(REVISED)

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYILLE, ILLINOIS 60048

October 17, 2023

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, October 17, 2023 will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.

2. Pledge of Allegiance.

3. Roll Call.

4. Public Comment.

5. Approval of the Minutes.
    a. Minutes of the Budget and Appropriation Hearing of September 19, 2023.
    b. Minutes of the Regular Meeting of September 19, 2023.

6. Approval of the Bills.

7. Report of the Director.
    a. Statistical Report.
    b. Narrative Report.
    c. Personnel Report.
    d. Investment Report.

8. Report of the President.

9. Reports of Committees and Representatives.
    a. Finance and Employee Practices.
    b. Policy Review.
    c. Building and Grounds.
        i. Approval of Resolution 2023-2024/9, Authorizing the Cook Park Library Study & Conference Room Project with a Budget of $186,766.
    d. Technology.
    e. Resources, Services and Long Range Planning.

f. Friends' Representative.
g. RAILS Representative.
h. Historical Society Representative.

10. Other Business.
    a. Approval of Resolution 2023-2024/6, Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow for ***Administrative Amendments*** to the Intergovernmental Agreement.
    b. Approval of Resolution 2023-2024/7, Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow For ***Substantive Amendments*** to the Intergovernmental Agreement.
    c. Approval of Resolution 2023-2024/8, Expanding Sunday Operating Hours by One Hour Effective January 7, 2024.

11. Communications.

12. Upcoming Meetings and Events.
    a. Regular Board Meeting on Tuesday, November 14 or 21, 2023 at 6:30 p.m. at the Cook Park Library.
    b. Policy Committee Meeting on Tuesday, November 28 at 6:30 p.m. at the Aspen Drive Library.

13. Public Questions.

14. Adjournment.

Deb Ader, President
Board of Library Trustees

October 13, 2023

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) business days prior to the meeting.

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Balance Sheet by Class
As of September 30, 2023

	10-General	20-IMRF	30-Working Cash	50-Trust	60-Special Reserve	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
1000 · Cash						
10-1040 · Petty Cash	625	0	0	0	0	625
10-1045 · Cash on Hand - Aspen	60	0	0	0	0	60
10-1150 · Chase Operating A/C	5,018,348	676,255	555,776	11,403	-216,218	6,045,564
10-1504 · Illinois Funds - General, IMRF	62,183	37,443	0	0	123,236	222,862
10-1509 · Wintrust MaxSafe Acct - General	3,597,003	0	0	0	0	3,597,003
60-1509 · Wintrust MaxSafe Acct - S/R	0	0	0	0	943,774	943,774
10-1550 · Chase Savings Account						
10-1551 · Chase Savings - GF	56,510	0	0	0	0	56,510
60-1551 · Chase Savings - SRF	0	0	0	0	51,154	51,154
Total 10-1550 · Chase Savings Account	56,510	0	0	0	51,154	107,664
Total 1000 · Cash	8,734,729	713,698	555,776	11,403	901,946	10,917,552
2000 · Investments						
10-1502 · Investments - General Fund						
10-1651 · Investments - Chase (GF)	980,000	0	0	0	0	980,000
Total 10-1502 · Investments - General Fund	980,000	0	0	0	0	980,000
60-1501 · Investments - Special Reserve						
60-1651 · Investments - Chase (SRF)	0	0	0	0	2,085,000	2,085,000
Total 60-1501 · Investments - Special Reserve	0	0	0	0	2,085,000	2,085,000
Total 2000 · Investments	980,000	0	0	0	2,085,000	3,065,000
Total Checking/Savings	9,714,729	713,698	555,776	11,403	2,986,946	13,982,552
Other Current Assets						
10-1990 · Friends of the Library 2	3,183	0	0	0	0	3,183
10-1991 · Due From Staff Association	30	0	0	0	0	30
Total Other Current Assets	3,213	0	0	0	0	3,213
Total Current Assets	9,717,942	713,698	555,776	11,403	2,986,946	13,985,765
TOTAL ASSETS	**9,717,942**	**713,698**	**555,776**	**11,403**	**2,986,946**	**13,985,765**
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
20000 · Accounts Payable	0	0	0	0	0	0
Total Accounts Payable	0	0	0	0	0	0
Credit Cards						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Balance Sheet by Class
As of September 30, 2023

	10-General	20-IMRF	30-Working Cash	50-Trust	60-Special Reserve	TOTAL
10-2050 · Chase One Card	12,757	0	0	1,484	0	14,241
Total Credit Cards	12,757	0	0	1,484	0	14,241
Other Current Liabilities						
00-2100 · Payroll W/H & Payable						
10-2850 · Aflac Payable	93	0	0	0	0	93
10-2600 · IMRF Voluntary Life Insurance	248	0	0	0	0	248
10-2700 · Dental and Vision	1,201	0	0	0	0	1,201
10-2800 · CO-OP 90's Medical Plan	7,225	0	0	0	0	7,225
10-2900 · Other Health Care-FSA	-23	0	0	0	0	-23
Total 00-2100 · Payroll W/H & Payable	8,744	0	0	0	0	8,744
20-2300 · IMRF Payable-Employer Medicare	0	1	0	0	0	1
Total Other Current Liabilities	8,744	1	0	0	0	8,745
Total Current Liabilities	21,501	1	0	1,484	0	22,986
Total Liabilities	21,501	1	0	1,484	0	22,986
Equity						
00-3000 · Beginning Fund Balances						
10-3000 · Fund Balance-General Fund	2,879,355	0	0	0	0	2,879,355
10-3010 · Assigned FB - Computer/Tech Res	700,000	0	0	0	0	700,000
10-3011 · Assigned FB - Bookmobile Res.	275,000	0	0	0	0	275,000
20-3000 · Fund Balance - IMRF Fund	0	190,042	0	0	0	190,042
30-3000 · Fund Balance-Working Cash Fund	0	0	555,776	0	0	555,776
50-3000 · Fund Balance-Trust Fund	0	0	0	11,295	0	11,295
60-3000 · Fund Balance-Spec Reserve Fund	0	0	0	0	3,569,259	3,569,259
Total 00-3000 · Beginning Fund Balances	3,854,355	190,042	555,776	11,295	3,569,259	8,180,727
32000 · Retained Earnings	183,862	45,387	0	16,679	-593,767	-347,839
Net Income	5,658,225	478,269	0	-18,055	11,455	6,129,894
Total Equity	9,696,442	713,698	555,776	9,919	2,986,947	13,962,782
TOTAL LIABILITIES & EQUITY	**9,717,943**	**713,699**	**555,776**	**11,403**	**2,986,947**	**13,985,768**
UNBALANCED CLASSES	0	0	0	0	0	0

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10/12/23
Cash Basis

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Profit & Loss by Fund
July through September 2023

	10-General	20-IMRF	50-Trust	60-Special Reserve	TOTAL
Ordinary Income/Expense					
Income					
00-4000 · Property Tax	7,695,018	658,035	0	0	8,353,053
00-4050 · Replacement Tax	52,322	0	0	0	52,322
00-4100 · Interest Earned	72,707	0	0	22,524	95,231
00-4200 · Other	14,305	0	0	0	14,305
10-4300 · Grants & Other Donations	90,978	0	0	0	90,978
10-4350 · Fines & Lost Materials	5,061	0	0	0	5,061
Total Income	7,930,391	658,035	0	22,524	8,610,950
Gross Profit	7,930,391	658,035	0	22,524	8,610,950
Expense					
10-5100 · Salaries	1,169,808	0	0	0	1,169,808
10-5200 · Benefits	143,243	0	0	0	143,243
10-5300 · Training	7,512	0	0	0	7,512
10-5400 · Materials	358,669	0	0	0	358,669
10-5500 · Processing	7,413	0	0	0	7,413
10-5600 · Supplies	31,782	0	0	0	31,782
10-5700 · Vehicles	3,151	0	0	0	3,151
10-5800 · Computer Operations	251,787	0	0	0	251,787
10-5900 · Utilities	38,708	0	0	0	38,708
10-6000 · Telephone	4,229	0	0	0	4,229
10-6100 · Postage	2,000	0	0	0	2,000
10-6200 · Maintenance	43,240	0	0	0	43,240
10-6300 · Repair	41,694	0	0	0	41,694
10-6400 · Insurance	4,948	0	0	0	4,948
10-6500 · Professional Services	8,614	0	0	0	8,614
10-6600 · Improvements	6,484	0	0	0	6,484
10-6700 · Community Relations	30,173	0	0	0	30,173
10-7000 · Debt Service	118,713	0	0	0	118,713
20-8210 · Employer IMRF Disbursements	0	92,208	0	0	92,208
20-8250 · Employer Soc Security Tax Disb	0	87,558	0	0	87,558
Total Expense	2,272,168	179,766	0	0	2,451,934
Net Ordinary Income	5,658,223	478,269	0	22,524	6,159,016

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Profit & Loss by Fund
July through September 2023

	10-General	20-IMRF	50-Trust	60-Special Reserve	TOTAL
Other Income/Expense					
Other Expense					
50-8500 · Trust Disbursements	0	0	18,055	0	18,055
60-9800 · Special Reserve Disbursements	0	0	0	11,069	11,069
Total Other Expense	0	0	18,055	11,069	29,124
Net Other Income	0	0	-18,055	-11,069	-29,124
Net Income	**5,658,223**	**478,269**	**-18,055**	**11,455**	**6,129,892**

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Monthly Budget Report
September 2023 - Preliminary

	September 2023				Year To Date September 2023				Annual Budget	
	Actual	Budget	Var $	Var %	Actual	Budget	Var $	Var %	% of Budget	$
Ordinary Income/Expense										
Income										
00-4000 · Property Tax	3,045,572.18	2,485,182.00	560,390	22.55%	8,353,053.21	7,455,544.00	897,509	12.04%	84.03%	9,941,000.00
00-4050 · Replacement Tax	0.00	16,917.00	(16,917)	-100.00%	52,322.16	50,751.00	1,571	3.10%	25.77%	203,000.00
00-4100 · Interest Earned	22,225.66	10,000.00	12,226	122.26%	95,230.95	30,000.00	65,231	217.44%	79.36%	120,000.00
00-4200 · Other	7,549.72	1,000.00	6,550	654.97%	14,305.20	3,000.00	11,305	376.84%	71.53%	20,000.00
10-4300 · Grants & Other Donations	464.50	7,300.00	(6,836)	-93.64%	90,977.58	21,900.00	69,078	315.42%	0.00%	88,000.00
10-4330 · Friends of The Library	0.00	417.00	(417)	-100.00%	0.00	1,251.00	(1,251)	-100.00%	0.00%	5,000.00
10-4350 · Fines & Lost Materials	1,493.68	0.00	1,494	0.00%	5,060.88	15,000.00	(9,939)	-66.26%	33.74%	15,000.00
Total Income	3,077,305.74	2,520,816.00	556,490	22.08%	8,610,949.98	7,577,446.00	1,033,504	13.64%	82.86%	10,392,000.00
Expense										
10-5100 · Salaries	395,493	414,120	18,627	4.50%	1,169,808	1,242,067	72,259	5.82%	22.06%	5,302,000
10-5200 · Benefits	45,488	54,545	9,057	16.61%	143,243	164,971	21,728	13.17%	22.35%	641,000
10-5300 · Training	4,189	5,836	1,647	28.22%	7,512	17,943	10,431	58.14%	11.56%	65,000
10-5400 · Materials	119,796	101,355	(18,441)	-18.19%	358,669	307,715	(50,954)	-16.56%	28.06%	1,278,000
10-5500 · Processing	3,025	4,048	1,023	25.28%	7,413	12,344	4,931	39.95%	15.13%	49,000
10-5600 · Supplies	8,542	11,006	2,464	22.39%	31,782	40,748	8,966	22.00%	22.86%	139,000
10-5700 · Vehicles	992	3,076	2,084	67.77%	3,151	9,228	6,077	65.85%	8.52%	37,000
10-5800 · Computer Operations	198,486	122,606	(75,880)	-61.89%	251,787	168,869	(82,918)	-49.10%	32.66%	771,000
10-5900 · Utilities	14,761	12,301	(2,460)	-20.00%	38,708	35,045	(3,663)	-10.45%	25.30%	153,000
10-6000 · Telephone	1,409	2,131	722	33.88%	4,229	8,040	3,811	47.40%	11.43%	37,000
10-6100 · Postage	1,000	1,059	59	5.57%	2,000	3,177	1,177	37.05%	15.38%	13,000
10-6200 · Maintenance	18,717	15,513	(3,204)	-20.66%	43,240	36,481	(6,759)	-18.53%	24.71%	175,000
10-6300 · Repair	19,105	7,775	(11,330)	-145.72%	41,694	36,229	(5,465)	-15.08%	33.35%	125,000
10-6400 · Insurance	0	0.00	0	0.00%	4,948	5,000	52	1.04%	6.42%	77,016
10-6500 · Professional Services	2,735	5,168.00	2,433	47.08%	8,614	15,478	6,864	44.35%	7.62%	113,000
10-6600 · Improvements	1,042	13,854.00	12,812	92.48%	6,484	28,087	21,603	76.92%	3.64%	178,000
10-6700 · Community Relations	18,211	22,296.00	4,085	18.32%	30,173	46,040	15,867	34.46%	15.72%	192,001
10-6800 · Rent	0	0	0	0.00%	0	0	0	0.00%	0.00%	0
10-6900 · Contingency	0	4,167	4,167	100.00%	0	8,334	8,334	100.00%	0.00%	45,833
10-7000 · Debt Service	0	0	0	0.00%	118,713	119,513	800	0.67%	12.09%	982,000
10-8010 · Capital Improvement Projects	0	10,416	10,416	100.00%	0	31,248	31,248	100.00%	0.00%	125,000
20-8210 · Employer IMRF Disbursements	34,644	41,380	6,736	16.28%	92,208	123,196	30,988	25.15%	17.53%	526,000
20-8250 · Employer Soc Security Tax Disb	29,465	31,565	2,100	6.65%	87,558	94,672	7,114	7.51%	21.67%	404,000
Total Expense	917,099	884,217	(28,797)	-3.26%	2,451,932	2,554,425	148,533	5.81%	21.46%	11,427,850
Net Ordinary Income (Expense)	2,160,206	1,636,599	523,607		6,159,018	5,023,021	1,135,997			(1,035,850)

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Monthly Budget Report
September 2023 - Preliminary

	September 2023				Year To Date September 2023				Annual Budget	
	Actual	Budget	Var $	Var %	Actual	Budget	Var $	Var %	% of Budget	$
Other Income/Expense:										
Other Income										
10-9100 · Other Income										
10-9910 · Interfund Transfers - General	0		0				0			
60-9960 · Interfund Transfers - Special Reserve	0		0				0			
Total Other Income	0		0		0		0			
Other Expense										
10-9500 · Other Expense	0		0		0		0			
50-8500 · Trust Disbursements	8,327	0	(8,327)		18,055	0	(18,055)			
60-9800 · Special Reserve Disbursements	641	0	(641)		11,069	0	(11,069)			
Total Other Expense	8,969	0	(8,969)		29,124	0	(29,124)			
Net Other Income/(Expense)	(8,969)	0	(8,969)		(29,124)	0	(29,124)			
Net Income	2,151,238	1,636,599	514,639		6,129,894	5,023,021	1,106,873			(1,035,850)

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10/12/23
Cash Basis

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Summary By Fund
September 16 through October 13, 2023

	10-General	20-IMRF	60-Special Reserve	TOTAL
Ordinary Income/Expense				
Income				
00-4000 · Property Tax	1,129,670.92	96,600.14	0.00	1,226,271.06
00-4050 · Replacement Tax	37,346.52	0.00	0.00	37,346.52
00-4100 · Interest Earned	16,825.88	0.00	5,834.40	22,660.28
00-4200 · Other	6,533.45	0.00	0.00	6,533.45
10-4300 · Grants & Other Donations	500.00	0.00	0.00	500.00
10-4350 · Fines & Lost Materials	1,419.74	0.00	0.00	1,419.74
Total Income	1,192,296.51	96,600.14	5,834.40	1,294,731.05
Gross Profit	1,192,296.51	96,600.14	5,834.40	1,294,731.05
Expense				
10-5100 · Salaries	393,822.74	0.00	0.00	393,822.74
10-5200 · Benefits	64,225.25	0.00	0.00	64,225.25
10-5300 · Training	4,023.68	0.00	0.00	4,023.68
10-5400 · Materials	82,270.05	0.00	0.00	82,270.05
10-5500 · Processing	3,023.44	0.00	0.00	3,023.44
10-5600 · Supplies	10,037.41	0.00	0.00	10,037.41
10-5700 · Vehicles	970.94	0.00	0.00	970.94
10-5800 · Computer Operations	3,043.45	0.00	0.00	3,043.45
10-5900 · Utilities	13,877.08	0.00	0.00	13,877.08
10-6000 · Telephone	2,904.66	0.00	0.00	2,904.66
10-6200 · Maintenance	7,707.85	0.00	0.00	7,707.85
10-6300 · Repair	8,247.40	0.00	0.00	8,247.40
10-6500 · Professional Services	17,053.77	0.00	0.00	17,053.77
10-6600 · Improvements	7,775.49	0.00	0.00	7,775.49
10-6700 · Community Relations	10,695.54	0.00	0.00	10,695.54
20-8210 · Employer IMRF Disbursements	0.00	34,499.26	0.00	34,499.26
20-8250 · Employer Soc Security Tax Disb	0.00	29,338.02	0.00	29,338.02
Total Expense	629,678.75	63,837.28	0.00	693,516.03
Net Ordinary Income	562,617.76	32,762.86	5,834.40	601,215.02
Net Income	**562,617.76**	**32,762.86**	**5,834.40**	**601,215.02**

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report
September 16 through October 13, 2023

	Type	Date	Num	Name	Paid Amount	Balance
Ordinary Income/Expense						
Income						
00-4000 · Property Tax						
10-4000 · Property Tax General						
	General Journal	09/29/2023	3526		1,125,562.90	1,125,562.90
	General Journal	09/29/2023	3526		4,108.02	1,129,670.92
Total 10-4000 · Property Tax General					1,129,670.92	1,129,670.92
20-4000 · Property Tax IMRF						
	General Journal	09/29/2023	3526		96,600.14	96,600.14
Total 20-4000 · Property Tax IMRF					96,600.14	96,600.14
Total 00-4000 · Property Tax					1,226,271.06	1,226,271.06
00-4050 · Replacement Tax						
10-4050 · Replacement Tax General						
	General Journal	10/05/2023	3527		37,346.52	37,346.52
Total 10-4050 · Replacement Tax General					37,346.52	37,346.52
Total 00-4050 · Replacement Tax					37,346.52	37,346.52
00-4100 · Interest Earned						
60-3109 · Interest-Wintrust MaxSafe - S/R						
	General Journal	09/30/2023	3528		4,534.22	4,534.22
Total 60-3109 · Interest-Wintrust MaxSafe - S/R					4,534.22	4,534.22
10-3109 · Interest-Wintrust MaxSafe - Gen						
	General Journal	09/30/2023	3528		15,824.86	15,824.86
Total 10-3109 · Interest-Wintrust MaxSafe - Gen					15,824.86	15,824.86
10-3180 · Interest - Money Market Fund						
	General Journal	09/30/2023	3528		0.00	0.00
Total 10-3180 · Interest - Money Market Fund					0.00	0.00
10-4100 · Interest Earned-General Fund						
10-4101 · Interest Income - Chase Savings						
	General Journal	09/30/2023	3528		2.23	2.23
Total 10-4101 · Interest Income - Chase Savings					2.23	2.23
10-4102 · Interest Income - Chase CD's						
	General Journal	09/30/2023	3529		998.79	998.79
Total 10-4102 · Interest Income - Chase CD's					998.79	998.79
Total 10-4100 · Interest Earned-General Fund					1,001.02	1,001.02
60-4100 · Interest Earned Special Reserve						
60-4101 · Interest Income - Chase Savings						
	General Journal	09/30/2023	3528		2.02	2.02
Total 60-4101 · Interest Income - Chase Savings					2.02	2.02
60-4102 · Interest Income - Chase CD's						
	General Journal	09/30/2023	3529		863.54	863.54
	General Journal	10/10/2023	3537		434.62	1,298.16
Total 60-4102 · Interest Income - Chase CD's					1,298.16	1,298.16
Total 60-4100 · Interest Earned Special Reserve					1,300.18	1,300.18
Total 00-4100 · Interest Earned					22,660.28	22,660.28

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report
September 16 through October 13, 2023

	Type	Date	Num	Name	Paid Amount	Balance
00-4200 · Other						
10-4660 · Developer Fees						
	Deposit	09/21/2023			5,782.00	5,782.00
Total 10-4660 · Developer Fees					5,782.00	5,782.00
10-4450 · Copy Machine Income						
10-4451 · Aspen - Print/Copy Station						
	Deposit	09/29/2023			319.85	319.85
	General Journal	09/30/2023	3528		1.95	321.80
Total 10-4451 · Aspen - Print/Copy Station					321.80	321.80
10-4452 · Cook Park - Print/Copy Station						
	Deposit	09/29/2023			396.65	396.65
Total 10-4452 · Cook Park - Print/Copy Station					396.65	396.65
Total 10-4450 · Copy Machine Income					718.45	718.45
10-4500 · Misc - General Account						
	Deposit	09/21/2023			33.00	33.00
Total 10-4500 · Misc - General Account					33.00	33.00
Total 00-4200 · Other					6,533.45	6,533.45
10-4300 · Grants & Other Donations						
10-4365 · Donations - Other						
	Deposit	09/21/2023			125.00	125.00
	Deposit	09/21/2023			125.00	250.00
	Deposit	09/21/2023			125.00	375.00
	Deposit	09/21/2023			125.00	500.00
Total 10-4365 · Donations - Other					500.00	500.00
Total 10-4300 · Grants & Other Donations					500.00	500.00
10-4350 · Fines & Lost Materials						
	Deposit	09/21/2023			20.10	20.10
	Deposit	09/21/2023			45.99	66.09
	General Journal	09/30/2023	3528		1,728.84	1,794.93
	General Journal	09/30/2023	3532		-212.90	1,582.03
	Deposit	09/21/2023			10.89	1,592.92
	Deposit	09/21/2023			62.45	1,655.37
	Bill	09/28/2023	LOST/PAID - 092123	O'CONNOR, KAREN	-11.99	1,643.38
	Bill	09/28/2023	LOST/PAID - 091723	WALSH, KATHLEEN	-15.81	1,627.57
	Bill	09/28/2023	LOST/PAID - 0925723	BENTKOVER, MATTHEW	-16.99	1,610.58
	Bill	09/28/2023	LOST/PAID - 092623	CATHERALL, JUDY	-39.99	1,570.59
	Bill	09/28/2023	LOST/PAID - 092623	KARAHALIOS, STACY	-12.99	1,557.60
	Bill	09/28/2023	LOST/PAID - 092723	KINDERCARE-CREEKSIDE	-20.94	1,536.66
	Bill	10/13/2023	LOST/PAID - 100423	SIRINSKY, CHLOE	-25.99	1,510.67
	Bill	10/13/2023	LOST/PAID - 093023	ARDITO, ANOTHONY	-47.95	1,462.72
	Bill	09/28/2023	LOST/PAID - 091423	JOHNSTON, AMANDA	-42.98	1,419.74
Total 10-4350 · Fines & Lost Materials					1,419.74	1,419.74
Total Income					1,294,731.05	1,294,731.05
Gross Profit					1,294,731.05	1,294,731.05

