

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

February 20, 2024

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, February 20, 2024 will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Meeting of the Decennial Committee for Local Government Efficiency.
  - a. Approval of Minutes from the September 19, 2023 Meeting.
  - b. Review and Approval of Efficiency Report.
6. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of January 16, 2024.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
  - b. Policy Review.
  - c. Building and Grounds
  - d. Development.
  - e. Technology.

- f. Resources, Services and Long Range Planning.
  - i. Overview of Proposed Cook Park Children's Area Refresh.
- g. Friends' Representative.
- h. RAILS Representative.
- i. Historical Society Representative.

11. Other Business.

12. Communications.

13. Upcoming Meetings and Events.

- a. Regular Board Meeting on Tuesday, March 19, 2024 at 6:30 p.m. at Cook Park Library.
- b. Resources, Services, & Long-Range Planning Meeting on Tuesday, April 2, 2024 at 6:30 p.m. at Cook Park Library.
- c. Finance & Employee Practices Committee, TBD.

14. Public Questions.

15. Adjournment.

Deb Ader, President  
Board of Library Trustees

February 16, 2024

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at [ADA@cooklib.org](mailto:ADA@cooklib.org) or in writing, not less than five (5) business days prior to the meeting.*

MINUTES OF THE DECENNIAL COMMITTEE FOR LOCAL GOVERNMENT  
EFFICIENCY OF THE BOARD OF LIBRARY TRUSTEES  
OF THE COOK MEMORIAL PUBLIC LIBRARY DISTRICT

September 19, 2023

**Call to order:** : The meeting of the Decennial Committee for Local Government Efficiency of the Board of Library Trustees of the Cook Memorial Public Library District was called to order by Chairperson Jim Larson at 6:30 p.m. in the Meeting Room at the Cook Park Library, 413 N. Milwaukee, Libertyville, Illinois. In addition to Mr. Larson were Trustees Deb Ader, Phyllis Dobbs, Karen Singer, Kristin Palic, and Sara Lawton. Lisa Michaluk was absent.

Staff members present were Library Director David Archer, Finance Director Crystal Edwards, and Executive Assistant Gabriella Pantle. Also present were community committee members Nate Johnson and Kira Dirst.

**Public Comment:** None.

**Approval of the Minutes:** Mr. Larson made a motion, seconded by Ms. Ader to approve the minutes from the May 30, 2023 committee meeting as amended. Roll call was as follows: Ms. Ader, Mr. Larson, Ms. Dobbs, Ms. Singer, Ms. Palic, Ms. Lawton, Mr. Johnson, and Ms. Dirst. Nays; none. Ms. Michaluk was absent. Motion carries.

**Existing and Potential Efficiencies Document:** The document provided to committee members, which Mr. Archer explains is a refresher of what was reviewed by the committee back in May, 2023 in terms of existing and potential efficiencies, states that this evening's meeting is the second of three as required by the Illinois Decennial Committees on Local Government Efficiency Act (50 ILCS 70/1). It also states that being a part of tonight's regular board meeting is permitted by the Act and also that community member Rob Schuler, who was appointed to the committee by the Library Board, will no longer be able to serve on the committee due to work commitments.

Mr. Archer made committee members aware of new content that was added to the document on page 9 from trustees who had suggested some additions at the meeting in May. Mr. Larson then stated that in his opinion, the document provided by Mr. Archer this evening is a very good framework for the final report. The rest of the committee agreed.

**Overview of CCS Shared Catalog:** Ms. Cerniglia and Ms. DuClos presented an overview of Cooperative Computer Services (CCS), a consortium of 29 public libraries in suburban Chicago that share an Integrated Library System (ILS). The presentation included the pros and cons of joining CCS and the process and reasons for separating from that service to become a "stand-alone" library.

Mr. Archer announced that no action is required by Trustees tonight other than having the Decennial Committee meeting. Mr. Larson and the committee then tasked Administration with generating the final report of the Committee using the Existing and Potential Efficiencies document presented tonight as a framework and then sending that to the committee for review

sometime before the November, 2024 deadline. Mr. Archer reminded the committee that Ancel Glink through RAILS provided a template for their members to use when creating the document that will be submitted to the County. He noted that using this template will provide the County with reports that follow a consistent outline.

**Adjournment:** Mr. Larson made a motion, seconded by Ms. Dobbs to adjourn the meeting. All ayes. Having no further business, the meeting was adjourned at 7:23 p.m.

Respectfully submitted,

Jim Larson, Chairperson  
Decennial Committee



**Efficiency Report for Compliance with  
Decennial Committee on Local Government Efficiency Act (50 ILCS 70/1)**

Approved by the CMPLD  
Committee on Local Government Efficiency

February 19, 2024

## I. Unit of Government Submitting Report

Cook Memorial Public Library District (“CMPLD” or the “Library”)  
413 N Milwaukee Ave  
Libertyville, IL 60048  
www.cooklib.org  
847-362-2330

## II. General Information / History

- CMPLD was established by a referendum initiated and approved by voters in 1973. All Illinois library districts are governed by the Public Library District Act of 1991 (75 ILCS 16/).
- The Library serves 61,297 residents from two full-service locations in Libertyville and Vernon Hills.
- Key metrics for fiscal year ending June 30, 2023:
  - Visitors: 375,000
  - Open 70-hours per week year-round
  - Titles owned: 300,000+
  - Items checked out: 930,000
  - Program attendees: 38,000
  - FTE employees: 73
  - Annual budget: \$11 M
  - EAV: \$3.8 B

## III. Core Services & Programs Offered by the Library

### A. Resources

- Vast print and eBook collection for all ages and interests.
- Computers and digital equipment.
- Online subscription research resources.

### B. Services

- Courteous and knowledgeable staff.
- Programming for all ages.
- Book discussions.
- Technology assistance.
- Delivery to schools, daycare centers & senior living centers.
- Bookmobile stops at select neighborhoods.
- Voter registration.
- Notary services.
- Test proctoring.

### C. Spaces

- Two full-service locations in Libertyville and Vernon Hills open 70 hours per week.
- Quiet study areas.
- Twelve study rooms, two conference rooms, and two meeting rooms for public use.
- Dedicated areas for children and teens.

## IV. Information about the Committee

### A. Committee Members:

- Jim Larson, Board Vice-President & Committee Chair
- Deb Ader, Board President
- Phyllis Dobbs, Treasurer
- Karen Singer, Secretary
- Kristen Palic, Trustee
- Lisa Michaluk, Trustee
- Sara Lawton, Trustee
- Nathan Johnson, Library District Resident
- Kara Dirst, Library District Resident
- David Archer, Library Director

### B. Meeting Dates (Minutes available on the Library's website)

- May 30, 2023
- September 19, 2023
- February 20, 2024

## V. Existing Efficiencies & Cost-Sharing Arrangements with Local, Regional and State Units of Government

### A. RAILS

- Reaching Across Illinois Library System (RAILS) is a state-funded government agency that provides delivery, shared catalogs, resource sharing, continuing education, and communication services to all types of libraries in northern and west-central Illinois. CMPLD relies heavily on the following RAILS services:
  - Van delivery service connecting CMPLD to 1,300 institutional members.
  - Numerous continuing education for library employees.
  - Human resources and legal consulting services.
  - Group purchases and vendor discounts for online resources (PressReader, Creativebug Brainfuse, and SWANK Movie license for Movie Matinees).

### B. Village of Vernon Hills & Countryside Fire Protection District

- Free refuse and recycling pickup.
- Access to Village-owned fuel pumps for library vehicles.
- Waiver of building permits for library construction projects.
- Land donated to CMPLD for construction of new building.
- Use of Village-owned land ("Lot 2") for shared parking.
- Partnership with Countryside Fire District to provide select staff members free CPR training every two years.

### C. Vernon Hills Park District

- Free use of Sullivan Center for some of larger Library programs.
- Shared promotional space at Sullivan Center.

**D. Lake County**

- Partner with Clerk's Office to offer occasional mobile passports events.
- Partner with Clerk's Office to train library staff as deputy registrars for voter registration.
- Partner with Health Department to provide Mental Health First Aid Training to patrons.
- Partner with Workforce Development for jobs and career programs for patrons.
- At Department of Health's request, the Library offers developmental milestone screening of children ages 0-5 years old. Staff received training and the Library purchased the necessary screening tools. Library offers one-on-one screenings upon request; hosted D73-sponsor screening events at Aspen Drive; and offered screenings at D70 kindergarten registration days. County lists the Library as a screening site. DCFS has referred their clients to Library for screenings.

**E. Illinois Secretary of State's Office**

- Partner to provide occasional mobile driver's license services.
- Library connects patrons to the state program, Talking Book and Braille Service (TBBS), which provides audio and braille library service via mail or digital download to any Illinois resident who is unable to read standard print material due to a permanent or temporary visual or physical disability.

**F. Coop-90s Heath Insurance Cooperative**

- For nearly 17 years, the Library has been part of an insurance cooperative with six other units of local government for employee health insurance. This cooperative has proven to be very beneficial for the Library as it provides protection from catastrophic claims in addition to the premium savings from buying as a group instead of as an individual library.

**G. LIRA Health Insurance Cooperative**

- Since 2017, CMPLD has been part of Libraries of Illinois Risk Agency (LIRA), a cooperative of 50 Illinois public libraries that pools its resources for property, casualty, and workers compensation insurance. Administered by Gallagher-Bassett.

**H. Partnerships with other Libraries**

- One Book/One Community program with Indian Trails and Vernon Area Library Districts.
- Member of Illinois Libraries Present, a cooperative of Illinois libraries providing premier online events for participating member libraries of all sizes and budgets.
- cloudLink-Consortium with several other libraries in cloudLibrary collection (eBooks and eAudiobooks) that allows for sharing of digital materials.
- Library belongs to LINKin, a shared service of 11 Chicago-area libraries that enables patrons to use the online catalog to independently request materials via not owned by their home library. Requested titles are received from the lending library via RAILS van delivery to either of our two locations within a few days.



## VI. Existing Cost-Sharing Agreements & Arrangements w/ School Districts

The Library has a very close relationship with schools in the district, supporting educators and students in a variety of ways. Notably, the Library has a full-time staff member dedicated to providing services to students through the schools.

### A. District 128 (Libertyville High School and Vernon Hills High School)

- Sharing of materials to their school libraries
- Provide interlibrary loan support.
- Staff provide programming at LHS Dances and after school at LHS.
- Staff participation in Health Fairs and Career Fairs at both schools, at LHS Open House and Mock Interviews at VHHS.
- Staff member also involved in Libertyville Connect, a coalition advocating for positive youth mental health and substance-free living.
- Partner with the D128 Teacher's Union for Finals Study Night at both Libraries in Fall and Spring Semesters.

### B. District 120 (Mundelein High School)

- Partnership with Mundelein High School District 120 to provide space at both Cook Park and Aspen Drive for Adult Education ESL (English as a Second Language) classes.

### C. District 70 (Libertyville K-8 Schools)

- Provide curriculum support through the provision of materials to teachers upon request, through selection of appropriate materials by Student Services Coordinator.
- Provide research database training to students K-5 and up.
- Facilitate student participation in the Library's annual bookmark contest and writing contest.
- Host annual art exhibition.
- Participate in school-wide family events, such as Family Reading Night and the School Open House at the start of the year.
- Participate in school-wide student events such as Maker Fair, Science Fair, and other activities.
- Offered library card sign up at Highland Middle School
- Visit classes at K-5 schools to encourage participation in Summer Reading
- Other occasional activities upon request, such as instructional sessions at teacher in-service days.

### D. District 73 (Vernon Hills PreK-8 Schools)

- Provide curriculum support through the provision of materials to teachers upon request, through selection of appropriate materials by Student Services Coordinator.
- Provide research database training to students K-5 and up.
- Facilitate student participation in the Library's annual bookmark contest and writing contest.
- Host annual art exhibition.
- Participate in school-wide family events, such as the Community Resource Fair.
- Services to Hawthorn School for Young Learners:
- Full-time children's staff member focusing on service to HSYL.
- On-going series of visits to each class to provide a program including stories and crafts.
- Offered library card sign-up at the family event kicking off the new school year.

**E. District 68 (Oak Grove School K-8 school) & District 72 (Rondout School K-8 school)**

- Provide curriculum support through the provision of materials to teachers upon request, through selection of appropriate materials by Student Services Coordinator.
- Provide research database training to students K-5 and up.
- Facilitate student participation in the Library's annual bookmark contest and writing contest.

## VII. Exploring Additional Efficiencies

The Library currently has a 'standalone' Integrated Library System (ILS) which provides software for acquisitions, cataloging, circulation, serials, interlibrary loan, and the online public access catalog (OPAC). The Committee asked whether it would be more efficient for the Library to join the Cooperative Computer Services (CCS), a consortium of 29 public libraries in the north and northwest suburbs of Chicago that share an ILS. The Library currently belongs to a similar consortium called LINKin which provides rapid interlibrary loan service from 11 member libraries in the Chicago-area.

At the direction of the Committee, Library staff completed a full assessment on whether joining CCS would be beneficial to its efficiency. The assessment, presented to the Committee at the September 19, 2023 meeting, revealed that CCS is a very well-organized consortium providing valuable services to its member libraries. The assessment concluded that retaining a standalone ILS at this time would enable CMPLD to continue to deliver resources and services in a manner that its patrons have come to expect.

PASSED this 20<sup>th</sup> day of February, 2024.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Committee Chair, Jim Larson

ATTEST:

\_\_\_\_\_  
Karen Singer, Secretary

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Balance Sheet by Fund**  
As of January 31, 2024

	<u>10-General</u>	<u>20-IMRF</u>	<u>30-Working Cash</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
<b>ASSETS</b>						
<b>Current Assets</b>						
<b>Checking/Savings</b>						
<b>1000 - Cash</b>						
10-1040 - Petty Cash	625	0	0	0	0	625
10-1045 - Cash on Hand - Aspen	60	0	0	0	0	60
10-1150 - Chase Operating A/C	2,114,194	527,012	555,776	9,919	186,613	3,393,514
10-1504 - Illinois Funds - General, IMRF	142,795	37,443	0	0	123,236	303,474
10-1509 - Wintrust MaxSafe Acct - General	3,664,801	0	0	0	0	3,664,801
60-1509 - Wintrust MaxSafe Acct - S/R	0	0	0	0	961,455	961,455
10-1550 - Chase Savings Account						
10-1551 - Chase Savings - GF	56,520	0	0	0	0	56,520
60-1551 - Chase Savings - SRF	0	0	0	0	51,163	51,163
<b>Total 10-1550 - Chase Savings Account</b>	<u>56,520</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>51,163</u>	<u>107,683</u>
<b>Total 1000 - Cash</b>	<u>5,978,995</u>	<u>564,455</u>	<u>555,776</u>	<u>9,919</u>	<u>1,322,467</u>	<u>8,431,612</u>
<b>2000 - Investments</b>						
10-1502 - Investments - General Fund						
10-1651 - Investments - Chase (GF)	1,470,000	0	0	0	0	1,470,000
<b>Total 10-1502 - Investments - General Fund</b>	<u>1,470,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,470,000</u>
60-1501 - Investments - Special Reserve						
60-1651 - Investments - Chase (SRF)	0	0	0	0	1,840,000	1,840,000
<b>Total 60-1501 - Investments - Special Reserve</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,840,000</u>	<u>1,840,000</u>
<b>Total 2000 - Investments</b>	<u>1,470,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,840,000</u>	<u>3,310,000</u>
<b>Total Checking/Savings</b>	<u>7,448,995</u>	<u>564,455</u>	<u>555,776</u>	<u>9,919</u>	<u>3,162,467</u>	<u>11,741,612</u>
<b>Total Current Assets</b>	<u>7,448,995</u>	<u>564,455</u>	<u>555,776</u>	<u>9,919</u>	<u>3,162,467</u>	<u>11,741,612</u>
<b>TOTAL ASSETS</b>	<u><b>7,448,995</b></u>	<u><b>564,455</b></u>	<u><b>555,776</b></u>	<u><b>9,919</b></u>	<u><b>3,162,467</b></u>	<u><b>11,741,612</b></u>
<b>LIABILITIES &amp; EQUITY</b>						
<b>Liabilities</b>						
<b>Current Liabilities</b>						
<b>Accounts Payable</b>						
20000 - Accounts Payable	0	0	0	0	0	0
<b>Total Accounts Payable</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Credit Cards</b>						
10-2050 - Chase One Card	11,063	0	0	0	0	11,063
<b>Total Credit Cards</b>	<u>11,063</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>11,063</u>
<b>Other Current Liabilities</b>						
00-2100 - Payroll W/H & Payable						

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Balance Sheet by Fund**  
**As of January 31, 2024**

	<u>10-General</u>	<u>20-IMRF</u>	<u>30-Working Cash</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
10-2850 - Aflac Payable	185	0	0	0	0	185
10-2600 - IMRF Voluntary Life Insurance	480	0	0	0	0	480
10-2700 - Dental and Vision	2,574	0	0	0	0	2,574
10-2800 - CO-OP 90's Medical Plan	16,783	0	0	0	0	16,783
10-2900 - Other Health Care-FSA	4,643	0	0	0	0	4,643
Total 00-2100 - Payroll W/H & Payable	24,665	0	0	0	0	24,665
20-2300 - IMRF Payable-Employer Medicare	0	1	0	0	0	1
Total Other Current Liabilities	24,665	1	0	0	0	24,666
Total Current Liabilities	35,728	1	0	0	0	35,729
Total Liabilities	35,728	1	0	0	0	35,729
Equity						
00-3000 - Beginning Fund Balances						
10-3000 - Fund Balance-General Fund	3,063,217	0	0	0	0	3,063,217
10-3010 - Assigned FB - Computer/Tech Res	475,000	0	0	0	0	475,000
10-3011 - Assigned FB - Bookmobile Res.	500,000	0	0	0	0	500,000
20-3000 - Fund Balance - IMRF Fund	0	235,429	0	0	0	235,429
30-3000 - Fund Balance-Working Cash Fund	0	0	555,776	0	0	555,776
50-3000 - Fund Balance-Trust Fund	0	0	0	27,974	0	27,974
60-3000 - Fund Balance-Spec Reserve Fund	0	0	0	0	2,975,492	2,975,492
Total 00-3000 - Beginning Fund Balances	4,038,217	235,429	555,776	27,974	2,975,492	7,832,888
32000 - Retained Earnings	0	0	0	0	0	0
Net Income	3,375,050	329,026	0	-18,055	186,975	3,872,996
Total Equity	7,413,267	564,455	555,776	9,919	3,162,467	11,705,884
TOTAL LIABILITIES & EQUITY	<u>7,448,995</u>	<u>564,456</u>	<u>555,776</u>	<u>9,919</u>	<u>3,162,467</u>	<u>11,741,613</u>
UNBALANCED CLASSES	0	0	0	0	0	0

