

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

May 21, 2024

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, May 21, 2024 will be held in the Meeting Room at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of the Minutes.
 - a. Minutes of the Closed Session Meeting of April 16, 2024.
 - b. Minutes of the Regular Meeting of April 16, 2024.
6. Approval of the Bills.
7. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
8. Report of the President.
9. Reports of Committees and Representatives.
 - a. Finance and Employee Practices.
 - i. Approval of Resolution 2023-2024/20, Abolishing the Working Cash Fund
 - b. Policy Review.
 - c. Building and Grounds.
 - d. Technology.

- e. Resources, Services and Long-Range Planning.
 - i. Approval of Resolution 2023-2024/21, Authorizing Product Architecture + Design to Prepare Drawings and Engineering Documentation for Cook Park Children's Area Improvements.
 - f. Friends' Representative.
 - g. RAILS Representative.
 - h. Historical Society Representative.
10. Other Business.
11. Communications.
12. Closed Session to Discuss Litigation [5 ILCS 120/2(c)(11)] and Personnel [5 ILCS 120/2(c)(1)].
13. Upcoming Meetings and Events.
 - a. Finance Committee Meeting on Monday, June 3, 2024 at 6:00 p.m. at the Cook Park Library.
 - b. Regular Board Meeting on Tuesday, June 18, 2024 at 6:30 p.m. at the Aspen Drive Library.
14. Public Questions.
15. Adjournment.

Deb Ader, President
Board of Library Trustees

May 16, 2024

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) business days prior to the meeting.

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Balance Sheet by Fund
As of April 30, 2024

	<u>10-General</u>	<u>20-IMRF</u>	<u>30-Working Cash</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
ASSETS						
Current Assets						
Checking/Savings						
1000 - Cash						
10-1040 - Petty Cash	625	0	0	0	0	625
10-1045 - Cash on Hand - Aspen	60	0	0	0	0	60
10-1150 - Chase Operating A/C	402,987	370,701	555,776	9,919	-41,906	1,297,477
10-1504 - Illinois Funds - General, IMRF	175,635	37,443	0	0	123,236	336,314
10-1509 - Wintrust MaxSafe Acct - General	3,714,030	0	0	0	0	3,714,030
60-1509 - Wintrust MaxSafe Acct - S/R	0	0	0	0	974,334	974,334
10-1550 - Chase Savings Account						
10-1551 - Chase Savings - GF	56,527	0	0	0	0	56,527
60-1551 - Chase Savings - SRF	0	0	0	0	51,169	51,169
Total 10-1550 - Chase Savings Account	<u>56,527</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>51,169</u>	<u>107,696</u>
Total 1000 - Cash	<u>4,349,864</u>	<u>408,144</u>	<u>555,776</u>	<u>9,919</u>	<u>1,106,833</u>	<u>6,430,536</u>
2000 - Investments						
10-1502 - Investments - General Fund						
10-1651 - Investments - Chase (GF)	1,470,000	0	0	0	0	1,470,000
Total 10-1502 - Investments - General Fund	<u>1,470,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,470,000</u>
60-1501 - Investments - Special Reserve						
60-1651 - Investments - Chase (SRF)	0	0	0	0	1,840,000	1,840,000
Total 60-1501 - Investments - Special Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,840,000</u>	<u>1,840,000</u>
Total 2000 - Investments	<u>1,470,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,840,000</u>	<u>3,310,000</u>
Total Checking/Savings	<u>5,819,864</u>	<u>408,144</u>	<u>555,776</u>	<u>9,919</u>	<u>2,946,833</u>	<u>9,740,536</u>
Total Current Assets	<u>5,819,864</u>	<u>408,144</u>	<u>555,776</u>	<u>9,919</u>	<u>2,946,833</u>	<u>9,740,536</u>
TOTAL ASSETS	<u><u>5,819,864</u></u>	<u><u>408,144</u></u>	<u><u>555,776</u></u>	<u><u>9,919</u></u>	<u><u>2,946,833</u></u>	<u><u>9,740,536</u></u>

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Balance Sheet by Fund
As of April 30, 2024

	<u>10-General</u>	<u>20-IMRF</u>	<u>30-Working Cash</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
20000 - Accounts Payable	0	0	0	0	0	0
Total Accounts Payable	0	0	0	0	0	0
Credit Cards						
10-2050 - Chase One Card	14,929	0	0	0	2,864	17,793
Total Credit Cards	14,929	0	0	0	2,864	17,793
Other Current Liabilities						
00-2100 - Payroll W/H & Payable						
10-2850 - Aflac Payable	185	0	0	0	0	185
10-2300 - IMRF Payable-Employee Medicare	19,768	0	0	0	0	19,768
10-2600 - IMRF Voluntary Life Insurance	240	0	0	0	0	240
10-2700 - Dental and Vision	2,457	0	0	0	0	2,457
10-2800 - CO-OP 90's Medical Plan	15,184	0	0	0	0	15,184
10-2900 - Other Health Care-FSA	-5,554	0	0	0	0	-5,554
Total 00-2100 - Payroll W/H & Payable	32,280	0	0	0	0	32,280
20-2300 - IMRF Payable-Employer Medicare	0	32,715	0	0	0	32,715
Total Other Current Liabilities	32,280	32,715	0	0	0	64,995
Total Current Liabilities	47,209	32,715	0	0	2,864	82,788
Total Liabilities	47,209	32,715	0	0	2,864	82,788
Equity						
00-3000 - Beginning Fund Balances						
10-3000 - Fund Balance-General Fund	3,063,217	0	0	0	0	3,063,217
10-3010 - Assigned FB - Computer/Tech Res	475,000	0	0	0	0	475,000
10-3011 - Assigned FB - Bookmobile Res.	500,000	0	0	0	0	500,000
20-3000 - Fund Balance - IMRF Fund	0	235,429	0	0	0	235,429
30-3000 - Fund Balance-Working Cash Fund	0	0	555,776	0	0	555,776
50-3000 - Fund Balance-Trust Fund	0	0	0	27,974	0	27,974
60-3000 - Fund Balance-Spec Reserve Fund	0	0	0	0	2,975,492	2,975,492
Total 00-3000 - Beginning Fund Balances	4,038,217	235,429	555,776	27,974	2,975,492	7,832,888
32000 - Retained Earnings	0	0	0	0	0	0
Net Income	1,734,439	140,000	0	-18,055	-31,522	1,824,862
Total Equity	5,772,656	375,429	555,776	9,919	2,943,970	9,657,750
TOTAL LIABILITIES & EQUITY	5,819,865	408,144	555,776	9,919	2,946,834	9,740,538
UNBALANCED CLASSES	0	0	0	0	0	0

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Profit & Loss by Fund

July 2023 through April 2024

	<u>10-General</u>	<u>20-IMRF</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
00-4000 · Property Tax	9,190,973.01	785,941.34	0.00	0.00	9,976,914.35
00-4050 · Replacement Tax	155,484.37	0.00	0.00	0.00	155,484.37
00-4100 · Interest Earned	236,639.98	0.00	0.00	85,907.03	322,547.01
00-4200 · Other	42,999.91	0.00	0.00	0.00	42,999.91
10-4300 · Grants & Other Donations	91,256.78	0.00	0.00	0.00	91,256.78
10-4350 · Fines & Lost Materials	17,718.72	0.00	0.00	0.00	17,718.72
Total Income	<u>9,735,072.77</u>	<u>785,941.34</u>	<u>0.00</u>	<u>85,907.03</u>	<u>10,606,921.14</u>
Gross Profit	9,735,072.77	785,941.34	0.00	85,907.03	10,606,921.14
Expense					
10-5100 · Salaries	4,201,064.94	0.00	0.00	0.00	4,201,064.94
10-5200 · Benefits	516,899.22	0.00	0.00	0.00	516,899.22
10-5300 · Training	29,008.35	0.00	0.00	0.00	29,008.35
10-5400 · Materials	937,699.75	0.00	0.00	0.00	937,699.75
10-5500 · Processing	28,706.27	0.00	0.00	0.00	28,706.27
10-5600 · Supplies	98,621.00	0.00	0.00	0.00	98,621.00
10-5700 · Vehicles	8,821.17	0.00	0.00	0.00	8,821.17
10-5800 · Computer Operations	560,488.32	0.00	0.00	0.00	560,488.32
10-5900 · Utilities	129,335.59	0.00	0.00	0.00	129,335.59
10-6000 · Telephone	23,515.66	0.00	0.00	0.00	23,515.66
10-6100 · Postage	8,462.88	0.00	0.00	0.00	8,462.88
10-6200 · Maintenance	113,756.05	0.00	0.00	0.00	113,756.05
10-6300 · Repair	90,820.34	0.00	0.00	0.00	90,820.34
10-6400 · Insurance	59,087.38	0.00	0.00	0.00	59,087.38
10-6500 · Professional Services	58,408.67	0.00	0.00	0.00	58,408.67
10-6600 · Improvements	45,122.58	0.00	0.00	0.00	45,122.58
10-6700 · Community Relations	109,390.21	0.00	0.00	0.00	109,390.21
10-7000 · Debt Service	981,425.75	0.00	0.00	0.00	981,425.75
20-8210 · Employer IMRF Disbursements	0.00	332,307.95	0.00	0.00	332,307.95
20-8250 · Employer Soc Security Tax Disb	0.00	313,633.83	0.00	0.00	313,633.83

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Profit & Loss by Fund

July 2023 through April 2024

	<u>10-General</u>	<u>20-IMRF</u>	<u>50-Trust</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Total Expense	8,000,634.13	645,941.78	0.00	0.00	8,646,575.91
Net Ordinary Income	1,734,438.64	139,999.56	0.00	85,907.03	1,960,345.23
Other Income/Expense					
Other Expense					
50-8500 - Trust Disbursements	0.00	0.00	18,054.63	0.00	18,054.63
60-9800 - Special Reserve Disbursements	0.00	0.00	0.00	117,429.40	117,429.40
Total Other Expense	0.00	0.00	18,054.63	117,429.40	135,484.03
Net Other Income	0.00	0.00	-18,054.63	-117,429.40	-135,484.03
Net Income	<u>1,734,438.64</u>	<u>139,999.56</u>	<u>-18,054.63</u>	<u>-31,522.37</u>	<u>1,824,861.20</u>

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
April 2024 Budget Report**

	April 2024				Year To Date April 2024				Annual Budget	
	Actual	Budget	Var \$	Var %	Actual	Budget	Var \$	Var %	% of Budget	\$
Income										
00-4000 · Property Tax	19	0	19	0.00%	9,976,914	9,941,000	35,914	0.36%	100.36%	9,941,000
00-4050 · Replacement Tax	13,481	16,916	(3,435)	-20.31%	155,484	169,168	(13,684)	-8.09%	76.59%	203,000
00-4100 · Interest Earned	40,895	10,000	30,895	308.95%	322,547	100,000	222,547	222.55%	268.79%	120,000
00-4200 · Other	2,033	1,000	1,033	103.32%	43,000	14,000	29,000	207.14%	215.00%	20,000
10-4300 · Grants & Other Donations	154	7,300	(7,146)	-97.89%	91,257	73,000	18,257	25.01%	0.00%	88,000
10-4330 · Friends of The Library	0	416	(416)	-100.00%	0	4,168	(4,168)	-100.00%	0.00%	5,000
10-4350 · Fines & Lost Materials	2,046	0	2,046	0.00%	17,719	15,000	2,719	18.12%	118.12%	15,000
Total Income	58,629	35,632	22,997	64.54%	10,606,921	10,316,336	290,585	2.82%	102.07%	10,392,000
Expenses										
10-5100 · Salaries	392,706	406,987	14,281	3.51%	4,201,065	4,284,603	83,538	1.95%	79.24%	5,302,000
10-5200 · Benefits	39,787	52,791	13,004	24.63%	516,899	535,540	18,641	3.48%	80.64%	641,000
10-5300 · Training	4,489	5,284	795	15.05%	29,008	52,612	23,604	44.86%	44.63%	65,000
10-5400 · Materials	51,158	105,756	54,598	51.63%	937,700	1,075,310	137,610	12.80%	73.37%	1,278,000
10-5500 · Processing	144	4,047	3,903	96.44%	28,706	41,078	12,372	30.12%	58.58%	49,000
10-5600 · Supplies	7,042	10,847	3,805	35.08%	98,621	117,332	18,711	15.95%	70.95%	139,000
10-5700 · Vehicles	583	3,073	2,490	81.02%	8,821	30,804	21,983	71.36%	23.84%	37,000
10-5800 · Computer Operations	39,950	65,192	25,242	38.72%	560,488	651,916	91,428	14.02%	72.70%	771,000
10-5900 · Utilities	16,377	15,935	(442)	-2.77%	129,336	121,955	(7,381)	-6.05%	84.53%	153,000
10-6000 · Telephone	2,874	1,971	-903	-45.80%	23,516	26,622	3,106	11.67%	63.56%	37,000
10-6100 · Postage	1,369	1,059	-310	-29.28%	8,463	10,880	2,417	22.22%	65.10%	13,000
10-6200 · Maintenance	9,846	25,836	15,990	61.89%	113,756	147,733	33,977	23.00%	65.00%	175,000
10-6300 · Repair	833	12,945	12,112	93.57%	90,820	107,604	16,784	15.60%	72.66%	125,000
10-6400 · Insurance	0	0	0	0.00%	59,087	77,016	17,929	23.28%	76.72%	77,016
10-6500 · Professional Services	5,721	9,869	4,148	42.03%	58,409	98,251	39,842	40.55%	51.69%	113,000
10-6600 · Improvements	505	8,854	8,349	94.30%	45,123	163,963	118,840	72.48%	25.35%	178,000
10-6700 · Community Relations	13,428	8,096	-5,332	-65.86%	109,390	142,633	33,243	23.31%	218.78%	50,000
10-6800 · Rent	0	0	0	0.00%	0	0	0	0.00%	0.00%	982,000
10-6900 · Contingency	0	4,166	4,166	100.00%	0	41,668	41,668	100.00%	0.00%	125,000
10-7000 · Debt Service	0	0	0	0.00%	981,426	982,000	574	0.06%	186.58%	526,000
10-8010 · Capital Improvement Projects	0	10,418	10,418	100.00%	0	104,164	104,164	100.00%	0.00%	125,000
20-8210 · Employer IMRF Disbursements	32,715	40,287	7,572	18.80%	332,308	425,317	93,009	21.87%	63.18%	526,000
20-8250 · Employer Soc Security Tax Disb	29,218	31,018	1,800	5.80%	313,634	326,507	12,873	3.94%	77.63%	404,000
Total Expenses	648,744	824,431	175,687	21.31%	8,646,576	9,565,508	918,932	9.61%	75.63%	11,432,016
Net Ordinary Income/Expense	(590,115)	(788,799)	198,684		1,960,345	750,828	1,209,517			
Other Income										
10-9910 · Interfund Transfers - General	0		0		0		0			
60-9960 · Interfund Transfers - Special Reserve	0		0		0		0			
Total Other Income	0		0		0		0			
Other Expense										
10-9500 · Other Expense	0		0		0		0			
50-8500 · Trust Disbursements	0		0		18,055		(18,055)			
60-9800 · Special Reserve Disbursements	43,410		(43,410)		117,429		(117,429)			
Total Other Expense	43,410		(43,410)		135,484		(135,484)			
Net Other Income/(Expense)	(43,410)		(43,410)		(135,484)		(135,484)			
Net Income	(633,525)		155,274		1,824,861		1,074,033			