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report
September 16 through October 13, 2023

	Type	Date	Num	Name	Paid Amount	Balance
Expense						
10-5100 · Salaries						
10-5110 · Administration Salaries						
	General Journal	09/22/2023	3522		48,032.63	48,032.63
	General Journal	10/05/2023	3524		45,560.99	93,593.62
Total 10-5110 · Administration Salaries					93,593.62	93,593.62
10-5120 · Adult Salaries						
	General Journal	09/22/2023	3522		35,495.87	35,495.87
	General Journal	10/05/2023	3524		35,182.28	70,678.15
Total 10-5120 · Adult Salaries					70,678.15	70,678.15
10-5130 · Children's Salaries						
	General Journal	09/22/2023	3522		33,080.24	33,080.24
	General Journal	10/05/2023	3524		32,948.86	66,029.10
Total 10-5130 · Children's Salaries					66,029.10	66,029.10
10-5140 · Circulation Salaries						
	General Journal	09/22/2023	3522		30,140.03	30,140.03
	General Journal	10/05/2023	3524		28,762.34	58,902.37
Total 10-5140 · Circulation Salaries					58,902.37	58,902.37
10-5145 · Maintenance Salaries						
	General Journal	09/22/2023	3522		9,456.74	9,456.74
	General Journal	10/05/2023	3524		9,117.90	18,574.64
Total 10-5145 · Maintenance Salaries					18,574.64	18,574.64
10-5150 · ILL Salaries						
	General Journal	09/22/2023	3522		4,086.60	4,086.60
	General Journal	10/05/2023	3524		3,807.70	7,894.30
Total 10-5150 · ILL Salaries					7,894.30	7,894.30
10-5155 · Outreach Salaries						
	General Journal	09/22/2023	3522		10,569.07	10,569.07
	General Journal	10/05/2023	3524		10,370.37	20,939.44
Total 10-5155 · Outreach Salaries					20,939.44	20,939.44
10-5160 · Tech Services Salaries						
	General Journal	09/22/2023	3522		21,975.72	21,975.72
	General Journal	10/05/2023	3524		22,069.01	44,044.73
Total 10-5160 · Tech Services Salaries					44,044.73	44,044.73
10-5165 · Shelvers Salaries						
	General Journal	09/22/2023	3522		6,723.01	6,723.01
	General Journal	10/05/2023	3524		6,443.38	13,166.39
Total 10-5165 · Shelvers Salaries					13,166.39	13,166.39
Total 10-5100 · Salaries					393,822.74	393,822.74
10-5200 · Benefits						
10-5210 · Health Insurance						
	General Journal	09/30/2023	3534		46.66	46.66
	General Journal	09/30/2023	3534		246.29	292.95
	General Journal	09/30/2023	3534		202.08	495.03

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report
September 16 through October 13, 2023

	Type	Date	Num	Name	Paid Amount	Balance
	General Journal	09/30/2023	3534		20.00	515.03
	General Journal	09/30/2023	3534		151.07	666.10
	General Journal	09/30/2023	3534		100.00	766.10
	Bill	09/28/2023	865594 - OCT 2023	BLUE CROSS BLUE SHIELD OF ILLINOIS	5,861.07	6,627.17
	Bill	09/28/2023	5047 - OCT 2023	NCPERS GROUP LIFE INS	224.00	6,851.17
	Bill	09/28/2023	865594 - OCT 2023	BLUE CROSS BLUE SHIELD OF ILLINOIS	1,290.36	8,141.53
	Bill	10/13/2023	P65753 - SEPT 23	COOPERATIVE 90'S MEDICAL	42,897.00	51,038.53
	Bill	10/13/2023	P65753 - SEPT 23	COOPERATIVE 90'S MEDICAL	8,193.00	59,231.53
	Bill	09/28/2023	MEX45 - SEPT 23	AFLAC	92.52	59,324.05
Total 10-5210 · Health Insurance					59,324.05	59,324.05
10-5220 · Dental/Vision Insurance						
	Deposit	09/21/2023			-50.19	-50.19
	Deposit	09/21/2023			-51.19	-101.38
	General Journal	09/30/2023	3530		-712.77	-814.15
	General Journal	09/30/2023	3530		-686.77	-1,500.92
	Bill	09/28/2023	10438-OCTOBER 2023	DELTA DENTAL OF ILLINOIS - VISION	269.54	-1,231.38
	Bill	09/28/2023	10438-OCTOBER 2023	DELTA DENTAL OF ILLINOIS - VISION	107.38	-1,124.00
	Bill	10/13/2023	10438 - SEPTEMBER 23	COOPERATIVE 90'S DENTAL	1,261.40	137.40
	Bill	10/13/2023	10438 - SEPTEMBER 23	COOPERATIVE 90'S DENTAL	3,323.60	3,461.00
Total 10-5220 · Dental/Vision Insurance					3,461.00	3,461.00
10-5230 · Unemployment Compensation						
	Bill	10/13/2023	3RD QTR - 2023	LIMRiCC UNEMPLOYMENT COMPENSATION GR	769.65	769.65
Total 10-5230 · Unemployment Compensation					769.65	769.65
10-5240 · Life Insurance						
	Bill	09/28/2023	034963 - OCTOBER 202	MADISON NATIONAL LIFE INS CO., INC.	268.02	268.02
Total 10-5240 · Life Insurance					268.02	268.02
10-5270 · LTD Insurance						
	Bill	09/28/2023	034963 - OCTOBER 202	MADISON NATIONAL LIFE INS CO., INC.	402.53	402.53
Total 10-5270 · LTD Insurance					402.53	402.53
Total 10-5200 · Benefits					64,225.25	64,225.25
10-5300 · Training						
10-5310 · Workshops						
10-5311 · Workshops - Admin						
	Credit Card Charge	09/30/2023	091623	PANERA BREAD - CMPL Credit Card	171.17	171.17
	Credit Card Charge	09/30/2023	091223	Sam's Club - CMPL Credit Card	49.42	220.59
	Credit Card Charge	09/30/2023	091523	Sunset Foods - CMPL Credit Card	269.33	489.92
Total 10-5311 · Workshops - Admin					489.92	489.92
10-5313 · Workshops - Children's						
	Credit Card Charge	09/30/2023	091423	ALA - CMPL Credit Card	199.00	199.00
Total 10-5313 · Workshops - Children's					199.00	199.00
Total 10-5310 · Workshops					688.92	688.92
10-5320 · Travel						
10-5328 · Travel - Tech Services						
	Bill	10/13/2023	PERIODICALS - 100523	BHUTA-TRIVEDI, HEMAL	2.36	2.36

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report
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	Type	Date	Num	Name	Paid Amount	Balance
Total 10-5328 · Travel - Tech Services					2.36	2.36
Total 10-5320 · Travel					2.36	2.36
10-5330 · Memberships						
10-5333 · Memberships - Children's						
	Bill	10/13/2023	ALA/EMIERT - SEPT 23	JENSEN, REBECCAH	58.00	58.00
	Bill	10/13/2023	ALA/EMIERT - SEPT 23	JENSEN, REBECCAH	15.00	73.00
	Credit Card Charge	09/30/2023	091423	ALA - CMPL Credit Card	143.00	216.00
Total 10-5333 · Memberships - Children's					216.00	216.00
10-5339 · Memberships - Aspen						
	Credit Card Charge	09/30/2023	092423	ALA - CMPL Credit Card	162.00	162.00
Total 10-5339 · Memberships - Aspen					162.00	162.00
Total 10-5330 · Memberships					378.00	378.00
10-5350 · Conferences						
10-5351 · Conferences - Admin						
	Credit Card Charge	09/30/2023	sept 23	ABOS - CMPL Credit Card	594.00	594.00
	Credit Card Charge	09/30/2023	091723	Courtyard by Marriott - CMPL Credit Card	240.40	834.40
	Credit Card Charge	09/30/2023	091923	Management Assoc - CMPL Credit Card	950.00	1,784.40
	Credit Card Charge	09/30/2023	090523	Management Assoc - CMPL Credit Card	1,170.00	2,954.40
Total 10-5351 · Conferences - Admin					2,954.40	2,954.40
Total 10-5350 · Conferences					2,954.40	2,954.40
Total 10-5300 · Training					4,023.68	4,023.68
10-5400 · Materials						
10-5410 · Books - Adult						
	Bill	10/13/2023	2037789989	BAKER & TAYLOR - L5742022	555.86	555.86
	Bill	10/13/2023	2037781152	BAKER & TAYLOR - C0209743	65.42	621.28
	Bill	10/13/2023	2037785272	BAKER & TAYLOR - L5580152	428.00	1,049.28
	Bill	10/13/2023	2037784321	BAKER & TAYLOR - L3966532	538.78	1,588.06
	Bill	10/13/2023	2037783774	BAKER & TAYLOR - L5579912	293.26	1,881.32
	Bill	10/13/2023	2037781153	BAKER & TAYLOR - C0209743	82.54	1,963.86
	Bill	10/13/2023	2037785405	BAKER & TAYLOR - L5742022	552.46	2,516.32
	Bill	10/13/2023	2037790051	BAKER & TAYLOR - L5580152	408.23	2,924.55
	Bill	10/13/2023	2037789106	BAKER & TAYLOR - L5579912	320.25	3,244.80
	Bill	10/13/2023	2037789168	BAKER & TAYLOR - L5579912	260.22	3,505.02
	Bill	10/13/2023	2037792322	BAKER & TAYLOR - L5579912	261.67	3,766.69
	Bill	10/13/2023	82548088	GALE	60.78	3,827.47
	Bill	10/13/2023	82488408	GALE	60.78	3,888.25
	Bill	10/13/2023	82487642	GALE	689.38	4,577.63
	Bill	10/13/2023	82513715	GALE	190.34	4,767.97
	Bill	10/13/2023	4470638	BARNES & NOBLE, INC.	51.96	4,819.93
	Bill	10/13/2023	2049703	CENTER POINT LARGE PRINT	29.96	4,849.89
	Bill	10/13/2023	2049353	CENTER POINT LARGE PRINT	29.96	4,879.85
	Bill	10/13/2023	2043852	CENTER POINT LARGE PRINT	61.42	4,941.27
	Bill	10/13/2023	82719943	GALE	55.98	4,997.25
	Bill	10/13/2023	82623666	GALE	155.97	5,153.22

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
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Type	Date	Num	Name	Paid Amount	Balance
Bill	10/13/2023	82588005	GALE	63.18	5,216.40
Bill	10/13/2023	2037801812	BAKER & TAYLOR - L5742022	483.91	5,700.31
Bill	10/13/2023	2037796417	BAKER & TAYLOR - L5742022	525.09	6,225.40
Bill	10/13/2023	2037801290	BAKER & TAYLOR - L3966532	710.32	6,935.72
Bill	10/13/2023	2037804093	BAKER & TAYLOR - L5579912	158.79	7,094.51
Bill	10/13/2023	2037806844	BAKER & TAYLOR - L4231132	11.94	7,106.45
Bill	10/13/2023	2037798580	BAKER & TAYLOR - C5217413	193.15	7,299.60
Bill	10/13/2023	2037798409	BAKER & TAYLOR - C0209743	225.03	7,524.63
Bill	10/13/2023	2037798410	BAKER & TAYLOR - C0209743	10.12	7,534.75
Bill	10/13/2023	2037798411	BAKER & TAYLOR - C0209743	63.51	7,598.26
Bill	10/13/2023	2037798412	BAKER & TAYLOR - C0209743	18.26	7,616.52
Bill	10/13/2023	2037808593	BAKER & TAYLOR - L5580152	544.35	8,160.87
Bill	10/13/2023	2037808747	BAKER & TAYLOR - L5742022	393.76	8,554.63
Bill	10/13/2023	2037807870	BAKER & TAYLOR - L5579912	446.36	9,000.99
Bill	10/13/2023	2037814609	BAKER & TAYLOR - L5579912	219.90	9,220.89
Bill	10/13/2023	2037815343	BAKER & TAYLOR - L5742022	411.77	9,632.66
Bill	10/13/2023	2037816854	BAKER & TAYLOR - C0209743	59.79	9,692.45
Bill	10/13/2023	2037816853	BAKER & TAYLOR - C0209743	204.51	9,896.96
Bill	10/13/2023	2037826205	BAKER & TAYLOR - L5579912	293.78	10,190.74
Bill	10/13/2023	2037822092	BAKER & TAYLOR - L5742022	481.88	10,672.62
Bill	10/13/2023	2037828973	BAKER & TAYLOR - L5742022	558.67	11,231.29
Bill	10/13/2023	2037820102	BAKER & TAYLOR - L3966532	1,020.17	12,251.46
Bill	10/13/2023	2037825970	BAKER & TAYLOR - L5579912	385.88	12,637.34
Bill	10/13/2023	2037826891	BAKER & TAYLOR - L5580152	419.29	13,056.63
Bill	10/13/2023	2037836546	BAKER & TAYLOR - L5580152	329.93	13,386.56
Bill	10/13/2023	2037833626	BAKER & TAYLOR - L5742022	561.62	13,948.18
Bill	10/13/2023	2037842125	BAKER & TAYLOR - L5579912	149.83	14,098.01
Bill	10/13/2023	2037844721	BAKER & TAYLOR - L5580152	372.17	14,470.18
Bill	10/13/2023	2037835085	BAKER & TAYLOR - C0209743	162.40	14,632.58
Bill	10/13/2023	2037835086	BAKER & TAYLOR - C0209743	19.49	14,652.07
Bill	10/13/2023	2037838794	BAKER & TAYLOR - L5579912	196.06	14,848.13
Bill	10/13/2023	2037838329	BAKER & TAYLOR - C5217413	115.34	14,963.47
Bill	10/13/2023	2037838923	BAKER & TAYLOR - L5742022	512.92	15,476.39
Bill	10/13/2023	2037854806	BAKER & TAYLOR - L5579912	144.08	15,620.47
Credit Card Charge	09/30/2023	082923	Amazon Marketplace.com - CMPL Credit Card	56.97	15,677.44
Credit Card Charge	09/30/2023	090823	Amazon Marketplace.com - CMPL Credit Card	75.96	15,753.40
Credit Card Charge	09/30/2023	091223	Amazon Marketplace.com - CMPL Credit Card	22.99	15,776.39
Credit Card Charge	09/30/2023	091223	Amazon Marketplace.com - CMPL Credit Card	107.05	15,883.44
Credit Card Charge	09/30/2023	09123	Amazon Marketplace.com - CMPL Credit Card	45.98	15,929.42
Credit Card Charge	09/30/2023	091923	Amazon Marketplace.com - CMPL Credit Card	56.97	15,986.39
Credit Card Charge	09/30/2023	092523	Amazon Marketplace.com - CMPL Credit Card	169.90	16,156.29
Credit Card Charge	09/30/2023	092823	Amazon Marketplace.com - CMPL Credit Card	53.97	16,210.26
Credit Card Charge	09/30/2023	092823	Amazon Marketplace.com - CMPL Credit Card	43.08	16,253.34
Total 10-5410 · Books - Adult				16,253.34	16,253.34

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	Type	Date	Num	Name	Paid Amount	Balance
10-5415 · Books - Juvenile						
	Bill	10/13/2023	2037799491	BAKER & TAYLOR - L5580072	426.47	426.47
	Bill	10/13/2023	2037792457	BAKER & TAYLOR - L5580072	313.59	740.06
	Bill	10/13/2023	2037788031	BAKER & TAYLOR - L5580072	505.70	1,245.76
	Bill	10/13/2023	2037788114	BAKER & TAYLOR - L3966522	1,495.04	2,740.80
	Bill	10/13/2023	2037790029	BAKER & TAYLOR - L4231142	538.21	3,279.01
	Bill	10/13/2023	2037806879	BAKER & TAYLOR - L4231522	105.50	3,384.51
	Bill	10/13/2023	2037789111	BAKER & TAYLOR - L5580072	1,008.36	4,392.87
	Bill	10/13/2023	2037799414	BAKER & TAYLOR - L3966522	396.82	4,789.69
	Bill	10/13/2023	2037792857	BAKER & TAYLOR - L3966522	40.64	4,830.33
	Bill	10/13/2023	2037799831	BAKER & TAYLOR - L4231142	255.16	5,085.49
	Bill	10/13/2023	2037810600	BAKER & TAYLOR - L4231142	243.72	5,329.21
	Bill	10/13/2023	2037806284	BAKER & TAYLOR - L5580072	558.21	5,887.42
	Bill	10/13/2023	2037810586	BAKER & TAYLOR - L3966522	358.59	6,246.01
	Bill	10/13/2023	2037814714	BAKER & TAYLOR - L5580072	370.83	6,616.84
	Bill	10/13/2023	2037821060	BAKER & TAYLOR - L5580072	636.03	7,252.87
	Bill	10/13/2023	2037821049	BAKER & TAYLOR - L3966522	1,088.91	8,341.78
	Bill	10/13/2023	2037818506	BAKER & TAYLOR - L4231142	340.99	8,682.77
	Bill	10/13/2023	2037828401	BAKER & TAYLOR - L5580072	445.72	9,128.49
	Bill	10/13/2023	2037832351	BAKER & TAYLOR - L3966522	431.52	9,560.01
	Bill	10/13/2023	2037824738	BAKER & TAYLOR - L4231142	400.78	9,960.79
	Bill	10/13/2023	2037833541	BAKER & TAYLOR - L4231142	306.20	10,266.99
	Bill	10/13/2023	2037847029	BAKER & TAYLOR - L3966522	665.43	10,932.42
	Bill	10/13/2023	2037843445	BAKER & TAYLOR - L3966522	433.52	11,365.94
	Bill	10/13/2023	2037843305	BAKER & TAYLOR - L5580072	804.54	12,170.48
	Bill	10/13/2023	2037847200	BAKER & TAYLOR - L5580072	368.42	12,538.90
	Bill	10/13/2023	2037838689	BAKER & TAYLOR - L4231142	100.82	12,639.72
	Bill	10/13/2023	2037842787	BAKER & TAYLOR - L4231522	233.32	12,873.04
	Bill	10/13/2023	2037850837	BAKER & TAYLOR - L3966522	465.68	13,338.72
	Bill	10/13/2023	2037846995	BAKER & TAYLOR - L5580072	374.39	13,713.11
	Bill	10/13/2023	2037853239	BAKER & TAYLOR - L4231142	419.73	14,132.84
	Credit Card Charge	09/30/2023	091423	Amazon Marketplace.com - CMPL Credit Card	197.52	14,330.36
Total 10-5415 · Books - Juvenile					14,330.36	14,330.36
10-5420 · Audio/Visual - Adult						
	Bill	10/13/2023	504372697	MIDWEST TAPE, LLC	2,138.90	2,138.90
	Bill	10/13/2023	504351963	MIDWEST TAPE, LLC	199.02	2,337.92
	Bill	10/13/2023	504384734	MIDWEST TAPE, LLC	296.43	2,634.35
	Bill	10/13/2023	504406246	MIDWEST TAPE, LLC	647.12	3,281.47
	Bill	10/13/2023	504411828	MIDWEST TAPE, LLC	351.15	3,632.62
	Bill	10/13/2023	504444184	MIDWEST TAPE, LLC	1,849.35	5,481.97
	Bill	10/13/2023	504449272	MIDWEST TAPE, LLC	231.81	5,713.78
	Bill	10/13/2023	504470034	MIDWEST TAPE, LLC	2,835.96	8,549.74
	Credit Card Charge	09/30/2023	091223	Amazon Marketplace.com - CMPL Credit Card	44.18	8,593.92
	Credit Card Charge	09/30/2023	091223	Amazon Marketplace.com - CMPL Credit Card	10.90	8,604.82