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Profit & Loss by Fund

July 2023 through January 2024

	10-General	20-IMRF	50-Trust	60-Special Reserve	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
00-4000 · Property Tax	9,190,954.72	785,940.48	0.00	0.00	9,976,895.20
00-4050 · Replacement Tax	126,889.39	0.00	0.00	0.00	126,889.39
00-4100 · Interest Earned	163,742.62	0.00	0.00	57,870.38	221,613.00
00-4200 · Other	32,682.95	0.00	0.00	0.00	32,682.95
10-4300 · Grants & Other Donations	91,077.58	0.00	0.00	0.00	91,077.58
10-4350 · Fines & Lost Materials	12,002.56	0.00	0.00	0.00	12,002.56
<b>Total Income</b>	<b>9,617,349.82</b>	<b>785,940.48</b>	<b>0.00</b>	<b>57,870.38</b>	<b>10,461,160.68</b>
<b>Gross Profit</b>	<b>9,617,349.82</b>	<b>785,940.48</b>	<b>0.00</b>	<b>57,870.38</b>	<b>10,461,160.68</b>
<b>Expense</b>					
10-5100 · Salaries	3,005,847.86	0.00	0.00	0.00	3,005,847.86
10-5200 · Benefits	376,575.52	0.00	0.00	0.00	376,575.52
10-5300 · Training	20,820.22	0.00	0.00	0.00	20,820.22
10-5400 · Materials	720,095.54	0.00	0.00	0.00	720,095.54
10-5500 · Processing	23,364.09	0.00	0.00	0.00	23,364.09
10-5600 · Supplies	72,917.86	0.00	0.00	0.00	72,917.86
10-5700 · Vehicles	7,269.20	0.00	0.00	0.00	7,269.20
10-5800 · Computer Operations	406,865.03	0.00	0.00	0.00	406,865.03
10-5900 · Utilities	92,120.13	0.00	0.00	0.00	92,120.13
10-6000 · Telephone	18,060.07	0.00	0.00	0.00	18,060.07
10-6100 · Postage	6,024.27	0.00	0.00	0.00	6,024.27
10-6200 · Maintenance	79,833.09	0.00	0.00	0.00	79,833.09
10-6300 · Repair	67,796.87	0.00	0.00	0.00	67,796.87
10-6400 · Insurance	59,087.38	0.00	0.00	0.00	59,087.38
10-6500 · Professional Services	43,582.92	0.00	0.00	0.00	43,582.92
10-6600 · Improvements	23,070.44	0.00	0.00	0.00	23,070.44
10-6700 · Community Relations	74,543.25	0.00	0.00	0.00	74,543.25
10-7000 · Debt Service	981,425.75	0.00	0.00	0.00	981,425.75
20-8210 · Employer IMRF Disbursements	0.00	232,217.47	0.00	0.00	232,217.47
20-8250 · Employer Soc Security Tax Disb	0.00	224,697.35	0.00	0.00	224,697.35

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Profit & Loss by Fund

July 2023 through January 2024

	10-General	20-IMRF	50-Trust	60-Special Reserve	TOTAL
<b>Total Expense</b>	<u>6,079,299.49</u>	<u>456,914.82</u>	<u>0.00</u>	<u>0.00</u>	<u>6,536,214.31</u>
<b>Net Ordinary Income</b>	3,538,050.33	329,025.66	0.00	57,870.38	3,924,946.37
<b>Other Income/Expense</b>					
<b>Other Income</b>					
10-9910 · Interfund Transfers - General	-163,000.00	0.00	0.00	0.00	-163,000.00
60-9960 · Interfund Transfers-Spec Reserv	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>163,000.00</u>	<u>163,000.00</u>
<b>Total Other Income</b>	-163,000.00	0.00	0.00	163,000.00	0.00
<b>Other Expense</b>					
50-8500 · Trust Disbursements	0.00	0.00	18,054.63	0.00	18,054.63
60-9800 · Special Reserve Disbursements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,895.31</u>	<u>33,895.31</u>
<b>Total Other Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>18,054.63</u>	<u>33,895.31</u>	<u>51,949.94</u>
<b>Net Other Income</b>	-163,000.00	0.00	-18,054.63	129,104.69	-51,949.94
<b>Net Income</b>	<u><u>3,375,050.33</u></u>	<u><u>329,025.66</u></u>	<u><u>-18,054.63</u></u>	<u><u>186,975.07</u></u>	<u><u>3,872,996.43</u></u>

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## January 2024 Budget Report

	January 2024				Year To Date January 2024				Annual Budget	
	Actual	Budget	Var \$	Var %	Actual	Budget	Var \$	Var %	% of Budget	\$
<u>Income</u>										
00-4000 · Property Tax	2,663	0	2,663	0.00%	9,976,895	9,941,000	35,895	0.36%	100.36%	9,941,000
00-4050 · Replacement Tax	37,221	16,917	20,304	120.02%	126,889	118,419	8,470	7.15%	62.51%	203,000
00-4100 · Interest Earned	28,237	10,000	18,237	182.37%	221,613	70,000	151,613	216.59%	184.68%	120,000
00-4200 · Other	997	1,000	(3)	-0.28%	32,683	11,000	21,683	197.12%	163.41%	20,000
10-4300 · Grants & Other Donations	0	7,300	(7,300)	-100.00%	91,078	51,100	39,978	78.23%	0.00%	88,000
10-4330 · Friends of The Library	0	417	(417)	-100.00%	0	2,919	(2,919)	-100.00%	0.00%	5,000
10-4350 · Fines & Lost Materials	1,953	0	1,953	0.00%	12,003	15,000	(2,997)	-19.98%	80.02%	15,000
<b>Total Income</b>	<b>71,071</b>	<b>35,634</b>	<b>35,437</b>	<b>99.45%</b>	<b>10,461,161</b>	<b>10,209,438</b>	<b>251,723</b>	<b>2.47%</b>	<b>100.67%</b>	<b>10,392,000</b>
<u>Expenses</u>										
10-5100 · Salaries	393,685	406,987	13,302	3.27%	3,005,848	3,063,642	57,794	1.89%	56.69%	5,302,000
10-5200 · Benefits	71,206	52,917	(18,289)	-34.56%	376,576	377,057	481	0.13%	58.75%	641,000
10-5300 · Training	2,480	4,316	1,836	42.54%	20,820	37,348	16,528	44.25%	32.03%	65,000
10-5400 · Materials	84,272	105,354	21,082	20.01%	720,096	745,594	25,498	3.42%	56.35%	1,278,000
10-5500 · Processing	6,236	4,048	(2,188)	-54.06%	23,364	28,536	5,172	18.12%	47.68%	49,000
10-5600 · Supplies	12,955	11,056	(1,899)	-17.18%	72,918	84,572	11,654	13.78%	52.46%	139,000
10-5700 · Vehicles	994	3,076	2,082	67.69%	7,269	21,582	14,313	66.32%	19.65%	37,000
10-5800 · Computer Operations	72,044	36,626	(35,418)	-96.70%	406,865	472,300	65,435	13.85%	52.77%	771,000
10-5900 · Utilities	14,467	13,195	(1,272)	-9.64%	92,120	76,822	(15,298)	-19.91%	60.21%	153,000
10-6000 · Telephone	3,013	2,132	(881)	-41.34%	18,060	18,892	832	4.40%	48.81%	37,000
10-6100 · Postage	1,024	1,059	35	3.28%	6,024	7,703	1,679	21.79%	46.34%	13,000
10-6200 · Maintenance	8,263	14,584	6,321	43.35%	79,833	92,277	12,444	13.49%	45.62%	175,000
10-6300 · Repair	4,715	16,650	11,935	71.68%	67,797	80,243	12,446	15.51%	54.24%	125,000
10-6400 · Insurance	54,139	72,016.00	17,877	24.82%	59,087	77,016	17,929	23.28%	76.72%	77,016
10-6500 · Professional Services	9,393	14,868	5,475	36.82%	43,583	68,645	25,062	36.51%	38.57%	113,000
10-6600 · Improvements	1,930	13,854	11,924	86.07%	23,070	131,876	108,806	82.51%	12.96%	178,000
10-6700 · Community Relations	10,379	9,520	(859)	-9.03%	74,543	103,009	28,466	27.63%	149.09%	50,000
10-6800 · Rent	0	0	0	0.00%	0	0	0	0.00%	0.00%	982,000
10-6900 · Contingency	0	4,167	4,167	100.00%	0	29,169	29,169	100.00%	0.00%	125,000
10-7000 · Debt Service	862,713	862,487	(226)	-0.03%	981,426	982,000	574	0.06%	186.58%	526,000
10-8010 · Capital Improvement Projects	0	10,416	10,416	100.00%	0	72,912	72,912	100.00%	0.00%	125,000
20-8210 · Employer IMRF Disbursements	32,971	40,287	7,316	18.16%	232,217	304,456	72,239	23.73%	44.15%	526,000
20-8250 · Employer Soc Security Tax Disb	29,268	31,018	1,750	5.64%	224,697	233,453	8,756	3.75%	55.62%	404,000
<b>Total Expenses</b>	<b>1,676,149</b>	<b>1,730,633</b>	<b>54,484</b>	<b>3.15%</b>	<b>6,536,215</b>	<b>7,109,104</b>	<b>572,889</b>	<b>8.06%</b>	<b>57.17%</b>	<b>11,432,016</b>
<b>Net Ordinary Income/Expense</b>	<b>(1,605,078)</b>	<b>(1,694,999)</b>	<b>89,921</b>		<b>3,924,946</b>	<b>3,100,334</b>	<b>824,612</b>			
<u>Other Income</u>										
10-9910 · Interfund Transfers - General	0		0		(163,000)		0			
60-9960 · Interfund Transfers - Special Reserve	0		0		163,000		0			
<b>Total Other Income</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>			
<u>Other Expense</u>										
10-9500 · Other Expense	0		0		0		0			
50-8500 · Trust Disbursements	0		0		18,055		(18,055)			
60-9800 · Special Reserve Disbursements	10,670		(10,670)		33,895		(33,895)			
<b>Total Other Expense</b>	<b>10,670</b>		<b>(10,670)</b>		<b>51,950</b>		<b>(51,950)</b>			
<b>Net Other Income/(Expense)</b>	<b>(10,670)</b>		<b>(10,670)</b>		<b>(51,950)</b>		<b>(51,950)</b>			
<b>Net Income</b>	<b>(1,615,748)</b>		<b>79,251</b>		<b>3,872,996</b>		<b>772,662</b>			

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Summary

January 13 through February 17, 2024

	10-General	20-IMRF	60-Special Reserve	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
00-4000 · Property Tax	2,453.46	209.61	0.00	2,663.07
00-4050 · Replacement Tax	37,220.71	0.00	0.00	37,220.71
00-4100 · Interest Earned	22,679.04	0.00	5,558.36	28,237.40
00-4200 · Other	1,743.96	0.00	0.00	1,743.96
10-4350 · Fines & Lost Materials	2,186.74	0.00	0.00	2,186.74
<b>Total Income</b>	<b>66,283.91</b>	<b>209.61</b>	<b>5,558.36</b>	<b>72,051.88</b>
<b>Gross Profit</b>	<b>66,283.91</b>	<b>209.61</b>	<b>5,558.36</b>	<b>72,051.88</b>
<b>Expense</b>				
10-5100 · Salaries	396,868.39	0.00	0.00	396,868.39
10-5200 · Benefits	15,849.59	0.00	0.00	15,849.59
10-5300 · Training	2,454.89	0.00	0.00	2,454.89
10-5400 · Materials	76,139.09	0.00	0.00	76,139.09
10-5500 · Processing	102.20	0.00	0.00	102.20
10-5600 · Supplies	11,272.84	0.00	0.00	11,272.84
10-5700 · Vehicles	993.90	0.00	0.00	993.90
10-5800 · Computer Operations	5,715.56	0.00	0.00	5,715.56
10-5900 · Utilities	16,372.88	0.00	0.00	16,372.88
10-6000 · Telephone	1,534.74	0.00	0.00	1,534.74
10-6100 · Postage	1,024.27	0.00	0.00	1,024.27
10-6200 · Maintenance	15,462.11	0.00	0.00	15,462.11
10-6300 · Repair	18,174.94	0.00	0.00	18,174.94
10-6500 · Professional Services	7,573.05	0.00	0.00	7,573.05
10-6600 · Improvements	21,199.16	0.00	0.00	21,199.16
10-6700 · Community Relations	9,276.89	0.00	0.00	9,276.89
20-8210 · Employer IMRF Disbursements	0.00	33,264.78	0.00	33,264.78
20-8250 · Employer Soc Security Tax Disb	0.00	29,511.49	0.00	29,511.49
<b>Total Expense</b>	<b>600,014.50</b>	<b>62,776.27</b>	<b>0.00</b>	<b>662,790.77</b>
<b>Net Ordinary Income</b>	<b>-533,730.59</b>	<b>-62,566.66</b>	<b>5,558.36</b>	<b>-590,738.89</b>
<b>Other Income/Expense</b>				



**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Bills Paid Summary**

	January 13 through February 17, 2024			
	10-General	20-IMRF	60-Special Reserve	TOTAL
Other Expense				
60-9800 - Special Reserve Disbursements	0.00	0.00	10,267.00	10,267.00
Total Other Expense	0.00	0.00	10,267.00	10,267.00
Net Other Income	0.00	0.00	-10,267.00	-10,267.00
Net Income	-533,730.59	-62,566.66	-4,708.64	-601,005.89

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>00-4000 - Property Tax</b>						
<b>10-4000 - Property Tax General</b>						
	General Journal	01/23/2024	3604		248.92	248.92
	General Journal	01/23/2024	3604		0.86	249.78
	General Journal	01/31/2024	3608		2,195.67	2,445.45
	General Journal	01/31/2024	3608		8.01	2,453.46
Total 10-4000 - Property Tax General					2,453.46	2,453.46
<b>20-4000 - Property Tax IMRF</b>						
	General Journal	01/23/2024	3604		21.16	21.16
	General Journal	01/31/2024	3608		188.45	209.61
Total 20-4000 - Property Tax IMRF					209.61	209.61
Total 00-4000 - Property Tax					2,663.07	2,663.07
<b>00-4050 - Replacement Tax</b>						
<b>10-4050 - Replacement Tax General</b>						
	General Journal	01/31/2024	3611		11,590.53	11,590.53
	General Journal	01/31/2024	3612		25,630.18	37,220.71
Total 10-4050 - Replacement Tax General					37,220.71	37,220.71
Total 00-4050 - Replacement Tax					37,220.71	37,220.71
<b>00-4100 - Interest Earned</b>						
<b>60-3109 - Interest-Wintrust MaxSafe - S/R</b>						
	General Journal	01/31/2024	3610		4,664.66	4,664.66
Total 60-3109 - Interest-Wintrust MaxSafe - S/R					4,664.66	4,664.66
<b>10-3109 - Interest-Wintrust MaxSafe - Gen</b>						
	General Journal	01/31/2024	3610		17,944.73	17,944.73
Total 10-3109 - Interest-Wintrust MaxSafe - Gen					17,944.73	17,944.73
<b>10-3180 - Interest - Money Market Fund</b>						
	General Journal	01/31/2024	3610		1,267.98	1,267.98
	General Journal	01/31/2024	3610		1,372.57	2,640.55
Total 10-3180 - Interest - Money Market Fund					2,640.55	2,640.55
<b>10-4100 - Interest Earned-General Fund</b>						
<b>10-4101 - Interest Income - Chase Savings</b>						
	General Journal	01/31/2024	3610		2.54	2.54
Total 10-4101 - Interest Income - Chase Savings					2.54	2.54
<b>10-4102 - Interest Income - Chase CD's</b>						
	General Journal	01/31/2024	3615		998.79	998.79
Total 10-4102 - Interest Income - Chase CD's					998.79	998.79
Total 10-4100 - Interest Earned-General Fund					1,001.33	1,001.33

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report**

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
<b>60-4100 - Interest Earned Special Reserve</b>						
<b>60-4101 - Interest Income - Chase Savings</b>						
	General Journal	01/31/2024	3610		2.30	2.30
Total 60-4101 - Interest Income - Chase Savings					2.30	2.30
<b>60-4102 - Interest Income - Chase CD's</b>						
	General Journal	01/31/2024	3615		891.40	891.40
	General Journal	01/31/2024	3615		1,092.43	1,983.83
Total 60-4102 - Interest Income - Chase CD's					1,983.83	1,983.83
Total 60-4100 - Interest Earned Special Reserve					1,986.13	1,986.13
Total 00-4100 - Interest Earned					28,237.40	28,237.40
<b>00-4200 - Other</b>						
<b>10-4450 - Copy Machine Income</b>						
<b>10-4451 - Aspen - Print/Copy Station</b>						
	Deposit	01/17/2024			536.55	536.55
	General Journal	01/31/2024	3620		1.05	537.60
	Deposit	02/02/2024			417.35	954.95
Total 10-4451 - Aspen - Print/Copy Station					954.95	954.95
<b>10-4452 - Cook Park - Print/Copy Station</b>						
	Deposit	01/17/2024			414.25	414.25
	Deposit	02/02/2024			315.95	730.20
Total 10-4452 - Cook Park - Print/Copy Station					730.20	730.20
Total 10-4450 - Copy Machine Income					1,685.15	1,685.15
<b>10-4500 - Misc - General Account</b>						
	Deposit	01/17/2024			2.70	2.70
	Deposit	01/26/2024			2.00	4.70
	Deposit	01/26/2024			40.61	45.31
	Deposit	02/09/2024			8.50	53.81
	Deposit	02/09/2024			5.00	58.81
Total 10-4500 - Misc - General Account					58.81	58.81
Total 00-4200 - Other					1,743.96	1,743.96
<b>10-4350 - Fines &amp; Lost Materials</b>						
	Deposit	01/17/2024			42.95	42.95
	Deposit	01/17/2024			61.99	104.94
	Deposit	01/17/2024			22.51	127.45
	Deposit	01/17/2024			39.98	167.43
	Deposit	01/26/2024			37.99	205.42
	Deposit	01/26/2024			106.24	311.66
	Deposit	01/26/2024			7.50	319.16
	Deposit	01/26/2024			33.49	352.65