COOK MEMORIAL PUBLIC LIBRARY DISTRICT Bills Paid Summary By Fund

April 6 through May 10, 2024

	<u>10-General</u>	<u>20-IMRF</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
00-4000 · Property Tax	27.95	1.32	0.00	29.27
00-4050 · Replacement Tax	46,072.18	0.00	0.00	46,072.18
00-4100 · Interest Earned	33,419.99	0.00	7,475.06	40,895.05
00-4200 · Other	7,449.30	0.00	0.00	7,449.30
10-4300 · Grants & Other Donations	154.20	0.00	0.00	154.20
10-4350 · Fines & Lost Materials	1,886.75	0.00	0.00	1,886.75
Total Income	<u>89,010.37</u>	<u>1.32</u>	<u>7,475.06</u>	<u>96,486.75</u>
Gross Profit	89,010.37	1.32	7,475.06	96,486.75
Expense				
10-5100 · Salaries	406,123.04	0.00	0.00	406,123.04
10-5200 · Benefits	68,358.59	0.00	0.00	68,358.59
10-5300 · Training	6,950.62	0.00	0.00	6,950.62
10-5400 · Materials	56,070.33	0.00	0.00	56,070.33
10-5500 · Processing	2,998.24	0.00	0.00	2,998.24
10-5600 · Supplies	7,069.00	0.00	0.00	7,069.00
10-5700 · Vehicles	1,015.36	0.00	0.00	1,015.36
10-5800 · Computer Operations	2,615.61	0.00	0.00	2,615.61
10-5900 · Utilities	34,292.62	0.00	0.00	34,292.62
10-6000 · Telephone	2,873.63	0.00	0.00	2,873.63
10-6100 · Postage	1,049.05	0.00	0.00	1,049.05
10-6200 · Maintenance	9,845.54	0.00	0.00	9,845.54
10-6300 · Repair	1,701.00	0.00	0.00	1,701.00
10-6500 · Professional Services	5,746.13	0.00	0.00	5,746.13
10-6600 · Improvements	11,967.22	0.00	0.00	11,967.22
10-6700 · Community Relations	15,841.20	0.00	0.00	15,841.20
20-8210 · Employer IMRF Disbursements	0.00	33,830.99	0.00	33,830.99
20-8250 · Employer Soc Security Tax Disb	0.00	30,228.84	0.00	30,228.84
Total Expense	<u>634,517.18</u>	<u>64,059.83</u>	<u>0.00</u>	<u>698,577.01</u>
Net Ordinary Income	-545,506.81	-64,058.51	7,475.06	-602,090.26

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Summary By Fund

April 6 through May 10, 2024

	<u>10-General</u>	<u>20-IMRF</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Other Income/Expense				
Other Expense				
60-9800 - Special Reserve Disbursements	0.00	0.00	56,700.60	56,700.60
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>56,700.60</u>	<u>56,700.60</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>-56,700.60</u>	<u>-56,700.60</u>
Net Income	<u><u>-545,506.81</u></u>	<u><u>-64,058.51</u></u>	<u><u>-49,225.54</u></u>	<u><u>-658,790.86</u></u>

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Report
April 6 through May 10, 2024

Ordinary Income/Expense	Type	Date	Num	Name	Paid Amount	Balance
Income						
00-4000 · Property Tax						
10-4000 · Property Tax General						
	General Journal	04/30/2024	3668		17.58	17.58
	General Journal	05/03/2024	3674		9.29	26.87
	General Journal	04/30/2024	3668		0.71	27.58
	General Journal	05/03/2024	3674		0.37	27.95
Total 10-4000 · Property Tax General					<u>27.95</u>	<u>27.95</u>
20-4000 · Property Tax IMRF						
	General Journal	04/30/2024	3668		0.86	0.86
	General Journal	05/03/2024	3674		0.46	1.32
Total 20-4000 · Property Tax IMRF					<u>1.32</u>	<u>1.32</u>
Total 00-4000 · Property Tax					<u>29.27</u>	<u>29.27</u>
00-4050 · Replacement Tax						
10-4050 · Replacement Tax General						
	General Journal	04/30/2024	3665		13,480.83	13,480.83
	General Journal	05/08/2024	3675		32,591.35	46,072.18
Total 10-4050 · Replacement Tax General					<u>46,072.18</u>	<u>46,072.18</u>
Total 00-4050 · Replacement Tax					<u>46,072.18</u>	<u>46,072.18</u>
00-4100 · Interest Earned						
60-3109 · Interest-Wintrust MaxSafe - S/R						
	General Journal	04/30/2024	3665		4,608.35	4,608.35
Total 60-3109 · Interest-Wintrust MaxSafe - S/R					<u>4,608.35</u>	<u>4,608.35</u>
10-3109 · Interest-Wintrust MaxSafe - Gen						
	General Journal	04/30/2024	3665		17,727.94	17,727.94
Total 10-3109 · Interest-Wintrust MaxSafe - Gen					<u>17,727.94</u>	<u>17,727.94</u>
10-3180 · Interest - Money Market Fund						
	General Journal	04/30/2024	3665		1,485.97	1,485.97
Total 10-3180 · Interest - Money Market Fund					<u>1,485.97</u>	<u>1,485.97</u>
10-4100 · Interest Earned-General Fund						
10-4101 · Interest Income - Chase Savings						
	General Journal	04/30/2024	3665		2.46	2.46
Total 10-4101 · Interest Income - Chase Savings					<u>2.46</u>	<u>2.46</u>
10-4102 · Interest Income - Chase CD's						
	General Journal	04/30/2024	3667		6,694.54	6,694.54
	General Journal	04/30/2024	3667		998.79	7,693.33
	General Journal	04/30/2024	3667		6,510.29	14,203.62
Total 10-4102 · Interest Income - Chase CD's					<u>14,203.62</u>	<u>14,203.62</u>
Total 10-4100 · Interest Earned-General Fund					<u>14,206.08</u>	<u>14,206.08</u>
60-4100 · Interest Earned Special Reserve						
60-4101 · Interest Income - Chase Savings						
	General Journal	04/30/2024	3665		2.23	2.23
Total 60-4101 · Interest Income - Chase Savings					<u>2.23</u>	<u>2.23</u>
60-4102 · Interest Income - Chase CD's						

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Type	Date	Num	Name	Paid Amount	Balance
General Journal	04/30/2024	3667		1,092.43	1,092.43
General Journal	04/30/2024	3667		856.49	1,948.92
General Journal	04/30/2024	3667		915.56	2,864.48
Total 60-4102 · Interest Income - Chase CD's				2,864.48	2,864.48
Total 60-4100 · Interest Earned Special Reserve				2,866.71	2,866.71
Total 00-4100 · Interest Earned				40,895.05	40,895.05
00-4200 · Other					
10-4660 · Developer Fees					
Deposit	04/19/2024			1,652.00	1,652.00
Total 10-4660 · Developer Fees				1,652.00	1,652.00
10-4450 · Copy Machine Income					
10-4451 · Aspen - Print/Copy Station					
Deposit	04/19/2024			443.71	443.71
Deposit	05/03/2024			345.85	789.56
Deposit	05/10/2024			130.75	920.31
Total 10-4451 · Aspen - Print/Copy Station				920.31	920.31
10-4452 · Cook Park - Print/Copy Station					
Deposit	04/19/2024			461.93	461.93
Deposit	05/03/2024			644.24	1,106.17
Deposit	05/10/2024			297.45	1,403.62
Total 10-4452 · Cook Park - Print/Copy Station				1,403.62	1,403.62
Total 10-4450 · Copy Machine Income				2,323.93	2,323.93
10-4500 · Misc - General Account					
Deposit	05/03/2024			46.75	46.75
Deposit	04/19/2024			40.32	87.07
Deposit	04/19/2024			12.00	99.07
Deposit	05/03/2024			29.00	128.07
Deposit	05/09/2024			3,936.02	4,064.09
Bill	04/12/2024	C5615841-0	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	-590.72	3,473.37
Total 10-4500 · Misc - General Account				3,473.37	3,473.37
Total 00-4200 · Other				7,449.30	7,449.30
10-4300 · Grants & Other Donations					
10-4365 · Donations - Other					
Credit Card Charge	04/30/2024	041124	Bricks R Us - CMPL Credit Card	-45.80	-45.80
Deposit	04/19/2024			100.00	54.20
Deposit	04/19/2024			100.00	154.20
Total 10-4365 · Donations - Other				154.20	154.20
Total 10-4300 · Grants & Other Donations				154.20	154.20
10-4350 · Fines & Lost Materials					
Deposit	04/19/2024			25.00	25.00
Deposit	05/03/2024			9.00	34.00
Deposit	04/19/2024			13.33	47.33
Deposit	05/03/2024			41.99	89.32
Deposit	04/19/2024			36.16	125.48
Deposit	05/03/2024			27.00	152.48

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Type	Date	Num	Name	Paid Amount	Balance
Deposit	04/19/2024			16.98	169.46
Deposit	05/03/2024			11.00	180.46
General Journal	04/30/2024	3665		2,064.83	2,245.29
General Journal	04/30/2024	3670		-215.51	2,029.78
Bill	04/12/2024	LOST/PAID - 040924	SLIZ, JACKIE	-12.99	2,016.79
Bill	04/19/2024	LOST/PAID - 041124	AGENLIAN, SHIRLEE	-14.50	2,002.29
Bill	04/19/2024	LOST/PAID - 041424	DUNN, ERI OKAWA	-17.00	1,985.29
Bill	05/03/2024	LOST/PAID - 041924	GUARNACCIO, MEGHAN	-29.99	1,955.30
Bill	05/03/2024	LOST/PAID - 041924	SORENSEN, WHITNEY	-11.95	1,943.35
Bill	05/10/2024	LOST/PAID - 042624	HUR, JANE	-12.99	1,930.36
Bill	05/10/2024	LOST/PAID - 042724	TAN, JIAYI	-12.66	1,917.70
Bill	05/10/2024	LOST/PAID - 42824	MAHESHWARI, SAURABH	-16.99	1,900.71
Bill	05/10/2024	LOST/PAID - 050624	KOROBOV, LAUREN	-13.96	1,886.75
Total 10-4350 - Fines & Lost Materials				<u>1,886.75</u>	<u>1,886.75</u>
Total Income				<u>96,486.75</u>	<u>96,486.75</u>
Gross Profit				96,486.75	96,486.75
Expense					
10-5100 - Salaries					
10-5110 - Administration Salaries					
General Journal	04/18/2024	3661		44,682.11	44,682.11
General Journal	05/03/2024	3663		47,041.06	91,723.17
Total 10-5110 - Administration Salaries				<u>91,723.17</u>	<u>91,723.17</u>
10-5120 - Adult Salaries					
General Journal	04/18/2024	3661		35,317.19	35,317.19
General Journal	05/03/2024	3663		36,396.51	71,713.70
Total 10-5120 - Adult Salaries				<u>71,713.70</u>	<u>71,713.70</u>
10-5130 - Children's Salaries					
General Journal	04/18/2024	3661		33,686.28	33,686.28
General Journal	05/03/2024	3663		34,949.84	68,636.12
Total 10-5130 - Children's Salaries				<u>68,636.12</u>	<u>68,636.12</u>
10-5140 - Circulation Salaries					
General Journal	04/18/2024	3661		30,365.37	30,365.37
General Journal	05/03/2024	3663		38,578.34	68,943.71
Total 10-5140 - Circulation Salaries				<u>68,943.71</u>	<u>68,943.71</u>
10-5145 - Maintenance Salaries					
General Journal	04/18/2024	3661		9,745.11	9,745.11
General Journal	05/03/2024	3663		9,869.94	19,615.05
Total 10-5145 - Maintenance Salaries				<u>19,615.05</u>	<u>19,615.05</u>
10-5150 - ILL Salaries					
General Journal	04/18/2024	3661		4,277.88	4,277.88
General Journal	05/03/2024	3663		4,298.22	8,576.10
Total 10-5150 - ILL Salaries				<u>8,576.10</u>	<u>8,576.10</u>
10-5155 - Outreach Salaries					
General Journal	04/18/2024	3661		10,964.90	10,964.90
General Journal	05/03/2024	3663		10,807.12	21,772.02

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	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>	<u>Balance</u>
Total 10-5155 - Outreach Salaries					21,772.02	21,772.02
10-5160 - Tech Services Salaries						
	General Journal	04/18/2024	3661		20,798.71	20,798.71
	General Journal	05/03/2024	3663		20,792.75	41,591.46
Total 10-5160 - Tech Services Salaries					41,591.46	41,591.46
10-5165 - Shelters Salaries						
	General Journal	04/18/2024	3661		6,827.29	6,827.29
	General Journal	05/03/2024	3663		6,724.42	13,551.71
Total 10-5165 - Shelters Salaries					13,551.71	13,551.71
Total 10-5100 - Salaries					406,123.04	406,123.04
10-5200 - Benefits						
10-5210 - Health Insurance						
	Deposit	05/09/2024			-1,213.00	-1,213.00
	General Journal	04/30/2024	3676		-1,715.14	-2,928.14
	Bill	04/12/2024	P65753 - MARCH 2024	COOPERATIVE 90'S MEDICAL	43,013.60	40,085.46
	Bill	04/12/2024	P65753 - MARCH 2024	COOPERATIVE 90'S MEDICAL	8,076.40	48,161.86
	Bill	04/12/2024	MEX45 - MARCH 24	AFLAC	92.52	48,254.38
	Bill	05/03/2024	865594 - MAY 2024	BLUE CROSS BLUE SHIELD OF ILLINOIS	6,534.00	54,788.38
	Bill	05/03/2024	5047 - MAY 2024	NCPERS GROUP LIFE INS	240.00	55,028.38
	Bill	05/03/2024	865594 - MAY 2024	BLUE CROSS BLUE SHIELD OF ILLINOIS	1,365.12	56,393.50
	General Journal	04/30/2024	3673		61.89	56,455.39
	General Journal	04/30/2024	3673		840.96	57,296.35
	General Journal	04/30/2024	3673		703.21	57,999.56
	General Journal	04/30/2024	3673		2,850.00	60,849.56
	General Journal	04/30/2024	3673		200.00	61,049.56
Total 10-5210 - Health Insurance					61,049.56	61,049.56
10-5220 - Dental/Vision Insurance						
	Deposit	05/09/2024			-51.19	-51.19
	Deposit	05/09/2024			-51.19	-102.38
	Deposit	04/19/2024			-51.19	-153.57
	Deposit	04/19/2024			-51.19	-204.76
	General Journal	04/30/2024	3666		-702.77	-907.53
	Bill	04/12/2024	10438 - MARCH 2024	COOPERATIVE 90'S DENTAL	3,234.30	2,326.77
	Bill	04/12/2024	10438 - MARCH 2024	COOPERATIVE 90'S DENTAL	1,256.70	3,583.47
	Bill	05/03/2024	10438 - MAY 2024	DELTA DENTAL OF ILLINOIS - VISION	278.25	3,861.72
	Bill	05/03/2024	104381 - MAY 2024	DELTA DENTAL OF ILLINOIS - RISK	29.34	3,891.06
	Bill	05/03/2024	104381 - MAY 2024	DELTA DENTAL OF ILLINOIS - RISK	3.28	3,894.34
	Bill	05/03/2024	10438 - MAY 2024	DELTA DENTAL OF ILLINOIS - VISION	110.39	4,004.73
Total 10-5220 - Dental/Vision Insurance					4,004.73	4,004.73
10-5230 - Unemployment Compensation						
	Bill	05/03/2024	1ST QTR - 2024	LIMRICC UNEMPLOYMENT COMPENSATION GR	2,642.26	2,642.26
Total 10-5230 - Unemployment Compensation					2,642.26	2,642.26
10-5240 - Life Insurance						
	Bill	05/03/2024	034963 -	MADISON NATIONAL LIFE INS CO., INC.	261.72	261.72
Total 10-5240 - Life Insurance					261.72	261.72

