

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

January 20, 2015

Call to order: The regular meeting of the Cook Memorial Public Library District was held on Tuesday, January 20, 2015 at the Aspen Drive Library, 701 Aspen Drive, Vernon Hills, Illinois. The meeting was called to order by President Bonnie Quirke at 6:32 p.m. In Tommy Koo's absence, Ms. Quirke appointed Tom Milowski as Secretary Pro-tem. Trustees present at roll call in addition to Ms. Quirke were Tom Milowski, Nate Johnson and Wendy Vieth. Ann Oakley and Tommy Koo were absent.

Staff members present were Library Director Stephen Kershner, Business Manager Russ Cerqua, Assistant Directors Dave Archer and Lauren Cerniglia, Senior Manager of Adult Services Jenny Plohr, and Executive Assistant Gabriella Pantle. Also present were Scott and Kurt Hezner of Hezner Corp. and district resident Rob Schuler.

Ann Oakley joined the meeting immediately after roll call at 6:33 p.m.

Public comment: None.

Approval of the Minutes: Mr. Milowski made a motion, seconded by Ms. Vieth to approve the minutes of the regular meeting of December 16, 2014. Roll call was as follows: Ayes; Mr. Milowski, Ms. Quirke, Ms. Oakley, and Mr. Johnson. Nays; none. Ms. Vieth abstained. Mr. Koo was absent. Motion carries.

Approval of the Bills: Mr. Milowski made a motion, seconded by Mr. Johnson, to approve the Bills Paid Report from December 13, 2014 through January 16, 2015 in the amount of \$1,230,948.10. Roll call was as follows: Ayes; Mr. Milowski, Ms. Quirke, Ms. Oakley, Mr. Johnson and Ms. Vieth. Nays; none. Mr. Koo was absent. Motion carries.

Approval of Architectural Services Proposal for Aspen Drive Parking Lot Expansion: Mr. Johnson made a motion, seconded by Ms. Vieth, to approve Hezner Corporation's Owner/Architect Agreement for Architectural Services in the amount of \$37,712.00. Roll call was as follows: Ayes; Mr. Milowski, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Mr. Koo was absent. Motion carries. The motion was followed by an extensive discussion and question/answer session.

Report of the Director: Mr. Kershner reported on the finals study night which was once again a huge success. Not only did hundreds of teens attend the study night, but staff witnessed a large number of teens using the library all week. He then reported on the quarterly Vernon Hills' officials meeting that he and Mr. Johnson attended. He also announced the soft opening of the digital labs at Cook Park and Aspen Drive.

Approve the Report of the Director: Mr. Johnson made a motion, seconded by Ms. Vieth, to approve the Report of the Director. Roll call was as follows: Ayes; Mr. Milowski, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Mr. Koo was absent. Motion carries.

Report of the President: No report.

REPORTS OF COMMITTEES AND REPRESENTATIVES

Finance and Employee Practices: Mr. Milowski gave a brief report on their meeting last week.

Policy Review: No report.

Building and Grounds: Ms. Vieth announced that the committee will meet in the next week or two and will update the board next month.

Development Committee: No report.

Resources, Services and Long Range Planning: Mr. Johnson reported that the committee plans on meeting next month after the staff is done working on strategic planning.

Libertyville Parking Commission Representative: Ms. Vieth reported that the commission is still working on getting a 2nd parking garage built.

Friends Representative: Stephen reported on the Friends board meeting the previous Sunday and announced that the book sale has been scheduled for April 17, 18 and 19.

RAILS Representative: No report.

Historical Society Representative: No report.

OTHER BUSINESS: Ms. Quirke appointed HR Generalist Marla Littlefield as the Ethics Advisor with herself as the board representative.

Communications: None.

Public questions: None.

Adjournment: Ms. Oakley made a motion, seconded by Ms. Vieth, to adjourn the meeting. Having no further business, the meeting was adjourned at 7:46 p.m. Roll call was as follows: Ayes; Mr. Milowski, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Mr. Koo was absent. Motion carries.

Respectfully submitted,

TomMilowski, Secretary Pro-tem

Bonnie Quirke, President