

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

October 21, 2025

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, October 21, 2025, will be held in the Meeting Room at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois.

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of the Minutes.
 - a. Minutes of the Regular Meeting of September 16, 2025.
 - b. Minutes of the Closed Session of September 16, 2025.
6. Approval of the Bills.
7. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
8. Report of the President.
9. Reports of Committees and Representatives.
 - a. Finance and Employee Practices.
 - b. Building and Grounds.
 - c. Policy Review.
 - d. Technology.
 - e. Resources, Services and Long-Range Planning.
 - f. Friends' Representative.
 - g. RAILS Representative.
 - h. Historical Society Representative.
10. Other Business.

11. Board Communications.

12. Upcoming Meetings and Events.

- a. Finance and Employee Practices Committee Meeting on Wednesday, October 29, 2025 at 5:30 p.m. at the Cook Park Library.
- b. Regular Board Meeting on Tuesday, November 18, 2025, at 6:30 p.m. at the Cook Park Library.
- c. Policy Review Committee Meeting on Wednesday, December 3, 2025 at 5:30 p.m. at the Aspen Drive Library.

13. Public Questions.

14. Adjournment.

Deb Ader, President
Board of Library Trustees

October 17, 2025

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) business days prior to the meeting.

	<u>10-General</u>	<u>20-IMRF</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Current Assets				
Checking/Savings				
1000 · Cash				
10-1040 · Petty Cash	625	0	0	625
10-1045 · Cash on Hand - Aspen	60	0	0	60
10-1150 · Chase Operating A/C	4,932,980	367,748	958,234	6,258,962
10-1504 · Illinois Funds - General, IMRF	387,107	37,443	123,236	547,786
10-1509 · Wintrust MaxSafe Acct - General	3,976,976	0	0	3,976,976
60-1509 · Wintrust MaxSafe Acct - S/R	0	0	533,308	533,308
10-1550 · Chase Savings Account				
10-1551 · Chase Savings - GF	56,546	0	0	56,546
60-1551 · Chase Savings - SRF	0	0	51,186	51,186
Total 10-1550 · Chase Savings Account	<u>56,546</u>	<u>0</u>	<u>51,186</u>	<u>107,732</u>
Total 1000 · Cash	<u>9,354,294</u>	<u>405,191</u>	<u>1,665,964</u>	<u>11,425,449</u>
2000 · Investments				
10-1502 · Investments - General Fund				
10-1651 · Investments - Chase (GF)	1,715,000	0	0	1,715,000
Total 10-1502 · Investments - General Fund	<u>1,715,000</u>	<u>0</u>	<u>0</u>	<u>1,715,000</u>
60-1501 · Investments - Special Reserve				
60-1651 · Investments - Chase (SRF)	0	0	1,225,000	1,225,000
Total 60-1501 · Investments - Special Reserve	<u>0</u>	<u>0</u>	<u>1,225,000</u>	<u>1,225,000</u>
Total 2000 · Investments	<u>1,715,000</u>	<u>0</u>	<u>1,225,000</u>	<u>2,940,000</u>
Total Assets	11,069,294	405,191	2,890,964	14,365,449
Current Liabilities				
Credit Cards				
10-2050 · Chase One Card	26,411	0	0	26,411
Total Credit Cards	<u>26,411</u>	<u>0</u>	<u>0</u>	<u>26,411</u>
Other Current Liabilities				
00-2100 · Payroll W/H & Payable				
10-2850 · Aflac Payable	452	0	0	452
10-2300 · IMRF Payable-Employee Medicare	22,426	0	0	22,426
10-2600 · IMRF Voluntary Life Insurance	752	0	0	752
10-2700 · Dental and Vision	5,326	0	0	5,326
10-2800 · CO-OP 90's Medical Plan	22,149	0	0	22,149
10-2900 · Other Health Care-FSA	37,401	0	0	37,401
Total 00-2100 · Payroll W/H & Payable	<u>88,506</u>	<u>0</u>	<u>0</u>	<u>88,506</u>
20-2300 · IMRF Payable-Employer Medicare	0	35,331	0	35,331
Total Other Current Liabilities	<u>88,506</u>	<u>35,331</u>	<u>0</u>	<u>123,837</u>
Total Current Liabilities	114,917	35,331	0	150,248
Equity				
00-3000 · Beginning Fund Balances				
10-3000 · Fund Balance-General Fund	3,063,217	0	0	3,063,217
10-3010 · Assigned FB - Computer/Tech Res	125,000	0	0	125,000
10-3011 · Assigned FB - Bookmobile Res	500,000	0	0	500,000
20-3000 · Fund Balance - IMRF Fund	0	235,429	0	235,429
60-3000 · Fund Balance-Spec Reserve Fund	0	0	3,881,268	3,881,268
Total 00-3000 · Beginning Fund Balances	<u>3,688,217</u>	<u>235,429</u>	<u>3,881,268</u>	<u>7,804,914</u>
Net Income	7,266,160	134,431	(990,304)	6,410,287
Total Equity	<u>10,954,377</u>	<u>369,860</u>	<u>2,890,964</u>	<u>14,215,201</u>
Total Liabilities & Equity	11,069,294	405,191	2,890,964	14,365,449

	<u>10-General</u>	<u>20-IMRF</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
00-4000 · Property Tax	7,852,025	364,269	0	8,216,294
00-4050 · Replacement Tax	23,331	0	0	23,331
00-4100 · Interest Earned	70,118	0	17,537	87,655
00-4200 · Other	45,963	0	0	45,963
10-4300 · Grants & Other Donations	120,471	0	0	120,471
10-4350 · Fines & Lost Materials	7,095	0	0	7,095
Total Income	<u>8,119,003</u>	<u>364,269</u>	<u>17,537</u>	<u>8,500,809</u>
Gross Profit	8,119,003	364,269	17,537	8,500,809
Expense				
10-5100 · Salaries	1,242,122	0	0	1,242,122
10-5200 · Benefits	181,795	0	0	181,795
10-5300 · Training	3,741	0	0	3,741
10-5400 · Materials	213,039	0	0	213,039
10-5500 · Processing	7,212	0	0	7,212
10-5600 · Supplies	31,077	0	0	31,077
10-5700 · Vehicles	2,126	0	0	2,126
10-5800 · Computer Operations	98,639	0	0	98,639
10-5900 · Utilities	43,655	0	0	43,655
10-6000 · Telephone	3,546	0	0	3,546
10-6100 · Postage	3,000	0	0	3,000
10-6200 · Maintenance	42,619	0	0	42,619
10-6300 · Repair	31,446	0	0	31,446
10-6400 · Insurance	4,474	0	0	4,474
10-6500 · Professional Services	19,100	0	0	19,100
10-6600 · Improvements	4,268	0	0	4,268
10-6700 · Community Relations	38,966	0	0	38,966
10-7000 · Debt Service	101,849	0	0	101,849
20-8210 · Employer IMRF Disbursements	0	105,716	0	105,716
20-8250 · Employer Soc Security Tax Disb	0	92,528	0	92,528
Total Expense	<u>2,072,674</u>	<u>198,244</u>	<u>0</u>	<u>2,270,918</u>
Net Ordinary Income	6,046,329	166,025	17,537	6,229,891
Other Income/Expense				
10-6660 · Bookmobile	177,972	0	0	177,972
60-9800 · Special Reserve Disbursements	0	0	30,776	30,776
Total Other Expense	<u>177,972</u>	<u>0</u>	<u>30,776</u>	<u>208,748</u>
Net Other Income	<u>(177,972)</u>	<u>0</u>	<u>(30,776)</u>	<u>(208,748)</u>
Net Income	<u>5,868,358</u>	<u>166,025</u>	<u>(13,239)</u>	<u>6,021,143</u>

Cook Memorial Public Library District
Budget Report July 1, 2025 - June 30, 2026

September Months Elapsed 25.00%
 3

Mos Remaining 75.00%
 9

	Month	YTD	Annual	Budget	
	Actual	Actual	Budget	Remaining	%
<u>Income</u>					
00-4000 · Property Tax	3,103,389	8,216,294	10,702,455	2,486,161	23.23%
00-4050 · Replacement Tax	0	23,331	125,000	101,669	81.34%
00-4100 · Interest Earned	38,359	87,655	200,000	112,345	56.17%
00-4200 · Other	12,917	45,963	23,500	(22,463)	(95.59%)
10-4300 · Grants & Other Donations	119,871	120,471	102,000	-18,471	(18.11%)
10-4350 · Fines & Lost Materials	2,327	7,095	15,000	7,905	52.70%
Total Income	3,276,863	8,500,809	11,167,955	2,667,146	23.88%
<u>Expenses</u>					
10-5100 · Salaries	412,043	1,242,122	5,529,910	4,287,788	77.54%
10-5200 · Benefits	60,111	181,795	687,300	505,505	73.55%
10-5300 · Training	2,289	3,741	58,310	54,569	93.58%
10-5400 · Materials	64,742	213,039	1,240,250	1,027,211	82.82%
10-5500 · Processing	2,975	7,212	50,250	43,038	85.65%
10-5600 · Supplies	11,113	31,077	146,130	115,053	78.73%
10-5700 · Vehicles	1,714	2,126	25,560	23,434	91.68%
10-5800 · Computer Operations	59,760	98,639	628,045	529,406	84.29%
10-5900 · Utilities	22,966	43,655	225,250	181,595	80.62%
10-6000 · Telephone	1,544	3,546	20,290	16,744	82.52%
10-6100 · Postage	1,000	3,000	12,000	9,000	75.00%
10-6200 · Maintenance	9,355	42,619	194,265	151,646	78.06%
10-6300 · Repair	10,702	31,446	126,805	95,359	75.20%
10-6400 · Insurance	0	4,474	82,400	77,926	94.57%
10-6500 · Professional Services	6,919	19,100	140,500	121,400	86.41%
10-6600 · Improvements	1,550	4,268	177,455	173,187	97.59%
10-6700 · Community Relations	6,160	38,966	210,850	171,884	81.52%
10-6900 · Contingency	0	0	25,000	25,000	100.00%
10-7000 · Debt Service	0	101,849	981,700	879,851	89.63%
20-8210 · Employer IMRF Disbursements	35,783	105,716	508,000	402,284	79.19%
20-8250 · Employer Soc Security Tax Disb	30,620	92,528	423,000	330,472	78.13%
10-6660 · Bookmobile	177,972	177,972			
60-9800 · Special Reserve Disbursements	24,288	30,776			
Total Expenses	943,606	2,479,666	11,493,270	9,222,352	80.24%
Budget Impact (Surplus/Deficit)	2,333,257	6,021,143	(325,315)		