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	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>	<u>Balance</u>
10-5270 · LTD Insurance						
	Bill	05/03/2024	034963 -	MADISON NATIONAL LIFE INS CO., INC.	400.32	400.32
Total 10-5270 · LTD Insurance					<u>400.32</u>	<u>400.32</u>
Total 10-5200 · Benefits					68,358.59	68,358.59
10-5300 · Training						
10-5310 · Workshops						
10-5311 · Workshops - Admin						
	Credit Card Charge	04/30/2024	042624	Illinois Library Assoc-CMPL Credit Card	875.00	875.00
	Credit Card Credit	05/01/2024	050124	Illinois Library Assoc-CMPL Credit Card	-145.00	730.00
	General Journal	04/18/2024	3659	Pizza Italia - CMPL Credit Card	-177.12	552.88
Total 10-5311 · Workshops - Admin					<u>552.88</u>	<u>552.88</u>
Total 10-5310 · Workshops					552.88	552.88
10-5320 · Travel						
10-5328 · Travel - Tech Services						
	Bill	05/10/2024	APRIL 29, 2024	DU CLOS, KATIE	48.13	48.13
Total 10-5328 · Travel - Tech Services					<u>48.13</u>	<u>48.13</u>
Total 10-5320 · Travel					48.13	48.13
10-5330 · Memberships						
10-5332 · Memberships - Adults						
	Bill	05/03/2024	LARSON: JUL24-JUN25	AMERICAN LIBRARY ASSOCIATION	162.00	162.00
	Bill	05/03/2024	MORTON:JUL24-JUN25	AMERICAN LIBRARY ASSOCIATION	162.00	324.00
Total 10-5332 · Memberships - Adults					<u>324.00</u>	<u>324.00</u>
10-5338 · Memberships - Tech Services						
	Bill	05/03/2024	CMPL - 2024	WILIUG	40.00	40.00
Total 10-5338 · Memberships - Tech Services					<u>40.00</u>	<u>40.00</u>
Total 10-5330 · Memberships					364.00	364.00
10-5350 · Conferences						
10-5351 · Conferences - Admin						
	Bill	05/03/2024	IUG CONF - MARCH 24	HEATHERMAN, AMY	1,865.80	1,865.80
	Credit Card Charge	04/30/2024	040824	Hyatt Hotels - CMPL Credit Card	977.60	2,843.40
	Bill	04/19/2024	PLA CONF - APR 24	BARBER-PEDDYCOART, LINDSAY	1,031.45	3,874.85
	Bill	04/19/2024	PLA CONF - APR 24	LANG, ESTHER	1,781.79	5,656.64
	Bill	05/10/2024	PLA CONF - APRIL 24	MORTON, MARK	328.97	5,985.61
Total 10-5351 · Conferences - Admin					<u>5,985.61</u>	<u>5,985.61</u>
Total 10-5350 · Conferences					5,985.61	5,985.61
Total 10-5300 · Training					6,950.62	6,950.62
10-5400 · Materials						
10-5410 · Books - Adult						
	Bill	04/12/2024	2038169122	BAKER & TAYLOR - L5580152	593.74	593.74
	Bill	04/12/2024	2038149512	BAKER & TAYLOR - L5742022	574.93	1,168.67
	Bill	04/12/2024	2038167906	BAKER & TAYLOR - L5742022	155.02	1,323.69
	Bill	04/12/2024	2038143993	BAKER & TAYLOR - L5742022	556.31	1,880.00
	Bill	04/12/2024	2038157796	BAKER & TAYLOR - L5742022	743.15	2,623.15
	Bill	04/12/2024	2038154354	BAKER & TAYLOR - L5742022	338.85	2,962.00
	Bill	04/12/2024	2038156288	BAKER & TAYLOR - L3966532	805.54	3,767.54

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Type	Date	Num	Name	Paid Amount	Balance
Bill	04/12/2024	2038167440	BAKER & TAYLOR - L5742022	395.37	4,162.91
Bill	04/12/2024	2038171628	BAKER & TAYLOR - L3966532	731.10	4,894.01
Bill	04/12/2024	2038171794	BAKER & TAYLOR - C0209743	107.21	5,001.22
Bill	04/12/2024	2038171795	BAKER & TAYLOR - C0209743	38.74	5,039.96
Bill	04/12/2024	84054430	GALE	62.38	5,102.34
Bill	04/12/2024	2038173815	BAKER & TAYLOR - L5742022	505.14	5,607.48
Bill	04/26/2024	2038183160	BAKER & TAYLOR - L5579912	168.14	5,775.62
Bill	04/26/2024	2038184602	BAKER & TAYLOR - L5580152	384.71	6,160.33
Bill	04/26/2024	2038179656	BAKER & TAYLOR - L3966532	369.98	6,530.31
Bill	04/26/2024	2038182989	BAKER & TAYLOR - L5742022	321.00	6,851.31
Bill	04/12/2024	84084703	GALE	155.97	7,007.28
Bill	04/26/2024	84119125	GALE	24.79	7,032.07
Bill	04/26/2024	84110290	GALE	249.52	7,281.59
Bill	04/26/2024	84110325	GALE	63.18	7,344.77
Bill	04/26/2024	2038188014	BAKER & TAYLOR - L5742022	122.09	7,466.86
Bill	04/26/2024	2038184113	BAKER & TAYLOR - L5742022	603.11	8,069.97
Bill	04/26/2024	2038186770	BAKER & TAYLOR - L5742022	73.23	8,143.20
Bill	04/26/2024	2038199645	BAKER & TAYLOR - L5580152	205.20	8,348.40
Bill	04/26/2024	2038190455	BAKER & TAYLOR - L5742022	78.19	8,426.59
Bill	04/26/2024	2038204438	BAKER & TAYLOR - L5579912	80.07	8,506.66
Bill	04/26/2024	2038193047	BAKER & TAYLOR - C5217413	126.85	8,633.51
Bill	04/26/2024	2087628	CENTER POINT LARGE PRINT	479.36	9,112.87
Bill	05/03/2024	CMPLDFILO40924-1	LORITO BOOKS	107.89	9,220.76
Bill	05/10/2024	2A-2873	INDIA FOR EVERYONE	424.81	9,645.57
Credit Card Charge	04/30/2024	040224	Amazon Marketplace.com - CMPL Credit Card	103.04	9,748.61
Credit Card Charge	04/30/2024	040824	Amazon Marketplace.com - CMPL Credit Card	53.94	9,802.55
Credit Card Charge	04/30/2024	041524	Amazon Marketplace.com - CMPL Credit Card	76.99	9,879.54
Credit Card Charge	04/30/2024	041224	Amazon Marketplace.com - CMPL Credit Card	47.18	9,926.72
Credit Card Charge	04/30/2024	041824	Amazon Marketplace.com - CMPL Credit Card	26.38	9,953.10
Credit Card Charge	04/30/2024	041824	Amazon Marketplace.com - CMPL Credit Card	15.55	9,968.65
Credit Card Charge	04/30/2024	042424	Amazon Marketplace.com - CMPL Credit Card	66.62	10,035.27
Credit Card Charge	04/30/2024	042424	Amazon Marketplace.com - CMPL Credit Card	29.99	10,065.26
Credit Card Charge	05/01/2024	042924	Amazon Marketplace.com - CMPL Credit Card	29.81	10,095.07
Bill	05/10/2024	24DN-46728	VALUE LINE PUBLISHING LLC	1,210.00	11,305.07
Total 10-5410 - Books - Adult				11,305.07	11,305.07
10-5415 - Books - Juvenile					
Bill	04/12/2024	2038169109	BAKER & TAYLOR - L4231142	491.27	491.27
Bill	04/12/2024	2038175280	BAKER & TAYLOR - L3966522	331.32	822.59
Bill	04/12/2024	2038172393	BAKER & TAYLOR - L5580072	392.94	1,215.53
Bill	04/12/2024	2038171898	BAKER & TAYLOR - L4231522	100.18	1,315.71
Bill	04/12/2024	2038176855	BAKER & TAYLOR - L4231142	260.58	1,576.29
Bill	04/26/2024	2038187529	BAKER & TAYLOR - L5580072	337.45	1,913.74
Bill	04/26/2024	2038187755	BAKER & TAYLOR - L4231142	269.25	2,182.99
Bill	04/26/2024	2038201213	BAKER & TAYLOR - L3966522	383.02	2,566.01
Bill	04/26/2024	2038201164	BAKER & TAYLOR - L4231522	100.81	2,666.82

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Type	Date	Num	Name	Paid Amount	Balance
Bill	04/26/2024	2038204842	BAKER & TAYLOR - L4231142	52.42	2,719.24
Bill	04/26/2024	2038204608	BAKER & TAYLOR - L5580072	216.84	2,936.08
Bill	04/26/2024	2038204634	BAKER & TAYLOR - L4231142	525.01	3,461.09
Bill	05/03/2024	CMPLDFILO40924-2	LORITO BOOKS	1,102.76	4,563.85
Credit Card Charge	04/30/2024	032924	Amazon Marketplace.com - CMPL Credit Card	36.86	4,600.71
Credit Card Charge	04/30/2024	041024	Amazon Marketplace.com - CMPL Credit Card	21.99	4,622.70
Credit Card Charge	04/30/2024	032924	Amazon Marketplace.com - CMPL Credit Card	22.78	4,645.48
Total 10-5415 - Books - Juvenile				4,645.48	4,645.48
10-5420 - Audio/Visual - Adult					
Bill	04/12/2024	505209576	MIDWEST TAPE, LLC	1,449.69	1,449.69
Bill	04/26/2024	505253332	MIDWEST TAPE, LLC	53.19	1,502.88
Bill	04/26/2024	505242286	MIDWEST TAPE, LLC	707.45	2,210.33
Bill	04/12/2024	505225490	MIDWEST TAPE, LLC	47.16	2,257.49
Bill	04/26/2024	505262746	MIDWEST TAPE, LLC	1,035.37	3,292.86
Bill	04/26/2024	505295094	MIDWEST TAPE, LLC	1,218.06	4,510.92
Bill	04/26/2024	505280078	MIDWEST TAPE, LLC	47.46	4,558.38
Credit Card Charge	04/30/2024	040324	Amazon Marketplace.com - CMPL Credit Card	133.70	4,692.08
Credit Card Charge	04/30/2024	041724	Amazon Marketplace.com - CMPL Credit Card	25.96	4,718.04
Total 10-5420 - Audio/Visual - Adult				4,718.04	4,718.04
10-5425 - Audio/Visual - Juvenile					
Bill	04/12/2024	505209576	MIDWEST TAPE, LLC	127.45	127.45
Total 10-5425 - Audio/Visual - Juvenile				127.45	127.45
10-5430 - Games - Adult					
Bill	04/26/2024	014050	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	120.00	120.00
Bill	04/26/2024	014048	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	826.37	946.37
Bill	04/26/2024	014052	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	606.28	1,552.65
Bill	04/26/2024	014205	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	120.00	1,672.65
Bill	04/26/2024	014204	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	90.00	1,762.65
Total 10-5430 - Games - Adult				1,762.65	1,762.65
10-5435 - Games - Children					
Bill	04/26/2024	014051	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	160.00	160.00
Bill	04/26/2024	014049	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	394.47	554.47
Bill	04/26/2024	014202	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	307.22	861.69
Bill	04/26/2024	014203	CRIMSON MULTIMEDIA DISTRIBUTION, INC.	60.00	921.69
Credit Card Charge	04/30/2024	041524	Amazon Marketplace.com - CMPL Credit Card	59.96	981.65
Total 10-5435 - Games - Children				981.65	981.65
10-5440 - Periodicals - Adult					
Credit Card Charge	04/30/2024	041124	Chicago Tribune - CMPL Credit Card	155.92	155.92
Credit Card Charge	04/30/2024	041024	USA Today - CMPL Credit Card	394.48	550.40
Credit Card Charge	04/30/2024	040624	Ebsco Industries - CMPL Credit Card	47.17	597.57
Credit Card Charge	04/30/2024	040624	Ebsco Industries - CMPL Credit Card	979.01	1,576.58
Total 10-5440 - Periodicals - Adult				1,576.58	1,576.58
10-5450 - Circulating Technologies					
10-5453 - Circ Tech - Subscriptions					
Credit Card Charge	04/30/2024	042824	Netflix.com - CMPL Credit Card	22.99	22.99

