

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

February 18, 2014

Call to order: The regular meeting of the Cook Memorial Public Library District was held on Tuesday, February 18, 2014 at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at 6:30 p.m. Trustees present at roll call in addition to Ms. Quirke were: Tom Milowski, Joe Bean, Marti Gorun, Ann Oakley, Nate Johnson, and Wendy Vieth.

Staff members present were Library Director Stephen Kershner, Business Manager Russ Cerqua, and Executive Assistant Gabriella Pantle.

Public comment: None.

Approval of the Minutes: Mr. Bean made a motion, seconded by Mr. Johnson to approve the minutes of the regular meeting of January 28, 2014. Roll call was as follows: Ayes; Mr. Milowski, Mr. Bean, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Ms. Gorun abstained. Motion carries.

Mr. Bean made a motion, seconded by Ms. Vieth, to approve the minutes of the closed session meeting of January 28, 2014. Roll call was as follows: Ayes; Mr. Milowski, Mr. Bean, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Ms. Gorun abstained. Motion carries.

Approval of the Bills: Mr. Milowski made a motion, seconded by Mr. Bean, to approve the Bills Paid Report from January 24, 2014 through February 14, 2014 in the amount of \$325,314.17. Roll call was as follows: Ayes; Mr. Milowski, Mr. Bean, Ms. Gorun, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Motion carries.

Report of the Director: Mr. Kershner announced the hiring of the new HR Generalist noting that she will be attending the upcoming staff institute day before her first full day on March 3. He then briefly discussed the agenda for staff institute day.

Approve the Report of the Director: Mr. Bean made a motion, seconded by Mr. Milowski, to approve the Report of the Director. Roll call was as follows: Ayes; Mr. Milowski, Mr. Bean, Ms. Gorun, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Motion carries.

Report of the President: No report.

REPORTS OF COMMITTEES AND REPRESENTATIVES

Finance and Employee Practices: Mr. Milowski reported that the committee met to discuss uses for the TIF refund and that it is the committee's recommendation to approve sections 1, 3, 4 and 5 as presented from the Technology Estimates for TIF Funds Document in the amount not to exceed \$52,000. Mr. Milowski then made a motion, seconded by Mr. Bean to approve this recommendation. Roll call was as follows: Ayes; Mr. Milowski, Mr. Bean, Ms. Gorun, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Motion passes.

Mr. Milowski then reported that it is the committee's recommendation to increase the director's salary by 12% which will be retroactive to October 1, 2013. Not requiring a second, the increase was approved.

Policy Review: No report.

Building and Grounds: Wendy reported that the committee will be meeting on Thursday, 2/20 at 8:30 a.m. at Cook Park Library.

Development Committee: No report.

Resources, Services and Long Range Planning: No report.

Libertyville Parking Commission Representative: Ms. Vieth reported that the committee is still trying to work out parking for the east side of Milwaukee Ave.

Friends Representative: Mr. Kershner reported that the Friends will hold their annual book sale on April 4, 5, and 6.

RAILS Representative: No report.

Historical Society Representative: No report.

OTHER BUSINESS: None.

Communications: Mr. Bean commented on the Legislative Breakfast noting that it was very informative and that he was quite impressed with our legislators' knowledge of libraries.

Public questions: None.

Adjournment: Mr. Bean made a motion, seconded by Ms. Vieth, to adjourn the meeting. Having no further business, the meeting was adjourned at 7:05 p.m. Roll call was as follows: Ayes; Mr. Milowski, Mr. Bean, Ms. Gorun, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Motion carries.

Respectfully submitted,

Marti Gorun, Secretary

Bonnie Quirke, President