

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**413 N. MILWAUKEE AVENUE**  
**LIBERTYVILLE, ILLINOIS 60048**

June 17, 2025

Board Meeting  
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, June 17, 2025 will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of the Minutes.
  - a. Minutes of the Regular Meeting of May 20, 2025.
6. Approval of the Bills.
7. Report of the Director.
  - a. Statistical Report.
  - b. Narrative Report.
  - c. Personnel Report.
  - d. Investment Report.
8. Report of the President.
9. Reports of Committees and Representatives.
  - a. Finance and Employee Practices.
    - i. Schedule Budget and Appropriation Hearing.
    - ii. Approval of FY 2026 Operating Budget.
  - b. Building and Grounds.
  - c. Policy Review.
  - d. Technology.
  - e. Resources, Services and Long-Range Planning.
  - f. Friends' Representative.
  - g. RAILS Representative.
  - h. Historical Society Representative.

10. Other Business.

- a. Approval of Resolution 2024-2025/14 Authorizing the Library's Participation in the Non-Resident Fee Program.
- b. Approval of Ordinance 2024-2025/3 Setting Forth a Schedule of Regular Meetings of the Board of Library Trustees of the Cook Memorial Public Library District Commencing July 1, 2025 and Ending June 30, 2026.
- c. Approval of Resolution 2024-2025/15 Authorizing the Library Director and Finance Director to Execute Required Paperwork with all Designated, Eligible Depository Institutions for the Fiscal Year July 1, 2025 through June 30, 2026.
- d. Selection of Trustees for Annual Secretary's Audit.

11. Communications.

12. Upcoming Meetings and Events.

- a. Regular Board Meeting on Tuesday, July 15, 2025 at 6:30 p.m. at the Cook Park Library.
- b. Resources, Services & Long-Range Planning Committee meeting on Thursday, July 24, 2025 at 6:30 p.m. at the Cook Park Library.

13. Public Questions.

14. Adjournment.

Deb Ader, President  
Board of Library Trustees

June 13, 2025

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at [ADA@cooklib.org](mailto:ADA@cooklib.org) or in writing, not less than five (5) business days prior to the meeting.*

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Balance Sheet as of May 31, 2025

	10-General	20-IMRF	50-Trust	60-Special Reserve	TOTAL
<b>Current Assets</b>					
Checking/Savings					
1000 · Cash					
10-1040 · Petty Cash	625	0	0	0	625
10-1045 · Cash on Hand - Aspen	60	0	0	0	60
10-1150 · Chase Operating A/C	(172,201)	357,153	9,919	1,107,394	1,302,265
10-1504 · Illinois Funds - General, IMRF	353,959	37,443	0	123,236	514,638
10-1509 · Wintrust MaxSafe Acct - General	3,917,625	0	0	0	3,917,625
60-1509 · Wintrust MaxSafe Acct - S/R	0	0	0	525,438	525,438
10-1550 · Chase Savings Account					
10-1551 · Chase Savings - GF	56,542	0	0	0	56,542
60-1551 · Chase Savings - SRF	0	0	0	51,182	51,182
Total 10-1550 · Chase Savings Account	56,542	0	0	51,182	107,724
Total 1000 · Cash	4,156,610	394,596	9,919	1,807,250	6,368,375
2000 · Investments					
10-1502 · Investments - General Fund					
10-1651 · Investments - Chase (GF)	1,715,000	0	0	0	1,715,000
Total 10-1502 · Investments - General Fund	1,715,000	0	0	0	1,715,000
60-1501 · Investments - Special Reserve					
60-1651 · Investments - Chase (SRF)	0	0	0	1,225,000	1,225,000
Total 60-1501 · Investments - Special Reserve	0	0	0	1,225,000	1,225,000
Total 2000 · Investments	1,715,000	0	0	1,225,000	2,940,000
<b>Total Assets</b>	<b>5,871,610</b>	<b>394,596</b>	<b>9,919</b>	<b>3,032,250</b>	<b>9,308,375</b>
<b>Current Liabilities</b>					
10-2050 · Chase One Card	28,694	0	0	12,114	40,808
Total Credit Cards	28,694	0	0	12,114	40,808
Other Current Liabilities					
00-2100 · Payroll W/H & Payable					
10-2850 · Aflac Payable	882	0	0	0	882
10-2000 · Manual Payroll Checks	6,535	0	0	0	6,535
10-2300 · IMRF Payable-Employee Medicare	31,237	0	0	0	31,237
10-2600 · IMRF Voluntary Life Insurance	768	0	0	0	768
10-2700 · Dental and Vision	9,484	0	0	0	9,484
10-2800 · CO-OP 90's Medical Plan	39,783	0	0	0	39,783
10-2900 · Other Health Care-FSA	22,936	0	0	0	22,936
Total 00-2100 · Payroll W/H & Payable	111,625	0	0	0	111,625
20-2300 · IMRF Payable-Employer Medicare	0	51,606	0	0	51,606
Total Other Current Liabilities	111,625	51,606	0	0	163,231
<b>Total Liabilities</b>	<b>140,319</b>	<b>51,606</b>	<b>0</b>	<b>12,114</b>	<b>204,039</b>
<b>Equity</b>					
00-3000 · Beginning Fund Balances					
10-3000 · Fund Balance-General Fund	3,063,217	0	0	0	3,063,217
10-3010 · Assigned FB - Computer/Tech Res	125,000	0	0	0	125,000
10-3011 · Assigned FB - Bookmobile Res	500,000	0	0	0	500,000
20-3000 · Fund Balance - IMRF Fund	0	235,429	0	0	235,429
50-3000 · Fund Balance-Trust Fund	0	0	27,974	0	27,974
60-3000 · Fund Balance-Spec Reserve Fund	0	0	0	3,881,268	3,881,268
Total 00-3000 · Beginning Fund Balances	3,688,217	235,429	27,974	3,881,268	7,832,888
Net Income	2,043,075	107,561	(18,055)	(861,132)	1,271,449
Total Equity	5,731,292	342,990	9,919	3,020,136	9,104,337
<b>Total Liabilities &amp; Equity</b>	<b>5,871,610</b>	<b>394,596</b>	<b>9,919</b>	<b>3,032,250</b>	<b>9,308,375</b>

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Profit & Loss as of May 2025**

	<b>10-General</b>	<b>20-IMRF</b>	<b>60-Special Reserve</b>	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>				
Income				
00-4000 · Property Tax	10,335,727	911,998	0	11,247,725
00-4050 · Replacement Tax	124,711	0	0	124,711
00-4100 · Interest Earned	271,158	0	106,781	377,939
00-4200 · Other	62,995	0	0	62,995
10-4300 · Grants & Other Donations	121,641	0	0	121,641
10-4350 · Fines & Lost Materials	19,349	0	0	19,349
Total Income/Gross Profit	<u>10,935,581</u>	<u>911,998</u>	<u>106,781</u>	<u>11,954,360</u>
Expense				
10-5100 · Salaries	4,948,177	0	0	4,948,177
10-5200 · Benefits	608,718	0	0	608,718
10-5300 · Training	34,924	0	0	34,924
10-5400 · Materials	989,317	0	0	989,317
10-5500 · Processing	34,115	0	0	34,115
10-5600 · Supplies	107,812	0	0	107,812
10-5700 · Vehicles	8,302	0	0	8,302
10-5800 · Computer Operations	488,280	0	0	488,280
10-5900 · Utilities	216,655	0	0	216,655
10-6000 · Telephone	21,283	0	0	21,283
10-6100 · Postage	10,051	0	0	10,051
10-6200 · Maintenance	133,545	0	0	133,545
10-6300 · Repair	82,287	0	0	82,287
10-6400 · Insurance	65,257	0	0	65,257
10-6500 · Professional Services	85,096	0	0	85,096
10-6600 · Improvements	75,856	0	0	75,856
10-6700 · Community Relations	144,780	0	0	144,780
10-7000 · Debt Service	981,793	0	0	981,793
20-8210 · Employer IMRF Disbursements	0	417,183	0	417,183
20-8250 · Employer Soc Security Tax Disb	0	369,421	0	369,421
Total Expense	<u>9,036,248</u>	<u>786,604</u>	<u>0</u>	<u>9,822,852</u>
Net Ordinary Income	<u>1,899,333</u>	<u>125,394</u>	<u>106,781</u>	<u>2,131,508</u>
Other Income/Expense				
60-9800 · Special Reserve Disbursements	<u>0</u>	<u>0</u>	<u>862,866</u>	<u>862,866</u>
Total Other Expense	<u>0</u>	<u>0</u>	<u>862,866</u>	<u>862,866</u>
Net Other Income	<u>0</u>	<u>0</u>	<u>(862,866)</u>	<u>(862,866)</u>
<b>Net Income</b>	<b><u>1,899,333</u></b>	<b><u>125,394</u></b>	<b><u>(756,085)</u></b>	<b><u>1,268,642</u></b>

**Cook Memorial Public Library District**  
**Budget Report July 1, 2024 - June 30, 2025**

**May** Months Elapsed 91.67%  
11

Mos Remaining 8.33%  
1

	Month Actual	YTD Actual	Annual Budget	Budget Remaining	%
<u>Income</u>					
00-4000 · Property Tax	922,193.00	11,247,725	10,296,550	(951,175)	(9.24%)
00-4050 · Replacement Tax	27,618.00	124,711	185,000	60,289	32.59%
00-4100 · Interest Earned	18,992.00	377,939	200,000	(177,939)	(88.97%)
00-4200 · Other	3,917.00	62,995	21,000	(41,995)	(199.98%)
10-4300 · Grants & Other Donations	17,908.00	121,641	95,000	(26,641)	(28.04%)
10-4350 · Fines & Lost Materials	1,473.00	19,349	15,000	(4,349)	(28.99%)
<b>Total Income</b>	<b>992,101</b>	<b>11,954,360</b>	<b>10,812,550</b>	<b>(1,141,810)</b>	<b>(10.56%)</b>
<u>Expenses</u>					
10-5100 · Salaries	616,675	4,948,177	5,367,645	419,468	7.81%
10-5200 · Benefits	63,733	608,718	655,405	46,687	7.12%
10-5300 · Training	4,473	34,924	64,885	29,961	46.18%
10-5400 · Materials	93,686	989,317	1,284,575	295,258	22.98%
10-5500 · Processing	3,826	34,115	47,120	13,005	27.60%
10-5600 · Supplies	11,884	107,812	138,100	30,288	21.93%
10-5700 · Vehicles	392	8,302	39,620	31,318	79.05%
10-5800 · Computer Operations	16,145	488,280	688,290	200,010	29.06%
10-5900 · Utilities	17,017	216,655	179,500	(37,155)	(20.70%)
10-6000 · Telephone	1,534	21,283	26,880	5,597	20.82%
10-6100 · Postage	1000	10,051	13,000	2,949	22.68%
10-6200 · Maintenance	11,990	133,545	188,775	55,230	29.26%
10-6300 · Repair	2,707	82,287	125,960	43,673	34.67%
10-6400 · Insurance	118	65,257	74,000	8,743	11.81%
10-6500 · Professional Services	9,290	85,096	105,900	20,804	19.64%
10-6600 · Improvements	1,042	75,856	106,055	30,199	28.47%
10-6700 · Community Relations	34,640	144,780	196,805	52,025	26.43%
10-6900 · Contingency	-	-	50,000	50,000	100.00%
10-7000 · Debt Service	-	981,793	982,000	207	0.02%
20-8210 · Employer IMRF Disbursements	52,059	417,183	526,000	108,817	20.69%
20-8250 · Employer Soc Security Tax Disb	46,012	369,421	404,000	34,579	8.56%
60-9800 · Special Reserve Disbursements	20,544	862,866	-	-	
<b>Total Expenses</b>	<b>1,008,767</b>	<b>10,685,718</b>	<b>11,264,515</b>	<b>1,441,663</b>	<b>12.80%</b>
<b>Budget Impact (Surplus/Deficit)</b>	<b>(16,666)</b>	<b>1,268,642</b>	<b>(451,965)</b>		

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Summary 5/10-6/9/25

	<b>10-General</b>	<b>20-IMRF</b>	<b>60-Special Reserve</b>	<b>TOTAL</b>
<b>Income</b>				
00-4000 · Property Tax	848,397.47	73,795.53	0.00	922,193.00
00-4100 · Interest Earned	16,255.88	0.00	2,735.93	18,991.81
00-4200 · Other	3,894.24	0.00	0.00	3,894.24
10-4300 · Grants & Other Donations	17,908.40	0.00	0.00	17,908.40
10-4350 · Fines & Lost Materials	1,441.59	0.00	0.00	1,441.59
<b>Total Income</b>	<b>887,897.58</b>	<b>73,795.53</b>	<b>2,735.93</b>	<b>964,429.04</b>
<b>Expense</b>				
10-5100 · Salaries	410,907.10	0.00	0.00	410,907.10
10-5200 · Benefits	61,198.68	0.00	0.00	61,198.68
10-5300 · Training	4,274.70	0.00	0.00	4,274.70
10-5400 · Materials	93,685.54	0.00	0.00	93,685.54
10-5500 · Processing	3,826.33	0.00	0.00	3,826.33
10-5600 · Supplies	11,871.44	0.00	0.00	11,871.44
10-5700 · Vehicles	392.03	0.00	0.00	392.03
10-5800 · Computer Operations	16,138.40	0.00	0.00	16,138.40
10-5900 · Utilities	17,017.24	0.00	0.00	17,017.24
10-6000 · Telephone	1,533.89	0.00	0.00	1,533.89
10-6100 · Postage	1,000.00	0.00	0.00	1,000.00
10-6200 · Maintenance	10,378.30	0.00	0.00	10,378.30
10-6300 · Repair	6,391.22	0.00	0.00	6,391.22
10-6500 · Professional Services	8,811.59	0.00	0.00	8,811.59
10-6600 · Improvements	1,041.77	0.00	0.00	1,041.77
10-6700 · Community Relations	31,436.66	0.00	0.00	31,436.66
20-8210 · Employer IMRF Disbursements	0.00	34,593.42	0.00	34,593.42
20-8250 · Employer Soc Security Tax Disb	0.00	30,659.86	0.00	30,659.86
<b>Total Ordinary Expense</b>	<b>679,904.89</b>	<b>65,253.28</b>	<b>0.00</b>	<b>745,158.17</b>
<b>Other Income/Expense</b>				
60-9800 · Special Reserve Disbursements	3,894.50	0.00	17,544.23	21,438.73
<b>Total Expenses</b>	<b>683,799.39</b>	<b>65,253.28</b>	<b>17,544.23</b>	<b>766,596.90</b>

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>00-4000 · Property Tax</b>						
<b>10-4000 · Property Tax General</b>						
	GJ	05/23/2025	3901		845,064.53	845,064.53
	GJ	05/23/2025	3901		3,332.94	848,397.47
Total 10-4000 · Property Tax General					848,397.47	848,397.47
<b>20-4000 · Property Tax IMRF</b>						
	GJ	05/23/2025	3901		73,795.53	73,795.53
Total 20-4000 · Property Tax IMRF					73,795.53	73,795.53
Total 00-4000 · Property Tax					922,193.00	922,193.00
<b>00-4100 · Interest Earned</b>						
<b>60-3109 · Interest - Wintrust MaxSafe S/R</b>						
	GJ	05/31/2025	3904		1,899.42	1,899.42
Total 60-3109 · Interest - Wintrust MaxSafe S/R					1,899.42	1,899.42
<b>10-3109 · Interest - Wintrust MaxSafe Gen</b>						
	GJ	05/31/2025	3904		14,321.81	14,321.81
Total 10-3109 · Interest - Wintrust MaxSafe Gen					14,321.81	14,321.81
<b>10-4100 · Interest - General Fund</b>						
<b>10-4101 · Interest Income - Chase Savings</b>						
	GJ	05/31/2025	3904		0.92	0.92
Total 10-4101 · Interest Income - Chase Savings					0.92	0.92
<b>10-4102 · Interest Income - Chase CD's</b>						
	GJ	05/31/2025	3909		1,006.85	1,006.85
	GJ	05/31/2025	3909		926.30	1,933.15
Total 10-4102 · Interest Income - Chase CD's					1,933.15	1,933.15
Total 10-4100 · Interest - General Fund					1,934.07	1,934.07
<b>60-4100 · Interest - Special Reserve</b>						
<b>60-4101 · Interest - Chase Savings</b>						
	GJ	05/31/2025	3904		0.83	0.83
Total 60-4101 · Interest - Chase Savings					0.83	0.83
<b>60-4102 · Interest - Chase CD's</b>						
	GJ	05/31/2025	3909		835.68	835.68
Total 60-4102 · Interest - Chase CD's					835.68	835.68
Total 60-4100 · Interest - Special Reserve					836.51	836.51
Total 00-4100 · Interest Earned					18,991.81	18,991.81
<b>00-4200 · Other</b>						
<b>10-4450 · Copy Machine Income</b>						
<b>10-4451 · Aspen - Print/Copy Station</b>						
	Dep	05/19/2025			619.20	619.20
	GJ	05/31/2025	3910		0.75	619.95