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report

January 13 through February 17, 2024

Type	Date	Num	Name	Paid Amount	Balance
Bill	01/30/2024	LOST/PAID - 012024	HALM, EMWYN	-27.07	325.58
Bill	01/30/2024	LOST/PAID - 012124	HANLEY, GRETA	-17.99	307.59
Bill	01/30/2024	LOST/PAID - 012024	MCGILL-RUSYNYK, JENNIFER	-25.98	281.61
Bill	01/30/2024	LOST/PAID - 011024	POTEMPA-WALL, ERIN	-14.99	266.62
Bill	01/30/2024	LOST/PAID - 010924	SMITH, JANET	-40.95	225.67
Bill	01/30/2024	LOST/PAID - 011924	WOODBIDGE, DAVID J.	-13.99	211.68
General Journal	01/31/2024	3610		2,060.38	2,272.06
General Journal	01/31/2024	3616		-194.23	2,077.83
Deposit	02/09/2024			57.50	2,135.33
Deposit	02/09/2024			54.87	2,190.20
Deposit	02/09/2024			35.50	2,225.70
Deposit	02/09/2024			30.22	2,255.92
Bill	02/15/2024	LOST/PAID - 012824	MOHIMTULE, JALEES	-17.99	2,237.93
Bill	02/15/2024	LOST/PAID - 020524	GORESHNIK, JOSHUA	-26.24	2,211.69
Bill	02/15/2024	LOST/PAID - 020124	STRETTI, MIKE	-24.95	2,186.74
Total 10-4350 - Fines & Lost Materials				2,186.74	2,186.74
Total Income				72,051.88	72,051.88
Gross Profit				72,051.88	72,051.88
<b>Expense</b>					
<b>10-5100 - Salaries</b>					
<b>10-5110 - Administration Salaries</b>					
General Journal	01/25/2024	3606		44,737.27	44,737.27
General Journal	02/09/2024	3614		45,295.56	90,032.83
Total 10-5110 - Administration Salaries				90,032.83	90,032.83
<b>10-5120 - Adult Salaries</b>					
General Journal	01/25/2024	3606		36,447.46	36,447.46
General Journal	02/09/2024	3614		36,215.25	72,662.71
Total 10-5120 - Adult Salaries				72,662.71	72,662.71
<b>10-5130 - Children's Salaries</b>					
General Journal	01/25/2024	3606		32,915.13	32,915.13
General Journal	02/09/2024	3614		33,998.80	66,913.93
Total 10-5130 - Children's Salaries				66,913.93	66,913.93
<b>10-5140 - Circulation Salaries</b>					
General Journal	01/25/2024	3606		30,579.08	30,579.08
General Journal	02/09/2024	3614		30,343.88	60,922.96
Total 10-5140 - Circulation Salaries				60,922.96	60,922.96
<b>10-5145 - Maintenance Salaries</b>					
General Journal	01/25/2024	3606		9,408.09	9,408.09
General Journal	02/09/2024	3614		9,532.19	18,940.28

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-5145 - Maintenance Salaries					18,940.28	18,940.28
<b>10-5150 - ILL Salaries</b>						
	General Journal	01/25/2024	3606		4,183.82	4,183.82
	General Journal	02/09/2024	3614		4,236.81	8,420.63
Total 10-5150 - ILL Salaries					8,420.63	8,420.63
<b>10-5155 - Outreach Salaries</b>						
	General Journal	01/25/2024	3606		10,094.44	10,094.44
	General Journal	02/09/2024	3614		10,723.09	20,817.53
Total 10-5155 - Outreach Salaries					20,817.53	20,817.53
<b>10-5160 - Tech Services Salaries</b>						
	General Journal	01/25/2024	3606		22,669.12	22,669.12
	General Journal	02/09/2024	3614		22,678.85	45,347.97
Total 10-5160 - Tech Services Salaries					45,347.97	45,347.97
<b>10-5165 - Shelves Salaries</b>						
	General Journal	01/25/2024	3606		6,562.29	6,562.29
	General Journal	02/09/2024	3614		6,247.26	12,809.55
Total 10-5165 - Shelves Salaries					12,809.55	12,809.55
Total 10-5100 - Salaries					396,868.39	396,868.39
<b>10-5200 - Benefits</b>						
<b>10-5210 - Health Insurance</b>						
	Bill	01/30/2024	865594 - FEB 2024	BLUE CROSS BLUE SHIELD OF ILLINOIS	6,534.00	6,534.00
	Bill	01/30/2024	865594 - FEB 2024	BLUE CROSS BLUE SHIELD OF ILLINOIS	1,365.12	7,899.12
	Bill	01/30/2024	5047 - FEB 2024	NCPERS GROUP LIFE INS	224.00	8,123.12
	Bill	01/30/2024	MEX - JAN 2023	AFLAC	92.52	8,215.64
	General Journal	01/31/2024	3618		538.91	8,754.55
	General Journal	01/31/2024	3618		3,808.66	12,563.21
	General Journal	01/31/2024	3618		30.54	12,593.75
	General Journal	01/31/2024	3618		35.47	12,629.22
	General Journal	01/31/2024	3618		1,267.44	13,896.66
	General Journal	01/31/2024	3618		10.00	13,906.66
	General Journal	01/31/2024	3618		100.00	14,006.66
	Bill	02/15/2024	5047 - MARCH 24	NCPERS GROUP LIFE INS	240.00	14,246.66
	Bill	02/15/2024	5047 - MARCH 24	NCPERS GROUP LIFE INS	32.00	14,278.66
Total 10-5210 - Health Insurance					14,278.66	14,278.66
<b>10-5220 - Dental/Vision Insurance</b>						
	Bill	01/30/2024	104381 - FEB 2024	DELTA DENTAL OF ILLINOIS - RISK	3.28	3.28
	Bill	01/30/2024	104381 - FEB 2024	DELTA DENTAL OF ILLINOIS - RISK	29.34	32.62
	Bill	01/30/2024	10438- FEBRUARY 2024	DELTA DENTAL OF ILLINOIS - VISION	273.73	306.35
	Bill	01/30/2024	10438- FEBRUARY 2024	DELTA DENTAL OF ILLINOIS - VISION	107.38	413.73

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

**Bills Paid Report**

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-5220 · Dental/Vision Insurance					413.73	413.73
<b>10-5230 · Unemployment Compensation</b>						
	Bill	01/30/2024	4TH QTR - 2023	LIMRICC UNEMPLOYMENT COMPENSATION G	477.66	477.66
Total 10-5230 · Unemployment Compensation					477.66	477.66
<b>10-5240 · Life Insurance</b>						
	Bill	01/30/2024	034963 - FEBRUARY 24	MADISON NATIONAL LIFE INS CO., INC.	270.72	270.72
Total 10-5240 · Life Insurance					270.72	270.72
<b>10-5270 · LTD Insurance</b>						
	Bill	01/30/2024	034963 - FEBRUARY 24	MADISON NATIONAL LIFE INS CO., INC.	408.82	408.82
Total 10-5270 · LTD Insurance					408.82	408.82
Total 10-5200 · Benefits					15,849.59	15,849.59
<b>10-5300 · Training</b>						
<b>10-5320 · Travel</b>						
<b>10-5327 · Travel - Outreach</b>						
	Bill	01/30/2024	OCT-DEC 2023	VARGA, KAREN	19.64	19.64
Total 10-5327 · Travel - Outreach					19.64	19.64
Total 10-5320 · Travel					19.64	19.64
<b>10-5330 · Memberships</b>						
<b>10-5332 · Memberships - Adults</b>						
	Bill	02/15/2024	KING: APR 24-MAR 24	AMERICAN LIBRARY ASSOCIATION	162.00	162.00
Total 10-5332 · Memberships - Adults					162.00	162.00
<b>10-5338 · Memberships - Tech Services</b>						
	Credit Card Charge	01/31/2024	010924	Innovative Users Group - CMPL Credit Card	125.00	125.00
	Credit Card Charge	01/31/2024	010924	American Library Assoc - CMPL Credit Card	21.25	146.25
	Bill	02/15/2024	LANG: APR 24-MAR 25	AMERICAN LIBRARY ASSOCIATION	208.00	354.25
Total 10-5338 · Memberships - Tech Services					354.25	354.25
Total 10-5330 · Memberships					516.25	516.25
<b>10-5350 · Conferences</b>						
<b>10-5351 · Conferences - Admin</b>						
	Credit Card Charge	01/31/2024	010824	American Library Assoc - CMPL Credit Card	347.00	347.00
	Credit Card Charge	01/31/2024	011024	American Library Assoc - CMPL Credit Card	347.00	694.00
	Credit Card Charge	01/31/2024	011824	Innovative Users Group - CMPL Credit Card	425.00	1,119.00
Total 10-5351 · Conferences - Admin					1,119.00	1,119.00
Total 10-5350 · Conferences					1,119.00	1,119.00
<b>10-5360 · Personnel Tools</b>						
	General Journal	01/23/2024	3609	NOVA DRIVING SCHOOL	800.00	800.00
Total 10-5360 · Personnel Tools					800.00	800.00
Total 10-5300 · Training					2,454.89	2,454.89
<b>10-5400 · Materials</b>						

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report

January 13 through February 17, 2024

### 10-5410 - Books - Adult

Type	Date	Num	Name	Paid Amount	Balance
Credit Card Charge	01/31/2024	010424	Amazon Marketplace.com - CMPL Credit Card	45.98	45.98
Credit Card Credit	01/31/2024	010824	Amazon Marketplace.com - CMPL Credit Card	-45.98	0.00
Credit Card Charge	01/31/2024	010924	Amazon Marketplace.com - CMPL Credit Card	183.21	183.21
Credit Card Charge	01/31/2024	011124	Amazon Marketplace.com - CMPL Credit Card	17.99	201.20
Credit Card Charge	01/31/2024	011424	Amazon Marketplace.com - CMPL Credit Card	91.54	292.74
Credit Card Charge	01/31/2024	011824	American Library Assoc - CMPL Credit Card	56.53	349.27
Credit Card Charge	01/31/2024	011924	Amazon Marketplace.com - CMPL Credit Card	14.69	363.96
Credit Card Charge	01/31/2024	011924	Amazon Marketplace.com - CMPL Credit Card	49.71	413.67
Credit Card Charge	01/31/2024	012224	Amazon Marketplace.com - CMPL Credit Card	35.86	449.53
Credit Card Charge	01/31/2024	012324	Amazon Marketplace.com - CMPL Credit Card	27.00	476.53
Credit Card Charge	01/31/2024	012924	Amazon Marketplace.com - CMPL Credit Card	17.99	494.52
Credit Card Charge	01/31/2024	012924	Amazon Marketplace.com - CMPL Credit Card	29.95	524.47
Credit Card Charge	02/01/2024	012524	Amazon Marketplace.com - CMPL Credit Card	24.88	549.35
Bill	02/15/2024	2074976	CENTER POINT LARGE PRINT	211.97	761.32
Bill	02/15/2024	83362029	GALE	55.98	817.30
Bill	02/15/2024	83325167	GALE	30.39	847.69
Bill	02/15/2024	83325174	GALE	123.16	970.85
Bill	02/15/2024	83399578	GALE	155.97	1,126.82
Bill	02/15/2024	83185519	GALE	126.36	1,253.18
Bill	02/15/2024	83183846	GALE	52.78	1,305.96
Bill	02/15/2024	83213855	GALE	52.78	1,358.74
Bill	02/15/2024	83213632	GALE	79.17	1,437.91
Bill	02/15/2024	83214372	GALE	103.48	1,541.39
Bill	02/15/2024	83185853	GALE	31.99	1,573.38
Bill	02/15/2024	1240005	ROWMAN & LITTLEFIELD PUBLISHING GROUF	112.99	1,686.37
Bill	02/15/2024	2398117	ROWMAN & LITTLEFIELD PUBLISHING GROUF	234.85	1,921.22
Bill	02/15/2024	2038033368	BAKER & TAYLOR - L5580152	554.78	2,476.00
Bill	02/15/2024	2038033068	BAKER & TAYLOR - L5579912	249.83	2,725.83
Bill	02/15/2024	2038032916	BAKER & TAYLOR - L5579912	245.38	2,971.21
Bill	02/15/2024	2038032791	BAKER & TAYLOR - L5579912	350.64	3,321.85
Bill	02/15/2024	2038037902	BAKER & TAYLOR - L5742022	406.38	3,728.23
Bill	02/15/2024	2038033133	BAKER & TAYLOR - L5742022	327.61	4,055.84
Bill	02/15/2024	2038036800	BAKER & TAYLOR - L3966532	636.50	4,692.34
Bill	02/15/2024	2038047347	BAKER & TAYLOR - L5580152	216.28	4,908.62
Bill	02/15/2024	2038042972	BAKER & TAYLOR - L5580152	186.29	5,094.91
Bill	02/15/2024	2038048857	BAKER & TAYLOR - L5579912	395.78	5,490.69
Bill	02/15/2024	2038039793	BAKER & TAYLOR - L5579912	255.98	5,746.67
Bill	02/15/2024	2038036940	BAKER & TAYLOR - L4231132	14.55	5,761.22

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report

January 13 through February 17, 2024

Type	Date	Num	Name	Paid Amount	Balance
Bill	02/15/2024	2038039444	BAKER & TAYLOR - C0209743	135.74	5,896.96
Bill	02/15/2024	2038041688	BAKER & TAYLOR - L3966532	544.64	6,441.60
Bill	02/15/2024	2038055823	BAKER & TAYLOR - L5742022	328.27	6,769.87
Bill	02/15/2024	2038056010	BAKER & TAYLOR - L3966532	364.82	7,134.69
Bill	02/15/2024	2038053002	BAKER & TAYLOR - L3966532	528.86	7,663.55
Bill	02/15/2024	2038060160	BAKER & TAYLOR - L5579912	498.45	8,162.00
Bill	02/15/2024	2038058228	BAKER & TAYLOR - L5580152	495.42	8,657.42
Bill	02/15/2024	2038047246	BAKER & TAYLOR - L5742022	471.48	9,128.90
Bill	02/15/2024	83618063	GALE	79.17	9,208.07
Bill	02/15/2024	003953-00 012424	MANUFACTURER'S NEWS, INC.	300.60	9,508.67
Bill	02/15/2024	2038061633	BAKER & TAYLOR - L5742022	520.93	10,029.60
Bill	02/15/2024	2038061668	BAKER & TAYLOR - L3966532	841.76	10,871.36
Bill	02/15/2024	2038079869	BAKER & TAYLOR - C5217413	65.36	10,936.72
Bill	02/15/2024	2038068647	BAKER & TAYLOR - L5580152	844.26	11,780.98
Bill	02/15/2024	2038059949	BAKER & TAYLOR - L5742022	1,101.89	12,882.87
Bill	02/15/2024	2038072027	BAKER & TAYLOR - L5579912	515.50	13,398.37
Bill	02/15/2024	2038083287	BAKER & TAYLOR - L5580152	470.48	13,868.85
Bill	02/15/2024	2075556	CENTER POINT LARGE PRINT	182.76	14,051.61
Bill	02/15/2024	2038086917	BAKER & TAYLOR - L5579912	389.68	14,441.29
Bill	02/15/2024	83815864	GALE	55.98	14,497.27
Bill	02/15/2024	8210124B0045U-1	SENTRUM MARKETING, LLC	224.70	14,721.97
Bill	02/15/2024	CMPL 2023-2024	SULLIVAN'S LAW DIRECTORY	144.22	14,866.19
Total 10-5410 - Books - Adult				14,866.19	14,866.19
<b>10-5415 - Books - Juvenile</b>					
Credit Card Charge	01/31/2024	011524	Amazon Marketplace.com - CMPL Credit Card	33.14	33.14
Credit Card Charge	01/31/2024	011524	Amazon Marketplace.com - CMPL Credit Card	39.98	73.12
Credit Card Charge	01/31/2024	011624	Amazon Marketplace.com - CMPL Credit Card	79.80	152.92
Credit Card Charge	01/31/2024	012424	Amazon Marketplace.com - CMPL Credit Card	57.96	210.88
Credit Card Charge	02/01/2024	013124	Amazon Marketplace.com - CMPL Credit Card	19.99	230.87
Bill	02/15/2024	2038031800	BAKER & TAYLOR - L3966522	1,070.90	1,301.77
Bill	02/15/2024	2038038512	BAKER & TAYLOR - L5580072	294.37	1,596.14
Bill	02/15/2024	2038041253	BAKER & TAYLOR - L3966522	1,903.29	3,499.43
Bill	02/15/2024	2038046882	BAKER & TAYLOR - L5580072	919.63	4,419.06
Bill	02/15/2024	2038046900	BAKER & TAYLOR - L3966522	547.38	4,966.44
Bill	02/15/2024	2038046277	BAKER & TAYLOR - L3966522	1,344.99	6,311.43
Bill	02/15/2024	2038046392	BAKER & TAYLOR - L4231522	21.89	6,333.32
Bill	02/15/2024	2038044574	BAKER & TAYLOR - L4231142	374.65	6,707.97
Bill	02/15/2024	2038057174	BAKER & TAYLOR - L3966522	764.77	7,472.74
Bill	02/15/2024	2038059593	BAKER & TAYLOR - L3966522	794.29	8,267.03



COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

Type	Date	Num	Name	Paid Amount	Balance
Bill	02/15/2024	2038059054	BAKER & TAYLOR - L5580072	204.02	8,471.05
Bill	02/15/2024	2038061316	BAKER & TAYLOR - L5580072	332.23	8,803.28
Bill	02/15/2024	2038062072	BAKER & TAYLOR - L4231142	502.73	9,306.01
Bill	02/15/2024	CMPLDFIL012624	LORITO BOOKS	3,826.99	13,133.00
Bill	02/15/2024	2038079929	BAKER & TAYLOR - L4231522	78.30	13,211.30
Bill	02/15/2024	2038071636	BAKER & TAYLOR - L5580072	308.08	13,519.38
Bill	02/15/2024	2038072349	BAKER & TAYLOR - L5580072	1,093.13	14,612.51
Bill	02/15/2024	2038072312	BAKER & TAYLOR - L3966522	1,432.81	16,045.32
Bill	02/15/2024	2038074611	BAKER & TAYLOR - L4231142	476.76	16,522.08
Bill	02/15/2024	20380836657	BAKER & TAYLOR - L5580072	550.15	17,072.23
Bill	02/15/2024	2038089010	BAKER & TAYLOR - L3966522	1,703.86	18,776.09
Total 10-5415 - Books - Juvenile				18,776.09	18,776.09
<b>10-5420 - Audio/Visual - Adult</b>					
Credit Card Credit	01/31/2024	010924	Amazon Marketplace.com - CMPL Credit Card	-39.99	-39.99
Credit Card Charge	01/31/2024	011824	Amazon Marketplace.com - CMPL Credit Card	102.27	62.28
Credit Card Charge	01/31/2024	012424	Amazon Marketplace.com - CMPL Credit Card	19.18	81.46
Credit Card Charge	01/31/2024	012924	Amazon Marketplace.com - CMPL Credit Card	21.99	103.45
Bill	02/15/2024	504962440	MIDWEST TAPE, LLC	61.02	164.47
Bill	02/15/2024	504931838	MIDWEST TAPE, LLC	167.10	331.57
Bill	02/15/2024	504926409	MIDWEST TAPE, LLC	1,722.86	2,054.43
Bill	02/15/2024	504900460	MIDWEST TAPE, LLC	42.24	2,096.67
Bill	02/15/2024	504942009	MIDWEST TAPE, LLC	815.40	2,912.07
Bill	02/15/2024	504982577	MIDWEST TAPE, LLC	494.53	3,406.60
Bill	02/15/2024	504987721	MIDWEST TAPE, LLC	218.04	3,624.64
Bill	02/15/2024	505014183	MIDWEST TAPE, LLC	1,263.00	4,887.64
Bill	02/15/2024	505024671	MIDWEST TAPE, LLC	71.55	4,959.19
Total 10-5420 - Audio/Visual - Adult				4,959.19	4,959.19
<b>10-5425 - Audio/Visual - Juvenile</b>					
Bill	02/15/2024	505014183	MIDWEST TAPE, LLC	14.99	14.99
Total 10-5425 - Audio/Visual - Juvenile				14.99	14.99
<b>10-5430 - Games - Adult</b>					
Bill	02/15/2024	013227	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	646.77	646.77
Bill	02/15/2024	013229	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	101.33	748.10
Bill	02/15/2024	013285	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	356.32	1,104.42
Bill	02/15/2024	013286	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	101.03	1,205.45
Bill	02/15/2024	013361	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	356.02	1,561.47
Total 10-5430 - Games - Adult				1,561.47	1,561.47
<b>10-5435 - Games - Children</b>					
Credit Card Charge	01/31/2024	011524	Amazon Marketplace.com - CMPL Credit Card	39.98	39.98

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	02/15/2024	013228	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	60.00	99.98
	Bill	02/15/2024	013230	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	223.09	323.07
Total 10-5435 - Games - Children					323.07	323.07
<b>10-5440 - Periodicals - Adult</b>						
	Credit Card Charge	01/31/2024	011024	Chicago Tribune - CMPL Credit Card	160.91	160.91
	Credit Card Credit	01/31/2024	011024	Chicago Tribune - CMPL Credit Card	-76.72	84.19
	Bill	02/15/2024	CMPLD - 020924	COOKING LIGHT	10.00	94.19
	Bill	02/15/2024	CMPLD - 020924 CP	DREW	34.99	129.18
	Bill	02/15/2024	CMPLD - 020924 ASPEN	DREW	34.99	164.17
Total 10-5440 - Periodicals - Adult					164.17	164.17
<b>10-5450 - Circulating Technologies</b>						
<b>10-5453 - Circ Tech - Subscriptions</b>						
	Credit Card Charge	01/31/2024	010224	Amazon Prime - CMPL Credit Card	8.99	8.99
	Credit Card Charge	01/31/2024	010224	Peacock Plus - CMPL Credit Card	6.00	14.99
	Credit Card Charge	01/31/2024	010424	Hulu - CMPL Credit Card	17.99	32.98
	Credit Card Charge	01/31/2024	012624	VIX PLUS - CMPL Credit Card	6.99	39.97
	Credit Card Charge	01/31/2024	012824	Netflix.com - CMPL Credit Card	22.99	62.96
Total 10-5453 - Circ Tech - Subscriptions					62.96	62.96
Total 10-5450 - Circulating Technologies					62.96	62.96
<b>10-5490 - Electronic Services</b>						
<b>10-5494 - Digital Popular Materials</b>						
<b>10-5495 - Dig. Popular Materials - Adults</b>						
	Bill	02/15/2024	07001CO24012861	OVERDRIVE, INC.	744.94	744.94
	Bill	02/15/2024	07001CO24012886	OVERDRIVE, INC.	974.53	1,719.47
	Bill	02/15/2024	07001CO24012870	OVERDRIVE, INC.	288.19	2,007.66
	Bill	02/15/2024	07001CO24014816	OVERDRIVE, INC.	595.50	2,603.16
	Bill	02/15/2024	07001CO24007127	OVERDRIVE, INC.	1,029.64	3,632.80
	Bill	02/15/2024	07001CO24006901	OVERDRIVE, INC.	842.86	4,475.66
	Bill	02/15/2024	07001CO24006878	OVERDRIVE, INC.	154.49	4,630.15
	Bill	02/15/2024	07001CO24008813	OVERDRIVE, INC.	605.00	5,235.15
	Bill	02/15/2024	07001CO24019987	OVERDRIVE, INC.	883.86	6,119.01
	Bill	02/15/2024	07001CO24019979	OVERDRIVE, INC.	833.18	6,952.19
	Bill	02/15/2024	07001CO24019976	OVERDRIVE, INC.	357.35	7,309.54
	Bill	02/15/2024	07001CO24021958	OVERDRIVE, INC.	499.69	7,809.23
	Bill	02/15/2024	INV-US73038	BIBLIOTHECA, LLC	4,905.73	12,714.96
	Bill	02/15/2024	385930 - PPU	KANOPY INC.	662.00	13,376.96
	Bill	02/15/2024	JANUARY 2024	MIDWEST TAPE, LLC	12,200.53	25,577.49
	Bill	02/15/2024	07001CO24027416	OVERDRIVE, INC.	952.96	26,530.45
	Bill	02/15/2024	07001CO24027082	OVERDRIVE, INC.	556.84	27,087.29

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	02/15/2024	07001CO24027067	OVERDRIVE, INC.	461.86	27,549.15
	Bill	02/15/2024	07001CO24029301	OVERDRIVE, INC.	547.75	28,096.90
	Bill	02/15/2024	07001CP24031609	OVERDRIVE, INC.	124.66	28,221.56
	Bill	02/15/2024	INV-US72687	BIBLIOTHECA, LLC	1,187.00	29,408.56
	Bill	02/15/2024	07001CO24038239	OVERDRIVE, INC.	1,245.26	30,653.82
	Bill	02/15/2024	07001CO24038256	OVERDRIVE, INC.	865.24	31,519.06
	Bill	02/15/2024	07001CO24038224	OVERDRIVE, INC.	495.68	32,014.74
	Bill	02/15/2024	07001CO2408237	OVERDRIVE, INC.	369.48	32,384.22
Total 10-5495 · Dig. Popular Materials - Adults					32,384.22	32,384.22
<b>10-5496 · Dig. Pop. Materials - Juvenile</b>						
	Bill	02/15/2024	07001CO24036900	OVERDRIVE, INC.	1,601.48	1,601.48
	Bill	02/15/2024	INV-US72687	BIBLIOTHECA, LLC	1,400.00	3,001.48
Total 10-5496 · Dig. Pop. Materials - Juvenile					3,001.48	3,001.48
Total 10-5494 · Digital Popular Materials					35,385.70	35,385.70
Total 10-5490 · Electronic Services					35,385.70	35,385.70
<b>10-5497 · Interlibrary Loan Fees</b>						
	Bill	02/15/2024	29712	IHLS-OCLC	25.26	25.26
Total 10-5497 · Interlibrary Loan Fees					25.26	25.26
Total 10-5400 · Materials					76,139.09	76,139.09
<b>10-5500 · Processing</b>						
<b>10-5520 · Cataloging</b>						
	Bill	02/15/2024	504995441	MIDWEST TAPE, LLC	102.20	102.20
Total 10-5520 · Cataloging					102.20	102.20
Total 10-5500 · Processing					102.20	102.20
<b>10-5600 · Supplies</b>						
<b>10-5611 · Supplies - Admin</b>						
	Credit Card Charge	01/31/2024	011924	Amazon Marketplace.com - CMPL Credit Card	17.36	17.36
	Bill	02/15/2024	193521 - JANUARY 24	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	148.73	166.09
Total 10-5611 · Supplies - Admin					166.09	166.09
<b>10-5612 · Supplies - Adults</b>						
	General Journal	01/19/2024	3602	AMERICAN LIBRARY ASSOCIATION	193.16	193.16
	General Journal	01/19/2024	3602	DEMCO, INC.	85.49	278.65
	General Journal	01/19/2024	3602	DEMCO, INC.	338.33	616.98
	Credit Card Charge	01/31/2024	012424	Amazon Marketplace.com - CMPL Credit Card	21.98	638.96
	Bill	02/15/2024	7424343	DEMCO, INC.	66.90	705.86
Total 10-5612 · Supplies - Adults					705.86	705.86
<b>10-5613 · Supplies - Children's</b>						
	Credit Card Credit	01/31/2024	011024	Amazon Marketplace.com - CMPL Credit Card	-29.99	-29.99
	Credit Card Charge	01/31/2024	011124	Amazon Marketplace.com - CMPL Credit Card	14.51	-15.48

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

Type	Date	Num	Name	Paid Amount	Balance
Credit Card Charge	01/31/2024	011724	Amazon Marketplace.com - CMPL Credit Card	6.90	-8.58
Credit Card Charge	01/31/2024	012424	Amazon Marketplace.com - CMPL Credit Card	8.49	-0.09
Bill	02/15/2024	2038036977	BAKER & TAYLOR - L5588902	7.64	7.55
Bill	02/15/2024	193521 - JANUARY 24	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	9.32	16.87
Total 10-5613 - Supplies - Children's				16.87	16.87
<b>10-5614 - Supplies - Circulation</b>					
Credit Card Charge	01/31/2024	011024	Amazon Marketplace.com - CMPL Credit Card	25.70	25.70
Total 10-5614 - Supplies - Circulation				25.70	25.70
<b>10-5615 - Supplies - Maintenance</b>					
Credit Card Charge	01/31/2024	010224	Radwell International - CMPL Credit Card	610.69	610.69
Credit Card Charge	01/31/2024	010324	Amazon Marketplace.com - CMPL Credit Card	59.99	670.68
Credit Card Charge	01/31/2024	010824	Home Depot - CMPL Credit Card	618.00	1,288.68
Credit Card Charge	01/31/2024	010824	Home Depot - CMPL Credit Card	79.00	1,367.68
Credit Card Charge	01/31/2024	010824	Home Depot - CMPL Credit Card	105.43	1,473.11
Credit Card Charge	01/31/2024	011024	Amazon Marketplace.com - CMPL Credit Card	27.49	1,500.60
Credit Card Charge	01/31/2024	011624	Amazon Marketplace.com - CMPL Credit Card	46.00	1,546.60
Credit Card Charge	01/31/2024	011624	Amazon Marketplace.com - CMPL Credit Card	21.00	1,567.60
Credit Card Charge	01/31/2024	011624	Amazon Marketplace.com - CMPL Credit Card	22.99	1,590.59
Credit Card Charge	01/31/2024	011524	Amazon Marketplace.com - CMPL Credit Card	100.76	1,691.35
Credit Card Charge	01/31/2024	011524	Amazon Marketplace.com - CMPL Credit Card	32.99	1,724.34
Credit Card Charge	01/31/2024	012524	Amazon Marketplace.com - CMPL Credit Card	26.94	1,751.28
Credit Card Charge	01/31/2024	012924	EBAY - CMPL Credit Card	60.10	1,811.38
Credit Card Charge	01/31/2024	012924	Ballastshop - CMPL Credit Card	171.24	1,982.62
Credit Card Credit	02/01/2024	012924	Radwell International - CMPL Credit Card	-432.00	1,550.62
Bill	02/15/2024	622330 - 012524	ACE HARDWARE OF LIBERTYVILLE, INC.	8.99	1,559.61
Bill	02/15/2024	622330 - 012524	ACE HARDWARE OF LIBERTYVILLE, INC.	34.96	1,594.57
Bill	02/15/2024	193521 - JANUARY 24	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	1,781.45	3,376.02
Check	02/15/2024	59709	LOWE'S	-13.73	3,362.29
Check	02/15/2024	59709	LOWE'S	84.53	3,446.82
Check	02/15/2024	59709	LOWE'S	24.64	3,471.46
Check	02/15/2024	59709	LOWE'S	199.38	3,670.84
Total 10-5615 - Supplies - Maintenance				3,670.84	3,670.84
<b>10-5616 - Supplies - ILL</b>					
Bill	02/15/2024	7422611	DEMCO, INC.	113.61	113.61
Bill	02/15/2024	173490933	ULINE, INC	81.01	194.62
Total 10-5616 - Supplies - ILL				194.62	194.62
<b>10-5618 - Supplies - Tech Services</b>					
Bill	02/15/2024	7425700	DEMCO, INC.	203.06	203.06
Bill	02/15/2024	7425711	DEMCO, INC.	551.74	754.80

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	02/15/2024	7421855	DEMCO, INC.	129.44	884.24
	Bill	02/15/2024	7428478	DEMCO, INC.	346.27	1,230.51
	Bill	02/15/2024	193521 - JANUARY 24	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	13.02	1,243.53
Total 10-5618 · Supplies - Tech Services					1,243.53	1,243.53
<b>10-5660 · Supplies - Computer</b>						
	Credit Card Charge	02/01/2024	013124	Amazon Marketplace.com - CMPL Credit Card	249.30	249.30
	Bill	02/15/2024	193521 - JANUARY 24	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	3,895.55	4,144.85
Total 10-5660 · Supplies - Computer					4,144.85	4,144.85
<b>10-5680 · Supplies - Staff Room</b>						
	Credit Card Charge	01/31/2024	010224	Amazon Marketplace.com - CMPL Credit Card	159.46	159.46
	Credit Card Charge	01/31/2024	012324	Amazon Marketplace.com - CMPL Credit Card	88.98	248.44
	Bill	02/15/2024	193521 - JANUARY 24	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	856.04	1,104.48
Total 10-5680 · Supplies - Staff Room					1,104.48	1,104.48
Total 10-5600 · Supplies					11,272.84	11,272.84
<b>10-5700 · Vehicles</b>						
<b>10-5710 · Bookmobile Fuel</b>						
	Bill	01/30/2024	2003	VILLAGE-VERNON	256.68	256.68
Total 10-5710 · Bookmobile Fuel					256.68	256.68
<b>10-5720 · Bookmobile Maintenance/Repair</b>						
	Credit Card Charge	01/31/2024	010324	Lake County Truck Sales-CMPL Credit Card	1,305.39	1,305.39
Total 10-5720 · Bookmobile Maintenance/Repair					1,305.39	1,305.39
<b>10-5730 · Bookmobile Delivery Service</b>						
	Bill	01/30/2024	OCT-DEC 2023	VARGA, KAREN	17.30	17.30
	Bill	01/30/2024	OCT-DEC 2023	STECKEL, ZACHARY	75.98	93.28
Total 10-5730 · Bookmobile Delivery Service					93.28	93.28
<b>10-5750 · Van Fuel</b>						
	Bill	01/30/2024	2003	VILLAGE-VERNON	138.55	138.55
Total 10-5750 · Van Fuel					138.55	138.55
<b>10-5780 · Vehicles - Other Operating Exp</b>						
	General Journal	01/23/2024	3609	NOVA DRIVING SCHOOL	-800.00	-800.00
Total 10-5780 · Vehicles - Other Operating Exp					-800.00	-800.00
Total 10-5700 · Vehicles					993.90	993.90
<b>10-5800 · Computer Operations</b>						
<b>10-5865 · Remote Communications Expenses</b>						
	Bill	01/30/2024	DECEMBER 2023	ECKMANN, ROBERT	10.00	10.00
	Bill	02/15/2024	JANUARY 2024	MORTON, MARK	10.00	20.00
	Bill	02/15/2024	JANUARY 2024	ECKMANN, ROBERT	10.00	30.00
	Bill	02/15/2024	JANUARY 2024	GAFKA, DEBORAH	10.00	40.00
	Bill	02/15/2024	JANUARY 2024	LARSON, ANDREA	10.00	50.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-5865 · Remote Communications Expenses					50.00	50.00
<b>10-5830 · Replacement Hardware/Software</b>						
<b>10-5831 · Rep Hrdwre/Sftwre - Admin</b>						
	Credit Card Charge	01/31/2024	012324	LOOMLY - CMPL Credit Card	300.00	300.00
	Credit Card Charge	01/31/2024	010424	Timely - CMPL Credit Card	225.00	525.00
	Credit Card Charge	01/31/2024	012624	Volgistics.com - CMPL Credit Card	648.00	1,173.00
	Credit Card Charge	01/31/2024	012524	Amazon Marketplace.com - CMPL Credit Card	14.91	1,187.91
	Credit Card Charge	02/01/2024	020124	Liberated Syndication - CMPL Credit Card	7.00	1,194.91
Total 10-5831 · Rep Hrdwre/Sftwre - Admin					1,194.91	1,194.91
<b>10-5833 · Rep Hrdwre/Sftwre - Children's</b>						
	Credit Card Charge	01/31/2024	011924	Amazon Marketplace.com - CMPL Credit Card	11.45	11.45
Total 10-5833 · Rep Hrdwre/Sftwre - Children's					11.45	11.45
Total 10-5830 · Replacement Hardware/Software					1,206.36	1,206.36
<b>10-5840 · LAN Services</b>						
	Bill	02/15/2024	29907	COMPUTER VIEW, INC.	2,006.00	2,006.00
Total 10-5840 · LAN Services					2,006.00	2,006.00
<b>10-5860 · Internet</b>						
	Credit Card Charge	01/31/2024	012724	AT & T - CMPLD Credit Card	1,823.20	1,823.20
	Credit Card Charge	02/01/2024	020124	Comcast - CMPL Credit Card	630.00	2,453.20
Total 10-5860 · Internet					2,453.20	2,453.20
Total 10-5800 · Computer Operations					5,715.56	5,715.56
<b>10-5900 · Utilities</b>						
<b>10-5910 · Electricity</b>						
<b>10-5911 · Electricity - Aspen</b>						
	Bill	02/15/2024	67338911101	CONSTELLATION NEW ENERGY, INC.	6,643.90	6,643.90
Total 10-5911 · Electricity - Aspen					6,643.90	6,643.90
<b>10-5912 · Electricity - Cook Park</b>						
	Bill	02/15/2024	67339023701	CONSTELLATION NEW ENERGY, INC.	8,329.50	8,329.50
Total 10-5912 · Electricity - Cook Park					8,329.50	8,329.50
Total 10-5910 · Electricity					14,973.40	14,973.40
<b>10-5920 · Gas</b>						
<b>10-5921 · Gas - Aspen</b>						
	Bill	02/15/2024	3924267	CONSTELLATION NATURAL GAS	332.43	332.43
Total 10-5921 · Gas - Aspen					332.43	332.43
<b>10-5922 · Gas - Cook Park</b>						
	Bill	02/15/2024	3924267	CONSTELLATION NATURAL GAS	655.58	655.58
Total 10-5922 · Gas - Cook Park					655.58	655.58
Total 10-5920 · Gas					988.01	988.01
<b>10-5930 · Water</b>						