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	Credit Card Charge	04/30/2024	040124	Hulu - CMPL Credit Card	17.99	40.98
	Credit Card Charge	04/30/2024	040424	Hulu - CMPL Credit Card	17.99	58.97
	Credit Card Charge	04/30/2024	040224	Peacock Plus - CMPL Credit Card	6.00	64.97
	Credit Card Charge	04/30/2024	042624	VIX PLUS - CMPL Credit Card	6.99	71.96
	Credit Card Charge	04/30/2024	040224	Amazon Prime - CMPL Credit Card	8.99	80.95
Total 10-5453 · Circ Tech - Subscriptions					<u>80.95</u>	<u>80.95</u>
Total 10-5450 · Circulating Technologies					80.95	80.95
10-5490 · Electronic Services						
10-5491 · Online Databases						
10-5492 · Online Databases - Adults						
	Bill	04/26/2024	12262018	GENEALOGICAL.COM	500.00	500.00
	Bill	05/10/2024	DN24-46728	VALUE LINE PUBLISHING LLC	5,025.00	5,525.00
Total 10-5492 · Online Databases - Adults					<u>5,525.00</u>	<u>5,525.00</u>
Total 10-5491 · Online Databases					5,525.00	5,525.00
10-5494 · Digital Popular Materials						
10-5495 · Dig. Popular Materials - Adults						
	Bill	04/12/2024	07001CO24085089	OVERDRIVE, INC.	761.54	761.54
	Bill	04/12/2024	07001CO24085108	OVERDRIVE, INC.	791.63	1,553.17
	Bill	04/12/2024	07001CO24085091	OVERDRIVE, INC.	457.23	2,010.40
	Bill	04/19/2024	394679 - PPU	KANOPY INC.	636.00	2,646.40
	Bill	04/12/2024	07001CO24087082	OVERDRIVE, INC.	521.99	3,168.39
	Bill	04/26/2024	07001CO24092423	OVERDRIVE, INC.	898.22	4,066.61
	Bill	04/26/2024	07001CO24092418	OVERDRIVE, INC.	979.30	5,045.91
	Bill	04/26/2024	07001CO24092412	OVERDRIVE, INC.	269.99	5,315.90
	Bill	04/26/2024	07001CO24094448	OVERDRIVE, INC.	426.55	5,742.45
	Bill	04/26/2024	07001CO24102163	OVERDRIVE, INC.	854.04	6,596.49
	Bill	04/26/2024	07001CO24101995	OVERDRIVE, INC.	726.99	7,323.48
	Bill	04/26/2024	07001CO24101922	OVERDRIVE, INC.	272.49	7,595.97
	Bill	04/26/2024	07001CO24104238	OVERDRIVE, INC.	377.47	7,973.44
	Bill	04/26/2024	07001CO24109292	OVERDRIVE, INC.	413.33	8,386.77
	Bill	05/03/2024	INV-US74828	BIBLIOTHECA, LLC	4,599.48	12,986.25
	Bill	04/26/2024	505270495	MIDWEST TAPE, LLC	11,933.63	24,919.88
Total 10-5495 · Dig. Popular Materials - Adults					<u>24,919.88</u>	<u>24,919.88</u>
Total 10-5494 · Digital Popular Materials					24,919.88	24,919.88
Total 10-5490 · Electronic Services					30,444.88	30,444.88
10-5497 · Interlibrary Loan Fees						
	Bill	05/03/2024	29861	IHLS-OCLC	342.63	342.63
	Credit Card Charge	04/30/2024	041224	Life University - CMPL Credit Card	84.95	427.58
Total 10-5497 · Interlibrary Loan Fees					<u>427.58</u>	<u>427.58</u>
Total 10-5400 · Materials					56,070.33	56,070.33
10-5500 · Processing						
10-5520 · Cataloging						
	Bill	05/03/2024	29861	IHLS-OCLC	2,854.04	2,854.04
	Bill	04/26/2024	505269496	MIDWEST TAPE, LLC	144.20	2,998.24
Total 10-5520 · Cataloging					<u>2,998.24</u>	<u>2,998.24</u>

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Total 10-5500 · Processing					2,998.24	2,998.24
10-5600 · Supplies						
10-5611 · Supplies - Admin						
	Bill	04/26/2024	193521 - MARCH 2024	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	143.77	143.77
	Credit Card Charge	04/30/2024	040624	Uline - CMPL Credit Card	345.39	489.16
Total 10-5611 · Supplies - Admin					489.16	489.16
10-5612 · Supplies - Adults						
	Credit Card Charge	04/30/2024	040924	Demco, Inc. - CMPL Credit Card	144.92	144.92
	Credit Card Charge	04/30/2024	041524	Chicago Books/Journals - CMPL Credit Card	46.70	191.62
Total 10-5612 · Supplies - Adults					191.62	191.62
10-5613 · Supplies - Children's						
	Bill	04/26/2024	193521 - MARCH 2024	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	1.05	1.05
	Credit Card Charge	04/30/2024	042424	Amazon Marketplace.com - CMPL Credit Card	33.84	34.89
	Credit Card Charge	04/30/2024	041724	Amazon Marketplace.com - CMPL Credit Card	4.68	39.57
	Credit Card Charge	04/30/2024	041824	Michaels - CMPL Credit Card	20.74	60.31
	General Journal	04/16/2024	3658	SAM'S CLUB DIRECT	-34.38	25.93
	General Journal	04/16/2024	3658	SAM'S CLUB	-34.36	-8.43
	General Journal	04/16/2024	3658	Amazon Marketplace.com - CMPL Credit Card	-3.24	-11.67
	General Journal	04/16/2024	3658	Amazon Marketplace.com - CMPL Credit Card	-60.01	-71.68
	General Journal	04/16/2024	3658	Walmart - CMPL Credit Card	-2.88	-74.56
	Credit Card Charge	04/30/2024	041023	Amazon Marketplace.com - CMPL Credit Card	15.03	-59.53
	Credit Card Charge	04/30/2024	041224	Amazon Marketplace.com - CMPL Credit Card	14.21	-45.32
	Credit Card Charge	04/30/2024	041024	Amazon Marketplace.com - CMPL Credit Card	17.76	-27.56
	Credit Card Charge	04/30/2024	040324	Amazon Marketplace.com - CMPL Credit Card	27.35	-0.21
	Credit Card Charge	04/30/2024	april 24	Amazon Marketplace.com - CMPL Credit Card	15.24	15.03
	Credit Card Charge	04/30/2024	041024	Home Depot - CMPL Credit Card	30.95	45.98
	Credit Card Charge	04/30/2024	040724	Amazon Marketplace.com - CMPL Credit Card	21.97	67.95
Total 10-5613 · Supplies - Children's					67.95	67.95
10-5614 · Supplies - Circulation						
	Bill	04/26/2024	193521 - MARCH 2024	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	519.92	519.92
	Credit Card Charge	04/30/2024	041924	Target.com - CMPL Credit Card	29.56	549.48
Total 10-5614 · Supplies - Circulation					549.48	549.48
10-5615 · Supplies - Maintenance						
	Bill	04/26/2024	193521 - MARCH 2024	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	1,552.68	1,552.68
	Bill	04/12/2024	011824-040124	LOWE'S	185.65	1,738.33
	Bill	04/12/2024	011824-040124	LOWE'S	84.53	1,822.86
	Bill	04/12/2024	011824-040124	LOWE'S	100.56	1,923.42
	Bill	04/12/2024	011824-040124	LOWE'S	49.32	1,972.74
	Bill	04/19/2024	MARCH 24	ACE HARDWARE OF LIBERTYVILLE, INC.	40.98	2,013.72
	Credit Card Charge	04/30/2024	042224	JC Licht - CMPL Credit Card	38.73	2,052.45
	Bill	04/12/2024	011824-040124	LOWE'S	125.06	2,177.51
	Bill	04/12/2024	011824-040124	LOWE'S	94.98	2,272.49
	Bill	04/12/2024	011824-040124	LOWE'S	23.71	2,296.20
	Bill	04/12/2024	011824-040124	LOWE'S	24.64	2,320.84
	Bill	04/19/2024	MARCH 24	ACE HARDWARE OF LIBERTYVILLE, INC.	95.54	2,416.38

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Credit Card Charge	04/30/2024	april 24	Amazon Marketplace.com - CMPL Credit Card	32.36	2,448.74
Credit Card Charge	04/30/2024	040824	Amazon Marketplace.com - CMPL Credit Card	20.09	2,468.83
Bill	04/26/2024	480294	J & R LOCK & SAFE, INC.	8.50	2,477.33
Total 10-5615 · Supplies - Maintenance				2,477.33	2,477.33
10-5616 · Supplies - ILL					
Credit Card Charge	04/30/2024	041824	Uline - CMPL Credit Card	63.67	63.67
Total 10-5616 · Supplies - ILL				63.67	63.67
10-5618 · Supplies - Tech Services					
Credit Card Charge	04/30/2024	042324	Amazon Marketplace.com - CMPL Credit Card	49.99	49.99
Total 10-5618 · Supplies - Tech Services				49.99	49.99
10-5660 · Supplies - Computer					
Bill	04/26/2024	193521 - MARCH 2024	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	1,089.67	1,089.67
Credit Card Charge	04/30/2024	041124	Amazon Marketplace.com - CMPL Credit Card	31.47	1,121.14
Total 10-5660 · Supplies - Computer				1,121.14	1,121.14
10-5670 · Supplies - Paper					
Bill	04/26/2024	53306	GRAPHIC 14, INCORPORATED	955.25	955.25
Total 10-5670 · Supplies - Paper				955.25	955.25
10-5680 · Supplies - Staff Room					
Bill	04/26/2024	193521 - MARCH 2024	WAREHOUSE DIRECT OFFICE PRODUCTS, INC.	525.60	525.60
Credit Card Charge	04/30/2024	041624	Amazon Marketplace.com - CMPL Credit Card	66.62	592.22
Credit Card Charge	04/30/2024	041624	Amazon Marketplace.com - CMPL Credit Card	470.45	1,062.67
Bill	05/03/2024	031924&040224	SAM'S CLUB DIRECT	40.74	1,103.41
Total 10-5680 · Supplies - Staff Room				1,103.41	1,103.41
Total 10-5600 · Supplies				7,069.00	7,069.00
10-5700 · Vehicles					
10-5710 · Bookmobile Fuel					
Bill	05/03/2024	79	VILLAGE-VERNON	230.40	230.40
Total 10-5710 · Bookmobile Fuel				230.40	230.40
10-5720 · Bookmobile Maintenance/Repair					
Credit Card Charge	04/30/2024	041224	83RV Inc - CMPL Credit Card	140.05	140.05
Credit Card Charge	04/30/2024	040824	Amazon Marketplace.com - CMPL Credit Card	27.98	168.03
Total 10-5720 · Bookmobile Maintenance/Repair				168.03	168.03
10-5730 · Bookmobile Delivery Service					
Bill	05/03/2024	FEB-APR 2024	STECKEL, ZACHARY	62.98	62.98
Total 10-5730 · Bookmobile Delivery Service				62.98	62.98
10-5750 · Van Fuel					
Bill	05/03/2024	79	VILLAGE-VERNON	138.84	138.84
Total 10-5750 · Van Fuel				138.84	138.84
10-5760 · Van Maintenance/Repair					
Credit Card Charge	04/30/2024	041724	Napleton Ford - CMPL Credit Card	415.11	415.11
Total 10-5760 · Van Maintenance/Repair				415.11	415.11
Total 10-5700 · Vehicles				1,015.36	1,015.36
10-5800 · Computer Operations					
10-5865 · Remote Communications Expenses					
Bill	05/10/2024	APRIL 2024	ECKMANN, ROBERT	10.00	10.00

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Bill	05/10/2024	APRIL 2024	GAFKA, DEBORAH	10.00	20.00
Bill	05/10/2024	APRIL 2024	MORTON, MARK	5.00	25.00
Total 10-5865 - Remote Communications Expenses				25.00	25.00
10-5830 - Replacement Hardware/Software					
10-5831 - Rep Hrdwre/Sftwre - Admin					
Credit Card Charge	04/30/2024	040424	Timely - CMPL Credit Card	225.00	225.00
Credit Card Charge	05/01/2024	050124	Liberated Syndication - CMPL Credit Card	7.00	232.00
Credit Card Charge	04/30/2024	041224	Envisionware - CMP Credit Card	1,550.00	1,782.00
Total 10-5831 - Rep Hrdwre/Sftwre - Admin				1,782.00	1,782.00
10-5832 - Rep Hrdwre/Sftwre - Adults					
Credit Card Charge	04/30/2024	041824	Amazon Marketplace.com - CMPL Credit Card	58.61	58.61
Total 10-5832 - Rep Hrdwre/Sftwre - Adults				58.61	58.61
Total 10-5830 - Replacement Hardware/Software				1,840.61	1,840.61
10-5860 - Internet					
Bill	04/26/2024	33718	WEBLINX INCORPORATED	500.00	500.00
Bill	04/26/2024	33718	WEBLINX INCORPORATED	250.00	750.00
Total 10-5860 - Internet				750.00	750.00
Total 10-5800 - Computer Operations				2,615.61	2,615.61
10-5900 - Utilities					
10-5910 - Electricity					
10-5911 - Electricity - Aspen					
Bill	04/12/2024	67573778601	CONSTELLATION NEW ENERGY, INC.	6,807.94	6,807.94
Bill	05/10/2024	67862677102	CONSTELLATION NEW ENERGY, INC.	1,531.00	8,338.94
Bill	05/03/2024	68077536601	CONSTELLATION NEW ENERGY, INC.	6,557.54	14,896.48
Total 10-5911 - Electricity - Aspen				14,896.48	14,896.48
10-5912 - Electricity - Cook Park					
Bill	04/12/2024	67573494001	CONSTELLATION NEW ENERGY, INC.	8,360.73	8,360.73
Bill	05/10/2024	67862745602	CONSTELLATION NEW ENERGY, INC.	1,777.44	10,138.17
Bill	05/03/2024	68076953801	CONSTELLATION NEW ENERGY, INC.	8,049.73	18,187.90
Total 10-5912 - Electricity - Cook Park				18,187.90	18,187.90
Total 10-5910 - Electricity				33,084.38	33,084.38
10-5920 - Gas					
10-5921 - Gas - Aspen					
Bill	04/12/2024	3983761	CONSTELLATION NATURAL GAS	390.53	390.53
Total 10-5921 - Gas - Aspen				390.53	390.53
10-5922 - Gas - Cook Park					
Bill	04/12/2024	3983761	CONSTELLATION NATURAL GAS	817.71	817.71
Total 10-5922 - Gas - Cook Park				817.71	817.71
Total 10-5920 - Gas				1,208.24	1,208.24
Total 10-5900 - Utilities				34,292.62	34,292.62
10-6000 - Telephone					
10-6010 - Telephone					
Credit Card Charge	04/30/2024	0323-042224	Comcast - CMPL Credit Card	333.19	333.19
Bill	04/26/2024	48764	PEERLESS NETWORK, INC.	1,004.17	1,337.36
Total 10-6010 - Telephone				1,337.36	1,337.36

