

Cook Memorial Public Library District

Operating Budget - FYE June 30, 2025

GENERAL FUND INCOME

Property Tax	9,460,715
Replacement Tax	185,000
Interest Earned	200,000
Fines & Lost Materials	15,000
Grants/Donations/Other Income	<u>116,000</u>
Total General Fund Income	<u><u>\$9,976,715</u></u>

GENERAL FUND EXPENDITURES

Salaries

Administration	1,337,252
Adult Services	855,211
Children's Services	909,405
Circulation	799,138
Maintenance	262,438
ILL	117,200
Outreach	273,411
Tech Services	625,607
Shelvers	<u>187,982</u>
	5,367,643

Benefits

Health Insurance	599,328
Dental/Vision Insurance	43,066
Unemployment Compensation	5,371
Life Insurance	3,312
LTD Insurance	<u>4,325</u>
	655,402

Training

Workshops	10,915
Travel	1,835
Memberships	10,785
Formal Education	5,000
Conferences	25,000
Personnel Tools	8,950
Staff Recognition	2,000
Trustee Training	<u>400</u>
	64,885

Materials

Books - Adults	233,500
Books - Juvenile	168,500
Audio/Visual - Adult	116,000
Audio/Visual - Juvenile	5,500

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Games - Adult	20,000
Games - Children	12,500
Periodicals - Adult	34,000
Periodicals - Juvenile	2,500
Circulating Tech - Equipment	10,000
Circulating Tech - Software	250
Circulating Tech - Subscriptions	4,500
Online Databases - Adults	238,000
Online Databases - Juvenile	22,625
Digital Popular Materials - Adult	397,000
Digital Popular Materials - Juvenile	14,000
Interlibrary Loan Fees	5,700
	1,284,575

Processing

Acquisitions	0
Cataloging	47,120
	47,120

Supplies

Supplies - Admin	9,000
Supplies - Adults	1,850
Supplies - Children's	5,200
Supplies - Circulation	6,760
Supplies - Maintenance	35,150
Supplies - ILL	2,000
Supplies - Outreach	1,290
Supplies - Tech Services	23,000
Supplies - RFID Tags	7,850
Supplies - Computer	30,000
Supplies - Paper	6,000
Supplies - Staff Room	10,000
	138,100

Vehicles

Bookmobile Fuel	2,500
Bookmobile Maintenance/Repair	25,000
Bookmobile Delivery Service	2,000
Van Fuel	3,120
Van Maintenance/Repair	6,200
Vehicles-Other Op Exp-Maint	740
Vehicles-Other Op Exp-Outreach	60
	39,620

Computer Operations

Integrated Library System	116,750
Repairs	1,200
Hardware/Software	243,065
Network Contractor Services	247,750

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Misc Contracts	60,165
Internet	18,160
Remote Communications Expenses	1,200
	688,290

Utilities

Electricity - Aspen	65,000
Electricity - Cook Park	87,500
Gas - Aspen	5,000
Gas - Cook Park	10,000
Water - Aspen	5,000
Water - Cook Park	7,000
	179,500

Telephone

Telephone	17,080
Bookmobile - Telephone	2,800
Telephone Service Contracts	7,000
	26,880

Postage

13,000

Maintenance

Janitorial Service - Aspen	39,625
Janitorial Service - Cook Park	60,425
Landscaping Service - Aspen	19,700
Landscaping Service - Cook Park	13,640
Snow Removal - Aspen	16,750
Snow Removal - Cook Park	11,650
Trash Removal - Cook Park	2,940
Miscellaneous Maintenance - Aspen	6,125
Miscellaneous Maintenance - Cook Park	17,920
	188,775

Repairs

Building Repairs - Aspen	10,750
Building Repairs - Cook Park	28,200
Mechanical Repairs - Aspen	12,000
Mechanical Repairs - Cook Park	18,000
Service Contracts - Aspen	27,520
Service Contracts - Cook Park	22,970
Office Machine Repairs	4,020
Office Machine Service Contract	2,500
	125,960

Insurance

Bonds Insurance	5,000
Business Package Insurance	50,000

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Umbrella Insurance	6,000
Worker's Compensation Insurance	13,000
	74,000
Professional Services	
Accounting Services	19,000
Legal Services	22,000
Consulting Services	30,000
Payroll Processing	30,000
Documentation Publishing	600
Recruitment	2,800
Miscellaneous Services & Fees	1,500
	105,900
Improvements	
Furniture	79,700
Computers	0
Equipment	8,355
Building & Grounds	3,000
Copiers & Other Leased Equipment	15,000
	106,055
Community Relations	
Newsletter	52,000
Graphics	2,960
Programs - Adult	33,425
Book Discussions/Authors	11,150
Other Expenditures	4,500
Prepaid Bus Trips - Adults	9,500
Genealogy Programs	2,500
Computer Programs	7,500
Programs - Young Adult	3,600
Programming - Children's	25,300
Public Performance/Film	2,300
Printing	2,500
Promotions/Prizes	32,120
Digital Studios	7,450
	196,805
Contingency	50,000
Debt Service	982,000
Capital Improvement Projects	0
Total General Fund Expenditures	10,334,510
Revenues Over (Under) Expenditures	(357,795)

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IMRF/SOCIAL SECURITY FUND

Property Tax Income **835,835**

Benefits

Social Security Taxes 404,000

IMRF Contributions 526,000

Total IMRF/SS Fund Expenditures **930,000**

Revenues Over (Under) Expenditures (94,165)

FY25 Budgeted Surplus/(Deficit) **(451,960)**