

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

April 16, 2024

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, April 16, 2024 will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Closed Session to Discuss Litigation [5 ILCS 120/2(c)(11)] and Personnel [5 ILCS 120/2(c)(1)].
6. Approval of the Minutes.
  - a. Minutes of the Closed Session Meeting of March 12, 2024.
  - b. Minutes of the Regular Meeting of March 12, 2024.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
    - i. Approval of Resolution 2023-2024/17 Accepting Williams Architects' Proposal to Conduct Capital Needs Assessment.
    - ii. Approval of Resolution 2023-2024/18 Adopting the Revised Capital Assets Policy.

- iii. Approval of Resolution 2023-2024/19 Adopting the Revised Fund Balance Policy.
  - b. Policy Review.
  - c. Building and Grounds.
    - i. Cook Park Study/Conference Room Project Update.
  - d. Technology.
  - e. Resources, Services and Long-Range Planning.
    - i. Cook Park Children's Refresh Update.
    - ii. Outreach Vehicle Replacement Update.
  - f. Friends' Representative.
  - g. RAILS Representative.
  - h. Historical Society Representative.
11. Other Business.
12. Communications.
13. Upcoming Meetings and Events.
- a. Finance Committee Meeting on Monday, April 29, 2024 at 4:15 p.m. at the Cook Park Library.
  - b. Regular Board Meeting on Tuesday, May 21, 2024 at 6:30 p.m. at the Cook Park Library.
  - c. Finance Committee Meeting on Monday, June 3, 2024 at 6:00 p.m. at the Cook Park Library.
14. Public Questions.
15. Adjournment.

Deb Ader, President  
Board of Library Trustees

April 12, 2024

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) business days prior to the meeting.*