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
	GJ	05/31/2025	3910		0.25	620.20
Total 10-4451 · Aspen - Print/Copy Station					620.20	620.20
<b>10-4452 · Cook Park - Print/Copy Station</b>						
	Dep	05/19/2025			239.45	239.45
Total 10-4452 · Cook Park - Print/Copy Station					239.45	239.45
Total 10-4450 · Copy Machine Income					859.65	859.65
<b>10-4500 · Misc - General Account</b>						
	Dep	05/20/2025			1,500.00	1,500.00
	Dep	05/20/2025			229.46	1,729.46
	Dep	05/20/2025			0.40	1,729.86
	Dep	05/20/2025			38.00	1,767.86
	GJ	05/31/2025	3907		578.73	2,346.59
	GJ	05/31/2025	3908		688.00	3,034.59
Total 10-4500 · Misc - General Account					3,034.59	3,034.59
Total 00-4200 · Other					3,894.24	3,894.24
<b>10-4300 · Grants &amp; Other Donations</b>						
<b>10-4335 · Friends of The Library</b>						
	Dep	05/20/2025			18,000.00	18,000.00
Total 10-4335 · Friends of The Library					18,000.00	18,000.00
<b>10-4365 · Donations - Other</b>						
	Bill	05/31/2025	052325	Bricks R Us - CMPL CC	-45.80	-45.80
	Bill	05/31/2025	052325	Bricks R Us - CMPL CC	-45.80	-91.60
Total 10-4365 · Donations - Other					-91.60	-91.60
Total 10-4300 · Grants & Other Donations					17,908.40	17,908.40
<b>10-4350 · Fines &amp; Lost Materials</b>						
	Dep	05/20/2025			31.15	31.15
	Dep	05/20/2025			45.55	76.70
	Bill	05/30/2025	LOST/PAID - 051625	Blake, Jennifer	-100.00	-23.30
	Bill	05/30/2025	LOST/PAID - 051825	Fitz, Andy	-16.73	-40.03
	Bill	05/30/2025	LOST/PAID - 051825	Hannon, Jim	-5.00	-45.03
	Bill	05/30/2025	LOST/PAID - 052225	Angadiyavar, Avinash	-11.79	-56.82
	Bill	05/30/2025	LOST/PAID - 052725	Lawler, Jeanette Barbara	-12.37	-69.19
	GJ	05/31/2025	3904		1,785.68	1,716.49
	GJ	05/31/2025	3911		-257.91	1,458.58
	Bill	06/06/2025	LOST/PAID - 052825	Hutchinson, Sarah	-16.99	1,441.59
Total 10-4350 · Fines & Lost Materials					1,441.59	1,441.59
Total Income					964,429.04	964,429.04
<b>Expense</b>						
<b>10-5100 · Salaries</b>						
<b>10-5110 · Salaries - Administration</b>						
	GJ	05/16/2025	3888		49,551.13	49,551.13



COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
	GJ	05/29/2025	3903		48,831.08	98,382.21
Total 10-5110 · Salaries - Administration					98,382.21	98,382.21
<b>10-5120 · Salaries - Adult Svcs</b>						
	GJ	05/16/2025	3888		32,846.14	32,846.14
	GJ	05/29/2025	3903		31,131.01	63,977.15
Total 10-5120 · Salaries - Adult Svcs					63,977.15	63,977.15
<b>10-5130 · Salaries - Youth Svcs</b>						
	GJ	05/16/2025	3888		36,109.69	36,109.69
	GJ	05/29/2025	3903		35,778.20	71,887.89
Total 10-5130 · Salaries - Youth Svcs					71,887.89	71,887.89
<b>10-5140 · Salaries - Circulation</b>						
	GJ	05/16/2025	3888		31,766.74	31,766.74
	GJ	05/29/2025	3903		31,159.98	62,926.72
Total 10-5140 · Salaries - Circulation					62,926.72	62,926.72
<b>10-5145 · Salaries - Maintenance</b>						
	GJ	05/16/2025	3888		9,648.73	9,648.73
	GJ	05/29/2025	3903		10,765.95	20,414.68
Total 10-5145 · Salaries - Maintenance					20,414.68	20,414.68
<b>10-5150 · Salaries - ILL</b>						
	GJ	05/16/2025	3888		4,485.11	4,485.11
	GJ	05/29/2025	3903		4,476.82	8,961.93
Total 10-5150 · Salaries - ILL					8,961.93	8,961.93
<b>10-5155 · Salaries - Outreach</b>						
	GJ	05/16/2025	3888		10,848.37	10,848.37
	GJ	05/29/2025	3903		10,886.87	21,735.24
Total 10-5155 · Salaries - Outreach					21,735.24	21,735.24
<b>10-5160 · Salaries - Tech Svcs</b>						
	GJ	05/16/2025	3888		24,183.52	24,183.52
	GJ	05/29/2025	3903		24,313.69	48,497.21
Total 10-5160 · Salaries - Tech Svcs					48,497.21	48,497.21
<b>10-5165 · Salaries - Shelves</b>						
	GJ	05/16/2025	3888		7,214.48	7,214.48
	GJ	05/29/2025	3903		6,909.59	14,124.07
Total 10-5165 · Salaries - Shelves					14,124.07	14,124.07
Total 10-5100 · Salaries					410,907.10	410,907.10
<b>10-5200 · Benefits</b>						
<b>10-5210 · Health Insurance</b>						
	Bill	05/16/2025	#4.2025M	Cooperative 90'S Medical	36,490.80	36,490.80
	Bill	05/16/2025	#4.2025M	Cooperative 90'S Medical	5,303.20	41,794.00
	Bill	05/30/2025	3445	Blue Cross Blue Shield Of Illinois	8,006.68	49,800.68
	Bill	05/30/2025	3445	Blue Cross Blue Shield Of Illinois	1,804.84	51,605.52
	GJ	05/31/2025	3912		1,013.43	52,618.95

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
	GJ	05/31/2025	3912		743.12	53,362.07
	GJ	05/31/2025	3912		731.89	54,093.96
	GJ	05/31/2025	3912		723.15	54,817.11
	GJ	05/31/2025	3912		974.47	55,791.58
	GJ	05/31/2025	3912		200.00	55,991.58
	Bill	06/06/2025	203654	Aflac	160.38	56,151.96
Total 10-5210 · Health Insurance					56,151.96	56,151.96
<b>10-5220 · Dental/Vision Insurance</b>						
	Bill	05/16/2025	#4.2025D	Cooperative 90'S Dental	3,525.60	3,525.60
	Bill	05/16/2025	#4.2025D	Cooperative 90'S Dental	1,396.40	4,922.00
	Dep	05/20/2025			-53.19	4,868.81
	Bill	05/30/2025	1928031	Delta Dental of Illinois - Risk	3.28	4,872.09
	Bill	05/30/2025	1928031	Delta Dental of Illinois - Risk	29.34	4,901.43
	Bill	05/30/2025	1929949	Delta Dental of Illinois - Vision	278.34	5,179.77
	Bill	05/30/2025	1929949	Delta Dental of Illinois - Vision	89.35	5,269.12
	GJ	05/31/2025	3906		-832.96	4,436.16
Total 10-5220 · Dental/Vision Insurance					4,436.16	4,436.16
<b>10-5240 · Life Insurance</b>						
	Bill	05/16/2025	1691728	Madison National Life Ins Co., Inc.	239.10	239.10
Total 10-5240 · Life Insurance					239.10	239.10
<b>10-5270 · LTD Insurance</b>						
	Bill	05/16/2025	1691728	Madison National Life Ins Co., Inc.	371.46	371.46
Total 10-5270 · LTD Insurance					371.46	371.46
Total 10-5200 · Benefits					61,198.68	61,198.68
<b>10-5300 · Training</b>						
<b>10-5310 · Workshops</b>						
<b>10-5311 · Workshops - Admin</b>						
	Bill	05/31/2025	050925	Einstein Bros Bagels	244.86	244.86
	Bill	05/31/2025	050725	Sunset Foods	280.96	525.82
Total 10-5311 · Workshops - Admin					525.82	525.82
Total 10-5310 · Workshops					525.82	525.82
<b>10-5320 · Travel</b>						
<b>10-5321 · Travel - Admin</b>						
	Bill	05/16/2025	MAY 2025	Hamann, Cyndi	67.22	67.22
	Bill	05/16/2025	MAY 2025	Hamann, Cyndi	19.18	86.40
Total 10-5321 · Travel - Admin					86.40	86.40
<b>10-5328 · Travel - Tech Svcs</b>						
	Bill	05/30/2025	DEC 24 - MAY 25	Bosak, Nicole	15.69	15.69
	Bill	05/30/2025	DEC 24 - MAY 25	Bosak, Nicole	69.30	84.99
	Bill	05/30/2025	MAY 16, 2025	Zenn, Carly	18.20	103.19
Total 10-5328 · Travel - Tech Svcs					103.19	103.19
Total 10-5320 · Travel					189.59	189.59

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
<b>10-5330 · Memberships</b>						
<b>10-5331 · Memberships - Admin</b>						
	Bill	05/31/2025	051325	American Library Association	125.00	125.00
	Bill	05/31/2025	FY26-62383	HR Source - CMPL CC	2,100.00	2,225.00
	Bill	06/06/2025	2025-2026	Illinois Library Association	500.00	2,725.00
Total 10-5331 · Memberships - Admin					<u>2,725.00</u>	<u>2,725.00</u>
Total 10-5330 · Memberships					2,725.00	2,725.00
<b>10-5350 · Conferences</b>						
<b>10-5351 · Conferences - Admin</b>						
	Bill	05/31/2025	051525	American Library Association	495.00	495.00
Total 10-5351 · Conferences - Admin					<u>495.00</u>	<u>495.00</u>
Total 10-5350 · Conferences					495.00	495.00
<b>10-5360 · Personnel Tools</b>						
	Bill	05/31/2025	22054	HR Source - CMPL CC	199.00	199.00
Total 10-5360 · Personnel Tools					<u>199.00</u>	<u>199.00</u>
<b>10-5365 · Staff Recognition</b>						
	Bill	05/16/2025	APRIL 24, 2025	Cotini, Valentina	80.29	80.29
	Bill	05/31/2025	051925	Main Street Libertyville - CMPL Credit	60.00	140.29
Total 10-5365 · Staff Recognition					<u>140.29</u>	<u>140.29</u>
Total 10-5300 · Training					4,274.70	4,274.70
<b>10-5400 · Materials</b>						
<b>10-5410 · Books - Adult</b>						
	Bill	05/30/2025	2025/I001198	D & Z House of Books	156.00	156.00
	Bill	05/30/2025	25DN-46728	Value Line Publishing LLC	1,245.00	1,401.00
	Bill	05/30/2025	2039010842	Baker & Taylor - L5580152	274.21	1,675.21
	Bill	05/30/2025	2039000918	Baker & Taylor - L5742022	441.43	2,116.64
	Bill	05/30/2025	2039006405	Baker & Taylor - L5742022	216.83	2,333.47
	Bill	05/30/2025	2039009026	Baker & Taylor - L5742022	641.11	2,974.58
	Bill	05/30/2025	2039012321	Baker & Taylor - L5742022	331.14	3,305.72
	Bill	05/30/2025	2039016439	Baker & Taylor - L5742022	260.67	3,566.39
	Bill	05/30/2025	2039019383	Baker & Taylor - L5742022	226.58	3,792.97
	Bill	05/30/2025	2039016183	Baker & Taylor - L5742022	195.94	3,988.91
	Bill	05/30/2025	2039013623	Baker & Taylor - L5742022	203.40	4,192.31
	Bill	05/30/2025	2039021114	Baker & Taylor - C0209743	139.76	4,332.07
	Bill	05/30/2025	2039025178	Baker & Taylor - L5580152	618.78	4,950.85
	Bill	05/30/2025	2039016444	Baker & Taylor - L3966532	1,178.01	6,128.86
	Bill	05/30/2025	2029024188	Baker & Taylor - L3966532	687.89	6,816.75
	Bill	05/30/2025	2039025368	Baker & Taylor - L5742022	581.47	7,398.22
	Bill	05/30/2025	2039026785	Baker & Taylor - L3966532	252.23	7,650.45
	Bill	05/30/2025	2039012427	Baker & Taylor - C5217413	43.14	7,693.59
	Bill	05/30/2025	2039012428	Baker & Taylor - C5217413	17.04	7,710.63
	Bill	05/30/2025	2039013699	Baker & Taylor - L5742022	111.24	7,821.87

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Bills Paid Detail 5/10-6/6/2025**

<b>Type</b>	<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Paid Amount</b>	<b>Balance</b>
Bill	05/30/2025	2039027498	Baker & Taylor - L5579912	281.88	8,103.75
Bill	05/30/2025	999100356453	Gale	262.32	8,366.07
Bill	05/30/2025	999100349248	Gale	65.58	8,431.65
Bill	05/30/2025	999100379307	Gale	56.98	8,488.63
Bill	05/30/2025	999100366849	Gale	57.58	8,546.21
Bill	05/30/2025	999100366848	Gale	119.96	8,666.17
Bill	05/30/2025	999100312794	Gale	59.18	8,725.35
Bill	05/30/2025	999100312792	Gale	22.39	8,747.74
Bill	05/30/2025	2039040869	Baker & Taylor - L5580152	587.71	9,335.45
Bill	05/30/2025	2039034880	Baker & Taylor - L5742022	237.58	9,573.03
Bill	05/30/2025	2039031712	Baker & Taylor - L5742022	627.77	10,200.80
Bill	05/30/2025	2039047416	Baker & Taylor - L5742022	234.02	10,434.82
Bill	05/30/2025	2039034885	Baker & Taylor - L3966532	1,042.18	11,477.00
Bill	05/30/2025	2039046844	Baker & Taylor - L5579912	322.03	11,799.03
Bill	05/30/2025	2039041272	Baker & Taylor - L3966532	454.31	12,253.34
Bill	05/30/2025	2039045092	Baker & Taylor - L5742022	503.97	12,757.31
Bill	05/30/2025	2039047627	Baker & Taylor - L5742022	234.11	12,991.42
Bill	05/30/2025	2039036752	Baker & Taylor - C0209743	126.21	13,117.63
Bill	05/30/2025	2039060613	Baker & Taylor - L5580152	221.88	13,339.51
Bill	05/30/2025	2039062917	Baker & Taylor - L5579912	312.48	13,651.99
Bill	05/30/2025	2039063545	Baker & Taylor - L5742022	18.44	13,670.43
Bill	05/30/2025	2039068059	Baker & Taylor - L4231142	10.11	13,680.54
Bill	05/30/2025	2039056897	Baker & Taylor - L5742022	462.50	14,143.04
Bill	05/30/2025	999100381325	Gale	55.48	14,198.52
Bill	05/30/2025	999100400985	Gale	55.48	14,254.00
Bill	05/30/2025	999100401955	Gale	496.63	14,750.63
Bill	05/30/2025	999100420092	Gale	131.16	14,881.79
Bill	05/30/2025	999100424319	Gale	112.46	14,994.25
Bill	05/30/2025	999100427813	Gale	60.78	15,055.03
Bill	05/30/2025	999100424318	Gale	22.39	15,077.42
Bill	05/30/2025	999100417910	Gale	388.68	15,466.10
Bill	05/30/2025	2039063445	Baker & Taylor - L5742022	358.18	15,824.28
Bill	05/30/2025	2039063493	Baker & Taylor - L5742022	118.79	15,943.07
Bill	05/30/2025	2039066082	Baker & Taylor - L5742022	254.58	16,197.65
Bill	05/30/2025	2039063644	Baker & Taylor - L5742022	403.19	16,600.84
Bill	05/30/2025	2039071986	Baker & Taylor - L5580152	423.79	17,024.63
Bill	05/30/2025	2039063771	Baker & Taylor - L3966532	2,483.94	19,508.57
Bill	05/30/2025	2039069650	Baker & Taylor - L5579912	187.62	19,696.19
Bill	05/30/2025	2039070914	Baker & Taylor - C0209743	53.64	19,749.83
Bill	05/30/2025	2039070915	Baker & Taylor - C0209743	56.17	19,806.00
Bill	05/30/2025	2039066322	Baker & Taylor - L5742022	124.01	19,930.01
Bill	05/30/2025	2039074035	Baker & Taylor - C5217413	70.32	20,000.33

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Bills Paid Detail 5/10-6/6/2025**