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
<b>10-5931 - Water - Aspen</b>						
	General Journal	01/31/2024	3617	LAKE COUNTY DEPARTMENT OF PUBLIC WOF	411.47	411.47
Total 10-5931 - Water - Aspen					411.47	411.47
Total 10-5930 - Water					411.47	411.47
Total 10-5900 - Utilities					16,372.88	16,372.88
<b>10-6000 - Telephone</b>						
<b>10-6010 - Telephone</b>						
	Bill	01/30/2024	012324-022224	COMCAST	333.19	333.19
	Bill	01/30/2024	42013	PEERLESS NETWORK, INC.	977.62	1,310.81
Total 10-6010 - Telephone					1,310.81	1,310.81
<b>10-6020 - Bookmobile - Telephone</b>						
	Bill	01/30/2024	9954440525	VERIZON WIRELESS SERVICES LLC	206.85	206.85
	Bill	02/15/2024	010524-012024	T-MOBILE	17.08	223.93
Total 10-6020 - Bookmobile - Telephone					223.93	223.93
Total 10-6000 - Telephone					1,534.74	1,534.74
<b>10-6100 - Postage</b>						
	Bill	01/30/2024	50271857 - 012924	PITNEY BOWES - RESERVE ACCOUNT	1,000.00	1,000.00
	Credit Card Charge	01/31/2024	011624	UPS Store - CMPL Credit Card	24.27	1,024.27
Total 10-6100 - Postage					1,024.27	1,024.27
<b>10-6200 - Maintenance</b>						
<b>10-6210 - Janitorial Service</b>						
<b>10-6211 - Janitorial Service - Aspen</b>						
	Bill	02/15/2024	C26299	COMPLETE CLEANING COMPANY, INC.	2,381.83	2,381.83
Total 10-6211 - Janitorial Service - Aspen					2,381.83	2,381.83
<b>10-6212 - Janitorial Service - Cook Park</b>						
	Bill	02/15/2024	C26299	COMPLETE CLEANING COMPANY, INC.	3,818.89	3,818.89
Total 10-6212 - Janitorial Service - Cook Park					3,818.89	3,818.89
Total 10-6210 - Janitorial Service					6,200.72	6,200.72
<b>10-6220 - Landscaping Service</b>						
<b>10-6221 - Landscaping - Aspen</b>						
	Bill	02/15/2024	41204318-0	BARTLETT TREE EXPERTS	350.00	350.00
Total 10-6221 - Landscaping - Aspen					350.00	350.00
Total 10-6220 - Landscaping Service					350.00	350.00
<b>10-6230 - Snow Removal</b>						
<b>10-6231 - Snow Removal - Aspen</b>						
	Bill	02/15/2024	111787	JAMES MARTIN ASSOCIATES, INC.	219.00	219.00
	Bill	02/15/2024	111925	JAMES MARTIN ASSOCIATES, INC.	219.00	438.00
	Bill	02/15/2024	112092	JAMES MARTIN ASSOCIATES, INC.	556.00	994.00
	Bill	02/15/2024	112163	JAMES MARTIN ASSOCIATES, INC.	219.00	1,213.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

Type	Date	Num	Name	Paid Amount	Balance
Bill	02/15/2024	112297	JAMES MARTIN ASSOCIATES, INC.	1,112.00	2,325.00
Bill	02/15/2024	112297	JAMES MARTIN ASSOCIATES, INC.	1,112.00	3,437.00
Bill	02/15/2024	112956	JAMES MARTIN ASSOCIATES, INC.	219.00	3,656.00
Bill	02/15/2024	112699	JAMES MARTIN ASSOCIATES, INC.	556.00	4,212.00
Bill	02/15/2024	113032	JAMES MARTIN ASSOCIATES, INC.	775.00	4,987.00
Bill	02/15/2024	113033	JAMES MARTIN ASSOCIATES, INC.	231.00	5,218.00
Bill	02/15/2024	113101	JAMES MARTIN ASSOCIATES, INC.	219.00	5,437.00
Bill	02/15/2024	113241	JAMES MARTIN ASSOCIATES, INC.	438.00	5,875.00
Bill	02/15/2024	113308	JAMES MARTIN ASSOCIATES, INC.	219.00	6,094.00
Total 10-6231 · Snow Removal - Aspen				6,094.00	6,094.00
<b>10-6232 · Snow Removal - Cook Park</b>					
Bill	02/15/2024	111788	JAMES MARTIN ASSOCIATES, INC.	70.00	70.00
Bill	02/15/2024	111926	JAMES MARTIN ASSOCIATES, INC.	70.00	140.00
Bill	02/15/2024	112093	JAMES MARTIN ASSOCIATES, INC.	231.00	371.00
Bill	02/15/2024	112164	JAMES MARTIN ASSOCIATES, INC.	70.00	441.00
Bill	02/15/2024	112298	JAMES MARTIN ASSOCIATES, INC.	301.00	742.00
Bill	02/15/2024	112298	JAMES MARTIN ASSOCIATES, INC.	354.00	1,096.00
Bill	02/15/2024	112957	JAMES MARTIN ASSOCIATES, INC.	70.00	1,166.00
Bill	02/15/2024	112700	JAMES MARTIN ASSOCIATES, INC.	161.00	1,327.00
Bill	02/15/2024	113102	JAMES MARTIN ASSOCIATES, INC.	70.00	1,397.00
Bill	02/15/2024	113242	JAMES MARTIN ASSOCIATES, INC.	210.00	1,607.00
Bill	02/15/2024	113309	JAMES MARTIN ASSOCIATES, INC.	70.00	1,677.00
Total 10-6232 · Snow Removal - Cook Park				1,677.00	1,677.00
Total 10-6230 · Snow Removal				7,771.00	7,771.00
<b>10-6240 · Trash Removal</b>					
<b>10-6242 · Trash Removal - Cook Park</b>					
General Journal	01/31/2024	3617	GROOT INDUSTRIES, INC.	236.58	236.58
Total 10-6242 · Trash Removal - Cook Park				236.58	236.58
Total 10-6240 · Trash Removal				236.58	236.58
<b>10-6250 · Miscellaneous</b>					
<b>10-6251 · Misc. Maintenance - Aspen</b>					
Bill	02/15/2024	6524	AMS OF NORTHERN ILLINOIS	205.20	205.20
Total 10-6251 · Misc. Maintenance - Aspen				205.20	205.20
<b>10-6252 · Misc. Maintenance - Cook Park</b>					
Bill	02/15/2024	6524	AMS OF NORTHERN ILLINOIS	154.80	154.80
Bill	02/15/2024	JDPK479	IRON MOUNTAIN INCORPORATED	150.83	305.63
Bill	02/15/2024	015600CS346132	AMBIUS, LLC (19)	392.98	698.61
Total 10-6252 · Misc. Maintenance - Cook Park				698.61	698.61
Total 10-6250 · Miscellaneous				903.81	903.81



COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-6200 · Maintenance					15,462.11	15,462.11
<b>10-6300 · Repair</b>						
<b>10-6320 · Building &amp; Grounds Repairs</b>						
<b>10-6321 · Building Repairs - Aspen</b>						
	Bill	02/15/2024	1812	ACME AWNING COMPANY	1,200.00	1,200.00
	Bill	02/15/2024	1459	COMFORT ZONE WINDOW TINTING, LLC.	300.00	1,500.00
Total 10-6321 · Building Repairs - Aspen					1,500.00	1,500.00
<b>10-6322 · Building Repairs - Cook Park</b>						
	Bill	02/15/2024	22227	PARAGON NORTH, INC.	3,960.00	3,960.00
	Bill	02/15/2024	22227	PARAGON NORTH, INC.	4,950.00	8,910.00
	Bill	02/15/2024	17491	METALMASTER ROOFMASTER INC	675.00	9,585.00
Total 10-6322 · Building Repairs - Cook Park					9,585.00	9,585.00
Total 10-6320 · Building & Grounds Repairs					11,085.00	11,085.00
<b>10-6330 · Mechanical Repairs</b>						
<b>10-6331 · Mechanical Repairs - Aspen</b>						
	Bill	01/30/2024	63182	ESSCOE, L.L.C.	365.00	365.00
	Bill	02/15/2024	W47997	SHERMAN MECHANICAL, INC.	397.90	762.90
	Bill	02/15/2024	112142586 - 072623	MIDWEST MECHANICAL	496.00	1,258.90
Total 10-6331 · Mechanical Repairs - Aspen					1,258.90	1,258.90
<b>10-6332 · Mechanical Repairs - Cook Park</b>						
	Credit Card Charge	01/31/2024	012624	Windy City Fireplace - CMPL Credit Card	126.34	126.34
	Credit Card Credit	01/31/2024	012624	Windy City Fireplace - CMPL Credit Card	-9.36	116.98
Total 10-6332 · Mechanical Repairs - Cook Park					116.98	116.98
Total 10-6330 · Mechanical Repairs					1,375.88	1,375.88
<b>10-6340 · Service Contracts-Mech. &amp; Bldg.</b>						
<b>10-6341 · Service Contracts - Aspen</b>						
	Bill	02/15/2024	0090321615-1123	CARRIER CORPORATION	2,100.56	2,100.56
	Bill	02/15/2024	CO12037	SHERMAN MECHANICAL, INC.	1,453.50	3,554.06
Total 10-6341 · Service Contracts - Aspen					3,554.06	3,554.06
<b>10-6342 · Service Contracts - Cook Park</b>						
	Bill	02/15/2024	CO12016	SHERMAN MECHANICAL, INC.	2,160.00	2,160.00
Total 10-6342 · Service Contracts - Cook Park					2,160.00	2,160.00
Total 10-6340 · Service Contracts-Mech. & Bldg.					5,714.06	5,714.06
Total 10-6300 · Repair					18,174.94	18,174.94
<b>10-6500 · Professional Services</b>						
<b>10-6510 · Accounting Services</b>						
	Bill	01/30/2024	85631	LAUTERBACH & AMEN, LLP	2,000.00	2,000.00
Total 10-6510 · Accounting Services					2,000.00	2,000.00
<b>10-6520 · Legal Services</b>						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	02/15/2024	239369	KLEIN, THORPE AND JENKINS, LTD.	427.50	427.50
Total 10-6520 · Legal Services					427.50	427.50
<b>10-6530 · Consulting</b>						
	Bill	02/15/2024	1650.0743	PRODUCT ARCHITECTURE + DESIGN	2,000.00	2,000.00
Total 10-6530 · Consulting					2,000.00	2,000.00
<b>10-6540 · Payroll Processing</b>						
	General Journal	01/25/2024	3605		1,479.54	1,479.54
	General Journal	02/09/2024	3603		439.32	1,918.86
	General Journal	02/09/2024	3603		1,086.00	3,004.86
Total 10-6540 · Payroll Processing					3,004.86	3,004.86
<b>10-6560 · Recruitment</b>						
	Bill	02/15/2024	35796-012024	PEOPLEFACTS	35.69	35.69
Total 10-6560 · Recruitment					35.69	35.69
<b>10-6575 · Miscellaneous Services &amp; Fees</b>						
	General Journal	01/31/2024	3610		105.00	105.00
Total 10-6575 · Miscellaneous Services & Fees					105.00	105.00
Total 10-6500 · Professional Services					7,573.05	7,573.05
<b>10-6600 · Improvements</b>						
<b>10-6610 · Furniture</b>						
<b>10-6611 · Furniture - Admin</b>						
	Bill	02/15/2024	187710	INTERIOR INVESTMENTS, LLC	6,270.77	6,270.77
	Bill	02/15/2024	1459045	KRUEGER INTERNATIONAL, INC.	11,493.00	17,763.77
Total 10-6611 · Furniture - Admin					17,763.77	17,763.77
Total 10-6610 · Furniture					17,763.77	17,763.77
<b>10-6620 · Computers</b>						
<b>10-6624 · Computers - Circulation</b>						
	Bill	02/15/2024	29902	COMPUTER VIEW, INC.	2,010.00	2,010.00
Total 10-6624 · Computers - Circulation					2,010.00	2,010.00
Total 10-6620 · Computers					2,010.00	2,010.00
<b>10-6630 · Equipment</b>						
<b>10-6632 · Equipment - Adults</b>						
	Credit Card Charge	01/31/2024	012924	Tyco/Johnson Controls - CMPL Credit Card	207.92	207.92
Total 10-6632 · Equipment - Adults					207.92	207.92
Total 10-6630 · Equipment					207.92	207.92
<b>10-6640 · Building &amp; Grounds</b>						
<b>10-6641 · Building &amp; Grounds - Admin</b>						
	Credit Card Charge	01/31/2024	011624	MyParkingSign.com - CMPL Credit Card	175.70	175.70
Total 10-6641 · Building & Grounds - Admin					175.70	175.70
Total 10-6640 · Building & Grounds					175.70	175.70

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
<b>10-6650 - Copiers &amp; Other Leased Equip</b>						
	Bill	02/15/2024	44118837	KONICA MINOLTA	1,041.77	1,041.77
Total 10-6650 - Copiers & Other Leased Equip					1,041.77	1,041.77
Total 10-6600 - Improvements					21,199.16	21,199.16
<b>10-6700 - Community Relations</b>						
<b>10-6710 - Newsletter</b>						
	Bill	01/30/2024	SPRING 2024	U.S. POSTMASTER	2,850.73	2,850.73
Total 10-6710 - Newsletter					2,850.73	2,850.73
<b>10-6712 - Graphics</b>						
	Credit Card Charge	01/31/2024	011124	Avery - CMPL Credit Card	31.29	31.29
	Credit Card Charge	01/31/2024	011524	Adobe Stock - CMPL Credit Card	29.99	61.28
Total 10-6712 - Graphics					61.28	61.28
<b>10-6720 - Programming - Adult</b>						
<b>10-6721 - Programs - Performances</b>						
	General Journal	01/17/2024	3607	RAFTER, MARTY	-50.00	-50.00
	Bill	01/30/2024	JANUARY 16, 2024	BARNES, JENNIFER	325.00	275.00
	Bill	01/30/2024	JANUARY 23, 2024	BARNES, JENNIFER	325.00	600.00
	Bill	01/30/2024	FEBRUARY 13, 2024	CHINESE INTERCULTURAL, LLC	310.00	910.00
	Bill	01/30/2024	FEBRUARY 8, 2024	HISTORIC VOICES	250.00	1,160.00
	Bill	01/30/2024	FEBRUARY 5, 2024	LUCKY ENTERTAINMENT	135.00	1,295.00
	Bill	01/30/2024	FEBRUARY 11, 2024	GARY E. MIDKIFF & COMPANY	230.00	1,525.00
	Bill	02/15/2024	JAN 24 - TAI CHI	HINSON, HAILEY AHANNA	160.00	1,685.00
	Bill	02/15/2024	JAN 24 - YOGA	HINSON, HAILEY AHANNA	160.00	1,845.00
	Bill	02/15/2024	JAN 24 - MEDITATION	HINSON, HAILEY AHANNA	120.00	1,965.00
Total 10-6721 - Programs - Performances					1,965.00	1,965.00
<b>10-6722 - Book Discussions&amp;Author Events</b>						
	Bill	01/30/2024	OBOC - 012524	MILLER-CHARLES, MARIANNE	100.00	100.00
	Bill	01/30/2024	FEBRUARY 15, 2024	PAYTON, LAROB K.	600.00	700.00
	Bill	02/15/2024	313	INDIAN TRAILS PUBLIC LIBRARY DISTRICT	362.40	1,062.40
Total 10-6722 - Book Discussions&Author Events					1,062.40	1,062.40
<b>10-6723 - Other Expenditures</b>						
	Credit Card Charge	01/31/2024	011024	Amazon Marketplace.com - CMPL Credit Card	131.85	131.85
	Credit Card Charge	01/31/2024	011024	Amazon Marketplace.com - CMPL Credit Card	13.99	145.84
	Credit Card Charge	01/31/2024	011024	Amazon Marketplace.com - CMPL Credit Card	53.64	199.48
	Credit Card Charge	01/31/2024	012724	Amazon Marketplace.com - CMPL Credit Card	516.30	715.78
Total 10-6723 - Other Expenditures					715.78	715.78
<b>10-6725 - Genealogy</b>						
	Bill	01/30/2024	FEBRUARY 15, 2024	MELLIEN, LAUREL	175.00	175.00
Total 10-6725 - Genealogy					175.00	175.00

