

COOK MEMORIAL PUBLIC LIBRARY DISTRICT

LONG RANGE PLANNING RETREAT

September 28, 2013
9:00 a.m.

A special meeting of the Board of Library Trustees of the Cook Memorial Public Library District scheduled for Saturday, September 28, 2013 will be held at 9:00 a.m. at the **Libertyville Civic Center, 135 W. Church Street, Libertyville, Illinois.**

AGENDA

9:00 – 10:30 Department Presentations

Adult Services

- Reference & Collection Management
- Fiction, Movies & Music
 - Young Adult
- Digital Services & Collections

Youth/Children's Services

- Collection Management
- School Services

Outreach Services

- Bookmobile
- Outreach to Seniors and Homebound

BREAK

10:45 – 12:15 Department Presentations Continue

Aspen Drive Library

Circulation Services

- Technology in Circulation
- Millennium & Encore

Facilities and Grounds

Technical Services

- Acquisitions, Cataloging and Processing
- Interlibrary Loan

LUNCH 12:15 – 1:00

1:00 – 3:00 Wrap Up

- Discussion and determination of options for planning process.
- Determine timelines.
- Determine responsibilities.

3:00 Adjournment