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10-6020 · Bookmobile - Telephone						
	Credit Card Charge	04/30/2024	040424	T-Mobile - CMPL Credit Card	30.80	30.80
	General Journal	04/30/2024	3672	VERIZON WIRELESS SERVICES LLC	9.73	40.53
Total 10-6020 · Bookmobile - Telephone					<u>40.53</u>	<u>40.53</u>
10-6050 · Telephone Service Contracts						
	Bill	04/12/2024	26997	BLUE WIRE COMMUNICATIONS	1,495.74	1,495.74
Total 10-6050 · Telephone Service Contracts					<u>1,495.74</u>	<u>1,495.74</u>
Total 10-6000 · Telephone					2,873.63	2,873.63
10-6100 · Postage						
	Bill	04/12/2024	50271857 - 041024	PITNEY BOWES - RESERVE ACCOUNT	1,000.00	1,000.00
	Bill	04/19/2024	UPS - APRIL 24	HEATHERMAN, AMY	33.10	1,033.10
	Credit Card Charge	04/30/2024	042224	USPS.com - CMPL Credit Card	15.95	1,049.05
Total 10-6100 · Postage					<u>1,049.05</u>	<u>1,049.05</u>
10-6200 · Maintenance						
10-6210 · Janitorial Service						
10-6211 · Janitorial Service - Aspen						
	Bill	04/26/2024	C26813	COMPLETE CLEANING COMPANY, INC.	2,381.83	2,381.83
	Bill	04/26/2024	C27042	COMPLETE CLEANING COMPANY, INC.	243.17	2,625.00
Total 10-6211 · Janitorial Service - Aspen					<u>2,625.00</u>	<u>2,625.00</u>
10-6212 · Janitorial Service - Cook Park						
	Bill	04/26/2024	C26813	COMPLETE CLEANING COMPANY, INC.	3,818.89	3,818.89
	Bill	04/26/2024	C27042	COMPLETE CLEANING COMPANY, INC.	431.11	4,250.00
Total 10-6212 · Janitorial Service - Cook Park					<u>4,250.00</u>	<u>4,250.00</u>
Total 10-6210 · Janitorial Service					6,875.00	6,875.00
10-6220 · Landscaping Service						
10-6221 · Landscaping - Aspen						
	Bill	04/26/2024	44098	LANDSCAPE CONCEPTS, INC.	1,001.75	1,001.75
Total 10-6221 · Landscaping - Aspen					<u>1,001.75</u>	<u>1,001.75</u>
10-6222 · Landscaping - Cook Park						
	Bill	04/26/2024	44097	LANDSCAPE CONCEPTS, INC.	609.75	609.75
Total 10-6222 · Landscaping - Cook Park					<u>609.75</u>	<u>609.75</u>
Total 10-6220 · Landscaping Service					1,611.50	1,611.50
10-6230 · Snow Removal						
10-6231 · Snow Removal - Aspen						
	Bill	04/12/2024	114786	JAMES MARTIN ASSOCIATES, INC.	219.00	219.00
Total 10-6231 · Snow Removal - Aspen					<u>219.00</u>	<u>219.00</u>
Total 10-6230 · Snow Removal					219.00	219.00
10-6240 · Trash Removal						
10-6242 · Trash Removal - Cook Park						
	General Journal	04/30/2024	3669	GROOT INDUSTRIES, INC.	236.58	236.58
Total 10-6242 · Trash Removal - Cook Park					<u>236.58</u>	<u>236.58</u>
Total 10-6240 · Trash Removal					236.58	236.58
10-6250 · Miscellaneous						
10-6251 · Misc. Maintenance - Aspen						
	Bill	04/26/2024	6615	AMS OF NORTHERN ILLINOIS	205.20	205.20

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Total 10-6251 - Misc. Maintenance - Aspen					205.20	205.20
10-6252 - Misc. Maintenance - Cook Park						
Bill	04/26/2024	015600CS348132		AMBIUS, LLC (19)	392.98	392.98
Bill	04/19/2024	JJLW410		IRON MOUNTAIN INCORPORATED	150.48	543.46
Bill	04/26/2024	6615		AMS OF NORTHERN ILLINOIS	154.80	698.26
Total 10-6252 - Misc. Maintenance - Cook Park					<u>698.26</u>	<u>698.26</u>
Total 10-6250 - Miscellaneous					<u>903.46</u>	<u>903.46</u>
Total 10-6200 - Maintenance					9,845.54	9,845.54
10-6300 - Repair						
10-6320 - Building & Grounds Repairs						
10-6321 - Building Repairs - Aspen						
Total 10-6321 - Building Repairs - Aspen					<u>530.00</u>	<u>530.00</u>
Total 10-6320 - Building & Grounds Repairs					530.00	530.00
10-6330 - Mechanical Repairs						
10-6332 - Mechanical Repairs - Cook Park						
Credit Card Charge	04/30/2024	043024		Esscoe, LLC - CMPL Credit Card	515.00	515.00
Total 10-6332 - Mechanical Repairs - Cook Park					<u>515.00</u>	<u>515.00</u>
Total 10-6330 - Mechanical Repairs					515.00	515.00
10-6340 - Service Contracts-Mech. & Bldg.						
10-6341 - Service Contracts - Aspen						
Bill	04/19/2024	26132		AMERICAN BACKFLOW PREVENTION, INC.	318.00	318.00
Bill	05/03/2024	70271		JM IRRIGATION, L.L.C.	338.00	656.00
Total 10-6341 - Service Contracts - Aspen					<u>656.00</u>	<u>656.00</u>
Total 10-6340 - Service Contracts-Mech. & Bldg.					<u>656.00</u>	<u>656.00</u>
Total 10-6300 - Repair					1,701.00	1,701.00
10-6500 - Professional Services						
10-6520 - Legal Services						
Bill	04/12/2024	240363		KLEIN, THORPE AND JENKINS, LTD.	846.00	846.00
Total 10-6520 - Legal Services					846.00	846.00
10-6530 - Consulting						
Bill	04/26/2024	1650.0757		PRODUCT ARCHITECTURE + DESIGN	1,500.00	1,500.00
Total 10-6530 - Consulting					1,500.00	1,500.00
10-6540 - Payroll Processing						
General Journal	04/18/2024	3662			1,789.63	1,789.63
General Journal	05/03/2024	3664			459.31	2,248.94
Total 10-6540 - Payroll Processing					<u>2,248.94</u>	<u>2,248.94</u>
10-6550 - Documentation Publishing						
General Journal	04/30/2024	3672		KONICA MINOLTA	1,041.77	1,041.77
Total 10-6550 - Documentation Publishing					1,041.77	1,041.77
10-6575 - Miscellaneous Services & Fees						
Bill	04/12/2024	011824-040124		LOWE'S	4.42	4.42
General Journal	04/30/2024	3665			105.00	109.42
Total 10-6575 - Miscellaneous Services & Fees					<u>109.42</u>	<u>109.42</u>
Total 10-6500 - Professional Services					5,746.13	5,746.13

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	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>	<u>Balance</u>
10-6600 - Improvements						
10-6610 - Furniture						
10-6611 - Furniture - Admin						
	Bill	05/03/2024	9214	LIBRARY FURNITURE INTERNATIONAL, INC.	11,462.50	11,462.50
Total 10-6611 - Furniture - Admin					<u>11,462.50</u>	<u>11,462.50</u>
Total 10-6610 - Furniture					11,462.50	11,462.50
10-6650 - Copiers & Other Leased Equip						
	Bill	04/19/2024	3106607936	PITNEY BOWES GLOBAL FINANCIAL SERVICES	504.72	504.72
Total 10-6650 - Copiers & Other Leased Equip					<u>504.72</u>	<u>504.72</u>
Total 10-6600 - Improvements					11,967.22	11,967.22
10-6700 - Community Relations						
10-6710 - Newsletter						
	Bill	05/03/2024	SUMMER 24 NEWSLETTER	U.S. POSTMASTER	2,888.07	2,888.07
Total 10-6710 - Newsletter					<u>2,888.07</u>	<u>2,888.07</u>
10-6712 - Graphics						
	Bill	04/26/2024	53422	GRAPHIC 14, INCORPORATED	164.85	164.85
	Credit Card Charge	04/30/2024	041224	Adobe Stock - CMPL Credit Card	29.99	194.84
	Credit Card Charge	04/30/2024	041124	Amazon Marketplace.com - CMPL Credit Card	131.60	326.44
Total 10-6712 - Graphics					<u>326.44</u>	<u>326.44</u>
10-6720 - Programming - Adult						
10-6721 - Programs - Performances						
	Bill	04/12/2024	APRIL 18, 2024	BARRETT, BARBARA J.	200.00	200.00
	Bill	04/12/2024	APRIL 13, 2024 A	PERIWINKLE ART STUDIO	250.00	450.00
	Bill	04/12/2024	APRIL 13, 2024 B	PERIWINKLE ART STUDIO	250.00	700.00
	Bill	04/12/2024	APRIL 14, 2024	GARY E. MIDKIFF & COMPANY	230.00	930.00
	Bill	04/26/2024	MAY 5, 2024	GARY E. MIDKIFF & COMPANY	230.00	1,160.00
	Bill	05/10/2024	MAY 13, 2024	NIELSEN, CASEY	350.00	1,510.00
	Bill	04/12/2024	MAR 24 - MEDITATION	HINSON, HAILEY AHANNA	120.00	1,630.00
	Credit Card Charge	04/30/2024	040524	Soapy Roads of Lombard - CMPL Credit Card	560.00	2,190.00
	Deposit	04/19/2024			-160.00	2,030.00
	Bill	04/12/2024	MARCH 24 - TAI CHI	HINSON, HAILEY AHANNA	160.00	2,190.00
	Bill	04/26/2024	MAY 5, 2024	VIOLET VELVET COOKING CLASSES	420.00	2,610.00
Total 10-6721 - Programs - Performances					<u>2,610.00</u>	<u>2,610.00</u>
10-6723 - Other Expenditures						
	Bill	04/12/2024	011824-040124	LOWE'S	11.36	11.36
	Credit Card Charge	04/30/2024	041924	Amazon Marketplace.com - CMPL Credit Card	99.96	111.32
	Credit Card Charge	04/30/2024	040824	Amazon Marketplace.com - CMPL Credit Card	79.92	191.24
Total 10-6723 - Other Expenditures					<u>191.24</u>	<u>191.24</u>
10-6724 - Prepaid Bus Trips						
	Bill	05/10/2024	MAY 12, 2024	OLSON TRANSPORATION, INC.	1,134.00	1,134.00
Total 10-6724 - Prepaid Bus Trips					<u>1,134.00</u>	<u>1,134.00</u>
10-6725 - Genealogy						
	Bill	05/10/2024	APRIL 18, 2024	HIGH-DEFINITION GENEALOGY LLC	150.00	150.00
	Credit Card Charge	04/30/2024	042724	Jewel Store - CMPL Credit Card	73.22	223.22
	Bill	05/10/2024	MAY 16, 2024	MORTON, SUNNY JANE	200.00	423.22

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Total 10-6725 · Genealogy					423.22	423.22
Total 10-6720 · Programming - Adult					4,358.46	4,358.46
10-6740 · Programming - Children's						
	Credit Card Charge	04/30/2024	041824	Little Caesars Pizza - CMPL Credit Card	44.94	44.94
	Credit Card Charge	04/30/2024	042224	School Life - CMPL Credit Card	590.45	635.39
	Bill	05/03/2024	MARCH 2024	SAN RAMON JR., HORNILO	250.00	885.39
	Bill	05/03/2024	APRIL 2024	SAN RAMON JR., HORNILO	250.00	1,135.39
	Credit Card Charge	04/30/2024	041024	Amazon Marketplace.com - CMPL Credit Card	23.58	1,158.97
	Credit Card Charge	04/30/2024	040324	Amazon Marketplace.com - CMPL Credit Card	41.54	1,200.51
	Credit Card Charge	04/30/2024	042424	Lakeshore Learning - CMPL Credit Card	573.85	1,774.36
	General Journal	04/16/2024	3658	Amazon Marketplace.com - CMPL Credit Card	-151.96	1,622.40
	General Journal	04/16/2024	3658	SAM'S CLUB DIRECT	34.38	1,656.78
	General Journal	04/16/2024	3658	SAM'S CLUB	34.36	1,691.14
	General Journal	04/16/2024	3658	Amazon Marketplace.com - CMPL Credit Card	3.24	1,694.38
	General Journal	04/16/2024	3658	Amazon Marketplace.com - CMPL Credit Card	60.01	1,754.39
	General Journal	04/16/2024	3658	Walmart - CMPL Credit Card	2.88	1,757.27
	General Journal	04/16/2024	3658	Amazon Marketplace.com - CMPL Credit Card	-25.00	1,732.27
	Credit Card Charge	04/30/2024	april 24	Amazon Marketplace.com - CMPL Credit Card	85.87	1,818.14
	Credit Card Charge	04/30/2024	042223	National Autism Resources-CMPL Credit	70.98	1,889.12
	Credit Card Charge	04/30/2024	042224	Fun & Function - CMPL Credit Card	633.80	2,522.92
	Credit Card Charge	04/30/2024	041724	Walmart.com - CMPL Credit Card	23.22	2,546.14
	Credit Card Charge	04/30/2024	041924	Amazon Marketplace.com - CMPL Credit Card	850.31	3,396.45
	Credit Card Charge	04/30/2024	040324	Home Depot - CMPL Credit Card	38.95	3,435.40
	Credit Card Charge	04/30/2024	041724	Amazon Marketplace.com - CMPL Credit Card	6.85	3,442.25
Total 10-6740 · Programming - Children's					3,442.25	3,442.25
10-6760 · Promotions/Prizes						
10-6761 · Promotions/Prizes- Admin/Gen						
	Credit Card Charge	04/30/2024	041024	Einstein Bros Bagels - CMPL Credit Card	50.77	50.77
	Credit Card Charge	04/30/2024	041024	Einstein Bros Bagels - CMPL Credit Card	72.56	123.33
	Bill	05/03/2024	031924&040224	SAM'S CLUB DIRECT	31.14	154.47
Total 10-6761 · Promotions/Prizes- Admin/Gen					154.47	154.47
10-6763 · Promotions/Prizes - Children's						
	General Journal	04/16/2024	3658	Amazon Marketplace.com - CMPL Credit Card	151.96	151.96
	General Journal	04/16/2024	3658	BAKER & TAYLOR - L5588902	-77.69	74.27
	Credit Card Charge	04/30/2024	041124	BookDepot.com - CMPL Credit Card	3,809.29	3,883.56
Total 10-6763 · Promotions/Prizes - Children's					3,883.56	3,883.56
10-6770 · Promotions/Prizes - YA						
	Credit Card Charge	04/30/2024	042324	Amazon Marketplace.com - CMPL Credit Card	275.47	275.47
	General Journal	04/16/2024	3658	BAKER & TAYLOR - L5588902	77.69	353.16
	General Journal	04/16/2024	3658	Amazon Marketplace.com - CMPL Credit Card	25.00	378.16
Total 10-6770 · Promotions/Prizes - YA					378.16	378.16
Total 10-6760 · Promotions/Prizes					4,416.19	4,416.19
10-6780 · Digital Studios						
10-6781 · Digital Studios - Equipment						
	Credit Card Charge	04/30/2024	042324	Amazon Marketplace.com - CMPL Credit Card	281.97	281.97

