	32,386	32,662	276	0.85%	83.04%	39,000	0.00%	42,000
10-5600 · Supplies	7,833	10,178	2,345	23.04%	78,119	109,666	31,547	28.77%	60.09%	130,000	0.00%	148,000
10-5700 · Vehicles	1,286	2,489	1,203	48.34%	9,282	24,972	15,690	62.83%	30.94%	30,000	0.00%	35,000
10-5800 · Computer Operations	8,223	46,407	38,184	82.28%	370,720	464,950	94,230	20.27%	69.29%	535,000	0.00%	580,000
10-5900 · Utilities	16,455	16,657	202	1.21%	139,113	153,895	14,782	9.61%	75.20%	185,000	0.00%	205,000
10-6000 · Telephone	3,157	2,013	(1,144)	-56.81%	22,360	27,350	4,990	18.25%	67.76%	33,000	0.00%	40,000
10-6100 · Postage	108	978	870	89.00%	7,373	10,044	2,671	26.60%	61.44%	12,000	0.00%	15,000
10-6200 · Maintenance	10,362	22,378	12,016	53.70%	98,909	152,590	53,681	35.18%	54.95%	180,000	0.00%	199,000
10-6300 · Repair	1,318	13,673	12,355	90.36%	45,212	108,094	62,882	58.17%	33.24%	136,000	0.00%	153,000
10-6400 · Insurance	0	0	0	0.00%	55,084	70,000	14,916	21.31%	#DIV/0!	70,000	0.00%	80,000
10-6500 · Professional Services	11,417	5,979	(5,438)	-90.96%	58,837	86,547	27,710	32.02%	60.04%	98,000	0.00%	108,000
10-6600 · Improvements	1,016	3,923	2,907	74.10%	26,098	58,827	32,729	55.64%	38.95%	67,000	0.00%	80,000
10-6700 · Community Relations	6,256	8,213	1,957	23.83%	101,641	126,254	24,613	19.49%	54.65%	186,000	0.00%	195,000
10-6800 · Rent	0	0	0	0.00%	0	0	0	0.00%	0.00%	0	0.00%	5,000
10-6900 · Contingency	0	4,166	4,166	100.00%	0	41,668	41,668	100.00%	0.00%	50,000	0.00%	50,000
10-7000 · Debt Service	0	0	0	0.00%	981,132	983,000	1,868	0.19%	99.81%	983,000	0.00%	985,000
10-8010 · Capital Improvement Projects	0	9,168	9,168	100.00%	0	91,664	91,664	100.00%	0.00%	110,000	0.00%	110,000
20-8210 · Employer IMRF Disbursements	32,258	41,167	8,909	21.64%	384,505	451,666	67,161	14.87%	72.00%	534,000	0.00%	561,000
20-8250 · Employer Soc Security Tax Disb	27,464	27,751	287	1.03%	291,091	304,124	13,033	4.29%	80.86%	360,000	0.00%	378,000
Total Expense	638,398	734,410	96,012	13.07%	7,908,047	8,809,550	901,503	10.23%	76.95%	10,277,000	0.00%	10,791,000

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Monthly Budget Report
April 2022

	April 2022				Year To Date April 2022				Annual Budget		Annual Appropriation	
	Actual	Budget	Var \$	Var %	Actual	Budget	Var \$	Var %	% of Budget	\$	% of Approp	\$
Net Ordinary Income (Expense)	(464,030)	(700,110)	236,080		1,954,308	915,450	1,038,858			(500,000)		
Other Income/Expense:												
Other Income												
10-9100 · Other Income	0				0		0					
10-9910 · Interfund Transfers - General	0		0		(843,000)		0					
60-9960 · Interfund Transfers - Special Reserve	0		0		843,000		0					
Total Other Income	0		0		0		0					
Other Expense												
10-9500 · Other Expense	0		0		0		0					
50-8500 · Trust Disbursements	0	0	0		0	0	0					
60-9800 · Special Reserve Disbursements	39,623	0	(39,623)		232,797	0	(232,797)					
Total Other Expense	39,623	0	(39,623)		232,797	0	(232,797)					
Net Other Income/(Expense)	(39,623)	0	(39,623)		(232,797)	0	(232,797)					
Net Income	(503,653)	(700,110)	196,457		1,721,511	915,450	806,061			(500,000)		

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Summary

April 16 through May 13, 2022

	10-General	20-IMRF	60-Special Reserve	TOTAL
Ordinary Income/Expense				
Income				
00-4050 · Replacement Tax	62,303.86	0.00	0.00	62,303.86
00-4100 · Interest Earned	2,226.25	0.00	1,519.47	3,745.72
00-4200 · Other	888.89	0.00	0.00	888.89
10-4350 · Fines	1,433.66	0.00	0.00	1,433.66
Total Income	66,852.66	0.00	1,519.47	68,372.13
Gross Profit	66,852.66	0.00	1,519.47	68,372.13
Expense				
10-5100 · Salaries	364,209.48	0.00	0.00	364,209.48
10-5200 · Benefits	49,687.50	0.00	0.00	49,687.50
10-5300 · Training	4,448.83	0.00	0.00	4,448.83
10-5400 · Materials	78,606.44	0.00	0.00	78,606.44
10-5500 · Processing	3,350.17	0.00	0.00	3,350.17
10-5600 · Supplies	8,589.98	0.00	0.00	8,589.98
10-5700 · Vehicles	1,527.11	0.00	0.00	1,527.11
10-5800 · Computer Operations	8,524.04	0.00	0.00	8,524.04
10-5900 · Utilities	16,210.65	0.00	0.00	16,210.65
10-6000 · Telephone	526.00	0.00	0.00	526.00
10-6100 · Postage	1,107.60	0.00	0.00	1,107.60
10-6200 · Maintenance	7,610.16	0.00	0.00	7,610.16
10-6300 · Repair	6,301.54	0.00	0.00	6,301.54
10-6500 · Professional Services	2,098.68	0.00	0.00	2,098.68
10-6600 · Improvements	511.35	0.00	0.00	511.35
10-6700 · Community Relations	9,288.00	0.00	0.00	9,288.00
20-8210 · Employer IMRF Disbursements	0.00	31,913.41	0.00	31,913.41
20-8250 · Employer Soc Security Tax Disb	0.00	27,129.90	0.00	27,129.90
Total Expense	562,597.53	59,043.31	0.00	621,640.84
Net Ordinary Income	-495,744.87	-59,043.31	1,519.47	-553,268.71
Other Income/Expense				
Other Expense				
60-9800 · Special Reserve Disbursements	0.00	0.00	2,648.84	2,648.84
Total Other Expense	0.00	0.00	2,648.84	2,648.84

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Cash Basis

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Summary

April 16 through May 13, 2022

	10-General	20-IMRF	60-Special Reserve	TOTAL
Net Other Income	0.00	0.00	-2,648.84	-2,648.84
Net Income	-495,744.87	-59,043.31	-1,129.37	-555,917.55

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	Date	Type	Name	Paid Amount
Ordinary Income/Expense				
Income				
00-4050 · Replacement Tax				
10-4050 · Replacement Tax General				
	05/04/2022	General Journal		62,303.86
Total 10-4050 · Replacement Tax General				<u>62,303.86</u>
Total 00-4050 · Replacement Tax				62,303.86
00-4100 · Interest Earned				
60-3109 · Interest-Wintrust MaxSafe - S/R				
	04/29/2022	General Journal		463.91
Total 60-3109 · Interest-Wintrust MaxSafe - S/R				<u>463.91</u>
10-3109 · Interest-Wintrust MaxSafe - Gen				
	04/29/2022	General Journal		1,970.60
Total 10-3109 · Interest-Wintrust MaxSafe - Gen				<u>1,970.60</u>
10-3180 · Interest - Money Market Fund				
	04/29/2022	General Journal		230.41
Total 10-3180 · Interest - Money Market Fund				<u>230.41</u>
10-4100 · Interest Earned-General Fund				
10-4101 · Interest Income - Chase Savings				
	04/29/2022	General Journal		2.23
Total 10-4101 · Interest Income - Chase Savings				<u>2.23</u>
10-4102 · Interest Income - Chase CD's				
	04/29/2022	General Journal		20.81
Total 10-4102 · Interest Income - Chase CD's				<u>20.81</u>
10-4111 · Interest Income-BylineSavings				
	04/29/2022	General Journal		2.20
Total 10-4111 · Interest Income-BylineSavings				<u>2.20</u>
Total 10-4100 · Interest Earned-General Fund				25.24
60-4100 · Interest Earned Special Reserve				
60-4101 · Interest Income - Chase Savings				
	04/29/2022	General Journal		7.93
Total 60-4101 · Interest Income - Chase Savings				<u>7.93</u>
60-4102 · Interest Income - Chase CD's				
	04/29/2022	General Journal		488.66
	04/29/2022	General Journal		427.58
Total 60-4102 · Interest Income - Chase CD's				<u>916.24</u>

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	Date	Type	Name	Paid Amount
60-4111 · Interest Income -Byline Savings				
	04/29/2022	General Journal		131.39
Total 60-4111 · Interest Income -Byline Savings				131.39
Total 60-4100 · Interest Earned Special Reserve				1,055.56
Total 00-4100 · Interest Earned				3,745.72
00-4200 · Other				
10-4400 · Lost Materials				
	04/21/2022	Deposit		82.98
	04/21/2022	Deposit		119.76
	04/27/2022	Bill	LLOYD, LILLIAN	-53.27
	04/27/2022	Bill	ACOSTA, JEANETH	-18.95
	04/27/2022	Bill	FRANTONIUS, DAVID	-5.00
	04/27/2022	Bill	MARKARYAN, VIOLETTA	-13.30
	04/27/2022	Bill	OH, MICHELLE	-4.99
	04/27/2022	Bill	VUPPALA, MAMATHA	-13.99
	04/29/2022	General Journal		-116.95
	05/05/2022	Deposit		208.91
	05/05/2022	Deposit		21.99
	05/13/2022	Bill	ADJEI, KRISTY	-24.95
	05/13/2022	Bill	MIGLANI BHARDWAJ, RAJNI	-44.98
	05/13/2022	Bill	PUTZ, EMILY	-29.95
Total 10-4400 · Lost Materials				107.31
10-4450 · Copy Machine Income				
10-4451 · Aspen - Print/Copy Station				
	04/27/2022	Deposit		349.10
Total 10-4451 · Aspen - Print/Copy Station				349.10
10-4452 · Cook Park - Print/Copy Station				
	04/27/2022	Deposit		282.25
	04/29/2022	General Journal		0.05
Total 10-4452 · Cook Park - Print/Copy Station				282.30
Total 10-4450 · Copy Machine Income				631.40
10-4500 · Misc - General Account				
	04/21/2022	Deposit		123.18
	04/21/2022	Deposit		4.00
	05/05/2022	Deposit		22.00
	05/05/2022	Deposit		1.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
Total 10-4500 · Misc - General Account				150.18
Total 00-4200 · Other				888.89
10-4350 · Fines				
	04/21/2022	Deposit		22.00
	04/21/2022	Deposit		41.26
	04/29/2022	General Journal		1,458.06
	04/29/2022	General Journal		-164.60
	05/05/2022	Deposit		72.44
	05/05/2022	Deposit		4.50
Total 10-4350 · Fines				1,433.66
Total Income				68,372.13
Gross Profit				68,372.13
Expense				
10-5100 · Salaries				
10-5110 · Administration Salaries				
	04/22/2022	General Journal		35,044.07
	05/06/2022	General Journal		34,871.48
Total 10-5110 · Administration Salaries				69,915.55
10-5120 · Adult Salaries				
	04/22/2022	General Journal		43,552.57
	05/06/2022	General Journal		43,989.38
Total 10-5120 · Adult Salaries				87,541.95
10-5130 · Children's Salaries				
	04/22/2022	General Journal		28,194.38
	05/06/2022	General Journal		28,813.66
Total 10-5130 · Children's Salaries				57,008.04
10-5140 · Circulation Salaries				
	04/22/2022	General Journal		26,719.26
	05/06/2022	General Journal		25,919.29
Total 10-5140 · Circulation Salaries				52,638.55
10-5145 · Maintenance Salaries				
	04/22/2022	General Journal		7,846.52
	05/06/2022	General Journal		7,482.88
Total 10-5145 · Maintenance Salaries				15,329.40
10-5150 · ILL Salaries				
	04/22/2022	General Journal		3,821.03