Type	Date	Num	Name	Paid Amount	Balance
Bill	05/30/2025	2039075726	Baker & Taylor - L5742022	408.40	20,408.73
Bill	05/30/2025	2039079103	Baker & Taylor - L5742022	100.64	20,509.37
Bill	05/30/2025	2039082070	Baker & Taylor - L5580152	353.42	20,862.79
Bill	05/30/2025	2039082411	Baker & Taylor - L5579912	120.88	20,983.67
Bill	05/30/2025	2039078205	Baker & Taylor - L3966532	984.70	21,968.37
Bill	05/30/2025	2039085981	Baker & Taylor - L5580152	405.55	22,373.92
Check	05/30/2025	61209	Baker & Taylor - L3966532	-2.29	22,371.63
Check	05/30/2025	61209	Baker & Taylor - L3966532	2,285.23	24,656.86
Check	05/30/2025	61210	Baker & Taylor - L5579912	-14.26	24,642.60
Check	05/30/2025	61210	Baker & Taylor - L5579912	305.58	24,948.18
Bill	05/31/2025	042925	Amazon Marketplace.com	67.86	25,016.04
Bill	05/31/2025	042925	Amazon Marketplace.com	55.63	25,071.67
Bill	05/31/2025	050225	Amazon Marketplace.com	51.45	25,123.12
Bill	05/31/2025	050625	Amazon Marketplace.com	62.92	25,186.04
Bill	05/31/2025	050525	Amazon Marketplace.com	23.18	25,209.22
Bill	05/31/2025	050625	Amazon Marketplace.com	127.84	25,337.06
Bill	05/31/2025	050725	Amazon Marketplace.com	41.96	25,379.02
Bill	05/31/2025	050625	Amazon Marketplace.com	19.99	25,399.01
Bill	05/31/2025	050725	Amazon Marketplace.com	133.11	25,532.12
Bill	05/31/2025	051325	Amazon Marketplace.com	191.00	25,723.12
Bill	05/31/2025	051225	Amazon Marketplace.com	17.28	25,740.40
Bill	05/31/2025	051225	Amazon Marketplace.com	82.14	25,822.54
Bill	05/31/2025	051525	Amazon Marketplace.com	80.15	25,902.69
Bill	05/31/2025	051325	Amazon Marketplace.com	52.92	25,955.61
Bill	05/31/2025	051525	Amazon Marketplace.com	94.71	26,050.32
Bill	05/31/2025	051625	Amazon Marketplace.com	128.44	26,178.76
Bill	05/31/2025	051625	Amazon Marketplace.com	39.37	26,218.13
Bill	05/31/2025	051925	Amazon Marketplace.com	30.00	26,248.13
Bill	05/31/2025	051625	Amazon Marketplace.com	21.47	26,269.60
Bill	05/31/2025	051625	Amazon Marketplace.com	445.98	26,715.58
Bill	05/31/2025	052025	Amazon Marketplace.com	53.12	26,768.70
Bill	05/31/2025	052125	Amazon Marketplace.com	13.48	26,782.18
Bill	05/31/2025	052125	Amazon Marketplace.com	77.89	26,860.07
Bill	05/31/2025	052125	Amazon Marketplace.com	75.00	26,935.07
Bill	05/31/2025	051225	Amazon Marketplace.com	82.70	27,017.77
Bill	05/31/2025	051925	Amazon Marketplace.com	140.41	27,158.18
Bill	05/31/2025	052125	Amazon Marketplace.com	46.17	27,204.35
Bill	05/31/2025	052225	Amazon Marketplace.com	64.00	27,268.35
Bill	05/31/2025	052525	Amazon Marketplace.com	40.95	27,309.30
Bill	05/31/2025	052225	Amazon Marketplace.com	42.00	27,351.30
Bill	05/31/2025	052725	Amazon Marketplace.com	124.96	27,476.26
Bill	05/31/2025	052725	Amazon Marketplace.com	40.99	27,517.25

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

Type	Date	Num	Name	Paid Amount	Balance
Bill	05/31/2025	052925	Amazon Marketplace.com	54.36	27,571.61
Bill	05/31/2025	052725	Amazon Marketplace.com	47.88	27,619.49
Bill	05/31/2025	053025	Amazon Marketplace.com	39.99	27,659.48
Bill	05/31/2025	052925	Amazon Marketplace.com	187.60	27,847.08
Bill	05/31/2025	052125	Amazon Marketplace.com	723.49	28,570.57
Bill	05/31/2025	053025	Amazon Marketplace.com	135.09	28,705.66
Bill	05/31/2025	052925	Amazon Marketplace.com	190.39	28,896.05
Check	05/31/2025	053125	Amazon Marketplace.com	436.72	29,332.77
Check	05/31/2025	053125	Amazon Marketplace.com	-33.70	29,299.07
Total 10-5410 · Books - Adult				29,299.07	29,299.07

**10-5415 · Books - Juvenile**

Bill	05/30/2025	2039006371	Baker & Taylor - L5580072	537.67	537.67
Bill	05/30/2025	2039012210	Baker & Taylor - L5580072	620.24	1,157.91
Bill	05/30/2025	2039008735	Baker & Taylor - L3966522	336.58	1,494.49
Bill	05/30/2025	2039019402	Baker & Taylor - L3966522	248.56	1,743.05
Bill	05/30/2025	2039021403	Baker & Taylor - L5580072	426.38	2,169.43
Bill	05/30/2025	2039019014	Baker & Taylor - L4231142	287.04	2,456.47
Bill	05/30/2025	2039026808	Baker & Taylor - L5580072	306.55	2,763.02
Bill	05/30/2025	2039027844	Baker & Taylor - L4231142	578.42	3,341.44
Bill	05/30/2025	2039034110	Baker & Taylor - L4231522	85.70	3,427.14
Bill	05/30/2025	2039034180	Baker & Taylor - L3966522	381.71	3,808.85
Bill	05/30/2025	2039034837	Baker & Taylor - L5580072	758.27	4,567.12
Bill	05/30/2025	2039039307	Baker & Taylor - L4231142	354.42	4,921.54
Bill	05/30/2025	2039044879	Baker & Taylor - L4231142	348.24	5,269.78
Bill	05/30/2025	2039049712	Baker & Taylor - L3966522	334.98	5,604.76
Bill	05/30/2025	2039044034	Baker & Taylor - L5580072	445.89	6,050.65
Bill	05/30/2025	2039055155	Baker & Taylor - L5580072	907.10	6,957.75
Bill	05/30/2025	2039059227	Baker & Taylor - L4231522	58.32	7,016.07
Bill	05/30/2025	2039068059	Baker & Taylor - L4231142	247.74	7,263.81
Bill	05/30/2025	2039068585	Baker & Taylor - L5580072	292.42	7,556.23
Bill	05/30/2025	2039063455	Baker & Taylor - L5580072	523.05	8,079.28
Bill	05/30/2025	2039074131	Baker & Taylor - L5580072	283.47	8,362.75
Bill	05/30/2025	2039074338	Baker & Taylor - L3966522	274.92	8,637.67
Bill	05/30/2025	203907004	Baker & Taylor - L5580072	343.69	8,981.36
Bill	05/31/2025	050625	Amazon Marketplace.com	131.48	9,112.84
Bill	05/31/2025	050625	Amazon Marketplace.com	90.26	9,203.10
Bill	05/31/2025	051225	Amazon Marketplace.com	292.68	9,495.78
Bill	05/31/2025	051525	Amazon Marketplace.com	128.64	9,624.42
Bill	05/31/2025	051625	Amazon Marketplace.com	44.14	9,668.56
Bill	05/31/2025	051525	Amazon Marketplace.com	181.57	9,850.13
Bill	05/31/2025	052925	Amazon Marketplace.com	19.99	9,870.12
Total 10-5415 · Books - Juvenile				9,870.12	9,870.12

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT**  
**Bills Paid Detail 5/10-6/6/2025**

	Type	Date	Num	Name	Paid Amount	Balance
10-5420 · Audio/Visual - Adult						
	Bill	05/30/2025	507032430	Midwest Tape, LLC	525.99	525.99
	Bill	05/30/2025	507069215	Midwest Tape, LLC	3,203.08	3,729.07
	Bill	05/30/2025	507042757	Midwest Tape, LLC	251.85	3,980.92
	Bill	05/30/2025	507148917	Midwest Tape, LLC	919.36	4,900.28
	Bill	05/30/2025	507097895	Midwest Tape, LLC	903.13	5,803.41
	Bill	05/30/2025	507108195	Midwest Tape, LLC	48.09	5,851.50
	Bill	05/30/2025	507132054	Midwest Tape, LLC	2,620.55	8,472.05
	Bill	05/30/2025	507143190	Midwest Tape, LLC	288.39	8,760.44
	Bill	05/30/2025	507175946	Midwest Tape, LLC	132.87	8,893.31
	Bill	05/31/2025	051425	Amazon Marketplace.com	38.28	8,931.59
Total 10-5420 · Audio/Visual - Adult					8,931.59	8,931.59
10-5425 · Audio/Visual - Juvenile						
	Bill	05/30/2025	507032430	Midwest Tape, LLC	74.96	74.96
	Bill	05/30/2025	507148917	Midwest Tape, LLC	14.99	89.95
	Bill	05/30/2025	507097895	Midwest Tape, LLC	18.74	108.69
	Bill	05/30/2025	507132054	Midwest Tape, LLC	12.74	121.43
Total 10-5425 · Audio/Visual - Juvenile					121.43	121.43
10-5430 · Games - Adult						
	Bill	05/30/2025	020448	Crimson Multimedia Distribution, Inc.	70.00	70.00
	Bill	05/30/2025	020451	Crimson Multimedia Distribution, Inc.	240.00	310.00
	Bill	05/30/2025	020452	Crimson Multimedia Distribution, Inc.	225.66	535.66
	Bill	05/30/2025	020453	Crimson Multimedia Distribution, Inc.	111.71	647.37
	Bill	05/30/2025	020851	Crimson Multimedia Distribution, Inc.	81.07	728.44
	Bill	05/30/2025	020848	Crimson Multimedia Distribution, Inc.	40.00	768.44
Total 10-5430 · Games - Adult					768.44	768.44
10-5435 · Games - Children						
	Bill	05/30/2025	020454	Crimson Multimedia Distribution, Inc.	61.04	61.04
	Bill	05/30/2025	020450	Crimson Multimedia Distribution, Inc.	196.34	257.38
	Bill	05/30/2025	020449	Crimson Multimedia Distribution, Inc.	70.00	327.38
	Bill	05/30/2025	020850	Crimson Multimedia Distribution, Inc.	35.00	362.38
	Bill	05/30/2025	020849	Crimson Multimedia Distribution, Inc.	105.22	467.60
Total 10-5435 · Games - Children					467.60	467.60
10-5440 · Periodicals - Adult						
	Bill	05/31/2025	050725	Chicago Tribune - CMPL CC	159.62	159.62
	Bill	05/31/2025	051325	Chicago Tribune - CMPL CC	162.91	322.53
	Bill	05/31/2025	051925	Woman's Day Magazine - CMPL CC	15.98	338.51
	Bill	05/31/2025	051925	USA Today - CMPL CC	509.81	848.32
	Bill	05/31/2025	053025	BWD Magazine - CMPL CC	26.00	874.32
Total 10-5440 · Periodicals - Adult					874.32	874.32
10-5450 · Circulating Technologies						
10-5453 · Circ Tech - Subscriptions						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

Type	Date	Num	Name	Paid Amount	Balance
Bill	05/31/2025	060125	Hulu	18.99	18.99
Bill	05/31/2025	050125	Amazon Prime	8.99	27.98
Bill	05/31/2025	050225	Disneyplus.com	159.99	187.97
Bill	05/31/2025	050225	HELP.MAX.Com	169.99	357.96
Bill	05/31/2025	050125A	Hulu	18.99	376.95
Bill	05/31/2025	050125B	Hulu	18.99	395.94
Bill	05/31/2025	050125	Netflix.com - CMPL CC	24.99	420.93
Bill	05/31/2025	050125	Peacock	6.00	426.93
Bill	05/31/2025	050125	VIX Plus	6.99	433.92
Total 10-5453 · Circ Tech - Subscriptions				433.92	433.92
Total 10-5450 · Circulating Technologies				433.92	433.92
<b>10-5490 · Electronic Services</b>					
<b>10-5491 · Online Databases</b>					
<b>10-5492 · Online Databases - Adults</b>					
Bill	05/30/2025	DN25-46728	Value Line Publishing LLC	5,165.00	5,165.00
Bill	05/30/2025	12262018 B	Genealogical.com, Inc.	500.00	5,665.00
Total 10-5492 · Online Databases - Adults				5,665.00	5,665.00
Total 10-5491 · Online Databases				5,665.00	5,665.00
<b>10-5494 · Digital Popular Materials</b>					
<b>10-5495 · Dig Popular Materials - Adults</b>					
Bill	05/30/2025	07001CO25112612	Overdrive, Inc.	1,933.05	1,933.05
Bill	05/30/2025	07001CO25112610	Overdrive, Inc.	154.92	2,087.97
Bill	05/30/2025	07001CO25112596	Overdrive, Inc.	495.67	2,583.64
Bill	05/30/2025	07001CO25112601	Overdrive, Inc.	646.75	3,230.39
Bill	05/30/2025	07001CO25119111	Overdrive, Inc.	1,449.28	4,679.67
Bill	05/30/2025	07001CO25119043	Overdrive, Inc.	808.24	5,487.91
Bill	05/30/2025	07001CO25119039	Overdrive, Inc.	312.88	5,800.79
Bill	05/30/2025	07001CO25119031	Overdrive, Inc.	164.99	5,965.78
Bill	05/30/2025	07001CO25125468	Overdrive, Inc.	1,387.01	7,352.79
Bill	05/30/2025	07001CO25125180	Overdrive, Inc.	854.61	8,207.40
Bill	05/30/2025	07001CO25125198	Overdrive, Inc.	262.80	8,470.20
Bill	05/30/2025	07001CO25125204	Overdrive, Inc.	136.99	8,607.19
Bill	05/30/2025	450636 - PPU	Kanopy Inc.	549.00	9,156.19
Bill	05/30/2025	507109878	Midwest Tape, LLC	13,393.30	22,549.49
Bill	05/30/2025	1000431421	OCLC Inc.	5,893.71	28,443.20
Bill	05/30/2025	07001CO25133484	Overdrive, Inc.	641.89	29,085.09
Bill	05/30/2025	07001CO25132887	Overdrive, Inc.	813.85	29,898.94
Bill	05/30/2025	07001CO25132881	Overdrive, Inc.	315.99	30,214.93
Bill	05/30/2025	07001CO25132890	Overdrive, Inc.	105.00	30,319.93
Bill	05/30/2025	07001CO25145544	Overdrive, Inc.	1,146.77	31,466.70
Bill	05/30/2025	07001CO25145868	Overdrive, Inc.	1,074.80	32,541.50
Bill	05/30/2025	07001CO25145872	Overdrive, Inc.	450.00	32,991.50



COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	05/30/2025	07001CO25145575	Overdrive, Inc.	342.11	33,333.61
	Bill	05/30/2025	07001CO25152516	Overdrive, Inc.	786.37	34,119.98
	Bill	05/30/2025	07001CO25152698	Overdrive, Inc.	1,101.40	35,221.38
	Bill	05/30/2025	07001CO25152708	Overdrive, Inc.	410.46	35,631.84
	Bill	05/30/2025	07001CO25152382	Overdrive, Inc.	309.13	35,940.97
Total 10-5495 · Dig Popular Materials - Adults					35,940.97	35,940.97
<b>10-5496 · Dig Popular Materials - Juv</b>						
	Bill	05/30/2025	07001CO25132865	Overdrive, Inc.	743.03	743.03
	Bill	05/30/2025	07001CO25132845	Overdrive, Inc.	197.51	940.54
Total 10-5496 · Dig Popular Materials - Juv					940.54	940.54
Total 10-5494 · Digital Popular Materials					36,881.51	36,881.51
Total 10-5490 · Electronic Services					42,546.51	42,546.51
<b>10-5497 · Interlibrary Loan Fees</b>						
	Bill	05/30/2025	A13215754915	Peoria Public Library	12.99	12.99
	Bill	06/06/2025	32006	IHLS-OCLC	359.55	372.54
Total 10-5497 · Interlibrary Loan Fees					372.54	372.54
Total 10-5400 · Materials					93,685.54	93,685.54
<b>10-5500 · Processing</b>						
<b>10-5520 · Cataloging</b>						
	Bill	05/30/2025	MR0700125132839	Overdrive, Inc.	917.28	917.28
	Bill	06/06/2025	32006	IHLS-OCLC	2,909.05	3,826.33
Total 10-5520 · Cataloging					3,826.33	3,826.33
Total 10-5500 · Processing					3,826.33	3,826.33
<b>10-5600 · Supplies</b>						
<b>10-5611 · Supplies - Admin</b>						
	Bill	05/30/2025	193521 - APRIL 25	Warehouse Direct, Inc	585.75	585.75
	Check	05/31/2025	040225	Lowe's	33.23	618.98
	Bill	05/31/2025	050525	Amazon Marketplace.com	149.94	768.92
	Bill	05/31/2025	050625	Walmart.com - CMPL CC	40.76	809.68
	Bill	05/31/2025	050825	Uline - CMPL CC	91.01	900.69
Total 10-5611 · Supplies - Admin					900.69	900.69
<b>10-5612 · Supplies - Adult Svcs</b>						
	Bill	05/31/2025	051225	Amazon Marketplace.com	6.99	6.99
	Bill	05/31/2025	052125	Demco, Inc, - CMPL CC	353.00	359.99
	Bill	05/31/2025	052825	Amazon Marketplace.com	58.98	418.97
	Bill	05/31/2025	052825	Amazon Marketplace.com	64.72	483.69
Total 10-5612 · Supplies - Adult Svcs					483.69	483.69
<b>10-5613 · Supplies - Youth Svcs</b>						
	Bill	05/31/2025	043025	Amazon Marketplace.com	12.49	12.49
	Bill	05/31/2025	052125	Uline - CMPL CC	28.50	40.99
	Bill	05/31/2025	051925	Amazon Marketplace.com	202.97	243.96