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	Type	Date	Num	Name	Paid Amount	Balance
	Credit Card Charge	09/30/2023	091223	Amazon Marketplace.com - CMPL Credit Card	9.40	8,614.22
	Credit Card Charge	09/30/2023	091623	Amazon Marketplace.com - CMPL Credit Card	11.98	8,626.20
	Credit Card Charge	09/30/2023	092123	Amazon Marketplace.com - CMPL Credit Card	59.96	8,686.16
Total 10-5420 · Audio/Visual - Adult					8,686.16	8,686.16
10-5425 · Audio/Visual - Juvenile						
	Bill	10/13/2023	504372697	MIDWEST TAPE, LLC	116.16	116.16
	Bill	10/13/2023	504406246	MIDWEST TAPE, LLC	59.96	176.12
	Bill	10/13/2023	504444184	MIDWEST TAPE, LLC	161.95	338.07
	Bill	10/13/2023	504470034	MIDWEST TAPE, LLC	122.92	460.99
Total 10-5425 · Audio/Visual - Juvenile					460.99	460.99
10-5430 · Games - Adult						
	Bill	10/13/2023	011572	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	1,351.37	1,351.37
Total 10-5430 · Games - Adult					1,351.37	1,351.37
10-5435 · Games - Children						
	Bill	10/13/2023	011573	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	80.00	80.00
	Bill	10/13/2023	011574	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	748.44	828.44
	Bill	10/13/2023	011616	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	60.00	888.44
Total 10-5435 · Games - Children					888.44	888.44
10-5440 · Periodicals - Adult						
	Credit Card Charge	09/30/2023	092023	Lake County News Sun - CMPL Credit Card	76.32	76.32
	Credit Card Charge	09/30/2023	092023	Chicago Tribune - CMPL Credit Card	160.91	237.23
	Credit Card Charge	09/30/2023	091923	Chicago Tribune - CMPL Credit Card	159.92	397.15
	Credit Card Charge	09/30/2023	092023	Lake County News Sun - CMPL Credit Card	80.64	477.79
	Credit Card Charge	10/01/2023	10012023	Quiltfolk.com - CMPL Credit Card	80.00	557.79
	Bill	10/13/2023	PERIODICALS - 100523	BHUTA-TRIVEDI, HEMAL	31.50	589.29
	Credit Card Charge	09/30/2023	090823	Pioneer Press - CMPL Credit Card	17.99	607.28
Total 10-5440 · Periodicals - Adult					607.28	607.28
10-5450 · Circulating Technologies						
10-5451 · Circ Tech - Equipment						
	Credit Card Charge	09/30/2023	090723	Mobile Beacon - CMPL Credit Card	2,880.00	2,880.00
	Credit Card Charge	09/30/2023	090523	Amazon Marketplace.com - CMPL Credit Card	99.99	2,979.99
Total 10-5451 · Circ Tech - Equipment					2,979.99	2,979.99
10-5453 · Circ Tech - Subscriptions						
	Credit Card Charge	09/30/2023	090123	Hulu - CMPL Credit Card	14.99	14.99
	Credit Card Charge	09/30/2023	090423	Hulu - CMPL Credit Card	14.99	29.98
	Credit Card Charge	09/30/2023	092623	VIX PLUS - CMPL Credit Card	6.99	36.97
	Credit Card Charge	10/01/2023	10012023	Hulu - CMPL Credit Card	14.99	51.96
	Credit Card Charge	10/01/2023	09292023	Netflix.com - CMPL Credit Card	19.99	71.95
	Credit Card Charge	09/30/2023	090223	Amazon Prime - CMPL Credit Card	8.99	80.94
Total 10-5453 · Circ Tech - Subscriptions					80.94	80.94
Total 10-5450 · Circulating Technologies					3,060.93	3,060.93
10-5490 · Electronic Services						
10-5491 · Online Databases						
10-5492 · Online Databases - Adults						

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	Type	Date	Num	Name	Paid Amount	Balance
	Bill	10/13/2023	11461	RAILS	6,470.00	6,470.00
	Bill	10/13/2023	52113523	NEW ENGLAND HISTORIC	270.00	6,740.00
	Bill	10/13/2023	XI16308227	OXFORD UNIVERSITY PRESS, INC.	1,075.23	7,815.23
Total 10-5492 · Online Databases - Adults					7,815.23	7,815.23
Total 10-5491 · Online Databases					7,815.23	7,815.23
10-5494 · Digital Popular Materials						
10-5495 · Dig. Popular Materials - Adults						
	Bill	10/13/2023	07001CO23317445	OVERDRIVE, INC.	1,583.97	1,583.97
	Bill	10/13/2023	07001CO23317450	OVERDRIVE, INC.	900.19	2,484.16
	Bill	10/13/2023	07001CO23317447	OVERDRIVE, INC.	602.98	3,087.14
	Bill	10/13/2023	07001CO23317453	OVERDRIVE, INC.	382.58	3,469.72
	Bill	10/13/2023	368277 - PPU	KANOPY INC.	638.00	4,107.72
	Bill	10/13/2023	07001CO23325250	OVERDRIVE, INC.	1,261.93	5,369.65
	Bill	10/13/2023	07001CO23325041	OVERDRIVE, INC.	827.62	6,197.27
	Bill	10/13/2023	07001CO23324656	OVERDRIVE, INC.	397.07	6,594.34
	Bill	10/13/2023	07001CO23325029	OVERDRIVE, INC.	429.44	7,023.78
	Bill	10/13/2023	07001CO23332828	OVERDRIVE, INC.	1,117.28	8,141.06
	Bill	10/13/2023	07001CO23333107	OVERDRIVE, INC.	825.71	8,966.77
	Bill	10/13/2023	07001CO23332142	OVERDRIVE, INC.	529.98	9,496.75
	Bill	10/13/2023	07001CO23333101	OVERDRIVE, INC.	415.34	9,912.09
	Bill	10/13/2023	07001CO23366594	OVERDRIVE, INC.	1,231.99	11,144.08
	Bill	10/13/2023	07001CO23366596	OVERDRIVE, INC.	119.99	11,264.07
	Bill	10/13/2023	07001CO23368356	OVERDRIVE, INC.	944.74	12,208.81
	Bill	10/13/2023	07001CO23368335	OVERDRIVE, INC.	488.84	12,697.65
	Bill	10/13/2023	504428854	MIDWEST TAPE, LLC	11,056.54	23,754.19
	Bill	10/13/2023	SEPTEMBER 2023	BIBLIOTHECA, LLC	4,719.13	28,473.32
Total 10-5495 · Dig. Popular Materials - Adults					28,473.32	28,473.32
Total 10-5494 · Digital Popular Materials					28,473.32	28,473.32
Total 10-5490 · Electronic Services					36,288.55	36,288.55
10-5497 · Interlibrary Loan Fees						
	Bill	10/13/2023	29205	IHLS-OCLC	342.63	342.63
Total 10-5497 · Interlibrary Loan Fees					342.63	342.63
Total 10-5400 · Materials					82,270.05	82,270.05
10-5500 · Processing						
10-5520 · Cataloging						
	Bill	10/13/2023	29205	IHLS-OCLC	2,854.04	2,854.04
	Bill	10/13/2023	504431802	MIDWEST TAPE, LLC	169.40	3,023.44
Total 10-5520 · Cataloging					3,023.44	3,023.44
Total 10-5500 · Processing					3,023.44	3,023.44
10-5600 · Supplies						
10-5611 · Supplies - Admin						
	Bill	10/13/2023	193521 - SEPT 2023	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	424.77	424.77
Total 10-5611 · Supplies - Admin					424.77	424.77
10-5612 · Supplies - Adults						

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	Type	Date	Num	Name	Paid Amount	Balance
	Bill	10/13/2023	7371365	DEMCO, INC.	137.52	137.52
Total 10-5612 · Supplies - Adults					137.52	137.52
10-5613 · Supplies - Children's						
	Credit Card Charge	09/30/2023	092023	Amazon Marketplace.com - CMPL Credit Card	37.47	37.47
	Credit Card Charge	09/30/2023	091423	Amazon Marketplace.com - CMPL Credit Card	3.24	40.71
	Credit Card Charge	09/30/2023	090623	Amazon Marketplace.com - CMPL Credit Card	60.01	100.72
	Credit Card Charge	09/30/2023	091323	Amazon Marketplace.com - CMPL Credit Card	23.18	123.90
	Credit Card Charge	09/30/2023	091323	Amazon Marketplace.com - CMPL Credit Card	46.15	170.05
	Credit Card Charge	09/30/2023	091323	Amazon Marketplace.com - CMPL Credit Card	25.96	196.01
	Credit Card Charge	09/30/2023	092723	Amazon Marketplace.com - CMPL Credit Card	15.19	211.20
	Credit Card Charge	09/30/2023	091423	Walmart - CMPL Credit Card	2.88	214.08
	Bill	09/28/2023	090623-091523	SAM'S CLUB	49.34	263.42
Total 10-5613 · Supplies - Children's					263.42	263.42
10-5614 · Supplies - Circulation						
	Bill	10/13/2023	7379558	DEMCO, INC.	18.92	18.92
	Bill	10/13/2023	OCTOBER 1, 2023	GAFKA, DEBORAH	20.94	39.86
Total 10-5614 · Supplies - Circulation					39.86	39.86
10-5615 · Supplies - Maintenance						
	Bill	10/13/2023	193521 - SEPT 2023	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	1,218.14	1,218.14
	Bill	10/13/2023	168314945	ULINE, INC	411.00	1,629.14
	Check	10/13/2023	59282	LOWE'S	82.54	1,711.68
	Check	10/13/2023	59282	LOWE'S	28.45	1,740.13
	Check	10/13/2023	59282	LOWE'S	119.66	1,859.79
	Check	10/13/2023	59282	LOWE'S	28.49	1,888.28
	Check	10/13/2023	59282	LOWE'S	30.25	1,918.53
	Check	10/13/2023	59282	LOWE'S	284.90	2,203.43
	Bill	10/13/2023	082923-092223	ACE HARDWARE OF LIBERTYVILLE, INC.	28.86	2,232.29
	Check	10/13/2023	59282	LOWE'S	-113.96	2,118.33
	Bill	10/13/2023	082923-092223	ACE HARDWARE OF LIBERTYVILLE, INC.	35.96	2,154.29
	Bill	09/28/2023	12833	SCHWAKE STONE LTD., LLC	35.75	2,190.04
	Credit Card Charge	09/30/2023	091823	Russo Power Equipment - CMPL Credit Card	133.37	2,323.41
	Credit Card Charge	09/30/2023	092623	Walmart.com - CMPL Credit Card	49.05	2,372.46
Total 10-5615 · Supplies - Maintenance					2,372.46	2,372.46
10-5617 · Supplies - Outreach						
	Credit Card Charge	09/30/2023	082923	Amazon Marketplace.com - CMPL Credit Card	25.99	25.99
Total 10-5617 · Supplies - Outreach					25.99	25.99
10-5618 · Supplies - Tech Services						
	Credit Card Charge	09/30/2023	091623	Kapco - CMPL Credit Card	355.08	355.08
	Bill	10/13/2023	7368037	DEMCO, INC.	538.74	893.82
	Bill	10/13/2023	7375651	DEMCO, INC.	114.55	1,008.37
	Bill	10/13/2023	7379558	DEMCO, INC.	102.78	1,111.15
	Bill	10/13/2023	7373659	DEMCO, INC.	263.79	1,374.94
	Bill	10/13/2023	168314945	ULINE, INC	118.50	1,493.44
Total 10-5618 · Supplies - Tech Services					1,493.44	1,493.44

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	Type	Date	Num	Name	Paid Amount	Balance
10-5660 · Supplies - Computer						
	Bill	10/13/2023	193521 - SEPT 2023	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	3,181.54	3,181.54
Total 10-5660 · Supplies - Computer					3,181.54	3,181.54
10-5670 · Supplies - Paper						
	Bill	10/13/2023	49288	GRAPHIC 14, INCORPORATED	454.60	454.60
	Bill	10/13/2023	49510	GRAPHIC 14, INCORPORATED	448.50	903.10
Total 10-5670 · Supplies - Paper					903.10	903.10
10-5680 · Supplies - Staff Room						
	Bill	10/13/2023	REJU016177	REFRESHING GREAT LAKES, LLC	464.20	464.20
	Bill	10/13/2023	193521 - SEPT 2023	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	684.72	1,148.92
	Bill	10/13/2023	REJU016619	REFRESHING GREAT LAKES, LLC	39.20	1,188.12
	Check	10/13/2023	59282	LOWE'S	1.20	1,189.32
	Bill	10/13/2023	082923-092223	ACE HARDWARE OF LIBERTYVILLE, INC.	5.99	1,195.31
Total 10-5680 · Supplies - Staff Room					1,195.31	1,195.31
Total 10-5600 · Supplies					10,037.41	10,037.41
10-5700 · Vehicles						
10-5710 · Bookmobile Fuel						
	Bill	10/13/2023	1982	VILLAGE-VERNON	244.70	244.70
Total 10-5710 · Bookmobile Fuel					244.70	244.70
10-5750 · Van Fuel						
	Bill	10/13/2023	1982	VILLAGE-VERNON	158.40	158.40
Total 10-5750 · Van Fuel					158.40	158.40
10-5760 · Van Maintenance/Repair						
	Credit Card Charge	09/30/2023	090623	Napleton Ford - CMPL Credit Card	101.98	101.98
	Bill	09/28/2023	413083	BERRY TIRE & AUTO	465.86	567.84
Total 10-5760 · Van Maintenance/Repair					567.84	567.84
Total 10-5700 · Vehicles					970.94	970.94
10-5800 · Computer Operations						
10-5865 · Remote Communications Expenses						
	Bill	10/13/2023	SEPTEMBER 2023	ECKMANN, ROBERT	10.00	10.00
	Bill	10/13/2023	SEPTEMBER 2023	GAFKA, DEBORAH	10.00	20.00
	Bill	10/13/2023	SEPTEMBER 2023	KRAUSE, DONNA	10.00	30.00
	Bill	10/13/2023	SEPTEMBER 2023	MORTON, MARK	5.00	35.00
Total 10-5865 · Remote Communications Expenses					35.00	35.00
10-5830 · Replacement Hardware/Software						
10-5831 · Rep Hrdwre/Sftwre - Admin						
	Credit Card Charge	09/30/2023	090423	Timely - CMPL Credit Card	200.00	200.00
	Credit Card Charge	10/01/2023	10012023	Liberated Syndication - CMPL Credit Card	7.00	207.00
	Credit Card Charge	09/30/2023	090723	ADOBE - CMPL Credit Card	382.37	589.37
	Credit Card Charge	09/30/2023	090723	ADOBE - CMPL Credit Card	382.37	971.74
	Credit Card Charge	09/30/2023	090723	ADOBE - CMPL Credit Card	382.37	1,354.11
	Credit Card Charge	09/30/2023	090723	ADOBE - CMPL Credit Card	382.37	1,736.48
	Credit Card Charge	09/30/2023	090723	ADOBE - CMPL Credit Card	382.37	2,118.85
	Credit Card Charge	09/30/2023	091423	Amazon Marketplace.com - CMPL Credit Card	11.69	2,130.54

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	Type	Date	Num	Name	Paid Amount	Balance
Total 10-5831 · Rep Hrdwre/Sftwre - Admin					2,130.54	2,130.54
Total 10-5830 · Replacement Hardware/Software					2,130.54	2,130.54
10-5860 · Internet						
	Bill	09/28/2023	181829804	COMCAST	877.91	877.91
Total 10-5860 · Internet					877.91	877.91
Total 10-5800 · Computer Operations					3,043.45	3,043.45
10-5900 · Utilities						
10-5910 · Electricity						
10-5911 · Electricity - Aspen						
	Bill	10/13/2023	66278989501	CONSTELLATION NEW ENERGY, INC.	5,388.07	5,388.07
Total 10-5911 · Electricity - Aspen					5,388.07	5,388.07
10-5912 · Electricity - Cook Park						
	Bill	10/13/2023	66279083501	CONSTELLATION NEW ENERGY, INC.	7,742.65	7,742.65
Total 10-5912 · Electricity - Cook Park					7,742.65	7,742.65
Total 10-5910 · Electricity					13,130.72	13,130.72
10-5920 · Gas						
10-5921 · Gas - Aspen						
	Bill	10/13/2023	3830551	CONSTELLATION NATURAL GAS	118.84	118.84
Total 10-5921 · Gas - Aspen					118.84	118.84
10-5922 · Gas - Cook Park						
	Bill	10/13/2023	3830551	CONSTELLATION NATURAL GAS	241.23	241.23
Total 10-5922 · Gas - Cook Park					241.23	241.23
Total 10-5920 · Gas					360.07	360.07
10-5930 · Water						
10-5931 · Water - Aspen						
	General Journal	09/30/2023	3533	LAKE COUNTY DEPARTMENT OF PUBLIC WORK	386.29	386.29
Total 10-5931 · Water - Aspen					386.29	386.29
Total 10-5930 · Water					386.29	386.29
Total 10-5900 · Utilities					13,877.08	13,877.08
10-6000 · Telephone						
10-6010 · Telephone						
	Bill	09/28/2023	32757	PEERLESS NETWORK, INC.	945.70	945.70
	Bill	09/28/2023	092323-102223	COMCAST	308.06	1,253.76
Total 10-6010 · Telephone					1,253.76	1,253.76
10-6020 · Bookmobile - Telephone						
	Bill	09/28/2023	9944639480	VERIZON WIRELESS SERVICES LLC	155.16	155.16
Total 10-6020 · Bookmobile - Telephone					155.16	155.16
10-6050 · Telephone Service Contracts						
	Bill	10/13/2023	26200	BLUE WIRE COMMUNICATIONS	1,495.74	1,495.74
Total 10-6050 · Telephone Service Contracts					1,495.74	1,495.74
Total 10-6000 · Telephone					2,904.66	2,904.66
10-6200 · Maintenance						
10-6210 · Janitorial Service						
10-6211 · Janitorial Service - Aspen						

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	Type	Date	Num	Name	Paid Amount	Balance
	Bill	10/13/2023	C25263	COMPLETE CLEANING COMPANY, INC.	2,381.83	2,381.83
Total 10-6211 · Janitorial Service - Aspen					2,381.83	2,381.83
10-6212 · Janitorial Service - Cook Park						
	Bill	10/13/2023	C25263	COMPLETE CLEANING COMPANY, INC.	3,818.89	3,818.89
Total 10-6212 · Janitorial Service - Cook Park					3,818.89	3,818.89
Total 10-6210 · Janitorial Service					6,200.72	6,200.72
10-6220 · Landscaping Service						
10-6221 · Landscaping - Aspen						
	Bill	10/13/2023	41204317-0	BARTLETT TREE EXPERTS	232.00	232.00
Total 10-6221 · Landscaping - Aspen					232.00	232.00
Total 10-6220 · Landscaping Service					232.00	232.00
10-6240 · Trash Removal						
10-6242 · Trash Removal - Cook Park						
	General Journal	09/30/2023	3531	GROOT INDUSTRIES, INC.	276.58	276.58
Total 10-6242 · Trash Removal - Cook Park					276.58	276.58
Total 10-6240 · Trash Removal					276.58	276.58
10-6250 · Miscellaneous						
10-6251 · Misc. Maintenance - Aspen						
	Bill	10/13/2023	6429	AMS OF NORTHERN ILLINOIS	205.20	205.20
	Bill	10/13/2023	52533647	ANDERSON PEST SOLUTIONS	93.40	298.60
Total 10-6251 · Misc. Maintenance - Aspen					298.60	298.60
10-6252 · Misc. Maintenance - Cook Park						
	Bill	10/13/2023	015600CS341377	AMBIUS, LLC (19)	392.98	392.98
	Bill	10/13/2023	HWRC950	IRON MOUNTAIN INCORPORATED	152.17	545.15
	Bill	10/13/2023	6429	AMS OF NORTHERN ILLINOIS	154.80	699.95
Total 10-6252 · Misc. Maintenance - Cook Park					699.95	699.95
Total 10-6250 · Miscellaneous					998.55	998.55
Total 10-6200 · Maintenance					7,707.85	7,707.85
10-6300 · Repair						
10-6320 · Building & Grounds Repairs						
10-6321 · Building Repairs - Aspen						
	Bill	10/13/2023	1327	ACME AWNING COMPANY	1,635.23	1,635.23
Total 10-6321 · Building Repairs - Aspen					1,635.23	1,635.23
10-6322 · Building Repairs - Cook Park						
	Bill	10/13/2023	1327	ACME AWNING COMPANY	1,218.95	1,218.95
Total 10-6322 · Building Repairs - Cook Park					1,218.95	1,218.95
Total 10-6320 · Building & Grounds Repairs					2,854.18	2,854.18
10-6330 · Mechanical Repairs						
10-6331 · Mechanical Repairs - Aspen						
	Bill	09/28/2023	ASPEN HCRS - 0923	VILLAGE-VERNON	185.00	185.00
	Bill	10/13/2023	W47010	SHERMAN MECHANICAL, INC.	1,020.78	1,205.78
Total 10-6331 · Mechanical Repairs - Aspen					1,205.78	1,205.78
10-6332 · Mechanical Repairs - Cook Park						
	Bill	10/13/2023	20914	AMERICAN BACKFLOW PREVENTION, INC.	1,281.00	1,281.00

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	Type	Date	Num	Name	Paid Amount	Balance
	Bill	10/13/2023	W47101	SHERMAN MECHANICAL, INC.	596.85	1,877.85
Total 10-6332 · Mechanical Repairs - Cook Park					1,877.85	1,877.85
Total 10-6330 · Mechanical Repairs					3,083.63	3,083.63
10-6340 · Service Contracts-Mech. & Bldg.						
10-6341 · Service Contracts - Aspen						
	Bill	10/13/2023	7153792819	SCHINDLER ELEVATOR CORPORATION	1,450.00	1,450.00
Total 10-6341 · Service Contracts - Aspen					1,450.00	1,450.00
10-6342 · Service Contracts - Cook Park						
	Bill	10/13/2023	I-1371	FIRE & SECURITY SERVICES, INC.	123.00	123.00
	Bill	10/13/2023	I-1371	FIRE & SECURITY SERVICES, INC.	147.00	270.00
	Bill	10/13/2023	8106355772	SCHINDLER ELEVATOR CORPORATION	589.59	859.59
Total 10-6342 · Service Contracts - Cook Park					859.59	859.59
Total 10-6340 · Service Contracts-Mech. & Bldg.					2,309.59	2,309.59
Total 10-6300 · Repair					8,247.40	8,247.40
10-6500 · Professional Services						
10-6510 · Accounting Services						
	Bill	10/13/2023	83263	LAUTERBACH & AMEN, LLP	14,000.00	14,000.00
Total 10-6510 · Accounting Services					14,000.00	14,000.00
10-6520 · Legal Services						
	Bill	10/13/2023	236367	KLEIN, THORPE AND JENKINS, LTD.	537.50	537.50
Total 10-6520 · Legal Services					537.50	537.50
10-6540 · Payroll Processing						
	General Journal	09/22/2023	3521		1,810.80	1,810.80
	General Journal	10/05/2023	3523		442.02	2,252.82
Total 10-6540 · Payroll Processing					2,252.82	2,252.82
10-6560 · Recruitment						
	Bill	09/28/2023	35796-082023	PEOPLEFACTS	158.45	158.45
Total 10-6560 · Recruitment					158.45	158.45
10-6575 · Miscellaneous Services & Fees						
	General Journal	09/30/2023	3528		105.00	105.00
Total 10-6575 · Miscellaneous Services & Fees					105.00	105.00
Total 10-6500 · Professional Services					17,053.77	17,053.77
10-6600 · Improvements						
10-6610 · Furniture						
10-6611 · Furniture - Admin						
	Bill	10/13/2023	SI-00040235	CHALK SPINNER LLC	450.00	450.00
	Bill	10/13/2023	SI-00040235	CHALK SPINNER LLC	1,650.00	2,100.00
	Bill	10/13/2023	SI-00040235	CHALK SPINNER LLC	210.00	2,310.00
Total 10-6611 · Furniture - Admin					2,310.00	2,310.00
Total 10-6610 · Furniture					2,310.00	2,310.00
10-6630 · Equipment						
10-6631 · Equipment - Admin						
	Bill	10/13/2023	29789	COMPUTER VIEW, INC.	3,919.00	3,919.00
Total 10-6631 · Equipment - Admin					3,919.00	3,919.00

