

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

October 15, 2024

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, October 15, 2024, will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Capital Needs Assessment Presentation.
6. Approval of the Minutes.
 - a. Minutes of the Regular Meeting of September 17, 2024.
7. Approval of the Bills.
8. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
 - a. Finance and Employee Practices.
 - i. Committee Recommendation to Approve Levy Ordinance 2024-2025/2.
 - b. Building and Grounds.
 - c. Policy Review.
 - i. Approval of Resolution 2024-2025/3 Adopting the Revised Records of the Secretary Policy.
 - ii. Approval of Resolution 2024-2025/4 Adopting the Revised Security Camera Policy.

iii. Approval of Resolution 2024-2025/5 Adopting the Revised Email Communications Policy.

- d. Technology.
- e. Resources, Services and Long-Range Planning.
- f. Friends' Representative.
- g. RAILS Representative.
- h. Historical Society Representative.

11. Board Communications.

12. New Business

- a. Approval of Resolution 2024-2025/2 Honoring Jim Larson as Trustee.

13. Upcoming Meetings and Events.

- a. Resources, Services and Long-Range Planning Committee Meeting on Thursday, November 7, 2024 at 6:30 p.m. at the Aspen Drive Library.
- b. Finance and Employee Practices Committee Meeting on Thursday, November 14 at 5:00 p.m. at the Cook Park Library.
- c. Regular Board Meeting on Tuesday, November 19, 2024, at 6:30 p.m. at the Cook Park Library.

14. Public Questions.

15. Adjournment.

Deb Ader, President
Board of Library Trustees

October 11, 2024

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) business days prior to the meeting.