

**COOK MEMORIAL PUBLIC LIBRARY DISTRICT
413 N. MILWAUKEE AVENUE
LIBERTYVILLE, ILLINOIS 60048**

November 17, 2015

Board Meeting
6:30 p.m.

The regular meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Tuesday, November 17, 2015 will be held in the Meeting Room at the **Cook Park Library**, 413 N. Milwaukee Ave., Libertyville, Illinois.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public Comment.
5. Approval of the Minutes.
 - a. Minutes of the regular meeting of October 20, 2015
 - b. Minutes of the special meeting of November 4, 2015.
6. Approval of the Bills.
7. Report of the Director.
 - a. Statistical Report.
 - b. Narrative Report.
 - c. Personnel Report.
 - d. Investment Report.
8. Report of the President.
9. Reports of Committees and Representatives.
 - a. Finance and Employee Practices.
 - b. Policy Review.
 - i. Purchasing Goods and Services Policy.
 - ii. Drug-free Workplace Policy.
 - iii. Automated External Defibrillators Policy.
 - c. Building and Grounds.
 - d. Development.
 - e. Resources, Services and Long Range Planning.
 - f. Technology.
 - g. Village of Libertyville Parking Commission Representative.

- h. Friends' Representative.
 - i. RAILS Representative.
 - j. Historical Society Representative.
10. Other Business.
- a. Post Issuance Tax Compliance Report.
11. Communications.
12. Upcoming Meetings and Events.
- a. Regular Board Meeting on Tuesday, December 15 at 6:30 p.m. at the Cook Park Library.
13. Public Questions.
14. Closed Session as permitted by (5 ILCS 120/2-21):
- A. Review of Closed Session minutes.
15. Adjournment.

Bonnie Quirke, President
Board of Library Trustees

November 13, 2015

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office by telephone at (847)362-2330, by email at ADA@cooklib.org or in writing, not less than five (5) working days prior to the meeting.