	<u>10-General</u>	<u>20-IMRF</u>	<u>60-Special Reserve</u>	<u>TOTAL</u>
Income				
00-4000 · Property Tax	2,572,441.50	49,898.81	0.00	2,622,340.31
00-4050 · Replacement Tax	20,613.40	0.00	0.00	20,613.40
00-4100 · Interest Earned	27,294.25	0.00	11,064.77	38,359.02
00-4200 · Other	10,612.10	0.00	0.00	10,612.10
10-4300 · Grants & Other Donations	175.00	0.00	0.00	175.00
10-4350 · Fines & Lost Materials	1,901.53	0.00	0.00	1,901.53
Total Income	<u>2,633,037.78</u>	<u>49,898.81</u>	<u>11,064.77</u>	<u>2,694,001.36</u>
Operating Expenses				
10-5100 · Salaries	416,028.69	0.00	0.00	416,028.69
10-5200 · Benefits	60,119.94	0.00	0.00	60,119.94
10-5300 · Training	4,458.73	0.00	0.00	4,458.73
10-5400 · Materials	65,664.86	0.00	0.00	65,664.86
10-5500 · Processing	2,974.51	0.00	0.00	2,974.51
10-5600 · Supplies	11,355.27	0.00	0.00	11,355.27
10-5700 · Vehicles	1,510.00	0.00	0.00	1,510.00
10-5800 · Computer Operations	93,525.14	0.00	0.00	93,525.14
10-5900 · Utilities	22,965.64	0.00	0.00	22,965.64
10-6000 · Telephone	3,039.56	0.00	0.00	3,039.56
10-6100 · Postage	1,000.00	0.00	0.00	1,000.00
10-6200 · Maintenance	9,355.29	0.00	0.00	9,355.29
10-6300 · Repair	10,826.86	0.00	0.00	10,826.86
10-6500 · Professional Services	2,610.47	0.00	0.00	2,610.47
10-6600 · Improvements	8,505.00	0.00	0.00	8,505.00
10-6700 · Community Relations	7,796.42	0.00	0.00	7,796.42
20-8210 · Employer IMRF Disbursements	0.00	35,369.72	0.00	35,369.72
20-8250 · Employer Soc Security Tax Disb	0.00	30,899.42	0.00	30,899.42
Total Ordinary Expense	<u>721,736.38</u>	<u>66,269.14</u>	<u>0.00</u>	<u>788,005.52</u>
Other Expenses				
10-6660 · Bookmobile	177,971.50	0.00	0.00	177,971.50
60-9800 · Special Reserve Disbursements	0.00	0.00	24,288.00	24,288.00
	<u>177,971.50</u>	<u>0.00</u>	<u>24,288.00</u>	<u>202,259.50</u>
	<u>899,707.88</u>	<u>66,269.14</u>	<u>24,288.00</u>	<u>990,265.02</u>

Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
Ordinary Income/Expense						
Income						
00-4000 - Property Tax						
10-4000 - Property Tax General						
	GJ	9/19/25	3970		1,831,709.65	1,831,709.65
	GJ	9/19/25	3970		7,183.08	1,838,892.73
	GJ	10/3/25	3976		571,208.84	2,410,101.57
	GJ	10/3/25	3976		2,240.88	2,412,342.45
	GJ	10/7/25	3983		120.36	2,412,462.81
	GJ	10/7/25	3983		0.23	2,412,463.04
Total 10-4000 - Property Tax General					<u>2,412,463.04</u>	<u>2,412,463.04</u>
20-4000 - Property Tax IMRF						
	GJ	9/19/25	3970		159,978.46	159,978.46
	GJ	10/3/25	3976		49,888.16	209,866.62
	GJ	10/7/25	3983		10.65	209,877.27
Total 20-4000 - Property Tax IMRF					<u>209,877.27</u>	<u>209,877.27</u>
Total 00-4000 - Property Tax					<u>2,622,340.31</u>	<u>2,622,340.31</u>
00-4050 - Replacement Tax						
10-4050 - Replacement Tax General						
	GJ	10/3/25	3982		20,613.40	20,613.40
Total 10-4050 - Replacement Tax General					<u>20,613.40</u>	<u>20,613.40</u>
Total 00-4050 - Replacement Tax					<u>20,613.40</u>	<u>20,613.40</u>
00-4100 - Interest Earned						
60-3109 - Interest - Wintrust MaxSafe S/R						
	GJ	9/30/25	3973		2,038.16	2,038.16
Total 60-3109 - Interest - Wintrust MaxSafe S/R					<u>2,038.16</u>	<u>2,038.16</u>
10-3109 - Interest - Wintrust MaxSafe Gen						
	GJ	9/30/25	3973		15,371.89	15,371.89
Total 10-3109 - Interest - Wintrust MaxSafe Gen					<u>15,371.89</u>	<u>15,371.89</u>
10-3180 - Interest - Money Market Fund						
	GJ	9/30/25	3973		1,959.61	1,959.61
Total 10-3180 - Interest - Money Market Fund					<u>1,959.61</u>	<u>1,959.61</u>
10-4100 - Interest - General Fund						
10-4101 - Interest Income - Chase Savings						
	GJ	9/30/25	3973		0.98	0.98
Total 10-4101 - Interest Income - Chase Savings					<u>0.98</u>	<u>0.98</u>
10-4102 - Interest Income - Chase CD's						
	GJ	9/30/25	3981		863.54	863.54
	GJ	9/30/25	3981		957.18	1,820.72
	GJ	9/30/25	3981		1,040.41	2,861.13
	GJ	9/30/25	3981		863.54	3,724.67
	GJ	9/30/25	3981		6,237.10	9,961.77

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-4102 · Interest Income - Chase CD's					9,961.77	9,961.77
Total 10-4100 · Interest - General Fund					9,962.75	9,962.75
60-4100 · Interest - Special Reserve						
60-4101 · Interest - Chase Savings						
	GJ	9/30/25	3973		0.88	0.88
Total 60-4101 · Interest - Chase Savings					0.88	0.88
60-4102 · Interest - Chase CD's						
	GJ	9/30/25	3981		863.54	863.54
	GJ	9/30/25	3981		915.56	1,779.10
	GJ	9/30/25	3981		6,360.60	8,139.70
	GJ	9/30/25	3981		886.03	9,025.73
Total 60-4102 · Interest - Chase CD's					9,025.73	9,025.73
Total 60-4100 · Interest - Special Reserve					9,026.61	9,026.61
Total 00-4100 · Interest Earned					38,359.02	38,359.02
00-4200 · Other						
10-4660 · Developer Fees						
	Dep	9/24/25			4,130.00	4,130.00
Total 10-4660 · Developer Fees					4,130.00	4,130.00
10-4450 · Copy Machine Income						
10-4451 · Aspen - Print/Copy Station						
	Dep	9/18/25			916.45	916.45
	GJ	9/30/25	3978		0.65	917.10
Total 10-4451 · Aspen - Print/Copy Station					917.10	917.10
10-4452 · Cook Park - Print/Copy Station						
	Dep	9/18/25			649.70	649.70
Total 10-4452 · Cook Park - Print/Copy Station					649.70	649.70
Total 10-4450 · Copy Machine Income					1,566.80	1,566.80
10-4460 · Programming Income						
10-4462 · Sponsorships						
	Dep	9/24/25			200.00	200.00
Total 10-4462 · Sponsorships					200.00	200.00
Total 10-4460 · Programming Income					200.00	200.00
10-4500 · Misc - General Account						
	Dep	9/11/25			10.00	10.00
	Dep	9/11/25			20.00	30.00
	Dep	9/11/25			2,776.50	2,806.50
	Dep	9/24/25			1,889.70	4,696.20
	Dep	9/24/25			19.10	4,715.30
Total 10-4500 · Misc - General Account					4,715.30	4,715.30
Total 00-4200 · Other					10,612.10	10,612.10
10-4300 · Grants & Other Donations						

Bills Paid Detail 9/6-10/10/25

Type	Date	Num	Name	Paid Amount	Balance
10-4365 · Donations - Other					
Dep	9/24/25			75.00	75.00
Dep	9/24/25			100.00	175.00
Total 10-4365 · Donations - Other				175.00	175.00
Total 10-4300 · Grants & Other Donations				175.00	175.00
10-4350 · Fines & Lost Materials					
Dep	9/11/25			52.19	52.19
Dep	9/11/25			31.87	84.06
Bill	9/12/25	LOST/PAID - 083025	Trachtenberg, Helena	-12.99	71.07
Bill	9/19/25	LOST/PAID - 091125	Wolfman, Marina	-10.99	60.08
Dep	9/24/25			45.49	105.57
Dep	9/24/25			12.49	118.06
GJ	9/30/25	3973		2,096.25	2,214.31
GJ	9/30/25	3979		-266.15	1,948.16
Bill	10/10/25	LOST/PAID - 093025	Cassuto, Kristen	-14.99	1,933.17
Bill	10/10/25	LOST/PAID - 100325	Ihle, Kristy	-8.99	1,924.18
Bill	10/10/25	LOST/PAID - 100425	Lim, Christine	-22.65	1,901.53
Total 10-4350 · Fines & Lost Materials				1,901.53	1,901.53
Total Income				2,694,001.36	2,694,001.36
				2,694,001.36	2,694,001.36
Expense					
10-5100 · Salaries					
10-5110 · Salaries - Administration					
GJ	9/19/25	3972		48,297.55	48,297.55
GJ	10/3/25	3975		48,408.67	96,706.22
Total 10-5110 · Salaries - Administration				96,706.22	96,706.22
10-5120 · Salaries - Adult Svcs					
GJ	9/19/25	3972		33,815.21	33,815.21
GJ	10/3/25	3975		34,727.51	68,542.72
Total 10-5120 · Salaries - Adult Svcs				68,542.72	68,542.72
10-5130 · Salaries - Youth Svcs					
GJ	9/19/25	3972		36,682.80	36,682.80
GJ	10/3/25	3975		36,823.33	73,506.13
Total 10-5130 · Salaries - Youth Svcs				73,506.13	73,506.13
10-5140 · Salaries - Circulation					
GJ	9/19/25	3972		32,461.98	32,461.98
GJ	10/3/25	3975		32,342.10	64,804.08
Total 10-5140 · Salaries - Circulation				64,804.08	64,804.08
10-5145 · Salaries - Maintenance					
GJ	9/19/25	3972		8,623.97	8,623.97
GJ	10/3/25	3975		8,134.67	16,758.64
Total 10-5145 · Salaries - Maintenance				16,758.64	16,758.64

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
10-5150 · Salaries - ILL						
	GJ	9/19/25	3972		4,582.78	4,582.78
	GJ	10/3/25	3975		4,524.69	9,107.47
Total 10-5150 · Salaries - ILL					9,107.47	9,107.47
10-5155 · Salaries - Outreach						
	GJ	9/19/25	3972		11,057.59	11,057.59
	GJ	10/3/25	3975		11,005.35	22,062.94
Total 10-5155 · Salaries - Outreach					22,062.94	22,062.94
10-5160 · Salaries - Tech Svcs						
	GJ	9/19/25	3972		24,552.51	24,552.51
	GJ	10/3/25	3975		25,117.44	49,669.95
Total 10-5160 · Salaries - Tech Svcs					49,669.95	49,669.95
10-5165 · Salaries - Shelves						
	GJ	9/19/25	3972		7,699.33	7,699.33
	GJ	10/3/25	3975		7,171.21	14,870.54
Total 10-5165 · Salaries - Shelves					14,870.54	14,870.54
Total 10-5100 · Salaries					416,028.69	416,028.69
10-5200 · Benefits						
10-5210 · Health Insurance						
	GJ	9/15/25	3969	Aflac	-160.38	-160.38
	Bill	9/19/25	#8.2025M	Cooperative 90'S Medical	36,371.90	36,211.52
	Bill	9/19/25	#8.2025M	Cooperative 90'S Medical	5,422.10	41,633.62
	Bill	9/19/25	5047102025	NCPERS Group Life Ins	192.00	41,825.62
	Bill	9/19/25	REPLACE #855089	Aflac	160.38	41,986.00
	Bill	9/19/25	178993	Aflac	160.38	42,146.38
	Bill	9/26/25	0070	Blue Cross Blue Shield Of Illinois	299.20	42,445.58
	Bill	9/26/25	0070	Blue Cross Blue Shield Of Illinois	414.54	42,860.12
	Bill	9/26/25	3408	Blue Cross Blue Shield Of Illinois	2,200.76	45,060.88
	Bill	9/26/25	3408	Blue Cross Blue Shield Of Illinois	8,864.42	53,925.30
	GJ	9/30/25	3980		70.37	53,995.67
	GJ	9/30/25	3980		551.27	54,546.94
	GJ	9/30/25	3980		314.05	54,860.99
	GJ	9/30/25	3980		289.70	55,150.69
	GJ	9/30/25	3980		200.00	55,350.69
	Bill	10/10/25	504074	Aflac	131.58	55,482.27
Total 10-5210 · Health Insurance					55,482.27	55,482.27
10-5220 · Dental/Vision Insurance						
	Dep	9/11/25			-53.19	-53.19
	Dep	9/11/25			-49.00	-102.19
	Dep	9/11/25			-53.19	-155.38
	Bill	9/19/25	#8.2025D	Cooperative 90'S Dental	3,518.20	3,362.82
	Bill	9/19/25	#8.2025D	Cooperative 90'S Dental	1,260.80	4,623.62