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	Type	Date	Num	Name	Paid Amount	Balance
Total 10-6630 · Equipment					3,919.00	3,919.00
10-6650 · Copiers & Other Leased Equip						
	Bill	10/13/2023	43322608	KONICA MINOLTA	1,041.77	1,041.77
	Bill	10/13/2023	3106324788	PITNEY BOWES GLOBAL FINANCIAL SERVICES	504.72	1,546.49
Total 10-6650 · Copiers & Other Leased Equip					1,546.49	1,546.49
Total 10-6600 · Improvements					7,775.49	7,775.49
10-6700 · Community Relations						
10-6712 · Graphics						
	Bill	10/13/2023	49288	GRAPHIC 14, INCORPORATED	286.36	286.36
	Bill	10/13/2023	49510	GRAPHIC 14, INCORPORATED	154.85	441.21
	Credit Card Charge	09/30/2023	091223	Adobe Stock - CMPL Credit Card	29.99	471.20
	Credit Card Charge	09/30/2023	092023	Signarama - CMPL Credit Card	307.23	778.43
Total 10-6712 · Graphics					778.43	778.43
10-6720 · Programming - Adult						
10-6721 · Programs - Performances						
	Bill	10/13/2023	NOVEMER 9, 2023	LUCKY ENTERTAINMENT	125.00	125.00
	Bill	10/13/2023	OCTOBER 19, 2023	HOMETOWNS TO HOLLYWOOD	300.00	425.00
	Bill	10/13/2023	NOVEMBER 4, 2023	MADDOX, SUSAN K.	350.00	775.00
	Bill	10/13/2023	SEPTEMBER 23 - YOGA	HINSON, HAILEY AHANNA	120.00	895.00
	Bill	10/13/2023	NOVEMBER 16, 2023	WALKER, RANDALL D.	300.00	1,195.00
	Bill	10/13/2023	NOVEMBER 7, 2023	ISAACS, ANETTE	275.00	1,470.00
	Bill	10/13/2023	NOVEMBER 12, 2023	GARY E. MIDKIFF & COMPANY	210.00	1,680.00
	Bill	10/13/2023	SEPT 23 - MEDITATION	HINSON, HAILEY AHANNA	160.00	1,840.00
	Bill	10/13/2023	OCTOBER 18, 2023	OPSAL, CAROL	50.00	1,890.00
	Bill	10/13/2023	NOVEMBER 8, 2023	OPSAL, CAROL	50.00	1,940.00
	Deposit	09/21/2023			-8.00	1,932.00
	Bill	10/13/2023	SEPT 2023 - TAI CHI	HINSON, HAILEY AHANNA	120.00	2,052.00
	Bill	10/13/2023	OCTOBER 24, 2023	GOODMAN, CLARENCE	347.00	2,399.00
	Bill	10/13/2023	OCTOBER 28, 2023 A	PERIWINKLE ART STUDIO	250.00	2,649.00
	Bill	10/13/2023	OCTOBER 28, 2023 B	PERIWINKLE ART STUDIO	250.00	2,899.00
Total 10-6721 · Programs - Performances					2,899.00	2,899.00
10-6722 · Book Discussions&Author Events						
	Bill	10/13/2023	OCTOBER 4, 2023	LUKASIK, GAIL	100.00	100.00
	Credit Card Charge	09/30/2023	092623	Amazon Marketplace.com - CMPL Credit Card	29.41	129.41
	Bill	10/13/2023	2181	BOOK BIN, THE	2,210.00	2,339.41
Total 10-6722 · Book Discussions&Author Events					2,339.41	2,339.41
10-6723 · Other Expenditures						
	Credit Card Charge	09/30/2023	082523	Amazon Marketplace.com - CMPL Credit Card	1,064.84	1,064.84
Total 10-6723 · Other Expenditures					1,064.84	1,064.84
10-6724 · Prepaid Bus Trips						
	Credit Card Charge	09/30/2023	090523	Picnic Basket - CMPL Credit Card	405.45	405.45
	Deposit	09/21/2023			-480.00	-74.55
Total 10-6724 · Prepaid Bus Trips					-74.55	-74.55
10-6725 · Genealogy						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report
September 16 through October 13, 2023

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	10/13/2023	OCTOBER 26, 2023	MILNER, PAUL	400.00	400.00
	Bill	10/13/2023	NOVEMBER 9, 2023	HUBBARD, DANIEL	170.00	570.00
Total 10-6725 · Genealogy					570.00	570.00
10-6726 · Computer						
	Bill	10/13/2023	OCTOBER 23, 2023	MONTANO, ESTEVAN	150.00	150.00
Total 10-6726 · Computer					150.00	150.00
Total 10-6720 · Programming - Adult					6,948.70	6,948.70
10-6740 · Programming - Children's						
	Bill	09/28/2023	SEPTEMBER 8, 2023	WONCH, KEVIN	64.23	64.23
	Bill	10/13/2023	NOVEMBER 7, 2023	GUIFARRO, HECTOR	125.00	189.23
	Bill	10/13/2023	NOVEMBER 14, 2023	GUIFARRO, HECTOR	125.00	314.23
	Credit Card Charge	09/30/2023	092023	Amazon Marketplace.com - CMPL Credit Card	88.12	402.35
	Bill	10/13/2023	FALL 2023	RAINBOW ASSISTED	200.00	602.35
	Credit Card Charge	09/30/2023	092723	Oriental Trading Co - CMPL Credit Card	43.93	646.28
	General Journal	09/18/2023	3519	WONCH, KEVIN	-44.94	601.34
	Credit Card Charge	09/30/2023	092023	Walmart.com - CMPL Credit Card	36.01	637.35
	Credit Card Charge	09/30/2023	092023	Joann Fabrics - CMPL Credit Card	20.99	658.34
	Credit Card Charge	09/30/2023	092023	Amazon Marketplace.com - CMPL Credit Card	16.70	675.04
	Credit Card Charge	09/30/2023	092723	Amazon Marketplace.com - CMPL Credit Card	39.98	715.02
	Credit Card Charge	09/30/2023	092023	Amazon Marketplace.com - CMPL Credit Card	27.97	742.99
	Credit Card Charge	09/30/2023	092523	LS Rocket Fizz - CMPL Credit Card	95.22	838.21
Total 10-6740 · Programming - Children's					838.21	838.21
10-6760 · Promotions/Prizes						
10-6761 · Promotions/Prizes- Admin/Gen						
	Bill	09/28/2023	265310	TOWN SQUARE PUBLICATIONS	435.00	435.00
	Bill	09/28/2023	AUGUST 13, 2023	DU CLOS, KATIE	30.00	465.00
	Bill	10/13/2023	UKRAIINE WELCOME	LARSON, ANDREA	33.00	498.00
	Bill	10/13/2023	UKRAINE WELCOME	MURROW, JOE	189.22	687.22
	Bill	10/13/2023	193521 - SEPT 2023	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	348.26	1,035.48
Total 10-6761 · Promotions/Prizes- Admin/Gen					1,035.48	1,035.48
10-6763 · Promotions/Prizes - Children's						
	Bill	10/13/2023	2037846994	BAKER & TAYLOR - L5588902	469.86	469.86
	Bill	10/13/2023	2037846638	BAKER & TAYLOR - L5588902	6.77	476.63
	Bill	10/13/2023	2037857737	BAKER & TAYLOR - L5588902	3.03	479.66
Total 10-6763 · Promotions/Prizes - Children's					479.66	479.66
10-6764 · Promotions/Prizes - Circulation						
	Credit Card Charge	09/30/2023	091423	Amazon Marketplace.com - CMPL Credit Card	112.52	112.52
	Bill	10/13/2023	OCTOBER 1, 2023	GAFKA, DEBORAH	18.98	131.50
Total 10-6764 · Promotions/Prizes - Circulation					131.50	131.50
10-6760 · Promotions/Prizes - Other						
	Credit Card Charge	09/30/2023	092123	Amazon Marketplace.com - CMPL Credit Card	37.65	37.65
Total 10-6760 · Promotions/Prizes - Other					37.65	37.65
Total 10-6760 · Promotions/Prizes					1,684.29	1,684.29
10-6780 · Digital Studios						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report
September 16 through October 13, 2023

	Type	Date	Num	Name	Paid Amount	Balance
10-6781 · Digital Studios - Equipment						
	Credit Card Charge	09/30/2023	092023	AtomicFilament.com - CMPL Credit Card A	32.98	32.98
	Credit Card Charge	09/30/2023	090523	Amazon Marketplace.com - CMPL Credit Card	337.95	370.93
Total 10-6781 · Digital Studios - Equipment					370.93	370.93
10-6782 · Digital Studios - Software						
	Credit Card Charge	09/30/2023	083123	ROXIO - CMPL Credit Card	64.99	64.99
Total 10-6782 · Digital Studios - Software					64.99	64.99
Total 10-6780 · Digital Studios					435.92	435.92
10-6790 · Workshops						
10-6792 · Workshops - Software						
	Credit Card Charge	09/30/2023	091523	Cricut - CMPL Credit Card	9.99	9.99
Total 10-6792 · Workshops - Software					9.99	9.99
Total 10-6790 · Workshops					9.99	9.99
Total 10-6700 · Community Relations					10,695.54	10,695.54
20-8210 · Employer IMRF Disbursements						
	General Journal	09/22/2023	3522		14,578.00	14,578.00
	General Journal	10/05/2023	3524		14,376.16	28,954.16
	General Journal	09/30/2023	3536	ILLINOIS MUNICIPAL RETIREMENT	5,545.10	34,499.26
Total 20-8210 · Employer IMRF Disbursements					34,499.26	34,499.26
20-8250 · Employer Soc Security Tax Disb						
	General Journal	09/22/2023	3522		14,872.20	14,872.20
	General Journal	10/05/2023	3524		14,465.82	29,338.02
Total 20-8250 · Employer Soc Security Tax Disb					29,338.02	29,338.02
Total Expense					693,516.03	693,516.03
Net Ordinary Income					601,215.02	601,215.02
Net Income					**601,215.02**	**601,215.02**

Cook Memorial Public Library District
Librarian's Statistical Report - Page 1
September 2023

Registered Card Holders

The number of card holders. Excludes in-house patrons. According to the 2020 census, district population was 61,297. Accounts inactive for three years are deleted in June and December.

	September 2022			September 2023			
	Juvenile	Adult	Total	Juvenile	Adult	Total	Percent Change
Cook Memorial Public Library District	7,522	31,687	**39,209**	7,250	33,546	**40,796**	4.05%
Reciprocal Borrowing Patrons	393	5,662	**6,055**	383	6,020	**6,403**	5.75%
Total	**7,915**	**37,349**	**45,264**	**7,633**	**39,566**	**47,199**	4.27%

Visitors

	September 2022	September 2023	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Aspen Drive Library	13,389	15,308	14.33%	37,972	44,034	15.96%
Drive-Up	401	392	-2.24%	1,181	1,259	6.60%
Cook Park Library	16,610	17,917	7.87%	53,056	60,259	13.58%
Drive-Up	1,238	1,156	-6.62%	3,799	3,614	-4.87%
Outreach	830	824	-0.72%	1,850	1,993	7.73%
Total	**32,468**	**35,597**	**9.64%**	**97,858**	**111,159**	**13.59%**

Program Attendance

	September 2022	September 2023	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Adult	1,215	832	-31.52%	3,058	3,115	1.86%
Juvenile	2,304	3,588	55.73%	5,373	9,934	84.89%
Young Adult	1,506	2,031	34.86%	2,213	2,999	35.52%
	5,025	6,451	28.38%	10,644	16,048	50.77%

Special Services

	September 2022	September 2023	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Reference Questions	4,623	5,097	10.25%	14,348	17,646	22.99%
Technology Questions	914	743	-18.71%	2,520	2,383	-5.44%
Library App Users	681	941	38.18%	2,014	2,781	38.08%
Online Databases*	3,507	3,955	12.77%	9,916	11,220	13.15%
www.cooklib.org	102,622	33,975	-66.89%	292,774	103,848	-64.53%
Holds Placed	12,659	12,730	0.56%	39,486	39,216	-0.68%
Holds Filled	10,872	10,940	0.63%	34,304	32,973	-3.88%
Homebound Items Delivered	905	585	-35.36%	2,431	1,795	-26.16%

*A count of sessions, available for 67 of 81 Online Databases.

Collection Size

	September 2022					September 2023					
	Juvenile	Adult	Other	Total	Percent of Total	Juvenile	Adult	Other	Total	Percent of Total	Percent Change
Aspen Drive Library	50,224	43,357		**93,581**	34.09%	50,442	43,488		**93,930**	34.25%	0.37%
Cook Park Library	58,041	106,759	148	**164,948**	60.08%	58,345	105,668	144	**164,157**	59.86%	-0.48%
Outreach	12,975	3,016	13	**16,004**	5.83%	13,439	2,703	13	**16,155**	5.89%	0.94%
Total	**121,240**	**153,132**	**161**	**274,533**		**122,226**	**151,859**	**157**	**274,242**		-0.11%

Printed on October 13, 2023

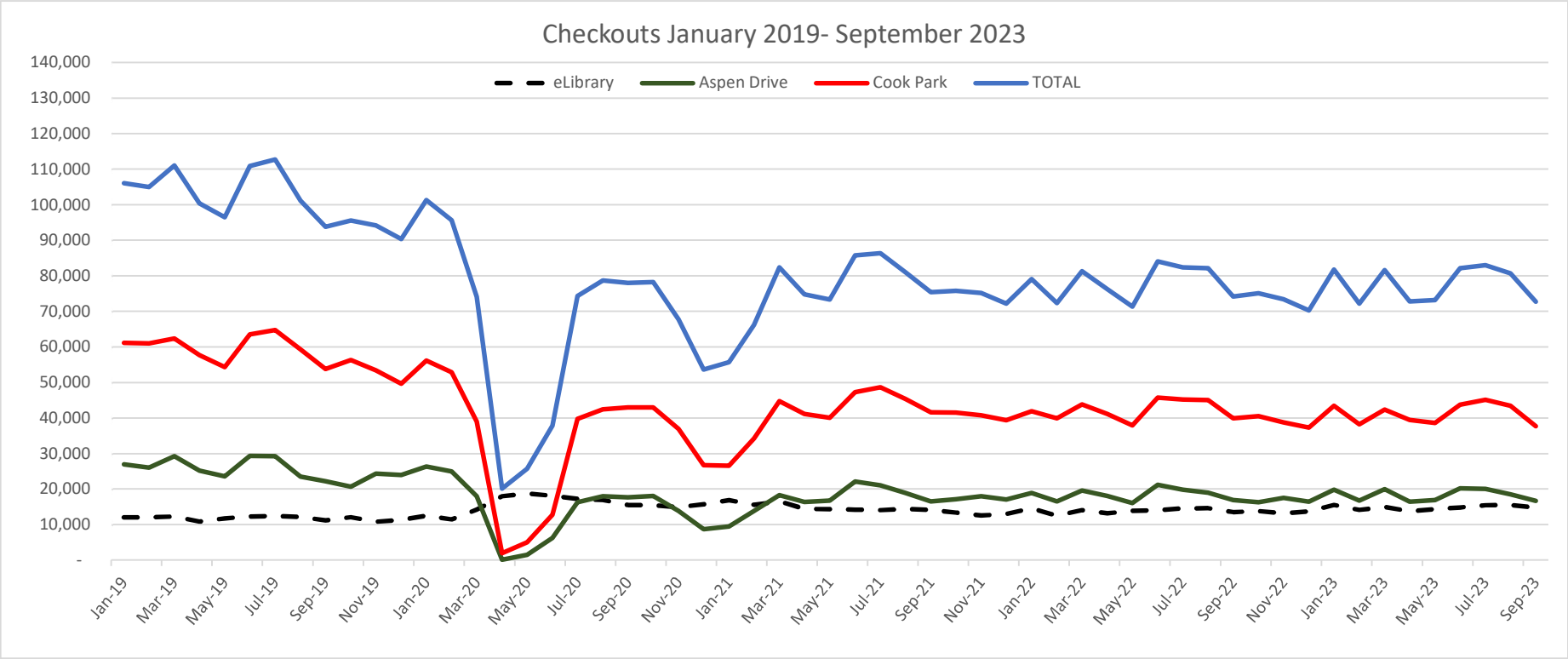
Librarian's Statistical Report - September 2023 - Page 2

Circulation

	September 2022				September 2023				Percent Change
	Adult	Juvenile	Other	Total	Adult	Juvenile	Other	Total	
Fiction	10,319	21,428		31,747	9,799	20,143		29,942	-5.69%
Large Type	1,465	14		1,479	1,294	16		1,310	-11.43%
Nonfiction	6,280	5,335		11,615	6,479	4,798		11,277	-2.91%
Periodicals	970	108		1,078	896	133		1,029	-4.55%
World Language	258	192		450	248	326		574	27.56%
Subtotal Print	19,292	27,077		**46,369**	18,716	25,416		**44,132**	-4.82%
Bags and Containers			11	11			18	18	63.64%
Equipment	188	3		191	225	4		229	19.90%
Interlibrary Loan			156	156			128	128	-17.95%
LINKin	996			996	958			958	-3.82%
Multimedia		385		385		331		331	-14.03%
Other			11	11			7	7	-36.36%
Subtotal Other	1,184	388	178	**1,750**	1,183	335	153	**1,671**	-4.51%
eAudiobooks			5,384	5,384			6,278	6,278	16.60%
eBooks			6,846	6,846			6,992	6,992	2.13%
eMagazines			165	165			212	212	28.48%
eMusic			251	251			233	233	-7.17%
eVideo			895	895			1,071	1,071	19.66%
Subtotal Downloadables			13,541	**13,541**			14,786	**14,786**	9.19%
Audiobooks	509	394		903	511	368		879	-2.66%
Compact Discs	1,097	428		1,525	1,117	186		1,303	-14.56%
DVDs, Blu-Ray	6,652	2,491		9,143	6,992	1,884		8,876	-2.92%
Video Games	343	626		969	486	623		1,109	14.45%
Subtotal Audiovisual	8,601	3,939		**12,540**	9,106	3,061		**12,167**	-2.97%
Grand Total All Agencies	29,077	31,404	13,719	**74,200**	29,005	28,812	14,939	**72,756**	-1.95%

Agency Subtotals

	September 2022	September 2023	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Downloadables	13,541	14,786	9.19%	42,709	45,683	6.96%
Aspen Drive Library	16,867	16,659	-1.23%	55,702	55,169	-0.96%
Cook Park Library	39,915	37,711	-5.52%	130,172	126,262	-3.00%
Outreach	3,877	3,600	-7.14%	10,147	9,333	-8.02%
Total	**74,200**	**72,756**	**-1.95%**	**238,730**	**236,447**	**-0.96%**


Checkouts January 2019- September 2023
eLibrary
Aspen Drive
Cook Park
TOTAL
140,000
130,000
120,000
110,000
100,000
90,000
80,000
70,000
60,000
50,000
40,000
30,000
20,000
10,000
-
Jan-19
Mar-19
May-19
Jul-19
Sep-19
Nov-19
Jan-20
Mar-20
May-20
Jul-20
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Jan-21
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Jul-21
Sep-21
Nov-21
Jan-22
Mar-22
May-22
Jul-22
Sep-22
Nov-22
Jan-23
Mar-23
May-23
Jul-23
Sep-23

Visitors January 2019 - September 2023
Aspen Drive
Cook Park
TOTAL
70,000
60,000
50,000
40,000
30,000
20,000
10,000
-
Jan-19
Mar-19
May-19
Jul-19
Sep-19
Nov-19
Jan-20
Mar-20
May-20
Jul-20
Sep-20
Nov-20
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Mar-21
May-21
Jul-21
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Nov-22
Jan-23
Mar-23
May-23
Jul-23
Sep-23

Report of the Director
October 2023

David Archer, Library Director

Holiday Closures & Staff Training in 2024

Per the board-approved Personnel Policy, the Library will be closed for nine holidays in 2024. Additionally, the Library is tentatively scheduled to be closed the following mornings in 2024 for all staff training. The Library is open 1 - 6 pm on these dates:

- May 3 Friday
- September 13 Friday
- December 6 Friday

Safety Team

The Safety Team is comprised of staff from throughout the library and is charged with maintaining the emergency manual and providing training throughout the year. Topics covered include: elevator malfunctions; fire & gas leaks; missing child; power outrages; bomb threats; tornado warnings; violent intruder (active shooter); and water leaks.

