

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF LIBRARY TRUSTEES OF THE  
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

March 25, 2014

**Call to order:** The regular meeting of the Cook Memorial Public Library District was held on Tuesday, March 25, 2014 at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at 6:30 p.m. Trustees present at roll call in addition to Ms. Quirke were: Joe Bean, Marti Gorun, Ann Oakley, and Nate Johnson.

Staff members present were Library Director Stephen Kershner, Business Manager Russ Cerqua, HR Generalist Marla Littlefield, Senior Manager of Children's Services Melissa Henderson, Outreach Manager Julie Abbott and Executive Assistant Gabriella Pantle.

**Public comment:** None.

**Approval of the Minutes:** Mr. Bean made a motion, seconded by Ms. Oakley to approve the minutes of the regular meeting of February 18, 2014. Roll call was as follows: Ayes; Mr. Bean, Ms. Gorun, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Mr. Milowski and Ms. Vieth were absent. Motion carries.

**Approval of the Bills:** Mr. Bean made a motion, seconded by Ms. Oakley, to approve the Bills Paid Report from February 15, 2014 through March 21, 2014 in the amount of \$792,088.79. Roll call was as follows: Ayes; Mr. Bean, Ms. Gorun, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Mr. Milowski and Ms. Vieth were absent. Motion carries.

**Bookmobile Report/Presentation:** Outreach Manager Julie Abbott, explained in more detail what Outreach Services does for the community which incorporates both bookmobile services and homebound services. They travel to senior centers, patrons' homes who are homebound, preschools, neighborhoods, etc. They currently serve over 20 preschools and a few smaller schools who only have a small library. In the future, she would like the bookmobile to be used more hours per week with more stops if the budget could accommodate that. Her presentation was followed by a Q&A session.

**Report of the Director:** Mr. Kershner reported on the annual school art program taking place at both library locations and the very popular weekly matinee which the library is now able to screen thanks to the Friends who funded the movie license contract. Mr. Kershner also announced that the annual Friends book sale will take place early next month.

**Approve the Report of the Director:** Mr. Bean made a motion, seconded by Ms. Oakley, to approve the Report of the Director. Roll call was as follows: Ayes; Mr. Bean, Ms. Gorun, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Mr. Milowski and Ms. Vieth were absent. Motion carries.

**Report of the President:** Ms. Quirke reminded the board that the April meeting has been moved to Monday, April 21 to accommodate a presenter's schedule. She then discussed an article she read about Lending Libraries in local forest preserves and inquired about Cook Memorial Library possibly collaborating with Independence Grove for a lending library there. It was discussed to possibly include in our next newsletter or on our website a question asking community members if they would be interested in maintaining a lending library for Cook Memorial Public Library District.

**REPORTS OF COMMITTEES AND REPRESENTATIVES**

**Finance and Employee Practices:** No report.

**Policy Review:** No report.

**Building and Grounds:** In Ms. Vieth’s absence, Mr. Kershner reported on the recent meeting in Vernon Hills with the new Village Manager and a Vernon Hills Village Trustee to discuss the library’s ideas for expanding the parking lot at Aspen Drive Library. He explained that Mr. Hezner, the library’s architect, presented a few different ideas. The goal is to add more parking spaces this year.

**Development Committee:** No report.

**Resources, Services and Long Range Planning:** Mr. Johnson reported that the committee does need to meet soon.

**Libertyville Parking Commission Representative:** No report.

**Friends Representative:** No report.

**RAILS Representative:** No report.

**Historical Society Representative:** No report.

**OTHER BUSINESS:** None.

**Communications:** None.

**Public questions:** None.

**Adjournment:** Mr. Bean made a motion, seconded by Ms. Oakley, to adjourn the meeting. Having no further business, the meeting was adjourned at 7:31 p.m. Roll call was as follows: Ayes; Mr. Bean, Ms. Gorun, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Mr. Milowski and Ms. Vieth were absent. Motion carries.

Respectfully submitted,

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Marti Gorun, Secretary

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Bonnie Quirke, President