

**MEETING NOTICE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT
POLICY REVIEW COMMITTEE**

September 24, 2024

5:15 p.m.

A meeting of the Policy Review Committee of the Board of Library Trustees of the Cook Memorial Public Library District is scheduled for Tuesday, September 24, 2024 at 5:15 p.m. in the Conference Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

Agenda

1. Call to order.
2. Public Comment.
3. Approval of Minutes.
 - a. November 28, 2023.
4. Review of Policies
 - a. Reimbursement Policy.
 - b. Elections.
 - c. Records of the Secretary.
 - d. Security Camera Policy.
 - e. Email Communications.
 - f. Meeting Room Policy.
 - g. Use of the Library – Library Collection Boxes.
5. Adjournment.

Lisa Michaluk
Committee Chairperson

September 20, 2024

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.