Odds & Ends from Library Staff

Library Card Sign-Up Month. After last year's success, we again ran the "Your Library Card Packs a PUNCH!" promotion to encourage card sign-ups/renewals and use of the library, and to highlight the amazing offerings available with a CMPLD card. Patrons could complete activities to get hole punches on a special punch card, then after each set of five punches, the patron was able to pick up a ticket to enter one of four prize drawings. We had 115 submissions; 66 at Aspen and 49 at Cook. The four winners were very happy and excited to receive their prizes. -- *Bronwyn Sill, Communications Coordinator*

Staff Punchmark. In conjunction with the patron promo, the TREATS team working on Goal D:4 of the Strategic Plan created a staff activity similar to the National Library Week BINGO game. This quarter, staff were asked to complete activities and write down answers to questions about the internal workings of our library. We had 32 staff submissions with three gift card winners. Feedback has been positive and the TREATS team will continue to do these fun training games.
-- *Bronwyn Sill, Communications Coordinator*

TREAT 'n' Meets. These short, in-person learning sessions have been going well! September saw Amy vanGoethem chatting about Aspen's After-school program. Feedback was overwhelmingly positive and many staff (myself included) said her session helped in understanding the importance of the program. Next up: Sonia will present on how the genealogy collection came to be.
-- *Bronwyn Sill, Communications Coordinator*

SEPTEMBER 2023 EMAIL STATS

21,334
Total Subscribers

54
Total Emails Sent

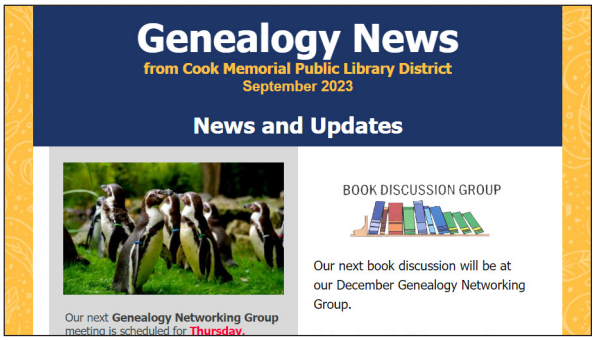
51%
Avg. Open Rate
industry avg. 43%

2%
Avg. Click Rate
industry avg. 2%

List Name	# of Subscribers
Author Visits & Literary Events	2,207
Book Club Communications	636
Career & Job Events	424
Children's Events (birth-age 5)	329
Children's Events (grades 1-5)	1,209
Children's Events (middle school)	518
Cinema Club Newsletter	201
CMPLD eNews	17,494
eLibrary News	632
Events (adults)	3,320
Events (high school)	500
Genealogy Events (adults)	621
Health & Wellness Events (adults)	766
History Events (adults)	958
Home, Cooking & Garden Events (adults)	1,071
Local Author News & Events	219
Movie Matinees (adults)	1,042
Music Performances (adults)	922
Personal Finance Presentations (adults)	663
Teacher Resources	251
Technology Classes (adults)	726

Top Emails by Click Rate

1



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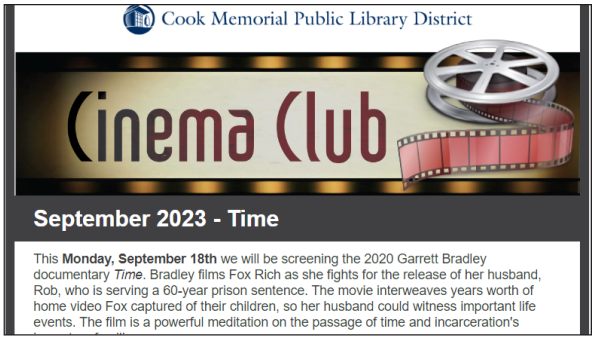

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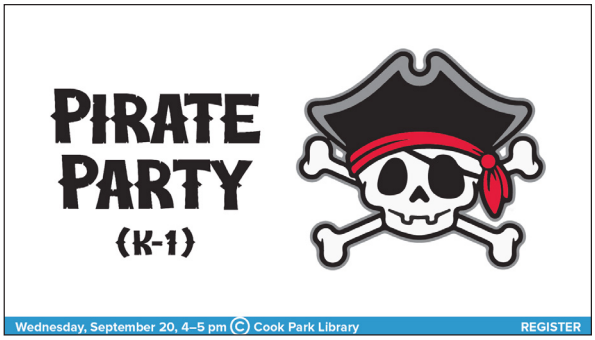

SEPTEMBER 2023 SOCIAL STATS

facebook

4,040 page followers

30 posts

5,686 users reached

TOP POSTS

1. **Paws for Reading Event Pictures**
   1,269 reached; 111 engagements
2. **Overheard in the Teen Zone**
   1,168 reached; 58 engagements
3. **STEM Challenge: Castle Construction Event Pictures**
   1,115 reached; 37 engagements
4. **High School Homework Help Drake Meme**
   1,085 reached; 49 engagements
5. **New Staff Entrance Awnings**
   1,038 reached; 49 engagements

Instagram

1,586 followers

28 posts
+3 stories

1,357 users reached

TOP POSTS

1. **Ukrainian Welcome Event Photos**
   450 reached; 65 engagements
2. **New Staff Entrance Awnings**
   444 reached; 55 engagements
3. **Library Card Sign-Up Month Game Ending Soon (video)**
   429 reached; 16 engagements
4. **No Longer Accepting Donations for the Friends Book Sale**
   403 reached; 17 engagements
5. **Overheard in the Teen Zone**
   365 reached; 56 engagements

twitter

1,957 followers

44 tweets

5,655 impressions

TOP POSTS

1. **#TBT: Old Things Found in the Adult Services Workroom**
   342 impressions; 9 engagements
2. **Acorn TV Roku**
   181 impressions; 6 engagements
3. **STEM Challenge: Castle Construction Event Pictures**
   163 impressions; 9 engagements
4. **Children's World Languages Display (video)**
   146 impressions; 3 engagements
5. **Ukrainian Welcome Event Photos**
   130 impressions; 6 engagements

Engagements: Times users interacted with the post. | Impressions: Times users saw the post. | Reach: Unique users exposed to our content.

Cook Memorial Public Library District

Investment Maturity Schedule

September 30, 2023

Investment Account	Issue Date	Maturity Date	Face Value	Coupon/ YTM	Q4 2023	Q1 2024	Q2 2024	Q3 2024	Q4 2024	Q1 2025	Q2 2025	Q3 2025	Total
Special Reserve Fund:													
BMW BK North Amer Salt Lake City UT CD (10/08/21)	1-Oct-2021	10-Oct-2023	245,000	0.35%	245,000								245,000
GE Cap Retail BK Draper UT CD (10/08/21)	1-Oct-2021	10-Oct-2023	245,000	0.40%	245,000								245,000
Bell ST BK & TR Fargo ND (10/12/22)	21-Oct-2022	22-Jan-2024	245,000	4.15%		245,000							245,000
Ally BK Midvale UT CD (05/19/22)	11-May-2022	20-May-2024	245,000	2.95%			245,000						245,000
Southeast Bank Athens TN CD (02/24/23)	21-Feb-2023	24-May-2024	125,000	4.80%			125,000						125,000
River City BK INC KY CD (9/13/23)	7-Sep-2023	12-Sep-2024	245,000	5.35%				245,000					245,000
Cross River Bank Teaneck NJ CD (06/13/23)	23-Jun-2023	23-Dec-2024	245,000	5.25%					245,000				245,000
Celtic BK Salt Lake City, UT CD (09/19/23)	7-Sep-2023	19-Mar-2025	245,000	5.25%						245,000			245,000
Israel DISC BK New York, NY CD (09/15/23)	7-Sep-2023	15-Sep-2025	245,000	5.15%								245,000	245,000
Total Special Reserve			2,085,000		490,000	245,000	370,000	245,000	245,000	245,000	-	245,000	2,085,000
General Fund:													
Sandy Spring BK Olney MD CD (05/18/22)	11-May-2022	20-Nov-2023	245,000	2.35%	245,000								245,000
BMO Harris BK Natl Assn CD (06/10/22)	7-Jun-2022	11-Dec-2023	245,000	2.50%	245,000								245,000
Customers BK Phoenixville PA CD (11/15/22)	22-Nov-2022	22-Feb-2024	245,000	4.80%		245,000							245,000
UBS BK Salt Lake City UT CD (02/24/23)	21-Feb-2023	26-Aug-2024	245,000	4.80%					245,000				245,000
Total General Fund			980,000		490,000	245,000	-	-	245,000	-	-	-	980,000
Total Investments			**3,065,000**		980,000	490,000	370,000	245,000	490,000	245,000	-	245,000	**3,065,000**

Cook Memorial Public Library District

Investment Transaction Schedule - JP Morgan Chase

				Certificates of Deposit				Savings Accounts			Interest Income				
Date	Investment	Transaction Type	Description	General Fund	Special Reserve Fund	Working Cash Fund	Total	General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
30-Jun-2023	**Ending Balance**			**1,713,416.46**	**1,595,000.00**	**0.00**	**3,308,416.46**	**56,505.68**	**51,148.55**	**107,654.23**	**30,700.69**	**22,330.84**	**26.73**	**80.45**	**49,521.10**
5-Jul-2023	Beal BK USA Las Vegas, NV CD	Maturity & Interest		(245,000.00)			(245,000.00)				6,841.21				6,841.21
13-Jul-2023	United States Treasury Bill - Reissue (01/11/23)	Maturity & Interest		(488,416.00)			(488,416.00)				11,584.00				11,584.00
24-Jul-2023	UBS BK Salt Lake City UT CD	Interest					0.00				966.58				966.58
21-Jul-2023	Bell ST BK & TR Fargo ND	Interest					0.00					835.68			835.68
31-Jul-2023	Chase Bank	Interest					0.00	0.95	2.16	3.11			0.95	2.16	3.11
31-Jul-2023	**Ending Balance**			**980,000.46**	**1,595,000.00**	**0.00**	**2,575,000.46**	**56,506.63**	**51,150.71**	**107,657.34**	**19,391.79**	**835.68**	**0.95**	**2.16**	**20,230.58**
14-Aug-2023	Israel Disc BK New York NY CD	Maturity			(245,000.00)		(245,000.00)								0.00
15-Aug-2023	Israel Disc BK New York NY CD	Interest					0.00					283.93			283.93
21-Aug-2023	Bell ST BK & TR Fargo ND CD	Interest					0.00					863.54			863.54
24-Aug-2023	Southeast Bank Athens TN CD	Interest					0.00					2,975.34			2,975.34
24-Aug-2023	UBS BK Salt Lake City UT CD	Interest					0.00				998.79				998.79
31-Aug-2023	Chase Bank	Interest					0.00	1.59	1.23	2.82			1.59	1.23	2.82
31-Aug-2023	**Ending Balance**			**980,000.46**	**1,350,000.00**	**0.00**	**2,330,000.46**	**56,508.22**	**51,151.94**	**107,660.16**	**20,390.58**	**4,958.49**	**2.54**	**3.39**	**25,355.00**
7-Sep-2023	River City BK INC KY CD (9/13/23)	Purchase	5.350% - Due 09/12/24		245,000.00		245,000.00								
7-Sep-2013	Israel DISC BK New York, NY CD (09/15/23)	Purchase	5.150% - Due 09/15/25		245,000.00		245,000.00								
7-Sep-2023	Celtic BK Salt Lake City, UT CD (09/19/23)	Purchase	5.250% - Due 03/19/25		245,000.00		245,000.00								
21-Sep-2023	Bell ST BK & TR Fargo ND CD	Interest					0.00					863.54			863.54
25-Sep-2023	UBS BK Salt Lake City UT CD	Interest					0.00				998.79				998.79
30-Sep-2023	Chase Bank	Interest					0.00	2.23	2.02	4.25			2.23	2.02	4.25
30-Sep-2023	**Ending Balance**			**980,000.46**	**2,085,000.00**	**0.00**	**3,065,000.46**	**56,510.45**	**51,153.96**	**107,664.41**	**21,389.37**	**5,822.03**	**4.77**	**5.41**	**27,221.58**

Position Summary

Cook Memorial Public Library

Report date as of Sep 29, 2023

Report run time: October 02, 2023 05:17 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc / Accr Inc	CY / Cost Yld	Div/Int Rate	YTM
... 6412 / Cook Memorial PLD General			980,000		974,984	-5,016	-0.51	35,402	3.63		
								8,100	3.61		
Cororate Bond			980,000		974,984	-5,016	-0.51	35,402	3.63		
								8,100	3.61		
245,000	BMO HARRIS BK NATL ASSN C/D FDIC INS TO LIMITS 05600XFR6060	2023-12-11	245,000	99.41	243,557	-1,443	-0.59	6,125	2.51	2.50	5.58
								1,846	2.50		
245,000	CUSTOMERS BK PHOENIXVILLE PA C/D FDIC INS TO LIMITS 23204HMH8060	2024-02-22	245,000	99.74	244,371	-629	-0.26	11,760	4.81	4.80	5.41
								4,156	4.80		
245,000	SANDY SPRING BK OLNEY MD CD C/D FDIC INS TO LIMITS 800364EC1060	2023-11-20	245,000	99.56	243,927	-1,073	-0.44	5,758	2.36	2.35	5.45
								2,098	2.35		
245,000	UBS BK USA SALT LAKE CITY UT C/D FDIC INS TO LIMITS 90355GBR6060	2024-08-26	245,000	99.24	243,129	-1,871	-0.76	11,760	4.84	4.80	0.00
								0	4.80		
... 6414 / Cook Memorial PLD Special Res			2,085,000		2,073,361	-11,639	-0.56	76,682	3.70		
								8,502	3.68		
Cororate Bond			2,085,000		2,073,361	-11,639	-0.56	76,682	3.70		
								8,502	3.68		
245,000	ALLY BK MIDVALE UTAH C/D FDIC INS TO LIMITS 02007GRG0060	2024-05-20	245,000	98.38	241,028	-3,972	-1.62	7,228	3.00	2.95	5.62
								2,614	2.95		
245,000	BMW BK NORTH AMER SALT LAKE CITY UTAH C/D FDIC INS TO LIMITS 05580AE59060	2023-10-10	245,000	99.85	244,629	-371	-0.15	858	0.35	0.35	5.94
								406	0.35		
245,000	BELL ST BK & TR FARGO N D CD C/D FDIC INS TO LIMITS 07815ACF2060	2024-01-22	245,000	99.60	244,011	-989	-0.40	10,168	4.17	4.15	0.00
								0	4.15		

J.P.Morgan

Please note disclosures and glossary included herein for important information about this report. Only the details for your investment account(s) are included on this page.

Position Summary

Cook Memorial Public Library

Report date as of Sep 29, 2023

Report run time: October 02, 2023 05:17 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc Accr Inc	CY Cost Yld	Div/Int Rate	YTM
245,000	CELTIC BK SALT LAKE CITY UTAH C/D FDIC INS TO LIMITS 15118RJ24060	2025-03-19	245,000	99.44	243,640	-1,360	-0.56	12,862 0	5.28 5.25	5.25	0.00
245,000	CROSS RIV BK TEANECK N J CD C/D FDIC INS TO LIMITS 227563CW1060	2024-12-23	245,000	99.49	243,758	-1,242	-0.51	12,862 3,418	5.28 5.25	5.25	5.67
245,000	ISRAEL DISC BK NEW YORK N Y C/D FDIC INS TO LIMITS 465076UG0060	2025-09-15	245,000	99.20	243,035	-1,965	-0.80	12,618 449	5.19 5.15	5.15	5.59
245,000	RIVER CITY BK INC KY CD 5.3 C/D FDIC INS TO LIMITS 76804EAG2060	2024-09-12	245,000	99.68	244,222	-778	-0.32	13,108 575	5.37 5.35	5.35	5.69
125,000	SOUTHEAST BANK ATHENS TENN CD C/D FDIC INS TO LIMITS 84133PFM5060	2024-05-24	125,000	99.52	124,406	-594	-0.48	6,000 575	4.82 4.80	4.80	5.53
245,000	GE CAP RETAIL BK DRAPER UTAH C/D FDIC INS TO LIMITS 87165EUT2060	2023-10-10	245,000	99.85	244,633	-367	-0.15	980 464	0.40 0.40	0.40	5.93
Total For Accounts held at JPMS, member FINRA and SIPC			**3,065,000**		**3,048,346**	**-16,654**	**-0.54**	**112,085** **16,602**	**3.68** **3.66**		

Report includes Account(s): ...6412, ...6414, ...6415

J.P.Morgan

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Cook Memorial Public Library District

Investment Transaction Schedule - MaxSafe Account - General Fund

Date	Investment	Transaction Type	Description	MaxSafe Account - General Fund	Interest Income
30-Jun-2023	**Ending Balance**			**3,548,564.53**	**155,135.60**
18-Jul-2023	Maintenance Fee	Fee	Analysis for 06/23	(105.00)	
31-Jul-2023	Wintrust Bank	Interest	For July 2023	16,157.80	16,157.80
31-Jul-2023	**Ending Balance**			**3,564,617.33**	**16,157.80**
1-Aug-2023	Maintenance Fee Reversal	Fee Reversal		105.00	
17-Aug-2023	Maintenance Fee	Fee	Analysis for 07/23	(105.00)	
31-Aug-2023	Wintrust Bank	Interest	For August 2023	16,665.77	16,665.77
31-Aug-2023	**Ending Balance**			**3,581,283.10**	**32,823.57**
18-Sep-2023	Maintenance Fee	Fee	Analysis for 08/23	(105.00)	
30-Sep-2023	Wintrust Bank	Interest	For September 2023	15,824.86	15,824.86
30-Sep-2023	**Ending Balance**			**3,597,002.96**	**48,648.43**

Cook Memorial Public Library District

Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund

Date	Investment	Transaction Type	Description	MaxSafe Account - Special Reserve Fund	Interest Income
30-Jun-2023	**Ending Balance**			**1,327,077.84**	**42,441.55**
31-Jul-2023	Wintrust Bank	Interest	For July 2023	5,986.36	5,986.36
31-Jul-2023	**Ending Balance**			**1,333,064.20**	**5,986.36**
31-Aug-2023	Wintrust Bank	Interest	For August 2023	6,175.81	6,175.81
31-Aug-2023	**Ending Balance**			**1,339,240.01**	**12,162.17**
8-Sep-2023	Transfer to Chase Operating Account	Transfer		(400,000.00)	
30-Sep-2023	Wintrust Bank	Interest	For September 2023	4,534.22	4,534.22
30-Sep-2023	**Ending Balance**			**943,774.23**	**16,696.39**

Cook Memorial Public Library District

LIBRARY BOARD MEETING AGENDA SUPPLEMENT

MEETING DATE: October 17, 2023

FROM: David Archer, Library Director

AGENDA ITEM: Approval of Resolution 2023-2024/9 Authorizing the Cook Park Library Study & Conference Room Project

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Please find attached a resolution authorizing the Cook Park study & conference room project to proceed. The project adds three study rooms on the main level and a public conference room on the lower level. Additionally, an enclosed office is created in administration to bring the Finance Director closer to her direct reports.

The project has been favorably received by Trustees at recent committee/board meetings and supports Strategy B3 ("Optimize space at Cook Park Library to provide more independent, private work spaces to support remote workers and students.") of the Strategic Plan adopted by the Board in December 2022.

The trade portions of the project will need to be bid, as the anticipated costs will likely exceed the bid threshold of $25,000. The project can use accumulated Special Reserve funds, which are earmarked for capital improvements such as this.

At the October 12, 2023 Building and Grounds Committee Meeting, Trustees made a unanimous recommendation to the full board to proceed with a budget of $186,766, contingent upon favorable reception at the Finance and Employee Practices Meeting on Monday, October 16.

After the recent Building and Grounds meeting, we were made aware of some potential adjustments in costs that *may* affect the project budget. These potential adjustments will be provided at the Finance Committee meeting on October 12th and shared with Trustees at tonight's meeting.