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	05/06/2022	General Journal		3,823.83
Total 10-5150 - ILL Salaries				7,644.86
10-5155 - Outreach Salaries				
	04/22/2022	General Journal		9,529.77
	05/06/2022	General Journal		9,104.97
Total 10-5155 - Outreach Salaries				18,634.74
10-5160 - Tech Services Salaries				
	04/22/2022	General Journal		23,932.27
	05/06/2022	General Journal		20,407.62
Total 10-5160 - Tech Services Salaries				44,339.89
10-5165 - Shelveers Salaries				
	04/22/2022	General Journal		5,701.36
	05/06/2022	General Journal		5,455.14
Total 10-5165 - Shelveers Salaries				11,156.50
Total 10-5100 - Salaries				364,209.48
10-5200 - Benefits				
10-5210 - Health Insurance				
	04/27/2022	Bill	NCPERS GROUP LIFE INS	224.00
	04/27/2022	Bill	BLUE CROSS BLUE SHIELD OF ILLINOIS	4,254.17
	04/27/2022	Bill	BLUE CROSS BLUE SHIELD OF ILLINOIS	1,236.32
	04/27/2022	Bill	AFLAC	92.52
	04/29/2022	General Journal		-909.00
	04/29/2022	General Journal		160.50
	04/29/2022	General Journal		1,611.50
	04/29/2022	General Journal		106.95
	04/29/2022	General Journal		943.72
	04/29/2022	General Journal		170.00
	04/29/2022	General Journal		734.17
	04/29/2022	General Journal		100.00
	05/13/2022	Bill	COOPERATIVE 90'S MEDICAL	31,308.60
	05/13/2022	Bill	COOPERATIVE 90'S MEDICAL	5,554.40
Total 10-5210 - Health Insurance				45,587.85
10-5220 - Dental/Vision Insurance				
	04/27/2022	Bill	DELTA DENTAL OF ILLINOIS - VISION	261.58
	04/27/2022	Bill	DELTA DENTAL OF ILLINOIS - VISION	90.20
	04/29/2022	General Journal		-574.39
	04/29/2022	General Journal		-623.58

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	Date	Type	Name	Paid Amount
	05/13/2022	Bill	COOPERATIVE 90'S DENTAL	3,086.00
	05/13/2022	Bill	COOPERATIVE 90'S DENTAL	1,189.00
Total 10-5220 · Dental/Vision Insurance				3,428.81
10-5240 · Life Insurance				
	04/27/2022	Bill	MADISON NATIONAL LIFE INS CO., INC.	274.30
Total 10-5240 · Life Insurance				274.30
10-5270 · LTD Insurance				
	04/27/2022	Bill	MADISON NATIONAL LIFE INS CO., INC.	396.54
Total 10-5270 · LTD Insurance				396.54
Total 10-5200 · Benefits				49,687.50
10-5300 · Training				
10-5310 · Workshops				
10-5311 · Workshops - Admin				
	04/30/2022	Credit Card Credit	Sam's Club - CMPL Credit Card	-45.00
	04/30/2022	Credit Card Charge	Homeless Training Inst - CMPL Credit Card	99.00
Total 10-5311 · Workshops - Admin				54.00
Total 10-5310 · Workshops				54.00
10-5320 · Travel				
10-5323 · Travel - Children's				
	04/27/2022	Bill	PETTY CASH	10.35
Total 10-5323 · Travel - Children's				10.35
10-5327 · Travel - Outreach				
	04/27/2022	Bill	PETTY CASH	5.75
	04/27/2022	Bill	PETTY CASH	19.04
	04/27/2022	Bill	PETTY CASH	13.27
	04/27/2022	Bill	PETTY CASH	14.78
Total 10-5327 · Travel - Outreach				52.84
10-5328 · Travel - Tech Services				
	04/27/2022	Bill	PETTY CASH	4.70
	04/27/2022	Bill	PETTY CASH	2.46
	04/27/2022	Bill	PETTY CASH	1.29
	04/27/2022	Bill	PETTY CASH	2.13
	04/27/2022	Bill	PETTY CASH	2.35
	04/27/2022	Bill	PETTY CASH	4.83
	04/27/2022	Bill	PETTY CASH	4.26
	04/27/2022	Bill	PETTY CASH	2.30

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	05/13/2022	Bill	KLINE, SANDY	2.11
Total 10-5328 · Travel - Tech Services				26.43
Total 10-5320 · Travel				89.62
10-5330 · Memberships				
10-5331 · Memberships - Admin				
	05/13/2022	Bill	ILLINOIS LIBRARY ASSOCIATION	500.00
	05/13/2022	Bill	HR SOURCE	1,825.00
Total 10-5331 · Memberships - Admin				2,325.00
10-5332 · Memberships - Adults				
	05/13/2022	Bill	AMERICAN LIBRARY ASSOCIATION	150.00
	05/13/2022	Bill	AMERICAN LIBRARY ASSOCIATION	150.00
	05/13/2022	Bill	AMERICAN LIBRARY ASSOCIATION	228.00
	05/13/2022	Bill	AMERICAN LIBRARY ASSOCIATION	150.00
Total 10-5332 · Memberships - Adults				678.00
10-5338 · Memberships - Tech Services				
	05/13/2022	Bill	WILIUG	40.00
Total 10-5338 · Memberships - Tech Services				40.00
Total 10-5330 · Memberships				3,043.00
10-5350 · Conferences				
10-5351 · Conferences - Admin				
	04/27/2022	Bill	LARSON, ANDREA	1,247.21
Total 10-5351 · Conferences - Admin				1,247.21
Total 10-5350 · Conferences				1,247.21
10-5360 · Personnel Tools				
	04/27/2022	Bill	PETTY CASH	5.00
	04/27/2022	Bill	PETTY CASH	10.00
Total 10-5360 · Personnel Tools				15.00
Total 10-5300 · Training				4,448.83
10-5400 · Materials				
10-5410 · Books - Adult				
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	756.76
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	119.49
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	9.94
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	19.99
	05/13/2022	Bill	CENTER POINT LARGE PRINT	23.97
	05/13/2022	Bill	FAMILY ROOTS PUBLISHING	26.12

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
05/13/2022	Bill	GALE	363.08
05/13/2022	Bill	GALE	151.95
05/13/2022	Bill	GALE	163.94
05/13/2022	Bill	GALE	101.98
05/13/2022	Bill	GALE	61.58
05/13/2022	Bill	GALE	24.79
05/13/2022	Bill	GALE	26.39
05/13/2022	Bill	ROWMAN & LITTLEFIELD PUBLISHING GROUP II	54.00
05/13/2022	Bill	VALUE LINE PUBLISHING LLC	1,142.00
05/13/2022	Bill	BAKER & TAYLOR - L5742022	425.22
05/13/2022	Bill	BAKER & TAYLOR - L3966532	1,175.81
05/13/2022	Bill	BAKER & TAYLOR - L5742022	476.42
05/13/2022	Bill	BAKER & TAYLOR - L5742022	1,095.43
05/13/2022	Bill	BAKER & TAYLOR - L3966532	757.70
05/13/2022	Bill	BAKER & TAYLOR - C0209743	90.58
05/13/2022	Bill	BAKER & TAYLOR - L5580152	629.46
05/13/2022	Bill	BAKER & TAYLOR - L5579912	223.03
05/13/2022	Bill	BAKER & TAYLOR - L5742022	652.91
05/13/2022	Bill	BAKER & TAYLOR - C5217413	45.92
05/13/2022	Bill	BAKER & TAYLOR - L5742022	501.03
05/13/2022	Bill	BAKER & TAYLOR - L5579912	268.95
05/13/2022	Bill	BAKER & TAYLOR - L5742022	466.49
05/13/2022	Bill	BAKER & TAYLOR - L5580152	126.60
05/13/2022	Bill	BAKER & TAYLOR - L3966532	963.01
05/13/2022	Bill	BAKER & TAYLOR - L3966532	712.21
05/13/2022	Bill	GALE	53.99
05/13/2022	Bill	GALE	27.19
05/13/2022	Bill	BAKER & TAYLOR - L3966532	578.12
05/13/2022	Bill	BAKER & TAYLOR - L5579912	257.73
05/13/2022	Bill	BAKER & TAYLOR - C0209743	63.44
05/13/2022	Bill	BAKER & TAYLOR - L5580152	403.08
05/13/2022	Bill	BAKER & TAYLOR - L5742022	954.23
05/13/2022	Bill	BAKER & TAYLOR - L5742022	412.47
05/13/2022	Bill	BAKER & TAYLOR - L5742022	480.45
05/13/2022	Bill	BAKER & TAYLOR - L5742022	495.71
05/13/2022	Bill	BAKER & TAYLOR - L3966532	687.31
05/13/2022	Bill	BAKER & TAYLOR - C0209743	25.03