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Total 10-6781 · Digital Studios - Equipment					281.97	281.97
10-6784 · Digital Studios - Supplies						
Credit Card Charge	04/30/2024	041124		Amazon Marketplace.com - CMPL Credit Card	79.90	79.90
Total 10-6784 · Digital Studios - Supplies					<u>79.90</u>	<u>79.90</u>
Total 10-6780 · Digital Studios					361.87	361.87
10-6790 · Workshops						
10-6794 · Workshops - Supplies						
Credit Card Charge	04/30/2024	041124		Amazon Marketplace.com - CMPL Credit Card	14.92	14.92
Credit Card Charge	04/30/2024	041124		Amazon Marketplace.com - CMPL Credit Card	33.00	47.92
Total 10-6794 · Workshops - Supplies					<u>47.92</u>	<u>47.92</u>
Total 10-6790 · Workshops					<u>47.92</u>	<u>47.92</u>
Total 10-6700 · Community Relations					15,841.20	15,841.20
20-8210 · Employer IMRF Disbursements						
General Journal	04/18/2024	3661			16,437.71	16,437.71
General Journal	05/03/2024	3663			17,393.28	33,830.99
Total 20-8210 · Employer IMRF Disbursements					<u>33,830.99</u>	<u>33,830.99</u>
20-8250 · Employer Soc Security Tax Disb						
General Journal	04/18/2024	3661			14,632.83	14,632.83
General Journal	05/03/2024	3663			15,596.01	30,228.84
Total 20-8250 · Employer Soc Security Tax Disb					<u>30,228.84</u>	<u>30,228.84</u>
Total Expense					<u>698,577.01</u>	<u>698,577.01</u>
Net Ordinary Income					-602,090.26	-602,090.26
Other Income/Expense						
Other Expense						
60-9800 · Special Reserve Disbursements						
Bill	04/26/2024	APP NO: 2 - 032624		RED FEATHER GROUP	36,415.35	36,415.35
Bill	05/10/2024	APP NO: 3 - 042924		RED FEATHER GROUP	13,290.50	49,705.85
Bill	04/26/2024	9191		LIBRARY FURNITURE INTERNATIONAL, INC.	4,156.00	53,861.85
Bill	04/26/2024	1650.0757		PRODUCT ARCHITECTURE + DESIGN	108.75	53,970.60
Bill	04/26/2024	1650.0757		PRODUCT ARCHITECTURE + DESIGN	2,730.00	56,700.60
Total 60-9800 · Special Reserve Disbursements					<u>56,700.60</u>	<u>56,700.60</u>
Total Other Expense					<u>56,700.60</u>	<u>56,700.60</u>
Net Other Income					-56,700.60	-56,700.60
Net Income					<u><u>-658,790.86</u></u>	<u><u>-658,790.86</u></u>



Cook Memorial Public Library District

Librarian's Statistical Report - Page 1

April 2024

Registered Card Holders

The number of card holders. Excludes in-house patrons. According to the 2020 census, district population was 61,297. Accounts inactive for three years are deleted in June and December.

	April 2023			April 2024			Percent Change
	Juvenile	Adult	Total	Juvenile	Adult	Total	
Cook Memorial Public Library District	7,260	32,516	39,776	6,866	34,174	41,040	3.18%
Reciprocal Borrowing Patrons	376	5,863	6,239	380	6,175	6,555	5.06%
Total	7,636	38,379	46,015	7,246	40,349	47,595	3.43%

Visitors

	April 2023	April 2024	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
	Aspen Drive Library	15,322	18,640	21.66%	135,979	156,294
Drive-Up	374	417	11.50%	3,862	4,021	4.12%
Cook Park Library	16,869	21,330	26.44%	162,516	189,316	16.49%
Drive-Up	1,163	1,173	0.86%	12,220	11,781	-3.59%
Outreach	791	961	21.49%	7,672	8,499	10.78%
Total	34,519	42,521	23.18%	322,249	369,911	14.79%

Program Attendance

	April 2023	April 2024	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
	Adult	1,128	1,122	-0.53%	10,460	11,315
Juvenile	2,838	4,105	44.64%	26,753	32,538	21.62%
Young Adult	1,300	1,142	-12.15%	10,088	10,355	2.65%
	5,266	6,369	20.95%	47,301	54,208	14.60%

Special Services

	April 2023	April 2024	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
	Reference Questions	5,231	5,982	14.36%	52,129	57,031
Technology Questions	634	865	36.44%	7,755	8,287	6.86%
Library App Users	832	1,095	31.61%	7,435	9,882	32.91%
Online Databases*	6,022	5,599	-7.02%	43,875	45,513	3.73%
www.cooklib.org	85,830	39,835	-53.59%	991,230	358,531	-63.83%
Holds Placed	11,808	12,315	4.29%	129,330	127,376	-1.51%
Holds Filled	10,347	10,211	-1.31%	112,414	108,022	-3.91%
Homebound Items Delivered	733			7,916		

*A count of sessions, available for 67 of 81 Online Databases.

Collection Size

	April 2023				April 2024						
	Juvenile	Adult	Other	Total	Percent of Total	Juvenile	Adult	Other	Total	Percent of Total	Percent Change
Aspen Drive Library	50,503	43,405		93,908	34.25%	49,472	43,984		93,456	34.63%	-0.48%
Cook Park Library	57,813	105,892	143	163,848	59.75%	58,027	101,638	148	159,813	59.22%	-2.46%
Outreach	13,473	2,967	13	16,453	6.00%	13,764	2,796	13	16,573	6.14%	0.73%
Total	121,789	152,264	156	274,209		121,263	148,418	161	269,842		-1.59%

Librarian's Statistical Report - April 2024 - Page 2

Circulation

	April 2023				April 2024				Percent Change
	Adult	Juvenile	Other	Total	Adult	Juvenile	Other	Total	
Fiction	9,421	19,214		28,635	9,708	19,648		29,356	2.52%
Large Type	1,472	16		1,488	1,338	25		1,363	-8.40%
Nonfiction	6,901	5,795		12,696	6,754	5,905		12,659	-0.29%
Periodicals	1,001	84		1,085	1,014	109		1,123	3.50%
World Language	216	209		425	202	273		475	11.76%
Subtotal Print	19,011	25,318		44,329	19,016	25,960		44,976	1.46%
Bags and Containers			11	11			26	26	136.36%
Equipment	200	4		204	257			257	25.98%
Interlibrary Loan			131	131			143	143	9.16%
LINKin	935			935	814			814	-12.94%
Multimedia		352		352		282		282	-19.89%
Other			13	13			18	18	38.46%
Subtotal Other	1,135	356	155	1,646	1,071	282	187	1,540	-6.44%
eAudiobooks			5,497	5,497			6,860	6,860	24.80%
eBooks			6,791	6,791			7,299	7,299	7.48%
eMagazines			230	230			232	232	0.87%
eMusic			248	248			227	227	-8.47%
eVideo			965	965			982	982	1.76%
Subtotal Downloadables			13,731	13,731			15,600	15,600	13.61%
Audiobooks	540	417		957	428	414		842	-12.02%
Compact Discs	1,027	745		1,772	879	242		1,121	-36.74%
DVDs, Blu-Ray	7,141	2,079		9,220	6,818	1,872		8,690	-5.75%
Video Games	521	660		1,181	438	642		1,080	-8.55%
Subtotal Audiovisual	9,229	3,901		13,130	8,563	3,170		11,733	-10.64%
Grand Total All Agencies	29,375	29,575	13,886	72,836	28,650	29,412	15,787	73,849	1.39%

Agency Subtotals

	April 2023	April 2024	Percent Change	FY 2023 To Date	FY 2024 To Date	Percent Change
Downloadables	13,731	15,600	13.61%	141,746	155,210	9.50%
Aspen Drive Library	16,499	16,544	0.27%	178,998	173,140	-3.27%
Cook Park Library	39,451	37,332	-5.37%	410,158	393,093	-4.16%
Outreach	3,155	4,373	38.61%	35,022	35,248	0.65%
Total	72,836	73,849	1.39%	765,924	756,691	-1.21%



Report of the Director

May 2024

David Archer, Library Director

Web Content Accessibility Guidelines

In April, the U.S. Department of Justice announced new regulations requiring state and local governments to comply with Level AA of the Web Content Accessibility Guidelines, an intermediary standard of compliance that was created by the Americans with Disabilities Act. In order to comply with the Level AA standard, government entities must offer alternative text for images displayed onscreen, transcripts of posted videos, heightened color contrast, and consistent navigation across the local government's website or mobile app.

Government bodies serving more than 50,000 people have until April 27, 2026, to come into compliance with the new standards. The Accessibility Rules cover both web content and mobile apps, but provide exceptions for archived content, preexisting documents and social media posts, reposted content originally created by a third party, and individualized password-protected documents.

Status:

1. The Library's website was created by third party vendor WebLinx and meets the Level AA standard.
2. The various third-party online resources the library utilizes to provide services such as room & program reservations, eLibrary and the online catalog are also required to provide accessibility under these guidelines. RAILS maintains a list of these vendors and whether they meet the guidelines.
3. Videos posted to the Library's social media pages are transcribed.

Minimum Salary Thresholds Increased Under the FLSA

The U.S. Department of Labor recently published rules increasing the minimum salary thresholds for executive, administrative, and professional exemptions under the Federal Labor Standards Act (FLSA). Effective July 1, 2024, the annual salary thresholds for these "white collar" exemptions will increase from \$35,568 to \$43,888 and increase again on January 1, 2025 to \$58,656.

No changes were made to the duties rule, which also determines overtime exempt status. That rule will still require the primary duties of an overtime exempt employee to meet the definition of professional, executive or administrative employees.

Though scheduled to go into effect this summer, HR Source believes the updated rules are likely to be challenged in court. Despite this uncertainty, they recommend identifying employees likely to be affected by the July and January changes to the salary levels. For employees who currently meet the duties test but may not reach the updated salary threshold in January, employers will need to consider either increasing their salary, so that they can maintain their exemption status or reclassifying the employee as non-exempt. The July increase will not affect any CMPLD employee. If the January increase goes forward, the lower end of the Librarian salary band will be below the new threshold.

Odds & Ends

1. AARP reported that 364 tax returns were e-filed this year during our **Tax Appointments** at Aspen Drive Library, up approximately 65% from last year. We added an additional day this year, offering appointments on Tuesdays and Thursdays from February 1 - April 11.
-- Jennifer Plohr, Aspen Drive Library Senior Manager
2. The early learning team is introducing **Play Boxes** at Aspen Drive, a concept designed to create more play options for young patrons. These play boxes are in addition to the items currently in the play space. Themes are changed monthly with Community Helpers as our first.
-- Terri Norstrom, Early Learning Services Coordinator



3. **A little about TS: Withdrawals.** Technical services can be divided into five areas. One staff person handles withdrawn material. Collection Development staff and Selectors decide if material should be withdrawn from the collection. These materials are marked in our ILS and sent to Technical Services and deleted from the catalog every 3 or 4 days. Mike Cotini, Technical Services Assistant (and Cook Park Facilities Manager), handles the physical items and decides where they will go next. We always try to avoid discarding material in trash or recycling. We also prioritize returning funds to the library. If possible, material is sent to our Friends of the Library group for use in their regular book sales or the sale shelves in the library. Other materials are shared with a new partner, BSN Books. They resell books and the Friends of the Library receives 30% of the net proceeds. We send some Children's material to Bernie's Book Bank. Material that is damaged is recycled. In the 2023 Fiscal Year, we withdrew 30,775 items. The withdrawal process is important to keep our collection fresh and current.
-- Katie DuClos, Technical Service Manager

4. As part of **Goal D4 of the Strategic Plan**, Katie DuClos, Bronwyn Sill, Lindsay Barber-Peddycoart, and Amy van Goethem are striving to enhance internal communications and share the Library's story, TREATS 'n' Meets continue to be well received. Staff are enthusiastic about learning about others' work in the library.
 - In May, Heather Beverley, Erica O'Rourke, Leah Hotchkiss, and Andy Traynor will be presenting about the planning and production of the Summer Reading Club
 - A new 3 Treats Newsletter in May will communication tips, library news and events and information about a staff member. -- *KD*

5. On May 8, the Library hosted the fourth **annual student art show in partnership with the Libertyville Cooperative Nursery School** at Cook Park Library. The activity was coordinated by Terri Norstrom, Early Learning Supervisor. About 268 patrons attended the show's opening from 4:30 PM-6:00 PM. The artwork, on display for one week, was created by children 2-4 years of age and inspired by four picture book authors/illustrators.
-- *Melissa Phillips, Senior Manager of Children's Services*

6. On Thursday, April 25, the Library hosted the annual **Hawthorn District 73 Student Art Show**, coordinated by Amy van Goethem, Student Services Coordinator. The show features artwork from the K-5 schools in D73: Hawthorn School for Young Learners, Aspen Elementary, Elementary North, Elementary South, Townline Elementary, and School of Dual Language. During the reception, 746 people came through the doors to Aspen Drive Library. The student artwork will be on display until May 20. While the artwork is on display, families continue to come into Aspen Drive Library to view their child's work. -- *MP*



7. During the month of May, Student Services Coordinator Amy van Goethem and Student Services Assistant Susie Sokol are hosting **student visits to both Aspen Drive and Cook Park Libraries**. Visits from D73 kindergarten students to Aspen drive are still ongoing, and when concluded, the Library will have welcomed 280 students. Amy is hosting tours of Cook Park Library for Kindergarten students from Village Green Montessori (20 students attended) and students in grades K-6 from St. John's Lutheran School (50 students expected). -- *MP*
8. For the first time, the Library made a **Summer Reading promotional visit to an early learning center**. As a standard practice, staff from the children's department make summer reading presentations to K-8 students in our district. This year, we were invited to present summer reading information to District 70's Little Sprouts Preschool. Vijaya Char, a member of the early learning team, made a presentation to three classes totaling 60 children. -- *MP*
9. At the end of April, the Library concluded the **2023-2024 session of the Super Reader program**. In September, November, February, and April, children's department staff provided short visits to classrooms of children ages 2-5 years at 12 early learning centers. To date, 400 students have brought a parent/caregiver to the Library to redeem the coupon for a free book they received as part of the Super Reader presentation. (And there will undoubtedly be more as we just began receiving coupons from the April visit.). -- *MP*
10. Digital Services has been working closely with Maintenance staff to install **display monitors in the new study rooms and conference room** at Cook Park, as well as the staff/board conference room. The work is ongoing as we will be installing monitors in the three existing study rooms at Cook Park. Upon completion the library will have a monitor available in all study rooms and conference rooms at both library locations, an important enhancement as more patrons rely on our spaces for work and study. -- Nate Gass, Digital Services Manager

Supreme Court Rules Public Officials Cannot Block Certain Critical Commentary on Social Media - Klein, Thorpe and Jenkins, Ltd.