COOK MEMORIAL LIBRARY

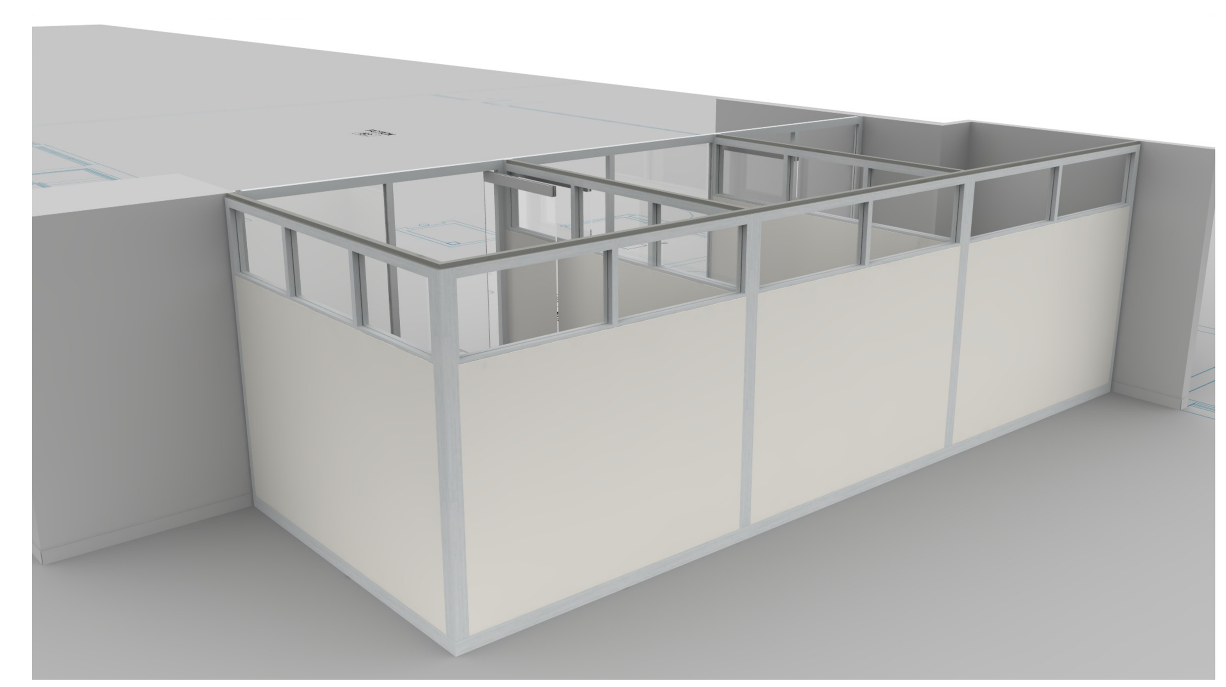
413 N MILWAUKEE AVE

LIBERTYVILLE IL 60048
KI OPPORTUNITY # 607102

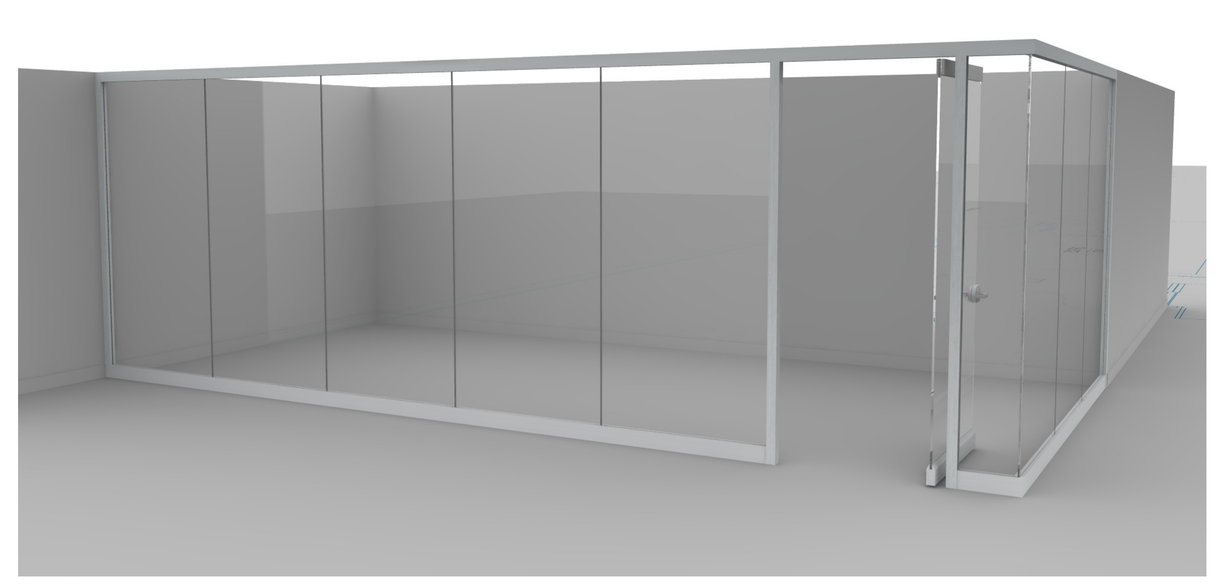
#	Ind. Tag	Quantity	Part Number	Description
AREA B				
New				
1	UCON	2	UCON/108.000/4	UNIVERSAL CONNECTOR
2	LDPGC/A1	2	LDP/096.250/GC/A1	LIGHTLINE UNIVERSAL POST CORNER - GENIUS DEMISING WALL
3	FMC4A1	1	FMC/096.250/4/A1	FURNITURE MODULE CORNER POST
4	FM34A1	2	FM3/096.250/4/A1	FURNITURE MODULE 3-WAY POST
5		10	FHR/092.500/RCW	FULL LENGTH RECESSED CONNECTOR
6		4	FHF/096.250/A1	FULL LENGTH FLUSH CONNECTOR
7		6	FHF/092.500/A1	FULL LENGTH FLUSH CONNECTOR
8		4	FHF/075.750/C2	FULL LENGTH FLUSH CONNECTOR
9		18	FHF/069.250/C2	FULL LENGTH FLUSH CONNECTOR
10		23	FHF/023.250/A1	FULL LENGTH FLUSH CONNECTOR
11	48.75CT1	2	QT/072.000/096.250/048.750/R/4/WS/C/C/G/A1	SOLID/GLASS, THINLINE
12	47.81LG1	1	NBG/095.500/047.810/G2/EP/GY	NBG BUTT GLAZED PANEL
13	46.75LG1	1	NBG/095.500/046.750/G2/EP/GY	NBG BUTT GLAZED PANEL
14	45.75CT1	4	QT/072.000/096.250/045.750/R/4/WS/C2/C2/G1/A1	SOLID/GLASS, THINLINE
15	43.5LD1R	2	GDL/038.600/090.300/P/GLT/CYL/DR	GLASS DOOR LEAF, PIVOT
16	43.5LD1R	2	LUP/095.500/043.500/GLAS/ADA/STD/DR/CYL/A1	FRAMED PIVOT DOOR FULL HEIGHT
17	43.5LD1L	1	GDL/038.600/090.300/P/GLT/CYL/DL	GLASS DOOR LEAF, PIVOT
18	43.5LD1L	1	LUP/095.500/043.500/GLAS/ADA/STD/DL/CYL/A1	FRAMED PIVOT DOOR FULL HEIGHT
19	37LG1	1	NBG/095.500/037.000/G2/EP/GY	NBG BUTT GLAZED PANEL
20	36CT4	2	ZG233363.03600 (QT/072.000/096.250/036.000/R/4/WS/PW1/C2/C2/G1/A1)	SOLID/GLASS, THINLINE
21	36CT3	3	ZG233362.03600 (QT/072.000/096.250/036.000/R/4/WS/PW1/C2/C2/G1/A1)	SOLID/GLASS, THINLINE
22	36CT2	1	ZG233361.03600 (QT/072.000/096.250/036.000/R/4/WS/C2/C2/G1/A1)	SOLID/GLASS, THINLINE
23	36CT1	2	QT/072.000/096.250/036.000/R/4/WS/C2/C2/G1/A1	SOLID/GLASS, THINLINE
24	34.5CT1	1	QT/072.000/096.250/034.500/R/4/WS/C2/C2/G1/A1	SOLID/GLASS, THINLINE
25	WP2A1A1	2	GWP2/096.250/A1/A1/A1	2" WALL POST
26	PWST/A1	2	NIP/095.500/WST/A1	2.25" WALL START TRIM
27		14	49.0015.A0	4" BASE COVER, ANODIZED
28		7	49.0104.P277	ASSEMBLY RECESS CEILING RAIL
29		1	49.0122.A0	CORNER COVER, 4" BASE ANODIZED
30		1	49.0166.P277	RECESSED CORNER CEILING RAIL
31		6	49.1963	CEILING CHANNEL SPLICE 18GA
32		1	GW.INSTALL	GENIUS INSTALL MANUALS/VERIFIED FIELD DIMENSIONS
33		1	SPRAYPAINT.P277	TOUCHUP SPRAYPAINT FOR POWDER PAINT
34		1	TOUCHUP.P438P	TOUCHUP PEN FOR POWDER PAINT
35		8	12.0046	SCREW - 1/4-20 X 5/8 PPH
36		1	50.1279	LIGHTLINE INSTALL MANUALS/VERIFIED FIELD DIMENSIONS
37		1	50.1498	3M SILANE GLASS TREATMENT
38		11	50.1502.120	1/8" FLEXIBLE GASKET 10'
39		4	50.1553	CEILING RAIL END BRACKET KIT
40		1	50.1712	TOOL, 1/2 DIA ANGLD RIGID SEAL
41		1	50.1730.L.A0	LH CLOSER HOUSING KIT, PAINTED
42		2	50.1730.R.A0	RH CLOSER HOUSING KIT, PAINTED
43		3	50.1741	CLIP, CEILING TRIM RETAINER 2"L
44		12	50.1807	CLIP, 3 IN PLASTIC BASE TRIM
45		3	50.1808.120	EXTR CONTINUOUS BASE 120"
46		3	50.1816.120	ASSEMBLY, CEILING CHANNEL 120"
47		5	50.1845	ASSEMBLY, NBG BASE CHANNEL TO POST COUPLER BRACKET
48		2	50.1846	KIT CEILING RAIL CORNER SPLICE
49		3	50.1849	KIT, CEILING RAIL 3-WAY SPLICE
50		5	50.1853	KIT, IN-LINE CEILING RAIL
51		1	50.1857.P019	WRENCH, PANEL HEIGHT ADJUSTMENT
52		1	DOORTOOL.B	DOOR INSTALLATION TOOL PTD
53		1	FCCA/122.000/A0	DOOR FRAME FLAT CENTER CAP
54		4	NH/CC/120/IY/A1	HORIZONTAL CEILING TRIM
55		4	NH/FT4/120/IY/A1	HORIZONTAL FLOOR TRIM - 4.0"
56		3	38.13.4028.X	STOP FLOOR DOME IVES FS436 626
57		6	90.0501	HDW 15/16" RECESSED T-CEILING
58		3	HW.NORTON~~8301~~689	NORTON 8301 OVERHEAD CLOSER
59		3	HW.SCHLAGE~~ALX50P6 X ATH X 47267042 X 47267101~~626	ALX50P6 X ATHENS
60		4	12.0205	SCREW, 1/4-20 X 1 PPH
61		60	46.2799.X	SCREW #14 X 1/2" SM TORX PAN HD
62		10	49.0587	SCREW, #8-18 X1/2 PHILIPS ROUND HD TEK
63		4	49.1342	CHEESE BLOCK INSTALL TOOL
64		10	49.2115	CHIMNEY, CONDUIT 1/2
65		5	49.6007	HOUSING TO OPEN 332
66		21	90.0501	HDW 15/16" RECESSED T-CEILING
67		51	90.3165	INSULATION FOR COVERS
68		4	PANELTOOL.B	PANEL INSTALLATION HOOK PTD
69		12	46.2799.X	SCREW #14 X 1/2" SM TORX PAN HD
70		6	90.0501	HDW 15/16" RECESSED T-CEILING
				Total New
				Total AREA B
AREA C				
New				
71	44LG2	8	NBG/094.000/044.000/G2/EP/GY	NBG BUTT GLAZED PANEL
72	43.5LD2R	1	GDL/038.600/088.800/P/GLT/CYL/DR	GLASS DOOR LEAF, PIVOT
73	43.5LD2R	1	LUP/094.000/043.500/GLAS/ADA/STD/DR/CYL/A1	FRAMED PIVOT DOOR FULL HEIGHT
74	14LG2	1	NBG/094.000/014.000/G2/EP/GY	NBG BUTT GLAZED PANEL
75	PWST/A1	2	NIP/094.000/WST/A1	2.25" WALL START TRIM
76		1	50.1279	LIGHTLINE INSTALL MANUALS/VERIFIED FIELD DIMENSIONS
77		1	50.1498	3M SILANE GLASS TREATMENT
78		4	50.1502.120	1/8" FLEXIBLE GASKET 10'
79		1	50.1505	ASM, CORNER GLAZING SEAL
80		2	50.1513	CENTER MOLDING CLIP 6"
81		2	50.1553	CEILING RAIL END BRACKET KIT
82		1	50.1730.R.A0	RH CLOSER HOUSING KIT, PAINTED
83		2	50.1734	SPLICE PLATE, FF CLG/BASE TRIM
84		1	50.1741	CLIP, CEILING TRIM RETAINER 2"L
85		34	50.1807	CLIP, 3 IN PLASTIC BASE TRIM
86		9	50.1808.120	EXTR CONTINUOUS BASE 120"
87		4	50.1816.120	ASSEMBLY, CEILING CHANNEL 120"
88		4	50.1845	ASSEMBLY, NBG BASE CHANNEL TO POST COUPLER BRACKET
89		1	50.1846	KIT CEILING RAIL CORNER SPLICE
90		5	50.1853	KIT, IN-LINE CEILING RAIL
91		1	50.1857.P019	WRENCH, PANEL HEIGHT ADJUSTMENT
92		1	DOORTOOL.B	DOOR INSTALLATION TOOL PTD
93		1	FCCA/122.000/A0	DOOR FRAME FLAT CENTER CAP
94		10	NH/CC/120/IY/A1	HORIZONTAL CEILING TRIM
95		10	NH/FT4/120/IY/A1	HORIZONTAL FLOOR TRIM - 4.0"
96		1	38.13.4028.X	STOP FLOOR DOME IVES FS436 626
97		2	90.0501	HDW 15/16" RECESSED T-CEILING
98		1	HW.NORTON~~8301~~689	NORTON 8301 OVERHEAD CLOSER
99		1	HW.SCHLAGE~~ALX50P6 X ATH X 47267042 X 47267101~~626	ALX50P6 X ATHENS
100		36	46.2799.X	SCREW #14 X 1/2" SM TORX PAN HD
101		16	90.0501	HDW 15/16" RECESSED T-CEILING
				Total New
				Total AREA C
AREA D				
New				
102	UCON	1	UCON/097.000/4	UNIVERSAL CONNECTOR
103		6	FHF/097.000/C2	FULL LENGTH FLUSH CONNECTOR
104		4	FHF/093.250/C2	FULL LENGTH FLUSH CONNECTOR
105	38.91D1R	1	GWDL/W1	WOOD GLASS DOOR, MAPLE - QTY (1 - 10)
106	38.91D1R	1	ZG233365.RH (TPF/097.000/038.910/R/4/DR/C2/CYL)	THINLINE PIVOT DOOR
107	34T1	1	TF/097.000/034.000/R/4/C2/G1	THINLINE GLASS
108	34S1	2	Q11/097.000/034.000/R/4/WS/C2/C2	SOLID - SOLID PANEL
109	WP2C2C2	1	GWP2/097.000/C2/C2/C2	2" WALL POST
110		3	49.0015.P438	4" BASE COVER, PAINTED
111		2	49.0104.P438	ASSEMBLY RECESS CEILING RAIL
112		1	49.1963	CEILING CHANNEL SPLICE 18GA
113		1	90.2450	SINGLE DOOR PIVOT INSTALL
114		1	DOORTOOL.B	DOOR INSTALLATION TOOL PTD
115		1	GW.INSTALL	GENIUS INSTALL MANUALS/VERIFIED FIELD DIMENSIONS
116		1	TOUCHUP.P438P	TOUCHUP PEN FOR POWDER PAINT
117		1	38.13.4028.X	STOP FLOOR DOME IVES FS436 626
118		1	38.13.4161	CLOSER LCN4040XP SMOOTHEE ALUM
119		12	46.2799.X	SCREW #14 X 1/2" SM TORX PAN HD
120		2	49.1342	CHEESE BLOCK INSTALL TOOL
121		4	90.0501	HDW 15/16" RECESSED T-CEILING
122		9	90.3165	INSULATION FOR COVERS
123		1	HW.SCHLAGE~~ALX50P6 X ATH X 47267042 X 47267101~~626	ALX50P6 X ATHENS
124		2	PANELTOOL.B	PANEL INSTALLATION HOOK PTD
				Total New
				Total AREA D

BILL OF MATERIALS

TYPICAL



TYPICAL



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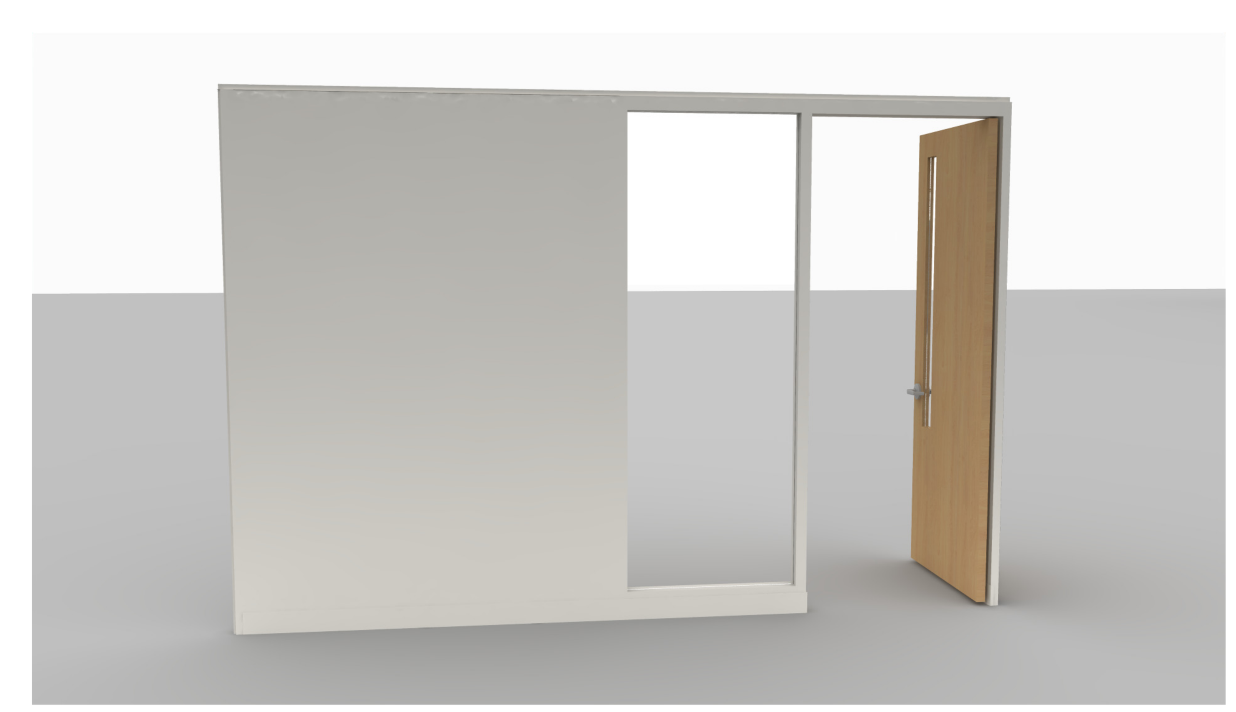

TYPICAL

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LEGENDS

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CONNECTOR PLAN

CONFIDENTIALITY

THIS PLAN IS THE CONFIDENTIAL PROPERTY OF KRUEGER INTERNATIONAL, INC. AND CONTAINS INFORMATION THAT IS NOT TO BE USED EXCEPT IN CONSIDERATION OF BIDS OR PROPOSALS TENDERED HEREWITH. REPRODUCTION OR COPYING OF THIS PLAN, IN WHOLE OR PART IS PROHIBITED.

PURCHASER DOES NOT INTEND TO MAKE THIS ANNEXATION A PERMANENT ACCESSION TO REAL PROPERTY.

CODE REQUIREMENTS

THIS PLAN IS BASED UPON KI'S INTERPRETATION OF APPLICABLE SECTIONS OF THE 2018 INTERNATIONAL BUILDING CODE (IBC) AND INFORMATION PROVIDED BY OWNER/ARCHITECT/CONTRACTOR, WHICH INFORMATION IS PRESUMED BY KI TO BE ACCURATE WITHOUT INDEPENDENT INVESTIGATION. NOTWITHSTANDING ANYTHING TO THE CONTRARY NOW OR HEREAFTER STATED IN ANY CONTRACT TO WHICH KI IS A PARTY, KI DISCLAIMS ANY RESPONSIBILITY OR LIABILITY TO INSURE THAT THIS PLAN COMPLIES WITH ANY OTHER FEDERAL, STATE OR LOCAL STATUE, REGULATION OR CODE SECTION APPLICABLE TO THE PROJECT, PROJECT SITE, OR KI'S WORK, REGARDLESS OF WHETHER KI MAY BE ADVISED OF THE SAME. APPROVAL OF THIS PLAN SHALL INCLUDE AGREEMENT TO THE FOREGOING. KI RECOMMENDS THAT THESE PLANS AND THE RESULTING LAYOUTS BE REVIEWED WITH A LOCAL FIRE INSPECTOR TO VERIFY COMPLIANCE WITH ALL LOCAL BUILDING CODES. KI DISCLAIMS RESONSIBILITY FOR ANY SUCH REVIEW AND ANY CLAIM OR LIABILITY THAT MAY RESULT FROM NON-COMPLIANCE WITH LOCAL BUILDING CODES.

FIELD VERIFICATION

THIS PLAN INCORPORATES BUILDING INFORMATION COMPILED FROM VARIOUS SOURCES ASSOCIATED WITH THIS PROJECT AND DEEMED AS RELIABLE. CONDITIONS DIRECTLY AFFECTING THE PRODUCT OR IT'S INSTALLATION MUST BE FIELD VERIFIED.

PRODUCT NOTES

*ALL DIMENSIONS SHOWN ARE TO THE CENTERLINE OF PANEL RUNS. ANY DIMENSIONS SHOWN FROM DRYWALL BEGIN AT WALL STARTER. END OF RUN CONDITIONS ARE DIMENSIONED TO END OF PANEL.

GENIUS:
*PANELS ARE STANDARD WITH 1" FURNITURE SLOTTING. (SLOTTING NOT AVAILABLE IN GLASS PANELS)
*PANEL THICKNESS = 3.5"
*PANELS CANNOT ACCOMMODATE ELECTRICAL INFEEDS FROM CEILING IF INSTALLED DIRECTLY ON CEILING GRID.
*4" & 5" BASE ADJUSTABILITY: +/- 1"
*RECESSED BASE ADJUSTABILITY: +/- .5"
*KI ASSEMBLES ALL COM AND STANDARD FABRIC WALL COVERINGS WITHIN THE GUIDELINES OF BIFMA INTERNATIONAL STANDARD FOR WOVEN TEXTILE CHARACTERISTICS (BIFMA TEX4. 102004) THE BOW AND SKEW TOLERANCE OF NO MORE THAN 1" ACROSS THE ROLL FOR 66" WIDTH FABRIC OR BELOW IS HELD.

LIGHTLINE:
*PANELS DO NOT SUPPORT HANG-ON FURNITURE (NO SLOTTING AVAILABLE)
*PANEL THICKNESS = 2.25" AT CEILING TRIM, 2" AT BASE TRIM.
*PANELS CANNOT ACCOMMODATE ANY ELECTRICAL.
*2.5" BASE ADJUSTABILITY: + 0.25'
*3.25" BASE ADJUSTABILITY: + 1.00"
*4" BASE ADJUSTABILITY: + 1.75"

EVOKE:
*PANELS DO NOT SUPPORT HANG-ON FURNITURE (NO SLOTTING AVAILABLE)
*PANEL THICKNESS = 3.5"
*PANELS CANNOT ACCOMMODATE ELECTRICAL INFEEDS FROM CEILING IF INSTALLED DIRECTLY ON CEILING GRID.
*4" BASE ADJUSTABILITY: +/- 1"

STRUCTURAL ANCHORAGE

1. ENGINEER OF RECORD (EOR) COULD BE THE ARCHITECT, FIRE MARSHAL (INSPECTOR), OR STRUCTURAL ENGINEER VIA THE CONTRACTOR. IT IS NOT KI.

2. KI IS NOT RESPONSIBLE FOR THE CEILING SUPPORT GRID, PERIMETER WALLS, BULKHEADS, OR FLOOR STRUCTURE THAT SUPPORTS THE WALL SYSTEM.

3. VERIFY WITH (EOR) IF THE CEILING GRID IS ACCEPTABLE FOR USE BASED ON THE OCCUPANCY AND SEISMIC DESIGN CATEGORY. THE CEILING GRID CANNOT BE LOADED IN THE WEAK AXIS ORIENTATION UNLESS THE (EOR) PROVES OTHERWISE. DUE TO THE THIN GAUGE OF THE METAL, THE GRIDS ARE INTENDED TO BE LOADED IN STRONG AXIS ORIENTATION ONLY. WEAK AXIS BENDING, TORSION, OR EVEN LARGE SHEAR FORCES MAY CAUSE THE CEILING GRID TO FAIL. WHILE THE GRID IS NOT THE RESPONSIBILITY OF KI, IT IS AN ISSUE THAT NEEDS TO BE ADDRESSED WITH THE (EOR) WHEN APPLICABLE.