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
	Dep	9/24/25			-49.00	4,574.62
	Dep	9/24/25			-53.19	4,521.43
	Bill	9/26/25	1970323	Delta Dental of Illinois - Vision	111.95	4,633.38
	Bill	9/26/25	1970323	Delta Dental of Illinois - Vision	251.55	4,884.93
	GJ	9/30/25	3977		-881.96	4,002.97
Total 10-5220 · Dental/Vision Insurance					4,002.97	4,002.97
10-5240 · Life Insurance						
	Bill	9/26/25	1722521	Madison National Life Ins Co., Inc.	248.88	248.88
Total 10-5240 · Life Insurance					248.88	248.88
10-5270 · LTD Insurance						
	Bill	9/26/25	1722521	Madison National Life Ins Co., Inc.	385.82	385.82
Total 10-5270 · LTD Insurance					385.82	385.82
Total 10-5200 · Benefits					60,119.94	60,119.94
10-5300 · Training						
10-5310 · Workshops						
10-5311 · Workshops - Admin						
	Bill	9/12/25	3915	Mathisen, Martina	700.00	700.00
	CC	9/30/25	091325	Panera Bread	198.49	898.49
	CC	9/30/25	091325	Einstein Bros Bagels	244.86	1,143.35
	CC	9/30/25	091125	Sunset	285.61	1,428.96
	CC	9/30/25	091825	Evenbrite	275.25	1,704.21
Total 10-5311 · Workshops - Admin					1,704.21	1,704.21
Total 10-5310 · Workshops					1,704.21	1,704.21
10-5320 · Travel						
10-5322 · Travel - Adult Svcs						
	Bill	9/12/25	AUGUST 31, 2025	Cotini, Valentina	35.00	35.00
Total 10-5322 · Travel - Adult Svcs					35.00	35.00
10-5323 · Travel - Youth Svcs						
	Bill	10/10/25	SEPT 2025	Gillespie, Deena	49.42	49.42
Total 10-5323 · Travel - Youth Svcs					49.42	49.42
10-5325 · Travel - Maintenance						
	Bill	9/12/25	AUGUST 2025	Cotini, Michael	65.03	65.03
Total 10-5325 · Travel - Maintenance					65.03	65.03
10-5328 · Travel - Tech Svcs						
	Bill	10/6/25	JULY 11, 2025	Du Clos, Katie	22.40	22.40
	Bill	10/10/25	091225 & 091525	Heatherman, Amy	3.36	25.76
Total 10-5328 · Travel - Tech Svcs					25.76	25.76
Total 10-5320 · Travel					175.21	175.21
10-5330 · Memberships						
10-5332 · Memberships - Adult Svcs						
	CC	9/30/25	091025	Illinois State Genealogical Society	55.00	55.00

Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	10/10/25	SEPT 24, 2025	Smith, Robert	125.00	180.00
Total 10-5332 · Memberships - Adult Svcs					180.00	180.00
Total 10-5330 · Memberships					180.00	180.00
10-5350 · Conferences						
10-5351 · Conferences - Admin						
	CC	9/30/25	090925	ABOS	125.00	125.00
	CC	9/30/25	090925	ABOS	125.00	250.00
	CC	9/30/25	091025	Illinois State Genealogical Society	85.00	335.00
	CC	10/1/25	093025	ABOS	125.00	460.00
	CC	10/1/25	093025	Illinois Library Assoc	550.00	1,010.00
	CC	10/1/25	093025	Illinois Library Assoc	275.00	1,285.00
	CC	10/1/25	093025	Illinois Library Assoc	275.00	1,560.00
	CC	10/1/25	093025	Illinois Library Assoc	700.00	2,260.00
Total 10-5351 · Conferences - Admin					2,260.00	2,260.00
Total 10-5350 · Conferences					2,260.00	2,260.00
10-5365 · Staff Recognition						
	CC	9/30/25	091525	Dunkin Donuts	32.98	32.98
	CC	9/30/25	091125	Sunset Foods	20.34	53.32
	CC	9/30/25	091625	Amazon	40.99	94.31
	Bill	10/10/25	091225 & 091525	Heatherman, Amy	45.00	139.31
Total 10-5365 · Staff Recognition					139.31	139.31
Total 10-5300 · Training					4,458.73	4,458.73
10-5400 · Materials						
10-5410 · Books - Adult						
	Bill	9/19/25	999101285414	Cengage Learning, Inc.	238.32	238.32
	Bill	9/19/25	999100911593	Cengage Learning, Inc.	110.96	349.28
	Bill	9/19/25	2039232815	Baker & Taylor - L5742022	410.91	760.19
	Bill	9/19/25	2039239351	Baker & Taylor - L5742022	50.12	810.31
	Bill	9/19/25	2039240920	Baker & Taylor - L5579912	212.90	1,023.21
	Bill	9/19/25	2039241557	Baker & Taylor - L5580152	572.83	1,596.04
	Bill	9/19/25	2039236872	Baker & Taylor - L3966532	718.88	2,314.92
	Bill	9/19/25	2039246307	Baker & Taylor - L5742022	565.43	2,880.35
	Bill	9/19/25	2039251210	Baker & Taylor - L5742022	16.14	2,896.49
	Bill	9/19/25	2039237916	Baker & Taylor - L5742022	422.34	3,318.83
	Bill	9/19/25	2039248959	Baker & Taylor - L5579912	226.94	3,545.77
	Bill	9/19/25	2039253183	Baker & Taylor - L5742022	123.79	3,669.56
	Bill	9/19/25	2039251193	Baker & Taylor - L5742022	323.49	3,993.05
	Bill	9/19/25	2039250727	Baker & Taylor - L3966532	1,046.18	5,039.23
	Bill	9/19/25	2039255609	Baker & Taylor - L5580152	149.70	5,188.93
	Bill	9/19/25	2039258522	Baker & Taylor - L5742022	179.21	5,368.14
	Bill	9/19/25	2039263986	Baker & Taylor - L5579912	66.62	5,434.76
	Bill	9/19/25	2039258458	Baker & Taylor - L5742022	131.21	5,565.97

Bills Paid Detail 9/6-10/10/25

Type	Date	Num	Name	Paid Amount	Balance
Bill	9/19/25	2039256209	Baker & Taylor - L3966532	235.82	5,801.79
Bill	9/19/25	2039268451	Baker & Taylor - L5742022	122.20	5,923.99
Bill	9/19/25	2039257292	Baker & Taylor - C0209743	19.35	5,943.34
Bill	9/19/25	2039257291	Baker & Taylor - C0209743	92.58	6,035.92
Bill	9/19/25	2039257290	Baker & Taylor - C5217413	104.34	6,140.26
Bill	9/19/25	2039269360	Baker & Taylor - L5742022	42.87	6,183.13
Bill	9/19/25	2039269115	Baker & Taylor - L5580152	17.29	6,200.42
Bill	9/19/25	2039265682	Baker & Taylor - L5742022	261.12	6,461.54
Bill	9/19/25	2039269409	Baker & Taylor - L5742022	106.26	6,567.80
Bill	9/19/25	2039265850	Baker & Taylor - L3966532	562.99	7,130.79
Bill	9/19/25	2039266859	Baker & Taylor - C0209743	127.02	7,257.81
Bill	9/19/25	2039274651	Baker & Taylor - L5579912	30.23	7,288.04
CC	9/30/25	090125	Amazon	110.00	7,398.04
CC	9/30/25	082625	Amazon	24.99	7,423.03
CC	9/30/25	090225	Amazon	7.79	7,430.82
CC	9/30/25	090225	Amazon	97.19	7,528.01
CC	9/30/25	090325	Amazon	28.00	7,556.01
CC	9/30/25	090325	Amazon	39.27	7,595.28
CC	9/30/25	090425	Amazon	239.62	7,834.90
CC	9/30/25	090525	Amazon	178.17	8,013.07
CC	9/30/25	090325	Amazon	178.44	8,191.51
CC	9/30/25	090925	Amazon	11.39	8,202.90
CC	9/30/25	090825	Amazon	102.69	8,305.59
CC	9/30/25	090425	Amazon	101.29	8,406.88
CC	9/30/25	090325	Amazon	88.95	8,495.83
CC	9/30/25	090825	Amazon	53.81	8,549.64
CC	9/30/25	091125	Amazon	16.49	8,566.13
CC	9/30/25	091125	Amazon	146.22	8,712.35
CC	9/30/25	090925	Amazon	140.87	8,853.22
CC	9/30/25	090525	Amazon	19.24	8,872.46
CC	9/30/25	090925	Amazon	16.50	8,888.96
CC	9/30/25	091325	Amazon	37.90	8,926.86
CC	9/30/25	091425	Amazon	32.48	8,959.34
CC	9/30/25	091425	Amazon	120.78	9,080.12
CC	9/30/25	091025	Amazon	112.58	9,192.70
CC	9/30/25	091125	Amazon	288.05	9,480.75
CC	9/30/25	091325	Amazon	-37.90	9,442.85
CC	9/30/25	090925	Amazon	18.99	9,461.84
CC	9/30/25	090925	Amazon	109.32	9,571.16
CC	9/30/25	091525	Amazon	37.90	9,609.06
CC	9/30/25	091125	Amazon	162.01	9,771.07
CC	9/30/25	091125	Amazon	41.62	9,812.69

Bills Paid Detail 9/6-10/10/25

Type	Date	Num	Name	Paid Amount	Balance
CC	9/30/25	090325	Amazon	11.39	9,824.08
CC	9/30/25	091525	Amazon	33.68	9,857.76
CC	9/30/25	091625	Amazon	9.24	9,867.00
CC	9/30/25	091025	Amazon	103.58	9,970.58
CC	9/30/25	091925	Amazon	26.19	9,996.77
CC	9/30/25	091925	Amazon	122.64	10,119.41
CC	9/30/25	091825	Amazon	343.91	10,463.32
CC	9/30/25	091925	Amazon	77.38	10,540.70
CC	9/30/25	091925	Amazon	31.56	10,572.26
CC	9/30/25	091725	Amazon	140.03	10,712.29
CC	9/30/25	090325	Amazon	36.28	10,748.57
CC	9/30/25	091625	Amazon	226.82	10,975.39
CC	9/30/25	091925	Amazon	104.46	11,079.85
CC	9/30/25	092225	Amazon	31.90	11,111.75
CC	9/30/25	091825	Amazon	26.42	11,138.17
CC	9/30/25	092225	Amazon	34.50	11,172.67
CC	9/30/25	092225	Amazon	16.99	11,189.66
CC	9/30/25	092325	Amazon	110.47	11,300.13
CC	9/30/25	092425	Amazon	542.30	11,842.43
CC	9/30/25	092425	Amazon	49.50	11,891.93
CC	9/30/25	092325	Amazon	66.00	11,957.93
CC	9/30/25	092425	Amazon	641.10	12,599.03
CC	9/30/25	092425	Amazon	216.28	12,815.31
CC	9/30/25	092425	Amazon	66.00	12,881.31
CC	9/30/25	092325	Amazon	145.57	13,026.88
CC	9/30/25	092325	Barnes & Noble, Inc.	261.00	13,287.88
CC	9/30/25	092625	Amazon	79.65	13,367.53
CC	9/30/25	092525	Amazon	165.60	13,533.13
CC	9/30/25	092525	Amazon	294.96	13,828.09
CC	9/30/25	092825	Amazon	3.78	13,831.87
CC	9/30/25	092525	Amazon	405.26	14,237.13
CC	9/30/25	092425	Amazon	79.75	14,316.88
CC	9/30/25	092525	Amazon	53.53	14,370.41
CC	9/30/25	092525	Amazon	136.88	14,507.29
CC	9/30/25	092525	Amazon	31.90	14,539.19
CC	9/30/25	092525	Amazon	379.15	14,918.34
CC	9/30/25	092525	Amazon	394.06	15,312.40
CC	9/30/25	092925	Amazon	9.51	15,321.91
CC	10/1/25	092925	Amazon	10.19	15,332.10
CC	10/1/25	092525	Amazon	257.40	15,589.50
CC	10/1/25	092925	Amazon	24.99	15,614.49
CC	10/1/25	092525	Amazon	32.00	15,646.49

Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
	CC	10/1/25	092525	Amazon	32.98	15,679.47
Total 10-5410 · Books - Adult					15,679.47	15,679.47
10-5415 · Books - Juvenile						
	Bill	9/19/25	2039241301	Baker & Taylor - L5580072	455.83	455.83
	Bill	9/19/25	2039245187	Baker & Taylor - L3966522	268.48	724.31
	Bill	9/19/25	2039241846	Baker & Taylor - L4231142	384.21	1,108.52
	Bill	9/19/25	2039246077	Baker & Taylor - L4231142	301.55	1,410.07
	Bill	9/19/25	2039247613	Baker & Taylor - L5580072	731.35	2,141.42
	Bill	9/19/25	2039258064	Baker & Taylor - L5580072	425.47	2,566.89
	Bill	9/19/25	2039263194	Baker & Taylor - L4231522	58.04	2,624.93
	Bill	9/19/25	2039268242	Baker & Taylor - L4231142	49.20	2,674.13
	Bill	9/19/25	2039263416	Baker & Taylor - L5580072	308.15	2,982.28
	Bill	9/19/25	2039260511	Baker & Taylor - L3966522	467.07	3,449.35
	Bill	9/19/25	2039272357	Baker & Taylor - L5580072	178.39	3,627.74
	Bill	9/19/25	2039273425	Baker & Taylor - L3966522	139.62	3,767.36
	CC	9/30/25	090225	Amazon	267.62	4,034.98
	CC	9/30/25	090225	Amazon	28.93	4,063.91
	CC	9/30/25	082825	Amazon	59.86	4,123.77
	CC	9/30/25	090325	Amazon	202.50	4,326.27
	CC	9/30/25	090425	Amazon	281.48	4,607.75
	CC	9/30/25	090925	Amazon	218.02	4,825.77
	CC	9/30/25	090925	Amazon	316.72	5,142.49
	CC	9/30/25	091125	Amazon	186.14	5,328.63
	CC	9/30/25	091325	Amazon	51.96	5,380.59
	CC	9/30/25	090925	Amazon	106.87	5,487.46
	CC	9/30/25	091625	Amazon	227.31	5,714.77
	CC	9/30/25	091525	Amazon	6.37	5,721.14
	CC	9/30/25	091825	Amazon	182.82	5,903.96
	CC	9/30/25	091625	Amazon	47.67	5,951.63
	CC	9/30/25	091825	Amazon	77.31	6,028.94
	CC	9/30/25	092125	Amazon	25.98	6,054.92
	CC	9/30/25	091625	Amazon	45.96	6,100.88
	CC	9/30/25	092121	Amazon	25.98	6,126.86
	CC	9/30/25	092125	Amazon	31.88	6,158.74
	CC	9/30/25	092125	Amazon	208.07	6,366.81
	CC	9/30/25	092225	Amazon	42.86	6,409.67
	CC	9/30/25	092225	Amazon	290.19	6,699.86
	CC	9/30/25	092225	Amazon	15.03	6,714.89
	CC	9/30/25	092325	Amazon	16.24	6,731.13
	CC	9/30/25	092225	Amazon	32.00	6,763.13
	CC	9/30/25	092525	sphero	26.85	6,789.98
	CC	9/30/25	091725	Amazon	353.68	7,143.66

Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
	CC	9/30/25	092925	Amazon	269.79	7,413.45
	CC	10/1/25	093025	Amazon	37.98	7,451.43
Total 10-5415 · Books - Juvenile					7,451.43	7,451.43
10-5420 · Audio/Visual - Adult						
	Bill	9/19/25	507697794	Midwest Tape, LLC	875.88	875.88
	Bill	9/19/25	5072620244	Midwest Tape, LLC	998.20	1,874.08
	Bill	9/19/25	507620246	Midwest Tape, LLC	377.86	2,251.94
	Bill	9/19/25	507630694	Midwest Tape, LLC	62.40	2,314.34
	Bill	9/19/25	507652446	Midwest Tape, LLC	714.97	3,029.31
	Bill	9/19/25	507658695	Midwest Tape, LLC	60.42	3,089.73
	Bill	9/19/25	507668918	Midwest Tape, LLC	1,782.79	4,872.52
Total 10-5420 · Audio/Visual - Adult					4,872.52	4,872.52
10-5430 · Games - Adult						
	Bill	9/19/25	023078	Crimson Multimedia Distribution, Inc.	627.32	627.32
	Bill	9/19/25	023081	Crimson Multimedia Distribution, Inc.	136.19	763.51
	Bill	9/19/25	023513	Crimson Multimedia Distribution, Inc.	402.73	1,166.24
	Bill	9/19/25	023510	Crimson Multimedia Distribution, Inc.	120.00	1,286.24
Total 10-5430 · Games - Adult					1,286.24	1,286.24
10-5435 · Games - Youth						
	Bill	9/19/25	023080	Crimson Multimedia Distribution, Inc.	162.61	162.61
	Bill	9/19/25	023079	Crimson Multimedia Distribution, Inc.	120.00	282.61
	Bill	9/19/25	023511	Crimson Multimedia Distribution, Inc.	429.12	711.73
	Bill	9/19/25	023512	Crimson Multimedia Distribution, Inc.	80.00	791.73
	CC	9/30/25	090325	Amazon	49.99	841.72
Total 10-5435 · Games - Youth					841.72	841.72
10-5440 · Periodicals - Adult						
	CC	9/30/25	090425	Dow Jones & Company Inc.	779.88	779.88
	CC	9/30/25	090425	Milk Street Magazine	39.95	819.83
	CC	9/30/25	090425	Milk Street Magazine	39.95	859.78
	CC	9/30/25	090425	Daily Herald	687.40	1,547.18
	CC	9/30/25	090425	Traditional Home Mag	20.00	1,567.18
	CC	9/30/25	090525	Pioneer Press	13.00	1,580.18
	CC	9/30/25	091925	Lake County News Sun	272.64	1,852.82
	CC	10/1/25	092925	Chicago Tribune	272.00	2,124.82
Total 10-5440 · Periodicals - Adult					2,124.82	2,124.82
10-5450 · Circulating Technologies						
10-5453 · Circ Tech - Subscriptions						
	CC	9/30/25	090325	Netflix.com	24.99	24.99
	CC	9/30/25	090425	Hulu	18.99	43.98
	CC	9/30/25	092225	Hulu	18.99	62.97
	CC	9/30/25	092825	Netflix.com	24.99	87.96
	CC	9/30/25	092825	VIX Plus	8.99	96.95

Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
	CC	9/30/25	090225	Amazon Prime	8.99	105.94
	CC	10/1/25	100125	Hulu	18.99	124.93
Total 10-5453 · Circ Tech - Subscriptions					124.93	124.93
Total 10-5450 · Circulating Technologies					124.93	124.93
10-5490 · Electronic Services						
10-5491 · Online Databases						
	Bill	9/12/25	15029	RAILS	3,750.00	3,750.00
	Bill	9/19/25	2023-551	OurDigitalWorld	1,318.93	5,068.93
	Bill	10/10/25	1 - 090825	Morningstar, Inc.	230.00	5,298.93
					5,298.93	5,298.93
Total 10-5491 · Online Databases					5,298.93	5,298.93
10-5494 · Digital Popular Materials						
	Bill	9/19/25	507677427	Midwest Tape, LLC	14,364.88	14,364.88
	Bill	9/19/25	1000462667	OCLC Inc.	5,684.96	20,049.84
	Bill	9/19/25	07001CO25252150	Overdrive, Inc.	300.55	20,350.39
	Bill	9/19/25	07001CO2525254	Overdrive, Inc.	1,022.80	21,373.19
	Bill	9/19/25	07001CO25252137	Overdrive, Inc.	1,181.81	22,555.00
	Bill	9/19/25	0700125252130	Overdrive, Inc.	202.49	22,757.49
	Bill	9/19/25	07001CO25258287	Overdrive, Inc.	772.22	23,529.71
	Bill	9/19/25	07001CO25257953	Overdrive, Inc.	1,188.55	24,718.26
	Bill	9/19/25	07001CO25257950	Overdrive, Inc.	292.23	25,010.49
	Bill	9/19/25	07001CO25257930	Overdrive, Inc.	179.48	25,189.97
	Bill	9/19/25	07001CO25269196	Overdrive, Inc.	990.66	26,180.63
	Bill	9/19/25	07001CO25269056	Overdrive, Inc.	643.96	26,824.59
	Bill	9/19/25	07001CO25269053	Overdrive, Inc.	535.85	27,360.44
	Bill	9/19/25	07001CO25269045	Overdrive, Inc.	207.48	27,567.92
					27,567.92	27,567.92
	Bill	9/19/25	07001CO25252120	Overdrive, Inc.	43.99	43.99
					43.99	43.99
Total 10-5494 · Digital Popular Materials					27,611.91	27,611.91
Total 10-5490 · Electronic Services					32,910.84	32,910.84
10-5497 · Interlibrary Loan Fees						
	Bill	9/19/25	33116	IHLS-OCLC	367.63	367.63
	Bill	9/19/25	33263	IHLS-OCLC	5.26	372.89
Total 10-5497 · Interlibrary Loan Fees					372.89	372.89
Total 10-5400 · Materials					65,664.86	65,664.86
10-5500 · Processing						
10-5520 · Cataloging						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
	Bill	9/19/25	33116	IHLS-OCLC	2,974.51	2,974.51
Total 10-5520 · Cataloging					2,974.51	2,974.51
Total 10-5500 · Processing					2,974.51	2,974.51
10-5600 · Supplies						
10-5611 · Supplies - Admin						
	Bill	9/19/25	193521 - AUGUST 25	Warehouse Direct, Inc	723.13	723.13
	CC	9/30/25	091925	Bricks R Us	45.80	768.93
	CC	9/30/25	092525	Amazon	165.77	934.70
	CC	10/1/25	093025	Amazon	9.99	944.69
Total 10-5611 · Supplies - Admin					944.69	944.69
10-5612 · Supplies - Adult Svcs						
	Bill	9/19/25	193521 - AUGUST 25	Warehouse Direct, Inc	11.78	11.78
	CC	9/30/25	091025	Amazon	8.49	20.27
Total 10-5612 · Supplies - Adult Svcs					20.27	20.27
10-5613 · Supplies - Youth Svcs						
	CC	9/30/25	082725	Amazon	31.05	31.05
	CC	9/30/25	090325	Amazon	87.62	118.67
	CC	9/30/25	092425	Uline	28.50	147.17
	CC	9/30/25	092425	Amazon	18.99	166.16
	CC	10/1/25	093025	Amazon	-39.98	126.18
Total 10-5613 · Supplies - Youth Svcs					126.18	126.18
10-5614 · Supplies - Circulation						
	Bill	9/19/25	193521 - AUGUST 25	Warehouse Direct, Inc	39.09	39.09
	CC	9/30/25	091525	Amazon	195.86	234.95
Total 10-5614 · Supplies - Circulation					234.95	234.95
10-5615 · Supplies - Maintenance						
	Bill	9/19/25	073025-08725	ACE Hardware Of Libertyville, Inc.	122.44	122.44
	Bill	9/19/25	508851	J & R Lock & Safe, Inc.	12.75	135.19
	Bill	9/19/25	193521 - AUGUST 25	Warehouse Direct, Inc	1,385.06	1,520.25
	CC	9/30/25	092525	Menards	43.20	1,563.45
	CC	9/30/25	090925	Grainger	147.82	1,711.27
	CC	9/30/25	091225	Amazon	251.67	1,962.94
	CC	9/30/25	091825	Amazon	58.90	2,021.84
	CC	9/30/25	092325	Payless4Lighting	488.58	2,510.42
	CC	9/30/25	092325	Amazon	203.36	2,713.78
	CC	9/30/25	092425	Globalindustrial	354.90	3,068.68
	CC	9/30/25	092425	Amazon	57.54	3,126.22
Total 10-5615 · Supplies - Maintenance					3,126.22	3,126.22
10-5616 · Supplies - ILL						
	CC	9/30/25	091025	Uline	47.90	47.90
	CC	9/30/25	092025	Pitney Bowes Inc.	29.04	76.94
	CC	9/30/25	091925	Demco, Inc,	135.28	212.22

Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
Total 10-5616 · Supplies - ILL					212.22	212.22
10-5618 · Supplies - Tech Svcs						
	Bill	9/19/25	193521 - AUGUST 25	Warehouse Direct, Inc	41.95	41.95
	CC	9/30/25	090425	Amazon	8.95	50.90
	CC	9/30/25	090425	Amazon	-7.91	42.99
	CC	9/30/25	091725	Demco, Inc,	368.85	411.84
	CC	9/30/25	091825	Demco, Inc,	443.84	855.68
	CC	10/1/25	092925	Online Labels	61.23	916.91
Total 10-5618 · Supplies - Tech Svcs					916.91	916.91
10-5660 · Supplies - Computer						
	Bill	9/19/25	193521 - AUGUST 25	Warehouse Direct, Inc	303.61	303.61
	CC	9/30/25	090525	Amazon	151.98	455.59
	CC	9/30/25	090925	Amazon	24.99	480.58
	CC	9/30/25	092325	Amazon	15.95	496.53
	CC	9/30/25	092425	CDW-G	3,839.13	4,335.66
	CC	9/30/25	092325	Amazon	8.95	4,344.61
Total 10-5660 · Supplies - Computer					4,344.61	4,344.61
10-5670 · Supplies - Paper						
	Bill	9/19/25	66561	Graphic 14, Incorporated	919.00	919.00
Total 10-5670 · Supplies - Paper					919.00	919.00
10-5680 · Supplies - Staff Room						
	Bill	9/19/25	193521 - AUGUST 25	Warehouse Direct, Inc	299.00	299.00
	Bill	10/10/25	2	Premier Vending, Inc.	211.22	510.22
Total 10-5680 · Supplies - Staff Room					510.22	510.22
Total 10-5600 · Supplies					11,355.27	11,355.27
10-5700 · Vehicles						
10-5720 · Bookmobile Maintenance/Repair						
	CC	9/30/25	091225	83RV, Inc	190.76	190.76
	CC	10/1/25	093025	Rondout Service Center	35.50	226.26
Total 10-5720 · Bookmobile Maintenance/Repair					226.26	226.26
10-5730 · Bookmobile Delivery Service						
	Bill	9/12/25	AUGUST 2045	Nelson, Elizabeth	59.78	59.78
	Bill	9/19/25	SEPTEMBER 25	Nelson, Elizabeth	31.50	91.28
	Bill	10/10/25	SEPT 2025	Varga, Karen	35.70	126.98
Total 10-5730 · Bookmobile Delivery Service					126.98	126.98
10-5760 · Van Maintenance/Repair						
	Bill	9/19/25	INV-79-2534244-01	Knapheide Truck Equipment Center	1,126.77	1,126.77
	CC	9/30/25	092525	O'Reilly Auto Parts	29.99	1,156.76
Total 10-5760 · Van Maintenance/Repair					1,156.76	1,156.76
Total 10-5700 · Vehicles					1,510.00	1,510.00
10-5800 · Computer Operations						
10-5865 · Remote Communications Expenses						

Bills Paid Detail 9/6-10/10/25

Type	Date	Num	Name	Paid Amount	Balance
Bill	9/12/25	AUGUST 2025	Eckmann, Robert	10.00	10.00
Bill	9/19/25	AUGUST 2025	Krishnamoorthy, Seethalakshmi	5.00	
Bill	10/10/25	SEPTEMBER 25	Eckmann, Robert	10.00	20.00
Total 10-5865 · Remote Communications Expenses				25.00	20.00
10-5830 · Replacement Hardware/Software					
10-5831 · Rep Hrdwre/Sftwre - Admin					
CC	9/30/25	090325	Apple.com	10.99	10.99
CC	9/30/25	090325	Timely	225.00	235.99
CC	10/1/25	100125	Liberated Syndication	7.00	242.99
Bill	10/6/25	30407	Computer View, Inc.	2,695.00	2,937.99
Bill	10/6/25	30411	Computer View, Inc.	14,220.00	17,157.99
Bill	10/6/25	30413	Computer View, Inc.	7,200.00	24,357.99
Bill	10/10/25	30397	Computer View, Inc.	9,640.00	33,997.99
Total 10-5831 · Rep Hrdwre/Sftwre - Admin				33,997.99	33,997.99
Total 10-5830 · Replacement Hardware/Software				33,997.99	33,997.99
10-5840 · LAN Services					
Bill	9/26/25	30380	Computer View, Inc.	58,250.00	58,250.00
Total 10-5840 · LAN Services				58,250.00	58,250.00
10-5860 · Internet					
Bill	9/19/25	2843375012	AT&T	1,252.15	1,252.15
Total 10-5860 · Internet				1,252.15	1,252.15
Total 10-5800 · Computer Operations				93,525.14	93,520.14
10-5900 · Utilities					
10-5910 · Electricity					
10-5911 · Electricity - Aspen					
Bill	9/19/25	71277968401	Constellation New Energy, Inc.	9,236.21	9,236.21
Total 10-5911 · Electricity - Aspen				9,236.21	9,236.21
10-5912 · Electricity - Cook Park					
Bill	9/19/25	71277915601	Constellation New Energy, Inc.	11,166.52	11,166.52
Total 10-5912 · Electricity - Cook Park				11,166.52	11,166.52
Total 10-5910 · Electricity				20,402.73	20,402.73
10-5920 · Gas					
10-5921 · Gas - Aspen					
Bill	9/19/25	4382768	Constellation Natural Gas	133.82	133.82
Total 10-5921 · Gas - Aspen				133.82	133.82
10-5922 · Gas - Cook Park					
Bill	9/19/25	4382768	Constellation Natural Gas	247.30	247.30
Total 10-5922 · Gas - Cook Park				247.30	247.30
Total 10-5920 · Gas				381.12	381.12
10-5930 · Water					
10-5931 · Water - Aspen					

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Detail 9/6-10/10/25

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>	<u>Balance</u>
	CK	9/30/25	LC 082325	LC Department of Public Works	480.50	480.50
Total 10-5931 · Water - Aspen					480.50	480.50
10-5932 · Water - Cook Park						
	CK	9/30/25	613E3D9 09	Village of Libertyville	1,701.29	1,701.29
Total 10-5932 · Water - Cook Park					1,701.29	1,701.29
Total 10-5930 · Water					2,181.79	2,181.79
Total 10-5900 · Utilities					22,965.64	22,965.64
10-6000 · Telephone						
10-6010 · Telephone						
	CC	9/30/25	091325	Comcast	344.78	344.78
	Bill	10/10/25	82722	Peerless Network, Inc.	1,085.80	1,430.58
Total 10-6010 · Telephone					1,430.58	1,430.58
10-6020 · Bookmobile - Telephone						
	CC	9/30/25	091725	T-Mobile	31.00	31.00
	CK	9/30/25	6121252254	Verizon Wireless Services LLC	82.24	113.24
Total 10-6020 · Bookmobile - Telephone					113.24	113.24
10-6050 · Telephone Service Contracts						
	Bill	10/10/25	29068	Blue Wire Communications	1,495.74	1,495.74
Total 10-6050 · Telephone Service Contracts					1,495.74	1,495.74
Total 10-6000 · Telephone					3,039.56	3,039.56
10-6100 · Postage						
	CK	9/30/25	50271857 09	Pitney Bowes - Reserve Account	1,000.00	1,000.00
Total 10-6100 · Postage					1,000.00	1,000.00
10-6200 · Maintenance						
10-6210 · Janitorial Service						
10-6211 · Janitorial Service - Aspen						
	Bill	9/26/25	C31051	Complete Cleaning Company, Inc.	2,625.00	2,625.00
Total 10-6211 · Janitorial Service - Aspen					2,625.00	2,625.00
10-6212 · Janitorial Service - Cook Park						
	Bill	9/26/25	C31051	Complete Cleaning Company, Inc.	4,250.00	4,250.00
Total 10-6212 · Janitorial Service - Cook Park					4,250.00	4,250.00
Total 10-6210 · Janitorial Service					6,875.00	6,875.00
10-6220 · Landscaping Service						
10-6221 · Landscaping - Aspen						
	Bill	9/26/25	64941	Landscape Concepts, Inc.	1,001.75	1,001.75
Total 10-6221 · Landscaping - Aspen					1,001.75	1,001.75
10-6222 · Landscaping - Cook Park						
	Bill	9/26/25	65005	Landscape Concepts, Inc.	609.75	609.75
Total 10-6222 · Landscaping - Cook Park					609.75	609.75
Total 10-6220 · Landscaping Service					1,611.50	1,611.50
10-6240 · Trash Removal						

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

Bills Paid Detail 9/6-10/10/25

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>	<u>Balance</u>
10-6242 · Trash Removal - Cook Park						
	CK	9/30/25	15051600T09	Groot Industries, Inc.	251.22	251.22
Total 10-6242 · Trash Removal - Cook Park					251.22	251.22
Total 10-6240 · Trash Removal					251.22	251.22
10-6250 · Miscellaneous						
10-6251 · Misc. Maintenance - Aspen						
	Bill	9/19/25	7120	AMS Of Northern Illinois	205.20	205.20
	Bill	9/26/25	82893029	Terminix Anderson	101.81	307.01
Total 10-6251 · Misc. Maintenance - Aspen					307.01	307.01
10-6252 · Misc. Maintenance - Cook Park						
	Bill	9/19/25	7120	AMS Of Northern Illinois	154.80	154.80
	CK	9/30/25	KRSB442	Iron Mountain Incorporated	155.76	310.56
Total 10-6252 · Misc. Maintenance - Cook Park					310.56	310.56
Total 10-6250 · Miscellaneous					617.57	617.57
Total 10-6200 · Maintenance					9,355.29	9,355.29
10-6300 · Repair						
10-6320 · Building & Grounds Repairs						
10-6321 · Building Repairs - Aspen						
	Bill	10/10/25	2534	ACME Awning Company	125.00	125.00
Total 10-6321 · Building Repairs - Aspen					125.00	125.00
10-6322 · Building Repairs - Cook Park						
	Bill	9/12/25	DM25-057-2	De Marr Sealcoating, Inc.	3,879.91	3,879.91
Total 10-6322 · Building Repairs - Cook Park					3,879.91	3,879.91
Total 10-6320 · Building & Grounds Repairs					4,004.91	4,004.91
10-6330 · Mechanical Repairs						
10-6331 · Mechanical Repairs - Aspen						
	Bill	9/26/25	45384	American Backflow & Fire	260.00	260.00
	Bill	9/26/25	44457	American Backflow & Fire	758.95	1,018.95
	Bill	9/26/25	W53988	Sherman Mechanical, Inc.	778.00	1,796.95
	Bill	9/26/25	J024751	Sherman Mechanical, Inc.	1,348.00	3,144.95
Total 10-6331 · Mechanical Repairs - Aspen					3,144.95	3,144.95
10-6332 · Mechanical Repairs - Cook Park						
	Bill	9/26/25	44403	American Backflow & Fire	1,524.00	1,524.00
	Bill	9/26/25	44370	American Backflow & Fire	2,153.00	3,677.00
Total 10-6332 · Mechanical Repairs - Cook Park					3,677.00	3,677.00
Total 10-6330 · Mechanical Repairs					6,821.95	6,821.95
Total 10-6300 · Repair					10,826.86	10,826.86
10-6500 · Professional Services						
10-6520 · Legal Services						
	Bill	10/10/25	252275	Klein, Thorpe and Jenkins, Ltd	392.00	392.00
Total 10-6520 · Legal Services					392.00	392.00