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	05/13/2022	Bill	BAKER & TAYLOR - C0209743	19.49
	05/13/2022	Bill	BAKER & TAYLOR - C0209743	15.13
	05/13/2022	Bill	BAKER & TAYLOR - C0209743	17.63
	05/13/2022	Bill	BAKER & TAYLOR - L5742022	311.56
	05/13/2022	Bill	BAKER & TAYLOR - C5217413	49.64
	05/13/2022	Bill	BAKER & TAYLOR - L5580152	191.07
	05/13/2022	Bill	BAKER & TAYLOR - L5742022	980.03
	05/13/2022	Bill	BAKER & TAYLOR - L5742022	479.14
	05/13/2022	Bill	BAKER & TAYLOR - L5579912	626.86
	05/13/2022	Bill	BAKER & TAYLOR - C0209743	49.95
	05/13/2022	Bill	CENTER POINT LARGE PRINT	23.37
	05/13/2022	Bill	THOMSON REUTERS - WEST	5,406.00
	05/13/2022	Bill	BAKER & TAYLOR - L3966532	634.61
	05/13/2022	Bill	BAKER & TAYLOR - L5742022	758.81
	05/13/2022	Bill	BAKER & TAYLOR - L5580152	590.52
				<hr/>
Total 10-5410 · Books - Adult				26,249.31
10-5415 · Books - Juvenile				
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	61.52
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	18.48
	05/13/2022	Bill	BAKER & TAYLOR - L3966522	185.50
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	1,981.23
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	360.82
	05/13/2022	Bill	BAKER & TAYLOR - L3966522	280.25
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	1,065.97
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	1,060.49
	05/13/2022	Bill	BAKER & TAYLOR - L4231522	155.33
	05/13/2022	Bill	BAKER & TAYLOR - L4231142	573.97
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	681.88
	05/13/2022	Bill	BAKER & TAYLOR - L3966522	567.39
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	442.47
	05/13/2022	Bill	BAKER & TAYLOR - L4231142	313.90
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	817.33
	05/13/2022	Bill	BAKER & TAYLOR - L3966522	385.12
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	870.20
	05/13/2022	Bill	BAKER & TAYLOR - L4231142	324.03
	05/13/2022	Bill	BAKER & TAYLOR - L4231522	46.43
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	272.67

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	05/13/2022	Bill	BAKER & TAYLOR - L3966522	374.58
	05/13/2022	Bill	BAKER & TAYLOR - L5580072	356.60
	05/13/2022	Bill	BAKER & TAYLOR - L4231142	222.69
	05/13/2022	Check	BAKER & TAYLOR - L5580072	-26.98
	05/13/2022	Check	BAKER & TAYLOR - L5580072	1,134.58
Total 10-5415 · Books - Juvenile				12,526.45
10-5420 · Audio/Visual - Adult				
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	27.90
	05/13/2022	Bill	MIDWEST TAPE, LLC	334.16
	05/13/2022	Bill	MIDWEST TAPE, LLC	170.22
	05/13/2022	Bill	MIDWEST TAPE, LLC	1,676.32
	05/13/2022	Bill	MIDWEST TAPE, LLC	574.77
	05/13/2022	Bill	MIDWEST TAPE, LLC	82.98
	05/13/2022	Bill	MIDWEST TAPE, LLC	473.24
	05/13/2022	Bill	MIDWEST TAPE, LLC	2,594.53
Total 10-5420 · Audio/Visual - Adult				5,934.12
10-5425 · Audio/Visual - Juvenile				
	05/13/2022	Bill	MIDWEST TAPE, LLC	37.48
	05/13/2022	Bill	MIDWEST TAPE, LLC	211.39
	05/13/2022	Bill	MIDWEST TAPE, LLC	245.92
Total 10-5425 · Audio/Visual - Juvenile				494.79
10-5430 · Games - Adult				
	05/13/2022	Bill	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	60.00
	05/13/2022	Bill	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	286.12
	05/13/2022	Bill	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	41.03
Total 10-5430 · Games - Adult				387.15
10-5435 · Games - Children				
	05/13/2022	Bill	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	213.48
	05/13/2022	Bill	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	206.37
	05/13/2022	Bill	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	427.67
Total 10-5435 · Games - Children				847.52
10-5440 · Periodicals - Adult				
	04/27/2022	Bill	PETTY CASH	13.76
	04/27/2022	Bill	PETTY CASH	19.98
	04/27/2022	Bill	PETTY CASH	9.99
	04/27/2022	Bill	PETTY CASH	9.99
	04/27/2022	Bill	PETTY CASH	12.99

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
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	Date	Type	Name	Paid Amount
	04/27/2022	Bill	PETTY CASH	17.00
	04/27/2022	Bill	PETTY CASH	18.12
	04/27/2022	Bill	PETTY CASH	12.99
	04/30/2022	Credit Card Credit	Chicago Tribune - CMPL Credit Card	-64.84
	04/30/2022	Credit Card Charge	Chicago Tribune - CMPL Credit Card	159.42
	04/30/2022	Credit Card Charge	Chicago Sun-Times - CMPL Credit Card	436.80
	04/30/2022	Credit Card Charge	USA Today - CMPL Credit Card	29.00
	04/30/2022	Credit Card Charge	USA Today - CMPL Credit Card	341.43
	05/13/2022	Bill	DUPAGE COUNTY GENEALOGICAL SOCIETY	20.00
	05/13/2022	Bill	GERMAN INTEREST GROUP-WISCONSIN	17.50
	05/13/2022	Bill	KLINE, SANDY	31.98
Total 10-5440 · Periodicals - Adult				1,086.11
10-5450 · Circulating Technologies				
10-5451 · Circ Tech - Equipment				
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	839.72
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	8.88
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	7.99
Total 10-5451 · Circ Tech - Equipment				856.59
10-5453 · Circ Tech - Subscriptions				
	04/30/2022	Credit Card Charge	Netflix.com - CMPL Credit Card	39.98
	04/30/2022	Credit Card Charge	HBOMAX.com - CMPL Credit Card	29.98
	04/30/2022	Credit Card Charge	Hulu - CMPL Credit Card	27.98
	04/30/2022	Credit Card Charge	Hulu - CMPL Credit Card	13.98
	05/02/2022	Credit Card Charge	Netflix.com - CMPL Credit Card	19.99
Total 10-5453 · Circ Tech - Subscriptions				131.91
Total 10-5450 · Circulating Technologies				988.50
10-5490 · Electronic Services				
10-5491 · Online Databases				
10-5492 · Online Databases - Adults				
	05/13/2022	Bill	VALUE LINE PUBLISHING LLC	4,790.00
Total 10-5492 · Online Databases - Adults				4,790.00
Total 10-5491 · Online Databases				4,790.00
10-5494 · Digital Popular Materials				
10-5495 · Dig. Popular Materials - Adults				
	05/13/2022	Bill	OVERDRIVE, INC.	1,047.50
	05/13/2022	Bill	OVERDRIVE, INC.	747.17
	05/13/2022	Bill	OVERDRIVE, INC.	236.87

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	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	05/13/2022	Bill	OVERDRIVE, INC.	1,005.73
	05/13/2022	Bill	OVERDRIVE, INC.	422.43
	05/13/2022	Bill	MIDWEST TAPE, LLC	8,628.48
	05/13/2022	Bill	OVERDRIVE, INC.	333.03
	05/13/2022	Bill	OVERDRIVE, INC.	849.72
	05/13/2022	Bill	OVERDRIVE, INC.	975.52
	05/13/2022	Bill	BIBLIOTHECA, LLC	5,340.20
	05/13/2022	Bill	KANOPY INC.	455.00
	05/13/2022	Bill	OVERDRIVE, INC.	1,057.31
	05/13/2022	Bill	OVERDRIVE, INC.	979.38
	05/13/2022	Bill	OVERDRIVE, INC.	289.67
Total 10-5495 · Dig. Popular Materials - Adults				22,368.01
10-5496 · Dig. Pop. Materials - Juvenile				
	05/13/2022	Bill	BIBLIOTHECA, LLC	2,606.24
Total 10-5496 · Dig. Pop. Materials - Juvenile				2,606.24
Total 10-5494 · Digital Popular Materials				24,974.25
Total 10-5490 · Electronic Services				29,764.25
10-5497 · Interlibrary Loan Fees				
	05/13/2022	Bill	IHLS-OCLC	328.24
Total 10-5497 · Interlibrary Loan Fees				328.24
Total 10-5400 · Materials				78,606.44
10-5500 · Processing				
10-5520 · Cataloging				
	05/13/2022	Bill	IHLS-OCLC	2,655.67
	05/13/2022	Bill	MIDWEST TAPE, LLC	96.00
	05/13/2022	Bill	OVERDRIVE, INC.	598.50
Total 10-5520 · Cataloging				3,350.17
Total 10-5500 · Processing				3,350.17
10-5600 · Supplies				
10-5611 · Supplies - Admin				
	04/30/2022	Credit Card Charge	Displays 2 Go - CMPL Credit Card	1,001.71
	04/30/2022	Credit Card Charge	Medline.com - CMPL Credit Card	147.19
	05/13/2022	Bill	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	84.52
	05/13/2022	Bill	CERQUA, RUSSELL J	19.45
Total 10-5611 · Supplies - Admin				1,252.87
10-5612 · Supplies - Adults				

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	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	05/13/2022	Bill	DEMCO, INC.	293.71
	05/13/2022	Bill	AMERICAN LIBRARY ASSOCIATION	174.58
Total 10-5612 · Supplies - Adults				468.29
10-5613 · Supplies - Children's				
	04/27/2022	Bill	PETTY CASH	18.21
	04/27/2022	Bill	PETTY CASH	7.21
	04/27/2022	Bill	PETTY CASH	5.99
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	24.99
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	37.17
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	59.98
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	121.22
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	15.45
	05/13/2022	Bill	DEMCO, INC.	56.12
	05/13/2022	Bill	AMERICAN LIBRARY ASSOCIATION	66.80
	05/13/2022	Bill	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	8.78
Total 10-5613 · Supplies - Children's				421.92
10-5614 · Supplies - Circulation				
	04/27/2022	Bill	PETTY CASH	12.49
	04/27/2022	Bill	PETTY CASH	6.96
	04/27/2022	Bill	PETTY CASH	0.99
Total 10-5614 · Supplies - Circulation				20.44
10-5615 · Supplies - Maintenance				
	04/27/2022	Bill	PETTY CASH	2.50
	04/30/2022	Credit Card Charge	Home Depot - CMPL Credit Card	88.88
	04/30/2022	Credit Card Credit	Amazon Marketplace.com - CMPL Credit Card	-54.39
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	35.99
	04/30/2022	Credit Card Charge	Lighting 2 Light - CMPL Credit Card	199.60
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	157.98
	05/13/2022	Bill	ACE HARDWARE OF LIBERTYVILLE, INC.	37.96
	05/13/2022	Bill	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	752.61
	05/13/2022	Bill	LOWE'S	21.84
	05/13/2022	Bill	LOWE'S	78.76
	05/13/2022	Bill	LOWE'S	189.92
Total 10-5615 · Supplies - Maintenance				1,511.65
10-5616 · Supplies - ILL				
	05/13/2022	Bill	DEMCO, INC.	60.01
	05/13/2022	Bill	ULINE, INC	77.32