4. METAL STUD ANCHORAGE OPTIONS AT THE CEILING MAY BE USED FOR IN-PLANE AND OUT-OF-PLANE BRACING. SEE SPECIFIC PRODUCT FOR WALL HEIGHT RESTRICTIONS. DO NOT USE CEILING GRID CLIPS IN CONJUNCTION WITH OUT-OF-PLANE METAL STUD ANCHORAGE.

5. ALL CONCRETE HAS BEEN ASSUMED TO BE NORMAL WEIGHT, UNCRACKED, AND HAVE A MINIMUM COMPRESSIVE STRENGTH OF 3000 PSI.

6. VERIFY WITH (EOR) IF CARPET GRIPPER SCREWS ARE ACCEPTABLE FOR USE BASED ON THE OCCUPANCY AND SEISMIC DESIGN CATEGORY.

7. IF SITE SPECIFIC CALCULATIONS ARE REQUIRED, ADDITIONAL INFORMATION SUCH AS THE SEISMIC COEFFICIENTS AND SPECIFIC BUILDING CONDITIONS WILL BE REQUIRED.

8. IF A PROFESSIONAL OR STRUCTURAL ENGINEERING STAMP IS REQUIRED FOR THE SITE SPECIFIC LOCATION, THERE WILL BE ADDITIONAL CHARGES FOR ENGINEERING.

NOT FOR CONSTRUCTION

KI

PROJECT TITLE:
COOK MEMORIAL LIBRARY
413 N MILWAUKEE AVE
LIBERTYVILLE
IL 60048

FLOOR/AREA:

ORDER #: 471619

SALESFORCE #: 607102

DATE: 09/22/2023

REVISIONS:

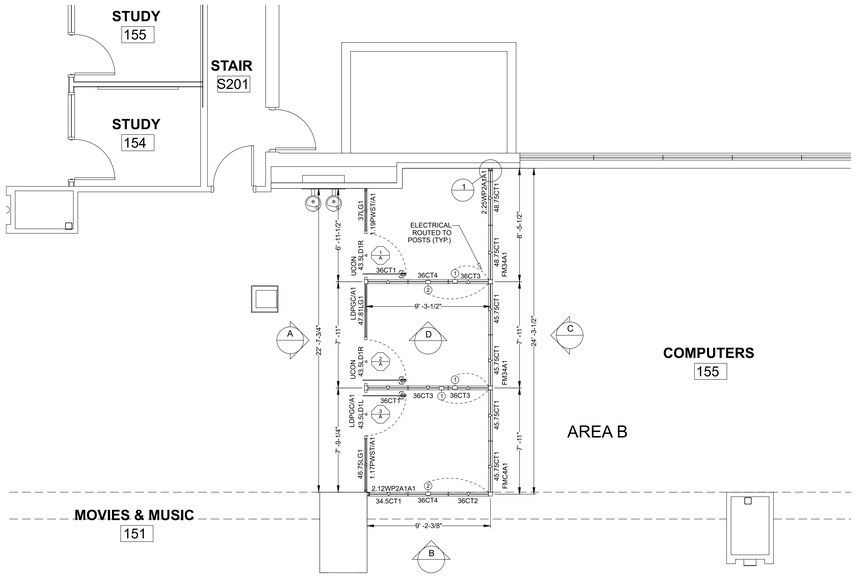
NO.	DATE	BY	DESCRIPTION
1	09/29/2023	HEM	APPLY VFD'S
2	10/13/2023	HEM	REMOVE DATA

DRAWN BY: HEM
SCALE: AS NOTED

DRAWING #: D293090_LL_01_L01_W_02.cmdrw
10/13/2023 1:45:59 PM Haley Moser

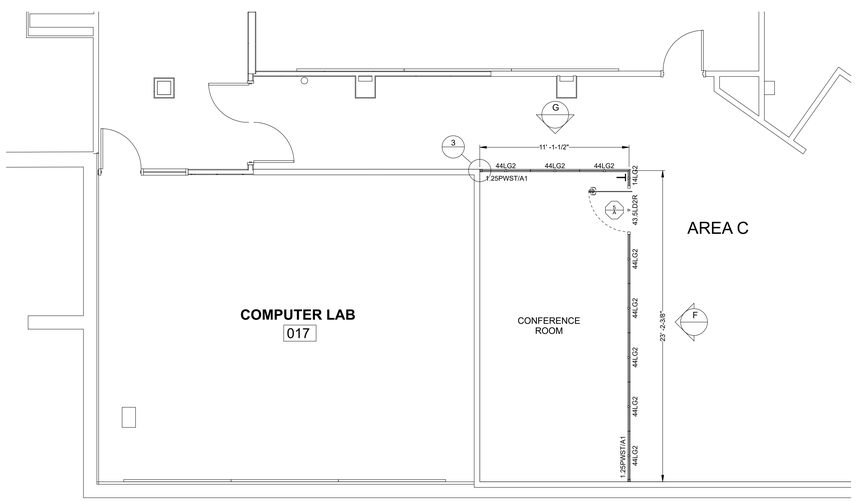
SHEET: COVER
1/3

V22.0



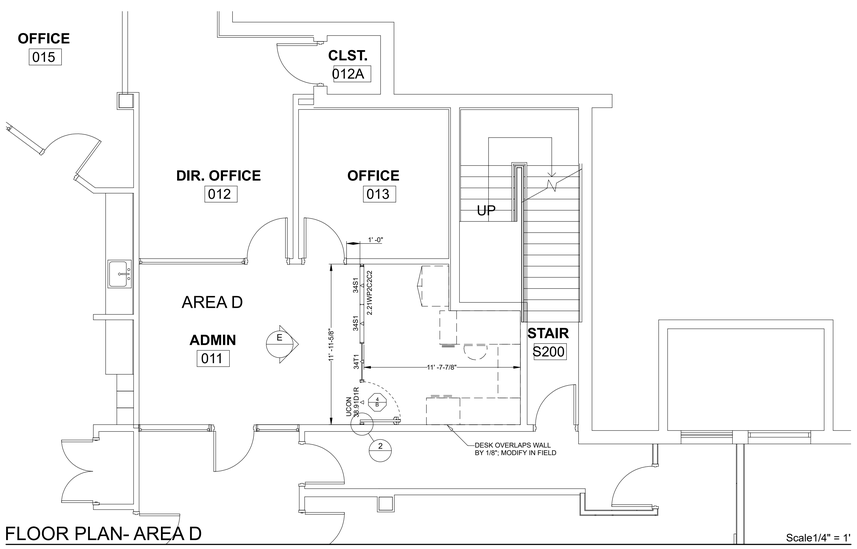
FLOOR PLAN- AREA B

Scale1/4" = 1'



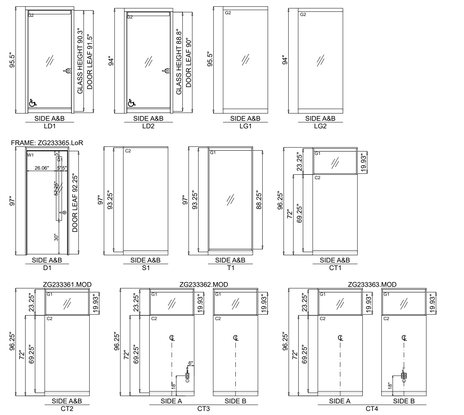
FLOOR PLAN- AREA C

Scale1/4" = 1'



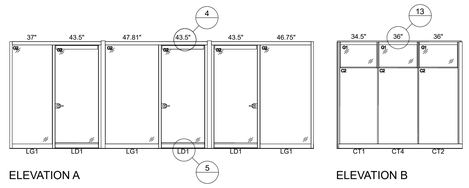
FLOOR PLAN- AREA D

Scale1/4" = 1'



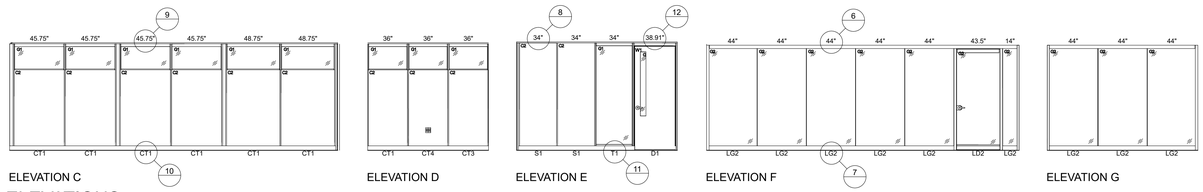
PANEL KEY

Scale1/4" = 1'



ELEVATION A

ELEVATION B



ELEVATION C

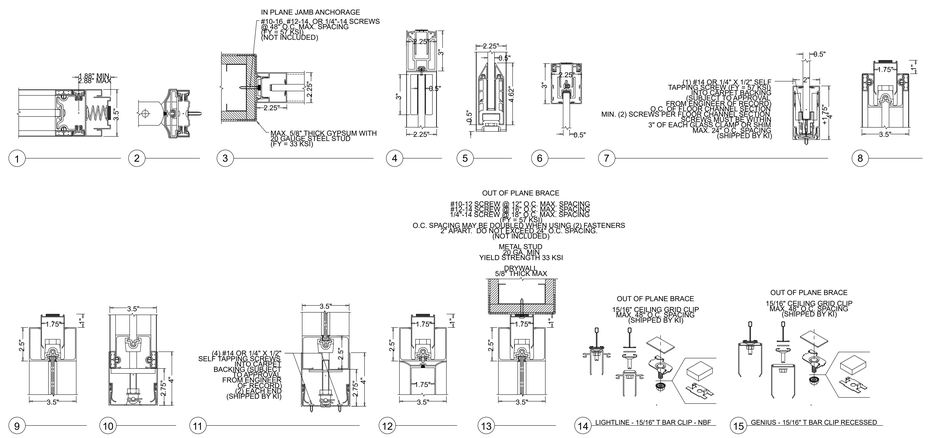
ELEVATION D

ELEVATION E

ELEVATION F

ELEVATION G

ELEVATIONS



DETAILS

Scale3" = 1'

KI DOOR SCHEDULE

HARDWARE SETS

	A.	B.		
FRAME STYLE:	LIGHTLINE FRAMELESS GLASS PIVOT HUNG	GENIUS PIVOT HUNG		
HANDLE HARDWARE:	CYL SCHLAGE ALX50PR X ATHENS (QTY: 1)	CYL SCHLAGE ALX50PR X ATHENS (QTY: 1)		
HANDLE FINISH:	626	626		
STRIKE HEIGHT:	38.00"	38.00"		
DOOR STOP:	IVES FS436 FLOOR DOME STOP US26D (QTY: 1)	IVES FS436 FLOOR DOME STOP US26D (QTY: 1)		
LOCK:				
MISC:	NORTON 8301 OVERHEAD CLOSER 689 (QTY: 1)	LCN 4040XP OVERHEAD CLOSER 626 (QTY: 1)		

DOOR SCHEDULE

DOOR #	ROOM #	TAG	HAND	HARDWARE SET	DOOR FRAME	DOOR LEAF	DOOR LEAF FINISH
1	N/A	LD1	RH	A.	LUP - LIGHTLINE PIVOT DOOR	FRAMELESS GLASS DOOR	1/2 INCH CLEAR TEMPERED
2	N/A	LD1	RH	A.	LUP - LIGHTLINE PIVOT DOOR	FRAMELESS GLASS DOOR	1/2 INCH CLEAR TEMPERED
3	N/A	LD1	LH	A.	LUP - LIGHTLINE PIVOT DOOR	FRAMELESS GLASS DOOR	1/2 INCH CLEAR TEMPERED
4	N/A	D1	RH	B.	TIPF - GENIUS PIVOT HINGED DOOR	WOOD GLASS DOOR	KENSINGTON MAPLE ON MAPLE - 1/4 CUT, FS-2144
5	N/A	LD2	RH	A.	LUP - LIGHTLINE PIVOT DOOR	FRAMELESS GLASS DOOR	1/2 INCH CLEAR TEMPERED

ON KI ARCHITECTURAL WALLS INSTALLED UNDER CONTRACT THROUGH KI, PIVOT HINGE DOORS ARE SET TO SWING TO THE OPEN POSITION AS A DEFAULT. IF "NEUTRAL" OR "SWING CLOSED" ARE DESIRED, PLEASE CONSULT YOUR KI CERTIFIED INSTALLER.

KI OFFERS LOCK CYLINDERS AND CORES IN BOTH STANDARD AND INTERCHANGEABLE CORE (LFIC OR SFIC), BUT DUE TO CUSTOMER SECURITY CONCERNS, THE CORES WILL BE RANDOMLY KEYED ONLY.
ANY NON-STANDARD KEYING REQUIREMENTS, SUCH AS KEYED-ALIKE OR MASTER KEYED, ARE THE RESPONSIBILITY OF THE CUSTOMER OR CUSTOMER'S SECURITY AGENT.

LIGHTLINE PROJECT NOTES

CARB COMPLIANT:	NO
CEILING HEIGHT:	94" 95.5"
CEILING TYPE:	HDW KIT 15/16" RECESSED T-CEILING
FLOOR TYPE:	CARPET
SEISMIC ZONE:	A/B
CEILING SEISMIC KIT:	NO
FLOOR SEISMIC KIT:	NO
GLAZING GASKET:	YES
OVERSEAS SHIPMENT:	NO
INSULATED BASE AND CEILING TRIM:	YES
LOAD PSF:	<= 5.0

GENIUS PROJECT NOTES

CARB COMPLIANT:	NO
CEILING HEIGHT:	96.25" 97"
CEILING TYPE:	HDW KIT 15/16" RECESSED T-CEILING DRYWALL ATTACHED CEILING RAIL
FLOOR TYPE:	CARPET
SEISMIC ZONE:	A/B
CEILING SEISMIC KIT:	NO
FLOOR SEISMIC KIT:	NO
HANG ON COMPONENTS:	NO
OVERSEAS SHIPMENT:	NO

LIGHTLINE TRIM TYPES

4.00" BASE TRIM	A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
CEILING TRIM	A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
DOOR TRIM	A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
POST TRIM	A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH

GENIUS TRIM TYPES

4" BASE COVER	C2 BIRCH BARK A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
GENIUS RECESSED CEILING RAIL	C2 BIRCH BARK C1 SILVER ANODIZED ALUMINUM
DOOR AND GLAZING TRIM	C2 BIRCH BARK A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
WALL POST BACK COVER	A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH C2 BIRCH BARK
GENIUS FLUSH CONNECTOR	C2 BIRCH BARK A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
GENIUS RECESSED CONNECTOR	COTTONWOOD (RCW)

FINISH SUMMARY

FINISH TYPE	FINISH CODE
ANODIZED A1 CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH	AL-AO
GLASS (TEXTURE TO INSIDE IF APPLICABLE) G1 1/4 INCH CLEAR TEMPERED G2 1/2 INCH CLEAR TEMPERED	GLA GLT
POWDERCOAT C1 SILVER ANODIZED ALUMINUM C2 BIRCH BARK	P277 P438
WOOD W1 KENSINGTON MAPLE ON MAPLE - 1/4 CUT	FS-2144

GENIUS ELECTRICAL LEGEND

PRE-WIRED ELECTRICAL

SYMBOL	QTY.	LOCATION	BOX SIZE	FEED	PREWIRED	GANG	CIRCUIT#	DEVICE COLOR	FACEPLATE COLOR	TYPE	CONDUIT LENGTH	CONDUIT
2 32CC1WCC1W24	2	SHELL	4X4 DOUBLE	TOP NONE	YES NO	2	1 1	WHITE WHITE	WHITE	STANDARD 15/20 AMP STANDARD 15/20 AMP	24'	(3-3-2) 8-WIRE MULTI CIRCUIT CABLE NONE
1 31CC1W24	3	SHELL	4X4 SINGLE VERT	TOP	YES	1	1	WHITE	WHITE	STANDARD 15/20 AMP	24'	(3-3-2) 8-WIRE MULTI CIRCUIT CABLE

MALE TO OPEN SUPPLIED WITH EACH PRE-WIRED BOX TO CONNECT TO BUILDING'S JUNCTION BOX

LINEAL FOOTAGE LEGEND

GENIUS	
TOTAL	635.49"
NEW	635.49"
LIGHTLINE	
TOTAL	5610.11"
NEW	5610.11"
ARCHITECTURAL WALL TOTAL	
TOTAL	1203.61"
NEW	1203.61"

DRAWING REVIEW

THESE PLANS ARE INTENDED TO COMPLY WITH THE CONTRACT. AS SUCH, THESE PLANS MUST BE REVIEWED BY THE OWNER/ARCHITECT/CONTRACTOR, OR OTHER APPROPRIATE REPRESENTATIVE. IF IT IS TO BE DETERMINED THAT THE INSTALLATION IS IN ACCORDANCE WITH THESE PLANS, MARK THE "APPROVED AS NOTED" BOX BELOW, EXECUTE AND COMPLETE THE INFORMATION AT THE BOTTOM OF THIS PAGE, AND RETUN THIS DOCUMENT TO KI. IF THESE PLANS ARE TO BE CORRECTED, MARK THE "REVISE AND RESUBMIT" BOX BELOW, EXECUTE AND COMPLETE THE INFORMATION AT THE BOTTOM OF THIS PAGE, AND RETURN THIS DOCUMENT TO KI. AUTHORIZED SIGNATURE INDICATED REVIEW OF THESE PLANS, BELOW SIGNATURE, PRINT NAME, TITLE, COMPANY OR AFFILIATION, AND DATE. MANUFACTURE OF PRODUCT SHOWN IS NOT SCHEDULED UNTIL DRAWING REVIEW IS COMPLETE AND RETURNED WITH AUTHORIZED SIGNATURE. IT IS THE OWNER/ARCHITECT/CONTRACTOR'S RESPONSIBILITY TO NOTIFY KI IF SITE CONDITIONS HAVE CHANGED OR ARE NOT DEPICTED ON OUR DRAWING THAT WOULD IMPACT OUR FURNITURE LAYOUT AFTER COMPLETED FIELD VERIFIED DIMENSIONS HAVE BEEN OBTAINED.

APPROVED AS NOTED ☐

REVISE AND RESUBMIT ☐

SIGNATURE: _____

PRINT: _____

KI REP INITIALS: _____

DATE: _____

APPROVAL STAMP

LEGEND

PANELS
INDICATES THE 'A SIDE' OF PANEL
96x24
INDICATES THE SIZE AND PANEL TYPE

DOORS
100A
DOOR NUMBER
HARDWARE SET

FINISHES

C1	-POWDERCOAT	W1	-WOOD
A1	-ANODIZED	M1	-MARKERBOAR
F1	-FABRIC	E1	-MARKERBOAR
V1	-VINYL	G1	-GLASS
J1	-INKJET		

RECONFIGURE

'A' - PANEL SIZE TBD UPON VFD's
'X' - EXISTING PRODUCT
'I' - INVENTORY PRODUCT

LIGHTLINE

'T' - SHOWN IN LIGHTLINE CORNER CONDITIONS INDICATES DIRECTION OF GLASS OVERLAP

'SJ' - INDICATES STRUCTURAL SILICONE PANEL JOINT. ADD ADDITIONAL 1/8" TO PANEL OPENING WIDTH FOR EACH SYMBOL SHOWN.