COOK MEMORIAL PUBLIC LIBRARY DISTRICT
Bills Paid Detail 9/6-10/10/25

	Type	Date	Num	Name	Paid Amount	Balance
10-6540 · Payroll Processing						
	GJ	9/19/25	3971		2,485.95	2,485.95
	GJ	10/3/25	3974		478.52	2,964.47
Total 10-6540 · Payroll Processing					2,964.47	2,964.47
10-6560 · Recruitment						
	CC	9/30/25	090525	Mitrtech Trakstar, Inc.	-746.00	-746.00
Total 10-6560 · Recruitment					-746.00	-746.00
Total 10-6500 · Professional Services					2,610.47	2,610.47
10-6600 · Improvements						
10-6610 · Furniture						
10-6611 · Furniture - Admin						
	CC	10/1/25	092925	Uline	745.00	745.00
Total 10-6611 · Furniture - Admin					745.00	745.00
Total 10-6610 · Furniture					745.00	745.00
10-6620 · Computers						
10-6621 · Computers - Admin						
	Bill	10/6/25	30410	Computer View, Inc.	6,210.00	6,210.00
Total 10-6621 · Computers - Admin					6,210.00	6,210.00
Total 10-6620 · Computers					6,210.00	6,210.00
10-6650 · Copiers & Other Leased Equip						
	CK	9/30/25	47732286	Konica Minolta	1,041.77	1,041.77
	CK	9/30/25	3107375461	Pitney Bowes	508.23	1,550.00
Total 10-6650 · Copiers & Other Leased Equip					1,550.00	1,550.00
Total 10-6600 · Improvements					8,505.00	8,505.00
10-6700 · Community Relations						
10-6712 · Graphics						
	CC	9/30/25	091225	Vinylenvelope.com	56.93	56.93
	CC	9/30/25	091525	Amazon	24.94	81.87
	CC	9/30/25	091525	Vinylenvelope.com	56.93	138.80
Total 10-6712 · Graphics					138.80	138.80
10-6720 · Programming - Adult						
10-6721 · Programs - Performances						
	Bill	9/12/25	001	Chicago Food Swap	350.00	350.00
	Bill	9/19/25	SEPTEMBER 14, 2025	Gary E. Midkiff & Company	230.00	580.00
	Bill	9/26/25	09152025	Van Nuis, Petra	200.00	780.00
	CC	9/30/25	090225	Amazon	76.40	856.40
	CC	9/30/25	090225	Amazon	87.10	943.50
	CC	9/30/25	090825	Amazon	41.40	984.90
	CC	9/30/25	090825	Michaels	13.98	998.88
	CC	9/30/25	091025	Amazon	35.98	1,034.86
	CC	9/30/25	091025	Amazon	49.98	1,084.84
	CC	9/30/25	091025	Walmart.com	169.36	1,254.20

Type	Date	Num	Name	Paid Amount	Balance
CC	9/30/25	091025	Walmart.com	171.87	1,426.07
CC	9/30/25	092225	ETSY.com	17.47	1,443.54
CC	9/30/25	092325	Michaels	54.91	1,498.45
CC	9/30/25	092325	ETSY.com	7.19	1,505.64
CC	9/30/25	092625	Michaels	29.98	1,535.62
CC	10/1/25	092925	Walmart	61.47	1,597.09
Bill	10/6/25	8A	Banker, Tymisi	200.00	1,797.09
Bill	10/6/25	9	Banker, Tymisi	200.00	1,997.09
Bill	10/6/25	A071725	Ballet Folklorico Tayahua	350.00	2,347.09
Bill	10/10/25	8B	Banker, Tymisi	200.00	2,547.09
Bill	10/10/25	OCTOBER 13, 2025	Nostalgia Entertainment	197.50	2,744.59
Bill	10/10/25	A091325	Pietrini, Zach	350.00	3,094.59
Total 10-6721 · Programs - Performances				3,094.59	3,094.59
10-6722 · Book Discussions/Author Events					
CC	9/30/25	091525	Amazon	57.99	57.99
CC	9/30/25	091525	Walmart.com	8.61	66.60
Total 10-6722 · Book Discussions/Author Events				66.60	66.60
10-6723 · Other Expenditures					
CC	9/30/25	092425	Ellii	57.00	57.00
CC	9/30/25	090325	Amazon	30.18	87.18
CC	9/30/25	091225	Amazon	52.76	139.94
CC	9/30/25	092225	ETSY.com	91.65	231.59
CC	9/30/25	092225	Amazon	17.99	249.58
Bill	10/10/25	SEPT 9, 2025	Makowski, Darek	26.96	276.54
Total 10-6723 · Other Expenditures				276.54	276.54
10-6725 · Genealogy Programs					
Bill	9/12/25	SEPTEMBER 4, 2025	Lukasik, Gail	100.00	100.00
Bill	9/12/25	SEPT 2025	Smith, Robert	74.62	174.62
Bill	9/26/25	112	Willowtree Research Genealogy	150.00	324.62
Total 10-6725 · Genealogy Programs				324.62	324.62
10-6726 · Computer Programs					
Bill	10/6/25	1113	Montano, Estevan	300.00	300.00
Total 10-6726 · Computer Programs				300.00	300.00
Total 10-6720 · Programming - Adult				4,062.35	4,062.35
10-6730 · Programming - Young Adult					
10-6731 · Programs - Young Adult					
CC	9/30/25	092425	Amazon	54.17	54.17
Total 10-6731 · Programs - Young Adult				54.17	54.17
Total 10-6730 · Programming - Young Adult				54.17	54.17
10-6740 · Programs - Youth					
Bill	9/12/25	3944	Zoos Are Us, Inc,	307.50	307.50
Bill	9/19/25	193521 - AUGUST 25	Warehouse Direct, Inc	606.60	914.10

	Type	Date	Num	Name	Paid Amount	Balance
	CC	9/30/25	0902225	Amazon	-8.14	905.96
	CC	9/30/25	090325	ETSY.com	12.99	918.95
	CC	9/30/25	090325	Walmart.com	7.32	926.27
	CC	9/30/25	090325	Amazon	85.13	1,011.40
	CC	9/30/25	091025	Amazon	37.99	1,049.39
	CC	9/30/25	092425	Amazon	71.11	1,120.50
Total 10-6740 · Programs - Youth					<u>1,120.50</u>	<u>1,120.50</u>
10-6750 · Printing						
10-6752 · Printing - Youth Svcs						
	CC	9/30/25	091025	Fedex Office	242.24	242.24
	CC	9/30/25	090425	Fedex Office	410.32	652.56
Total 10-6752 · Printing - Youth Svcs					<u>652.56</u>	<u>652.56</u>
Total 10-6750 · Printing					<u>652.56</u>	<u>652.56</u>
10-6760 · Promotions/Prizes						
10-6763 · Promotions/Prizes - Youth Svcs						
	CC	9/30/25	091025	ECO PROMOTIONAL PRODUCTS, INC.	1,568.04	1,568.04
	CC	9/30/25	092425	Amazon	200.00	1,768.04
Total 10-6763 · Promotions/Prizes - Youth Svcs					<u>1,768.04</u>	<u>1,768.04</u>
Total 10-6760 · Promotions/Prizes					<u>1,768.04</u>	<u>1,768.04</u>
Total 10-6700 · Community Relations					<u>7,796.42</u>	<u>7,796.42</u>
20-8210 · Employer IMRF Disbursements						
	GJ	9/19/25	3972		17,684.86	17,684.86
	GJ	10/3/25	3975		17,684.86	35,369.72
Total 20-8210 · Employer IMRF Disbursements					<u>35,369.72</u>	<u>35,369.72</u>
20-8250 · Employer Soc Security Tax Disb						
	GJ	9/19/25	3972		15,449.71	15,449.71
	GJ	10/3/25	3975		15,449.71	30,899.42
Total 20-8250 · Employer Soc Security Tax Disb					<u>30,899.42</u>	<u>30,899.42</u>
Total Operating Expenses					<u>788,005.52</u>	<u>788,000.52</u>
Other Income/Expense						
10-6660 · Bookmobile						
	CK	9/30/25	2025293	Techops Specialty Vehicles	177,971.50	177,971.50
Total 10-6660 · Bookmobile					<u>177,971.50</u>	<u>177,971.50</u>
60-9800 · Special Reserve Disbursements						
	Bill	9/26/25	J024852	Sherman Mechanical, Inc.	24,288.00	24,288.00
Total 60-9800 · Special Reserve Disbursements					<u>24,288.00</u>	<u>24,288.00</u>
Total Other Expenses					<u>202,259.50</u>	<u>202,259.50</u>
Total Expenses					<u>990,265.02</u>	<u>990,260.02</u>



Cook Memorial Public Library District Librarian's Statistical Report - Page 1 September 2025

Registered Card Holders

The number of card holders. Excludes in-house patrons. According to the 2020 census, district population was 61,297. Accounts inactive for three years are deleted in June and December.