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	Date	Type	Name	Paid Amount
	05/13/2022	Bill	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	26.56
Total 10-5616 · Supplies - ILL				163.89
10-5617 · Supplies - Outreach				
	04/27/2022	Bill	PETTY CASH	5.99
Total 10-5617 · Supplies - Outreach				5.99
10-5618 · Supplies - Tech Services				
	04/30/2022	Credit Card Charge	Magneto - CMPL Credit Card	136.52
	05/13/2022	Bill	COMPUTYPE, INC.	204.46
	05/13/2022	Bill	DEMCO, INC.	127.30
	05/13/2022	Bill	ULINE, INC	561.00
	05/13/2022	Bill	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	131.14
	05/13/2022	Bill	DEMCO, INC.	659.51
Total 10-5618 · Supplies - Tech Services				1,819.93
10-5660 · Supplies - Computer				
	05/13/2022	Bill	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	2,679.80
Total 10-5660 · Supplies - Computer				2,679.80
10-5680 · Supplies - Staff Room				
	05/13/2022	Bill	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	245.20
Total 10-5680 · Supplies - Staff Room				245.20
Total 10-5600 · Supplies				8,589.98
10-5700 · Vehicles				
10-5710 · Bookmobile Fuel				
	05/13/2022	Bill	VILLAGE-VERNON	257.05
Total 10-5710 · Bookmobile Fuel				257.05
10-5730 · Bookmobile Delivery Service				
	04/27/2022	Bill	WEAGLEY, LINDA	21.06
	04/27/2022	Bill	PETTY CASH	10.99
	04/27/2022	Bill	PETTY CASH	21.54
	04/27/2022	Bill	PETTY CASH	18.08
	04/27/2022	Bill	PETTY CASH	21.84
	04/27/2022	Bill	PETTY CASH	12.32
	05/13/2022	Bill	DITTMAN, SUSAN	65.87
Total 10-5730 · Bookmobile Delivery Service				171.70
10-5750 · Van Fuel				
	05/13/2022	Bill	VILLAGE-VERNON	253.66
Total 10-5750 · Van Fuel				253.66

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
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	Date	Type	Name	Paid Amount
10-5760 · Van Maintenance/Repair				
	04/30/2022	Credit Card Charge	North End Garage - CMPL Credit Card	827.71
	05/13/2022	Bill	ACE HARDWARE OF LIBERTYVILLE, INC.	8.99
Total 10-5760 · Van Maintenance/Repair				836.70
10-5780 · Vehicles - Other Operating Exp				
10-5781 · Vehicles-Other Op Exp- Maint				
	04/27/2022	Bill	PETTY CASH	8.00
Total 10-5781 · Vehicles-Other Op Exp- Maint				8.00
Total 10-5780 · Vehicles - Other Operating Exp				8.00
Total 10-5700 · Vehicles				1,527.11
10-5800 · Computer Operations				
10-5865 · Remote Communications Expenses				
	05/13/2022	Bill	ECKMANN, ROBERT	10.00
	05/13/2022	Bill	DOWNS SAMUELSON, HALEY	10.00
	05/13/2022	Bill	GAFKA, DEBORAH	5.00
	05/13/2022	Bill	KRAUSE, DONNA	10.00
	05/13/2022	Bill	LARSON, ANDREA	10.00
	05/13/2022	Bill	DOWNS SAMUELSON, HALEY	10.00
	05/13/2022	Bill	MORTON, MARK	10.00
	05/13/2022	Bill	SCHOENFIELD, SONIA	10.00
	05/13/2022	Bill	COMPTON, PATRICIA	10.00
Total 10-5865 · Remote Communications Expenses				85.00
10-5830 · Replacement Hardware/Software				
10-5831 · Rep Hrdwre/Sftwre - Admin				
	04/30/2022	Credit Card Charge	Payflow/Paypal - CMPL Credit Card	0.10
	04/30/2022	Credit Card Charge	Liberated Syndication - CMPL Credit Card	15.00
	04/30/2022	Credit Card Charge	Constant Contact - CMPL Credit Card	1,732.50
	04/30/2022	Credit Card Charge	Payflow/Paypal - CMPL Credit Card	30.00
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	21.40
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	35.96
	04/30/2022	Credit Card Charge	GODADDY - CMPL Credit Card	899.98
	05/02/2022	Credit Card Charge	Liberated Syndication - CMPL Credit Card	15.00
	05/13/2022	Bill	CDW GOVERNMENT, INC.	61.39
	05/13/2022	Bill	COMPUTER VIEW, INC.	1,470.00
Total 10-5831 · Rep Hrdwre/Sftwre - Admin				4,281.33
Total 10-5830 · Replacement Hardware/Software				4,281.33
10-5860 · Internet				

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	Date	Type	Name	Paid Amount
	04/27/2022	Bill	AT&T	1,154.25
	05/13/2022	Bill	COMPUTER VIEW, INC.	450.00
	05/13/2022	Bill	AT&T	711.46
	05/13/2022	Bill	COMCAST	921.00
	05/13/2022	Bill	COMCAST	921.00
Total 10-5860 · Internet				4,157.71
Total 10-5800 · Computer Operations				8,524.04
10-5900 · Utilities				
10-5910 · Electricity				
10-5911 · Electricity - Aspen				
	05/13/2022	Bill	CONSTELLATION NEW ENERGY, INC.	5,588.17
Total 10-5911 · Electricity - Aspen				5,588.17
10-5912 · Electricity - Cook Park				
	05/13/2022	Bill	CONSTELLATION NEW ENERGY, INC.	7,983.10
Total 10-5912 · Electricity - Cook Park				7,983.10
Total 10-5910 · Electricity				13,571.27
10-5920 · Gas				
10-5921 · Gas - Aspen				
	05/13/2022	Bill	CONSTELLATION NATURAL GAS	718.05
Total 10-5921 · Gas - Aspen				718.05
10-5922 · Gas - Cook Park				
	05/13/2022	Bill	CONSTELLATION NATURAL GAS	950.19
Total 10-5922 · Gas - Cook Park				950.19
Total 10-5920 · Gas				1,668.24
10-5930 · Water				
10-5932 · Water - Cook Park				
	05/13/2022	Bill	VILLAGE-LIBERTYVILLE	971.14
Total 10-5932 · Water - Cook Park				971.14
Total 10-5930 · Water				971.14
Total 10-5900 · Utilities				16,210.65
10-6000 · Telephone				
10-6010 · Telephone				
	04/27/2022	Bill	COMCAST	295.89
Total 10-6010 · Telephone				295.89
10-6020 · Bookmobile - Telephone				
	04/27/2022	Bill	VERIZON WIRELESS SERVICES LLC	230.11

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	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
Total 10-6020 · Bookmobile - Telephone				230.11
Total 10-6000 · Telephone				526.00
10-6100 · Postage				
	04/27/2022	Bill	PETTY CASH	26.90
	04/27/2022	Bill	PETTY CASH	9.05
	04/27/2022	Bill	PETTY CASH	7.85
	04/27/2022	Bill	PETTY CASH	7.00
	04/27/2022	Bill	PETTY CASH	7.38
	04/27/2022	Bill	PETTY CASH	26.35
	04/27/2022	Bill	PETTY CASH	6.95
	04/27/2022	Bill	PETTY CASH	12.70
	04/27/2022	Bill	PETTY CASH	3.42
	05/13/2022	Bill	PITNEY BOWES - RESERVE ACCOUNT	1,000.00
Total 10-6100 · Postage				1,107.60
10-6200 · Maintenance				
10-6210 · Janitorial Service				
10-6211 · Janitorial Service - Aspen				
	05/13/2022	Bill	COMPLETE CLEANING COMPANY, INC.	2,381.83
Total 10-6211 · Janitorial Service - Aspen				2,381.83
10-6212 · Janitorial Service - Cook Park				
	05/13/2022	Bill	COMPLETE CLEANING COMPANY, INC.	3,818.89
Total 10-6212 · Janitorial Service - Cook Park				3,818.89
Total 10-6210 · Janitorial Service				6,200.72
10-6220 · Landscaping Service				
10-6222 · Landscaping - Cook Park				
	05/13/2022	Bill	LANDSCAPE CONCEPTS, INC.	517.12
Total 10-6222 · Landscaping - Cook Park				517.12
Total 10-6220 · Landscaping Service				517.12
10-6240 · Trash Removal				
10-6242 · Trash Removal - Cook Park				
	04/29/2022	General Journal	GROOT INDUSTRIES, INC.	220.82
Total 10-6242 · Trash Removal - Cook Park				220.82
Total 10-6240 · Trash Removal				220.82
10-6250 · Miscellaneous				
10-6251 · Misc. Maintenance - Aspen				
	05/13/2022	Bill	ANDERSON PEST SOLUTIONS	93.40

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	Date	Type	Name	Paid Amount
Total 10-6251 · Misc. Maintenance - Aspen				93.40
10-6252 · Misc. Maintenance - Cook Park				
	05/13/2022	Bill	AMBIUS, LLC (19)	347.98
	05/13/2022	Bill	IRON MOUNTAIN INCORPORATED	105.12
	05/13/2022	Bill	ANDERSON PEST SOLUTIONS	125.00
Total 10-6252 · Misc. Maintenance - Cook Park				578.10
Total 10-6250 · Miscellaneous				671.50
Total 10-6200 · Maintenance				7,610.16
10-6300 · Repair				
10-6340 · Service Contracts-Mech. & Bldg.				
10-6341 · Service Contracts - Aspen				
	05/13/2022	Bill	JM IRRIGATION, L.L.C.	185.00
	05/13/2022	Bill	SHERMAN MECHANICAL, INC.	1,474.50
Total 10-6341 · Service Contracts - Aspen				1,659.50
10-6342 · Service Contracts - Cook Park				
	05/13/2022	Bill	AMERICAN BACKFLOW PREVENTION, INC.	318.00
	05/13/2022	Bill	SHERMAN MECHANICAL, INC.	2,118.00
Total 10-6342 · Service Contracts - Cook Park				2,436.00
Total 10-6340 · Service Contracts-Mech. & Bldg.				4,095.50
10-6350 · Office Machine Repairs				
	05/03/2022	Bill	TOM HAUBNER	488.75
Total 10-6350 · Office Machine Repairs				488.75
10-6360 · Office Machine Service Contract				
	05/13/2022	Bill	KONICA MINOLTA BUSINESS SOLUTIONS	367.29
	05/13/2022	Bill	RMC IMAGING, INC.	1,350.00
Total 10-6360 · Office Machine Service Contract				1,717.29
Total 10-6300 · Repair				6,301.54
10-6500 · Professional Services				
10-6520 · Legal Services				
	05/13/2022	Bill	KLEIN, THORPE AND JENKINS, LTD.	675.00
Total 10-6520 · Legal Services				675.00
10-6540 · Payroll Processing				
	04/22/2022	General Journal		921.88
	05/06/2022	General Journal		391.48
Total 10-6540 · Payroll Processing				1,313.36
10-6560 · Recruitment				