INTERNAL KI USE ONLY

SALESFORCE #: 607102

_____ FINISH APPROVAL
_____ DRAWING APPROVAL
_____ VFD's / HOLD DIMS
_____ AUDIT COMPLETE

NOT FOR CONSTRUCTION

PROJECT TITLE:

COOK MEMORIAL LIBRARY

413 N MILWAUKEE AVE

LIBERTYVILLE
IL 60048

FLOOR/AREA:

ORDER #:
471619

SALESFORCE #:
607102

DATE:
09/22/2023

REVISIONS:

No.	DATE	BY	DESCRIPTION
1	09/29/2023	HEM	APPLY VFD'S
2	10/13/2023	HEM	REMOVE DATA

DRAWN BY: HEM

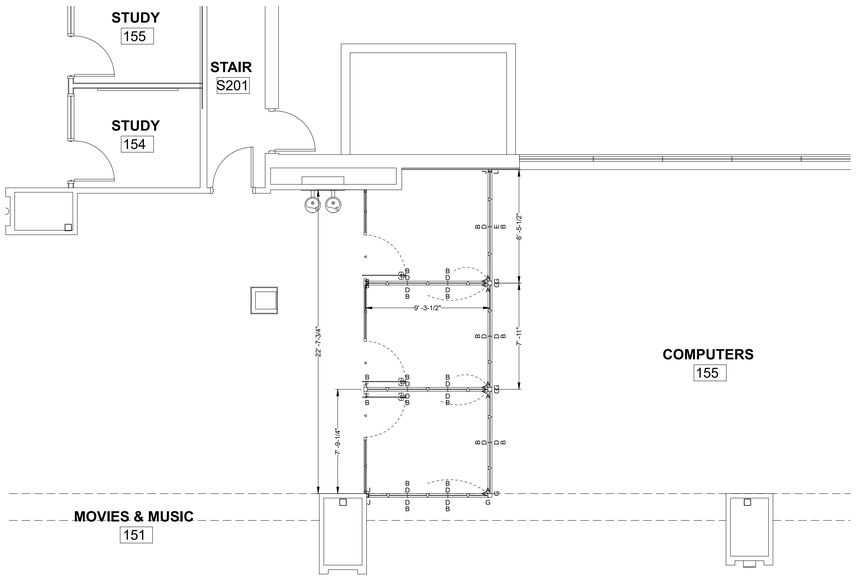
SCALE: AS NOTED

DRAWING #:
D2503080_LL_01_L01_W_02.cmdrw
10/13/2023 1:46:01 PM Haley Moser

SHEET: FLOOR PLAN
2/3

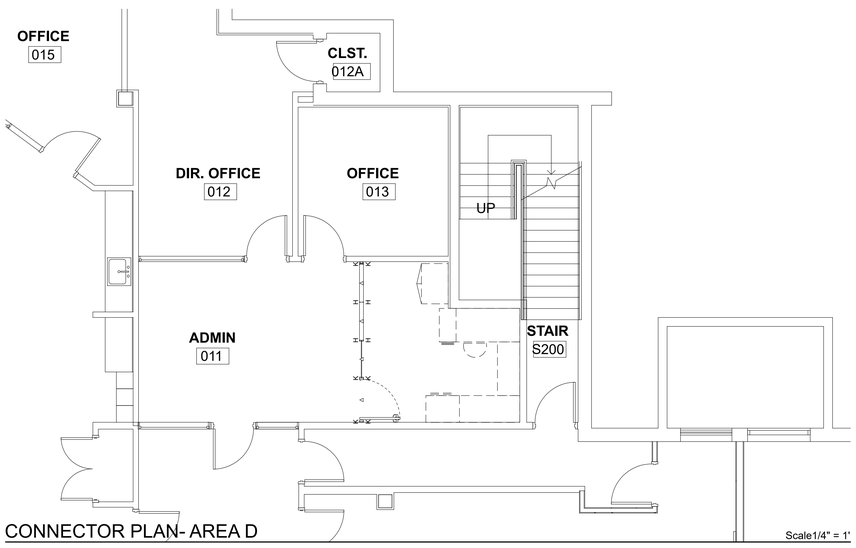
FIELD VERIFIED DIMENSIONS

CONNECTOR LEGEND				
TAG	QTY	PART NUMBER	DESCRIPTION	FINISH
A	10	FHR002.500/ROW	FULL LENGTH RECESSED CONNECTOR	COTTONWOOD
B	22	FHF023.250/A1	FULL LENGTH FLUSH CONNECTOR	CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
D	17	FHF069.250/C1	FULL LENGTH FLUSH CONNECTOR	BIRCH BARK
E	1	FHF069.250/C	FULL LENGTH FLUSH CONNECTOR	BIRCH BARK
F	4	FHF092.500/A1	FULL LENGTH FLUSH CONNECTOR	CLEAR ANODIZED
G	6	FHF092.500/A1	FULL LENGTH FLUSH CONNECTOR	CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
H	4	FHF092.250/C1	FULL LENGTH FLUSH CONNECTOR	BIRCH BARK
J	3	FHF096.250/A1	FULL LENGTH FLUSH CONNECTOR	CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH
K	6	FHF097.000/C1	FULL LENGTH FLUSH CONNECTOR	BIRCH BARK
L	1	FHF098.250/A	FULL LENGTH FLUSH CONNECTOR	CLEAR ANODIZED ALUMINUM 8-MINUTE ETCH



CONNECTOR PLAN- AREA B

Scale1/4" = 1'



CONNECTOR PLAN- AREA D

Scale1/4" = 1'

CONNECTOR TYPES

FLUSH

RECESSED

SHALLOW

SEAMLESS/TT

SEAMLESS/ST

SEAMLESS/SS

NOT FOR CONSTRUCTION

PROJECT TITLE:

COOK MEMORIAL LIBRARY

413 N MILWAUKEE AVE

LIBERTYVILLE
IL 60048

FLOOR/AREA:

ORDER #:
471619

SALESFORCE #:
607102

DATE:
09/22/2023

REVISIONS:

NO.	DATE	BY	DESCRIPTION
1	09/29/2023	HEM	APPLY VFD'S
2	10/13/2023	HEM	REMOVE DATA

DRAWN BY:
HEM

SCALE:
AS NOTED

DRAWING #:
D293090_LL_01_L01_W_02.cmdrw
10/13/2023 1:45:02 PM Haley Meyer

SHEET: CONNECTOR PLAN
3/3

RESOLUTION AUTHORIZING THE COOK PARK LIBRARY STUDY & CONFERENCE ROOM PROJECT.

WHEREAS, the Strategic Plan adopted by the Library Board of Trustees ("Board" or "Trustees") in December 2022 contains a strategy to "optimize space at the Cook Park Library to provide more independent, private work spaces to support remote workers and students;" and

WHEREAS, at both the Resources, Services and Long Range Planning Committee meeting on July 24, 2023 and the Building and Grounds Committee meeting on July 25, 2023, Trustees expressed support for a plan to add three study rooms, a conference room and a modified office space in administration at the Cook Park Library; and

WHEREAS, at the October 12, 2023 Building and Grounds Committee Meeting, committee members reviewed budget details provided by Product Architecture + Design and made a unanimous recommendation to the full board to proceed with a budget of $186,766, which includes costs for design, engineering and bid management; and

WHEREAS, the project budget includes costs for a proprietary wall system manufactured by K.I. Inc. that, per Library legal counsel, does not require competitive bidding, the cumulative costs for design, engineering and trades will likely exceed the statutory bid threshold of $25,000 and require competitive bidding to be administered by Product Architecture + Design.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: A project budget of $186,766 is hereby accepted, substantially in the form attached hereto as Exhibit A, and expended in accordance with the terms and conditions of the Special Reserve Fund.

Section 2: The Board authorizes payment of $81,266 to K.I. Inc. for 169 linear feet of walls to be expended in accordance with the terms and conditions of the Special Reserve Fund.

Section 3: The Board authorizes Product Architecture + Design to provide design, engineering and bid administration services for the Project not to exceed $25,000.

Section 4: This Resolution is effective immediately on the date of its passage.

ADOPTED this 17th day of October, 2023 pursuant to roll call vote as follows:

AYES: ____

NAYS: ____

ABSENT: _____

_____
President, Deb Ader

ATTEST:

_____
Karen Singer, Secretary

EXHIBIT A

Cook Park Study / Conference Room Project Budget Estimate 10/10/2023

Lower Level Conference Room	Line Item(s)	Subtotal
Wall system (includes freight and installation)	$19,698	
Carpentry	$1,500	
HVAC: New VAV + Controls	$8,500	
VDE + Visual Alarm	$1,500	
Ceiling + Lighting Rework + Controls	$2,500	
Electrical	$5,000	
Furniture & Technology	$10,000	
Contigency	$5,000	
		$53,698

Main level study rooms (qty 3)	Line Item(s)	Subtotal
Wall system (includes freight and installation)	$51,347	
HVAC: New VAV + Controls	$8,500	
VDE + Visual Alarm	$3,500	
Ceiling + Lighting Rework + Controls	$3,500	
Electrical	$5,000	
Furniture & Technology	$10,000	
Contingency	$5,000	
		$86,847

Administrative Office	Line Item(s)	Subtotal
Wall system (includes freight and installation)	$10,221	
HVAC: New VAV + Controls	$3,000	
VDE + Visual Alarm	$1,500	
Ceiling + Lighting Rework + Controls	$1,500	
Contingency	$5,000	
		$21,221

Design, Engineering & General Conditions	Line Item(s)	Subtotal
Architectural & Engineering Fees	$15,000	
General Conditions + Bid Administration	$10,000	
		$25,000

Grand Total	**$186,766**

RESOLUTION 2023-2024/6

AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR ADMINISTRATIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT

WHEREAS, the Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control ("LIMRiCC") (hereinafter referred to as "Agreement") has been amended from time to time by the Members of LIMRiCC to adhere to the changing needs of the Members of LIMRiCC and to reflect current policies and practice; and

WHEREAS, the Board of the Library Insurance Management and Risk Control Combination desires to now propose administrative changes to the IGA that will update the LIMRiCC Intergovernmental Agreement; and

WHEREAS, the Board of the Library Insurance Management and Risk Control Combination believes it is in the best interest of LIMRiCC to make such changes.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of the Library Insurance Management and Risk Control Combination ("LIMRiCC"), as follows:

SECTION 1: That the recitals set forth above are incorporated as Section 1 of this Resolution.

SECTION 2: It is proposed that globally, the Agreement shall largely remove the distinction between the "Purchase of Health Insurance Plan" ("PHIP") and the "Self-Insured Health Insurance Plan ("SHIP"). These acronyms will largely be combined under the acronym "HIP" referring generally to "Health Insurance Plan." The only section that will maintain a distinction is the Refund of SHIP Benefit Fee upon SHIP Termination, because Purchase of Health Insurance Plans are paid on a month-to-month basis and refunding of fees is not required. The IGA will be updated globally by LIMRiCC administrative staff, with Attorney review. For clarity, the following sections are referenced in their current structure and will be updated appropriately.

SECTION 3: It is proposed that Article I (B) of the Agreement (**Definitions- Article I)** shall be amended by deleting the definition of "The Previous Agreement."

SECTION 4: It is proposed that Article I (C)(8) of the Agreement (**Agreements of Members)** shall be amended to add the words "or its designee" after "LIMRiCC."

SECTION 5: It is proposed that Article I (D)(6) of the Agreement (**Powers and Duties of LIMRiCC)** shall be amended to read in full as follows:

"6. To assist in filing for a refund with the IDES."

SECTION 6: It is proposed that Article I (D)(8) of the Agreement (**Powers and Duties of LIMRiCC)** shall be amended replace the words "LIMRiCC staff" with "The LIMRiCC Board of Directors"

SECTION 7: It is proposed that Article I (F) of the Agreement (**Prior Coverage- The Previous Agreement.)** shall be deleted in its entirety.

SECTION 8: It is proposed that Article II (A) of the Agreement **(Purpose)** shall be amended to delete the words "joint self-insurance."

SECTION 9: It is proposed that Article II (C)(1) of the Agreement **(Definitions (Article II))** shall be amended to delete the words "for joint self-Insurance"

SECTION 10: It is proposed that Article II (C)(7) of the Agreement **(Definitions (Article II))** shall be deleted in its entirety.

SECTION 11: It is proposed that Article II (F) of the Agreement **(Payments by Members --Assessments)** shall be deleted in its entirety.

SECTION 12: It is proposed that Article II (G)(7) of the Agreement **(Powers and Duties of LIMRiCC)** shall be deleted in its entirety.

SECTION 13: It is proposed that Article II (H)(10) of the Agreement **(Authorization Clause and Notices)** shall be amended to replace the address for LIMRiCC as follows:

LIMRiCC
668 N. River Road
Naperville, IL 60563

SECTION 14: It is proposed that Article II (H)(11) of the Agreement **(Acceptance)** shall be amended to delete the words "relating to joint self-insurance."

SECTION 15: It is proposed that Article II (I) of the Agreement **(Cancellation)** shall be amended to delete the word "mailing" and replacing it with the word "delivering" and by replacing the word "effected" with "affected."

SECTION 16: It is proposed that Article II (M) of the Agreement **(Prior Coverage)** shall be deleted in its entirety.

SECTION 17: It is proposed that Article III (D) of the Agreement **(Administration Fee)** shall be amended to delete the words "the costs and expenses LIMRiCC incurs as the organization that sponsors the Program, such as employee salaries, independent contractor fees, office space, and other institutional costs" and replace them with "all administrative costs of LIMRiCC"; and to delete the words "The Administration Fee shall be comprised of two (2) separate fees: (1) the Base Administration Fee and (2) the Participant Administration Fee."

SECTION 18: It is proposed that Article III (D)(1) of the Agreement **(Base Administration Fee)** shall be deleted in its entirety.

SECTION 19: It is proposed that Article III (F) of the Agreement (**SHIP Benefit Fee)** shall be amended to delete the words "For the initial SHIP plan year, which is calendar year 2016, the SHIP Benefit Fee shall be determined by a majority vote of the Members at the Fall 2015 Meeting" and to delete the words "For all subsequent SHIP plan years" and to replace the words "shall consult with the Executive Director to" with the word "will".

SECTION 20: It is proposed that Article III (G) of the Agreement (**Program Fund)** shall be amended to add the words "for all HIP Accounts" after the words (the "Program Fund)"and further to delete the last sentence in its entirety.

SECTION 21: It is proposed that Article III (G)(1) of the Agreement **(Initial SHIP Account Balance)** shall be deleted in its entirety.

SECTION 22: It is proposed that Article III (I) of the Agreement **(Employee Qualification)** shall be amended to add a hyphen to the word "re-enroll."

SECTION 23: It is proposed that Article III (O)(1) of the Agreement **(Rights and Obligations of Members)** shall be amended to delete the words "Executive Director".

SECTION 24: It is proposed that Article III (S) of the Agreement **(Notices)** shall be amended to replace the address for LIMRiCC as follows:

LIMRiCC
668 N. River Road
Naperville, IL 60563

SECTION 25: It is proposed that Article V of the Agreement **(LIABILITY OF LIMRICC, ITS OFFICERS AND DIRECTORS)** shall be amended to delete the words "and the officers and employees" and further amended to delete the word "The" at the beginning of the second sentence and replace it with "They"

SECTION 26: It is proposed that Article VII of the Agreement **(NOTICES)** shall be amended to replace the address for LIMRiCC as follows:

LIMRiCC
668 N. River Road
Naperville, IL 60563

SECTION 27: It is proposed that Article X of the Agreement **(POWERS OF BOARD OF DIRECTORS)** shall be amended to delete the word "staff".

SECTION 28: It is proposed that the Resolution Providing for the Execution of An Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination ("LIMRICC") be amended to capitalize the word "Combination" in Section 2(A) (Findings).

SECTION 29: The proposed effective date of the amendments is November 15, 2023.

SECTION 29: That each Member that will be affected by these proposed amendments shall receive written notice of proposed amendments and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendments. The notice shall be given not less than 60 days and not more than 90 days before the proposed effective date of the amendment, either via electronic mail or U.S. mail.

SECTION 30: The proposed amendments set forth in this Resolution shall be adopted upon receiving the affirmative vote of at least two-thirds (2/3) of the Members entitled to vote on such amendment.

SECTION 31: That the President is authorized and directed to sign and the Secretary is authorized and directed to attest to this Resolution.

SECTION 32: This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED by the Library Insurance Management and Risk Control Combination the 26th day of July, 2023.

ADOPTED by Cook Memorial Public Library District this 17th day of October, 2023

AYES: _____

NAYS: _____

ABSENT: _____

_____
President, Deb Ader

ATTEST:

_____
Karen Singer, Secretary

RESOLUTION 2023-2024/7

AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT

WHEREAS, the Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control ("LIMRiCC") (hereinafter referred to as "Agreement") has been amended from time to time by the Members of LIMRiCC to adhere to the changing needs of the Members of LIMRiCC and to reflect current policies and practice; and

WHEREAS, the Board of the Library Insurance Management and Risk Control Combination desires to now propose substantive changes to the IGA that will update the LIMRiCC Intergovernmental Agreement; and

WHEREAS, the Board of the Library Insurance Management and Risk Control Combination believes it is in the best interest of LIMRiCC to make such changes.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of the Library Insurance Management and Risk Control Combination ("LIMRiCC"), as follows:

SECTION 1: That the recitals set forth above are incorporated as Section 1 of this Resolution.

SECTION 2: It is proposed that globally, the Agreement shall largely remove the distinction between the "Purchase of Health Insurance Plan" ("PHIP") and the "Self-Insured Health Insurance Plan ("SHIP"). These acronyms will largely be combined under the acronym "HIP" referring generally to "Health Insurance Plan." The only section that will maintain a distinction is the Refund of SHIP Benefit Fee upon SHIP Termination, because Purchase of Health Insurance Plans are paid on a month-to-month basis and refunding of fees is not required. The IGA will be updated globally by LIMRiCC administrative staff, with Attorney review. For clarity, the following sections are referenced in their current structure and will be updated appropriately.

SECTION 3: It is proposed that Article I (C)(3) be amended by adding the words, "The Member shall make these payments in equal quarterly installments due on the 15th day of April, July, October and January of each year. A late fee of $50.00 will be issued for any paperwork or payment submitted after the due date. The Board of LIMRiCC shall have the authority to increase the late fee by up to ten percent (10%) in a calendar year."

SECTION 4: It is proposed that Article III (A)(2) of the Agreement (**Self-Insured Health Insurance Plan ("SHIP")** shall be amended by adding the words "and dental insurance for Insured Participants" after "prescription drug coverage."

SECTION 5: It is proposed that Article III (D)(1) of the Agreement **(Participant Administration Fee)** shall be amended to add, after the word "shall", the words "be announced at the Annual Fall Meeting for the new benefit year."

SECTION 6: It is proposed that Article III (G) of the Agreement (**Program Fund)** shall be amended to add the words "for all HIP Accounts" after the words (the "Program Fund)"and further to delete the last sentence in its entirety. In addition, Article III (G)(2.) "Initial SHIP Account Balance" will be deleted in its entirety.

SECTION 7: It is proposed that Article III (I) of the Agreement **(Employee Qualification)** shall be amended to delete the second paragraph and replace it in its entirety with the following: "Members may set stricter requirements for their employees to be eligible for the Program, except that Members are required to provide and pay for life insurance for all full-time employees unless a full-time employee specifically opts out of the life insurance benefit. Each Member is responsible for retaining and housing documentation of its requirements for eligibility either in the form of a written policy or resolution authorized by the Member's Board and documentation that substantiates that each of its Insured Participants is a bona fide Qualified Employee by January 15 of each year. In addition, each Member is required to provide LIMRiCC with a monthly listing of any new employees, newly eligible employees, terminated employees or any other qualifying event by the first of the month."

SECTION 8: It is proposed that Article III (K) of the Agreement **(Mandatory Member Meetings)** shall be modified by deleting the fourth and fifth paragraphs in their entirety and replacing it with the following: Each Member must have at least one (1) representative (Library Director/Administrator, other administrators, or his/her designee) in attendance, either in person or via electronic attendance, at a minimum of one meeting per year. Effective with the 2024 plan year, failure to have (1) representative attend without good cause, will result in a fee of $150.

SECTION 9: It is proposed that a new Article III (N) of the Agreement **(New Membership)** be added to the Agreement which reads as follows:

"In the years that LIMRiCC is open to accepting new members as permissible by the provider, an application will be required for libraries considering joining the Program. Upon approval, a new member will be required to:

1. Sign the IGA; and.
2. Pay a non-reimbursable 2-month premium that will go into LIMRiCC's reserves.

The premium will be based on the new member's enrollment and will apply to PHIP and SHIP."

SECTION 10: It is proposed that Article III (N) of the Agreement **(Late Payments)** be deleted in its entirety and replaced with the following:

"If a Member is more than sixty (60) days late after the issued date of the invoice in paying any Membership Contribution, said Member will be responsible for paying a late fee equal to five percent (5%) of all outstanding invoices. All late fees shall be deposited into the PHIP Account. If a Member fails to make Membership Contribution for a period of three (3) months, the Board

may vote to terminate the Member in accordance with Section Q, Term of the Program."

In addition, this subsection will now be identified as subsection Article III (O) after addition of Article III (N) above.

SECTION 11: It is proposed that a new Article III (P) of the Agreement **(Refund Adjustment Policy)** be added to the Agreement which reads as follows:

In the event that an adjustment is necessary to a member's invoice, a member can obtain a refund of up to 90 days.

SECTION 12: It is proposed that Article III (Q)(5) of the Agreement **(Obligations of Terminated Members)** shall be amended by deleting it in its entirety and replacing it with the following:

The obligation of LIMRiCC to administer claims incurred under the Plan prior to the effective date of termination or voluntary withdrawal for a terminated Member shall continue for claims that are filed within a period of twelve (12) months after such effective date. Members who have either been terminated or have voluntarily withdrawn are required to make all Member Contributions and supplemental payments, and to pay their entire current invoice, for sixty (60) days after their termination date, known as the run-out period.

1. In the event of a member's voluntary termination from the Program, notification to the Board must be given in writing 120 days prior to the termination date and prior to the end of the benefit plan year.

   The exception to the 120-day notice would be in the event that the Board fails to provide a 15-day notice of the health care premiums for the new plan year at least 135 days prior to the new plan year. In this case, it is at the discretion of the Board. A penalty fee of 25% of the current invoice will be applied to the Member for a notice of termination with less than 120 days notification.

2. A 2-month run out period for SHIP and PHIP will be charged based on the current invoice.

SECTION 13: It is proposed that Article VIII of the Agreement **(FORMER PARTICIPATION OF METROPOLITAN LIBRARY SYSTEM (FORMERLY SUBURBAN LIBRARY SYSTEM)** shall be deleted in its entirety.

SECTION 14: The proposed effective date of the amendments is November 15, 2023.

SECTION 15: That each Member that will be affected by these proposed amendments shall receive written notice of proposed amendments and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendments. The notice shall be given not less than 60 days and not more than 90-days before the proposed effective date of the amendment, either via electronic mail or U.S. mail.

SECTION 16: The proposed amendments set forth in this Resolution shall be adopted upon receiving the affirmative vote of at least two-thirds (2/3) of the Members entitled to vote on such amendment.

SECTION 17: That the President is authorized and directed to sign and the Secretary is authorized and directed to attest to this Resolution.

SECTION 18: This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED by the Library Insurance Management and Risk Control Combination this 26th day of July, 2023.

ADOPTED by Cook Memorial Public Library District this 17th day of October, 2023

AYES: _____

NAYS: _____

ABSENT: _____

_____
President, Deb Ader

ATTEST:

_____
Karen Singer, Secretary

RESOLUTION EXPANDING SUNDAY OPERATING HOURS BY ONE HOUR EFFECTIVE JANUARY 7, 2024

WHEREAS, both Cook Memorial Public Library District ("Library") locations are normally open 69 hours per week, including four hours on Sundays from 1-5 p.m.; and

WHEREAS, over 1,500 district residents responded to the Library's 2022 Strategic Plan survey, with 58% agreeing that that an earlier opening time on Sundays would benefit their household; and

WHEREAS, among the Library's twelve peer libraries in the Chicago area, eight are open longer than four hours on Sundays; and

WHEREAS, on a per-hour basis, Sundays have the most number of Library visitors than any other day of the week and would benefit from expanded operating hours; and

WHEREAS, at the July 24, 2023 meeting of the Resources, Services and Long Range Planning Committee and at the August 15, 2023 Regular Board Meeting, Trustees discussed and supported a plan to expand Sunday operating hours by one hour, to 12-5 p.m..

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: Revised operating hours are hereby adopted as follows:

- Monday - Thursday 9 a.m. - 9 p.m.
- Friday 9 a.m. - 6 p.m.
- Saturday 9 a.m. - 5 p.m.
- Sunday 12 - 5 p.m.

Section 2**:** Revised operating hours effective January 7, 2024.

PASSED this 17th day of October, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

_____
President, Deb Ader

ATTEST:

_____
Karen Singer, Secretary