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	05/31/2025	052925	Amazon Marketplace.com	8.57	252.53
Total 10-5613 · Supplies - Youth Svcs					252.53	252.53
<b>10-5614 · Supplies - Circulation</b>						
	Bill	05/31/2025	050525	Amazon Marketplace.com	41.98	41.98
	Bill	05/31/2025	050625	Uline - CMPL CC	48.60	90.58
Total 10-5614 · Supplies - Circulation					90.58	90.58
<b>10-5615 · Supplies - Maintenance</b>						
	Bill	05/16/2025	500817	J & R Lock & Safe, Inc.	22.00	22.00
	Bill	05/30/2025	040125-042525	ACE Hardware Of Libertyville, Inc.	272.91	294.91
	Bill	05/30/2025	9815762	Ferguson Enterprises	92.18	387.09
	Bill	05/30/2025	501682	J & R Lock & Safe, Inc.	15.00	402.09
	Bill	05/30/2025	193521 - APRIL 25	Warehouse Direct, Inc	1,639.55	2,041.64
	Check	05/31/2025	040225	Lowe's	87.90	2,129.54
	Check	05/31/2025	050225	Lowe's	101.03	2,230.57
	Bill	05/31/2025	050625	Uline - CMPL CC	161.54	2,392.11
	Bill	05/31/2025	050625	Amazon Marketplace.com	31.17	2,423.28
	Bill	05/31/2025	051225	Amazon Marketplace.com	28.99	2,452.27
	Bill	05/31/2025	051325	Walmart.com - CMPL CC	69.99	2,522.26
	Bill	05/31/2025	052925	Uline - CMPL CC	919.00	3,441.26
	Bill	05/31/2025	050525	JC Licht	50.90	3,492.16
	Bill	05/31/2025	051925	JC Licht	39.14	3,531.30
	Bill	06/06/2025	847682	Forward Space LLC	906.24	4,437.54
Total 10-5615 · Supplies - Maintenance					4,437.54	4,437.54
<b>10-5616 · Supplies - ILL</b>						
	Bill	05/31/2025	052925	Uline - CMPL CC	125.00	125.00
Total 10-5616 · Supplies - ILL					125.00	125.00
<b>10-5618 · Supplies - Tech Svcs</b>						
	Bill	05/30/2025	193521 - APRIL 25	Warehouse Direct, Inc	17.66	17.66
	Bill	05/31/2025	050925	Amazon Marketplace.com	53.45	71.11
	Bill	05/31/2025	051525	Demco, Inc, - CMPL CC	582.29	653.40
	Bill	05/31/2025	052925	Uline - CMPL CC	602.50	1,255.90
Total 10-5618 · Supplies - Tech Svcs					1,255.90	1,255.90
<b>10-5660 · Supplies - Computer</b>						
	Bill	05/30/2025	193521 - APRIL 25	Warehouse Direct, Inc	3,088.99	3,088.99
	Bill	05/31/2025	050625	CDW-G - CMPL CC	74.18	3,163.17
Total 10-5660 · Supplies - Computer					3,163.17	3,163.17
<b>10-5680 · Supplies - Staff Room</b>						
	Bill	05/30/2025	193521 - APRIL 25	Warehouse Direct, Inc	810.86	810.86
	Bill	05/31/2025	050625	Amazon Marketplace.com	244.98	1,055.84
	Bill	05/31/2025	051325	Uline - CMPL CC	46.50	1,102.34
	Bill	05/31/2025	052925	Uline - CMPL CC	60.00	1,162.34
Total 10-5680 · Supplies - Staff Room					1,162.34	1,162.34

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-5600 · Supplies					11,871.44	11,871.44
<b>10-5700 · Vehicles</b>						
<b>10-5710 · Bookmobile Fuel</b>						
	Bill	05/30/2025	317	Village of Vernon Hills	169.43	169.43
Total 10-5710 · Bookmobile Fuel					169.43	169.43
<b>10-5730 · Bookmobile Delivery Service</b>						
	Bill	05/30/2025	APRIL-MAY 2025	Nelson, Elizabeth	98.00	98.00
Total 10-5730 · Bookmobile Delivery Service					98.00	98.00
<b>10-5750 · Van Fuel</b>						
	Bill	05/30/2025	317	Village of Vernon Hills	124.60	124.60
Total 10-5750 · Van Fuel					124.60	124.60
Total 10-5700 · Vehicles					392.03	392.03
<b>10-5800 · Computer Operations</b>						
<b>10-5865 · Remote Communications Expenses</b>						
	Bill	06/06/2025	MAY 2025	Eckmann, Robert	10.00	10.00
Total 10-5865 · Remote Communications Expenses					10.00	10.00
<b>10-5830 · Replacement Hardware/Software</b>						
<b>10-5831 · Rep Hrdwre/Sftwre - Admin</b>						
	Bill	05/16/2025	30277	Computer View, Inc.	1,395.00	1,395.00
	Bill	05/16/2025	30280	Computer View, Inc.	1,395.00	2,790.00
	Bill	05/16/2025	30278	Computer View, Inc.	6,516.00	9,306.00
	Bill	05/30/2025	30241	Computer View, Inc.	1,485.00	10,791.00
	Bill	05/30/2025	30267	Computer View, Inc.	1,400.00	12,191.00
	Bill	05/30/2025	30286	Computer View, Inc.	1,341.00	13,532.00
	Bill	05/31/2025	051425	Owl Labs- CMPL CC	31.47	13,563.47
	Bill	05/31/2025	051425	Amazon Marketplace.com	155.94	13,719.41
	Bill	05/31/2025	060125	Liberated Syndication - CMPL CC	7.00	13,726.41
	Bill	05/31/2025	050125	Apple.com - CMPL CC	10.99	13,737.40
	Bill	05/31/2025	050225	Commonsense.org	30.00	13,767.40
	Bill	05/31/2025	050125	Timely - CMPL CC	225.00	13,992.40
Total 10-5831 · Rep Hrdwre/Sftwre - Admin					13,992.40	13,992.40
Total 10-5830 · Replacement Hardware/Software					13,992.40	13,992.40
<b>10-5850 · Misc Contracts</b>						
	Bill	05/31/2025	INV-US-76058	Envisionware - CMP CC	115.75	115.75
Total 10-5850 · Misc Contracts					115.75	115.75
<b>10-5860 · Internet</b>						
	Bill	05/31/2025	8171000016	AT&T - CMPL CC	1,390.25	1,390.25
	Bill	05/31/2025	240434929	Comcast - CMPL CC	630.00	2,020.25
Total 10-5860 · Internet					2,020.25	2,020.25
Total 10-5800 · Computer Operations					16,138.40	16,138.40
<b>10-5900 · Utilities</b>						
<b>10-5910 · Electricity</b>						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
<b>10-5911 · Electricity - Aspen</b>						
	Bill	05/30/2025	70724834201	Constellation New Energy, Inc.	6,398.25	6,398.25
Total 10-5911 · Electricity - Aspen					6,398.25	6,398.25
<b>10-5912 · Electricity - Cook Park</b>						
	Bill	05/30/2025	70724817701	Constellation New Energy, Inc.	8,154.39	8,154.39
Total 10-5912 · Electricity - Cook Park					8,154.39	8,154.39
Total 10-5910 · Electricity					14,552.64	14,552.64
<b>10-5920 · Gas</b>						
<b>10-5921 · Gas - Aspen</b>						
	Bill	05/16/2025	4289093	Constellation Natural Gas	336.38	336.38
Total 10-5921 · Gas - Aspen					336.38	336.38
<b>10-5922 · Gas - Cook Park</b>						
	Bill	05/16/2025	4289093	Constellation Natural Gas	580.63	580.63
Total 10-5922 · Gas - Cook Park					580.63	580.63
Total 10-5920 · Gas					917.01	917.01
<b>10-5930 · Water</b>						
<b>10-5931 · Water - Aspen</b>						
	Check	05/31/2025	MAY 2025A	Lake County Department of Public Works	504.68	504.68
Total 10-5931 · Water - Aspen					504.68	504.68
<b>10-5932 · Water - Cook Park</b>						
	Check	05/31/2025	MAY 2025B	Village of Libertyville	1,042.91	1,042.91
Total 10-5932 · Water - Cook Park					1,042.91	1,042.91
Total 10-5930 · Water					1,547.59	1,547.59
Total 10-5900 · Utilities					17,017.24	17,017.24
<b>10-6000 · Telephone</b>						
<b>10-6010 · Telephone</b>						
	Bill	05/30/2025	75443	Peerless Network, Inc.	1,077.81	1,077.81
	Bill	05/31/2025	041625	Comcast - CMPL CC	340.19	1,418.00
Total 10-6010 · Telephone					1,418.00	1,418.00
<b>10-6020 · Bookmobile - Telephone</b>						
	Check	05/31/2025	6111222165	Verizon Wireless Services LLC	85.09	85.09
	Bill	05/31/2025	050125	T-Mobile - CMPL CC	30.80	115.89
Total 10-6020 · Bookmobile - Telephone					115.89	115.89
Total 10-6000 · Telephone					1,533.89	1,533.89
<b>10-6100 · Postage</b>						
	Check	05/28/2025	052825	Pitney Bowes - Reserve Account	1,000.00	1,000.00
Total 10-6100 · Postage					1,000.00	1,000.00
<b>10-6200 · Maintenance</b>						
<b>10-6210 · Janitorial Service</b>						
<b>10-6211 · Janitorial Service - Aspen</b>						
	Bill	05/30/2025	C30049	Complete Cleaning Company, Inc.	2,625.00	2,625.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-6211 · Janitorial Service - Aspen					2,625.00	2,625.00
<b>10-6212 · Janitorial Service - Cook Park</b>						
	Bill	05/30/2025	C30049	Complete Cleaning Company, Inc.	4,250.00	4,250.00
Total 10-6212 · Janitorial Service - Cook Park					4,250.00	4,250.00
Total 10-6210 · Janitorial Service					6,875.00	6,875.00
<b>10-6220 · Landscaping Service</b>						
<b>10-6221 · Landscaping - Aspen</b>						
	Bill	05/30/2025	59279	Landscape Concepts, Inc.	1,001.75	1,001.75
	Bill	05/31/2025	42091590-0	Bartlett Tree Experts	270.00	1,271.75
	Bill	05/31/2025	42091591-0	Bartlett Tree Experts	270.00	1,541.75
Total 10-6221 · Landscaping - Aspen					1,541.75	1,541.75
<b>10-6222 · Landscaping - Cook Park</b>						
	Bill	05/30/2025	59278	Landscape Concepts, Inc.	609.75	609.75
Total 10-6222 · Landscaping - Cook Park					609.75	609.75
Total 10-6220 · Landscaping Service					2,151.50	2,151.50
<b>10-6240 · Trash Removal</b>						
<b>10-6242 · Trash Removal - Cook Park</b>						
	Check	05/31/2025	14438874T09	Groot Industries, Inc.	244.38	244.38
Total 10-6242 · Trash Removal - Cook Park					244.38	244.38
Total 10-6240 · Trash Removal					244.38	244.38
<b>10-6250 · Miscellaneous</b>						
<b>10-6251 · Misc. Maintenance - Aspen</b>						
	Bill	05/30/2025	7007	AMS Of Northern Illinois	205.20	205.20
	Bill	05/30/2025	77576068	Terminix Anderson	101.81	307.01
	Bill	05/30/2025	78129917	Terminix Anderson	60.00	367.01
Total 10-6251 · Misc. Maintenance - Aspen					367.01	367.01
<b>10-6252 · Misc. Maintenance - Cook Park</b>						
	Bill	05/30/2025	015600CS362068	Ambius	431.98	431.98
	Bill	05/30/2025	7007	AMS Of Northern Illinois	154.80	586.78
	Check	05/31/2025	KJPT364	Iron Mountain Incorporated	153.63	740.41
Total 10-6252 · Misc. Maintenance - Cook Park					740.41	740.41
Total 10-6250 · Miscellaneous					1,107.42	1,107.42
Total 10-6200 · Maintenance					10,378.30	10,378.30
<b>10-6300 · Repair</b>						
<b>10-6330 · Mechanical Repairs</b>						
<b>10-6332 · Mechanical Repairs - Cook Park</b>						
	Bill	05/16/2025	40978418	Johnson Controls Security Solutions	306.38	306.38
	Bill	05/31/2025	39547	American Backflow & Fire Prevention	1,133.00	1,439.38
Total 10-6332 · Mechanical Repairs - Cook Park					1,439.38	1,439.38
Total 10-6330 · Mechanical Repairs					1,439.38	1,439.38
<b>10-6340 · Service Contracts-Mech. &amp; Bldg.</b>						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
<b>10-6341 - Service Contracts - Aspen</b>						
	Bill	05/30/2025	25792	JM Irrigation, LLC	138.00	138.00
	Bill	05/30/2025	41324996	Johnson Controls Security Solutions	424.94	562.94
	Bill	05/31/2025	I-60781	FSS Technologies - CMPL CC	120.00	682.94
	Bill	05/31/2025	I-60781	FSS Technologies - CMPL CC	99.00	781.94
	Bill	06/06/2025	CO13587	Sherman Mechanical, Inc.	1,524.00	2,305.94
Total 10-6341 - Service Contracts - Aspen					2,305.94	2,305.94
<b>10-6342 - Service Contracts - Cook Park</b>						
	Bill	05/30/2025	41324997	Johnson Controls Security Solutions	485.90	485.90
	Bill	06/06/2025	CO13556	Sherman Mechanical, Inc.	2,160.00	2,645.90
Total 10-6342 - Service Contracts - Cook Park					2,645.90	2,645.90
Total 10-6340 - Service Contracts-Mech. & Bldg.					4,951.84	4,951.84
Total 10-6300 - Repair					6,391.22	6,391.22
<b>10-6500 - Professional Services</b>						
<b>10-6520 - Legal Services</b>						
	Bill	05/31/2025	21918	HR Source - CMPL CC	243.75	243.75
	Bill	05/31/2025	21989	HR Source - CMPL CC	962.50	1,206.25
Total 10-6520 - Legal Services					1,206.25	1,206.25
<b>10-6530 - Consulting</b>						
	Bill	05/30/2025	12091 - BALANCE D	Specialty Vehicle Services, LLC	5,150.00	5,150.00
Total 10-6530 - Consulting					5,150.00	5,150.00
<b>10-6540 - Payroll Processing</b>						
	GJ	05/16/2025	3887		1,948.76	1,948.76
	GJ	05/29/2025	3902		481.48	2,430.24
Total 10-6540 - Payroll Processing					2,430.24	2,430.24
<b>10-6550 - Documentation Publishing</b>						
	Bill	05/30/2025	335181	Paddock Publications, Inc.	27.60	27.60
Total 10-6550 - Documentation Publishing					27.60	27.60
<b>10-6575 - Miscellaneous Services &amp; Fees</b>						
	GJ	05/31/2025	3900		300.00	300.00
	GJ	05/31/2025	3900		25.50	325.50
	GJ	05/31/2025	3900		-300.00	25.50
	GJ	05/31/2025	3900		-2.50	23.00
	GJ	05/31/2025	3900		-25.50	-2.50
Total 10-6575 - Miscellaneous Services & Fees					-2.50	-2.50
Total 10-6500 - Professional Services					8,811.59	8,811.59
<b>10-6600 - Improvements</b>						
<b>10-6610 - Furniture</b>						
<b>10-6614 - Furniture - Circulation</b>						
	Check	05/31/2025	053125	Amazon Marketplace.com	39.99	39.99
	Check	05/31/2025	053125	Amazon Marketplace.com	-39.99	0.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-6614 · Furniture - Circulation					0.00	0.00
Total 10-6610 · Furniture					0.00	0.00
<b>10-6650 · Copiers &amp; Other Leased Equip</b>						
	Check	05/31/2025	47012953	Konica Minolta	1,041.77	1,041.77
Total 10-6650 · Copiers & Other Leased Equip					1,041.77	1,041.77
Total 10-6600 · Improvements					1,041.77	1,041.77
<b>10-6700 · Community Relations</b>						
<b>10-6710 · Newsletter</b>						
	Bill	05/30/2025	25-1466	Vogue Printers	9,968.40	9,968.40
Total 10-6710 · Newsletter					9,968.40	9,968.40
<b>10-6712 · Graphics</b>						
	Bill	05/31/2025	052225	CDW-G - CMPL CC	707.52	707.52
	Bill	05/31/2025	052625	CDW-G - CMPL CC	105.60	813.12
	Bill	05/31/2025	052925	CDW-G - CMPL CC	105.60	918.72
	Bill	05/31/2025	051425	Signarama - CMPL CC	1,290.22	2,208.94
Total 10-6712 · Graphics					2,208.94	2,208.94
<b>10-6720 · Programming - Adult</b>						
<b>10-6721 · Programs - Performances</b>						
	Bill	05/16/2025	1326589	Maddox, Susan K.	400.00	400.00
	Bill	05/16/2025	MAY 8, 2025	Cotini, Valentina	27.78	427.78
	Bill	05/30/2025	021325	Garcilazo, Brittney	175.00	602.78
	Bill	05/30/2025	JUNE 2, 2025	Buffalo Grove Park District	212.50	815.28
	Bill	05/31/2025	052925	Amazon Marketplace.com	70.55	885.83
	Bill	05/31/2025	050325	Mariano's	73.98	959.81
	Bill	06/06/2025	JUNE 13, 2025	Tan, James	1,600.00	2,559.81
	Bill	06/06/2025	061325	Smarty Pants World LLC	399.00	2,958.81
Total 10-6721 · Programs - Performances					2,958.81	2,958.81
<b>10-6722 · Book Discussions/Author Events</b>						
	Bill	05/31/2025	051625	Walmart.com - CMPL CC	17.84	17.84
	Bill	05/31/2025	051325	Illinois Library Assoc-CMPL CC	1,900.00	1,917.84
Total 10-6722 · Book Discussions/Author Events					1,917.84	1,917.84
<b>10-6723 · Other Expenditures</b>						
	Bill	05/30/2025	040125-042525	ACE Hardware Of Libertyville, Inc.	7.98	7.98
	Check	05/31/2025	040225	Lowe's	12.32	20.30
	Bill	05/31/2025	050525	Amazon Marketplace.com	341.33	361.63
	Bill	05/31/2025	052225	Amazon Marketplace.com	196.81	558.44
Total 10-6723 · Other Expenditures					558.44	558.44
<b>10-6725 · Genealogy Programs</b>						
	Bill	05/16/2025	May 22, 2025	Norricks, Scott	150.00	150.00
	Bill	05/30/2025	MAY 13, 2025	Smith, Robert	71.94	221.94
Total 10-6725 · Genealogy Programs					221.94	221.94
<b>10-6726 · Computer Programs</b>						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	06/06/2025	MAY 2025	Montano, Estevan	300.00	300.00
Total 10-6726 · Computer Programs					300.00	300.00
Total 10-6720 · Programming - Adult					5,957.03	5,957.03
<b>10-6730 · Programming - Young Adult</b>						
<b>10-6731 · Programs - Young Adult</b>						
	Bill	05/31/2025	052925	Amazon Marketplace.com	5.99	5.99
Total 10-6731 · Programs - Young Adult					5.99	5.99
Total 10-6730 · Programming - Young Adult					5.99	5.99
<b>10-6740 · Programs - Youth</b>						
	Bill	05/31/2025	1002	Beverley, Joel	150.00	150.00
	Bill	05/31/2025	043025	Oriental Trading Co - CMPL CC	24.57	174.57
	Bill	05/31/2025	043025	Amazon Marketplace.com	80.82	255.39
	Bill	05/31/2025	043025	Amazon Marketplace.com	23.98	279.37
	Bill	05/31/2025	050525	Walmart.com - CMPL CC	11.33	290.70
	Bill	05/31/2025	050825	Walmart.com - CMPL CC	26.99	317.69
	Bill	05/31/2025	050725	Amazon Marketplace.com	572.67	890.36
	Bill	05/31/2025	051225	Amazon Marketplace.com	66.50	956.86
	Bill	05/31/2025	051225	Amazon Marketplace.com	59.99	1,016.85
	Bill	05/31/2025	051525	Amazon Marketplace.com	4.99	1,021.84
	Bill	05/31/2025	051525	Lakeshore Learning - CMPL CC	918.85	1,940.69
	Bill	05/31/2025	052125	Kodo Kids - CMPL CC	49.50	1,990.19
	Bill	05/31/2025	052125	Amazon Marketplace.com	17.86	2,008.05
	Bill	05/31/2025	052425	Lakeshore Learning - CMPL CC	163.95	2,172.00
	Bill	05/31/2025	052825	Lakeshore Learning - CMPL CC	34.98	2,206.98
	Bill	05/31/2025	052925	Lakeshore Learning - CMPL CC	2,099.70	4,306.68
	Bill	05/31/2025	052825	Amazon Marketplace.com	7.98	4,314.66
	Bill	05/31/2025	052325	Target.com - CMPL CC	24.99	4,339.65
	Bill	05/31/2025	052125	Target.com - CMPL CC	65.98	4,405.63
	Bill	05/31/2025	052125	Mariano's	37.21	4,442.84
	Check	05/31/2025	053125	Amazon Marketplace.com	92.94	4,535.78
	Check	05/31/2025	053125	Amazon Marketplace.com	-61.96	4,473.82
	Check	05/31/2025	053125	Lovevery	101.93	4,575.75
	Check	05/31/2025	053125	Lovevery	-7.98	4,567.77
	Bill	06/06/2025	JUNE 9, 2025	Downing Music	450.00	5,017.77
Total 10-6740 · Programs - Youth					5,017.77	5,017.77
<b>10-6760 · Promotions/Prizes</b>						
<b>10-6761 · Promotions/Prizes- Admin/Gen</b>						
	Bill	05/31/2025	050625	Amazon Marketplace.com	46.54	46.54
Total 10-6761 · Promotions/Prizes- Admin/Gen					46.54	46.54
<b>10-6763 · Promotions/Prizes - Children's</b>						
	Bill	05/31/2025	051225	BookDepot.com - CMPL CC	7,673.58	7,673.58
Total 10-6763 · Promotions/Prizes - Children's					7,673.58	7,673.58



COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
Bills Paid Detail 5/10-6/6/2025

	Type	Date	Num	Name	Paid Amount	Balance
<b>10-6770 · Promotions/Prizes - YA</b>						
	Bill	05/30/2025	2039083535	Baker & Taylor - L5588902	194.00	194.00
	Bill	05/31/2025	052325	BookDepot.com - CMPL CC	267.42	461.42
Total 10-6770 · Promotions/Prizes - YA					461.42	461.42
Total 10-6760 · Promotions/Prizes					8,181.54	8,181.54
<b>10-6780 · Digital Studios</b>						
<b>10-6784 · Digital Studios - Supplies</b>						
	Bill	05/31/2025	051925	AtomicFilament.com	64.01	64.01
	Bill	05/31/2025	052925	AtomicFilament.com	32.98	96.99
Total 10-6784 · Digital Studios - Supplies					96.99	96.99
Total 10-6780 · Digital Studios					96.99	96.99
Total 10-6700 · Community Relations					31,436.66	31,436.66
<b>20-8210 · Employer IMRF Disbursements</b>						
	GJ	05/16/2025	3888		17,420.59	17,420.59
	GJ	05/29/2025	3903		17,172.83	34,593.42
Total 20-8210 · Employer IMRF Disbursements					34,593.42	34,593.42
<b>20-8250 · Employer Soc Security Tax Disb</b>						
	GJ	05/16/2025	3888		15,419.39	15,419.39
	GJ	05/29/2025	3903		15,240.47	30,659.86
Total 20-8250 · Employer Soc Security Tax Disb					30,659.86	30,659.86
Total Expense					745,158.17	745,158.17
<b>Other Income/Expense</b>						
<b>60-9800 · Special Reserve Disbursements</b>						
	Bill	05/30/2025	24-188-12	Featherstone, Inc.	8,913.53	8,913.53
	Bill	05/30/2025	24-188-13R	Featherstone, Inc.	2,459.17	11,372.70
	Bill	05/30/2025	CORD-468	Axtion Technology LLC	2,600.00	13,972.70
	Bill	05/31/2025	051925	The Library Store - CMPL CC	1,590.00	15,562.70
	Bill	05/31/2025	051925	Walgreens - CMPL CC	200.00	15,762.70
	Bill	05/31/2025	051925	W.L. Steam - CMPL CC	430.92	16,193.62
	Bill	05/31/2025	051925	Jewel Store - CMPL CC	60.00	16,253.62
	Bill	05/31/2025	052225	Steampowered.com - CMPL CC	430.92	16,684.54
	Bill	05/31/2025	052625	Amazon Marketplace.com	859.69	17,544.23
	Bill	06/06/2025	14726473	Krueger International, Inc.	3,894.50	21,438.73
Total 60-9800 · Special Reserve Disbursements					21,438.73	21,438.73
<b>Total Expenses</b>					<b>766,596.90</b>	<b>766,596.90</b>



# Cook Memorial Public Library District

## Librarian's Statistical Report - Page 1

### May 2025

#### Registered Card Holders

The number of card holders. Excludes in-house patrons. According to the 2020 census, district population was 61,297. Accounts inactive for three years are deleted in June and December.

	May 2024			May 2025			Percent Change
	Juvenile	Adult	Total	Juvenile	Adult	Total	
Cook Memorial Public Library District	6,908	34,398	41,306	6,499	35,583	42,082	1.88%
Reciprocal Borrowing Patrons	379	6,254	6,633	330	6,240	6,570	-0.95%
<b>Total</b>	<b>7,287</b>	<b>40,652</b>	<b>47,939</b>	<b>6,829</b>	<b>41,823</b>	<b>48,652</b>	1.49%

#### Visitors

	May 2024	May 2025	Percent Change	FY 2024 To Date	FY 2025 To Date	Percent Change
Aspen Drive Library	17,133	18,995	10.87%	173,427	182,446	5.20%
Drive-Up	372	354	-4.84%	4,393	4,343	-1.14%
Cook Park Library	21,429	21,639	0.98%	210,745	228,007	8.19%
Drive-Up	1,182	1,035	-12.44%	12,963	12,260	-5.42%
Outreach	519	667	28.52%	9,018	8,988	-0.33%
<b>Total</b>	<b>40,635</b>	<b>42,690</b>	<b>5.06%</b>	<b>410,546</b>	<b>436,044</b>	<b>6.21%</b>

#### Program Attendance

	May 2024	May 2025	Percent Change	FY 2024 To Date	FY 2025 To Date	Percent Change
Adult	1,038	1,075	3.56%	12,813	10,903	-14.91%
Juvenile	3,562	4,097	15.02%	36,491	29,022	-20.47%
Young Adult	1,076	2,210	105.39%	11,434	12,573	9.96%
	5,676	7,382	30.06%	60,738	52,498	-13.57%

#### Special Services

	May 2024	May 2025	Percent Change	FY 2024 To Date	FY 2025 To Date	Percent Change
Reference Questions	6,026	6,622	9.89%	63,057	72,549	15.05%
Technology Questions	865	816	-5.66%	9,152	8,976	-1.92%
Library App Users	1,129	1,282	13.55%	11,011	13,389	21.60%
www.cooklib.org	39,765	43,483	9.35%	398,296	433,185	8.76%
Holds Placed	11,817	11,940	1.04%	139,193	134,068	-3.68%
Holds Filled	9,564	10,014	4.71%	117,586	112,151	-4.62%
Homebound Items Delivered	528	548	3.79%	6,287	6,582	4.69%

#### Collection Size

	May 2024					May 2025					Percent Change
	Juvenile	Adult	Other	Total	Percent of Total	Juvenile	Adult	Other	Total	Percent of Total	
Aspen Drive Library	49,612	43,263		92,875	34.54%	47,051	40,867	1	87,919	35.51%	-5.34%
Cook Park Library	57,654	101,593	144	159,391	59.27%	50,491	92,501	149	143,141	57.81%	-10.20%
Outreach	13,806	2,822	13	16,641	6.19%	14,030	2,517	13	16,560	6.69%	-0.49%
<b>Total</b>	<b>121,072</b>	<b>147,678</b>	<b>157</b>	<b>268,907</b>		<b>111,572</b>	<b>135,885</b>	<b>163</b>	<b>247,620</b>		-7.92%

## Librarian's Statistical Report - May 2025 - Page 2

### Circulation

	May 2024				May 2025				Percent Change
	Adult	Juvenile	Other	Total	Adult	Juvenile	Other	Total	
Fiction	9,746	18,348		28,094	9,386	16,937		26,323	-6.30%
Large Type	1,325	24		1,349	1,386	31		1,417	5.04%
Nonfiction	6,084	4,573		10,657	6,110	3,740		9,850	-7.57%
Periodicals	986	93		1,079	766	86		852	-21.04%
World Language	220	329		549	276	379		655	19.31%
<b>Subtotal Print</b>	18,361	23,367		<b>41,728</b>	17,924	21,173		<b>39,097</b>	-6.31%
Bags and Containers			13	13			17	17	30.77%
Equipment	312	2		314	309	1		310	-1.27%
Interlibrary Loan			114	114			125	125	9.65%
LINKin	891			891	893			893	0.22%
Multimedia		276		276		226		226	-18.12%
Other			19	19			13	13	-31.58%
<b>Subtotal Other</b>	1,203	278	146	<b>1,627</b>	1,202	227	155	<b>1,584</b>	-2.64%
eAudiobooks			6,887	6,887			8,046	8,046	16.83%
eBooks			7,530	7,530			7,689	7,689	2.11%
eMagazines			254	254			224	224	-11.81%
eMusic			263	263			206	206	-21.67%
eVideo			1,003	1,003			1,170	1,170	16.65%
<b>Subtotal Downloadables</b>			15,937	<b>15,937</b>			17,335	<b>17,335</b>	8.77%
Audiobooks	366	307		673	486	314		800	18.87%
Compact Discs	764	173		937	1,047	164		1,211	29.24%
DVDs, Blu-Ray	6,722	1,635		8,357	5,825	1,433		7,258	-13.15%
Video Games	558	624		1,182	462	552		1,014	-14.21%
<b>Subtotal Audiovisual</b>	8,410	2,739		<b>11,149</b>	7,820	2,463		<b>10,283</b>	-7.77%
<b>Grand Total All Agencies</b>	27,974	26,384	16,083	<b>70,441</b>	26,946	23,863	17,490	<b>68,299</b>	-3.04%

### Agency Subtotals

	May 2024	May 2025	Percent Change	FY 2024 To Date	FY 2025 To Date	Percent Change
Downloadables	15,937	17,335	8.77%	171,147	183,932	7.47%
Aspen Drive Library	15,860	17,392	9.66%	189,000	189,518	0.27%
Cook Park Library	35,414	30,579	-13.65%	428,507	385,455	-10.05%
Outreach	3,230	2,993	-7.34%	38,478	39,059	1.51%
<b>Total</b>	<b>70,441</b>	<b>68,299</b>	<b>-3.04%</b>	<b>827,132</b>	<b>797,964</b>	<b>-3.53%</b>



# Report of the Director

## June 2025

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David Archer, Library Director

### Odds & Ends from Library Staff

1. Big Numbers in Youth Services! During the month of May, **Youth Services staff were very busy with students and members of the community** coming into the library as well as with staff going out into the district schools.
  - Kindergartners and their teachers from Hawthorn School for Young Learners made four visits to Aspen Drive Library to close their school year. More than 250 students were introduced to Library by the following staff: Susie Sokol, Heather Beverley, Amy vanGoethem, Frida Hernandez, and Brooke Bahnsen.
  - Over the course of 17 days, 15 staff members made 29 visits to eight schools where they made 87 Summer Reading presentations to a total of 3,115 students.
  - Aspen Family Story Times were particularly well attended this spring. The eight story times in March and April had an average of 63 adults and children participating.
  - For 13 years, Core Martial Arts Summer Camp has made a visit to Cook Library a key part of their summer camp activities. Every Monday this summer between 30-40 children, along with their counselors, will spend time in the Library Monday.  
-- *Melissa Phillips, Senior Manager of Youth Services*
2. Big Events in Youth Services! The biggest event of the year (or past several years) was the opening of the exciting **new Youth Services area**. On Thursday, May 29, Youth Services staff were ready to welcome our patrons. By 10:30 AM, the department was packed! Some of the comments we heard from patrons are included below:
  - You done good, I'll be back!
  - So well thought out; something for all ages
  - Love the setup. It's so nice to be able to browse books and keep an eye on my kiddo playing.
  - This is so welcoming.
  - It looks bigger.
  - Money well spent!
  - It was wonderful before and it's even more beautiful now.  
-- *MP*
3. On June 6, Daniel Smith, Genealogy Librarian, partnered with the local **Daughters of the American Revolution** (DAR) chapter, which meets monthly at the library, to offer a Genealogy After Hours event. This three-hour event took place after the library closed and included several workshops and one-on-one consultations with genealogists. Ultimately, over 30 people from several chapters attended the event. – *Daniel Smith, Information Service Librarian*



4. Two days after the re-opening of Youth Services, CMPLD had another big event, the **Summer Reading Kick-off**. This after-hours program at Aspen offered activities for everyone, including RA services, special crafts for all ages, library scavenger hunt, snacks, and opportunity to register for Summer Reading early. Of the 416 people who attended the event, 345 took advantage of early registration. This is a collaborative program with assistance from Adult Services, Circulation, Maintenance, Outreach, and Youth Services. -- MP
5. The **Craft Swap**, held on Saturday, May 17, was a success, with approximately 70 patrons attending. 47 of those attending were early access donors who had donated items during the days prior. We received a great variety of craft items including yarn, fabric, stamps, sewing items, paint, and other great materials! Many craft books were also donated to the Friends of the Library after the swap. We also tweaked our procedures from previous years and limited patrons to one paper bag per person to make things more equitable. The bags were generously donated from Sunset Foods in Libertyville.

Many thanks to all the staff members who worked in the days prior to sort the craft donations and who worked the day of the swap. Also, a big thanks goes to Maintenance at Aspen for the constant moving of all the donations prior to the swap.