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	Date	Type	Name	Paid Amount
	05/13/2022	Bill	PEOPLEFACTS	90.32
Total 10-6560 · Recruitment				90.32
10-6575 · Miscellaneous Services & Fees				
	04/29/2022	General Journal		20.00
Total 10-6575 · Miscellaneous Services & Fees				20.00
Total 10-6500 · Professional Services				2,098.68
10-6600 · Improvements				
10-6650 · Copiers & Other Leased Equip				
	05/13/2022	Bill	KONICA MINOLTA	511.35
Total 10-6650 · Copiers & Other Leased Equip				511.35
Total 10-6600 · Improvements				511.35
10-6700 · Community Relations				
10-6710 · Newsletter				
	05/02/2022	Bill	U.S. POSTMASTER	2,316.24
Total 10-6710 · Newsletter				2,316.24
10-6712 · Graphics				
	04/30/2022	Credit Card Charge	Adobe Stock - CMPL Credit Card	29.99
	05/13/2022	Bill	GRAPHIC 14, INCORPORATED	146.00
Total 10-6712 · Graphics				175.99
10-6720 · Programming - Adult				
10-6721 · Programs - Performances				
	04/27/2022	Bill	SACRED LOTUS HEART	120.00
	04/27/2022	Bill	SACRED LOTUS HEART	120.00
	04/27/2022	Bill	SACRED LOTUS HEART	120.00
	05/13/2022	Bill	TROY, CHARLES	200.00
	05/13/2022	Bill	YIESLA, SHARON	200.00
	05/13/2022	Bill	MARTIN, DAVID	175.00
	05/13/2022	Bill	MINDFUL LIVING	100.00
	05/13/2022	Bill	OPSAL, CAROL	50.00
	05/13/2022	Bill	ROSE, BRIAN	250.00
Total 10-6721 · Programs - Performances				1,335.00
10-6722 · Book Discussions&Author Events				
	04/27/2022	Bill	PETTY CASH	7.78
	05/13/2022	Bill	VERNON AREA PUBLIC LIBRARY DISTRICT	1,917.09
Total 10-6722 · Book Discussions&Author Events				1,924.87
10-6723 · Other Expenditures				

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	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	04/27/2022	Bill	PETTY CASH	13.99
Total 10-6723 · Other Expenditures				13.99
10-6726 · Computer				
	05/13/2022	Bill	MAYBERRY, MELISSA	150.00
	05/13/2022	Bill	MONTANO, ESTEVAN	150.00
	05/13/2022	Bill	MONTANO, ESTEVAN	150.00
	05/13/2022	Bill	MONTANO, ESTEVAN	150.00
Total 10-6726 · Computer				600.00
Total 10-6720 · Programming - Adult				3,873.86
10-6730 · Programming - Young Adult				
10-6731 · Programs - YA (Other)				
	04/27/2022	Bill	MORTON, MARK	15.98
	04/27/2022	Bill	MORTON, MARK	34.99
	04/27/2022	Bill	MORTON, MARK	24.88
	04/27/2022	Bill	PETTY CASH	10.00
	04/27/2022	Bill	PETTY CASH	15.00
	04/27/2022	Bill	PETTY CASH	4.91
	04/27/2022	Bill	PETTY CASH	5.85
	04/27/2022	Bill	PETTY CASH	8.05
	04/27/2022	Bill	PETTY CASH	7.68
	04/27/2022	Bill	PETTY CASH	9.32
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	49.94
Total 10-6731 · Programs - YA (Other)				186.60
Total 10-6730 · Programming - Young Adult				186.60
10-6740 · Programming - Children's				
	04/27/2022	Bill	STREIGHTIFF, ALICIA	3.99
	04/27/2022	Bill	STREIGHTIFF, ALICIA	57.75
	04/27/2022	Bill	PETTY CASH	6.00
	04/27/2022	Bill	PETTY CASH	6.49
	04/27/2022	Bill	PETTY CASH	2.76
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	184.20
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	19.98
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	6.11
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	6.99
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	6.99
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	9.99
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	17.98

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	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	49.87
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	59.89
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	81.90
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	88.14
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	98.79
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	13.65
	04/30/2022	Credit Card Charge	Oriental Trading Co - CMPL Credit Card	13.58
	04/30/2022	Credit Card Charge	Avery - CMPL Credit Card	21.95
	04/30/2022	Credit Card Charge	Oriental Trading Co - CMPL Credit Card	22.76
	04/30/2022	Credit Card Charge	Oriental Trading Co - CMPL Credit Card	87.94
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	5.90
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	9.89
	05/13/2022	Bill	MCCOWIN, SUE	55.52
Total 10-6740 · Programming - Children's				939.01
10-6745 · Public Performance/Film				
10-6746 · PublicPerformance/Film- Adults				
	05/13/2022	Bill	SWANK MOVIE LICENSING USA	236.00
Total 10-6746 · PublicPerformance/Film- Adults				236.00
Total 10-6745 · Public Performance/Film				236.00
10-6760 · Promotions/Prizes				
10-6761 · Promotions/Prizes- Admin/Gen				
	04/27/2022	Bill	SILL, BRONWYN	20.27
	04/27/2022	Bill	SAM'S CLUB DIRECT	135.20
	05/13/2022	Bill	LIBERTYVILLE CIVIC CENTER FOUNDATION	50.00
Total 10-6761 · Promotions/Prizes- Admin/Gen				205.47
10-6762 · Promotions/Prizes- Adults				
	04/27/2022	Bill	PETTY CASH	5.00
Total 10-6762 · Promotions/Prizes- Adults				5.00
10-6770 · Promotions/Prizes - YA				
	05/02/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	300.00
	05/13/2022	Bill	BAKER & TAYLOR - L5588902	65.73
	05/13/2022	Bill	BAKER & TAYLOR - L5588902	345.88
Total 10-6770 · Promotions/Prizes - YA				711.61
Total 10-6760 · Promotions/Prizes				922.08
10-6780 · Digital Studios				
10-6781 · Digital Studios - Equipment				
	04/27/2022	Bill	PETTY CASH	19.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report By Class
April 16 through May 13, 2022

	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	69.90
	04/30/2022	Credit Card Charge	Prusa3d.com - CMPL Credit Card	53.92
Total 10-6781 · Digital Studios - Equipment				142.82
Total 10-6780 · Digital Studios				142.82
10-6790 · Workshops				
10-6792 · Workshops - Software				
	04/30/2022	Credit Card Charge	Cleverbridge.com - CMPL Credit Card	329.65
	04/30/2022	Credit Card Credit	Cleverbridge.com - CMPL Credit Card	-30.65
Total 10-6792 · Workshops - Software				299.00
10-6793 · Workshops - Programs/Classes				
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	11.85
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	13.73
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	26.97
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	47.95
	04/30/2022	Credit Card Charge	Amazon Marketplace.com - CMPL Credit Card	95.90
Total 10-6793 · Workshops - Programs/Classes				196.40
Total 10-6790 · Workshops				495.40
Total 10-6700 · Community Relations				9,288.00
20-8210 · Employer IMRF Disbursements				
	04/22/2022	General Journal		16,159.70
	05/06/2022	General Journal		15,753.71
Total 20-8210 · Employer IMRF Disbursements				31,913.41
20-8250 · Employer Soc Security Tax Disb				
	04/22/2022	General Journal		13,736.98
	05/06/2022	General Journal		13,392.92
Total 20-8250 · Employer Soc Security Tax Disb				27,129.90
Total Expense				621,640.84
Net Ordinary Income				-553,268.71
Other Income/Expense				
Other Expense				
60-9800 · Special Reserve Disbursements				
60-9809 · Aspen - Paver/Front Entrance				
	05/13/2022	Bill	FEATHERSTONE, INC.	903.60
	05/13/2022	Bill	FEATHERSTONE, INC.	51.98
Total 60-9809 · Aspen - Paver/Front Entrance				955.58
60-9813 · Cook Park - Window Replacement				

2:55 PM
05/11/22
Cash Basis

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report By Class

April 16 through May 13, 2022

	<u>Date</u>	<u>Type</u>	<u>Name</u>	<u>Paid Amount</u>
	05/13/2022	Bill	FEATHERSTONE, INC.	1,600.86
	05/13/2022	Bill	FEATHERSTONE, INC.	92.40
Total 60-9813 - Cook Park - Window Replacement				1,693.26
Total 60-9800 - Special Reserve Disbursements				2,648.84
Total Other Expense				2,648.84
Net Other Income				-2,648.84
Net Income				-555,917.55



Cook Memorial Public Library District

Librarian's Statistical Report - Page 1

April 2022

Registered Card Holders

The number of card holders. Excludes in-house patrons. According to the 2020 census, district population was 61,297. Accounts inactive for three years are deleted in June and December.

	April 2021			April 2022			Percent Change
	Juvenile	Adult	Total	Juvenile	Adult	Total	
Cook Memorial Public Library District	7,854	33,732	41,586	7,401	31,016	38,417	-7.62%
Reciprocal Borrowing Patrons	422	6,124	6,546	390	5,566	5,956	-9.01%
Total	8,276	39,856	48,132	7,791	36,582	44,373	-7.81%

Visitors

	April 2021			April 2022			Percent Change
	April 2021	April 2022	Percent Change	FY 2021 To Date	FY 2022 To Date	Percent Change	
Aspen Drive Library	6,845	12,602	84.11%	50,856	112,484	121.18%	
Drive-Up		436			3,263		
Cook Park Library	9,296	13,774	48.17%	63,535	124,024	95.21%	
Drive-Up	1,472	1,371	-6.86%	13,240	13,960	5.44%	
Outreach	111	671	504.50%	907	5,531	509.81%	
Total	17,724	28,854	62.80%	128,538	259,262	101.70%	

Program Attendance

	April 2021			April 2022			Percent Change
	April 2021	April 2022	Percent Change	FY 2021 To Date	FY 2022 To Date	Percent Change	
Adult	1,527	1,455	-4.72%	14,321	10,831	-24.37%	
Juvenile	1,496	1,209	-19.18%	12,459	10,628	-14.70%	
Young Adult	12	11	-8.33%	154	394	155.84%	
	3,035	2,675	-11.86%	26,934	21,853	-18.86%	

Special Services

	April 2021			April 2022			Percent Change
	April 2021	April 2022	Percent Change	FY 2021 To Date	FY 2022 To Date	Percent Change	
Reference Questions	4,218	5,387	27.71%	38,624	50,261	30.13%	
Library App Users	317	579	82.65%	1,624	5,057	211.39%	
Online Databases*	6,306	5,736	-9.04%	37,100	38,440	3.61%	
www.cooklib.org	88,041	91,789	4.26%	898,933	843,885	-6.12%	
Holds Placed	15,721	13,731	-12.66%	195,387	142,811	-26.91%	
Holds Filled	13,724	11,871	-13.50%	196,075	126,867	-35.30%	
Homebound Items Delivered	106	733	591.51%	9,014	7,916	-12.18%	

*A count of sessions, available for 67 of 81 Online Databases.

