

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
413 N. MILWAUKEE AVENUE  
LIBERTYVILLE, ILLINOIS 60048**

January 21, 2025

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, January 21, 2025 will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Filling Vacancy for the Office of Vice-President.
6. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of December 17, 2024.
  - b. Minutes of the Closed Session Meeting of December 17, 2024.
7. Approval of the Bills.
8. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
9. Report of the President.
10. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
  - b. Policy Review.
  - c. Building and Grounds.
  - d. Technology
  - e. Resources, Services and Long-Range Planning.
  - f. Friends' Representative.
  - g. RAILS Representative.

- h. Historical Society Representative.
- 11. Other Business.
  - a. Post Issuance Tax Compliance Report.
  - b. Discussion of Meeting Room Policy Memorandums.
  - c. Approval of Resolution 2024-25(7), Authorizing Repairs to Aspen Drive HVAC Rooftop Unit.
- 12. Communications.
- 13. Upcoming Meetings and Events.
  - a. Regular Board Meeting on Tuesday, February 18, 2025 at 6:30 p.m. in the Meeting Room at the Aspen Drive Library.
  - b. Resources, Services and Long Range Planning Committee Meeting on Thursday, March 6, 2025 at 6:30 p.m. in the Conference Room at the Cook Park Library.
- 14. Public Questions.
- 15. Adjournment.

Deb Ader, President  
Board of Library Trustees

January 17, 2025

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at [ADA@cooklib.org](mailto:ADA@cooklib.org) or in writing, not less than five (5) business days prior to the meeting.*