--Jenny Plohr, Aspen Drive Library Senior Manager

6. Our first **Teen Clothing Swap**, held at Aspen Drive, was a success! 15 teens dropped in to select gently-used, new-to-them items of clothing donated by staff and community members. The remaining clothing was donated to NiCasa Behavioral Health Youth Services, a local nonprofit mental health organization. -- Hannah Dove, Readers' Services Assistant



### Thank You, Town & Country Garden Club

The Town and Country Garden Club of Libertyville has been a longtime supporter of the Library, generously providing seasonal flowerpots at the south entrance of Cook Park for many years. Last month, the Club expanded its efforts by installing a beautiful pollinator garden near the north entrance, across from Village Hall. They also added stepping stones to create a more convenient path to the door. As the perennials take root, this new garden will enhance the area with color and charm. We thank Town & Country for their generous support of the Library!

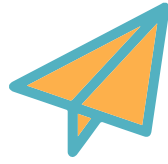


# EMAIL STATS MAY 2025



## 19,615

Total Subscribers



## 50

Total Emails Sent



## 55%

Avg. Open Rate  
industry avg. 35%



## 1%

Avg. Click Rate  
industry avg. 1%

## List Name # of Subscribers

Authors & Writing (adults)	2,274
Book Club Communications	671
Business & Finance (adults)	710
Career (adults)	512
Cinema Club Newsletter	242
CMPLD eNews	16,843
Cooking (adults)	1,109
Crafting & Maker	0
English Language Learners	50
Events: ADULTS	3,719
Events: EARLY CHILDHOOD	417
Events: HIGH SCHOOL	587
Events: KIDS	1,884
Events: MIDDLE SCHOOL	682
Genealogy (adults)	717
Health & Lifestyle (adults)	1,026
History (adults)	1,049
Local Author News & Events	298
Movie Matinees	1,081
Performances (adult)	1,041
Seed Library	213
Teacher Resources	277
Technology (adults)	941

## Top Emails by Click Rate

1

### May Library Update

Hello everyone,

Thank you for taking a moment to read this update on library news and happenings.

-Dave

David Archer  
Library Director



### Youth Area Renewal Project & Donations

The beautiful renewal of the Cook Park Youth area was unveiled to the public this morning. I'd like to thank **Melissa Phillips** and our great Youth Services team for their vision, planning, and execution of this project. Special thanks go out to everyone who contributed to the

2

Grades K-1: Thursday, May 29, 4-4:45 pm / Aspen Drive Library

REGISTER

3

EXPLORE. DO. READ. WITH YOUR LIBRARY

MAKE THE LIBRARY PART OF YOUR SUMMER

Sign up at [cooklib.org](http://cooklib.org) or in person at any CMPLD location.

4

LOCATION: Outdoors in Aspen Drive Library's South Parking Lot

TIME: 6:30 pm

RAIN LOCATION: Vernon Hills Park District Sullivan Center

Friday, June 13, 6:30 pm  
Horseshoe Eyes: Beatles Tribute Band  
Food Truck: Cousins Maine Lobster (5-8 pm)

Thursday, July 10, 6:30 pm  
Bourgeois, Blues & Americana with The Big Ensemble  
Food Truck: Julio's Tacos (6:30-7:30 pm)

Thursday, August 7, 6:30 pm  
Rock, Pop & Country Vibes with The House Just Gave Band  
Food Truck: Cousins Maine Lobster (5-8 pm)

GET READY TO TWIST & SHOUT WITH SMARTY PANTS!

5

May 2025 - Flee

**IMPORTANT NOTE:** Cinema Club will meet this coming Monday, May 12th instead of our usual 3rd Monday of the month.

Hello all,  
We have explored a variety of film genres as part of the Cinema Club program, including several ground-breaking documentaries. This month we will be showing another impactful documentary, but this one has a unique twist: it is also an animated film.



# SOCIAL STATS MAY 2025

## facebook



**4,273**

page followers



**29**

posts +4 stories

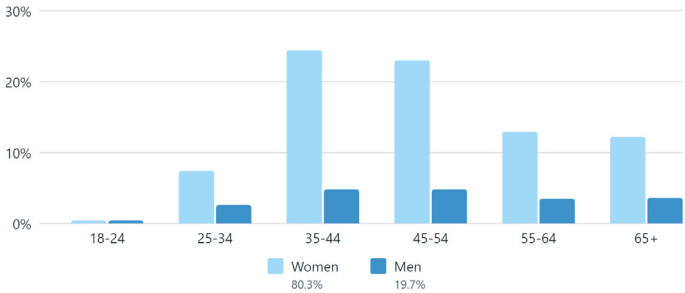


**9,261**

users reached

**+0 net followers since last month**

Age & gender



## Instagram



**1,881**

page followers



**25**

posts +5 stories

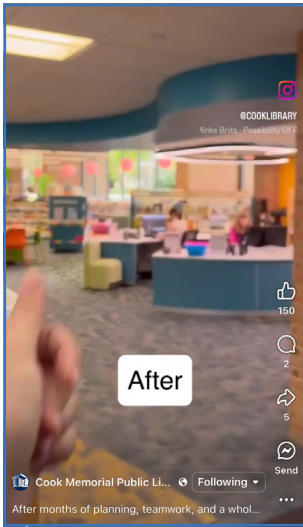
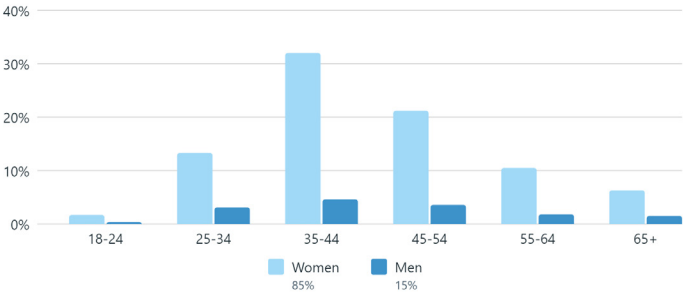


**2,025**

users reached

**+21 net followers since last month**

Age & gender



**1 Youth Services Glow Up (video)**  
372 interactions  
3,873 reached

**2 End of May Events**  
246 interactions  
2,711 reached

**3 Event: Makeup Class**  
244 interactions  
1,280 reached

**4 April Youth Services Update Blog Post**  
139 interactions  
542 reached

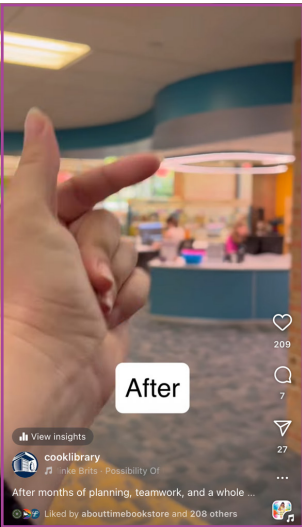
**5 Reaching Forward IL North Conference Photo**  
92 interactions  
664 reached

Reach:

Unique users exposed to our content.

Interactions:

Number of likes, shares, saves, comments, and link/image clicks.



**1 Youth Services Glow Up (video)**  
255 interactions  
995 reached

**2 End of May Events**  
88 interactions  
512 reached

**3 Youth Services Temporarily Closed**  
82 interactions  
548 reached

**4 Sneak Peek at Youth Services Signage (video)**  
68 interactions  
550 reached

**5 Congrats, Grads of District 128**  
57 interactions  
589 reached

Reach:

Unique users exposed to our content.

Interactions:

Number of likes, shares, saves, and comments.



**1,840**

page followers

**-15 followers since last month**



**Bluesky**

The Library joined Bluesky at the end of 2024 to secure the @CookLibrary

handle but didn't begin posting until April. Since the platform is still new, our scheduling tool doesn't yet support automatic posting to Bluesky, which has made our presence there a bit inconsistent.



Cook Memorial Public Library District										
Investment Maturity Schedule										
May 31, 2025										
	Issue Date	Maturity Date	Yield	Q2 2025	Q3 2025	Q4 2025	Q1 2026	Q2 2026	Q3 2026	Total
<b>Special Reserve Fund:</b>										
Israel Disc Bk New York, NY	15-Sep-2023	15-Sep-2025	5.15%		245,000					245,000
Flagstar Bk Natl Assn Hicksville, AZ	13-Dec-2023	15-Dec-2025	4.75%			245,000				245,000
Enterprise Bk Allison Park, PA	31-Jan-2024	30-Jan-2026	4.40%				245,000			245,000
United FID Bk FSB Evansville, IN	13-Sep-2024	13-Mar-2026	4.15%				245,000			245,000
Goldman Sachs Bk USA New York	24-Dec-2024	24-Jun-2026	4.00%					245,000		245,000
		<b>Total Special Reserve</b>		-	245,000	245,000	490,000	245,000	-	1,225,000
<b>General Fund:</b>										
Optum Bk Draper, UT	22-Dec-2023	23-Jun-2025	5.00%	245,000						245,000
Valley Natl Bk Passaic, NJ	5-Mar-2024	5-Sep-2025	5.05%		245,000					245,000
Western Alliance Bk Phoenix, AZ	16-Oct-2023	16-Oct-2025	5.30%			245,000				245,000
Bank of America NA	21-Aug-2024	2-Mar-2026	4.05%				245,000			245,000
United Bankers Bk Bloomington, MN	11-Jun-2024	30-Mar-2026	5.00%				245,000			245,000
First Farmers BK & Trust	26-Jul-2024	26-May-2026	4.60%					245,000		245,000
Bank Hapoalim B M New York	16-Apr-2025	16-Oct-2026	3.80%						245,000	245,000
		<b>Total General Fund</b>		245,000	245,000	245,000	490,000	245,000	245,000	1,715,000
		<b>GRAND TOTAL</b>		<b>245,000</b>	<b>490,000</b>	<b>490,000</b>	<b>980,000</b>	<b>490,000</b>	<b>245,000</b>	<b>2,940,000</b>

Cook Memorial Public Library District												
Investment Transaction Schedule - JP Morgan Chase												
Date	Investment	Certificates of Deposit			Savings Accounts			Interest Income				
		General Fund	Special Reserve Fund	Total	General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
<b>28-Feb-2025</b>	<b>Ending Balance</b>	<b>1,715,000</b>	<b>1,470,000</b>	<b>3,185,000</b>	<b>56,538.94</b>	<b>51,179.75</b>	<b>107,718.69</b>	<b>57,592.13</b>	<b>52,710.21</b>	<b>7.50</b>	<b>6.77</b>	<b>110,316.61</b>
5-Mar-2025	Valley Natt Bk Passaic, NJ CD							6,135.40				6,135.40
13-Mar-2025	United FID BK FSB Evansville CD								779.97			779.97
17-Mar-2025	Israel DISC BK New York, NY CD								6,256.90			6,256.90
19-Mar-2025	Celtic BK Salt Lake City, UT CD		(245,000)	(245,000)					986.71			986.71
26-Mar-2025	First Farmers BK & Trust CD							864.55				864.55
28-Mar-2025	United Bankers BK Bloomington, MN CD							939.73				939.73
31-Mar-2025	Enterprise BK Allison PK, PA CD								915.56			915.56
31-Mar-2025	Chase Bank				0.95	0.86	1.81			0.95	0.86	1.81
<b>31-Mar-2025</b>	<b>Ending Balance</b>	<b>1,715,000</b>	<b>1,225,000</b>	<b>2,940,000</b>	<b>56,539.89</b>	<b>51,180.61</b>	<b>107,720.50</b>	<b>65,531.81</b>	<b>61,649.35</b>	<b>8.45</b>	<b>7.63</b>	<b>127,197.24</b>
14-Apr-2025	United FID Bk FSB Evansville, IN								863.54			863.54
16-Apr-2025	Optum Bk Draper, UT	(245,000)		(245,000)				6,657.96				6,657.96
16-Apr-2025	Western Alliance Bk Phoenix, AZ							6,474.71				6,474.71
16-Apr-2025	Bank Hapoalim B M New York	245,000		245,000								0.00
28-Apr-2025	United Bankers BK Bloomington, MN CD							1,040.41				1,040.41
28-Apr-2025	First Farmers BK & Trust CD							957.18				957.18
30-Apr-2025	Enterprise BK Allison PK, PA CD								886.03			886.03
30-Apr-2025	Chase Bank				0.92	0.83	1.75			0.92	0.83	1.75
<b>30-Apr-2025</b>	<b>Ending Balance</b>	<b>1,715,000</b>	<b>1,225,000</b>	<b>2,940,000</b>	<b>56,540.81</b>	<b>51,181.44</b>	<b>107,722.25</b>	<b>80,662.07</b>	<b>63,398.92</b>	<b>9.37</b>	<b>8.46</b>	<b>144,078.82</b>
13-May-2025	United FID Bk FSB Evansville, IN								835.68			835.68
27-May-2025	First Farmers BK & Trust CD							926.30				926.30
28-May-2025	United Bankers BK Bloomington, MN CD							1,006.85				1,006.85
31-May-2025	Chase Bank				0.92	0.83	1.75			0.92	0.83	1.75
<b>31-May-2025</b>	<b>Ending Balance</b>	<b>1,715,000</b>	<b>1,225,000</b>	<b>2,940,000</b>	<b>56,541.73</b>	<b>51,182.27</b>	<b>107,724.00</b>	<b>82,595.22</b>	<b>64,234.60</b>	<b>10.29</b>	<b>9.29</b>	<b>146,849.40</b>

# Position Summary

Cook Memorial Public Library

Report date as of May 30, 2025

Report run time: June 02, 2025 10:10 AM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc	CY	Div/Int Rate	YTM
								Accr Inc	Cost Yld		
... 6412 / Cook Memorial PLD General			1,715,000		1,716,066	1,066	0.06	80,360	4.68		
								13,385	4.69		
Corporate Bond			1,715,000		1,716,066	1,066	0.06	80,360	4.68		
								13,385	4.69		
245,000	BANK OF AMERICA N A C/D FDIC INS TO LIMITS 06051XGS5060	2026-03-02	245,000	99.81	244,531	-469	-0.19	9,922	4.06	4.05	4.28
								2,447	4.05		
245,000	***BANK HAPOALIM B M NEW YORK C/D FDIC INS TO LIMITS 06251FBN8060	2026-10-16	245,000	99.37	243,468	-1,532	-0.63	9,310	3.82	3.80	4.26
								1,097	3.80		
245,000	FIRST FMRS BK & TR CONVERSE IND C/D FDIC INS TO LIMITS 320165MA8060	2026-05-26	245,000	100.28	245,676	676	0.28	11,270	4.59	4.60	4.31
								94	4.60		
245,000	OPTUM BK DRAPER UTAH C/D FDIC INS TO LIMITS 68405VBW8060	2025-06-23	245,000	100.04	245,094	94	0.04	12,250	5.00	5.00	6.00
								5,303	5.00		
245,000	UNITED BANKERS BK BLOOMINGTON MINN C/D FDIC INS TO LIMITS 909557LB4060	2026-03-30	245,000	100.51	246,243	1,243	0.51	12,250	4.97	5.00	4.37
								34	5.00		
245,000	VALLEY NATL BK PASSAIC N J C/D FDIC INS TO LIMITS 919853KT7060	2025-09-05	245,000	100.12	245,284	284	0.12	12,372	5.04	5.05	4.48
								2,881	5.05		
245,000	WESTERN ALLIANCE BK PHOENIX C/D FDIC INS TO LIMITS 95763PQF1060	2025-10-16	245,000	100.31	245,770	770	0.31	12,985	5.28	5.30	4.41
								1,530	5.30		
... 6414 / Cook Memorial PLD Special Res			1,225,000		1,224,919	-81	-0.01	55,002	4.49		
								12,581	4.49		
Corporate Bond			1,225,000		1,224,919	-81	-0.01	55,002	4.49		
								12,581	4.49		

# Position Summary

Cook Memorial Public Library

Report date as of May 30, 2025

Report run time: June 02, 2025 10:10 AM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc	CY	Div/Int Rate	YTM
								Accr Inc	Cost Yld		
245,000	ENTERPRISE BK ALLISON PK PA C/D FDIC INS TO LIMITS 29367RMY9060	2026-01-30	245,000	100.04	245,101	101	0.04	10,780 30	4.40 4.40	4.40	4.33
245,000	FLAGSTAR BK NATL ASSN HICKSVI C/D FDIC INS TO LIMITS 33847GBL5060	2025-12-15	245,000	100.24	245,599	599	0.24	11,638 5,325	4.74 4.75	4.75	4.30
245,000	GOLDMAN SACHS BK USA NEW YORK C/D FDIC INS TO LIMITS 38150VF61060	2026-06-24	245,000	99.68	244,205	-795	-0.32	9,800 4,188	4.01 4.00	4.00	4.32
245,000	ISRAEL DISC BK NEW YORK N Y C/D FDIC INS TO LIMITS 465076UG0060	2025-09-15	245,000	100.17	245,405	405	0.17	12,618 2,593	5.14 5.15	5.15	4.46
245,000	UNITED FID BK FSB EVANSVILLE IND C/D FDIC INS TO LIMITS 910286HY2060	2026-03-13	245,000	99.84	244,609	-391	-0.16	10,168 446	4.16 4.15	4.15	4.35
Total For Accounts held at JPMS, member FINRA and SIPC			2,940,000		2,940,985	985	0.03	135,362 25,966	4.60 4.60		

Report includes Account(s): ...6412, ...6414, ...6415

Please note disclosures and glossary included herein for important information about this report. Only the details for your investment account(s) are included on this page.