Collection Size

	April 2021					April 2022					Percent Change
	Juvenile	Adult	Other	Total	Percent of Total	Juvenile	Adult	Other	Total	Percent of Total	
Aspen Drive Library	48,526	41,479		90,005	33.22%	49,934	43,526		93,460	33.93%	3.84%
Cook Park Library	57,229	107,947	143	165,319	61.01%	57,248	108,281	141	165,670	60.15%	0.21%
Outreach	12,548	3,088	13	15,649	5.78%	13,091	3,191	13	16,295	5.92%	4.13%
Total	118,303	152,514	156	270,973		120,273	154,998	154	275,425		1.64%

Librarian's Statistical Report - April 2022 - Page 2

Circulation

	April 2021				April 2022				Percent Change
	Adult	Juvenile	Other	Total	Adult	Juvenile	Other	Total	
Fiction	9,674	18,176		27,850	9,440	21,257		30,697	10.22%
Foreign Language	178	276		454	186	208		394	-13.22%
Large Type	1,422	22		1,444	1,462	12		1,474	2.08%
Nonfiction	6,552	5,534		12,086	6,651	5,953		12,604	4.29%
Periodicals	1,608	78		1,686	1,134	68		1,202	-28.71%
Subtotal Print	19,434	24,086		43,520	18,873	27,498		46,371	6.55%
Bags and Containers			10	10			23	23	130.00%
Equipment	127	3		130	133	2		135	3.85%
Interlibrary Loan			196	196			141	141	-28.06%
LINKin	971			971	1,227			1,227	26.36%
Multimedia		3		3		351		351	11600.00%
Other			10	10			12	12	20.00%
Subtotal Other	1,098	6	216	1,320	1,360	353	176	1,889	43.11%
eAudiobooks			4,691	4,691			4,783	4,783	1.96%
eBooks			7,639	7,639			7,021	7,021	-8.09%
eMagazines			801	801			271	271	-66.17%
eMusic			275	275			309	309	12.36%
eVideo			1,003	1,003			825	825	-17.75%
Subtotal Downloadables			14,409	14,409			13,209	13,209	-8.33%
Audiobooks	557	416		973	590	468		1,058	8.74%
Compact Discs	1,369	351		1,720	1,184	407		1,591	-7.50%
DVDs, Blu-Ray	9,215	2,552		11,767	8,520	2,589		11,109	-5.59%
Video Games	382	708		1,090	387	631		1,018	-6.61%
Subtotal Audiovisual	11,523	4,027		15,550	10,681	4,095		14,776	-4.98%
Grand Total All Agencies	32,055	28,119	14,625	74,799	30,914	31,946	13,385	76,245	1.93%

Agency Subtotals

	April 2021	April 2022	Percent Change	FY 2021 To Date	FY 2022 To Date	Percent Change
Downloadables	14,409	13,209	-8.33%	159,094	135,973	-14.53%
Aspen Drive Library	16,378	18,050	10.21%	149,920	181,684	21.19%
Cook Park Library	41,110	41,109	0.00%	378,294	422,817	11.77%
Outreach	2,902	3,877	33.60%	21,899	33,510	53.02%
Total	74,799	76,245	1.93%	709,207	773,984	9.13%



Director's Report May 2022

David Archer, Library Director

EDI Team

The Library's EDI (Equity, Diversity & Inclusion) Team is comprised of staff members from throughout the library who meet on a monthly basis. The Team's charge includes:

1. Ensuring that our collections and programming reflect the diversity of backgrounds, opinions, and experiences of district residents.
2. Identifying training resources to help staff understand and serve our patrons and fellow employees better.

Laser Cutter Installed

A 60 watt Epilog Fusion Edge Laser Cutter was recently installed in the Workshop at Aspen Drive Library. The laser cutter attaches to a ventilation system which was added as part of the 2019 construction and facility upgrade project.

Select library staff will be learning how to operate the machine over the summer months with the intention of providing access to patrons shortly thereafter.



Always be Prepared: Challenges to Library Materials

As part of the all-staff training session on Friday, May 13, Popular Services Manager Andrea Larson presented an overview of the issues surrounding challenges to library materials and how we can be proactive in explaining the role of a library's collection. Highlights of the session are included on the following pages.



WHY IS THIS HAPPENING?

"Perfect storm" for
censorship right
now

Well-organized,
well-funded
advocacy groups
are working to
censor books

Political candidates
looking for issues to
rally voters and
persuade swing
voters

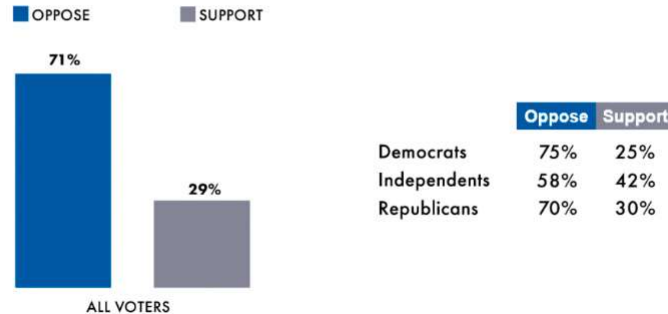
Focus of most
censorship
campaigns seems
to be on children
and education

Taking their
challenges to the
government level

THE GOOD NEWS

Strong Opposition to Removing Books from Public Libraries

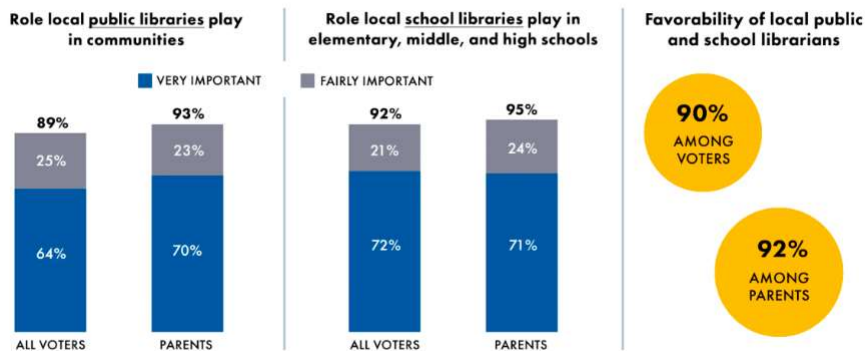
Would you support or oppose efforts to remove books from local public libraries because some people find them offensive or inappropriate and do not think young people should be exposed to them?



Source: "Voters Oppose Book Bans in Libraries", American Library Association, March 21, 2022.
<http://www.ala.org/advocacy/voters-oppose-book-bans-libraries>

PEOPLE TRUST LIBRARIANS

High Regard for Librarians and the Role Libraries Play in Communities and Schools

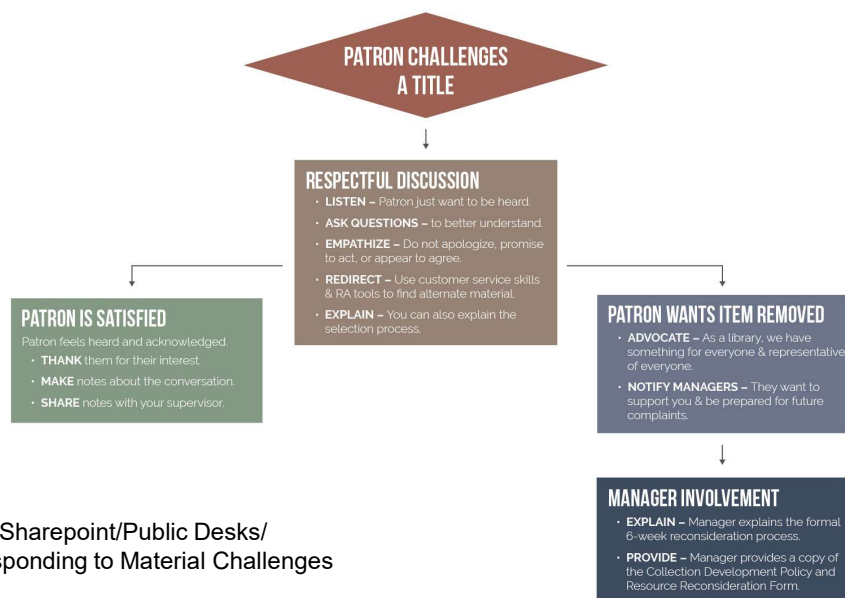


Source: "Voters Oppose Book Bans in Libraries", American Library Association, March 21, 2022.
<http://www.ala.org/advocacy/voters-oppose-book-bans-libraries>

HOW SHOULD LIBRARIES RESPOND? MACRO LEVEL



Responding to Material Challenges



See document: Sharepoint/Public Desks/
Documents/Responding to Material Challenges

APRIL EMAIL MARKETING STATS



40

Total Emails Sent



49%

Avg. Open Rate
nonprofit avg. 34%



1%

Avg. Click Rate
nonprofit avg. 2%



21,157

Total Contacts

List Name	# of Contacts	Δ
Author Visits & Literary Events.....	2,084	+10
Book Club Communications	563	+7
Career & Job Events	299	+1
Children's Events (birth-age 5).....	260	+3
Children's Events (grades 1-5).....	1,268	-3
Children's Events (middle school).....	509	+2
Cinema Club Newsletter	120	+3
CMPLD eNews	20,107	-121
eLibrary News.....	560	—
Events (adults)	3,404	-7
Events (high school)	464	-1
Genealogy Events (adults)	436	+3
Health & Wellness Events (adults).....	510	+6
History Events (adults).....	601	+49
Home, Cooking & Garden Events (adults).....	709	+41
Movie Matinees (adults).....	797	+16
Music Performances (adults).....	599	+10
Personal Finance Presentations (adults)	406	+3
Teacher Resources.....	216	+2
Technology Classes (adults).....	491	+15

Top Clicked-On Emails

1



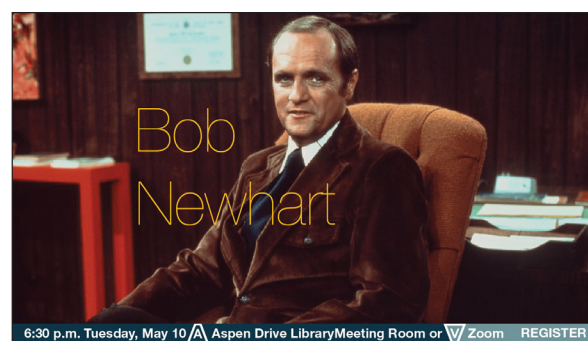
2



3



4



5



APRIL SOCIAL MARKETING STATS

facebook

 **3,515**
page likes

 **37**
total posts
+3 stories

 **3,264**
unique users
reached

Instagram

 **1,313**
followers

 **37**
total posts
+5 stories

 **1,825**
unique users
reached

twitter

 **1,931**
followers

 **42**
total tweets

 **9,940**
total tweet
views



1 Karen Sterly's Retirement
1,533 reached; 231 engagements

2 What's Behind the Cook Home Door Program Recap
1,406 reached; 131 engagements

3 We're Hiring
1,214 reached; 163 engagements

4 HS Photo Contest Hometown Pride Category Winning Photo
1,011 reached; 86 engagements

5 Rockstar Readers
996 reached; 63 engagements



1 IL Libraries Present: Nick Offerman/Jeff Tweedy
662 reached; 41 engagements

2 Earth Day Trivia Reel
565 reached; 19 engagements

3 Karen Sterly's Retirement
434 reached; 52 engagements

4 VHHS Career Expo
371 reached; 31 engagements

5 April Fools/Fine Free
363 reached; 31 engagements



1 VHHS Career Expo
813 impressions; 21 engagements

2 Retweet: Youth Art at Aspen — D73 posted
775 impressions; 9 engagements

3 Karen Sterly Retirement
757 impressions; 25 engagements

4 Rockstar Readers
448 impressions; 16 engagements

5 Hidden Gem: Colorful Library Cards for Kids & Teens
407 impressions; 11 engagements

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
PERSONNEL REPORT
April 2022**