	September 2024			September 2025			Percent Change
	Juvenile	Adult	Total	Juvenile	Adult	Total	
Cook Memorial Public Library District	6,821	34,417	41,238	6,693	34,914	41,607	0.89%
Reciprocal Borrowing Patrons	354	5,956	6,310	329	6,140	6,469	2.52%
Total	7,175	40,373	47,548	7,022	41,054	48,076	1.11%

Visitors

	September 2024	September 2025	Percent Change	FY 2025 To Date	FY 2026 To Date	Percent Change
Aspen Drive Library	16,415	17,545	6.88%	47,597	48,876	2.69%
Drive-Up	378	357	-5.56%	1,237	1,204	-2.67%
Cook Park Library	21,199	29,437	38.86%	70,098	85,321	21.72%
Drive-Up	1,029	1,027	-0.19%	3,265	3,201	-1.96%
Outreach	926	707	-23.65%	2,105	2,677	27.17%
Total	39,947	49,073	22.85%	124,302	141,279	13.66%

Program Attendance

	September 2024	September 2025	Percent Change	FY 2025 To Date	FY 2026 To Date	Percent Change
Adult	764	1,156	51.31%	2,638	3,284	24.49%
Juvenile	3,385	2,838	-16.16%	8,174	7,359	-9.97%
Young Adult	1,315	1,985	50.95%	2,288	2,803	22.51%
	5,464	5,979	9.43%	13,100	13,446	2.64%

Special Services

	September 2024	September 2025	Percent Change	FY 2025 To Date	FY 2026 To Date	Percent Change
Reference Questions	5,761	5,538	-3.87%	18,907	17,057	-9.78%
Technology Questions	879	907	3.19%	2,511	2,858	13.82%
Library App Users	1,224	1,357	10.87%	3,593	4,029	12.13%
www.cooklib.org	36,602	38,245	4.49%	116,047	119,033	2.57%
Holds Placed	12,120	11,709	-3.39%	37,469	34,860	-6.96%
Holds Filled	10,157	10,071	-0.85%	31,535	29,810	-5.47%
Homebound Items Delivered	585	527	-9.91%	1,795	1,635	-8.91%

Collection Size

	September 2024					September 2025					Percent Change
	Juvenile	Adult	Other	Total	Percent of Total	Juvenile	Adult	Other	Total	Percent of Total	
Aspen Drive Library	48,772	42,905	1	91,678	34.86%	45,716	41,250	1	86,967	35.43%	-5.14%
Cook Park Library	55,150	99,071	143	154,364	58.69%	50,533	91,428	153	142,114	57.90%	-7.94%
Outreach	14,043	2,900	13	16,956	6.45%	13,818	2,521	13	16,352	6.66%	-3.56%
Total	117,965	144,876	157	262,998		110,067	135,199	167	245,433		-6.68%

Librarian's Statistical Report - September 2025 - Page 2

	September 2024				September 2025				Percent Change
	Adult	Juvenile	Other	Total	Adult	Juvenile	Other	Total	
Fiction	9,582	21,224		30,806	9,141	19,242		28,383	-7.87%
Large Type	1,263	36		1,299	1,226	25		1,251	-3.70%
Nonfiction	5,875	5,008		10,883	5,545	4,393		9,938	-8.68%
Periodicals	768	112		880	860	90		950	7.95%
World Language	311	629		940	207	481		688	-26.81%
Subtotal Print	17,799	27,009		44,808	16,979	24,231		41,210	-8.03%
Bags and Containers			20	20			18	18	-10.00%
Equipment	284	4		288	366	23		389	35.07%
Interlibrary Loan			128	128			156	156	21.88%
LINKin	964			964	956			956	-0.83%
Multimedia		289		289		223		223	-22.84%
Other			22	22			14	14	-36.36%
Subtotal Other	1,248	293	170	1,711	1,322	246	188	1,756	2.63%
eAudiobooks			7,122	7,122			8,236	8,236	15.64%
eBooks			6,949	6,949			7,758	7,758	11.64%
eMagazines			250	250			218	218	-12.80%
eMusic			220	220			229	229	4.09%
eVideo			1,383	1,383			1,057	1,057	-23.57%
Subtotal Downloadables			15,924	15,924			17,498	17,498	9.88%
Audiobooks	502	331		833	363	437		800	-3.96%
Compact Discs	953	170		1,123	537	84		621	-44.70%
DVDs, Blu-Ray	6,487	1,583		8,070	4,941	1,307		6,248	-22.58%
Video Games	431	528		959	443	563		1,006	4.90%
Subtotal Audiovisual	8,373	2,612		10,985	6,284	2,391		8,675	-21.03%
Grand Total All Agencies	27,420	29,914	16,094	73,428	24,585	26,868	17,686	69,139	-5.84%

	September 2024	September 2025	Percent Change	FY 2025 To Date	FY 2026 To Date	Percent Change
	Downloadables	15,924	17,498	9.88%	50,283	53,192
Aspen Drive Library	16,256	14,297	-12.05%	54,024	47,349	-12.36%
Cook Park Library	37,036	34,097	-7.94%	120,627	111,336	-7.70%
Outreach	4,212	3,247	-22.91%	10,225	8,583	-16.06%
Total	73,428	69,139	-5.84%	235,159	220,460	-6.25%



REPORT OF THE DIRECTOR OCTOBER 2025

Highlights from Staff

Updates and accomplishments shared by staff from across the library.

1. This month, **Baker & Taylor**, our primary book vendor, announced they would be “winding down” and ceasing operation by the end of the year. Anticipating troubles with the company, we began the onboarding process with Ingram, another major book vendor for libraries in July. We are in the final stages of onboarding with Ingram and anticipate being able to order with them regularly by the end of the month. In the interim, we have been ordering more books than usual from Amazon to ensure we are still receiving new and popular titles – especially those with holds. We are reviewing every title that we have on order to determine the best option – ordering from Amazon or waiting to order from Ingram – for our community while maintaining fiscal responsibility. I am preparing training materials to onboard our selectors to be able to use the Ingram platform before the end of the year.

Vendors like Baker & Taylor and Ingram are ideal for libraries because they offer services like brief records for the online catalog while we wait for the material to arrive, as well as automatic invoicing and accounting that help material move very quickly to patrons.

-- Cyndi Hamann, Collection Development Manager

2. Our September **Library Card Sign-Up Month** promotion was a great success, welcoming 311 new patrons throughout the month. This year’s promotion encouraged patrons to complete light, library-focused activities—such as attending a program, checking out materials, or exploring a library service. We received 304 entries, and four lucky participants were selected in our raffle drawing to receive themed prize baskets

-- Seetha Sivaram, Circulation Services Manager

3. The **Fall 2025 Books & Bites** event, hosted by Readers’ Services was a smash hit! More than 60 patrons attended in person and online to hear about the Bookies’ most-anticipated fall titles while enjoying a sweet treat. Each attendees received a full-color brochure, an Advance Review Copy of a recent book, and repurposed summer reading prizes for a low cost, high-impact 'goody bag'. Feedback from attendees was overwhelmingly positive, specifically mentioning the variety of titles, the engaging booktalks, and the chance to connect with other book lovers. Planning for a spring event is already underway.

--Erica O'Rourke, Readers' Services Supervisor

4. **Youth Services Staff** have been busy connecting with students and their families at K-8 schools as well as Early Learning Centers since the start of the new school year. highlights:

- Early Learning staff brought the **Fall Super Reader Visits** to 796 students at 14 early learning centers. This program allows children who might not be able to join our in-house reading club to participate in a similar experience. Early Learning staff making the visits were: Vijaya Char, Maura Czerwinski, Deena Gillespie, and Emily Schultz.
- Early Learning Staff also began their series of **Library Day visits** to the Village Green Montessori across the street from Cook Library. Each month, Terri Norstrom, Early Learning Coordinator, brings more than 100 specially selected books – checked out to Village Green classrooms – and each child gets to choose their book for the month. In September, 123 children participated.
- Our work in partnership with **Hawthorn School for Young Learners (HSYL)** also resumed with the new school year. Susie Sokol, Student Services Specialist, was invited to host a table at Becoming an Eagle Night, an introduction to the school for new families. Susie greeted the families and spoke with 70 individuals who stopped by for information.
- The **monthly CMPLD kindergarten visits** at HSYL have resumed with staff visiting each classroom to offer an engaging story, activity, and craft to students. In September, Susie Sokol, Student Services Specialist, and Amy vanGoethem, Student Services Coordinator, interacted with 355 students. The success of this program is evidenced by the number of students who come into Aspen Drive looking for Miss Susie and Miss Amy.
- Kevin Wonch, Middle School Librarian, was invited to host a table at the **Highland Middle School Curriculum Night**. Kevin greeted families and provided Library information to more than 50 individuals who stopped by his table.
- This year, CMPLD returned to offering **Epic Quest**, an information scavenger hunt designed to help middle school students increase their library skills. Put together by Amy vanGoethem, Epic Quest attracted more than 100 participants. most of the students were from Highland Middle School, which is undoubtedly due to the support Amy received from Librarian Erin Wyatt and Teacher – and board member – Kristen Palic.
- The **Aspen After-School Program** is well underway. Each day, 3 After-School Associates and 1 Point Person (available as a back-up to Associates) are on hand to interact with students, encourage appropriate behavior in the library, and generally let them know that the Library welcomes them. Since the start of the school year on 08/21, 446 individual students have stopped by the Library after school for a total of 2,477 visits. We have all new After School Associates this year: Hyunkyung Sung, Daniyah Bryant, and Alex Gianakopoulos.

-- Melissa Phillips, Sernior Manager of Youth Services

5. Digital Services Update

- In April 2024, the U.S. Department of Justice published a rule that sets technical requirements for state and local governments to follow to make sure that their **websites and mobile apps are accessible to people with disabilities**. The deadline for local governments with a population of 50,000 or more to comply with these rules is April 2026 (under initial rules, we believed the deadline wasn't until 2027).

The good news for CMLPD is that majority of our website and mobile app content is already in compliance. When we recently redesigned our website, we did so with accessibility in mind. However, over the next few months Digital Services and the Web Team will be working with staff and third-party vendors to ensure all our web content and features are ready before the deadline. Most of the work will involve scrutinizing our process for creating and uploading PDFs - including board agendas, minutes, and packets.

- In other news, this month we launched a pilot group to test upgrading from Windows 10 to **Windows 11**. The first upgrades were deployed this week and so far the experience has gone smoothly. We will continue rolling Windows 11 out to the rest of the pilot group and address any issues. Once these are addressed, we will push Windows 11 out to the rest of the staff computers and then push the upgrade to patron computers and laptops shortly after.

-- *Nate Gass, Digital Services Manager*

6. A couple of weeks ago, a patron came into the library to share some zucchini bread that she had made from the zucchini that she grew from the seeds she received from our **seed library**. Staff at Cook were able to enjoy her tasty treat in the lounge.

-- *Daniel Smith, Genealogy Librarian*

7. We've recently introduced two new monthly adult programs that are helping to foster creativity and community connection at the library.

- **Craft & Chat: Let's Make Stuff!** This monthly program invites community members to bring their personal craft projects and socialize in a relaxed, welcoming environment. Held on Saturday afternoons, the program accommodated 9-to-5 workers, broadening participation and fostering inclusivity. Participants bring their own materials and enjoy the opportunity to connect with fellow crafters. Feedback has been positive, with patrons expressing appreciation for both the social aspect and the creative outlet.
- **Bad Art: Watercolor Sessions.** A weekday open studio encouraging patrons to create "bad art" without pressure or judgment. The goal is to embrace imperfection, spark experimentation, and make creativity accessible to all reinforcing the library's role as a welcoming space for self-expression.

-- *Valentina Cotini, Adult Programming Coordinator*

Stabilizing Print Circulation

In recent months, managers have collaborated to develop strategies aimed at maintaining or increasing print circulation. The following ideas have been prioritized for further evaluation and potential implementation.

Marketing & Outreach

1. Launch a LINKin campaign to promote interlibrary borrowing benefits.
2. Encourage non-card users (computer/Wi-Fi/study room visitors) to sign up for library cards with small incentives (e.g., free printing).
3. Increase marketing of youth nonfiction so attractive and educational titles are more visible.
4. Promote new youth nonfiction to draw attention to recent additions.

Collections & Displays

1. Create more intuitive browsing categories—split Fantasy from Science Fiction, add memoirs, broaden adult biographies, and add popular picture book groupings (e.g., Dinosaurs, Magical/Fantasy).
2. Move New Science Fiction/Fantasy upstairs at Cook, with “Romantasy” signage to spotlight this trend. *Note: this is in progress.*
3. Offer “Staff Picks” displays at both the Check-Out Desk and Drive-Up Window.
4. Revamp the book club display with multiple copies of each title, bookstore-style.
5. Introduce “Hot Pick” magazines for high-interest and quick-turnover titles.
6. Acquire more copies of high-demand books, especially around holidays and for children’s titles less likely to have holds.

Circulation & Usage Strategies

1. Adopt an “upselling” mindset—if every visitor borrowed one more item, circulation could rise significantly.
2. Raise checkout limits on DVDs, Blu-rays, Hot Picks, magazines, and video games.
3. Circulate phone chargers and Nintendo Switch Lites for in-library use without requiring ID.
4. Offer a hold or ILL option automatically when items are unavailable and collect data on in-demand children’s titles.