In 2 recent decisions, the U.S. Supreme Court declined to adopt a rule that public officials are either always or never state actors on social media. The Court examined the use of public and private social media platforms by public officials and clarified the circumstances under which, even through a personal account, a public official could still be limited by the First Amendment in how they interact with their constituents. The Court confirmed that all public officials possess the constitutional right to use social media for personal purposes and that they can block those who criticize them relative to such personal use without violating the First Amendment. The typical use of social media by local public officials often blurs and blends personal and official use of electronic devices and accounts. Where there is a mixed use of a social media platform for private and public purposes, a public official potentially can be deemed to be engaging in “State action”, subject to the First Amendment. The Court concluded however that it is not whether a social media platform is a public officials’ private or personnel account. Rather, public officials cannot block or delete critical postings or communications on a social media platform, where the official has authority to speak on their public employer’s behalf and purports to exercise that authority in the social media communications involved.

The Court did add in its findings that if the account of a public official carries a label (e.g., “this is the personal page of Charles Smith”) or a disclaimer (e.g., “the views expressed are strictly my own”), such a public official would be entitled to a heavy presumption, even though not automatically conclusive, that all posts on such a page are personal. The Court noted that:

“Markers like these give speech the benefit of clear context: Just as we can safely presume that speech at a backyard barbeque is personal, we can safely presume that speech on a “personal” page is personal (absent significant evidence indicating that a post is official).”

Conversely, the Court stated that a different context can make the conclusion clear that a social-media account does purport to speak for the government, as when a social media account belongs to the local government or is part of a particular city office, such as the city manager.

Lindke v. Freed, 601 U.S. ____ (2024)(Case No. 22-611)

Garnier v. O’Connor-Ratcliff, 601 U.S. ____ (2024)(Case No. 22-324)

The backgrounds of each case and findings and conclusions of the Supreme Court in each decision is described in greater detail below.

Lindke v. Freed

Summary of Court Findings and Holding

James Freed began using Facebook by creating his private profile. He used it to share information with his friends and family members. He outgrew the “profile” capacity of the platform and changed his profile to a page, allowing for unlimited followers. It also then became public, allowing any person to follow it. He also selected the designation on the platform of “public figure”.

Subsequent to creating his Facebook presence, Freed was appointed city manager in Port Huron, Michigan and he updated his Facebook page to reflect his new job. Although Freed posted about city affairs, the overall content on the page he created before his appointment as city manager tended toward family activities. He continued to use his Facebook page primarily to share information about his family and his personal life, but included some posts about his work life, including work directive and policies he initiated as city manager. Freed frequently responded to comments to his posts, including residents of the city regarding city matters. On occasion, Freed deleted comments he believed to be derogatory or stupid. During the pandemic, Freed posted personal information and information related to his role as city manager. A Port Huron resident, Kevin Lindke, began posting some harsh comments regarding the city's handling of the pandemic. Freed initially deleted Lindke's comment and eventually blocked him altogether. Lindke sued claiming a violation of his First Amendment rights.

The Supreme Court ultimately considered whether and to what extent a public official could block viewers from a social media page being used for both private and public posts. The Supreme Court concluded that Freed's status as a state employee was not determinative, and

“[t]he distinction between private conduct and state action turns on substance, not labels: Private parties can act with the authority of the State, and state officials have private lives and their own constitutional rights. Categorizing conduct, therefore, can require a close look.”

The Court determined that governmental officials have the power to block a resident or constituent from their social media pages, if the official is not claiming to be speaking on behalf of their government and are not posting on an issue within their official authority. The Supreme Court indicated the courts must examine the facts of each circumstance and consider whether the official has authority to speak on the government's behalf and if the official purported to use that authority in writing a post. A critical aspect of the Supreme Court ruling was that “[t]he appearance and function of the social media account are relevant at the second step, but they cannot make up for a lack of state authority at the first.”

If the public official has authority to speak for the government and the official purports to be acting within that authority, a public official runs afoul of the First Amendment in blocking a person or deleting their posts.

The use of a personal account or page does not shield a public official from the application of the First Amendment. The Court cited the contrasting examples of “governmental action”. Where a mayor makes the following announcement exclusively on his Facebook page: “Pursuant to Municipal Ordinance 22.1, I am temporarily suspending enforcement of alternate-side parking rules.”, the Court concluded that such a clear invocation of governmental authority, the immediate legal impact, and pronouncing such legal dictate with the mayor's specific role as the executive, result in the conclusion that the mayor is purporting to discharge an official duty. However, if the mayor takes the step to repeat otherwise available information—for example, by linking to the parking announcement on the city's webpage—the Court concluded it would be far less likely the mayor is exercising mayoral authority; rather he would be engaging in private speech “relate[d] to his public employment” or “concern[ing] information learned during that employment.” [citation omitted]. Posting about some official business, as opposed to exercising official authority in communicating certain governmental matters do not bring the First Amendment into play. In this regard, the Court noted that a public official's desire to raise public awareness about certain governmental operations or business, or engaging in campaign activities, would generally be considered personal, not governmental business.

Finally, the Court paid special attention to the nature of the action taken a public official. The deletion of a comment or post is distinguished from acting to block a person from access to a social media platform. A deletion can be associated with certain personal or business content postings. A decision to block is different since blocking operates on a page-wide basis, a court would be called upon to

determine whether a public official engaged in state action with respect to any and all posts on which the person being blocked wished to comment. The Court reasoned:

If page-wide blocking is the only option, a public official might be unable to prevent someone from commenting on his personal posts without risking liability for also preventing comments on his official posts. A public official who fails to keep personal posts in a clearly designated personal account therefore exposes himself to greater potential liability. *[Citation omitted]*

The Supreme Court did not determine whether City Manager Freed had violated the First Amendment with his actions to block a user on his Facebook page, but sent the case back to the lower courts to have its new test applied to the facts of the case.

Garnier v. O'Connor-Ratcliff

Summary of Court Findings and Holding

In a companion case, the U.S. Supreme Court reached the same conclusions and applied the same analysis as in the Freed case summarized above. The two cases raised the same legal issues, but the facts of each were slightly different.

This case involved two school board members who created public Facebook pages to promote their campaigns for election to their school board. While they both had their own personal Facebook pages they used with friends and family, both utilized their public pages to campaign and for issues related to the school district. After both of them were elected, they continued to use these public Facebook pages. The pages specifically described them as “Government Official[s]” and noted their official school board positions. They also continued to post about school district matters, including board-meeting recaps, application solicitations for board positions, local budget plans and surveys, and public safety updates. They further used these Facebook pages to communicate with school district residents and to solicit feedback from them. A couple in the school district regularly posted messages critical of these two board members, resulting in them being blocked. The couple then sued.

As noted above, the Supreme Court determined that certain speech by government officials can be attributed to the state, and thus subject to First Amendment scrutiny, if the person involved has the authority to speak on the state’s behalf and if the official purported to be exercising that authority on the social media platform.

As with the Freed case, the Garnier matter was sent back to the lower courts for further proceedings consistent with the decision of the Supreme Court.

Authored by:

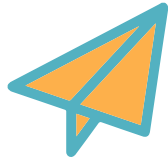


APRIL 2024 EMAIL STATS



19,123

Total Subscribers



44

Total Emails Sent



52%

Avg. Open Rate
industry avg. 39%



2%

Avg. Click Rate
industry avg. 1%

List Name # of Subscribers

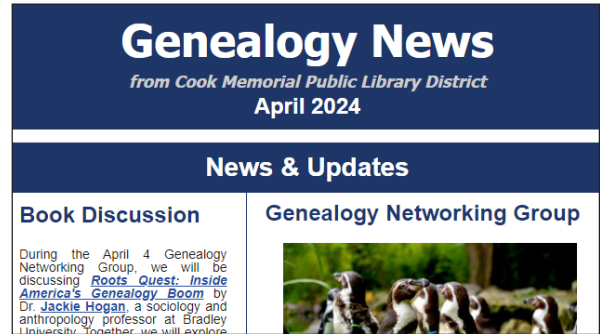
Authors & Writing (adults)	2,240
Book Club Communications	657
Business & Finance (adults)	698
Career (adults)	499
Children's Events (birth-age 5)	357
Children's Events (grades K-5)	1,188
Children's Events (grades 6-8)	514
Cinema Club Newsletter	226
CMPLD eNews	17,125
Cooking (adults)	1,111
Crafting & Maker NEW	0
eLibrary News	653
English Language Learners NEW	60
Events (adults)	3,267
Events (grades 9-12)	498
Genealogy (adults)	679
Health & Lifestyle (adults)	867
History (adults)	1,026
Local Author News & Events	259
Movie Matinees	1,061
Performances (adult)	971
Teacher Resources	257
Technology (adults)	849

Top Emails by Click Rate

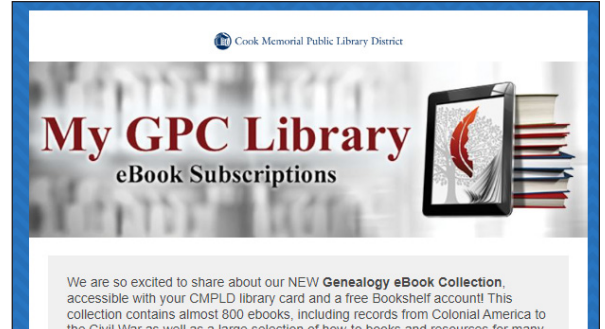
1



2



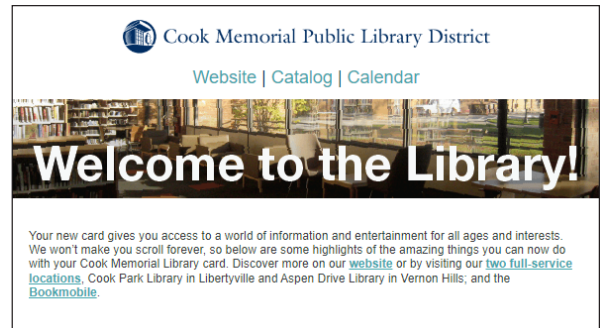
3



4



5



APRIL 2024 SOCIAL STATS

facebook

 **4,166**
page followers

 **27**
posts

 **63,327**
users reached



1 National Library Week: Stereotypical Librarian Day
25,468 reached; 208 interactions

2 NLW: Twin Day (video)
18,121 reached; 117 interactions

3 Terrie Johnson's 30-Year Milestone Anniversary
10,745 reached; 223 engagements


4 Library Guardian Geese
8,424 reached; 110 engagements

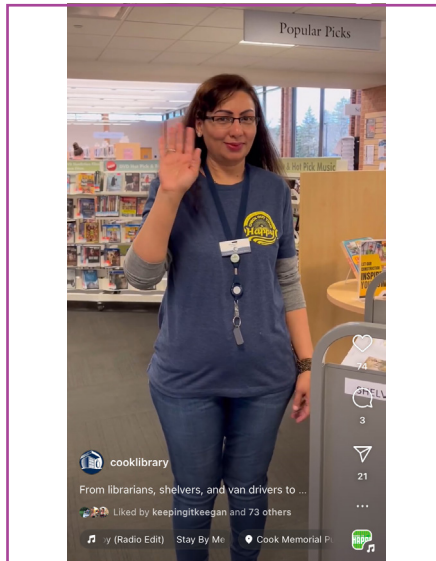
5 NLW: Check Out Your Happy Nt'l Library Workers Day (video)
7,391 reached; 185 engagements

Instagram

 **1,699**
page followers

 **41**
posts +11 stories

 **2,784**
users reached



1 NLW: Check Out Your Happy Nt'l Library Workers Day (video)
980 reached; 100 engagements

2 Hawthorn District 73 Art Open House (video)
753 reached; 30 engagements

3 Meet the Communications Team (video)
600 reached; 114 engagements


4 NLW: Twin Day (video)
552 reached; 54 engagements

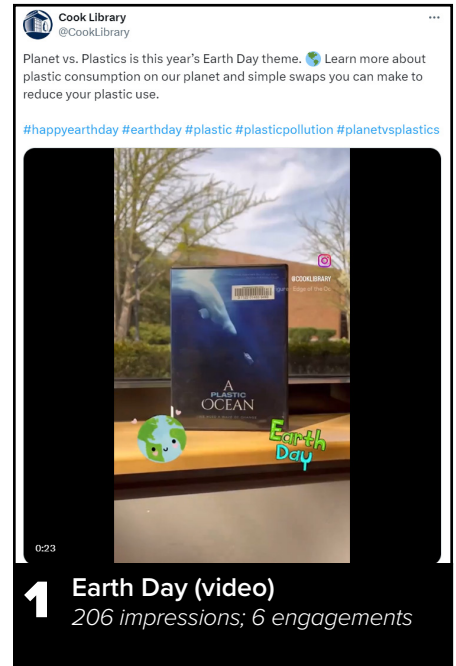
5 Eclipse Glasses Recycling (video)
522 reached; 18 engagements



 **1,953**
page followers

 **21**
posts

 **2,790**
users reached



1 Earth Day (video)
206 impressions; 6 engagements

2 Fractured Fairy Tale Event Photos
196 impressions; 8 engagements

3 NLW: Check Out Your Happy Nt'l Library Workers Day (video)
160 impressions; 18 engagements

4 NLW: Sports Day
119 impressions; 18 engagements

5 NLW: Wacky Sock Day (video)
119 impressions; 11 engagements

Engagements: Times users interacted with the post. | Impressions: Times users saw the post. | Reach: Unique users exposed to our content.