# COOK MEMORIAL PUBLIC LIBRARY DISTRICT

## Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-6720 · Programming - Adult					3,918.18	3,918.18
<b>10-6740 · Programming - Children's</b>						
	Bill	01/30/2024	FEB 11, 2024 BALANCE	IMPROV PLAYHOUSE THEATER, INC.	225.00	225.00
	Credit Card Charge	01/31/2024	011824	Little Caesars Pizza - CMPL Credit Card	52.43	277.43
	Credit Card Charge	01/31/2024	010324	Amazon Marketplace.com - CMPL Credit Card	29.99	307.42
	Credit Card Charge	01/31/2024	010423	Amazon Marketplace.com - CMPL Credit Card	19.88	327.30
	Credit Card Charge	01/31/2024	010423	Oriental Trading Co - CMPL Credit Card	26.97	354.27
	Credit Card Charge	01/31/2024	010924	American Library Store - CMPL Credit Card	66.13	420.40
	Credit Card Charge	01/31/2024	011124	Amazon Marketplace.com - CMPL Credit Card	122.94	543.34
	Credit Card Charge	01/31/2024	011724	Amazon Marketplace.com - CMPL Credit Card	13.56	556.90
	Credit Card Charge	01/31/2024	011524	Amazon Marketplace.com - CMPL Credit Card	16.99	573.89
	Credit Card Charge	01/31/2024	011724	Amazon Marketplace.com - CMPL Credit Card	37.98	611.87
	Credit Card Charge	01/31/2024	011924	Amazon Marketplace.com - CMPL Credit Card	24.68	636.55
	Credit Card Charge	01/31/2024	011924	Oriental Trading Co - CMPL Credit Card	24.97	661.52
	Credit Card Charge	01/31/2024	012323	ETSY.com - CMPL Credit Card	20.26	681.78
	Credit Card Charge	01/31/2024	012424	Walmart.com - CMPL Credit Card	4.00	685.78
	Credit Card Charge	01/31/2024	012424	Amazon Marketplace.com - CMPL Credit Card	151.96	837.74
	Credit Card Charge	02/01/2024	013124	ETSY.com - CMPL Credit Card	35.98	873.72
	Bill	02/15/2024	FEBRUARY 7, 2024	ANDERSON, MARK	262.50	1,136.22
	Bill	02/15/2024	FEBRUARY 8, 2024	ANDERSON, MARK	262.50	1,398.72
	Bill	02/15/2024	JANUARY 31, 2024	KLIGERMAN, JACK	150.00	1,548.72
Total 10-6740 · Programming - Children's					1,548.72	1,548.72
<b>10-6745 · Public Performance/Film</b>						
<b>10-6746 · PublicPerformance/Film- Adults</b>						
	Bill	02/15/2024	11915	RAILS	397.50	397.50
	Bill	02/15/2024	11915	RAILS	397.50	795.00
Total 10-6746 · PublicPerformance/Film- Adults					795.00	795.00
Total 10-6745 · Public Performance/Film					795.00	795.00
<b>10-6760 · Promotions/Prizes</b>						
<b>10-6761 · Promotions/Prizes- Admin/Gen</b>						
	General Journal	01/19/2024	3602	AMERICAN LIBRARY ASSOCIATION	-193.16	-193.16
	General Journal	01/19/2024	3602	DEMCO, INC.	-85.49	-278.65
	General Journal	01/19/2024	3602	DEMCO, INC.	-338.33	-616.98
	Credit Card Charge	01/31/2024	012224	Amazon Marketplace.com - CMPL Credit Card	6.97	-610.01
Total 10-6761 · Promotions/Prizes- Admin/Gen					-610.01	-610.01
<b>10-6770 · Promotions/Prizes - YA</b>						
	Bill	02/15/2024	2038089444	BAKER & TAYLOR - L5588902	520.06	520.06
Total 10-6770 · Promotions/Prizes - YA					520.06	520.06
Total 10-6760 · Promotions/Prizes					-89.95	-89.95

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Report

January 13 through February 17, 2024

	Type	Date	Num	Name	Paid Amount	Balance
<b>10-6780 - Digital Studios</b>						
<b>10-6781 - Digital Studios - Equipment</b>						
	Credit Card Charge	01/31/2024	011824	AtomicFilament.com - CMPL Credit Card A	58.18	58.18
	Credit Card Charge	01/31/2024	011924	AtomicFilament.com - CMPL Credit Card A	32.98	91.16
	Credit Card Charge	01/31/2024	012224	AtomicFilament.com - CMPL Credit Card A	61.09	152.25
Total 10-6781 - Digital Studios - Equipment					152.25	152.25
<b>10-6784 - Digital Studios - Supplies</b>						
	Credit Card Charge	01/31/2024	012924	Amazon Marketplace.com - CMPL Credit Card	40.68	40.68
Total 10-6784 - Digital Studios - Supplies					40.68	40.68
Total 10-6780 - Digital Studios					192.93	192.93
Total 10-6700 - Community Relations					9,276.89	9,276.89
<b>20-8210 - Employer IMRF Disbursements</b>						
	General Journal	01/25/2024	3606		16,597.44	16,597.44
	General Journal	02/09/2024	3614		16,667.34	33,264.78
Total 20-8210 - Employer IMRF Disbursements					33,264.78	33,264.78
<b>20-8250 - Employer Soc Security Tax Disb</b>						
	General Journal	01/25/2024	3606		14,691.84	14,691.84
	General Journal	02/09/2024	3614		14,819.65	29,511.49
Total 20-8250 - Employer Soc Security Tax Disb					29,511.49	29,511.49
Total Expense					662,790.77	662,790.77
Net Ordinary Income					-590,738.89	-590,738.89
<b>Other Income/Expense</b>						
<b>Other Expense</b>						
<b>60-9800 - Special Reserve Disbursements</b>						
	General Journal	01/31/2024	3621	EV ENERGY GROUP LLC	4,000.00	4,000.00
	General Journal	01/31/2024	3621	EV ENERGY GROUP LLC	350.00	4,350.00
	General Journal	01/31/2024	3621	EV ENERGY GROUP LLC	2,250.00	6,600.00
	General Journal	01/31/2024	3621	EV ENERGY GROUP LLC	850.00	7,450.00
	General Journal	01/31/2024	3621	EV ENERGY GROUP LLC	300.00	7,750.00
Bill		02/07/2024	PERMIT - 020524	VILLAGE-LIBERTYVILLE	2,517.00	10,267.00
					10,267.00	10,267.00
					10,267.00	10,267.00
					-10,267.00	-10,267.00
					-601,005.89	-601,005.89



# Cook Memorial Public Library District

## Librarian's Statistical Report - Page 1

### January 2024

#### Registered Card Holders

The number of card holders. Excludes in-house patrons. According to the 2020 census, district population was 61,297. Accounts inactive for three years are deleted in June and December.

	January 2023			January 2024			Percent Change
	Juvenile	Adult	Total	Juvenile	Adult	Total	
Cook Memorial Public Library District	7,184	32,136	39,320	6,848	33,574	40,422	2.80%
Reciprocal Borrowing Patrons	376	5,728	6,104	370	6,016	6,386	4.62%
Total	7,560	37,864	45,424	7,218	39,590	46,808	3.05%

#### Visitors

	January 2023	January 2024	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Aspen Drive Library	14,771	14,586	-1.25%	89,501	104,412	16.66%
Drive-Up	428	379	-11.45%	2,704	2,779	2.77%
Cook Park Library	15,533	16,437	5.82%	113,835	128,325	12.73%
Drive-Up	1,293	1,218	-5.80%	8,647	8,204	-5.12%
Outreach	897	435	-51.51%	5,127	5,855	14.20%
Total	32,922	33,055	0.40%	219,814	249,575	13.54%

#### Program Attendance

	January 2023	January 2024	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Adult	1,261	1,300	3.09%	6,751	7,099	5.15%
Juvenile	2,722	2,550	-6.32%	17,097	20,831	21.84%
Young Adult	1,068	840	-21.35%	6,364	7,352	15.52%
	5,051	4,690	-7.15%	30,212	35,282	16.78%

#### Special Services

	January 2023	January 2024	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Reference Questions	6,073	6,060	-0.21%	35,388	38,687	9.32%
Technology Questions	772	874	13.21%	5,604	5,644	0.71%
Library App Users	775	999	28.90%	4,968	6,682	34.50%
Online Databases*	6,259	5,078	-18.87%	28,517	30,504	6.97%
www.cooklib.org	101,541	37,461	-63.11%	705,889	242,445	-65.65%
Holds Placed	15,480	14,794	-4.43%	92,012	89,777	-2.43%
Holds Filled	12,708	11,765	-7.42%	79,897	76,254	-4.56%
Homebound Items Delivered	869	536	-38.32%	5,751	4,005	-30.36%

\*A count of sessions, available for 67 of 81 Online Databases.

#### Collection Size

	January 2023					January 2024					Percent Change
	Juvenile	Adult	Other	Total	Percent of Total	Juvenile	Adult	Other	Total	Percent of Total	
Aspen Drive Library	50,544	43,348		93,892	34.22%	50,037	43,388		93,425	34.49%	-0.50%
Cook Park Library	58,322	105,939	150	164,411	59.92%	58,285	102,730	143	161,158	59.49%	-1.98%
Outreach	13,106	2,940	13	16,059	5.85%	13,575	2,738	13	16,326	6.03%	1.66%
Total	121,972	152,227	163	274,362		121,897	148,856	156	270,909		-1.26%

## Librarian's Statistical Report - January 2024 - Page 2

### Circulation

	January 2023				January 2024				Percent Change
	Adult	Juvenile	Other	Total	Adult	Juvenile	Other	Total	
Fiction	9,970	22,237		32,207	10,034	20,620		30,654	-4.82%
Large Type	1,600	14		1,614	1,297	23		1,320	-18.22%
Nonfiction	7,893	6,166		14,059	7,284	5,844		13,128	-6.62%
Periodicals	1,051	104		1,155	903	113		1,016	-12.03%
World Language	211	281		492	188	256		444	-9.76%
<b>Subtotal Print</b>	<b>20,725</b>	<b>28,802</b>		<b>49,527</b>	<b>19,706</b>	<b>26,856</b>		<b>46,562</b>	<b>-5.99%</b>
Bags and Containers			19	19			28	28	47.37%
Equipment	181			181	276	1		277	53.04%
Interlibrary Loan			135	135			143	143	5.93%
LINKin	1,057			1,057	929			929	-12.11%
Multimedia		377		377		285		285	-24.40%
Other			17	17			12	12	-29.41%
<b>Subtotal Other</b>	<b>1,238</b>	<b>377</b>	<b>171</b>	<b>1,786</b>	<b>1,205</b>	<b>286</b>	<b>183</b>	<b>1,674</b>	<b>-6.27%</b>
eAudiobooks			6,197	6,197			6,966	6,966	12.41%
eBooks			7,922	7,922			8,501	8,501	7.31%
eMagazines			201	201			207	207	2.99%
eMusic			261	261			200	200	-23.37%
eVideo			989	989			1,090	1,090	10.21%
<b>Subtotal Downloadables</b>			<b>15,570</b>	<b>15,570</b>			<b>16,964</b>	<b>16,964</b>	<b>8.95%</b>
Audiobooks	517	438		955	429	418		847	-11.31%
Compact Discs	1,262	307		1,569	1,053	198		1,251	-20.27%
DVDs, Blu-Ray	8,538	2,569		11,107	7,878	1,929		9,807	-11.70%
Video Games	562	776		1,338	539	768		1,307	-2.32%
<b>Subtotal Audiovisual</b>	<b>10,879</b>	<b>4,090</b>		<b>14,969</b>	<b>9,899</b>	<b>3,313</b>		<b>13,212</b>	<b>-11.74%</b>
<b>Grand Total All Agencies</b>	<b>32,842</b>	<b>33,269</b>	<b>15,741</b>	<b>81,852</b>	<b>30,810</b>	<b>30,455</b>	<b>17,147</b>	<b>78,412</b>	<b>-4.20%</b>

### Agency Subtotals

	January 2023	January 2024	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Downloadables	15,570	16,964	8.95%	98,938	108,311	9.47%
Aspen Drive Library	19,820	18,225	-8.05%	125,805	122,273	-2.81%
Cook Park Library	43,376	39,888	-8.04%	290,115	278,125	-4.13%
Outreach	3,086	3,335	8.07%	24,490	23,430	-4.33%
<b>Total</b>	<b>81,852</b>	<b>78,412</b>	<b>-4.20%</b>	<b>539,348</b>	<b>532,139</b>	<b>-1.34%</b>



# Report of the Director

## February 2024

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David Archer, Library Director

### Upcoming Legislative Session

The 103rd General Assembly session began on January 16. The following bills represent ILA's priority legislation for 2024:

- **Raise the Current Competitive Bidding Threshold**  
The Illinois Local Library Act and the Public Library District Act of 1991 currently set the competitive bidding threshold at \$25,000. ILA will support legislation seeking an inflationary adjustment to today's statutory competitive bid threshold dollar amount for administrative burden relief and taxpayer savings.
- **Amend the Acquisition of Treasurer Bonds for Libraries**  
Illinois libraries are required to acquire treasurer bonds at 50% of the total funds received by a library in the most previous fiscal year. Other units of local government, however, are required to acquire treasurer bonds between 10-25% of yearly collected revenue. ILA will introduce legislation seeking parity between libraries and other governmental units to require library treasurers to hold a bond of 10-25% of total revenue collections from the previous fiscal year.
- **Equitable Access to Electronic Literary Materials Act**  
Restrictions placed on libraries accessing digital content have posed a challenge in acquiring and providing access to eBooks, as publishers often impose restrictive licensing and contractual terms. Most publishers and eBook aggregators force libraries to acquire eBooks with licensing terms that make it impossible to meet library standard access and preservation missions. ILA will propose legislation seeking to change this through a new state law based on consumer protection, contract law, and contract preemption to regulate library eBook contracts with publishers.

### Odds & Ends from Library Staff

1. A little about TS: Cataloging. **Technical Services** can be divided into five areas. Four staff members make up the Cataloging area. Our Cataloging staff include Head of Cataloging, Hope Kramer, Catalogers, Terrie Johnson and Esther Lang, and Cataloging Assistant, Tina Link. Catalogers are responsible for cataloging and classifying all the materials in our collection. Our 4 Catalogers and 1 part-time Cataloging Assistant create carefully formatted descriptions of each title and item in our collection. They also assign subject headings and determine each item's call number, where it sits on the shelf. Our Cataloging staff adhere to the current cataloging rules and standards. When you find something in our catalog, you are utilizing their work. They also do regular maintenance to make sure errors are identified and corrected. In the 2023 fiscal year, our Catalogers cataloged 14,775 titles and 30,193 items.

-- Katie DuClos, Technical Services Manager



2. As part of our monthly **TREATS 'n' Meets**, Amy Heatherman and Katie DuClos will be talking about Interlibrary Loan and LINKin. In March, Marla Littlefield will be talking about the hiring process.

For Valentine's Day, staff are encouraged to "**Share the Love**" and write something nice to another department on heart-shaped post-its in the staff lounges. In March, we are having a trivia night, Dewey Wanna Play Trivia?, where staff will compete on interdepartmental teams to answer questions and have fun.

All of these activities are designed to increase understanding and build connections between departments and staff members.

-- *Katie DuClos, Technical Services Manager*

3. High School Librarian Leah Hotchkiss and Local History Librarian Jennifer Barry organized a new **volunteer opportunity for teens** as a local history assistant, and we already have one confirmed volunteer joining us on Tuesdays for assistance in photocopying, inventory, and other related Local History tasks. -- *Leah Hotchkiss, High School Librarian*
4. Updated Sunday hours: we cut out the **new hours** in permanent sticky vinyl on the **Cricut** then installed at both buildings. It was so fun to use the new machine for a special project. The video promoting the hours and Cricut was one of our top viewed posts on Instagram.  
-- *Bronwyn Sill, Communications Coordinator*
5. Check Out Your Happy t-shirts: We have received lots of positive feedback about the **Check Out Your Happy** campaign in general, but specifically the t-shirts. Shout out to Andrea Larson for taking the lead on soliciting sizes and placing the order through Nicole. Another shout out goes to Andy Traynor for the stellar logo design!  
-- *Bronwyn Sill, Communications Coordinator*
6. Spring newsletter sent to printer: the **spring Ins and Outs newsletter** was sent to the printer in January. It's our most full issue yet! In addition to a full schedule of programs and events, the newsletter features updates about the new conference room and study rooms at Cook Park; amazing offerings under the Check Out Your Happy campaign heading, and a sneak peek at the new website. In February it mailed to all residences in our District.  
-- *Bronwyn Sill, Communications Coordinator*
7. For the past year, Heather Beverley, Assistant Manager of Children's Services, has served on the Printz Committee of the American Library Association. As a member of the committee, Heather participated in the selection of the 2024 **Michael L. Printz Award**, which honors books that exemplify literary excellence in young adult literature. The *Collectors: Stories*, a compilation of 10 short stories edited by A.S. King, was chosen as this year's award winner, along with 4 additional honor books. The selection of *The Collectors: Stories* is ground-breaking as it is the first time that a multi-author short-story collection has been awarded a major ALA award for youth literature. As a member of the committee, Heather read 100+ young adult books published in 2023 in preparation for the selection process over the course of last year.  
-- *Melissa Phillips, Senior Manager of Children's Services*

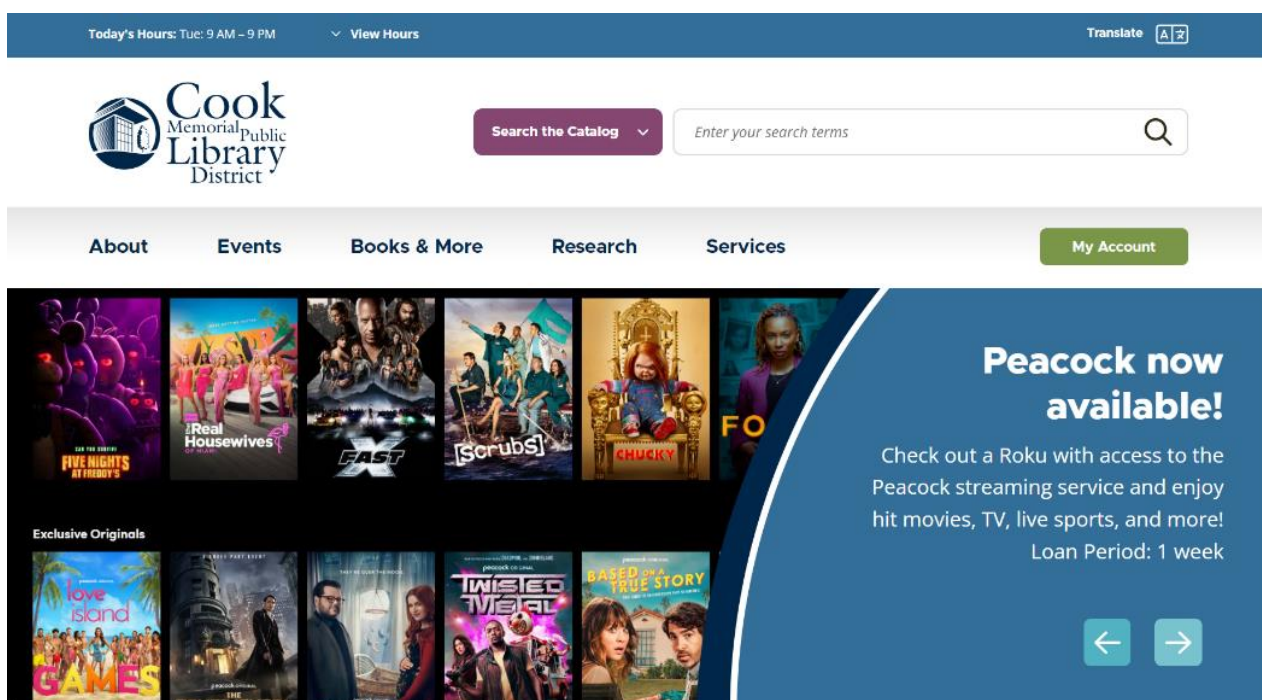
8. In January, Children's Services hosted two **English Conversation Cafes for Kids** for English Language Learners. The program for students in grades K-5 were led by Heather Beverley, Children's Department Assistant Manager, and Amy van Goethem, Student Services Coordinator. The program for students in grades 6-8 was led by Middle School Librarian Kevin Wonch. The idea for these new programs came from listening sessions conducted by the EDI Committee with attendees of the Aspen Drive Library ESL classes. The programs drew kids from a variety of backgrounds who engaged in fun games and activities while practicing their English language skills. The children in the K-5 program, most of whom were in grades 1-3, played the card game Uno. This gave the kids a chance to learn idiomatic expressions within a familiar activity. The middle schoolers played more open-ended Q&A-type games, which gave them the opportunity to explore a wider range of vocabulary. The children in both programs were very engaged and positive about the programs, which we will continue to offer.