Open Positions

<u>Job Title</u>	<u>Dept.</u>	<u>Status</u>	<u>Pay Classification</u>
<u>Children's Library Assistant (1)</u>	<u>Children's</u>	<u>p/t</u>	<u>Salary Band 3</u>
<u>Technology Aide</u>	<u>Adult Services</u>	<u>p/t</u>	<u>Salary Band 3</u>
<u>Welcome Desk Associate</u>	<u>Circulation</u>	<u>p/t</u>	<u>Salary Band 2</u>
<u>Homebound Associate</u>	<u>Outreach</u>	<u>p/t</u>	<u>Salary Band 2</u>

Employee New Hires

<u>Name</u>	<u>Dept.</u>	<u>Status</u>	<u>Pay Classification</u>	<u>Hired</u>
<u>Jennifer King</u>	<u>Circulation Shelver</u>	<u>p/t</u>	<u>Salary Band 1</u>	<u>04/06/22</u>
<u>Deena Gillespie</u>	<u>Children's</u>	<u>p/t</u>	<u>Salary Band 3</u>	<u>04/27/22</u>

Employee Separations

<u>Name</u>	<u>Dept.</u>	<u>Status</u>	<u>Separation Type</u>	<u>Hired</u>
<u>Karen Sterly</u>	<u>Technical Services</u>	<u>f/t</u>	<u>Retirement</u>	<u>10/06/88</u>

Nancy Arnswald
Payroll Coordinator
Date Prepared 05/09/22

Cook Memorial Public Library District												
Investment Maturity Schedule												
April 30, 2022												
Investment Account	Issue Date	Maturity Date	Face Value	Coupon/ YTM	Q2 2022	Q3 2022	Q4 2022	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Total
Special Reserve Fund:												
Flagstar BK FSB Troy, MI CD	16-Jun-2021	16-Jun-2023	245,000	0.150%					245,000			245,000
Goldman Sachs BK USA New York, NY CD	16-Aug-2021	17-Feb-2023	125,000	0.200%				125,000				125,000
BMW BK North Amer Salt Lake City UT CD (10/08/21)	1-Oct-2021	10-Oct-2023	245,000	0.350%							245,000	245,000
GE Cap Retail BK Draper UT CD (10/08/21)	1-Oct-2021	10-Oct-2023	245,000	0.400%							245,000	245,000
Israel Disc BK New York NY CD (11/12/21)	3-Nov-2021	14-Aug-2023	245,000	0.450%						245,000		
Total Special Reserve			1,105,000		-	-	-	125,000	245,000	245,000	490,000	1,105,000
Working Cash Fund:												
Total Working Cash Fund			0		-	-	-	-	-	-	-	-
General Fund:												
UBS BK USA Salt Lake City, UT CD	16-Jun-2021	16-Jun-2022	245,000	0.100%	245,000							245,000
State BK India New York, NY CD	16-Aug-2021	16-Aug-2022	125,000	0.150%		125,000						125,000
Total General Fund			370,000		245,000	125,000	-	-	-	-	-	370,000
Total Investments			1,475,000		245,000	125,000	-	125,000	245,000	245,000	490,000	1,475,000
Difference			0									

Cook Memorial Public Library District															
Investment Transaction Schedule - JP Morgan Chase															
Date	Investment	Transaction Type	Description	Certificates of Deposit				Savings Accounts			Interest Income				
				General Fund	Special Reserve Fund	Working Cash Fund	Total	General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
31-Mar-2022	Ending Balance			370,000.00	1,105,000.00	0.00	1,475,000.00	56,471.96	201,043.22	357,504.68	183.26	310.28	21.04	74.80	589.38
8-Apr-2022	GE Cap Retail BK Draper UT CD	Interest					0.00					488.66			488.66
8-Apr-2022	BMW BK North Amer Salt Lake City UT CD	Interest					0.00					427.58			427.58
18-Apr-2022	UBS Bk USA Salt Lake City UT CD	Interest					0.00				20.81				20.81
29-Apr-2022	Chase Bank	Interest					0.00	2.23	7.93	10.16			2.23	7.93	10.16
30-Apr-2022	Ending Balance			370,000.00	1,105,000.00	0.00	1,475,000.00	56,474.19	201,051.15	357,514.84	204.07	1,226.52	23.27	82.73	1,536.59

Position Summary

Cook Memorial Public Library

Report date as of Apr 29, 2022

Report run time: May 02, 2022 05:04 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc	CY	Div/Int Rate	YTM	
								Accr Inc	Cost Yld			
... 6412 / Cook Memorial PLD General				370,000.00		369,609.36	-390.64	-0.11	310.00	0.08		
									131.51	0.08		
CD				370,000.00		369,609.36	-390.64	-0.11	310.00	0.08		
									131.51	0.08		
125,000	***STATE BK INDIA NEW YORK N Y C/D FDIC INS TO LIMITS 856285WT4060	08/16/2022	125,000.00	99.8341	124,792.62	-207.38	-0.17	187.50	0.15	0.15	0.00	
								131.51	0.15			
245,000	UBS BK USA SALT LAKE CITY UT C/D FDIC INS TO LIMITS 90348JM56060	06/16/2022	245,000.00	99.9252	244,816.74	-183.26	-0.07	122.50	0.05	0.10	0.00	
								0.00	0.05			
... 6414 / Cook Memorial PLD Special Res				1,105,000.00		1,081,244.94	-23,755.06	-2.15	3,557.50	0.33		
										0.32		
CD				1,105,000.00		1,081,244.94	-23,755.06	-2.15	3,557.50	0.33		
										0.32		
245,000	BMW BK NORTH AMER SALT LAKE CITY UTAH C/D FDIC INS TO LIMITS 05580AE59060	10/10/2023	245,000.00	97.3710	238,558.95	-6,441.05	-2.63	857.50	0.36	0.35	0.00	
								0.00	0.35			
245,000	FLAGSTAR BK FSB TROY MICH C/D FDIC INS TO LIMITS 33847E4M6060	06/16/2023	245,000.00	98.0430	240,205.35	-4,794.65	-1.96	367.50	0.15	0.15	0.00	
								0.00	0.15			
125,000	GOLDMAN SACHS BK USA NEW YORK C/D FDIC INS TO LIMITS 38149MYJ6060	02/17/2023	125,000.00	98.9962	123,745.25	-1,254.75	-1.00	250.00	0.20	0.20	0.00	
								0.00	0.20			
245,000	ISRAEL DISC BK NEW YORK N Y C/D FDIC INS TO LIMITS 465076SV0060	08/14/2023	245,000.00	97.9600	240,002.00	-4,998.00	-2.04	1,102.50	0.46	0.45	0.00	
								0.00	0.45			
245,000	GE CAP RETAIL BK DRAPER UTAH C/D FDIC INS TO LIMITS 87165EUT2060	10/10/2023	245,000.00	97.4422	238,733.39	-6,266.61	-2.56	980.00	0.41	0.40	0.00	
								0.00	0.40			

J.P.Morgan

Please note disclosures and glossary included herein for important information about this report

Position Summary

Cook Memorial Public Library

Report date as of Apr 29, 2022

Report run time: May 02, 2022 05:04 PM

Total For Accounts held at JPMS, member FINRA and SIPC	1,475,000.00	1,450,854.30	-24,145.70	-1.64	3,867.50	0.27
					131.51	0.26

Report includes Account(s): ...6412, ...6414, ...6415

Please note disclosures and glossary included herein for important information about this report

J.P.Morgan

Cook Memorial Public Library District											
Investment Transaction Schedule - Byline Bank											
Date	Investment	Transaction Type	Description	Savings Accounts			Interest Income				
				General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
31-Mar-2022	Ending Balance			10,778.21	642,007.32	652,785.53	0.00	0.00	20.13	1,198.79	1,218.92
30-Apr-2022		Interest	For April 2022	2.20	131.39	133.59			2.20	131.39	133.59
						0.00					0.00
30-Apr-2022	Ending Balance			10,780.41	642,138.71	652,919.12	0.00	0.00	22.33	1,330.18	1,352.51

Cook Memorial Public Library District					
Investment Transaction Schedule - MaxSafe Account - General Fund					
Date	Investment	Transaction Type	Description	MaxSafe Account - General Fund	Interest Income
31-Mar-2022	Ending Balance			4,734,531.93	4,608.79
18-Apr-2022	Maintenance Fee	Fee	Analysis for 03/22	(20.00)	
29-Apr-2022	Wintrust Bank	Interest	For April 2022	1,970.60	1,970.60
29-Apr-2022	Ending Balance			4,736,482.53	6,579.39

Cook Memorial Public Library District					
Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund					
Date	Investment	Transaction Type	Description	MaxSafe Account - Special Reserve Fund	Interest Income
31-Mar-2022	Ending Balance			1,232,183.73	648.69
29-Apr-2022	Wintrust Bank	Interest	For April 2022	463.91	463.91
29-Apr-2022	Ending Balance			1,232,647.64	1,112.60



Cook Memorial Public Library District

LIBRARY BOARD MEETING AGENDA SUPPLEMENT

MEETING DATE: May 17, 2022

FROM: David Archer, Library Director

AGENDA ITEM: Approval of Resolution 2021-2022/25 Affirming the Library's Participation in the Nonresident Fee Program

The board of each public library is required by Illinois statute to decide annually whether the library will participate in the state's nonresident fee program. Nonresidents are defined as "a person who resides outside the taxing area of a public library" [75 ILCS 16/30-55.60]. Nonresidents have the option to annually purchase a library card at the closest participating library for a fee at least equal to the cost paid by residents.

The CMPLD board has traditionally supported the nonresident fee program even though there are no unserved areas adjacent to the Library's taxing area in which Cook Park or Aspen Drive is the closest library.

Approval of the attached resolution will to affirm the Library's continued participation in the nonresident card program, detailed under Public Act 92-1066, setting the annual fee for the card, using the State Library mathematical formula method, at \$412 effective July 1, 2022 through June 30, 2023.

General Mathematical Formula Fee Calculator

Enter your local *total library property tax income, population, and average household size* below.

Total property tax income:

Local population:

Average household size:

Your library's nonresident card fee would be:

**APPROVAL OF RESOLUTION 2021-2022/25 AUTHORIZING THE LIBRARY'S
PARTICIPATION IN THE NONRESIDENT FEE PROGRAM**

WHEREAS, Illinois 75 ILCS 16/30-55.60 enables residents who are unserved by a public library to purchase a library card at the closest participating public library for a fee at least equal to the cost paid by residents; and

WHEREAS, the board of each Illinois public library is required to decide annually whether the library will participate in the state's nonresident fee program; and

WHEREAS, the Cook Memorial Public Library District Board of Trustees has traditionally supported the nonresident fee program even though there are no unserved areas adjacent to the Library's taxing area in which Cook Park or Aspen Drive is the closest library; and;

WHEREAS, based on the Illinois State Library's mathematical formula attached hereto as Exhibit A, the nonresident fee for the upcoming fiscal year is \$412 per household.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: The Library will continue participation in the nonresident card program, setting the annual fee for the card, using the Illinois State Library mathematical formula method, at \$412 effective July 1, 2022 through June 30, 2023.

