

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

February 17, 2015

Call to order: The regular meeting of the Cook Memorial Public Library District was held on Tuesday, February 17, 2015 at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at 6:30 p.m. In the absence of a secretary, Ms. Quirke appointed Mr. Milowski as Secretary Pro-tem. Trustees present at roll call in addition to Ms. Quirke were: Tom Milowski, Ann Oakley, Nate Johnson, and Wendy Vieth. Tommy Koo was absent.

Staff members present were Library Director Stephen Kershner, Assistant Director Dave Archer, Business Manager Russ Cerqua, Senior Manager of Children's Services Melissa Henderson, and Administrative Assistant Gabriella Pantle. Also present was Scott Hezner of the Hezner Corp. and district residents Liz Pleines and Jim Larson.

Mr. Koo joined the meeting immediately after roll call at 6:33 p.m.

Public comment: All the visitors introduced themselves.

Approval of the Minutes: Mr. Johnson made a motion, seconded by Mr. Milowski to approve the minutes of the January 20, 2015 meeting. Roll call was as follows: Ayes; Mr. Milowski, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Mr. Koo abstained. Motion carries.

Approval of the Bills: Mr. Milowski made a motion, seconded by Mr. Johnson, to approve the Bills Paid Report for January 17, 2015 through February 13, 2015 in the amount of \$622,219.83. Roll call was as follows: Ayes; Mr. Milowski, Mr. Koo, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays: none. Motion carries.

Report of the Director: Mr. Kershner announced his retirement to the Board effective June 1, 2015 and handed out his resignation letter.

Approve Report of the Director: Ms. Vieth made a motion, seconded by Mr. Johnson, to approve the report of the director. Roll call was as follows: Ayes; Mr. Milowski, Mr. Koo, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Motion carries.

Report of the President: No Report.

COMMITTEES

Finance and Employee Practices: No report.

Policy Review: No report.

Building and Grounds: Mr. Kershner reported on legal counsel's review of the contract with The Hezner Corp. for the parking lot expansion at the Aspen Drive Library regarding bidding requirements. A long discussion among board members ensued. Mr. Johnson made a motion, seconded by Ms. Vieth to direct the Director to instruct the architects to begin the bidding process for the construction of the Aspen Drive Library Parking Expansion. Mr. Johnson then amended the motion which was seconded by Ms.

Vieth, by adding that the original motion was made with the understanding that the board's interpretation of the law may be conservative and that the library may request further clarification of legal counsel's memo dated 2/17/15. Roll call was as follows: Ayes; Mr. Koo, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; Mr. Milowski. Motion carries.

Development: No report.

Resources, Services and Long Range Planning: Mr. Johnson reported that it is the committee's recommendation to approve the final draft of the 2016-2018 Strategic Plan distributed to the board this evening. Not requiring a second, the plan is approved. The board expressed thanks for all who contributed and participated with the effort.

Mr. Johnson then reported that Ethel Bicknase, a long-time patron and artist, would like to donate her paintings of four authors to the library. The committee discussed this at their last meeting and are recommending that the donation be accepted. Not requiring a second, the recommendation is approved.

Adhoc Technology Committee: No report.

Village of Libertyville Parking Commission: Ms. Vieth reported that the new downtown Libertyville parking garage still needs to go through the approval process. January, 2016 is the targeted completion date.

Friends' Representative: Book sale will be April 17, 18 and 19.

RAILS Representative: Mr. Kershner reported that RAILS will soon begin offering webinars for staff development and trustees soon.

Historical Society Representative: No report.

OTHER BUSINESS: None

Communications: Mr. Kershner announced that he received a letter from the Village of Libertyville about the Libertyville Leaders' Summit on March 11, 2015.

Public Questions: None.

Adjournment: Mr. Johnson made a motion, seconded by Ms. Vieth to adjourn the meeting. Having no further business, the meeting was adjourned at 7:24 p.m. Roll call was as follows: Ayes; Mr. Milowski, Mr. Koo, Ms. Quirke, Ms. Oakley, Mr. Johnson, and Ms. Vieth. Nays; none. Motion carries.

Respectfully submitted,

Tommy Koo, Secretary

Bonnie Quirke, President