J.P.Morgan

## Cook Memorial Public Library District

### Investment Transaction Schedule - MaxSafe Account - General Fund

Date	Investment	Transaction Type	Description	MaxSafe Account - General Fund	Interest Income
<b>28-Feb-2025</b>	<b>Ending Balance</b>			<b>3,874,211.12</b>	<b>127,435.43</b>
31-Mar-2025	Service Charge - Reversed in April	Fee	Maintenance Fee	(5.00)	
31-Mar-2025	Wintrust Bank	Interest	For March 2025	14,760.32	14,760.32
<b>31-Mar-2025</b>	<b>Ending Balance</b>			<b>3,888,966.44</b>	<b>142,195.75</b>
30-Apr-2025	Reversal of Service Charge from March	Fee	Maintenance Fee	5.00	
30-Apr-2025	Wintrust Bank	Interest	For April 2025	14,332.09	14,332.09
<b>30-Apr-2025</b>	<b>Ending Balance</b>			<b>3,903,303.53</b>	<b>156,527.84</b>
31-May-2025	Wintrust Bank	Interest	For May 2025	14,321.81	14,321.81
<b>31-May-2025</b>	<b>Ending Balance</b>			<b>3,917,625.34</b>	<b>170,849.65</b>

Cook Memorial Public Library District					
Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund					
Date	Investment	Transaction Type	Description	Running Balance	Interest Income
<b>28-Feb-2025</b>	<b>Ending Balance</b>			<b>1,015,994.15</b>	<b>33,093.24</b>
31-Mar-2025	Service Charge - Reversed in April	Fee	Maintenance Fee	(5.00)	
31-Mar-2025	Wintrust Bank	Interest	For March 2025	3,827.68	3,827.68
<b>31-Mar-2025</b>	<b>Ending Balance</b>			<b>1,019,816.83</b>	<b>36,920.92</b>
30-Apr-2025	Reversal of Service Charge from April	Fee	Maintenance Fee	5.00	
30-Apr-2025	Wintrust Bank	Interest	For April 2025	3,716.46	3,716.46
<b>30-Apr-2025</b>	<b>Ending Balance</b>			<b>1,023,538.29</b>	<b>40,637.38</b>
1-May-2025	Transfer to Chase Operating Account	Transfer		(500,000.00)	
30-May-2025	Wintrust Bank	Interest	For May 2025	1,899.42	1,899.42
<b>31-May-2025</b>	<b>Ending Balance</b>			<b>525,437.71</b>	<b>42,536.80</b>

## Agenda item # 8 - President's Report

Parker Nuttall

[REDACTED]@gmail.com

5/14/25

Ms. Deb Ader  
President, Board of Library Trustees  
Cook Memorial Public Library District  
413 N. Milwaukee Avenue  
Libertyville, IL 60048

Re: Book Checkout Periods

Dear Ms. Ader,

I hope this letter finds you well. My name is Parker Nuttall, and I am a senior at Libertyville High School. I enjoy reading in my freetime, but only have about 30 minutes to do so everyday. I recently began reading "The Diamond Age" by Neal Stephenson, and after reading it every single day for about 3 weeks, I realized it was time to renew/return the book. The only issue was that I only had 145/512 pages read of the book at this time, so I would not be able to even complete the book over the next renewal period. I am writing to express that fixed three week checkout periods for all print books fails to reflect significant variation in readers' available time, reading speed, and page count. Younger people average way less reading per day compared to adults. Aligning loan times with the estimated time needed to finish a book- by using page count- would help more people complete their reads without rushing through longer reads.

First, reading time varies wildly by age. Studies have shown that on an average day, teens spend just 8 minutes reading while seniors average 46 minutes. The wide variation suggests that single 3-week-checkout periods do not account for teens' needs.<sup>1</sup> A rebuttal to this claim would be that younger people should just spend more time reading, but this is often not possible. Students tend to be in school/sports for a majority of the day, and when they're not they are most likely doing homework. This suggests that even if the student would like to spend more time reading, it is difficult to pick out time to do so. A policy built around real reading habits, not an arbitrary calendar, will boost completion rates and encourage young patrons to tackle bigger books.

Second, the ability to select loan length (based on anticipated reading effort) correlates with higher satisfaction, so patrons who can pick a one, two, or three week loan feel less stress and finish more titles? Giving borrowers control over the clock lowers "return anxiety" and cuts overdue fees.<sup>2</sup> The same study notes that when longer loans exist, wait-list frustration drops because expectations are clear up front.

I'm asking the board to test a gradual schedule. To start, implement changes for only people 18 and younger. Three weeks for  $\leq 300$  pages, four weeks for 301-500, and five weeks for anything longer. Thank you for considering this change. Please let me know your thoughts or any data you'd like me to gather. I'm happy to help design the trial.

Sincerely,

Parker Nuttall

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<sup>1</sup> Bureau of Labor Statistics. . *Time spent reading for personal interest in 2020*, 9 August 2021, <https://www.bls.gov/opub/ted/2021/time-spent-reading-for-personal-interest-in-2020.htm>. Accessed 5 14 25n-2020.htm

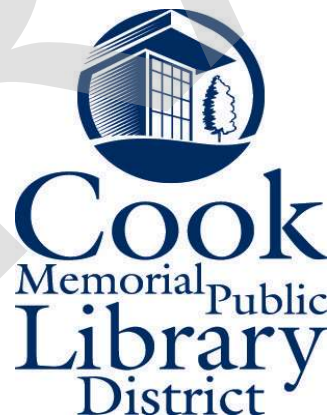
<sup>2</sup> Pew Research Center. (2012, June 22). *Part 6: A closer look at e-book borrowing*. <https://www.pewresearch.org/internet/2012/06/22/part-6-a-closer-look-at-e-book-borrowing/>  
Brysbaert, M. (2019). *How many words do we read per minute? A review and meta-analysis of reading rate*. *Journal of Memory and Language*, 108, 104047.

**Cook Memorial Public Library District**

**OPERATING BUDGET**

**Fiscal Year 2025-2026**

**Final Approved JuXX XX, 2025**





Cook Memorial Public Library District  
Budget Summary - FYE June 30, 2026

	FY25 Budget	FY26 Budget	\$ Change	% Δ	% of Budget
<b>Operating Income</b>					
Property Tax	9,460,715	<b>9,845,960</b>	385,245	4.07%	88.16%
Property Tax - IMRF/FICA	835,835	<b>856,495</b>	20,660	2.47%	7.67%
Replacement Tax	185,000	<b>125,000</b>	(60,000)	(32.43%)	1.12%
Interest	200,000	<b>200,000</b>	-	-	1.79%
Fines and Lost Materials	15,000	<b>15,000</b>	-	-	0.13%
Grants/Donations	95,000	<b>102,000</b>	7,000	7.37%	0.91%
Other Income	21,000	<b>23,500</b>	2,500	11.90%	0.21%
<b>Total Operating Income</b>	<b>10,812,550</b>	<b>11,167,955</b>	<b>355,405</b>	<b>3.29%</b>	<b>100.00%</b>

<b>Operating Expenses</b>					
Salaries	5,367,645	<b>5,529,910</b>	162,265	3.02%	48.11%
Benefits	655,405	<b>687,300</b>	31,895	4.87%	5.98%
Benefits - IMRF	526,000	<b>508,000</b>	(18,000)	(3.42%)	4.42%
Benefits - FICA	404,000	<b>423,000</b>	19,000	4.70%	3.68%
Training	64,885	<b>58,310</b>	(6,575)	(10.13%)	0.51%
Materials	1,284,575	<b>1,240,250</b>	(44,325)	(3.45%)	10.79%
Processing	47,120	<b>50,250</b>	3,130	6.64%	0.44%
Supplies	138,100	<b>146,130</b>	8,030	5.81%	1.27%
Vehicles	39,620	<b>25,560</b>	(14,060)	(35.49%)	0.22%
Computer Operations	688,290	<b>628,045</b>	(60,245)	(8.75%)	5.46%
Utilities	179,500	<b>225,250</b>	45,750	25.49%	1.96%
Telephone	26,880	<b>20,290</b>	(6,590)	(24.52%)	0.18%
Postage	13,000	<b>12,000</b>	(1,000)	(7.69%)	0.10%
Maintenance	188,775	<b>194,265</b>	5,490	2.91%	1.69%
Repair	125,960	<b>126,805</b>	845	0.67%	1.10%
Insurance	74,000	<b>82,400</b>	8,400	11.35%	0.72%
Professional Services	105,900	<b>140,500</b>	34,600	32.67%	1.22%
Improvements	106,055	<b>177,455</b>	71,400	67.32%	1.54%
Community Relations	196,805	<b>210,850</b>	14,045	7.14%	1.83%
Contingency	50,000	<b>25,000</b>	(25,000)	(50.00%)	0.22%
Debt Service	982,000	<b>981,700</b>	(300)	(0.03%)	8.54%
<b>Total Operating Expenses</b>	<b>11,264,515</b>	<b>11,493,270</b>	<b>228,755</b>	<b>2.03%</b>	<b>100.00%</b>

<b>Net Operating Surplus/(Deficit)</b>	<b>\$ (451,965)</b>	<b>(325,315)</b>	<b>126,650</b>
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<b>Capital Budget</b>	<b>FY25 Budget</b>	<b>FY26 Budget</b>	<b>\$ Change</b>
Income			
Special Levy - Capital	-	500,000	
<b>Total Capital Income</b>	<b>-</b>	<b>500,000</b>	<b>500,000</b>
Expense			
Improvements	-	500,000	
Capital Projects	-	-	
<b>Total Capital Expense</b>	<b>-</b>	<b>500,000</b>	<b>500,000</b>

<b>Grand Totals</b>			
Income	10,812,550	<b>11,667,955</b>	355,405
Expense	(11,264,515)	<b>(11,993,270)</b>	228,755
Budgeted Surplus/(Deficit)	<b>\$ (451,965)</b>	<b>(325,315)</b>	<b>126,650</b>

Cook Memorial Public Library District  
Budget Narrative - FYE June 30, 2026

OPERATING INCOME

(A) = Actual (B) = Budget

**TOTAL**  
**10,702,455**

**Property Tax**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)
Property Tax General	8,703,543	8,912,995	9,190,983	9,460,715	9,845,960
Property Tax IMRF/SS	834,008	844,225	785,942	835,835	856,495
	9,537,551	9,757,220	9,976,924	10,296,550	10,702,455

FY26 - Maintain a 0.5% reserve based on consistent property tax collection rates observed since FY2022.

**Replacement Tax**

**125,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)
Replacement Tax General	252,621	285,537	188,076	185,000	125,000

FY26 - Budget reduced to align with IDOR's FY25 PPRT true-up adjustment and in anticipation of continued revenue pressure due to the state's projected \$3.2 billion FY26 budget deficit.

**Interest**

**200,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)
Interest Earned	21,879	274,078	395,986	200,000	200,000

FY26 - Maintain conservative budget estimate. While FY25 actuals exceeded \$350k, FY26 reflects temporarily reduced investment activity due to capital project cash flow needs and anticipated Fed rate cuts.

**Fines & Lost Materials**

**15,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)
Fines & Lost Materials	17,559	20,418	20,677	15,000	15,000

FY26 - Maintain budget estimate based on steady collection amounts over the past several years.

**Grants/Donations**

**102,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)
Per Capita Grants	88,267	90,413	90,413	90,000	90,000
Friends of the Library	0	2,210	0	5,000	12,000
Donations - Other	3,973	4,118	1,869	0	0
	92,240	96,741	92,282	95,000	102,000

FY26 - Friends support continues to grow. Donations estimated conservatively based on recent activity.

**Other**

**23,500**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)
Copy Machine Income	9,915	12,364	12,099	9,000	10,000
Bus Trips - Adults	0	6,738	400	6,000	6,000
Bags and Browsers	46	0	0	0	0
Misc - General Account	8,438	8,320	33,022	6,000	7,500
Donations - Other	0	19,199	0	0	0
Developer Fees	0	22,715	22,715	0	0
	18,399	69,335	68,236	21,000	23,500

**Total Operating Income**

	9,940,249	10,503,329	10,742,181	10,812,550	11,167,955
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**11,167,955**

**Cook Memorial Public Library District**  
**Budget Narrative - FYE June 30, 2026**

**OPERATING EXPENSES**

**Salaries** **TOTAL**  
**5,529,910**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Administration	888,003	976,440	1,206,259	1,337,252	1,363,115	1.9%
Adult Services	1,117,664	1,206,718	932,511	855,211	870,665	1.8%
Youth Services	699,264	862,949	883,143	909,405	941,240	3.5%
Circulation	690,470	762,807	800,061	799,140	818,610	2.4%
Maintenance	203,851	222,043	249,498	262,438	278,465	6.1%
ILL	97,599	107,463	110,533	117,200	122,710	4.7%
Outreach	218,111	242,631	273,366	273,411	290,130	6.1%
Tech Services	578,028	585,423	577,718	625,607	654,305	4.6%
Shelvers	136,671	166,363	171,980	187,982	190,670	1.4%
	4,629,661	5,132,838	5,205,069	5,367,645	5,529,910	3.0%

**FY26 - Estimates include:**

- 2.5% COLA increase, effective July 2025
- 1.5% one-time Merit bonus pool, effective Jan 2026
- Total Salary adjustment estimate ~ 4.0%

**FTE History:**

FY2026 = 90.07  
FY2025 = 90.49  
FY2024 = 90.24  
FY2023 = 89.85

**Benefits** **687,300**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Health Insurance	403,866	480,998	583,014	599,328	638,970	6.6%
Dental/Vision Insurance	30,765	32,083	34,785	43,067	36,005	(16.4%)
Unemployment Compensation	5,498	4,961	4,993	5,372	5,095	(5.2%)
Life Insurance	3,147	3,222	3,141	3,312	3,455	4.3%
LTD Insurance	4,593	4,832	4,889	4,326	3,775	(12.7%)
	447,869	526,095	630,823	655,405	687,300	4.9%

FY26 – PPO & HDHP premiums inc ~9%; HMO premiums inc ~6.7%. Dental, Vision, Life rates unchanged.

**Employer Contributions** **931,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Employer IMRF Contributions	447,612	415,549	415,344	526,000	508,000	(3.4%)
Employer Social Security Contributions	344,946	383,289	388,430	404,000	423,000	4.7%
	792,557	798,838	803,774	930,000	931,000	0.1%

FY26 – Budget reflects an approach aligned with actual contribution trends, while maintaining flexibility for future payroll or rate changes.

**Training** **58,310**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Workshops	5,409	4,242	9,088	10,915	10,605	(2.8%)
Travel	451	633	955	1,835	2,765	50.7%
Memberships	6,669	6,800	7,687	10,785	10,340	(4.1%)
Formal Education	0	4,850	0	5,000	2,665	(46.7%)
Conferences	6,110	7,664	17,936	25,000	27,885	11.5%
Personnel Tools	3,472	150	2,262	8,950	1,800	(79.9%)
Staff Recognition	0	0	0	2,000	2,000	0%
Trustee Training	0	0	0	400	250	(37.5%)
	22,111	24,338	37,926	64,885	58,310	(10.1%)

FY26 – Budget supports staff development and recognition, with increases for conference travel and new mileage reimbursement between library locations per updated policy.

FY 26 - Conference expenditures include sending staff to Bookmobile & Outreach conference in St Louis, PLA conference in Minneapolis, ALA Conference in Chicago and ILA Conference in Peoria.

**Cook Memorial Public Library District**  
**Budget Narrative - FYE June 30, 2026**

**Materials**

**1,240,250**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Books - Adult	226,482	232,892	225,348	233,500	240,000	2.8%
Books - Juvenile	135,645	152,214	147,212	168,500	166,000	(1.5%)
Audio/Visual - Adult	121,079	109,863	101,812	116,000	110,500	(4.7%)
Audio/Visual - Juvenile	6,051	4,788	3,612	5,500	4,400	(20.0%)
Games - Adult	14,555	18,933	13,013	20,000	20,000	0%
Games - Juvenile	9,050	11,608	9,807	12,500	12,500	0%
Periodicals - Adult	33,491	33,632	29,102	34,000	32,000	(5.9%)
Periodicals - Juvenile	1,403	2,655	2,877	2,500	2,300	(8.0%)
Circulating Tech - Equipment	6,079	5,267	5,254	10,000	10,000	0%
Circulating Tech - Software	0	0	504	250	250	0%
Circulating Tech - Subscriptions	1,532	2,539	1,782	4,500	4,500	0%
Online Databases - Adult	200,314	211,435	209,846	238,000	183,100	(23.1%)
Online Databases - Juvenile	19,799	20,388	21,071	22,625	23,000	1.7%
Digital Popular Materials - Adult	300,642	318,741	348,145	397,000	415,000	4.5%
Digital Popular Materials - Juvenile	13,715	18,170	19,013	14,000	11,000	(21.4%)
Interlibrary Loan Fees	30,475	31,791	32,390	5,700	5,700	0%
	1,120,312	1,174,916	1,170,788	1,284,575	1,240,250	(3.5%)

FY26 – Adjustments reflect sustained demand trends. Continued reductions in AV and periodicals offset increases in digital and print collections. Database decrease reflects new state-funded resources.