ADOPTED this 17th day of May 2022 pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

President, Wendy Vieth

ATTEST:

Karen Singer, Secretary

EXHIBIT A

General Mathematical Formula

The library divides its total local property tax revenue (excluding state and federal funds) by the local population (using the most recent federal census information available). This number is multiplied by the average number of persons per local household (again, using the most recent federal census data). This is the fee charged to all nonresidents when purchasing a library card.

General Mathematical Formula Fee Calculator

Enter your local *total library property tax income*, *population*, and *average household size* below.

Total property tax income:

9537551

Local population:

61297

Average household size:

2.65

Calculate

Your library's nonresident card fee would be:

\$ 412.33

THE BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT
LAKE COUNTY, ILLINOIS

ORDINANCE NO. 2021-2022/3

AN ORDINANCE SETTING FORTH A SCHEDULE OF REGULAR
MEETINGS OF THE BOARD OF LIBRARY TRUSTEES OF THE COOK
MEMORIAL PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR
COMMENCING JULY 1, 2022 AND ENDING
JUNE 30, 2023 _____

BE IT ORDAINED by the Board of Trustees of the Cook Memorial Public Library District,
Lake County, Illinois:

Section 1: In accordance with the terms and provisions of 75 ILCS 120/2.02, Illinois
Revised Statutes, the following is a schedule of all Regular meetings of the Board of Library
Trustees of the Cook Memorial Public Library District for the fiscal year commencing July 1, 2022
and ending June 30, 2023.

July	19, 2022	Cook Park Library
August	16, 2022	Aspen Drive Library
September	20, 2022	Cook Park Library
October	18, 2022	Aspen Drive Library
November	15, 2022	Cook Park Library
December	20, 2022	Aspen Drive Library
January	17, 2023	Cook Park Library
February	21, 2023	Aspen Drive Library
March	21, 2023	Cook Park Library
April	18, 2023	Aspen Drive Library
May	16, 2023	Cook Park Library
June	20, 2023	Aspen Drive Library

All regular meetings will be held at the Cook Park Library, 413 N. Milwaukee Avenue,
Libertyville, Illinois or the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois as
noted above. All regularly scheduled meetings will begin at 6:30 p.m.

Section 2: That all ordinances or resolutions in conflict herewith be and they are hereby repealed to the extent of such conflict.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Effective the 17th day of May, 2022.

Enacted this 17th day of May, 2022.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Posted the 30th of June, 2022.

Wendy Vieth, President

Karen Singer, Secretary

RESOLUTION NO. 2021-2022/26

**RESOLUTION AUTHORIZING LIBRARY DIRECTOR AND FINANCE DIRECTOR
TO EXECUTE REQUIRED PAPERWORK WITH ALL
DESIGNATED, ELIGIBLE DEPOSITORY INSTITUTIONS FOR THE FISCAL YEAR
JULY 1, 2022 THROUGH JUNE 30, 2023**

WHEREAS, from time to time, the Library has excess funds from (a) property tax receipts and other revenue sources which can be invested and/or (b) the maturing of existing investments which can be re-invested; and

WHEREAS, good business sense would dictate investing these funds in interest-bearing accounts and/or certificates of deposit with different financial institutions to obtain the best return on any investment; and

WHEREAS, the Finance Director and Library Director, in conjunction with the Library's investment advisors, deposit library funds in interest-bearing accounts pursuant to the Library's investment policy; and

WHEREAS, whenever funds are moved to a different financial institution, the Library Board is required to authorize the deposit of funds with that institution; and

WHEREAS, in order to improve efficiency and eliminate delays in obtaining favorable interest rates for Library funds, the Finance Director and Library Director are authorized to execute such resolutions for all approved, eligible depository institutions for the fiscal year July 1, 2022 through June 30, 2023; and

WHEREAS, the Finance Director and Library Director shall notify the Board of all such deposits and changes at the Board's next regular monthly meeting.

Be It Resolved by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois, as follows:

Section 1: That all of the recitals contained above are hereby incorporated by reference.

Section 2: That the Library Director and Finance Director are authorized to execute all resolutions and documents required by all eligible depository institutions permitted by the Illinois Public Funds Investment Act and the Library's Investment Policy for the fiscal year July 1, 2022 through June 30, 2023.

Section 3: That the officers listed in Section 2 are authorized and empowered to execute such other agreements, including but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the Library District may be deposited, collected or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of this Resolution. The other

RESOLUTION NO. 2021-2022/26

agreement and acts may not be contrary to the provisions contained in this Resolution or the Library's policies.

Section 4: That the Secretary and keeper of the records of the Library District shall certify to the Financial Institution the names of the persons who are at present authorized to act on behalf of the Library District under this Resolution and shall from time to time, hereafter, as changes in the personnel of said officers are made, certify, in writing, any changes to the Financial Institution as soon as possible after the change occurs.

Section 5: That this Resolution shall be in full force and effect upon its adoption.

ADOPTED this 17th day of May, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the President and Board of Library Trustees of the Cook Memorial Public Library District this 17th day of May, 2022.

Wendy Vieth, President

ATTEST:

Karen Singer, Secretary

From: Cook Memorial Public Library District <webmaster@cooklib.org>
Sent: Wednesday, May 4, 2022 12:50 PM
To: David Archer
Subject: New form submission | Contact a Library Trustee

HTML: We welcome your questions and your ideas on how we can serve you better.

Send this message to:: All Library Trustees

Your Name: Sarah Grover

Name of Organization (if applicable): Self

Phone Number: (847) [REDACTED]

Email: [REDACTED]@gmail.com

How should we contact you?: Email

Is Cook Memorial Public Library your library district?: Yes

Your question or comment:: Hello Trustees!

Not a book question, but I have a concern about the grounds outside the library. There are some Bradford pear trees (callery pear) on the property. While lovely, they offer no benefits to wildlife and in fact are considered invasive, outpacing and choking off native plants. They are easiest to spot this time of year because of their delicate white flowers and cone-shaped structure. There's one right outside the dropoff window at Cook, for example. And others.

I wanted to bring this to your attention, and see if you might consider replacing these trees as your time and budget allow. Bradford pears are going to be more and more problematic for our ecosystems. Some states are banning them for sale. Some fear these trees may become the next buckthorn.

Thank you for reading and your consideration.
Sarah Grover
Mundelein

HTML: *We will not sell or share your information with any other organization.*



Chelsey Cox
USA TODAY

Published 6:59 a.m. ET April 18, 2022 | Updated 8:17 a.m. ET April 19, 2022

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These invasive trees smell like rotting fish and kill plants. State bans want Bradford pears gone.

Spring is a time for blooming plants and flowering trees. But word to the wise: some of those beautiful blooms might come from invasive species.

One such plant is the Bradford pear, a tree covered in attractive white blossoms with some unattractive features. What was once considered an ornamental and low maintenance decoration for yards and parks has proven detrimental to native plants and has even been banned in some states.

The trees "have little to no value to wildlife and displace native trees," said Steven Long, assistant director of the department of plant industry at Clemson University in South Carolina. Other problems? Their thorns can puncture vehicles tires and their blooms stink, Long said.

Where did the Bradford pear tree come from? Why is it dangerous to native plants? How do homeowners get rid of it? Here's what to know about this invasive plant:

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What is a Bradford pear tree?

The Bradford pear, also known as the "Callery" pear, is a popular ornamental tree native to Asia and found throughout the eastern U.S. It is most commonly planted in South Carolina.

"They're in suburban and rural areas, as well as in natural forests," Kelly Oten, assistant professor of forestry and environmental resources at North Carolina State University in Raleigh, said.

The tree is perhaps most famous for the scent of its blooms, which some have compared to rotting fish, urine and baby poop. The fragrant white blooms that appear in early spring draw admirers, despite the offensive smell.

Where did they come from?

The trees were introduced by the United States Department of Agriculture as ornamental landscape trees in the mid-1960s. They became popular with landscapers because they were inexpensive, transported well and grew quickly.

Considered a sterile hybrid, plant experts did not think the tree would propagate out of control, but scientists developed smaller hybrids designed to compensate for the Bradford pear's weak branch structure.

The trees cannot self-pollinate, but can reproduce with another variety of the *Pyrus calleryana* species.

The offspring are called Callery pears.

The resulting hybrids are even more problematic than the original Bradford pear tree.

Are Bradford pear trees harmful?

Yes. The trees choke out other plants, particularly in fallow fields, or empty tracts of land seen as future forests. They can grow to 30 feet tall and the "dead zone" beneath its dense canopy keeps light from reaching other plants.

Because they bloom earlier in the spring from March to mid-April, Bradford pears overtake resources from surrounding native species.

Long said the trees also increase the cost to maintain land.

"They reproduce prolifically in (once-landscaped) areas and tend to dominate small lots as they are of the first to emerge once a lot is no longer being mowed," he said.

"Callery pears are like a food desert for birds," Oten said. "Caterpillars, which are especially important in the spring when mother birds are getting soft-bodied insects to feed their young, don't feed on them. Because there are no caterpillars that feed on the Bradford pear, there's nothing for them to eat there."

The trees "break easily during ice and wind storms which we have plenty of in (South Carolina)," Long said.

Researchers discovered in the '80s that the tree has a fragile composition. Its signature "steep v crotch" means the tree has a weak structure at the "V" of the branch, yet is stronger in other directions so that it snaps off in areas from old age and high winds.

Drivers should avoid parking their cars beneath a Bradford pear.

Where is the tree banned?

South Carolina has enacted a ban on new Bradford pear sales effective on Oct. 1, 2024. A ban on the sale and cultivation of the tree in Pennsylvania will also take effect in February of that year.

The tree was placed on the invasive species list in Ohio in January 2018, meaning in-state nurseries and landscapers must phase out selling the trees over the next five years.

Experts say all native species in South Carolina will struggle as long as the Bradford pear tree survives. Even other trees that are not threatened for survival, such as oaks, maples and hickories, are being out-competed.

Bradford pears in South Carolina: Methods of attack range from bounties to bans

"I expect many more states will soon follow Ohio and South Carolina's lead on this," Long said.

How can you get rid of a Bradford pear tree?

At 20 years, the lifespan of a Bradford pear is relatively short, but the species might have reached its tenth generation of production.

"When they cross with another pear and become wild, the offspring does have thorns. This can make it difficult to remove," Oten said.

The thorns are sharp enough to puncture tires, making it difficult to mow down a field of Bradford's.

Fire and some herbicides are alternative options for elimination, but fire has been shown to aid resprouting.

The best weapon, according to experts, is to cut down the trees, and some states are providing incentives for removal. Clemson University in South Carolina has offered to exchange five cut-down Bradford pears with native trees.

The North Carolina Forest Service Urban and Community Forestry Program advises people to remove or treat the stump with an herbicide to prevent it from sprouting new trees and to grind down the stump before placing a new tree in the same spot. Some landscaping companies provide stump-grinding services, according to the program.

Most importantly, homeowners should avoid planting the tree altogether and instead plant native species.

"We have plenty of native trees that have very similar blossoms, such as the flowering dogwood, black cherry, and serviceberry," Oten said.

Reach out to Chelsey Cox on Twitter at @therealco.