Data & Reporting

1. Conduct statistical analysis of sub-collection checkouts to evaluate selection performance and goals.
2. Reformat reports to include total “usage” data (e.g., study room use, digital access) alongside circulation numbers.

Cook Memorial Public Library District												
Investment Maturity Schedule												
September 30, 2025												
	Issue Date	Maturity Date	Yield	Q4 2025	Q1 2026	Q2 2026	Q3 2026	Q4 2026	Q1 2027	Q2 2027	Q3 2027	Total
Special Reserve Fund:												
Flagstar Bk Natl Assn Hicksville, AZ	13-Dec-2023	15-Dec-2025	4.75%	245,000								245,000
Enterprise Bk Allison Park, PA	31-Jan-2024	30-Jan-2026	4.40%		245,000							245,000
United FID Bk FSB Evansville, IN	13-Sep-2024	13-Mar-2026	4.15%		245,000							245,000
Goldman Sachs Bk USA New York	24-Dec-2024	24-Jun-2026	4.00%			245,000						245,000
Luana Savings Bank Luana IA	17-Sep-2025	17-Sep-2026	3.70%								245,000	245,000
				Total Special Reserve	245,000	490,000	245,000	-	-	-		1,225,000
General Fund:												
Western Alliance Bk Phoenix, AZ	16-Oct-2023	16-Oct-2025	5.30%	245,000								245,000
Bank of America NA	21-Aug-2024	2-Mar-2026	4.05%		245,000							245,000
United Bankers Bk Bloomington, MN	11-Jun-2024	30-Mar-2026	5.00%		245,000							245,000
First Farmers BK & Trust	26-Jul-2024	26-May-2026	4.60%			245,000						245,000
Bank Hapoalim B M New York	16-Apr-2025	16-Oct-2026	3.80%				245,000					245,000
Preferred BK Los Angeles	30-Jun-2025	30-Dec-2026	4.15%					245,000				245,000
Timberland BK Hoquiam WA	12-Sep-2025	12-Mar-2027	3.70%						245,000			245,000
				Total General Fund	245,000	490,000	245,000	245,000	245,000	245,000		1,715,000
				GRAND TOTAL	490,000	980,000	490,000	245,000	245,000			2,940,000

Cook Memorial Public Library District												
Investment Transaction Schedule - JP Morgan Chase												
Date	Investment	Certificates of Deposit			Savings Accounts			Interest Income				
		General Fund	Special Reserve Fund	Total	General Fund	Special Reserve Fund	Total	CD's - General Fund	CD's - Special Reserve Fund	Savings - General Fund	Savings - Special Reserve Fund	Total
30-Jun-2025	Ending Balance	1,715,000	1,225,000	2,940,000	56,542.68	51,183.13	107,725.81	90,734.59	77,589.12	11.24	10.15	168,345.10
BEGIN FY26												BEGIN FY26
14-Jul-2025	United FID Bk FSB Evansville, IN								835.68			835.68
28-Jul-2025	United Bankers BK Bloomington, MN CD							1,006.85				1,006.85
28-Jul-2025	First Farmers BK & Trust CD							926.30				926.30
31-Jul-2025	Enterprise BK Allison PK, PA CD								915.56			915.56
31-Jul-2025	Chase Bank				0.95	0.86	1.81			0.95	0.86	1.81
31-Jul-2025	Ending Balance	1,715,000	1,225,000	2,940,000	56,543.63	51,183.99	107,727.62	1,933.15	1,751.24	0.95	0.86	3,686.20
12-Aug-2025	Preferred BK Los Angeles, CA							835.68				835.68
12-Aug-2025	Preferred BK Los Angeles, CA							(835.70)				(835.70)
13-Aug-2025	United FID Bk FSB Evansville, IN CD								863.54			863.54
22-Aug-2025	Preferred BK Los Angeles, CA							835.68				835.68
26-Aug-2025	First Farmers BK & Trust CD							957.18				957.18
28-Aug-2025	Bank of America NA CD							4,920.47				4,920.47
28-Aug-2025	United Bankers BK Bloomington, MN CD							1,040.41				1,040.41
31-Aug-2025	Chase Bank				0.89	0.80	1.69			0.89	0.80	1.69
31-Aug-2025	Ending Balance	1,715,000	1,225,000	2,940,000	56,544.52	51,184.79	107,731.12	9,686.87	2,614.78	1.84	1.66	12,305.15
2-Sep-2025	Enterprise BK Allison PK, PA CD								915.56			915.56
5-Sep-2025	Valley Natl Bk Passaic, NJ CD	(245,000.00)						6,237.10				6,237.10
5-Sep-2025	Preferred BK Los Angeles, CA							863.54				863.54
12-Sep-2025	Timberland BK Hoquiam WA CD	245,000										0.00
15-Sep-2025	Israel Disc Bk New York, NY CD		(245,000.00)						6,360.60			6,360.60
15-Sep-2025	United FID Bk FSB Evansville, IN CD								863.54			863.54
17-Sep-2025	Luana Savings Bank Luana IA CD		245,000									0.00
26-Sep-2025	First Farmers BK & Trust CD							957.18				957.18
29-Sep-2025	United Bankers BK Bloomington, MN CD							1,040.41				1,040.41
30-Sep-2025	Enterprise BK Allison PK, PA CD								886.03			886.03
30-Sep-2025	Preferred BK Los Angeles, CA							863.54				863.54
30-Sep-2025	Chase Bank				0.98	0.88	1.86			0.98	0.88	1.86
30-Sep-2025	Ending Balance	1,715,000	1,225,000	2,940,000	56,545.50	51,185.67	107,734.67	19,648.64	11,640.51	2.82	2.54	31,294.51

Position Summary

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Cook Memorial Public Library

Report date as of Oct 13, 2025

Report run time: October 14, 2025 01:25 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc		CY Cost Yld	Div/Int Rate	YTM
								Accr Inc				
... 6412 / Cook Memorial PLD General			1,715,000		1,719,147	3,402	0.20	74,970	4.36			
Corporate Bond			1,715,000		1,718,402	3,402	0.20	74,970	4.36			
								13,467	4.37			
245,000	BANK OF AMERICA N A C/D FDIC INS TO LIMITS 06051XGS5060	2026-03-02	245,000	100.03	245,086	86	0.04	9,922	4.05	4.05	3.99	
								1,223	4.05			
245,000	***BANK HAPOALIM B M NEW YORK C/D FDIC INS TO LIMITS 06251FBN8060	2026-10-16	245,000	100.02	245,043	43	0.02	9,310	3.80	3.80	3.78	
								4,566	3.80			
245,000	FIRST FMRS BK & TR CONVERSE IND C/D FDIC INS TO LIMITS 320165MA8060	2026-05-26	245,000	100.44	246,078	1,078	0.44	11,270	4.58	4.60	3.88	
								501	4.60			
245,000	PREFERRED BK LOS ANGELES CA C/D FDIC INS TO LIMITS 740367WN3060	2026-12-30	245,000	100.49	246,204	1,204	0.49	10,168	4.13	4.15	3.74	
								339	4.15			
245,000	TIMBERLAND BK HOQUIAM WA CD C/D FDIC INS TO LIMITS 88709RBR9060	2027-03-12	245,000	99.96	244,903	-97	-0.04	9,065	3.70	3.70	3.72	
								0	3.70			
245,000	UNITED BANKERS BK BLOOMINGTON MINN C/D FDIC INS TO LIMITS 909557LB4060	2026-03-30	245,000	100.48	246,171	1,171	0.48	12,250	4.98	5.00	3.96	
								470	5.00			
245,000	WESTERN ALLIANCE BK PHOENIX C/D FDIC INS TO LIMITS 95763PQF1060	2025-10-16	245,000	99.97	244,916	-84	-0.03	12,985	5.30	5.30	8.35	
								6,368	5.30			
Cash Balance			0		745	0	0.00	0	0.00			
									0.00			
0			0	0.00	745	0	0.00	0	0.00	0.00	0.00	0.00
									0	0.00		

J.P.Morgan

Please note disclosures and glossary included herein for important information about this report. Only the details for your investment account(s) are included on this page.

Position Summary

Cook Memorial Public Library

Report date as of Oct 13, 2025

Report run time: October 14, 2025 01:25 PM

Qty	Security	Mat/Exp Date	Cost	Share Price	Market Value	Unreal G/L	% Unreal G/L	Est Ann Inc		CY Cost Yld	Div/Int Rate	YTM
								Accr Inc				
... 6414 / Cook Memorial PLD Special Res			1,225,000		1,226,534	698	0.06	51,450	4.19			
Corporate Bond			1,225,000		1,225,698	698	0.06	8,662	4.20			
245,000	ENTERPRISE BK ALLISON PK PA C/D FDIC INS TO LIMITS 29367RMY9060	2026-01-30	245,000	100.12	245,289	289	0.12	10,780	4.39	4.40	3.97	
								413	4.40			
245,000	FLAGSTAR BK NATL ASSN HICKSVI C/D FDIC INS TO LIMITS 33847GBL5060	2025-12-15	245,000	100.12	245,290	290	0.12	11,638	4.74	4.75	3.97	
								3,858	4.75			
245,000	GOLDMAN SACHS BK USA NEW YORK C/D FDIC INS TO LIMITS 38150VF61060	2026-06-24	245,000	100.04	245,108	108	0.04	9,800	4.00	4.00	3.92	
								2,953	4.00			
245,000	LUANA SAVINGS BANK LUANA IA C/D FDIC INS TO LIMITS 549104M20060	2026-09-17	245,000	99.91	244,787	-213	-0.09	9,065	3.70	3.70	3.73	
								630	3.70			
245,000	UNITED FID BK FSB EVANSVILLE IND C/D FDIC INS TO LIMITS 910286HY2060	2026-03-13	245,000	100.09	245,224	224	0.09	10,168	4.15	4.15	3.91	
								808	4.15			
Cash Balance			0		836	0	0.00	0	0.00			
									0.00			
0			0	0.00	836	0	0.00	0	0.00	0.00	0.00	0.00
									0	0.00		
Total For Accounts held at JPMS, member FINRA and SIPC			2,940,000		2,945,681	4,100	0.14	126,420	4.29			
								22,129	4.30			

Report includes Account(s): ...6412, ...6414, ...6415

Please note disclosures and glossary included herein for important information about this report. Only the details for your investment account(s) are included on this page.



Cook Memorial Public Library District				
Investment Transaction Schedule - MaxSafe Account - General Fund				
Date	Investment	Description	MaxSafe Account - General Fund	Interest Income
June 2025			3,932,532.49	185,756.80
BEGIN FY26			FY26	
7/31/25	Wintrust Bank	Interest	15,007.41	15,007.41
July 2025			3,947,539.90	15,007.41
8/31/25	Wintrust Bank	Interest	14,064.49	14,064.49
August 2025			3,961,604.39	29,071.90
9/30/25	Wintrust Bank	Interest	15,371.89	15,371.89
September 2025			3,976,976.28	44,443.79

Cook Memorial Public Library District				
Investment Transaction Schedule - MaxSafe Account - Special Reserve Fund				
Date	Investment	Description	Running Balance	Interest Income
June 2025			527,414.77	44,513.86
BEGIN FY26			FY26	
7/31/25	Wintrust Bank	Interest	1,990.33	1,990.33
July 2025			529,405.10	1,990.33
8/31/25	Wintrust Bank	Interest	1,865.16	1,865.16
August 2025			531,270.26	3,855.49
9/30/25	Wintrust Bank	Interest	2,038.16	2,038.16
September 2025			533,308.42	5,893.65