-- Melissa Phillips, Senior Manager of Children's Services

## New Website

The Library's new website is scheduled to go live by the end of the month. Our web team of Nate Gass, Lindsay Barbert-Peddycoart, Bronwyn Sill and Amy vanGoethem have been hard at work designing, building, and organizing a new website experience with these features:

- Refreshed visual design.
- Functional mobile-friendly design.
- Intuitive, easy-to-navigate menus.
- Increased accessibility.
- Improved loading speeds.
- More relevant content for all ages.
- Expanded Library news section.

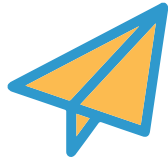


# JANUARY 2024 EMAIL STATS



**19,114**

Total Subscribers



**58**

Total Emails Sent



**51%**

Avg. Open Rate  
industry avg. 41%



**2%**

Avg. Click Rate  
industry avg. 2%

List Name	# of Subscribers
Author Visits & Literary Events.....	2,242
Book Club Communications.....	657
Career & Job Events.....	469
Children's Events (birth-age 5).....	351
Children's Events (grades 1-5).....	1,207
Children's Events (middle school).....	524
Cinema Club Newsletter.....	220
CMPLD eNews.....	17,221
eLibrary News.....	653
Events (adults).....	3,308
Events (high school).....	508
Genealogy Events (adults).....	657
Health & Wellness Events (adults).....	811
History Events (adults).....	1,000
Home, Cooking & Garden Events (adults).....	1,117
Local Author News & Events.....	246
Movie Matinees (adults).....	1,068
Music Performances (adults).....	971
Personal Finance Presentations (adults).....	687
Teacher Resources.....	261
Technology Classes (adults).....	818

## Top Emails by Click Rate

1



2

## Genealogy News

from Cook Memorial Public Library District  
January 2024

### News and Updates

#### Genealogy Survey Invitation

What are your genealogy interests? What is your ancestral heritage? We want to hear from you! Please take a moment to fill out [our short fifteen-question survey](#) about the library's genealogy programs and resources. This will help us as well plan for the future of genealogy at Cook Memorial Public Library District. Thank you in advance for sharing your input with us!



3

## Genealogy News

from Cook Memorial Public Library District  
February 2024

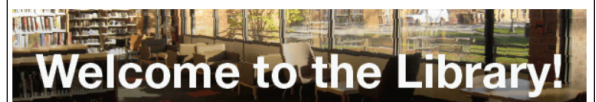
### News and Updates



4

 Cook Memorial Public Library District

[Website](#) | [Catalog](#) | [Calendar](#)



Your new card gives you access to a world of information and entertainment for all ages and interests. We won't make you scroll forever, so below are some highlights of the amazing things you can now do with your Cook Memorial Library card. Discover more on our [website](#) or by visiting our [two full-service locations](#): Cook Park Library in Libertyville and Aspen Drive Library in Vernon Hills, and the [Bookmobile](#).

5

## Cinema Club



### January 2024 - The Assistant

Hello all,

Happy New Year! After our short break over the holiday season, we are looking forward to another year of watching and discussing great movies with all of you.

On **Monday, January 15th**, we will be screening director Kitty Green's film *The Assistant*, which the New York Film Critics named one of the best films of 2021. Actress Julia Garner shines in her performance as an assistant to a powerful movie mogul in this drama about

# JANUARY 2024 SOCIAL STATS

## facebook

 **4,097**  
page followers

 **29**  
posts +1 story

 **10,330**  
users reached



**1** Event Photos: DIY Paper Flowers  
1,905 reached; 20 engagements

**2** Youth Media Awards (video)  
1,737 reached; 23 engagements

**3** Weather Update: Back Open  
1,657 reached; 19 engagements

**4** Amy Day  
1,621 reached; 52 engagements

**5** Thank you, Culver's!  
1,520 reached; 18 engagements

## Instagram

 **1,639**  
page followers

 **27**  
posts +6 stories

 **3,274**  
users reached



**1** Snowfall to Reading Ratio (video played 1,933 times!)  
1,751 reached; 130 engagements

**2** Cricut Machine: New Sunday Hours (video played 1,122 times!)  
1,023 reached; 96 engagements

**3** Other Words to Describe the Library (video played 727 times!)  
650 reached; 80 engagements


**4** Adult Winter Reading Club  
500 reached; 35 engagements

**5** Weather Notice: We're Monitoring the Snow  
492 reached; 28 engagements



 **1,956**  
page followers

 **30**  
posts

 **3,503**  
users reached



**1** Cool Hat!  
247 impressions; 20 engagements

**2** Event Photo: DIY Paper Flowers REPOST  
213 impressions; 7 engagements

**3** Tropical Desitation Books (video)  
193 impressions; 23 engagements

**4** Other Words to Describe the Library (video)  
157 impressions; 41 engagements

**5** Amy Day  
161 impressions; 9 engagements

Engagements: Times users interacted with the post. | Impressions: Times users saw the post. | Reach: Unique users exposed to our content.

## SHEFLIFE BLOG STATS

 Visitors **1,038**  Views **2,040**  Likes **63**  Comments **1**

**Top Pages** (other than the landing page)

**1.** A Kid Named Bud **2.** School's Out Forever **3.** Expanded Sunday Hours

Cook Memorial Public Library District														
Investment Maturity Schedule														
January 31, 2024														
	Issue Date	Maturity Date	Face Value	Coupon/YTM	Q1 2024	Q2 2024	Q3 2024	Q4 2024	Q1 2025	Q2 2025	Q3 2025	Q4 2025	Q1 2026	Total
<b>Special Reserve Fund:</b>														
Ally BK Midvale UT CD (05/11/22)	19-May-2022	20-May-2024	245,000	2.95%		245,000								245,000
Southeast Bank Athens TN CD (02/17/23)	24-Feb-2023	24-May-2024	125,000	4.80%		125,000								125,000
River City BK INC KY CD (9/07/23)	13-Sep-2023	12-Sep-2024	245,000	5.35%			245,000							245,000
Cross River Bank Teaneck NJ CD (06/13/23)	23-Jun-2023	23-Dec-2024	245,000	5.25%				245,000						245,000
Celtic BK Salt Lake City, UT CD (09/07/23)	19-Sep-2023	19-Mar-2025	245,000	5.25%					245,000					245,000
Israel DISC BK New York, NY CD (09/07/23)	15-Sep-2023	15-Sep-2025	245,000	5.15%							245,000			245,000
Flagstar BK Natl Assoc Hicksville, AZ (12/11/23)	13-Dec-2023	15-Dec-2025	245,000	4.75%								245,000		245,000
Enterprise BK Allison PK, PA CD (01/23/24)	31-Jan-2024	30-Jan-2026	245,000	4.40%									245,000	245,000
<b>Total Special Reserve</b>					-	370,000	245,000	245,000	245,000	-	245,000	245,000	245,000	1,840,000
<b>General Fund:</b>														
Customers BK Phoenixville PA CD (11/15/22)	22-Nov-2022	22-Feb-2024	245,000	4.80%	245,000									245,000
RBS Citizens NA Providence, RI CD (10/05/23)	11-Oct-2023	11-Jul-2024	245,000	5.50%			245,000							245,000
UBS BK Salt Lake City UT CD (02/21/23)	24-Feb-2023	26-Aug-2024	245,000	4.80%			245,000							245,000
Optum BK Draper, Utah CD (10/04/23)	16-Oct-2023	16-Apr-2025	245,000	5.45%						245,000				245,000
Optum BK Draper, Utah CD (12/11/23)	22-Dec-2023	23-Jun-2025	245,000	5.00%						245,000				245,000
Western Alliance BK Phoenix, AZ CD (10/04/23)	16-Oct-2023	16-Oct-2025	245,000	5.30%								245,000		245,000
<b>Total General Fund</b>					245,000	-	490,000	-	-	490,000	-	245,000		1,470,000
<b>Total Investments</b>					245,000	370,000	735,000	245,000	245,000	490,000	245,000	490,000	245,000	3,310,000



**Cook Memorial Public Library District**  
**Investment Transaction Schedule - JP Morgan Chase**

Date	Investment	Transaction Type	Description	Certificates of Deposit				Savings Accounts			Interest Income				
				General Fund	Special Reserve Fund	Working Cash Fund	Total	General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
<b>31-Oct-2023</b>	<b>Ending Balance</b>			<b>1,715,000.46</b>	<b>1,595,000.00</b>	<b>0.00</b>	<b>3,310,000.46</b>	<b>56,512.91</b>	<b>51,156.19</b>	<b>107,669.10</b>	<b>22,355.95</b>	<b>8,646.23</b>	<b>7.23</b>	<b>7.64</b>	<b>31,017.05</b>
20-Nov-2023	Sandy Spring BK Olney MD CD	Maturity & Interest		(245,000.00)			(245,000.00)				2,933.96				2,933.96
22-Nov-2023	Customers BK Phoenixville PA CD	Interest					0.00				5,928.33				5,928.33
24-Nov-2023	UBS BK Salt Lake City UT CD	Interest					0.00				998.79				998.79
20-Nov-2023	Ally BK Midvale UT CD	Interest					0.00					3,643.45			3,643.45
20-Nov-2023	Celtic BK Salt Lake City, UT CD	Interest					0.00					1,092.43			1,092.43
21-Nov-2023	Bell ST BK & TR Fargo ND CD	Interest					0.00					863.54			863.54
30-Nov-2023	Chase Bank	Interest					0.00	2.31	2.09	4.40			2.31	2.09	4.40
<b>30-Nov-2023</b>	<b>Ending Balance</b>			<b>1,470,000.46</b>	<b>1,595,000.00</b>	<b>0.00</b>	<b>3,065,000.46</b>	<b>56,515.22</b>	<b>51,158.28</b>	<b>107,673.50</b>	<b>32,217.03</b>	<b>14,245.65</b>	<b>9.54</b>	<b>9.73</b>	<b>46,481.95</b>
11-Dec-2023	BMO Harris BK Natl Assn CD	Maturity		(245,000.00)			(245,000.00)								0.00
11-Dec-2023	Optum BK Draper, Utah CD (12/11/23)	Purchase	5.00% - Due 06/23/25	245,000.00			245,000.00								0.00
11-Dec-2023	BMO Harris BK Natl Assn CD	Interest					0.00				3,087.67				3,087.67
26-Dec-2023	UBS BK Salt Lake City UT CD	Interest					0.00				966.58				966.58
11-Dec-2023	Flagstar BK Natl Assn Hicksville, AZ CD (12/13/23)	Purchase	4.75% - Due 12/15/25		245,000.00		245,000.00								0.00
19-Dec-2023	Celtic BK Salt Lake City, UT CD	Interest					0.00					1,057.19			1,057.19
21-Dec-2023	Bell ST BK & TR Fargo ND CD	Interest					0.00					835.68			835.68
26-Dec-2023	Cross River Bank Teaneck NJ CD	Interest					0.00					6,448.87			6,448.87
29-Dec-2023	Chase Bank	Interest					0.00	2.23	2.02	4.25			2.23	2.02	4.25
<b>31-Dec-2023</b>	<b>Ending Balance</b>			<b>1,470,000.46</b>	<b>1,840,000.00</b>	<b>0.00</b>	<b>3,310,000.46</b>	<b>56,517.45</b>	<b>51,160.30</b>	<b>107,677.75</b>	<b>36,271.28</b>	<b>22,587.39</b>	<b>11.77</b>	<b>11.75</b>	<b>58,882.19</b>
24-Jan-2024	UBS BK Salt Lake City UT CD	Interest					0.00				998.79				998.79
22-Jan-2024	Bell ST BK & TR Fargo, ND CD	Maturity			(245,000)		(245,000.00)								0.00
23-Jan-2024	Enterprise BK Allison PK, PA CD	Purchase	4.40% - Due 01/30/26		245,000		245,000.00								0.00
19-Jan-2024	Celtic BK Salt Lake City, UT CD	Interest					0.00					1,092.43			1,092.43
22-Jan-2024	Bell ST BK & TR Fargo ND CD	Interest					0.00					891.40			891.40
31-Jan-2024	Chase Bank	Interest					0.00	2.54	2.02	4.56			2.54	2.30	4.84
<b>31-Jan-2024</b>	<b>Ending Balance</b>			<b>1,470,000.46</b>	<b>1,840,000.00</b>	<b>0.00</b>	<b>3,310,000.46</b>	<b>56,519.99</b>	<b>51,162.32</b>	<b>107,682.31</b>	<b>37,270.07</b>	<b>24,571.22</b>	<b>14.31</b>	<b>14.05</b>	<b>61,869.65</b>

# Position Summary

Cook Memorial Public Library

Report date as of Jan 31, 2024

Report run time: February 01, 2024 04:05 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc	CY	Div/Int Rate	YTM
								Accr Inc	Cost Yld		
... 6412 / Cook Memorial PLD General			1,470,000		1,475,621	5,621	0.38	75,582	5.12		
								15,316	5.14		
Corporate Bond			1,470,000		1,475,621	5,621	0.38	75,582	5.12		
								15,316	5.14		
245,000	CUSTOMERS BK PHOENIXVILLE PA C/D FDIC INS TO LIMITS 23204HMH8060	2024-02-22	245,000	99.98	244,961	-39	-0.02	11,760	4.80	4.80	4.80
								2,223	4.80		
245,000	OPTUM BK DRAPER UTAH C/D FDIC INS TO LIMITS 68405VBC2060	2025-04-16	245,000	100.75	246,836	1,836	0.75	13,352	5.41	5.45	4.79
								3,878	5.45		
245,000	OPTUM BK DRAPER UTAH C/D FDIC INS TO LIMITS 68405VBW8060	2025-06-23	245,000	100.39	245,945	945	0.39	12,250	4.98	5.00	6.00
								1,309	5.00		
245,000	RBS CTZNS NA PROVIDENCE RI C/D FDIC INS TO LIMITS 75524KRC0060	2024-07-11	245,000	100.17	245,414	414	0.17	13,475	5.49	5.50	5.03
								4,135	5.50		
245,000	UBS BK USA SALT LAKE CITY UT C/D FDIC INS TO LIMITS 90355GBR6060	2024-08-26	245,000	99.90	244,759	-241	-0.10	11,760	4.80	4.80	0.00
								0	4.80		
245,000	WESTERN ALLIANCE BK PHOENIX C/D FDIC INS TO LIMITS 95763PQF1060	2025-10-16	245,000	101.10	247,706	2,706	1.10	12,985	5.24	5.30	4.61
								3,771	5.30		
... 6414 / Cook Memorial PLD Special Res			1,840,000		1,843,029	3,029	0.16	87,095	4.73		
								16,672	4.73		
Corporate Bond			1,840,000		1,843,029	3,029	0.16	87,095	4.73		
								16,672	4.73		
245,000	ALLY BK MIDVALE UTAH C/D FDIC INS TO LIMITS 02007GRG0060	2024-05-20	245,000	99.35	243,399	-1,601	-0.65	7,228	2.97	2.95	4.75
								1,426	2.95		

# Position Summary

Cook Memorial Public Library

Report date as of Jan 31, 2024

Report run time: February 01, 2024 04:05 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc	CY	Div/Int Rate	YTM
								Accr Inc	Cost Yld		
245,000	CELTIC BK SALT LAKE CITY UTAH C/D FDIC INS TO LIMITS 15118RJ24060	2025-03-19	245,000	100.50	246,218	1,218	0.50	12,862 0	5.22 5.25	5.25	0.00
245,000	CROSS RIV BK TEANECK N J CD C/D FDIC INS TO LIMITS 227563CW1060	2024-12-23	245,000	100.28	245,698	698	0.28	12,862 1,339	5.24 5.25	5.25	4.91
245,000	ENTERPRISE BK ALLISON PK PA C/D FDIC INS TO LIMITS 29367RMY9060	2026-01-30	245,000	99.84	244,601	-399	-0.16	10,780 0	4.41 4.40	4.40	0.00
245,000	FLAGSTAR BK NATL ASSN HICKSVI C/D FDIC INS TO LIMITS 33847GBL5060	2025-12-15	245,000	100.38	245,923	923	0.38	11,638 1,530	4.73 4.75	4.75	4.53
245,000	ISRAEL DISC BK NEW YORK N Y C/D FDIC INS TO LIMITS 465076UG0060	2025-09-15	245,000	100.79	246,929	1,929	0.79	12,618 4,736	5.11 5.15	5.15	4.64
245,000	RIVER CITY BK INC KY CD 5.3 C/D FDIC INS TO LIMITS 76804EAG2060	2024-09-12	245,000	100.17	245,426	426	0.17	13,108 5,028	5.34 5.35	5.35	4.96
125,000	SOUTHEAST BANK ATHENS TENN CD C/D FDIC INS TO LIMITS 84133PFM5060	2024-05-24	125,000	99.87	124,835	-165	-0.13	6,000 2,614	4.81 4.80	4.80	5.18
Total For Accounts held at JPMS, member FINRA and SIPC			3,310,000		3,318,650	8,650	0.26	162,678 31,988	4.90 4.91		

Report includes Account(s): ...6412, ...6414, ...6415

Please note disclosures and glossary included herein for important information about this report. Only the details for your investment account(s) are included on this page.