**Processing**

**50,250**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Acquisitions	1,175	1,293	1,293	0	1,400	100.0%
Cataloging	40,022	38,775	37,204	47,120	48,850	3.7%
	41,197	40,068	38,497	47,120	50,250	6.6%

**Supplies**

**146,130**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Supplies - Admin	9,598	9,246	7,793	9,000	10,000	11.1%
Supplies - Adults	3,580	2,189	1,498	1,850	2,100	13.5%
Supplies - Youth	5,101	3,702	3,234	5,200	6,750	29.8%
Supplies - Circulation	6,054	10,269	8,660	6,760	11,910	76.2%
Supplies - Maintenance	22,998	26,749	33,459	35,150	35,800	1.8%
Supplies - ILL	1,481	945	1,168	2,000	2,000	0%
Supplies - Outreach	526	503	503	1,290	1,320	2.3%
Supplies - Tech Services	16,853	6,963	12,890	23,000	23,000	0%
Supplies - RFID Tags	5,897	13,508	7,463	7,850	7,250	(7.6%)
Supplies - Computer	23,447	22,309	34,952	30,000	30,000	0%
Supplies - Paper	5,585	4,891	5,043	6,000	6,000	0%
Supplies - Staff Room	7,540	8,923	11,170	10,000	10,000	0%
	108,660	110,198	127,831	138,100	146,130	5.8%

FY26 - Circulation Supplies increase due to order of 20,000 customized library cards for multi-year use.

**Vehicles**

**25,560**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Bookmobile Fuel	1,299	2,064	2,419	2,500	2,500	0%
Bookmobile Maintenance/Repair	2,282	5,658	3,645	25,000	15,000	(40.0%)
Bookmobile Delivery Service	929	729	556	2,000	2,000	0%
Van Fuel	2,308	2,170	1,991	3,120	2,000	(35.9%)
Van Maintenance/Repair	4,116	5,870	2,541	6,200	4,000	(35.5%)
Material Delivery Services	0	0	0	740	0	(100.0%)
Vehicles - Other Operating Expenses	8	0	0	60	60	0%
	10,942	16,490	11,152	39,620	25,560	(35.5%)

**Cook Memorial Public Library District**  
**Budget Narrative - FYE June 30, 2026**

**Computer Operations**

**628,045**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Integrated Library System (ILS)	62,662	66,763	69,766	116,750	127,470	9.2%
Repairs	0	0	117	1,200	0	(100.0%)
Replacement Hrd/Software	121,540	412,437	313,872	243,065	171,835	(29.3%)
LAN Services	180,500	205,750	241,936	247,750	256,780	3.6%
Misc Contracts	44,447	40,548	37,132	60,165	52,600	(12.6%)
Internet	28,045	19,170	32,184	18,160	18,760	3.3%
Remote Communications Expenses	1,300	890	430	1,200	600	(50.0%)
	438,494	745,557	695,437	688,290	628,045	(8.8%)

FY26 – Certain one-time hardware and infrastructure expenses were reclassified to the Improvements section to better reflect their nature and align with budgeting and audit standards. This accounts for the decrease.

**Utilities**

**225,250**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Electricity - Aspen	63,123	38,953	66,789	65,000	84,500	30.0%
Electricity - Cook Park	88,228	51,271	90,921	87,500	113,750	30.0%
Gas - Aspen	3,807	4,349	3,722	5,000	5,000	0%
Gas - Cook Park	6,751	8,110	6,607	10,000	10,000	0%
Water - Aspen	2,604	4,931	2,477	5,000	4,000	(20.0%)
Water - Cook Park	4,241	5,725	6,673	7,000	8,000	14.3%
	168,754	113,338	177,189	179,500	225,250	25.5%

FY26 – Budget reflects actual FY25 usage and current rate forecasts. Prior increases helped buffer rate volatility.

**Telephone**

**20,290**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Telephone	16,149	16,287	15,365	17,080	11,690	(31.6%)
Bookmobile - Telephone	2,761	1,949	6,678	2,800	1,600	(42.9%)
Telephone Service Contracts	8,179	5,983	6,027	7,000	7,000	0%
	27,089	24,220	28,071	26,880	20,290	(24.5%)

FY26 – Reflects anticipated savings from the phone system overhaul. The project will modernize outdated infrastructure and consolidate services, with implementation expected in early 2026.

**Postage**

**12,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Postage	9,373	10,789	10,498	13,000	12,000	(7.7%)

**Maintenance**

**194,265**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Janitorial Service - Aspen	29,649	28,582	30,206	39,625	40,225	1.5%
Janitorial Service - Cook Park	51,374	45,827	48,150	60,425	62,125	2.8%
Landscaping Service - Aspen	6,395	13,105	16,258	19,700	19,700	0%
Landscaping Service - Cook Park	4,137	5,136	8,445	13,640	13,650	0.1%
Snow Removal - Aspen	7,101	6,681	6,920	16,750	16,750	0%
Snow Removal - Cook Park	4,005	2,682	1,898	11,650	11,650	0%
Trash Removal - Cook Park	2,658	2,756	2,909	2,940	3,500	19.0%
Miscellaneous Maintenance - Aspen	3,593	2,972	3,208	6,125	6,125	0%
Miscellaneous Maintenance - CP	8,470	7,963	8,722	17,920	20,540	14.6%
	117,382	115,704	126,715	188,775	194,265	2.9%

FY26 - Maintain overall budget estimate level based on historical data and contract guidance.

Cook Memorial Public Library District  
Budget Narrative - FYE June 30, 2026

**Repair**

**126,805**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Building Repairs-Aspen	1,173	10,209	14,679	10,750	10,750	0%
Building Repairs-Cook Park	2,593	19,805	13,519	28,200	28,200	0%
Mechanical Repairs - Aspen	1,080	2,890	1,160	12,000	12,000	0%
Mechanical Repairs - Cook Park	2,543	1,086	18,997	18,000	18,000	0%
Service Contracts - Aspen	21,915	20,798	24,230	27,520	29,125	5.8%
Service Contracts - Cook Park	19,858	22,830	22,499	22,970	23,065	0.4%
Office Machine Repairs	1,203	175	0	4,020	4,200	4.5%
Office Machine Service Contracts	5,896	1,147	2,700	2,500	1,465	(41.4%)
	56,261	78,939	97,784	125,960	126,805	0.7%

**Insurance**

**82,400**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Bonds Insurance	4,948	4,948	4,948	5,000	5,000	0%
Business Package Insurance	35,395	34,921	38,156	50,000	57,500	15.0%
Umbrella Insurance	2,487	2,714	5,401	6,000	6,900	15.0%
Worker's Compensation Insurance	12,249	7,086	10,582	13,000	13,000	0%
	55,079	49,669	59,087	74,000	82,400	11.4%

FY26 - Maintain budget estimate levels based on historical data and guidance from Gallagher.

**Professional Services**

**140,500**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Accounting Services	16,500	15,500	16,000	19,000	18,500	(2.6%)
Legal Services	10,853	7,123	7,102	22,000	15,000	(31.8%)
Consulting	23,245	5,380	18,825	30,000	69,600	132.0%
Payroll Processing	17,703	19,980	27,813	30,000	33,000	10.0%
Documentation Publishing	488	499	221	600	600	0%
Recruitment	1,732	2,147	1,949	2,800	2,800	0%
Miscellaneous Services & Fees	223	1,001	1,101	1,500	1,000	(33.3%)
	70,744	51,631	73,010	105,900	140,500	32.7%

FY26 – Consulting increase reflects a shift to external HR consulting services. This model—used by other peer libraries—will provide limited, flexible support while we evaluate the Library’s long-term HR needs.

FY 26 - Includes \$9,600 for Phase 3 of the Outreach Vehicle project, should the board approve proceeding to procurement.

FY26 - Includes a \$5,000 placeholder for preliminary solar project evaluation.

**Improvements**

**177,455**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Furniture	6,091	13,935	37,273	79,700	44,500	(44.2%)
Computers	1,078	0	2,010	0	61,120	100.0%
Equipment	13,392	1,038	15,820	8,355	33,630	302.5%
Building & Grounds	0	0	11,940	3,000	23,625	687.5%
Copiers & Other Leased Equipment	8,155	13,578	13,478	15,000	14,580	(2.8%)
	28,716	28,552	80,521	106,055	177,455	67.3%

FY26 - Reflects the planned continuation of IT hardware and equipment replacements, including items reclassified from Computer Operations to Improvements for better alignment with budgeting standards.

FY 26 - Furniture expenditures includes \$20,000 to replace Cook Park Meeting Room chairs.



**Cook Memorial Public Library District**  
**Budget Narrative - FYE June 30, 2026**

**Community Relations**

**210,850**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
Newsletter	42,463	48,754	49,247	52,000	53,500	2.9%
Graphics	3,481	1,808	2,299	2,960	2,500	(15.5%)
Programs - Adult	20,906	27,244	20,510	33,425	41,125	23.0%
Book Discussions/Authors	6,002	12,762	6,256	11,150	12,600	13.0%
Other Expenditures	77	575	2,994	4,500	6,350	41.1%
Prepaid Bus Trips - Adults	0	8,198	729	9,500	9,500	0%
Genealogy Programs	600	1,879	1,458	2,500	2,500	0%
Computer Programs	7,407	6,300	6,600	7,500	7,500	0%
Programs - Young Adult	749	417	2,037	3,600	3,900	8.3%
Programming - Youth	25,004	23,393	23,446	25,300	25,300	0%
Public Performance/Film	832	2,076	1,608	2,300	2,500	8.7%
Printing	841	104	832	2,500	2,175	(13.0%)
Promotions/Prizes	19,484	21,298	20,965	32,120	33,300	3.7%
Digital Studios	2,542	7,247	3,989	7,450	8,100	8.7%
Workshops	27,879	4,386	1,241	0	0	0%
	158,267	166,441	144,210	196,805	210,850	7.1%

**Contingency**

**25,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
	0	0	0	50,000	25,000	(50.0%)

**Debt Service**

**981,700**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)
	981,132	981,408	981,426	982,000	981,700

FY26 - Obligation remains constant through FY2029.

					Avg Chg	
<b>Total Operating Expenses</b>	9,284,600	10,190,028	10,499,809	11,264,515	11,493,270	6.4% <b>11,493,270</b>

<b>Net Operating Surplus/(Deficit)</b>	655,649	313,300	242,373	(451,965)	(325,315)	<b>(325,315)</b>
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**Capital Budget**

**Special Reserve Levy B&G**

**500,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)
Special Reserve Tax	0	0	0	0	500,000
Total Capital Income				0	500,000

**Capital Improvements**

**500,000**

	6/30/22 (A)	6/30/23 (A)	6/30/24 (A)	6/30/25 (B)	6/30/26 (B)	% Δ
CIP - Other	0	0	0	0	500,000	100.0%
Technology Reserve	0	0	0	0	0	
Outreach Reserve	0	0	0	0	0	
Total Capital Expenses	0	0	0	0	500,000	

FY26 – Placeholder for capital needs. Projects prioritized as funding and planning allow.

**Net Capital**

**0**

**RESOLUTION AUTHORIZING THE LIBRARY’S PARTICIPATION IN THE  
NONRESIDENT FEE PROGRAM**

**WHEREAS**, Illinois 75 ILCS 16/30-55.60 enables residents who are unserved by a public library to purchase a library card at the closest participating public library for a fee at least equal to the cost paid by residents; and

**WHEREAS**, the board of each Illinois public library is required to decide annually whether the library will participate in the state's nonresident fee program; and

**WHEREAS**, the Cook Memorial Public Library District Board of Trustees has traditionally supported the nonresident fee program even though there are no unserved areas adjacent to the Library’s taxing area in which Cook Park or Aspen Drive is the closest library and;

**WHEREAS**, based on the Illinois State Library’s mathematical formula attached hereto as Exhibit A, the nonresident fee for the upcoming fiscal year is \$437 per household.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: The Library will continue participation in the nonresident fee program, setting the annual fee for the card, using the Illinois State Library mathematical formula method, at \$437 per household effective July 1, 2025 through June 30, 2026.

ADOPTED this 17<sup>th</sup> day of June, 2025 pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Deb Ader

ATTEST:

\_\_\_\_\_  
Sara Lawton, Secretary



EXHIBIT A

Illinois State Library General Mathematical Formula:

FY25 Property Tax Revenue	$\frac{\$10,296,550}{61,297}$	=	167.98	x	2.6 (average CMPLD household size)	=	<b>\$437</b>
CMPLD Population							

DRAFT

THE BOARD OF LIBRARY TRUSTEES OF THE  
COOK MEMORIAL PUBLIC LIBRARY DISTRICT  
LAKE COUNTY, ILLINOIS

AN ORDINANCE SETTING FORTH A SCHEDULE OF REGULAR  
MEETINGS OF THE BOARD OF LIBRARY TRUSTEES OF THE COOK  
MEMORIAL PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR  
COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026

BE IT ORDAINED by the Board of Trustees of the Cook Memorial Public Library District, Lake County, Illinois:

Section 1: In accordance with the terms and provisions of 75 ILCS 120/2.02, Illinois Revised Statutes, the following is a schedule of all Regular meetings of the Board of Library Trustees of the Cook Memorial Public Library District for the fiscal year commencing July 1, 2025 and ending June 30, 2026.

July	15, 2025	Cook Park Library
August	19, 2025	Aspen Drive Library
September	16, 2025	Cook Park Library
October	21, 2025	Aspen Drive Library
November	18, 2025	Cook Park Library
December	16, 2025	Aspen Drive Library
January	20, 2026	Cook Park Library
February	17, 2026	Aspen Drive Library
March	17, 2026	Cook Park Library
April	21, 2026	Aspen Drive Library
May	19, 2026	Cook Park Library
June	16, 2026	Aspen Drive Library

All regular meetings will be held at the Cook Park Library, 413 N. Milwaukee Avenue, Libertyville, Illinois or the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois as noted above. All regularly scheduled meetings will begin at 6:30 p.m.

Section 2: That all ordinances or resolutions in conflict herewith be and they are hereby repealed to the extent of such conflict.

Section 3: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Effective the 17th day of June, 2025.

Enacted this 17th day of June, 2025.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Posted the 30<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
Deb Ader, President

\_\_\_\_\_  
Sara Lawton, Secretary

**RESOLUTION NO. 2024-2025/15**

**RESOLUTION AUTHORIZING LIBRARY DIRECTOR AND FINANCE DIRECTOR  
TO EXECUTE REQUIRED PAPERWORK WITH ALL DESIGNATED, ELIGIBLE  
DEPOSITORY INSTITUTIONS FOR THE FISCAL YEAR  
JULY 1, 2025 THROUGH JUNE 30, 2026**

**WHEREAS**, from time to time, the Library has excess funds from (a) property tax receipts and other revenue sources which can be invested and/or (b) the maturing of existing investments which can be re-invested; and

**WHEREAS**, good business sense dictates investing these funds in interest-bearing accounts and/or certificates of deposit with different financial institutions to obtain the best return on any investment; and

**WHEREAS**, the Finance Director and Library Director, in conjunction with the Library's investment advisors, deposit library funds in interest-bearing accounts pursuant to the Library's investment policy; and

**WHEREAS**, whenever funds are moved to a different financial institution, the Library Board is required to authorize the deposit of funds with that institution; and

**WHEREAS**, in order to improve efficiency and eliminate delays in obtaining favorable interest rates for Library funds, the Finance Director and Library Director are authorized to execute such resolutions for all approved, eligible depository institutions for the fiscal year July 1, 2025 through June 30, 2026; and

**WHEREAS**, the Finance Director and Library Director shall notify the Board of all such deposits and changes at the Board's next regular monthly meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Library Trustees of the Cook Memorial Public Library District, Lake County, Illinois, as follows:

Section 1: That all of the recitals contained above are hereby incorporated by reference.

Section 2: That the Library Director and Finance Director are authorized to execute all resolutions and documents required by all eligible depository institutions permitted by the Illinois Public Funds Investment Act and the Library's Investment Policy for the fiscal year July 1, 2025 through June 30, 2026.

Section 3: That the officers listed in Section 2 are authorized and empowered to execute such other agreements, including but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the Library District may be deposited, collected or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of this Resolution. The other

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agreement and acts may not be contrary to the provisions contained in this Resolution or the Library's policies.

Section 4: That the Secretary and keeper of the records of the Library District shall certify to the Financial Institution the names of the persons who are at present authorized to act on behalf of the Library District under this Resolution and shall from time to time, hereafter, as changes in the personnel of said officers are made, certify, in writing, any changes to the Financial Institution as soon as possible after the change occurs.

Section 5: That this Resolution shall be in full force and effect upon its adoption.

**ADOPTED** this 17<sup>th</sup> day of June, 2025, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

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Deb Ader, President

ATTEST:

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Sara Lawton, Secretary