COOKLIB.ORG POST STATS

Top Posts By Number of Views

1. Library Improvements

2. Great Scott! Campbells in My Tree?

3. Hannah's POTW: The Emperor

4. Hannah's POTW: Annie Bot

5. Preserve Now, or Be in a Jam Later!

Cook Memorial Public Library District
Investment Maturity Schedule
April 30, 2024

	Issue Date	Maturity Date	Coupon/YTM	Q2 2024	Q3 2024	Q4 2024	Q1 2025	Q2 2025	Q3 2025	Q4 2025	Q1 2026	Total
Special Reserve Fund:												
Ally BK Midvale UT CD (05/11/22)	19-May-2022	20-May-2024	2.95%	245,000								245,000
Southeast Bank Athens TN CD (02/17/23)	24-Feb-2023	24-May-2024	4.80%	125,000								125,000
River City BK INC KY CD (9/07/23)	13-Sep-2023	12-Sep-2024	5.35%		245,000							245,000
Cross River Bank Teaneck NJ CD (06/13/23)	23-Jun-2023	23-Dec-2024	5.25%			245,000						245,000
Celtic BK Salt Lake City, UT CD (09/07/23)	19-Sep-2023	19-Mar-2025	5.25%				245,000					245,000
Israel DISC BK New York, NY CD (09/07/23)	15-Sep-2023	15-Sep-2025	5.15%						245,000			245,000
Flagstar BK Natl Assoc Hicksville, AZ (12/11/23)	13-Dec-2023	15-Dec-2025	4.75%							245,000		245,000
Enterprise BK Allison PK, PA CD (01/23/24)	31-Jan-2024	30-Jan-2026	4.40%								245,000	245,000
			Total Special Reserve	370,000	245,000	245,000	245,000	0	245,000	245,000	245,000	1,840,000
General Fund:												
RBS Citizens NA Providence, RI CD (10/05/23)	11-Oct-2023	11-Jul-2024	5.50%		245,000							245,000
UBS BK Salt Lake City UT CD (02/21/23)	24-Feb-2023	26-Aug-2024	4.80%		245,000							245,000
Optum BK Draper, Utah CD (10/04/23)	16-Oct-2023	16-Apr-2025	5.45%					245,000				245,000
Optum BK Draper, Utah CD (12/11/23)	22-Dec-2023	23-Jun-2025	5.00%					245,000				245,000
Valley Natl Bk Passaic, NJ CD (02/27/24)	5-Mar-2024	5-Sep-2025	5.05%						245,000			245,000
Western Alliance BK Phoenix, AZ CD (10/04/23)	16-Oct-2023	16-Oct-2025	5.30%							245,000		245,000
			Total General Fund	0	490,000	0	0	490,000	245,000	245,000	0	1,470,000
			GRAND TOTAL	370,000	735,000	245,000	245,000	490,000	490,000	490,000	245,000	3,310,000

Cook Memorial Public Library District
Investment Transaction Schedule - JP Morgan Chase

Date	Investment	Transaction	Certificates of Deposit			Savings Accounts			Interest Income				
			General Fund	Special Reserve Fund	Total	General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
31-Jan-2024	Ending Balance		1,470,000	1,840,000	3,310,000	56,519.99	51,162.60	107,682.59	37,270.07	24,571.22	14.31	14.05	61,869.65
20-Feb-2024	Celtic BK Salt Lake City, UT CD	Interest			0					1,092.43			1,092.43
22-Feb-2024	Customers BK Phoenixville PA CD	Maturity & Interest	(245,000)		(245,000)				2,964.16				2,964.16
23-Feb-2024	Southeast Bank Athens TN CD	Interest			0					3,024.66			3,024.66
26-Feb-2024	UBS BK Salt Lake City UT CD	Interest			0				998.79				998.79
29-Feb-2024	Enterprise BK Allison PK, PA CD	Interest			0					915.56			915.56
29-Feb-2024	Chase Bank	Interest			0	2.23	2.02	4.25			2.23	2.02	4.25
29-Feb-2024	Ending Balance		1,225,000	1,840,000	3,310,000	56,522.22	51,164.62	107,686.84	41,233.02	29,603.87	16.54	16.07	70,869.50
5-Mar-2024	Valley Natl Bk Passaic, NJ CD	5.05% - Due 9/5/25	245,000		245,000								0.00
7-Mar-2024	Enterprise BK Allison PK, PA CD	Interest			0					856.49			856.49
7-Mar-2024	Enterprise BK Allison PK, PA CD	Interest Reversal			0					(915.56)			(915.56)
15-Mar-2024	Israel DISC BK New York, NY CD	Interest			0					6,291.47			6,291.47
19-Mar-2024	Celtic BK Salt Lake City, UT CD	Interest			0					1,021.95			1,021.95
25-Mar-2024	UBS BK Salt Lake City UT CD	Interest			0				934.36				934.36
31-Mar-2024	Chase Bank	Interest			0	2.23	2.02	4.25			2.23	2.02	4.25
31-Mar-2024	Ending Balance		1,470,000	1,840,000	3,310,000	56,524.45	51,166.64	107,691.09	42,167.38	36,858.22	18.77	18.09	79,062.46
1-Apr-2024	Enterprise BK Allison PK, PA CD	Interest			0					856.49			856.49
16-Apr-2024	Optum BK Draper, Utah CD	Interest			0				6,694.54				6,694.54
16-Apr-2024	Western Alliance BK Phoenix, AZ CD	Interest			0				6,510.29				6,510.29
19-Apr-2024	Celtic BK Salt Lake City, UT CD	Interest			0					1,092.43			1,092.43
24-Apr-2024	UBS BK Salt Lake City UT CD	Interest			0				998.79				998.79
29-Apr-2024	Enterprise BK Allison PK, PA CD	Interest			0					915.56			915.56
30-Apr-2024	Chase Bank	Interest			0	2.46	2.23	4.69			2.46	2.23	4.69
30-Apr-2024	Ending Balance		1,470,000	1,840,000	3,310,000	56,526.91	51,168.87	107,695.78	56,371.00	39,722.70	21.23	20.32	96,135.25

Position Summary

Cook Memorial Public Library

Report date as of Apr 30, 2024

Report run time: May 01, 2024 05:44 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc		CY Cost Yld	Div/Int Rate	YTM
								Accr Inc				
... 6412 / Cook Memorial PLD General			1,470,000		1,470,132	132	0.01	76,195	5.18			
Corporate Bond			1,470,000		1,470,132	132	0.01	14,589	5.18			
245,000	OPTUM BK DRAPER UTAH C/D FDIC INS TO LIMITS 68405VBC2060	2025-04-16	245,000	100.22	245,535	535	0.22	13,352	5.44	5.45	5.20	
								476	5.45			
245,000	OPTUM BK DRAPER UTAH C/D FDIC INS TO LIMITS 68405VBW8060	2025-06-23	245,000	99.84	244,609	-391	-0.16	12,250	5.01	5.00	5.18	
								4,329	5.00			
245,000	RBS CTZNS NA PROVIDENCE RI C/D FDIC INS TO LIMITS 75524KRC0060	2024-07-11	245,000	100.00	244,998	-2	-0.00	13,475	5.50	5.50	5.34	
								7,457	5.50			
245,000	UBS BK USA SALT LAKE CITY UT C/D FDIC INS TO LIMITS 90355GBR6060	2024-08-26	245,000	99.84	244,599	-401	-0.16	11,760	4.81	4.80	0.00	
								0	4.80			
245,000	VALLEY NATL BK PASSAIC N J C/D FDIC INS TO LIMITS 919853KT7060	2025-09-05	245,000	99.89	244,720	-280	-0.11	12,372	5.06	5.05	5.12	
								1,864	5.05			
245,000	WESTERN ALLIANCE BK PHOENIX C/D FDIC INS TO LIMITS 95763PQF1060	2025-10-16	245,000	100.27	245,673	673	0.27	12,985	5.29	5.30	5.10	
								462	5.30			
... 6414 / Cook Memorial PLD Special Res			1,840,000		1,835,829	-4,171	-0.23	87,095	4.74			
Corporate Bond			1,840,000		1,835,829	-4,171	-0.23	23,002	4.73			
245,000	ALLY BK MIDVALE UTAH C/D FDIC INS TO LIMITS 02007GRG0060	2024-05-20	245,000	99.87	244,684	-316	-0.13	7,228	2.95	2.95	5.16	
								3,208	2.95			

J.P.Morgan

Please note disclosures and glossary included herein for important information about this report. Only the details for your investment account(s) are included on this page.

Position Summary

Cook Memorial Public Library

Report date as of Apr 30, 2024

Report run time: May 01, 2024 05:44 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc		CY Cost Yld	Div/Int Rate	YTM
								Accr Inc				
245,000	CELTIC BK SALT LAKE CITY UTAH C/D FDIC INS TO LIMITS 15118RJ24060	2025-03-19	245,000	100.05	245,112	112	0.05	12,862	5.25	5.25	0.00	
								0	5.25			
245,000	CROSS RIV BK TEANECK N J CD C/D FDIC INS TO LIMITS 227563CW1060	2024-12-23	245,000	99.93	244,824	-176	-0.07	12,862	5.25	5.25	5.34	
								4,511	5.25			
245,000	ENTERPRISE BK ALLISON PK PA C/D FDIC INS TO LIMITS 29367RMY9060	2026-01-30	245,000	98.97	242,486	-2,514	-1.03	10,780	4.45	4.40	0.00	
								0	4.40			
245,000	FLAGSTAR BK NATL ASSN HICKSVI C/D FDIC INS TO LIMITS 33847GBL5060	2025-12-15	245,000	99.54	243,872	-1,128	-0.46	11,638	4.77	4.75	5.04	
								4,400	4.75			
245,000	ISRAEL DISC BK NEW YORK N Y C/D FDIC INS TO LIMITS 465076UG0060	2025-09-15	245,000	100.02	245,055	55	0.02	12,618	5.15	5.15	5.11	
								1,556	5.15			
245,000	RIVER CITY BK INC KY CD 5.3 C/D FDIC INS TO LIMITS 76804EAG2060	2024-09-12	245,000	99.93	244,835	-165	-0.07	13,108	5.35	5.35	5.35	
								8,260	5.35			
125,000	SOUTHEAST BANK ATHENS TENN CD C/D FDIC INS TO LIMITS 84133PFM5060	2024-05-24	125,000	99.97	124,962	-38	-0.03	6,000	4.80	4.80	5.02	
								1,068	4.80			
Total For Accounts held at JPMS, member FINRA and SIPC			3,310,000		3,305,961	-4,039	-0.12	163,290	4.94			
								37,591	4.93			

Report includes Account(s): ...6412, ...6414, ...6415

Please note disclosures and glossary included herein for important information about this report. Only the details for your investment account(s) are included on this page.

J.P.Morgan

Cook Memorial Public Library District

Investment Transaction Schedule - MaxSafe Account - General Fund

Date	Investment	Transaction Type	Description	MaxSafe Account - General Fund	Interest Income
31-Jan-2024	Ending Balance			3,664,800.68	116,656.15
16-Feb-2024	Maintenance Fee	Fee	Analysis for 01/24	(105.00)	
29-Feb-2024	Wintrust Bank	Interest	For February 2024	15,870.17	15,870.17
29-Feb-2024	Ending Balance			3,680,565.85	132,526.32
18-Mar-2024	Maintenance Fee	Fee	Analysis for 02/24	(105.00)	
29-Mar-2024	Wintrust Bank	Interest	For March 2024	15,946.44	15,946.44
31-Mar-2024	Ending Balance			3,696,407.29	148,472.76
16-Apr-2024	Maintenance Fee	Fee	Analysis for 03/24	(105.00)	
30-Apr-2024	Wintrust Bank	Interest	For April 2024	17,727.94	17,727.94
30-Apr-2024	Ending Balance			3,714,030.23	166,200.70

Cook Memorial Public Library District

Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund

Date	Investment	Transaction Type	Description	Running Balance	Interest Income
31-Jan-2024	Ending Balance			961,455.38	34,377.54
29-Feb-2024	Wintrust Bank	Interest	For February 2024	4,125.38	4,125.38
29-Feb-2024	Ending Balance			965,580.76	38,502.92
29-Mar-2024	Wintrust Bank	Interest	For March 2024	4,145.17	4,145.17
31-Mar-2024	Ending Balance			969,725.93	42,648.09
30-Apr-2024	Wintrust Bank	Interest	For April 2024	4,608.35	4,608.35
30-Apr-2024	Ending Balance			974,334.28	47,256.44

**RESOLUTION ABOLISHING THE WORKING CASH FUND OF
COOK MEMORIAL PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS**

WHEREAS, the Board of Library Trustees ("Board") of the Cook Memorial Public Library District, Lake County, Illinois ("Library"), has heretofore created and established a Working Cash Fund ("Fund") in accordance with applicable statutes; and

WHEREAS, the Board has determined that it is necessary and in the best interests of the Library that the Fund be abolished; and

WHEREAS, Section 75 ILCS 16/30-100 of the Public Library District Act of 1991 authorizes the Board to abolish the Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of Cook Memorial Public Library District, Lake County, Illinois:

Section 1: That the Fund shall be abolished at the close of the current fiscal year, June 30, 2024.

Section 2: That the Treasurer of the Library is hereby authorized and directed to permanently transfer the entire balance of the fund in the amount of \$555,776 to the Library's General Fund and the Treasurer is hereby further directed to make the necessary entries on the Treasurer's books and records evidencing the abolition and permanent transfer provided for in this Resolution.

Section 3: That all resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this Resolution shall be in full force and effect forthwith upon its adoption.

ADOPTED this 21st day of May, 2024 pursuant to a roll call vote as follows:

AYES: ____

NAYS: ____

ABSENT: ____

ABSTAIN: ____

Deb Ader, President

ATTEST:

Karen Singer, Secretary

RESOLUTION AUTHORIZING PRODUCT ARCHITECTURE + DESIGN TO PREPARE DRAWINGS AND ENGINEERING DOCUMENTATION FOR COOK PARK CHILDREN’S AREA IMPROVEMENTS

WHEREAS, the Board of Library Trustees (“Board”) of the Cook Memorial Public Library District, Lake County, Illinois (the “District”), approved a four-year Strategic Plan (“Plan”) on December 22, 2022 based on community input; and

WHEREAS, one of the goals of the Plan is to “Reimagine the Cook Park Library children’s department to expand the potential level of engagement and interaction, particularly among early learners;” and

WHEREAS, as part of the FY24 Budget, Product Architecture + Design (“Architects”) worked with library staff to identify needed enhancements in the Cook Park Library Children’s area including a large, connected area for children, flexible space for a range of activities, a more visible service desk and more effective use of space for collections (“Project”); and

WHEREAS, at the January 23, 2024 Resources, Services & Long-Range Planning meeting, followed by the February 20, 2024 monthly Board meeting, Architects presented an overview of the Project, along with preliminary design concepts with a budget estimate of \$908,000; and

WHEREAS, at the April 29, 2024 Finance and Employee Practices Committee meeting, Trustees identified approximately \$905,000 in available funds for the Project, without adversely impacting fund balances in either the General or Special Reserve funds; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: The Board authorizes the Library Director to execute a contract with Product Architecture + Design as set forth in Exhibit A to prepare drawings and engineering documents for the Project.

Section 2: The contracted amount of \$67,000 shall be disbursed from the Special Reserve Fund, subject to the terms and conditions outlined herein.

Section 3: The Board will separately determine details pertaining to construction management of the Project as well as the bidding process.

Section 4: This Resolution is effective immediately on the date of its passage.

ADOPTED this 21st day of May, 2024 pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Deb Ader, President

ATTEST:

Karen Singer, Secretary

DRAFT

EXHIBIT A

Document to be provided at Board Meeting

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