

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF LIBRARY TRUSTEES OF THE  
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

August 19, 2014

**Call to order:** The regular meeting of the Cook Memorial Public Library District was held on Tuesday, August 19, 2014 at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at 6:32 p.m. Trustees present at roll call in addition to Ms. Quirke were: Tom Milowski, Tommy Koo, Ann Oakley and Nate Johnson. Wendy Vieth and Joe Bean were absent. In Joe Bean's absence, Ms. Quirke appointed Ann Oakley as Secretary Pro-Tem.

Staff members present were Library Director Stephen Kershner, Business Manager Russ Cerqua, and Administrative Assistant Gabriella Pantle. Also present were Library District residents Becky Peacock, Bob Peacock, Tyler Peacock, Ann Hopper, Kellie Hopper and Casey Hopper.

**Public comment:** None

**Presentation of Certificate to Blake Peacock:** On behalf of the entire board, Ms. Quirke presented a Certificate of Achievement to staff member Blake Peacock for earning 3 gold medals in the swimming competition at the Illinois State Special Olympics. She and the other trustees congratulated him and praised him as an asset to the community and the library.

Mr. Johnson left the meeting at 6:40 p.m.

**Approval of the Minutes:** Approval of the minutes was deferred until a quorum of attendees from that meeting are present.

**Approval of the Bills:** Mr. Milowski made a motion, seconded by Mr. Koo, to approve the Bills Paid Report for July 12, 2014 through August 14, 2014 in the amount of \$606,316.18. Roll call was as follows: Ayes; Mr. Milowski, Mr. Koo, Ms. Quirke, and Ms. Oakley. Nays; none. Ms. Vieth, Mr. Bean and Mr. Johnson were absent. Motion carries.

**Report of the Director:** Mr. Kershner asked that the trustees please review the draft of the community survey and get any comments or concerns to Mr. Johnson as soon as possible. The survey needs to be finalized by August 25.

**Approve Report of the Director:** Mr. Milowski made a motion, seconded by Mr. Koo, to approve the report of the director. Roll call was as follows: Ayes; Mr. Milowski, Mr. Koo, Ms. Quirke, and Ms. Oakley. Nays; none. Ms. Vieth, Mr. Bean and Mr. Johnson were absent. Motion carries.

**Report of the President:** No report.

## **COMMITTEES**

**Finance and Employee Practices:** Mr. Milowski made a motion, seconded by Mr. Koo, to approve Budget and Appropriation Ordinance 2014-2015/1. Roll call was as follows: Ayes; Mr. Milowski, Mr. Koo, Ms. Quirke, and Ms. Oakley. Nays; none. Ms. Vieth, Mr. Bean and Mr. Johnson were absent. Motion carries.

Mr. Koo then made a motion, seconded by Ms. Oakley, to approve Resolution 2014-2015/2 confirming and ratifying a \$73,000 Certificate of Deposit investment in the PrivateBank & Trust Company. Roll call was as follows: Ayes; Mr. Koo, Ms. Quirke, and Ms. Oakley. Nays; none. Mr. Milowski abstained. Ms. Vieth, Mr. Bean and Mr. Johnson were absent. Motion fails.

Mr. Cerqua reported on the Libertyville TIF meeting that he attended last week. Action required by the board is to approve an amendment to the intergovernmental agreement. Ms. Quirke would like to defer approval of this amendment until the next meeting when the absent trustees are present.

**Policy Review:** No report.

**Building and Grounds:** In Ms. Vieth's absence, this report was deferred.

**Development:** No report.

**Resources, Services and Long Range Planning:** In Mr. Johnson's absence, this report was deferred.

**Adhoc Technology Committee:** Mr. Milowski reported that a meeting will be held sometime in September.

**Village of Libertyville Parking Commission:** In Ms. Vieth's absence, this report was deferred.

**Friends' Representative:** Mr. Kershner reported that several items requested by staff have been funded by the Friends in the last few weeks including new book carts and a new drop box at Oak Grove School for which he and all staff would like to thank.

**RAILS Representative:** No report.

**Historical Society Representative:** No report.

**OTHER BUSINESS:** None.

**Communications:** None.

**Public Questions:** None.

**Adjournment:** Mr. Milowski made a motion, seconded by Mr. Koo to adjourn the meeting. Having no further business, the meeting was adjourned at 7:09 p.m. Roll call was as follows: Ayes; Mr. Milowski, Mr. Koo, Ms. Quirke, and Ms. Oakley. Nays; none. Ms. Vieth, Mr. Bean and Mr. Johnson were absent. Motion carries.

Respectfully submitted,

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Ann Oakley, Secretary

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Bonnie Quirke, President