J.P.Morgan



Cook Memorial Public Library District					
Investment Transaction Schedule - MaxSafe Account - General Fund					
Date	Investment	Transaction Type	Description	MaxSafe Account - General Fund	Interest Income
<b>31-Oct-2023</b>	<b>Ending Balance</b>			<b>3,614,712.38</b>	<b>66,252.85</b>
17-Nov-2023	Maintenance Fee	Fee	Analysis for 10/23	(105.00)	
30-Nov-2023	Wintrust Bank	Interest	For November 2023	16,544.37	16,544.37
<b>30-Nov-2023</b>	<b>Ending Balance</b>			<b>3,631,151.75</b>	<b>82,797.22</b>
18-Dec-2023	Maintenance Fee	Fee	Analysis for 11/23	(105.00)	
29-Dec-2023	Wintrust Bank	Interest	For December 2023	15,914.20	15,914.20
<b>31-Dec-2023</b>	<b>Ending Balance</b>			<b>3,646,960.95</b>	<b>98,711.42</b>
18-Jan-2024	Maintenance Fee	Fee	Analysis for 12/23	(105.00)	
31-Jan-2024	Wintrust Bank	Interest	For January 2024	17,944.73	17,944.73
<b>31-Jan-2024</b>	<b>Ending Balance</b>			<b>3,664,800.68</b>	<b>116,656.15</b>

Cook Memorial Public Library District					
Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund					
Date	Investment	Transaction Type	Description	Running Balance	Interest Income
<b>31-Oct-2023</b>	<b>Ending Balance</b>			<b>948,351.69</b>	<b>21,273.85</b>
30-Nov-2023	Wintrust Bank	Interest	For November 2023	4,301.65	4,301.65
<b>30-Nov-2023</b>	<b>Ending Balance</b>			<b>952,653.34</b>	<b>25,575.50</b>
29-Dec-2023	Wintrust Bank	Interest	For December 2023	4,137.38	4,137.38
<b>31-Dec-2023</b>	<b>Ending Balance</b>			<b>956,790.72</b>	<b>29,712.88</b>
31-Jan-2024	Wintrust Bank	Interest	For January 2024	4,664.66	4,664.66
<b>31-Jan-2024</b>	<b>Ending Balance</b>			<b>961,455.38</b>	<b>34,377.54</b>



# Cook Memorial Public Library District

## LIBRARY BOARD MEETING AGENDA SUPPLEMENT

MEETING DATE: February 20, 2024

FROM: David Archer, Library Director

AGENDA ITEM: Resources, Services and Long-Range Planning Committee - Overview of Proposed Cook Park Children's Area Refresh.

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### **Background**

At the January 23, 2024 Resources, Services and Long-Range Planning Committee meeting, committee members received an overview of potential improvements to the Cook Park Children's area. The 'refresh' is related to Strategic Plan Strategy B2, which aims to reimagine the children's space at Cook Park to enhance engagement and interaction, particularly among early learners.

Architects Tiffany Nash and Dan Pohrte worked with staff over the past several months to identify potential improvements to the space and presented the attached concept of what a reimagined Children's area could look like.

### **Tonight's Overview**

Melissa Phillips, Senior Manager of Children's Services, will attend tonight's meeting to provide an overview of the refresh and identify priorities identified by staff in the planning process and to answer any questions that arise.

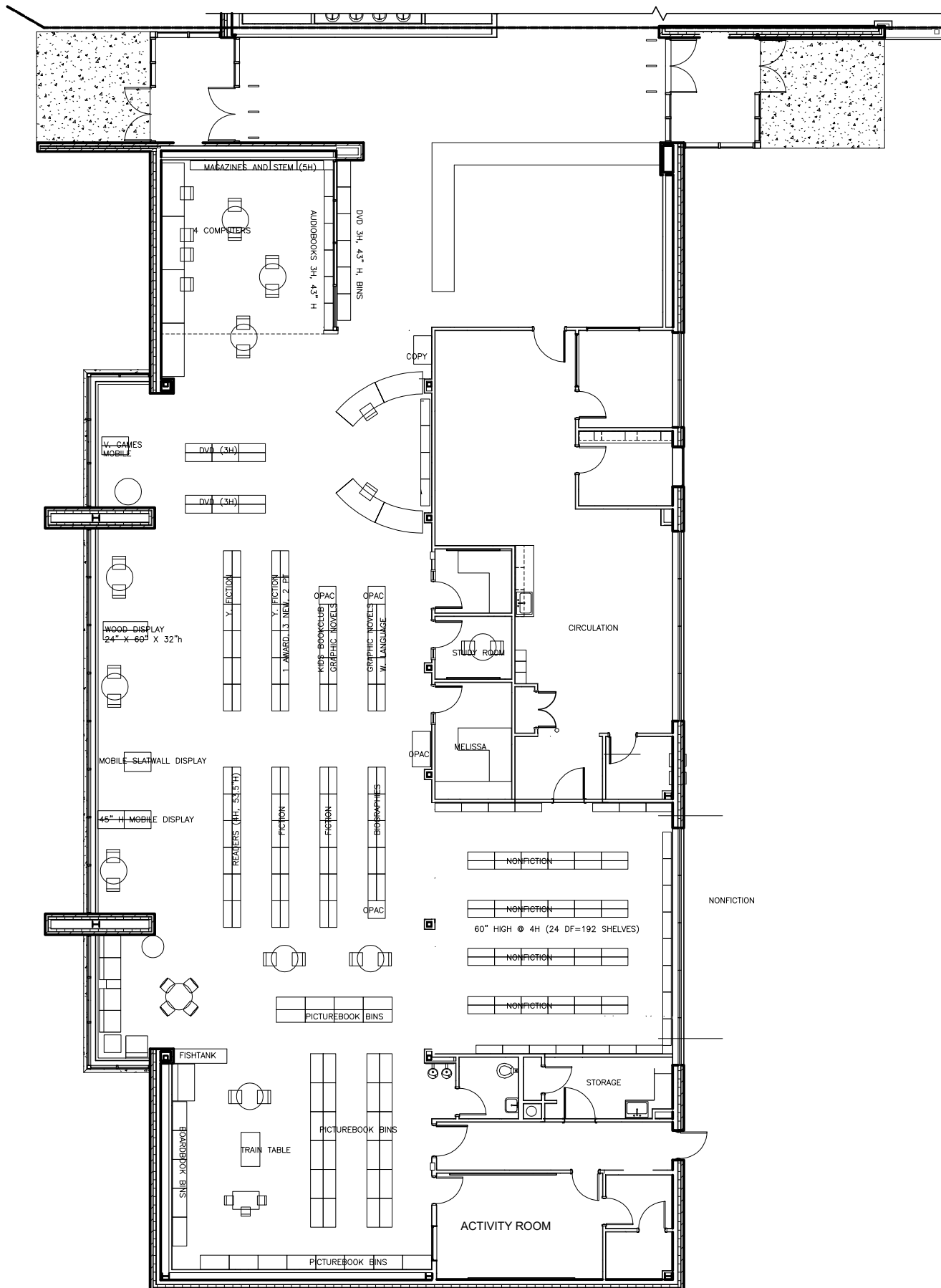
### **Funding**

Using the Special Reserve Fund to fund the refresh project is not the preferred option as the need exists to preserve monies for potential large capital expenditures in 2030 (new roof and mechanicals) as identified in the Gruman-Butkus Capital Expenditure Report. This report is slated to be updated this year to reflect any changes to the condition of our buildings and mechanicals, as well as to make any inflationary adjustments.

The more feasible approach may be to complete the project over a multi-year period, with monies budgeted annually from the General Fund. As we progress into the budgeting process for FY25 over the next several months, we can engage with the Finance Committee to explore options for setting aside funds for the refresh.

### **Attachments**

1. Existing children's floorplan.
2. Patron feedback on existing floorplan.
3. Proposed children's floorplan.
4. Priorities identified by staff.
5. Estimated costs.



## PATRON COMMENTS ON CHILDREN'S DEPARTMENT

### Suggestion Box Submissions

June 2022

6/8 – Kathy Rankin – Please add back the other study room in the Children's section. One study room there is NOT enough!! \*Sad to see this used for an adult office rather than for children.

6/8 – Lindsay Marcum – Having more children's study rooms available in the Children's Dept would be helpful.

April 2023

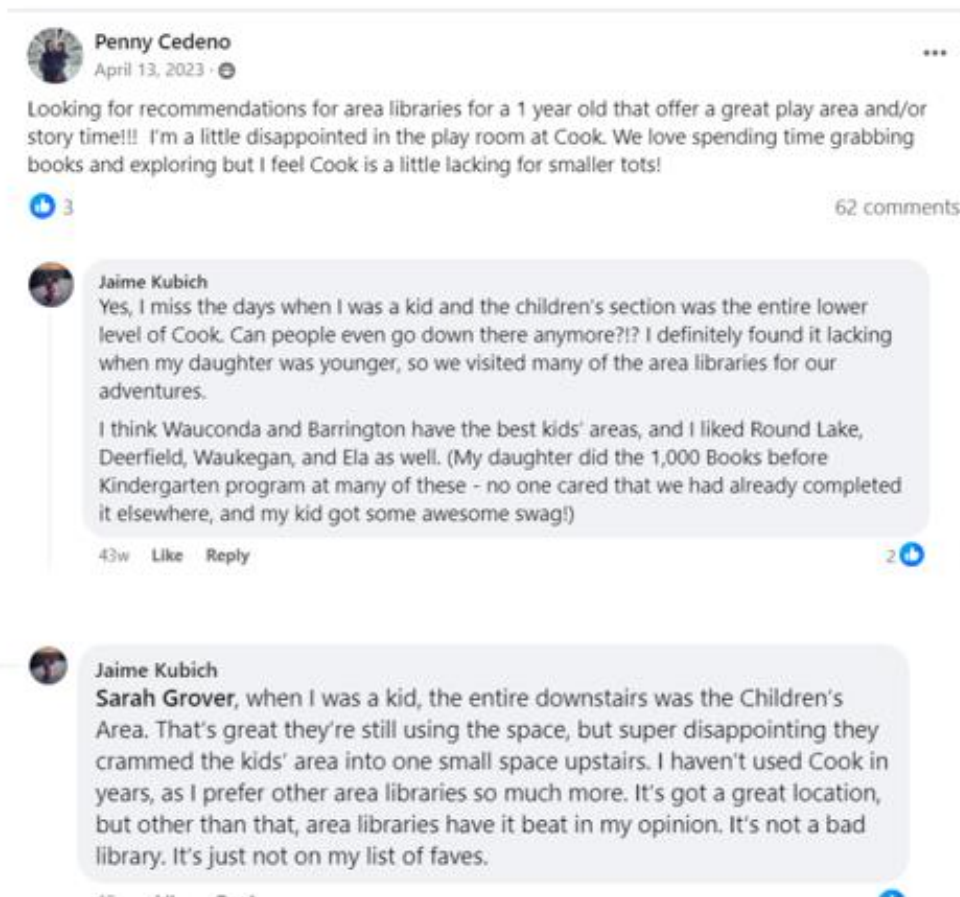
Sarah Donilkowicz – Update the Childrens' section. Interactive walls, jumbo light boards, huge blue building, Legos. Compared to other libraries in our area, Cook is lacking. More kid friendly reading furniture. Maybe visit other libraries. What happened to touch the truck?

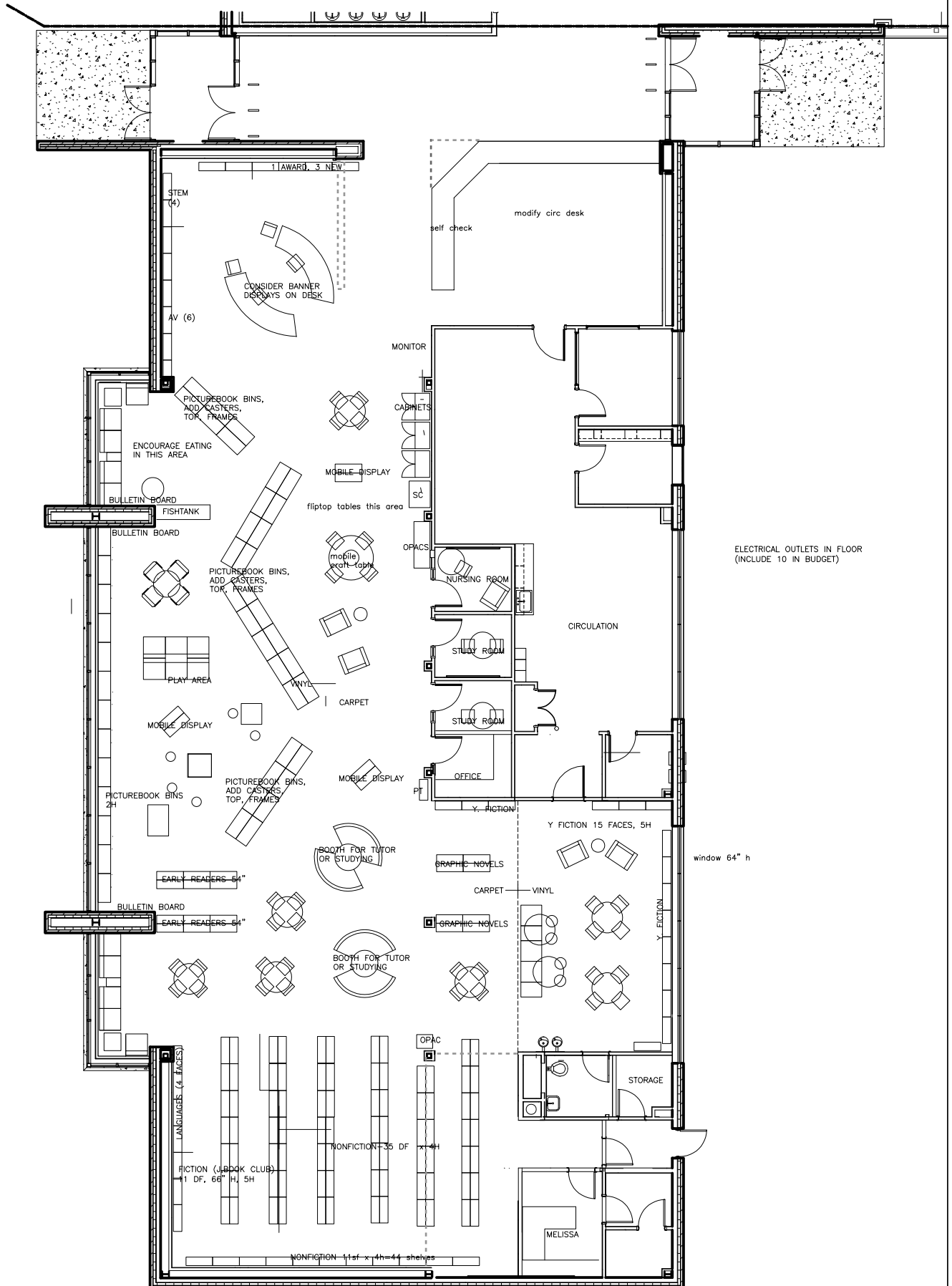
### Suggestion Form on Website

June 2023

Next is the lack of toys and play area for kids. Libraries should foster an inviting, clean, and creative space for children to explore and learn. Cook library has one room with no windows, minimum toys, and an unclear atmosphere for children to "play". After attending the Wauconda library that has a whole bottom floor dedicated to clean, educational, and thoughtful representation of books and toys it's clear to me how well they value children. They provide an opportunity for children to engage with age-appropriate curriculum.

### Facebook thread





## Goal 2: RE-ESTABLISH THE LIBRARY AS A COMMUNITY DESTINATION

Reimagine the Cook Park Library children's department to expand the potential level of engagement and interaction, particularly among early learners.

### ENHANCEMENTS PRIORITIZATION

The designs provided by Product were developed from input children's staff provided outlining what was needed in order to accomplish the strategy above. The selected design offers a number of enhancements to our current space. Outlined below is a list of those enhancements, noting their priority to the project.

**A=essential;** without this, the project is significantly diminished

- relocating play area to in front of the windows
- creating an integrated play area (all sections in one contiguous space)
- flexible space that could be used for comfortable seating & programming
- additional activities that are engaging to a wide range of ages
- adding a study room
- adding a nursing room
- relocating and updating the reference desk
- more electrical outlets on wall
- brighter paint / more child-centric colors
- new carpeting / more child-centric and easier to clean
- new vinyl flooring in play areas for better sanitation
- more mobile book displays to showcase materials

**B=valuable;** adds important element to department, but project can continue without it

- additional seating nook (east end of department)
- dedicated space for eating
- dedicated craft table

**C=not necessary;** could be removed with limited impact, if necessary

- electrical outlets on floor
- bulletin boards on brick walls

### Essential to accomplishing project

Many of the enhancements hinge on specific changes to the department. Listed below are changes that are necessary to accomplish the project.

- removing Room to Grow wall
- adding storage cabinets near the reference desk
- adding new shelving specifically for collections other than books/AV
- moving nonfiction to a more accessible area
- changing the layout of the bathroom

Cook Memorial Public Library Children's Department: Budget Estimate

1/9/2024

			quantity			
General Allowances						
		demolition	6,000		\$3	\$18,000
		carpet	4,100		\$10	\$41,000
		Vinyl floor	1,800		\$14	\$25,200
		Paint	1		\$20,000	\$20,000
Electrical						
		lighting over desk, teen, nonfiction	2,100		\$25	\$52,500
		move pendant lighting to window	9		\$1,000	\$9,000
		floor boxes	16		\$3,000	\$48,000
		wall electrical	5		\$500	\$2,500
Construction						
		Remove entry wall	1		\$10,000	\$10,000
		reconfigure study room/ office area	250		\$125	\$31,250
		Reconfigure early learning room/ new office	350		\$125	\$43,750
		flip restroom/storage area	215		\$200	\$43,000
		rework circulation desk, power/data	1		\$10,000	\$10,000
Construction Total						\$354,200
		General Conditions + Supervision			20%	\$70,840
		OH&P			5%	\$17,710
		construction contingency			8%	\$28,336
		design contingency			8%	\$28,336
		add 5% inflation				
Project Subtotal						\$499,422
		furniture				\$272,816
		moving				\$25,000
		A/E Fees				\$63,779
Estimated Total						\$861,017