

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF LIBRARY TRUSTEES OF THE
COOK MEMORIAL PUBLIC LIBRARY DISTRICT

November 4, 2015

Call to order: The special meeting of the Cook Memorial Public Library District was held on Wednesday, November 4, 2015 at the Cook Park Library, 413 N. Milwaukee Ave., Libertyville, Illinois. A quorum being present, the meeting was called to order by President Bonnie Quirke at 6:30 p.m. Trustees present at roll call in addition to Ms. Quirke were: Tom Milowski, Rob Schuler, Jim Larson, Ann Oakley, Nate Johnson, and Wendy Vieth.

Staff members present were Library Director David Archer and Business Manager Russ Cerqua. Also present were Libertyville Civic Center Foundation members Art Kopp and Nancy Kopp, Director of the Libertyville Civic Center Anne Carlino, Executive Director of MainStreet Libertyville Pam Hume, Libertyville Village Trustee Rich Moras, CMPLD Friends of the Library board member Mary Ann Phillips, Village employee and co-chair of the Libertyville Days Committee Julie Ludwig, and district resident Dee Cox.

Ms. Vieth made a motion, seconded by Ms. Oakley, to change the order of the agenda, placing item #5; Discussion and consideration of MainStreet Libertyville's request for Library to co-fund a parking shuttle service during Summer 2016 Out to Lunch, before item #4; Request for use of Cook Park Library parking lot by the Libertyville Civic Center Foundation during Libertyville Days Festival 2016. All ayes, motion carries.

Public Comment: Libertyville resident and CMPLD Friends of the Library board member Mary Ann Phillips urged trustees to not approve the use of the Cook Park Library parking lot by the Civic Center Foundation during Libertyville Days in June 2016 stating that it would affect the start of Summer Reading and she is worried about the liability. Ms. Phillips also read statements of opposition by two CMPLD Friends of the Library board members who were unable to attend the meeting.

Pam Hume of MainStreet Libertyville stated that she was in attendance to answer any questions trustees might have regarding MainStreet Libertyville's request for the Library to co-fund a parking shuttle service during the Summer 2016 Out to Lunch program.

Discussion and Consideration of MainStreet Libertyville's Request for Library to Co-fund a Parking Shuttle Service During the Summer 2016 Out to Lunch Program: Ms. Vieth explained that parking options in downtown Libertyville will become very limited once construction of the new parking garage behind the Civic Center begins. She summarized a proposed shuttle service that MainStreet Libertyville is considering to accommodate visitors attending the Out to Lunch concert program at Cook Park. The shuttle service would run for 9 weeks beginning June 24, 2016 at a cost of \$2,430. Ms. Vieth feels that library patrons would also benefit from a shuttle and asked trustees to consider a donation to co-fund the service. A discussion ensued. Some trustees indicated that they couldn't support the request as presented but would be more receptive to a matching grant request if funds are raised first by area businesses and a more detailed financial proposal was presented. Ms. Vieth made a motion, seconded by Mr. Milowski, to co-fund a parking shuttle service in an amount not to exceed \$1,000 during Summer 2016 Out to Lunch. Roll call was as follows: Ayes; Mr. Larson, Ms. Oakley and Ms. Vieth. Nays; Mr. Milowski, Mr. Schuler, Ms. Quirke and Mr. Johnson. Motion fails.

Trustees indicated that they would be receptive to making a contribution under certain circumstances and asked MainStreet officials to return in January with a revised request.

Request for Use of Cook Park Library Parking Lot by the Libertyville Civic Center Foundation During the 2016 Libertyville Days Festival:

Civic Center Foundation Board President Art Kopp explained that the Foundation is seeking alternate locations for some of its carnival rides during Libertyville Days 2016 due to the upcoming construction of a new Village-owned parking garage behind the Civic Center. Mr. Kopp had previously appeared at the October 20, 2015 library board meeting and was asked at that time by library trustees to explore additional options besides just the Cook Park Library parking lot. He then presented a few options that the Foundation is considering for placement of carnival rides and booths during Libertyville Days 2016. Mr. Kopp indicated that using the Cook Park Library parking lot would be the most beneficial option for the Foundation because of its size and centralized location. A long discussion ensued among board members.

Libertyville Trustee Rich Moras reported that the Foundation had recently met with the Village's Parks and Recreation Committee to discuss ride placement options in downtown Libertyville and associated logistical issues. Mr. Moras said the Village's goal was to strive for a successful outcome for all parties next summer while parking challenges are in place. He emphasized that while no decisions have been made by the Village regarding the placement of carnival rides, Village officials expressed safety concerns over any plan that would keep a portion of the library lot open while carnival rides are in place.

Mr. Milowski made a motion, seconded by Mr. Larson, to close the Cook Park Library parking lot from June 13-20, 2016 as requested by the Libertyville Civic Center Foundation in a letter dated October 5, 2015 contingent upon liability insurance coverage acceptable to the library director and library legal counsel. Roll call was as follows: Ayes; Ms. Oakley and Ms. Vieth. Nays; Mr. Milowski, Mr. Schuler, Mr. Larson, Ms. Quirke and Mr. Johnson. Motion fails.

Adjournment: Mr. Schuler made a motion, seconded by Ms. Vieth to adjourn the meeting. All ayes. Motion passes. Having no further business, the meeting was adjourned at 7:38 p.m.

Respectfully Submitted,

Rob Schuler, Secretary

Bonnie Quirke, President